



EXECUTIVE COMMITTEE OF COUNCIL

MINUTES

An 'Open' meeting of the Executive Committee of Council was held in the Council Committee Room, Main Floor, City Hall, 4949 Canada Way, Burnaby, BC on Thursday, **2015 February 19** at 5:00 p.m.

1. CALL TO ORDER

PRESENT: Councillor S. Dhaliwal, Chair
Councillor P. McDonell, Vice Chair
Councillor D. Johnston, Member

STAFF: Mr. C. Collis, Assistant Director – Recreation
Mr. D. Back, City Clerk
Ms. G. Parent, Arts Services Manager
Ms. L. Axford, Chief Election Officer
Ms. S. Ladak, Deputy Chief Election Officer
Ms. B. Zeinabova, Administrative Officer

The Chair called the meeting to order at 5:03 p.m.

2. MINUTES

- (a) [Minutes of the Executive Committee of Council Open meeting held on 2015 January 20](#)

MOVED BY COUNCILLOR JOHNSTON:
SECONDED BY COUNCILLOR MCDONELL:

THAT the minutes of the Executive Committee of Council 'Open' meeting held on 2015 January 20 be adopted.

CARRIED UNANIMOUSLY

3. PRESENTATION

MOVED BY COUNCILLOR JOHNSTON:
SECONDED BY COUNCILLOR MCDONELL:

THAT the presentation be heard.

CARRIED UNANIMOUSLY

- (a) **Craig Collis, Assistant Director – Recreation**
Re: City of Burnaby Recreation Credit Program
Speaker: Craig Collis

Mr. Craig Collis, Assistant Director - Recreation appeared before the Committee to provide an update on the City of Burnaby Recreation Credit Program.

The speaker noted that the Recreation Credit Program provides a credit to Burnaby residents in financial need. This is confirmed by recognized outside agencies (i.e. Burnaby Community Services, Ministry of Social Development, Community Living BC and the Immigrant Services Society). The credit can be used at Burnaby Parks, Recreation and Cultural Services facilities for programs and admissions, with exception of golf and private lessons, and is valid for one year from the date the credit is processed.

To qualify for the credit, the individual or family must live in Burnaby and fall under one of the below categories:

- A) Low income (checked by Burnaby Community Services)
- B) People with Disability Tax Credit Certificate (checked by Burnaby Community Services)
- C) Receiving financial assistance from Ministry of Social Development
- D) Eligible for or receiving assistance from Community Living B.C.
- E) Resettlement Assistance Program

Mr. Collis noted that credit applicants may apply for and receive credit once a year. In addition to the Recreation Credit Program, the Group Recreation Credit is available to Burnaby groups to accommodate drop in programs.

The speaker submitted a 5-year overview of the Burnaby Recreation Credit Program noting an increase in usage and in credit amount per individual (from \$150 in 2008 to \$176 in 2014), but a decrease in the number of individuals approved. Further it was noted that each September 01 the fees change, and therefore an additional grant is requested by the Burnaby Community Services in December.

The Committee inquired if the funding that Burnaby Community Services receives from the City goes directly to Burnaby residents or administration/bookkeeping costs.

Staff undertook to provide a breakdown and cost analysis.

4. CORRESPONDENCE

MOVED BY COUNCILLOR JOHNSTON:
SECONDED BY COUNCILLOR MCDONELL:

THAT the correspondence be received.

CARRIED UNANIMOUSLY

(a) [Correspondence from Volunteer Burnaby](#)
Re: Letter of Appreciation (#14/49)

Correspondence was received from Mr. Jeff Scheffel, Community Developer, Volunteer Burnaby, expressing appreciation to the City for funding in support of the annual gift wrap fundraiser.

(b) [Correspondence from Kwantlen Polytechnic University](#)
Re: Letter of Appreciation (#13-14-15/00)

Correspondence was received from Ms. Lisa Robinson, Advancement Officer, Kwantlen Polytechnic University, expressing appreciation to the City for funding in support of the Southwest British Columbia Food System Design and Planning Project.

5. REPORTS

MOVED BY COUNCILLOR JOHNSTON:
SECONDED BY COUNCILLOR MCDONELL:

THAT the reports be received.

CARRIED UNANIMOUSLY

(a) [Report from the City Clerk](#)
Re: Coquitlam Search and Rescue Society - Mobile Command Centre Replacement Project

The City Clerk submitted a report providing information on Coquitlam Search and Rescue Society, and seeking approval for financial support to replace the Mobile Command Centre.

The City Clerk recommended:

1. THAT the Executive Committee of Council recommend Council approve a grant to Coquitlam Search and Rescue Society for replacement of the Mobile Command Centre.

MOVED BY COUNCILLOR JOHNSTON:
SECONDED BY COUNCILLOR MCDONELL:

THAT the recommendation of the City Clerk be adopted.

MOVED BY COUNCILLOR JOHNSTON:
SECONDED BY COUNCILLOR MCDONELL:

THAT this report be now **TABLED**.

CARRIED UNANIMOUSLY

The report was tabled in order for the Committee to receive information on other municipalities' contribution.

(b) **Report from the Chief Election Officer**
Re: 2014 Local Government Election Review and Future Recommendations

The Chief Election Officer submitted a report providing statistics on enhanced election systems, feedback on the success of voter engagement initiatives, and identifying future recommendations for review in advance of the 2018 Local Government Election.

The Chief Election Officer recommended:

1. THAT Council receive this report for information.

MOVED BY COUNCILLOR JOHNSTON:
SECONDED BY COUNCILLOR MCDONELL:

THAT the recommendation of the Chief Election Officer be adopted.

CARRIED UNANIMOUSLY

The Committee requested the Chief Election Officer present this report to Council at the 2015 March 02 Council meeting.

6. **FESTIVALS BURNABY GRANTS APPROVED TO DATE - \$10,500**

7. **PROGRESSIVE LIST OF GRANTS APPROVED TO DATE - \$29,260**

8. **NEW APPLICATIONS**

MOVED BY COUNCILLOR JOHNSTON:
SECONDED BY COUNCILLOR MCDONELL:

THAT the New Applications be received.

CARRIED UNANIMOUSLY

(a) **#15/09 - 2015 Burnaby Empty Bowl Project**
2015 Empty Bowls Gala

An application was received from the 2015 Empty Bowls Committee requesting an in-kind grant for printing of promotional materials (posters, tickets, thank you cards, bookmarks and banners) for the annual Empty Bowls Gala event to be held on 2015 April 23 at the Hilton Metrotown Hotel.

Request:	\$1,500	CPA:	2014 - No Application
	<i>in-kind printing</i>		2013 - \$1,500 <i>in-kind printing (used \$394)</i>
			2012 - No Application

MOVED BY COUNCILLOR MCDONELL:
SECONDED BY COUNCILLOR JOHNSTON:

THAT an in-kind grant in the amount of \$1,500 for printing services be awarded to the 2015 Burnaby Empty Bowls Project in support of the annual Empty Bowls Gala event.

CARRIED UNANIMOUSLY

(b) **#15/10 - Richard Major Art Group**
Sharing Artistic Skills to Encourage Others

An application was received from Richard Major Art Group (RMAG) requesting a grant to assist with the cost of funding a Burnaby based art program. The RMAG provides members with an opportunity to demonstrate their artistic skills by participating at various events including the Rhododendron Festival and Discovery Days, as well as showing their work at the Deer Lake Gallery, Burnaby Art Gallery, Showcases, and Culture Days.

Request:	\$300	CPA:	2014 - \$300
			2013 - \$300
			2012 - \$300

MOVED BY COUNCILLOR MCDONELL:
SECONDED BY COUNCILLOR JOHNSTON:

THAT a grant in the amount of \$300 be awarded to the Richard Major Art Group to assist with the cost of funding an art program.

CARRIED UNANIMOUSLY

(c) **#15/11 - École Alpha Secondary School**
Dry Grad 2015

An application was received from École Alpha Secondary School requesting a grant in support of the Annual Dry Grad event for 2015.

CPA: 2014 - No Application
2013 - \$200
2012 - No Application

MOVED BY COUNCILLOR MCDONELL:
SECONDED BY COUNCILOR JOHNSTON:

THAT a grant in the amount of \$200 be awarded to the École Alpha Secondary School in support of their annual Dry Grad event.

CARRIED UNANIMOUSLY

(d) #15/12 - Scouts Canada
Scouting Programs

An application was received from Scouts Canada Pacific Coast Council requesting a grant to support Burnaby based scouting programs for Beavers, Cubs, Scouts, Venturers and Rovers for 2015.

Request: \$6,000

CPA: 2014 - \$5,000
2013 - \$5,000
2012 - \$5,000

MOVED BY COUNCILLOR MCDONELL:
SECONDED BY COUNCILLOR JOHNSTON:

THAT a grant in the amount of \$5,000 be awarded to Scouts Canada to support their scouting programs.

CARRIED UNANIMOUSLY

(e) **#15/13 - Community Centred College for the Retired**
Courses and Programs

An application was received from the Community Centred College for the Retired requesting a grant to assist with the cost of courses and programs provided by the College.

Request: Unspecified CPA: 2014 - \$2,500
2013 - No Application
2012 - \$2,500

MOVED BY COUNCILLOR MCDONELL:
SECONDED BY COUNCILLOR JOHNSTON:

THAT a grant in the amount of \$2,500 be awarded to the Community Centred College for the Retired to assist with the cost of courses and programs.

CARRIED UNANIMOUSLY

(f) [#15/14 - Afghan Women's Sewing and Craft Co-Operative](#)
Three Months Rental

An application was received from the Afghan Women's Sewing and Craft Co-Operative requesting a grant to assist with three months rental (\$474.77 a month) for Room 206 at the Edmonds Neighbourhood Resource Centre. It was noted that Council, at the Open Council meeting 2014 October 27, approved a 2015 lease grant for the co-operative for \$5,425.92, representing a 50% lease rate offset.

Request: \$1,424.31

CPA: 2014 - No Application
2013 - No Application
2012 - No Application

MOVED BY COUNCILLOR MCDONELL:
SECONDED BY COUNCILLOR JOHNSTON:

THAT a one-time only grant in the amount of \$1,424.31 be awarded to the Afghan Women's Sewing and Craft Co-Operative.

CARRIED UNANIMOUSLY

MOVED BY COUNCILLOR MCDONELL:
SECONDED BY COUNCILLOR JOHNSTON:

THAT His Worship, Mayor Derek Corrigan send a letter to the Afghan Women's Sewing and Craft Co-Operative this is a one-time only conditional grant due to exceptional circumstances.

CARRIED UNANIMOUSLY

(g) [#15/15 - Nikkei National Museum & Cultural Centre](#)
Hokori: Japanese Canadians in the WWI

An application was received from the Nikkei National Museum and Cultural Centre requesting a grant to assist with the cost of Hokori, an event commemorating the 100th anniversary of participation in WWI by Japanese Canadian soldiers.

CPA: 2014 - No Application
2013 - No Application
2012 - \$1,000 cash
& \$1,500 *in-kind* (used \$1,594)

THAT an in-kind grant up to the amount of \$1,000 be awarded to Nikkei National Museum & Cultural Centre to assist with the cost of Hokori event.

An application was received from the Maple Leaf Singers requesting a grant to assist with the cost of funding the Maple Leaf Singers Annual Spring Show 'Touch the Sky' to be held at the Massey Theatre, New Westminster on 2015 May 30 and 31.

CPA: 2014 - \$200
2013 - \$200
2012 - \$200

THAT a grant in the amount of \$200 be awarded to the Maple Leaf Singers to assist with the cost of funding of their annual Spring Show.

An application was received from Sarah Filgate, a Burnaby resident, requesting a grant to assist with the cost of participating in the Miss Canada Globe Pageant to be held in Toronto, Ontario in 2015 August.

CPA: 2014 - No Application
2013 - No Application
2012 - No Application

MOVED BY COUNCILLOR JOHNSTON:
SECONDED BY COUNCILLOR MCDONELL:

THAT this grant application be denied.

CARRIED UNANIMOUSLY

(j) **#15/18 - BC Aboriginal Network on Disability**
BC Without Barriers

An application was received from the BC Aboriginal Network on Disability Society (BCANDS) requesting support for their BC Without Barriers campaign, an initiative to fund-raise while bringing awareness of the society's work and the needs of Aboriginal people living with disabilities.

Request: \$200

CPA: 2014 - No Application
2013 - No Application
2012 - No Application

MOVED BY COUNCILLOR MCDONELL:
SECONDED BY COUNCILLOR JOHNSTON:

THAT this grant application be denied.

CARRIED UNANIMOUSLY

9. **TABLED MATTER**

(a) **#15/06 - Rivershed Society of BC**
Fraser River Swim Relay
(Tabled 2015 January 20)

An application was received from Rivershed Society of BC requesting an in-kind grant to assist with costs (e.g. tents, staging, promotions, etc.) associated with the river-side festival in Burnaby to be held on 2015 September 25th (tentatively) at Burnaby Foreshore Park.

Request: \$5,000

CPA: 2014 – No Application
2013 – No Application
2012 – No Application

MOVED BY COUNCILLOR JOHNSTON:
SECONDED BY COUNCILLOR McDONELL:

“THAT this grant request be now TABLED.”

CARRIED UNANIMOUSLY

This grant request was tabled in order for staff to provide more information on the event.

MOVED BY COUNCILLOR JOHNSTON:
SECONDED BY COUNCILLOR MCDONELL:

THAT the grant request be now **LIFTED** from the table.

CARRIED UNANIMOUSLY

Arising from discussion, Councillor Johnston was granted leave by the Committee to introduce the following motion:

MOVED BY COUNCILLOR JOHNSTON:
SECONDED BY COUNCILLOR MCDONELL:

THAT this grant application be denied.

CARRIED UNANIMOUSLY

10. NEW BUSINESS

There was no new business brought before the Committee at this time.

11. INQUIRIES

There were no inquiries brought before the Committee at this time.

12. ADJOURNMENT

MOVED BY COUNCILLOR MCDONELL:
SECONDED BY COUNCILLOR JOHNSTON:

THAT the 'Open' meeting do now adjourn.

CARRIED UNANIMOUSLY

The Open meeting adjourned at 6:29 p.m.