

CITY OF BURNABY
THE PARKS, RECREATION AND CULTURE COMMISSION

A G E N D A

2015 JANUARY 21

7:00 P.M.

PAGE

1. MINUTES

- Open Meeting of 2014 December 17 1 - 7

2. REPORT

(a) Director's Report No. 1 400 - 406
2015 January 21

3. NEW BUSINESS

4. INQUIRIES

5. ADJOURNMENT

CITY OF BURNABY
PARKS, RECREATION AND CULTURAL SERVICES DEPARTMENT

DIRECTOR'S REPORT NO. 1, 2015

2015 JANUARY 16

BURNABY PARKS, RECREATION AND CULTURE COMMISSION

Ladies and Gentlemen:

Your Director reports as follows:

| <u>ITEM</u> | <u>DESCRIPTION</u> | <u>PAGE</u> |
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| 1. | Burnaby Minor Lacrosse Club Fee Waiver Request – Jack Crosby All Star Novice Tournament | 400 - 401 |
| 2. | 2015 Special Outdoor Events | 402 - 403 |
| 3. | 2015 January - Parks, Recreation & Cultural Services Capital Funding Bylaw | 404 - 406 |

Respectfully submitted,



DAVE ELLENWOOD
Director Parks, Recreation and Cultural Services

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE COMMISSION

FROM: DIRECTOR - PARKS, RECREATION & CULTURAL SERVICES

SUBJECT: BURNABY MINOR LACROSSE CLUB FEE WAIVER REQUEST –
JACK CROSBY ALL STAR NOVICE TOURNAMENT

RECOMMENDATIONS:

1. **THAT** Burnaby Minor Lacrosse Club be granted a fee waiver for the use of Bill Copeland Sports Complex and Burnaby Lake and Kensington Arena for the 2015 Jack Crosby Novice All Star Tournament.
2. **THAT** a copy of this report be sent to Ms. Debbie Heard, Burnaby Minor Lacrosse Club Secretary (BMLC) and Jack Crosby Tournament Co-ordinator.

REPORT

Correspondence has been received from Ms. Debbie Heard, Tournament Co-ordinator for the 2015 Jack Crosby Novice All Star Tournament, (Attachment #1) requesting that the facility rental fees for the use of three City of Burnaby arenas for this event be waived. The tournament, in its 30th year, is taking place 2015 July 02 to July 05.

Staff works with BMLC to make the necessary facility schedule modifications in order to accommodate this event. The tournament has the support of the other sports organizations that utilize the arenas. The allotment cost, based on the club's request at this time, is estimated to be \$5,622.23 (GST excluded) which represents community group rates for both prime and non-prime times. Additional staff time is required to assist with the facilitation of the event. The staff cost estimate at this time is \$1,332.00, which will be covered by the BMLC.

The BMLC has provided a valuable service to the sport of lacrosse and have given a positive experience to the youth of Burnaby since 1963. It is recommended that the facility rental fee be waived to support this historical event but that the direct costs for additional staff be paid by the club. Food Services revenue will assist in offsetting the impact of waiving the allotment fees.



Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

NH:mg

Attachment

P:\Admin\Clerical\Staff\Mindi Girm\Nancy Hoyles\BMLC Fee Waiver Jack Crosby All Star.docx

Burnaby Minor Lacrosse Club
7861 McGregor Ave
Burnaby BC V5J 4H4



January 2, 2015

City of Burnaby
Parks, Recreation & Cultural Services
Attention: Mr. Dave Ellenwood
Suite 101 – 4946 Canada Way
Burnaby BC V5G 4H7

Dear Mr. Ellenwood,

Re: JACK CROSBY NOVICE ALL - STAR TOURNAMENT 2015

The Jack Crosby Novice All-Star Tournament Committee and the Burnaby Minor Lacrosse Club would like to thank the City of Burnaby for their continued support over many years of this premiere lacrosse event.

This year the Jack Crosby All-Star Tournament will be in its 30th year and takes place July 2, 3, 4 and 5, 2015 at the Bill Copeland, Burnaby Lake and Kensington arenas. Teams from Calgary, Alberta, Vancouver Island, Orangeville and Oakville Ontario have already contacted us to reserve spots in our 2015 tournament.

We would like to kindly request that Burnaby Parks and Recreation Cultural Services consider waving the Arena Time Allotment Fees for this year's event as you have so graciously done in previous years. As our tournament has grown in popularity over the past few years we will require floor time on Bill Copeland, Burnaby Lake and Kensington (minimal) to cover the number of games in the tournament

We also would like to request that the concession have chicken strips and fries on the menu as it is an item that novice aged children (9 and 10 year olds) eat as we have continual requests for chicken strips and fries during the tournament but have been told the past two years that the concession did not order such for the event. I think the concession would benefit financially by having this on the menu during the tournament.

Thank you for your time and consideration.

Sincerely,

Debbie Heard
BMLC Secretary and JCT Co-coordinator

Parkes
Jan. 5, 2015

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE COMMISSION

FROM: DIRECTOR PARKS, RECREATION &
CULTURAL SERVICES

SUBJECT: 2015 SPECIAL OUTDOOR EVENTS

RECOMMENDATIONS:

1. **THAT** approval be granted for up to 10 outdoor events at the Deer Lake Park Festival Lawn between 2015 May 01 and 2015 September 30, and up to 15 special events at Swangard Stadium between 2015 March 28 and 2015 November 07.
2. **THAT** this report be advanced to City Council for approval.

REPORT

Every year special events are planned for two key outdoor venues in Burnaby. The concerts for the Deer Lake Festival Lawn and the special events at Swangard Stadium where amplified sound is involved are regulated by number and frequency. Regular scheduled events such as minor gatherings and sporting matches occur routinely as well.

The purpose of this report is to secure preliminary approval for up to 10 outdoor events at Deer Lake Park Festival Lawn between 2015 May 01 and 2015 September 30, and up to 15 special events at Swangard Stadium between 2015 March 28 and 2015 November 07. This will include the City's Annual Symphony in the Park, the Burnaby Blues and Roots Festival and up to 8 ticketed concerts hosted by outside promoters and/or community groups at the festival lawn. At Swangard Stadium, this will include the annual European Festival event, the City Canada Day Concert, and up to 13 other special events.

This is congruent with past practise and with the provisions of the relevant municipal bylaws (Burnaby Noise and Sound Abatement Bylaw #1979 Amendment No. 12066; Section 2). In 2014, up to 10 outdoor events were authorized for Deer Lake Park Festival Lawn and up to 13 special events were authorized for Swangard Stadium. Eight events were actually booked at Deer Lake Park Festival Lawn and 13 events were actually booked at Swangard Stadium. Staff will continue to manage the sites professionally to ensure all events are well-run and of high quality.

To: Parks, Recreation & Culture Commission
From: Director Parks, Recreation & Cultural Services
Re: 2015 SPECIAL OUTDOOR EVENTS
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Commission approval is requested at this time for the 2015 season and it is recommended that this report be advanced to City Council for approval.

A handwritten signature in black ink that reads "D. Ellenwood". The signature is written in a cursive, flowing style.

Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

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TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE COMMISSION

FROM: DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

SUBJECT: 2015 JANUARY - PARKS, RECREATION & CULTURAL SERVICES
CAPITAL FUNDING BYLAW

RECOMMENDATIONS:

1. **THAT** the expenditure of \$1,880,000 from the 2014-2018 Financial Plan for the projects outlined in this report be approved.
2. **THAT** Council be requested to bring down a bylaw to appropriate \$1,967,850 (inclusive of GST) from Capital Reserves to finance these projects.

REPORT

The 2014-2018 Annual Financial Plan for Parks, Recreation and Cultural Services contains the following 15 projects to be funded from Capital Reserves. To enable work to go ahead on these projects, approval is requested to bring down a bylaw for funding.

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|---|------------------|
| 1. Burnaby Village Museum Exhibits | \$175,000 |
| Addition of lighting and stabilization at the bandstand; Steam shed and Royal Oak Garage interpretation upgrades, Orientation Plaza accessibility upgrades, refreshed exhibit displays and improved lighting. | |
| 2. Burnaby Village Museum Heritage Buildings | 75,000 |
| Royal Bank building (Brookfield Hall) electrical, interior finishes, painting, exterior drainage and landscape improvements, Elworth House porch and Memorial Fountain repairs. | |
| 3. Burnaby Mountain Conservation Area | 200,000 |
| Continue the development of the trail system to include safety improvements, slope grading, riparian work and the extension and widening of existing trails. | |

To: Parks, Recreation & Culture Commission
From: Director Parks, Recreation & Cultural Services
Re: 2015 January - Parks, Recreation & Cultural
Services Capital Funding Bylaw

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| 4. Playground upgrades to CSA Standards | 160,000 |
| Equipment replacement due to wood preservative and lead paint on equipment installed 20-plus years ago. Focus on playground CSA upgrades to Ledingham Park, McKay Park, Squint Lake Park and Taylor Park. | |
| 5. Park Fencing and Support Structures | 150,000 |
| Fencing replacement and improvements to various park and playfield fences. Included this year are fencing upgrades to Harwood Park, Riverway sports complex, Willingdon Park and Wesburn Park. | |
| 6. Minor Equipment | 75,000 |
| Purchase of the annual replacement of small mowers, weed eaters, leaf/debris blowers, variety of power saws, small turf maintenance attachments and janitorial equipment. | |
| 7. Field Houses and Park Entry Security | 50,000 |
| Continue the implementation of the master key system for park field houses, washrooms and park entry gates. | |
| 8. Water Conservation | 125,000 |
| Installation and improvements to irrigation systems on sports fields, drinking fountains and water features to reduce water consumption. | |
| 9. Trails and Footbridges | 90,000 |
| Replacements of various footbridges, stairways, retaining walls and safety railings within 236 km. of trails in City parks, Robert Burnaby, Stoney Creek, Byrne Creek and various other locations. | |
| 10. Picnic Tables and Benches | 100,000 |
| Replacement program and addition of picnic tables and benches at popular picnic sites (Barnet Beach, Central Park, Fraser Foreshore, Confederation Park). Older tables at various sites replaced with concrete tables to reduce vandalism, graffiti and the possibility of fire due to barbeque use. | |
| 11. Recreation Equipment | 100,000 |
| Equipment replacement for indoor and outdoor activities including pool starting blocks, one meter diving board and soccer goals. | |
| 12. Burnaby Mountain Golf Course | 100,000 |
| Drainage and irrigation upgrades to include renovation and installation of slit drainage in soil based greens and green approach areas. Phased replacement of irrigation heads and general improvements to the system. | |

To: Parks, Recreation & Culture Commission
From: Director Parks, Recreation & Cultural Services
Re: 2015 January - Parks, Recreation & Cultural
Services Capital Funding Bylaw

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| 13. Riverway Golf Course | 100,000 |
| Drainage and irrigation upgrades in green approaches and the rough at priority landing areas. Phased irrigation head replacement and general upgrades to the system. | |
| 14. Riverway/Burnaby Mountain Golf Courses | 130,000 |
| Golf shops and driving range building area upgrades and improvements to outside lighting for walkways, parking lots, interior golf shop lighting, flooring, doors and security shutter. Public notice boards and general improvements to the exterior of the buildings. | |
| 15. Eagle Creek Restaurant | 250,000 |
| The second phase of the renovation program for Burnaby Mountain Clubhouse to include renovation and repairs to the Bistro/snack bar and kitchen areas. Project outline is for general repairs, new flooring, paint, millwork, furniture, audio visual equipment, kitchen equipment and food/beverage serving supplies. | |

Sufficient Capital Reserves are available to complete the above projects in the 2014-2018 Financial Plan. It is recommended that Council be requested to bring down a bylaw to appropriate \$1,967,850 (inclusive of GST) from Capital Reserves to finance these projects.



Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

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Copied to: Director Finance
City Solicitor