



**CITY COUNCIL**  
**Council Chamber, Burnaby City Hall**  
4949 Canada Way, Burnaby, B. C.

**OPEN PUBLIC MEETING AT 7:00 PM**  
**Monday, 2015 February 23**

---

**A G E N D A**

<b>1.</b>	<b><u>CALL TO ORDER</u></b>	<b><u>PAGE</u></b>
<b>2.</b>	<b><u>MINUTES</u></b>	
	A) Open Council Meeting held 2015 February 16	1
<b>3.</b>	<b><u>DELEGATIONS</u></b>	
	A) Alexandra Lezo Re: Request for Zoning Bylaw Amendments <u>Speaker(s):</u> Alexandra Lezo	14
<b>4.</b>	<b><u>REPORTS</u></b>	
	A) City Manager's Report, 2015 February 23	19
<b>5.</b>	<b><u>MANAGER'S REPORTS</u></b>	
<b>1.</b>	<b>BURNABY FRASER FORESHORE PARK FITNESS CIRCUIT</b>	21
	Purpose: To request approval for the City to enter into an agreement with the Rotary Clubs of Burnaby to fund the development of a fitness circuit in Fraser Foreshore Park.	
<b>2.</b>	<b>PLAYGROUND DEVELOPMENT GRANT REQUESTS FROM GILPIN ELEMENTARY SCHOOL AND ÉCOLE WESTRIDGE ELEMENTARY SCHOOL</b>	26

Purpose: To request authorization for the City to enter into an agreement with the Burnaby School District for the contribution to the cost of playground upgrades.

**3. 2015 FEBRUARY - PARKS, RECREATION & CULTURAL SERVICES CAPITAL FUNDING BYLAW 30**

Purpose: To request to bring forward a bylaw to appropriate \$1,036,260 from Capital Reserves to finance thirteen projects.

**4. MURAL GRANT FUNDING FOR 4622 HASTINGS STREET 34**

Purpose: To approve the funding for a mural at 4622 Hastings Street as part of the 2015 Burnaby Mural Grant Program.

**5. BUILDING PERMIT TABULATION REPORT NO. 1 FROM 2015 JANUARY 01 - 2015 JANUARY 31 37**

Purpose: To provide Council with information on construction activity as reflected by the building permits that have been issued for the subject period.

**6. RETIREMENTS 39**

Purpose: To inform Council of the following retirements from July to December 2014.

**7. CONTRACT AWARD – 2015-03 WATERMAIN REPLACEMENT AND ROAD REHABILITATION PROGRAM 42**

Purpose: To obtain approval to award a construction contract for Watermain Replacement and Road Rehabilitation Program, Package C.

**8. CONTRACT AWARD - CARPET REPLACEMENT PROJECT (2015.02.23) 43**

Purpose: To obtain approval to award a contract for the replacement of carpet at City Hall.

**6. BYLAWS**

**Consideration and Third Reading**

A) #13302 - Burnaby Zoning Bylaw 1965, Amendment Bylaw **13302**

No. 8, 2014 - Rez. #06-55 (7485/95 Sixth Street and 7873 Sixteenth Avenue)

From R5 Residential District to CD Comprehensive Development District (based on RM3 Multiple Family Residential District and Sixth Street Area Plan guidelines and in accordance with the development plan entitled "Townhouse Development" prepared by Jordan Kutev Architect 7485 & 7495 Sixth Street and 7873 Sixteenth Avenue Purpose – to permit the construction of a three-storey townhouse development with underground parking (Item 06, Manager's Report, Council 2014 February 24)

**Memo - Director Planning & Building - 2015 February 18 - Page 44**

- B) #13365 - Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 24, 2014 - Rez. #13-41 (7262/68/74 Eighteenth Avenue) **13365**  
From R5 Residential District to CD Comprehensive Development District (based on RM2 Multiple Family Residential District and Edmonds Town Centre Plan guidelines and in accordance with the development plan entitled "18th Avenue Townhomes" prepared by Robert Ciccozzi Architecture Inc.) 7262/68/74 Eighteenth Avenue Purpose – to permit the construction of a 3-storey (27 unit) stacked townhouse development with underground parking  
(Item 07, Manager's Report, Council 2014 June 23)  
**Memo - Director Planning & Building - 2015 February 18 - Page 56**

### **Reconsideration and Final Adoption**

- C) #13446 - Burnaby Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 6, 2015 **13446**  
A bylaw authorizing the expenditure of monies in the Capital Works, Machinery and Equipment Reserve Fund - \$6,565,000 to finance the 2015 Information Technology Capital Program for Business Applications Projects  
(Item 6(Ai), Reports, Council 2015 February 02)
- D) #13447 - Burnaby Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 7, 2015 **13447**  
A bylaw authorizing the expenditure of monies in the Capital Works, Machinery and Equipment Reserve Fund - \$421,250 to finance the 2015 City Administrative Complex Project  
(Item 6(Ax), Reports, Council 2015 February 02)

- E) #13451 - Burnaby Capital Works, Machinery and Equipment **13451**  
Reserve Fund Expenditure Bylaw No. 8, 2015  
A bylaw authorizing the expenditure of monies in the  
Capital Works, Machinery and Equipment Reserve Fund -  
\$1,800,000 to finance the 2015 RCMP Building Locker  
Room Upgrade and Emergency Exit Project  
(Item 6(Axii), Reports, Council 2015 February 02)

7. **NEW BUSINESS**

8. **INQUIRIES**

9. **ADJOURNMENT**





## **COUNCIL MEETING MINUTES**

**Monday, 2015 February 16**

An 'Open' meeting of the City Council was held in the Council Chamber, Burnaby City Hall, 4949 Canada Way, Burnaby, B.C. on Monday, 2015 February 16 at 7:00 PM.

### **1. CALL TO ORDER**

PRESENT: His Worship, Mayor D. Corrigan  
 Councillor P. Calendino  
 Councillor S. Dhaliwal  
 Councillor D. Johnston  
 Councillor C. Jordan  
 Councillor A. Kang  
 Councillor P. McDonell  
 Councillor N. Volkow  
 Councillor J. Wang

STAFF: Mr. B. Moncur, City Manager  
 Mr. C. Turpin, Deputy City Manager  
 Mr. L. Chu, Deputy City Manager  
 Mr. L. Pelletier, Director Planning and Building  
 Mr. L. Gous, Director Engineering  
 Ms. D. Jorgenson, Director Finance  
 Mr. D. Ellenwood, Director Parks, Recreation & Cultural Services  
 Mr. B. Rose, City Solicitor  
 Mr. D. Back, City Clerk  
 Ms. K. O'Connell, Deputy City Clerk

The 'Open' Council meeting was called to order in the Council Chamber at 7:02 p.m.

### **2. MINUTES**

**A) Open Council Meeting held 2015 January 26 (revised)**

MOVED BY COUNCILLOR N. VOLKOW

SECONDED BY COUNCILLOR D. JOHNSTON

THAT the minutes of the 2015 January 26 'Open' Council meeting be revised to include adoption of the supplementary reports from His Worship, Mayor Derek

Corrigan regarding Council and citizen appointments to various Committees, Boards and Commissions.

CARRIED UNANIMOUSLY

**B) Open Council Meeting held 2015 February 02**

MOVED BY COUNCILLOR N. VOLKOW  
SECONDED BY COUNCILLOR P. MCDONELL

THAT the minutes of the 'Open' Council meeting held on 2015 February 02 be now adopted.

CARRIED UNANIMOUSLY

**Acknowledgement**

His Worship, Mayor Derek Corrigan announced that Burnaby Mountain Clubhouse restaurant won the Dine Out Vancouver Best Bites Award in the \$18 menu category.

Mayor Corrigan congratulated Bob Farahani, Manager Food Services, and his staff. The Mayor concluded by advising that Taryn Barrett, Burnaby Mountain Clubhouse Supervisor, Hugh Izumi, Food Services Golf Facilities Supervisor, and Jason Mok, Executive Chef, were in attendance at the Council meeting.

**3. DELEGATIONS**

MOVED BY COUNCILLOR N. VOLKOW  
SECONDED BY COUNCILLOR D. JOHNSTON

THAT the delegation be heard.

CARRIED UNANIMOUSLY

**A) Larry Myers**  
**Re: Blue Dot Declaration**  
**Speaker(s): Kim Fink-Jensen**  
**Kate Fink-Jensen**  
**Naomi Cech**

**Kim Fink-Jensen, Kate Fink-Jensen, and Naomi Cech** appeared before Council to provide an overview of the Blue Dot Campaign, and request the City of Burnaby consider passing a Burnaby Municipal Declaration to the Right to a Healthy Environment. The speakers also advised that Richmond City Council issued a challenge to Burnaby to join them in passing a declaration.

MOVED BY COUNCILLOR P. MCDONELL  
SECONDED BY COUNCILLOR A. KANG

WHEREAS the Blue Dot movement recognizes Canadian citizens' rights to a healthy environment and calls upon the Provinces of Canada to support amendment of the Canadian Constitution, Charter of Rights and Freedoms ("the Charter") to enshrine these rights; and

WHEREAS recognition of constitutional environmental rights has been undertaken by many nations worldwide; and

WHEREAS a healthy environment supports human health and prosperity; and

WHEREAS environmental protection, alongside social and economic sustainability, is a fundamental characteristic of Burnaby and the City of Burnaby is undertaking a broad citizen-based process to further demonstrate global leadership in protecting and regenerating ecosystems, supporting a healthy and prosperous community;

THEREFORE BE IT RESOLVED that Council declare Burnaby a Blue Dot Community in support of the movement, for the Provincial and Federal governments to enshrine rights to a healthy environment in the Charter."

CARRIED UNANIMOUSLY

MOVED BY COUNCILLOR D. JOHNSTON  
SECONDED BY COUNCILLOR A. KANG

THAT the "Blue Dot Community" resolution adopted by Council, and the declaration provided by the delegation, be REFERRED to the Environment Committee for information.

CARRIED UNANIMOUSLY

MOVED BY COUNCILLOR P. CALENDINO  
SECONDED BY COUNCILLOR D. JOHNSTON

THAT Council issue a challenge to the City of Richmond to join the City of Burnaby in opposing the Kinder Morgan Pipeline Expansion Project.

CARRIED UNANIMOUSLY

**4. REPORTS**

MOVED BY COUNCILLOR P. CALENDINO  
SECONDED BY COUNCILLOR D. JOHNSTON

THAT Council do now resolve itself into a Committee of the Whole.

CARRIED UNANIMOUSLY

**A) Community Heritage Commission**  
**Re: City of Burnaby Archives Annual Report 2014**

The Community Heritage Commission submitted a report to present the 2014 Annual Report of the City of Burnaby archives, noting the programs completed have resulted in improved services and increased heritage assets for the community.

The Community Heritage Commission recommended:

1. THAT this report be received for information.

MOVED BY COUNCILLOR C. JORDAN  
SECONDED BY COUNCILLOR D. JOHNSTON

THAT the recommendation of the Community Heritage Commission be now adopted.

CARRIED UNANIMOUSLY

**B) Community Heritage Commission**  
**Re: City Archives Oral History Capital Project**

The Community Heritage Commission submitted a report outlining the proposed theme for the next phase of the Oral History Project.

The Community Heritage Commission recommended:

1. THAT the next phase of the Oral History Project focus on the history of Burnaby Mountain and its many uses including: hiking/biking, conservation area, education facilities.
2. THAT Council approve funding in the estimated amount of \$2,500 to digitize, describe, and index the ten oral history tapes recently received as a donation to the Archives from the editor of "Suburb of Happy Homes" that included oral history tapes of prominent Burnaby residents.

MOVED BY COUNCILLOR C. JORDAN  
SECONDED BY COUNCILLOR P. MCDONELL

THAT the recommendations of the Community Heritage Commission be now adopted.

CARRIED UNANIMOUSLY

**C) Environment Committee**  
**Re: 2015 Environment Week and Environmental Awards Program**

The Environment Committee submitted a report seeking Council approval for the preliminary planning approach for Environment Week and the Environmental Awards Program call for nominations for 2015.

The City of Burnaby's Environment Week is a community based program that promotes awareness, stewardship and sustainability of the natural environment through a range of environmentally themed free public events and activities.

The City's annual Environmental Awards Reception, to acknowledge valued community members and organizations that have made meaningful contributions to the environment, will be held the following week on Sunday, June 14.

The Environment Committee recommended:

1. THAT Council approve the preliminary planning approach of Environment Week, scheduled for 2015 May 30 to June 06.
2. THAT Council approve the call for nominations for the 2015 Environmental Awards Program.
3. THAT Council approve an expenditure of \$2,650 from the Boards, Committees and Commission's operating budget for advertising the Environmental Awards Program call for nominations.
4. THAT Council approve an expenditure of \$5,925 from the Boards, Committees and Commission's operating budget for advertising the Garage Sale Day Event.
5. THAT Council approve an expenditure of \$6,850 from the Boards, Committees and Commission's operating budget for advertising Environment Week.

MOVED BY COUNCILLOR A. KANG  
SECONDED BY COUNCILLOR P. CALENDINO

THAT the recommendations of the Environment Committee be adopted.

CARRIED UNANIMOUSLY

**D) Environment Committee**  
**Re: Sustainable Purchasing Initiatives - City Green Team**

The Environment Committee submitted a report providing a summary of initiatives undertaken by the City Green Team in 2014 and seeking Council's endorsement of the proposed 2015 Work Plan. Activities in 2014 included the green office campaign and a printing equipment assessment. The 2015 program includes energy conservation and food recovery programs.

The Environment Committee recommended:

1. THAT Council receive this report for information.
2. THAT Council authorize the City Green Team to proceed with the proposed 2015 Work Plan.

MOVED BY COUNCILLOR A. KANG  
SECONDED BY COUNCILLOR D. JOHNSTON

THAT the recommendations of the Environment Committee be adopted.

CARRIED UNANIMOUSLY

**E) Public Safety Committee**  
**Re: New Directive on the Deployment of Auxiliary Constables**

The Public Safety Committee submitted a report outlining the new RCMP directive on auxiliary constable deployment, and proposing a course of action for consideration by Council.

In 2014, a new directive was issued by RCMP National Crime Prevention Services to direct all auxiliary constables and Community Safety Officers be provided direct supervision while on duty.

The City appreciates the purpose of the new directive issued by Ottawa to enhance personal safety of auxiliary constables. However, this new national policy requiring direct supervision has not taken local conditions and risk level into consideration and will limit further use of auxiliary constables in various crime prevention activities and special community events.

The Public Safety Committee recommended:

1. THAT Council request the RCMP Commissioner to reconsider the directive issued in October 2014 on changes to the deployment of auxiliary constables.
2. THAT a copy of this report be forwarded to RCMP Commissioner Bob Paulson, Minister of Public Safety Canada, The Honourable Steven Blaney, and Provincial Minister of Justice, Honourable Suzanne Anton.
3. THAT Council request consultation be undertaken with municipal RCMP contract partners prior to instituting any further policy changes.

MOVED BY COUNCILLOR P. CALENDINO  
SECONDED BY COUNCILLOR P. MCDONELL

THAT the recommendations of the Public Safety Committee be adopted.

CARRIED UNANIMOUSLY

**F) Social Planning Committee**  
**Re: Burnaby Access Advisory Committee 2015 Workplan**

The Social Planning Committee submitted a report providing a summary of the 2014 Burnaby Access Advisory Committee's (BAAC) achievements, and 2015 (12 part) workplan proposal.

Since its inception in 1988, the BAAC has played an important role providing valuable advice and recommendations to the City regarding accessibility and inclusion issues. Implementation of items identified in the workplan for 2015 will continue to assist the City to enhance access to facilities and inclusion in services for all Burnaby residents.

The Social Planning Committee recommended:

1. THAT Council approve the proposed Burnaby Access Advisory Committee 2015 workplan, as outlined in Section 3.0 of this report.

MOVED BY COUNCILLOR N. VOLKOW  
SECONDED BY COUNCILLOR P. MCDONELL

THAT the recommendation of the Social Planning Committee be adopted.

CARRIED UNANIMOUSLY

**G) Transportation Committee  
Re: 2015 Cycling Promotion**

The Transportation Committee submitted a report seeking Council approval to fund promotional cycling programs in 2015 which include Burnaby Bike Map, Bike to Work Week, Bike to School Week and Streetwise Cycling Courses.

The Transportation Committee recommended:

1. THAT Council authorize the expenditure of \$10,145.00 from the Boards, Committees and Commissions budget for this year's programs to promote cycling, as outlined in this report.

MOVED BY COUNCILLOR D. JOHNSTON  
SECONDED BY COUNCILLOR P. MCDONELL

THAT the recommendation of the Transportation Committee be adopted.

CARRIED UNANIMOUSLY

**H) City Manager's Report, 2015 February 16**

The City Manager presented a report dated 2015 February 16 on the matters listed following as Items 01 to 04 either providing the information shown or recommending the courses of action indicated for the reasons given.

**5. MANAGER'S REPORTS****1. BURNABY FARMERS' MARKET – 4949 CANADA WAY**

The City Manager submitted a report from the Director Finance seeking Council approval for the 2015 Farmers' Market season operation at Burnaby City Hall North Parking Lot. From its commencement in 2007 November 05, the outdoor Market has successfully supported local agriculture and farmers by offering fresh produce, cut flowers and many tasty homemade specialties.

The City Manager recommended:

1. THAT Council authorize staff to enter into a Licence Agreement in the amount of \$75.00 with Artisan Farmers' Market Society, to operate a weekly market in the City Hall north parking lot for the 2015 summer season, as outlined in this report.



MOVED BY COUNCILLOR N. VOLKOW  
SECONDED BY COUNCILLOR D. JOHNSTON

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

## **2. PARCEL TAX ROLL REVIEW PANEL**

The City Manager submitted a report from the Director Finance seeking Council's authority to convene a Parcel Tax Roll Review Panel to provide an opportunity for property owners to appeal Local Area Services and Sewer Parcel Taxes that are being charged for the first time. The assessments confirmed by this Panel are the basis for the preparation of Local Area Services and Sewer Assessment Tax Rolls.

The City Manager recommended:

1. THAT Council approve a Parcel Tax Roll Review Panel be established in the Council Chamber, Tuesday, 2015 March 24 at 6:00 p.m. to hear appeals against the Local Area Service and Sewer Assessment Rolls.
2. THAT Council appoint the Director Finance, or her delegate, to perform the assessment function for Local Area services and Sewer Parcel Tax, with continuing technical support from Engineering.

MOVED BY COUNCILLOR N. VOLKOW  
SECONDED BY COUNCILLOR D. JOHNSTON

THAT the recommendations of the City Manager be adopted.

CARRIED UNANIMOUSLY

## **3. ROAD CLOSURE REFERENCE #14-04; X-REFERENCE: SUBDIVISION #14-44 PROPOSED CLOSURE OF A 3.04 M ROAD ALLOWANCE ADJACENT 7263 FOURTH STREET**

The City Manager submitted a report from the Director Planning and Building seeking Council's authority to introduce a Burnaby Highway Closure Bylaw for the closure, sale and consolidation of the adjacent unconstructed lane with 7263 Fourth Street. The closure will contribute lot area potential for a proposed two-family dwelling development at 7263 Fourth Street.

The City Manager recommended:

1. THAT Council authorize the introduction of a Burnaby Highway Closure Bylaw for the closure, sale, and consolidation of the 3.04m by 29.86m (91.0 m2) unconstructed lane allowance with 7263 Fourth Street, as shown on the attached Sketch #1, subject to the conditions outlined in this report.
2. THAT a copy of this report be sent to Gurmeet Sangra, 7923 Eighteenth Avenue, Burnaby, BC V3N 1J7.

MOVED BY COUNCILLOR N. VOLKOW  
SECONDED BY COUNCILLOR A. KANG

THAT the recommendations of the City Manager be adopted.

CARRIED UNANIMOUSLY

**4. CONTRACT AWARD - 2015 MAJOR ROADS NETWORK  
INFRASTRUCTURE REHABILITATION PROGRAM -  
ENGINEERING AND CONSTRUCTION SERVICES**

The City Manager submitted a report from the Director Finance seeking Council's approval to award a contract for engineering and construction administration services related to 2015 Major Roads Network Infrastructure Rehabilitation Program.

The City Manager recommended:

1. THAT Council approve a contract award to ISL Engineering and Land Services Ltd. for a total cost of \$292,766.25 including GST in the amount of \$13,941.25 as outlined in this report.

MOVED BY COUNCILLOR N. VOLKOW  
SECONDED BY COUNCILLOR D. JOHNSTON

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

MOVED BY COUNCILLOR P. MCDONELL  
SECONDED BY COUNCILLOR D. JOHNSTON

THAT the Committee now rise and report.

CARRIED UNANIMOUSLY

The Council reconvened.

MOVED BY COUNCILLOR A. KANG  
SECONDED BY COUNCILLOR D. JOHNSTON

THAT the report of the Committee be now adopted.

CARRIED UNANIMOUSLY

## 6. **BYLAWS**

### **First, Second and Third Reading**

- |    |  |       |
|----|--|-------|
| A) | Burnaby Capital Works, Machinery and Equipment Reserve<br>Fund Expenditure Bylaw No. 6, 2015 | 13446 |
| B) | Burnaby Capital Works, Machinery and Equipment Reserve<br>Fund Expenditure Bylaw No. 7, 2015 | 13447 |
| C) | Burnaby Capital Works, Machinery and Equipment Reserve<br>Fund Expenditure Bylaw No. 8, 2015 | 13451 |

MOVED BY COUNCILLOR N. VOLKOW  
SECONDED BY COUNCILLOR D. JOHNSTON

THAT Bylaw No. 13446, 13447 and 13451 be now introduced and read three times.

CARRIED UNANIMOUSLY

### **Consideration and Third Reading**

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|----|--|-------|
| D) | Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 30,<br>2014 - Rez. #13-31 (7011/29/87 MacPherson Avenue and<br>5558 Short Street) | 13376 |
|----|--|-------|

MOVED BY COUNCILLOR N. VOLKOW  
SECONDED BY COUNCILLOR P. MCDONELL

THAT Bylaw No. 13376 be now reconsidered and read a third time.

CARRIED UNANIMOUSLY

### **Reconsideration and Final Adoption**

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|----|--|-------|
| E) | Burnaby Capital Works, Machinery and Equipment Reserve<br>Fund Expenditure Bylaw No. 1, 2015 | 13445 |
|----|--|-------|

- |    |  |       |
|----|--|-------|
| F) | Burnaby Capital Works, Machinery and Equipment Reserve<br>Fund Expenditure Bylaw No. 2, 2015 | 13448 |
| G) | Burnaby Capital Works, Machinery and Equipment Reserve<br>Fund Expenditure Bylaw No. 3, 2015 | 13449 |
| H) | Burnaby Capital Works, Machinery and Equipment Reserve<br>Fund Expenditure Bylaw No. 4, 2015 | 13450 |
| I) | Burnaby Capital Works, Machinery and Equipment Reserve<br>Fund Expenditure Bylaw No. 5, 2015 | 13453 |

MOVED BY COUNCILLOR N. VOLKOW  
SECONDED BY COUNCILLOR A. KANG

THAT Bylaw No. 13445, 13448, 13449, 13450 and 13453 be now reconsidered and Finally Adopted, signed by the Mayor and Clerk and the Corporate Seal affixed thereto.

CARRIED UNANIMOUSLY

## 7. NEW BUSINESS

Councillor Volkow made reference to item B) of the Council Correspondence Package received to 2015 February 12 from Gary and Mary Begin commending the prompt and friendly service provided by city staff at the Riverway Clubhouse restaurant.

His Worship, Mayor Derek Corrigan directed staff to forward a copy of the letter to Bob Farahani, Manager Food Services.

Councillor Volkow made reference to item A) of the Council Correspondence Package received to 2015 February 12 from Suzanne Anton, Attorney General and Minister of Justice, advising that the Province will not assist the City of Burnaby with the policing costs associated with the Kinder Morgan survey work at the Burnaby Mountain Conservation Area. Councillor Volkow expressed concern and disappointment regarding the decision given that the Province assisted the City of Vancouver with policing costs associated with the Stanley Cup riot in 2011.

MOVED BY COUNCILLOR N. VOLKOW  
SECONDED BY COUNCILLOR P. CALENDINO

THAT a copy of the letter from Suzanne Anton, Attorney General and Minister of Justice, be forwarded to the four Burnaby MLAs.

CARRIED UNANIMOUSLY

**His Worship, Mayor Derek Corrigan**, and members of Council extended best wishes for the celebration of Chinese New Year, Year of the Sheep.

8. **INQUIRIES**

There were no inquiries brought before Council at this time.

9. **ADJOURNMENT**

MOVED BY COUNCILLOR P. CALENDINO  
SECONDED BY COUNCILLOR D. JOHNSTON

THAT this 'Open' Council meeting do now adjourn.

CARRIED UNANIMOUSLY

The Open Council meeting adjourned at 8:18 p.m.

Confirmed:

Certified Correct:

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK

Alexandra Lezo  
 5808 Portland Street  
 Burnaby, B.C. V5J 2R8  
 (778) 228-9116

<b>DELEGATION</b> <b>2015 FEBRUARY 23</b>
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Dear Sir/ Madam,

My name is Alexandra Lezo and I am writing this letter to request an audience with the Mayor and Council with the purpose of appealing for the reclassification of pygmy goats as small domestic pets, such as dogs, which will allow them to live in certain R2 properties that meet specific guidelines. My interest in this matter stems from the fact that I have two small pygmy goats that have lived on my property since May 2014. The City of Burnaby has sent me a letter informing me that I am not in compliance with the zoning bylaw and will have to remove the pygmy goats from my property by March 3.

I acquired these pygmy goats in good faith after checking the Burnaby Zoning and animal bylaws where I did not find any information that would prohibit the keeping of goats. Goats are not on the list of prohibited animals and, therefore, I believed it would be legal for me to keep my pet pygmy goats. I also phoned and spoke with a clerk at City Hall and was informed that I should refer to the animal bylaw. I now understand that I did not interpret the bylaw correctly and spoke to the wrong department at City Hall. The reclassification of pet pygmy goats as domestic pets is the last chance we have to keep our pygmy goats that have become beloved in our family and neighborhood. We also believe that in addition to allowing our pygmy goats to stay, legalizing pet pygmy goats will be a positive step for Burnaby, as we will outline in our presentation to Mayor and Council.

The basis of our appeal is to allow the keeping of no more than two pet pygmy goats on R2 properties in Burnaby that meet specific guidelines, such as adequate space for the goats to exercise and shelter. Pygmy goats are comparable in all ways to other small animals, such as dogs and cats allowed in R2 areas. Therefore, we believe that pygmy goats should be reclassified as "small domestic animals" and allowed to live in R2 areas.

Our pygmy goats are named Toggy and Andy and they are wether goats, which means they have been castrated. They are well loved in the neighborhood due to their friendly nature. Female and wether goats do not have an offensive odor and are very tame and gentle. Pygmy goats make wonderful pets and we believe that they would be a great edition to families and neighborhoods in Burnaby with properties large enough to accommodate pygmy goats. We live next to a green belt with a large yard and lots of room for the pygmy goats to wander and play. At night, we lock them up in a two level shed constructed specifically for their needs which keeps them warm and safe from predators.

We have included the following documents for the consideration of the Mayor and Councillors:

Copied to:  
 City Manager  
 Dir. Finance  
 Chief Licence Inspector  
 Dir. Planning & Building

- 1) A petition including the names of signatures of our immediate neighbors on our block and the block behind who support Toggy and Andy and can vouch for the fact that they are good neighbors.
- 2) A petition from other member of the neighborhood who support Toggy and Andy and the legalization of small goats as pets in Burnaby.
- 3) An outline of the major points of our presentation to Mayor and Council.
- 4) Signed statements from our immediate neighbors explaining how our goats are a positive influence on the community and neighborhood.

We would also like to invite you to our home to visit our goats and view their living conditions.

Thank you for considering our appeal.

Sincerely,

Alexandra Lezo



Presentation on the legalization of Toggy and Andy and benefits of keeping pygmy goats in urban areas to the Mayor and Councillors of the City of Burnaby. Monday, February 23 2015.

There are many benefits to having pygmy goats as pets that we will outline in our presentation. Our presentation will address practical concerns regarding the keeping pygmy goats as well as the benefits of legalizing pygmy goats in urban areas. Our goal is to reclassify pet pygmy goats as small pets and allow them to live in certain R2 properties that meet specific requirements.

1. PRACTICAL CONCERNS regarding the keeping of pygmy goats

- Two pygmy goats require a minimum amount of yard space of approx..500-800 sq. feet in addition for room for shelter. This requirement would limit the amount of properties that would be able to house pygmy goats. Our space is approx. 1200 square feet for the goats.

2. Health and Safety Concerns

-Pygmy goats are extremely healthy animals if cared for properly. They can be vaccinated for many diseases and dewormed just as you would a dog or cat.

-Pygmy goats carry fewer diseases that are communicable to humans than dogs or cats and urban pygmy goats that are not in contact with any other farm animals are disease free. They can be vaccinated against rabies and will not catch any disease from other animals that live in cities the way a dog or cat that eat other animals might.

-Pygmy goats do not attract rats or other vermin. Pygmy goats eat hay and alfalfa which does not attract rats. I feed my pygmies some oatmeal on a daily basis and then return the feeders to a rat proof box. Owners may also opt not to feed the oatmeal. Pygmy goats sheds are easy to clean and do not attract rats as the door can be closed in the day and at night to prevent rats from potentially moving in.

-Pygmy goats do not attract coyotes any more than dogs, cats, raccoons and other small wild animals and may actually deter the presence of coyotes in yards which is good news for owners of other small pets that venture outdoors. I live in proximity to several coyote dens and this year is the first time in 10 years that coyotes have not been in my yard during mating season. I am able to provide further documentation on this subject upon request.

- Pygmy goats are extremely safe around children and will not bite or attack in any way. This is especially true of pet pygmy goats that have "imprinted" on humans and view them as part of the herd. Goats on farms are different in terms of behavior and cannot be compared to domestic pet goats which serve no agricultural function. In this sense, they are a good choice of pet for people who are afraid of dogs, have dog allergies, or do not have time to walk a dog off their property 2X per day. The saliva of pygmy goats is also cleaner than that of a dog due to the fact that pygmy goats do not clean their bodies with their mouths eat only hay and other vegetal matter.

3. Noise and other quality of life concerns



- Pygmy goats are generally quiet and contented animals. The only time they will make noise is when they see their human friends and this only lasts a few seconds-much less than some dogs barking. Pygmy goats are bred as pets and serve no agricultural function.

#### 4. Proposal of a Trial period or Pilot project

We propose the implementation of a pilot project to test out the keeping of pet pygmy goats in Burnaby. During this period, bylaw guidelines, such as the licensing and minimum requirements for the keeping of pet pygmy goats would be developed. The only problem that owners of pygmy goats in urban areas face is not understanding how to care for pets properly as could be the case regardless of pet. Pygmy goats require as much or even less care than the average dog. In order to instill a greater degree of responsible pet ownership in Burnaby, I would propose that, as part of the pilot project, minimum requirements for pygmy goat keeping must be met before a license is issued. I would be happy to volunteer for this position for the city as well as pygmy goat educator and inspector of sites. Minimum requirements would include: 1) adequate space for goats to exercise 500-800 sq. feet minimum 2) adequate shelter in the form of a shed that can be closed in extreme weather 3) vaccinations are up to date 4) participation in a pygmy goat education seminar to be held on a monthly basis ( 1 time only).

#### 5. Lastly, Pygmy Goats belong in Burnaby! Why we love goats and believe they would contribute to the quality of life of the Citizens of Burnaby!

- Pygmy goats are safe, approachable animals that have a calming, therapeutic effect on all they come into contact with.
- Pygmy goats are easy to maintain and clean. The urine and excrement of wether and female goats is almost odorless.
- Pygmy goats and goat food do not attract rats and other vermin.
- -Pygmy goats do not attract predators such as coyotes more than dogs, cats and small wild animals and garbage. Pygmy goats may also deter the presence of coyotes in yards where they are housed (documentation available upon request).
- Pygmy goats are community builders. I'm amazed at how many people I have met in my neighborhood and how many people have made new friends meeting in front of my house to view the pygmy goats. As a community we need to focus on positive things we can do together.
- Pygmy goats create natural, chemical free compost that is safe to use on all plants.
- Pet pygmy goats bring people together and make excellent neighbors!

#### Recommendation:

That Council direct Staff to investigate the legalization and reclassification of pygmy goats as small domestic pets in Burnaby and implementation of a detailed bylaw pertaining to the licensing and

keeping of pygmy goats. We also request the legalization of Toggy and Andy based upon their unique circumstances.



## MANAGER'S REPORT February 23, 2015

*Unless otherwise noted, the departmental recommendations contained in this Manager's Report are approved and recommended by the City Manager to the Mayor and Council*

### HIS WORSHIP THE MAYOR AND MEMBERS OF COUNCIL;

The following report is submitted for your consideration:

#### Item

#### **01 BURNABY FRASER FORESHORE PARK FITNESS CIRCUIT**

**PURPOSE:** To request approval for the City to enter into an agreement with the Rotary Clubs of Burnaby to fund the development of a fitness circuit in Fraser Foreshore Park.

#### **02 PLAYGROUND DEVELOPMENT GRANT REQUESTS FROM GILPIN ELEMENTARY SCHOOL AND ÉCOLE WESTRIDGE ELEMENTARY SCHOOL**

**PURPOSE:** To request authorization for the City to enter into an agreement with the Burnaby School District for the contribution to the cost of playground upgrades.

#### **03 2015 FEBRUARY – PARKS, RECREATION & CULTURAL SERVICES CAPITAL FUNDING BYLAW**

**PURPOSE:** To request to bring forward a bylaw to appropriate \$1,036,260 from Capital Reserves to finance thirteen projects.

**Item****04 MURAL GRANT FUNDING FOR 4622 HASTINGS STREET**

**PURPOSE:** To approve the funding for a mural at 4622 Hastings Street as part of the 2015 Burnaby Mural Grant Program.

**05 BUILDING PERMIT TABULATION REPORT NO. 1  
FROM 2015 JANUARY 01 – 2015 JANUARY 31**

**PURPOSE:** To provide Council with information on construction activity as reflected by the building permits that have been issued for the subject period.

**06 RETIREMENTS**

**PURPOSE:** To inform Council of the following retirements from July to December 2014.

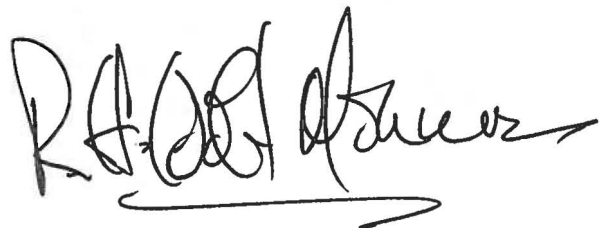
**07 CONTRACT AWARD – 2015-03 WATERMAIN REPLACEMENT AND  
ROAD REHABILITATION PROGRAM**

**PURPOSE:** To obtain approval to award a construction contract for Watermain Replacement and Road Rehabilitation Program, Package C.

**08 CONTRACT AWARD – CARPET REPLACEMENT PROJECT**

**PURPOSE:** To obtain approval to award a contract for the replacement of carpet at City Hall.

Yours respectfully,

A handwritten signature in black ink, appearing to read 'Robert H. Moncur', with a long horizontal flourish extending to the right.

Robert H. Moncur  
City Manager



Item .....
Meeting .....2015 Feb 23

## COUNCIL REPORT

**TO:** CITY MANAGER **DATE:** 2015 February 19

**FROM:** DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

**SUBJECT:** BURNABY FRASER FORESHORE PARK FITNESS CIRCUIT

**PURPOSE:** To request approval for the City to enter into an agreement with the Rotary Clubs of Burnaby to fund the development of a fitness circuit in Fraser Foreshore Park.

**RECOMMENDATION:**

1. **THAT** approval be given for the City to enter into an agreement with the Rotary Clubs of Burnaby to fund the development of a fitness circuit in Fraser Foreshore Park as outlined in the attached report.

**REPORT**

At its 'Open' Meeting of 2015 February 18, the Parks, Recreation and Culture Commission received the above noted report and adopted the three recommendations contained therein.

Dave Ellenwood  
DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

DE:tc

Attachment

P:\Admin\tc\Data\Council\150218\Burnaby Fraser Foreshore Park Fitness Circuit

Copied to: Director Finance  
City Solicitor



Item .....	4
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## COMMISSION REPORT

**TO:** CHAIR AND MEMBERS  
PARKS, RECREATION & CULTURE COMMISSION

**FROM:** DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

**SUBJECT:** BURNABY FRASER FORESHORE PARK FITNESS CIRCUIT

**RECOMMENDATIONS:**

1. **THAT** staff be directed to enter into an agreement with the Rotary Clubs of Burnaby to fund the development of a fitness circuit in Fraser Foreshore Park as outlined in this report.
2. **THAT** Council be requested to concur.
3. **THAT** a copy of this report be sent to appropriate representatives of the three Rotary Clubs of Burnaby.

**REPORT****Background**

Burnaby Fraser Foreshore Park comprises 79.09 hectares (195.5 acres) and provides unbroken access to the North Arm of the Fraser River for approximately 4.5 kilometres between the City of Vancouver boundary and the Big Bend. For thousands of years the river was an important source of salmon, a primary food source for aboriginal communities, and acted as a transportation conduit. Much of the park land remains as open space today with direct access to the shore where sawmills, warehouses and industrial shops once stood. The most visible remaining remnant of river industry is the Commonwealth Pier near Tillicum Street which was rebuilt for public use in 1999.

Today, Foreshore Park has become one of the most popular parks in Burnaby and offers a legacy of remnant riparian forests along rehabilitated streams interspersed with recreational amenities and a continuous waterfront path system.



To: Parks, Recreation & Culture Commission  
 From: Director Parks, Recreation & Cultural Services  
 Re: BURNABY FRASER FORESHORE PARK FITNESS  
 CIRCUIT

..... Page 2

### **Proposed Fitness Circuit Design**

To enhance and expand the park user experience, a 12 station fitness circuit has been proposed to be added to the park between Byrne Road and Tillicum St. The layout of the circuit (Attachment #1) responds to the linear configuration of the park and the majestic views of the Fraser River.

The circuit utilizes both the lower waterfront trail and the upper dike paths adding connections at either end to create a loop system. Geographically, the circuit would be approximately 450 metres long, with an overall ground route length of about 960 m. The circuit would be demarcated by vertical timber gateway piers symbolizing river industry at the east and west entry points. The west gateway would also have a bronze plaque embedded in a concrete plinth to mark Canada's Sesquicentennial 150<sup>th</sup> Birthday. The fitness stations will be located in four universally accessible "pods" each having three work stations. It is anticipated the fitness circuit construction cost will be approximately \$150,000 including path upgrades and new path returns, gateway structures, exercise equipment, plaques, taxes, fees and contingency.

### **Proposed Fitness Circuit Sponsorship**

The Rotary Clubs of Burnaby have expressed an interest in sponsoring the development of the fitness circuit in Burnaby Foreshore Park to commemorate Canada's Sesquicentennial, 150<sup>th</sup> birthday. Pending approval of the concept, an agreement between the City of Burnaby and the Rotary Clubs of Burnaby would be drafted and executed. The Rotary Clubs would create an internal donation program with the intent of raising \$150,000 to cover all costs for the project. Provision for sponsor recognition would be made at individual exercise stations where a small bronze plaque with limited number of characters would be installed. In addition, the gateway entry features would be designed to support both the City of Burnaby logo and the Rotary International logo. The intent is to fundraise, build and then open the facility on July 1<sup>st</sup> 2017.



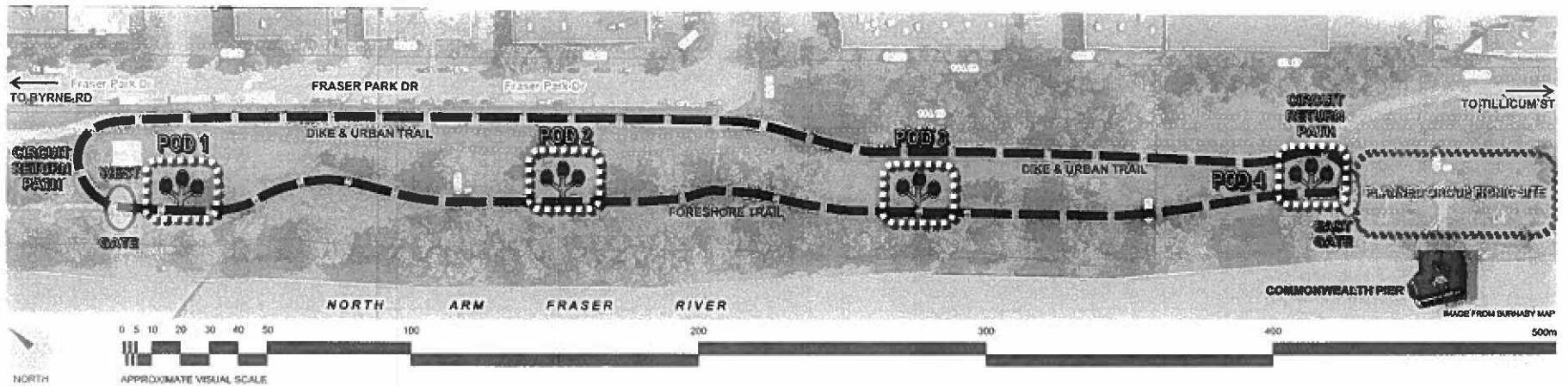
Dave Ellenwood  
 DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

HE:tc

Attachment

p:\admin\tc\data\wp\he\reports\Burnaby Fraser Foreshore Park Fitness Circuit

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 City Solicitor



PROPOSED FITNESS CIRCUIT LAYOUT

FITNESS CIRCUIT

BURNABY FRASER FORESHORE PARK



BURNABY ROTARY CLUBS



PARKS PLANNING & DESIGN / MB / 15.02.12

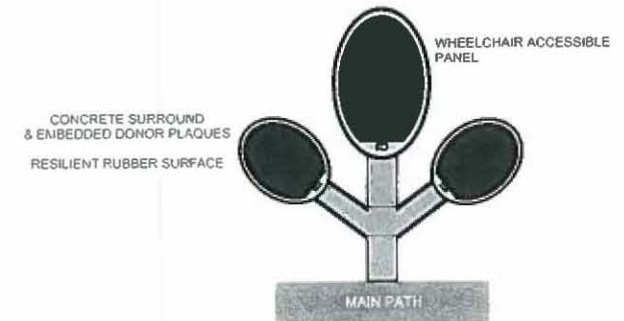


-25-



FEATURES LARGE TIMBERS SYMBOLIZING RIVER INDUSTRY.  
DEMARCATES THE EAST AND WEST FITNESS CIRCUIT ENTRY POINTS.  
COMMEMORATIVE BRONZE PLAQUE AT WEST ENTRY CELEBRATING CANADA'S 150th BIRTHDAY.

GATE STRUCTURE



(THREE WORKSTATIONS)  
PROPOSED POD



COLOUR MAY NOT BE EXACTLY AS SHOWN

COMMEMORATIVE PLAQUE

# FITNESS CIRCUIT

BURNABY FRASER FORESHORE PARK



BURNABY ROTARY CLUBS



PARKS PLANNING & DESIGN / MB / 15.02.12



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## COUNCIL REPORT

**TO:** CITY MANAGER **DATE:** 2015 February 19

**FROM:** DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

**SUBJECT:** **PLAYGROUND DEVELOPMENT GRANT REQUESTS FROM GILPIN ELEMENTARY SCHOOL AND ÉCOLE WESTRIDGE ELEMENTARY SCHOOL**

**PURPOSE:** To request authorization for the City to enter into an agreement with the Burnaby School District for the contribution to the cost of playground upgrades.

**RECOMMENDATION:**

1. **THAT** authorization be given for the City to enter into an agreement with the Burnaby School District for the contribution to the cost of the playground upgrades as detailed in the attached report.

**REPORT**

At its 'Open' Meeting of 2015 February 18, the Parks, Recreation and Culture Commission received the above noted report and adopted the three recommendations contained therein. The Commission is requesting Council grant the appropriate authorization to facilitate the necessary agreement to proceed with the playground upgrades.

Dave Ellenwood  
DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

DE:tc

Attachment

P:\Admin\tc\Data\Council\150218\Playground Development Grant Requests from Gilpin and École Westridge Elementary Schools

Copied to: Director Finance  
City Solicitor



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## COMMISSION REPORT

**TO:** CHAIR AND MEMBERS  
PARKS, RECREATION & CULTURE COMMISSION

**FROM:** DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

**SUBJECT:** **PLAYGROUND DEVELOPMENT GRANT REQUESTS FROM GILPIN  
ELEMENTARY SCHOOL AND ÉCOLE WESTRIDGE ELEMENTARY  
SCHOOL**

**RECOMMENDATIONS:**

1. **THAT** the playground development grant requests from Gilpin Elementary School and École Westridge Elementary School be approved.
2. **THAT** a copy of this report be forwarded to; Ann Johannes, Gilpin Elementary Pac Chair; Sean Gaster, Gilpin Elementary Principal; and the Pac Executive of École Westridge Elementary (Janice Ho, Co-Chair, Debra Phillipson, Co-Chair, Rhonda Manson Vice-Chair, Colin Sian, Secretary, Yuko Kiyama, Treasurer).
3. **THAT** Council be requested to authorize the City enter into an agreement with the Burnaby School District for the contribution to the cost of the playground upgrades as detailed in this report.

**REPORT**

Appearing on the agenda is correspondence from Ann Johannes, Gilpin Elementary Pac Chair and Sean Gaster, Gilpin Elementary Principal. Also included on the agenda is correspondence from the Pac Executive of École Westridge Elementary (Janice Ho, Co-Chair, Debra Phillipson, Co-Chair, Rhonda Manson, Vice-Chair, Colin Sian, Secretary, Yuko Kiyama, Treasurer). Both PACs are requesting a grant from the 2015 Annual Operating Playground Development Budget to assist with the redevelopment of their playgrounds.

There is \$12,000 budgeted annually for playground funding requests and, with few exceptions, the fund is expended each year. The Playground Funding Requests Criteria are attached (Attachment #1). The first two schools to request a grant this year are Gilpin and Westridge.

Both schools meet the Playground Grant guidelines and have received approval from the Burnaby School District to install the playground components within 12 months of receiving the Playground Grant. Gilpin Elementary last received a grant in 2001 and École Westridge Elementary last received a grant in 2011.

To: Parks, Recreation & Culture Commission  
 From: Director Parks, Recreation & Cultural Services  
 Re: PLAYGROUND DEVELOPMENT FUNDING  
 REQUEST FOR GILPIN ELEMENTARY SCHOOL  
 AND ECOLE WESTRIDGE ELEMENTARY  
 SCHOOL

..... Page 3

Outlined below is the cost breakdown for each school's playground grant request:

**Gilpin Elementary School**

Total cost of play components, wheelchair accessible merry-go-round, double twister play apparatus and climbing net.	\$45,000.00
Funds raised to date.	<u>\$41,000.00</u>

Amount requested from Playground Development grant.	<b>\$ 4,000.00</b>
---	--------------------

**École Westridge Elementary School**

Cost of play components, multiple equipment components will be purchased to make an oval circuit.	\$32,000.00
Funds raised to date.	<u>\$28,000.00</u>

Amount requested from Playground Development grant.	<b>\$ 4,000.00</b>
---	--------------------

It is recommended that the requests from Gilpin Elementary School and École Westridge Elementary School be approved. If approved there will be \$4,000.00 remaining in the 2015 Annual Operating Playground Development Budget.



Dave Ellenwood  
 DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

KD:mg

Attachment

P:\Admin\Clerical\Staff\Mindi Girn\Craig Collis\CMC\Commission\2015 Playground Commission Report.doc

cc: City Solicitor  
 Director Finance

**CRITERIA FOR PLAYGROUND DEVELOPMENT FUNDING REQUESTS**

The purpose of the Playground Development Grant is to recognize the fundraising efforts of Burnaby parents, as well as improve the play experience at school playgrounds for the community at large, as a valuable way to participate in physical activity and connect with neighbours, uses these assets.

**CRITERIA:**

1. The project is initiated and cost shared by a parent group and the Burnaby School Board. The parent group must have 50% of the project cost raised at the time of the request. The Playground Development Grant will provide matching funds up to a maximum of \$4,000.
2. The facility will be accessible to the public and thus provide a public benefit beyond serving the schoolchildren during school hours.
3. The parent group may request a grant once every 4 years.
4. The remainder of the funding for the entire project needs to be either in place or very close to being finalized.
5. Parks, Recreation & Cultural Services staff will be allowed input into the design process.
6. The Burnaby School Board must approve the project and its installation of the playground within 12 months of the grant approval. Consequently, a letter from the School District must be included with the request. The parent group may contact Sandra Brunner ([Sandra.Brunner@sd41.bc.ca](mailto:Sandra.Brunner@sd41.bc.ca)) to arrange for a letter of support.
7. The grant can be used for equipment and/or for the purchase and planting of trees and/or shrubs for the playground area or garden projects.

**OPERATIONAL GUIDELINES:**

1. Projects are considered on a first come, first served basis. Requests will be time dated and received after the 3<sup>rd</sup> Monday of January of the year the grant is available.
2. Playground Development Grants are only available if approved in the City of Burnaby's Annual Capital Budget
3. In the event the Playground Development Fund is completely allocated prior to yearend, staff will advise Commission of all subsequent requests for their consideration.



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## COUNCIL REPORT

**TO:** CITY MANAGER **DATE:** 2015 February 19

**FROM:** DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

**SUBJECT:** 2015 FEBRUARY - PARKS, RECREATION & CULTURAL SERVICES  
CAPITAL FUNDING BYLAW

**PURPOSE:** To request to bring forward a bylaw to appropriate \$1,036,260 from Capital Reserves to finance thirteen projects.

**RECOMMENDATION:**

1. **THAT** a bylaw be brought forward to appropriate \$1,036,260 (inclusive of GST) from Capital Reserves to finance thirteen projects.

**REPORT**

At its 'Open' Meeting of 2015 February 18, the Parks, Recreation and Culture Commission received the attached report and adopted the two recommendations contained therein.

Dave Ellenwood  
DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

DE:tc

Attachment

P:\Admin\tc\Data\Council\150121\2015 February - Parks, Recreation & Cultural Services Capital Funding Bylaw

Copied to: Director Finance  
City Solicitor



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## COMMISSION REPORT

**TO:** CHAIR AND MEMBERS  
PARKS, RECREATION & CULTURE COMMISSION

**FROM:** DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

**SUBJECT:** 2015 FEBRUARY - PARKS, RECREATION & CULTURAL SERVICES  
CAPITAL FUNDING BYLAW

## RECOMMENDATIONS:

1. **THAT** the expenditure of \$990,000 from the 2015 Provisional Financial Plan for the projects outlined in this report be approved.
2. **THAT** Council be requested to bring down a bylaw to appropriate \$1,036,260 (inclusive of GST) from Capital Reserves to finance these projects.

## REPORT

The 2015 Provisional Financial Plan for Parks, Recreation and Cultural Services contains the following 13 projects to be funded from Capital Reserves. To enable work to go ahead on these projects, approval is requested to bring down a bylaw for funding

- |  |                  |
|--|------------------|
| 1. <b>Shadbolt Centre</b><br>Interior Fitouts to acquire additional tables, chairs and related furniture and refurbish existing furniture in Shadbolt Centre common areas.             | <b>\$40,000</b>  |
| 2. <b>Recreation Equipment</b><br>Annual life cycle replacement of fitness and weight room<br>Equipment, tables, chairs as well as arena ice maintenance equipment.                    | <b>\$110,000</b> |
| 3. <b>Graffiti Wrap Program</b><br>Covering of park site lighting control, electrical and irrigation kiosks with graffiti wrap similar to the program on City boulevard kiosks.        | <b>\$25,000</b>  |
| 4. <b>Tennis Court Renovations</b><br>Resurfacing, fencing, gates, benches and net upgrades as required.<br>Focus for 2015 is for Ernie Winch, Stoney Creek and Central Valley courts. | <b>\$185,000</b> |

To: Parks, Recreation & Culture Commission  
 From: Director Parks, Recreation & Cultural Services  
 Re: 2015 February - Parks, Recreation & Cultural  
 Services Capital Funding Bylaw

..... Page 3

- |  |                  |
|--|------------------|
| <b>5. Access Improvements</b>  | <b>\$50,000</b>  |
| Accessibility upgrades in City parks to meet current day access standards. This involves park features such as surface materials, access points to parks, trails and parking lots, width of entry points and reduction of steep grades where possible.                             |                  |
| <b>6. Sport Court Upgrades</b>   | <b>\$75,000</b>  |
| Resurfacing, fencing and major repairs to various basketball, ball hockey and multiuse sport courts within the park system. Broadview, Lyndhurst and Willingdon are included in 2015.  |                  |
| <b>7. Parks Trails</b>   | <b>\$100,000</b> |
| Improvements and betterments to the 236km trail and walkways system within City parks. This involves grade changes, trail widening, installation of safety railings on steep grades and washout reconstruction.  |                  |
| <b>8. Integrated Pest Management</b>   | <b>\$50,000</b>  |
| Continued research and development of programs to manage pests such as European Fire Ants, Chafer Beetle and Red Oak Casemaker. Continued implementation for containment and reduction of Giant Hogweed, Japanese Knotweed, Scotch Broom and emerging invasive plant infestations. |                  |
| <b>9. Central Park Washroom Upgrade</b>  | <b>\$100,000</b> |
| Improvements and betterments to the washrooms in Central Park to include updated fixtures, partitions, improved heating and ventilation.   |                  |
| <b>10. Cariboo School Park</b>   | <b>\$60,000</b>  |
| Specifications and tender documents preparation for the 2016 replacement of the artificial turf at Cariboo School Park. The current turf was installed in 2003 and is beyond its ten year life cycle.  |                  |
| <b>11. Riverway Golf Course</b>  | <b>\$30,000</b>  |
| Phased upgrades to the driving range, facility renovations and improvements to include walkway and stair access flooring, entry canopy improvements and ball equipment upgrades.   |                  |
| <b>12. Burnaby Mountain and Riverway</b>   | <b>\$140,000</b> |
| Plased upgrades to surface paving and curbing for cart paths, service roadways and golf course area.   |                  |



To: Parks, Recreation & Culture Commission  
 From: Director Parks, Recreation & Cultural Services  
 Re: 2015 February - Parks, Recreation & Cultural  
 Services Capital Funding Bylaw

..... Page 4

### **13. Burnaby Mountain and Riverway**

**\$25,000**

Replacement and improvements to minor equipment.

Sufficient Capital Reserves are available to complete the above projects in the 2015 Provisional Financial Plan. It is recommended that Council be requested to bring down a bylaw to appropriate \$1,036,260 (inclusive of GST) from Capital Reserves to finance these projects.



Dave Ellenwood

DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

DH:mg

p:\admin\tc\data\wp\dh\2015 February - Parks, Recreation & Cultural Services Capital Funding Bylaw

Copied to: Director Finance  
 City Solicitor



Item .....
Meeting ..... 2015 Feb 23

## COUNCIL REPORT

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**TO:** CITY MANAGER **DATE:** 2015 February 12

**FROM:** DIRECTOR ENGINEERING **FILE:** 7400 20

**SUBJECT:** MURAL GRANT FUNDING FOR 4622 HASTINGS STREET

**PURPOSE:** To approve the funding for a mural at 4622 Hastings Street as part of the 2015 Burnaby Mural Grant Program.

---

**RECOMMENDATIONS:**

1. **THAT** the request for a mural grant of up to \$1,310.74 for a mural at 4622 Hastings Street, Burnaby, BC be approved as part of the Mural Grant Program.
2. **THAT** a copy of this report be forwarded to Isabel Kolic, Executive Director of The Heights Merchants Association.
3. **THAT** a copy of this report be forwarded to Paulo Burtini, Owner of Bon Bon Bakery.
4. **THAT** a copy of this report be forwarded to Rosi Hunter, artist of the mural.

**REPORT**

The Mural Grant Program was developed to promote murals and deter graffiti in the City of Burnaby. The program provided 50% cost-shared funding for the painting of murals up to a maximum of \$3,500.00.

On 2015 January 28 an application for a mural grant was requested by The Heights Merchants Association. The business that applied was Bon Bon Bakery which is located on 4622 Hastings Street, Burnaby BC. The mural was estimated at \$2,621.49 (see attached photo).

The theme of the mural, according to the artist, is tied to the slow growth of eventually beautiful crystals. "The actual formation of caves, crystals, stalactites and stalagmites teaches us that growth can be slow, but its results are amazing."

*To: City Manager*  
*From: Director Engineering*  
*Re: MURAL GRANT FUNDING FOR 4622 HASTINGS*  
*STREET*  
*2015 February 12 ..... Page 2*

This mural was completed and unveiled in the summer of 2014 and the application for the grant was not provided until 2015.

It is recommended that the request for a mural grant in the amount of \$1,310.74 be approved for the mural at 4622 Hastings Street under the 2015 Mural Grant Program.

A handwritten signature in black ink, appearing to read 'L. Gous', followed by a horizontal line.

Leon A. Gous, P.Eng., MBA  
DIRECTOR ENGINEERING

KW/ac



2014 Heights Mural by Rosi Hunter



Item.....
Meeting.....2015 Feb. 23

## COUNCIL REPORT

**TO:** CITY MANAGER **DATE:** 2015 FEBRUARY 16

**FROM:** DIRECTOR PLANNING AND BUILDING **FILE:** 49000 05  
*Reference: Bldg. Tab Rpt*

**SUBJECT: BUILDING PERMIT TABULATION REPORT NO. 1  
 FROM 2015 JANUARY 01 – 2015 JANUARY 31**

**PURPOSE:** To provide Council with information on construction activity as reflected by the building permits that have been issued for the subject period.

**RECOMMENDATION:**


1. **THAT** this report be received for information purposes.

**REPORT**

*Attached* is Report No. 1 of the Building Permit Tabulation for the period **FROM 2015 January 01 TO 2015 January 31.**

This is for the information of Council.

  
 Lou Pelletier, Director  
 PLANNING AND BUILDING

 PS:ap  
*Attachment*

cc: Director Finance

This Period	Total Permits			New Buildings			Alterations or Repairs		
	No. of Permits	value	% of total this period	No. of Permits	value	% of total this period	No. of Permits	value	% of total this period
single family	35	\$13,801,697	26.06%	28	\$13,157,697	24.85%	7	\$644,000	1.22%
two family	9	\$3,191,584	6.03%	8	\$3,181,584	6.01%	1	\$10,000	0.02%
multi family	10	\$10,268,398	19.39%	3	\$10,000,000	18.88%	7	\$268,398	0.51%
commercial	37	\$22,649,215	42.77%	4	\$18,852,884	35.60%	33	\$3,796,331	7.17%
industrial	18	\$2,918,450	5.51%	0	\$0	0.00%	18	\$2,918,450	5.51%
public	5	\$128,000	0.24%	0	\$0	0.00%	5	\$128,000	0.24%
demolition	41			41					
<b>Period Total</b>	<b>155</b>	<b>\$52,957,344</b>	<b>100%</b>	<b>84</b>	<b>\$45,192,165</b>	<b>85.34%</b>	<b>71</b>	<b>\$7,765,179</b>	<b>14.66%</b>

Year to Date	Total Permits			New Buildings			Alterations or Repairs		
	No. of Permits	value	% of total YTD	No. of Permits	value	% of total YTD	No. of Permits	value	% of total YTD
single family	35	\$13,801,697	26.06%	28	\$13,157,697	24.85%	7	\$644,000	1.22%
two family	9	\$3,191,584	6.03%	8	\$3,181,584	6.01%	1	\$10,000	0.02%
multi family	10	\$10,268,398	19.39%	3	\$10,000,000	18.88%	7	\$268,398	0.51%
commercial	37	\$22,649,215	42.77%	4	\$18,852,884	35.60%	33	\$3,796,331	7.17%
industrial	18	\$2,918,450	5.51%	0	\$0	0.00%	18	\$2,918,450	5.51%
public	5	\$128,000	0.24%	0	\$0	0.00%	5	\$128,000	0.24%
demolition	41			41					
<b>Total Permits YTD</b>	<b>155</b>	<b>\$52,957,344</b>	<b>100%</b>	<b>84</b>	<b>\$45,192,165</b>	<b>85.34%</b>	<b>71</b>	<b>\$7,765,179</b>	<b>14.66%</b>

Previous Construction Totals (Year to Date)		
	No. of Permits	value
2014	111	\$31,157,650
2013	136	\$145,448,083
2012	129	\$27,848,243
<b>YTD excluding Public *</b>		
	% of total	value
current YTD	100%	\$52,829,344
previous YTD	96%	\$30,015,150
*total construction value less public construction value		

Other Permits		
	This period	YTD
Electrical	287	287
Plumbing	87	87
Gas	113	113
Heating	39	39
Sprinkler	24	24
<b>Total</b>	<b>550</b>	<b>550</b>

New Dwelling Units		
	This period	YTD
SFD	28	28
Duplex	16	16
Coop 1-4 storey	0	0
Coop 4+ storey	0	0
Rental 1-4 storey	0	0
Rental 4+ storey	0	0
Strata 1-4 storey	42	42
Strata 4+ storey	0	0
<b>Total</b>	<b>86</b>	<b>86</b>



Item .....
Meeting ..... 2015 February 23

## COUNCIL REPORT

**TO:** CITY MANAGER **DATE:** 2015 February 18

**FROM:** DIRECTOR, HUMAN RESOURCES

**SUBJECT:** RETIREMENTS

**PURPOSE:** To inform Council of the following retirements from July to December 2014.

**RECOMMENDATION:**

1. **THAT** this report be received for informational purposes.

**REPORT**

This report recognizes the many years of loyal and dedicated service delivered by individual City of Burnaby employees who retired in the months of July to December, 2014. During the past six months, we have had 13 retirements for a combined total of 361 years of service to the citizens of Burnaby. Following is a summary of each employee's career history with the City.

This report also includes details in those instances where a formal presentation has taken place, either at a special retirement function or in the Mayor's Office. On behalf of Council and the citizens of Burnaby, the Mayor has sent each retiree a letter of appreciation for their valuable service and extending best wishes for their retirement years ahead.

**JULY RETIREMENTS**Mr. Mark Fletcher

Mark Fletcher retired from employment with the City on July 31, 2014 after 38 years of service. He commenced employment with Burnaby in Parks, Recreation & Cultural Services on March 01, 1976. He joined the Fire Department on July 10, 1978 and since August 13, 2013 has held the position of Assistant Fire Chief.

Mr. Lawrence Makaseff

Lawrence Makaseff retired from employment with the City on July 31, 2014 after 28 years of service. He commenced employment with Burnaby on January 13, 1986 in Parks, Recreation & Cultural Services and since July 25, 1994 has held the position of Tradesman 2 – Gardener.

To: City Manager  
 From: Director, Human Resources  
 Re: RETIREMENTS  
 2015 February 23..... Page 2

### **AUGUST RETIREMENTS**

#### **Mr. Blaine Stewart**

Blaine Stewart retired from employment with the City on August 31, 2014 after 29 years of service. He commenced employment with Burnaby on January 21, 1985 with Parks, Recreation & Cultural Services and since November 04, 2002 has held the position of Equipment Operator.

#### **Ms. Judy Day**

Judy Day retired from employment with the City on August 31, 2014 after 24 years of service. She commenced employment with Burnaby on September 14, 1990 with Information Services and since October 29, 2007 has held the position of Network Architect 2.

### **SEPTEMBER RETIREMENTS**

#### **Mr. Ivan Jacoe**

Ivan Jacoe retired from employment with the City on September 30, 2014 after 23 years of service. He commenced employment with Burnaby on August 26, 1991 with the Building Department and since then has held the position of Building Inspector 3.

#### **Ms. Trish Harvey**

Trish Harvey retired from employment with the City on September 30, 2014 after 35 years of service. She commenced employment with Burnaby on August 13, 1979 with the Finance Department and since April 10, 2004 has held the position of Budget Analyst.

#### **Mr. Dennis Riordan**

Dennis Riordan retired from employment with the City on September 30, 2014 after 40 years of service. He commenced employment with Burnaby on December 30, 1974 with Parks, Recreation & Cultural Service and since September 09, 2002 has held the position Parks Attendant 2.

#### **Mr. Robert Pederson**

Robert Pederson retired from employment with the City on September 30, 2014 after 35 years of service. He commenced employment with Burnaby on January 08, 1979 with Parks, Recreation & Cultural Services and since then has held the position of Parks Janitor.

#### **Ms. Sharon Folkes**

Sharon Folkes retired from employment with the City on September 30, 2014 after 10 years of service. She commenced employment on August 03, 2004 with the Planning Department and since then has held the position of Planner 2.



To: City Manager  
 From: Director, Human Resources  
 Re: RETIREMENTS  
 2015 February 23..... Page 3

### **OCTOBER RETIREMENTS**

#### **Ms. Ann Ricci**

Ann Ricci retired from employment with the City on October 31, 2014 after 36 years of service. She commenced employment with Burnaby on May 08, 1978 with the Human Resources Department and since April 02, 2001 has held the position of Administrator, BMBS.

#### **Mr. Don Mark**

Don Mark retired from employment with the City on October 31, 2014 after 13 years of service. He commenced employment with Burnaby on July 02, 2001 with Parks, Recreation & Cultural Services and since October 30, 2006 has held the position of Coordinator – Recreation Programs.

### **NOVEMBER RETIREMENTS**

There were no retirements in November 2014.

### **DECEMBER RETIREMENTS**

#### **Mr. Steven Howes**

Steven Howes retired from employment with the City on December 31, 2014 after 35 years of service. He commenced employment with the Burnaby Fire Department on July 30, 1979 and since August 13, 2012 has held the position of Chief Training Officer.

#### **Ms. Shirley Gable**

Shirley Gable retired from employment with the City on December 31, 2014 after 15 years of service. She worked in various roles from 1973 to 1989 and recommenced employment on September 30, 1991, spending her entire career with Parks, Recreation & Cultural Services. Since March 11, 2013 Ms. Gable has held the position of Coordinator – Recreation Programs.

Respectfully submitted,



Pat Tennant,  
 DIRECTOR, HUMAN RESOURCES

PT:la



Item .....
Meeting .....2015 Feb 23

## COUNCIL REPORT

---

**TO:** CITY MANAGER **DATE:** 2015 February 17

**FROM:** DIRECTOR FINANCE **FILE:** 9300-10  
Reference: 2015-03

**SUBJECT: CONTRACT AWARD – 2015-03 WATERMAIN REPLACEMENT AND ROAD REHABILITATION PROGRAM**

**PURPOSE:** To obtain approval to award a construction contract for Watermain Replacement and Road Rehabilitation Program, Package C.

---

**RECOMMENDATION:**

1. **THAT** Council approve a contract award to Triahn Enterprises Ltd. for a total cost of \$1,658,365.80 including GST in the amount of \$78,969.80 for work as outlined in this report. Final payment will be based on actual quantity of goods and services delivered and unit prices as tendered.

**REPORT**

Eleven tenders for this contract ranging from \$1,658,365.80 to \$2,655,218.26 were received by the closing time on 2015 February 11. The work of this contract involves the replacement of service connections, milling, overlaying and replacement of existing residential road pavements.

The recommended company, Triahn Enterprises Ltd., has not previously undertaken a contract for the City in the past, however reference checks by our consultant indicates that they have successfully completed utility contracts in a satisfactory manner for several Lower Mainland cities and private developers. Our consultant's review indicates that the contractor has the equipment and personnel to successfully complete the work required under this contract. The Director Engineering concurs with this recommendation.

Funding for this requirement is provided under WBS element EJA.0013 which is included in the Water Utility component of the 2015 – 2019 Provisional Financial Plan.

Denise Jorgenson  
DIRECTOR FINANCE

DJ:GC/ts

cc: Director Engineering



Item .....
Meeting ..... 2015 Feb 23

## COUNCIL REPORT

TO: CITY MANAGER

DATE: 2015 February 12

FROM: DIRECTOR FINANCE

 FILE: 5820-20  
*Reference* 05-01/15
**SUBJECT: CONTRACT AWARD – CARPET REPLACEMENT PROJECT****PURPOSE:** To obtain approval to award a contract for the replacement of carpet at City Hall.**RECOMMENDATION:**

1. **THAT** Council approve a contract award to Benefit Floors Ltd. in the amount of \$264,496.05 including taxes of \$12,595.05 for the replacement of carpet as outlined in this report.

**REPORT**

Three submissions for this contract were received by the closing time on 2015 January 29. The work of this contract includes the supply, delivery, labour and installation of new carpet throughout City Hall. The existing carpet is beyond its service life and requires replacement.

Benefit Floors Ltd. has completed several carpet replacement contracts to the satisfaction of the City including the Shadbolt Centre Flooring Replacement Project in 2013. Staff review indicates the contractor has the equipment and personnel to successfully complete the work required under this contract. The Director Engineering concurs with this recommendation.

Capital funding for this requirement is provided under project ENX.0041 and ENX.0050 which is included in the 2015 – 2019 Provisional Financial Plan.

Denise Jorgenson  
DIRECTOR FINANCE

GC:SD/ts

cc: Engineering Director



Item .....
Meeting..... 2014 February 24

## COUNCIL REPORT

**TO:** CITY MANAGER 2014 February 19

**FROM:** DIRECTOR PLANNING AND BUILDING

**SUBJECT:** **REZONING REFERENCE #06-55**  
**Multiple Family Development**  
**Sixth Street Area Plan**

**ADDRESS:** 7485 and 7495 Sixth Street and 7873 Sixteenth Avenue

**LEGAL:** Lots 12, 13 & 14, Blk 8, D.L. 28, Group 1, NWD Plan 627

**FROM:** R5 Residential District and C4 Service Commercial District

**TO:** CD Comprehensive Development District (based on RM3 Multiple Family Residential District and Sixth Street Area Plan guidelines and in accordance with the development plan entitled "Townhouse Development" prepared by Jordan Kutev Architect)

**APPLICANT:** Choudhary Construction Ltd.  
 203 – 6628 Fraser Street  
 Vancouver, B.C. V5X 3T5  
 (Attention: Akbar Ali)

**PURPOSE:** To seek Council authorization to forward this application to a Public Hearing on 2014 March 25.

---

**RECOMMENDATIONS**

1. **THAT** a Rezoning Bylaw be prepared and advanced to First Reading on 2014 March 03 and to a Public Hearing on 2014 March 25.
2. **THAT** the following be established as prerequisites to the completion of the rezoning:
  - a) The submission of a suitable plan of development.
  - b) The deposit of sufficient monies, including a 4% Engineering Inspection Fee, to cover the costs of all services necessary to serve the site and the completion of a servicing agreement covering all requisite services. All services are to be designed to City standards and constructed in accordance with the Engineering Design. One of the conditions for the release of occupancy permits will be the completion of all requisite services.

To: City Manager  
From: Director Planning and Building  
Re: Rezoning Reference # 06-55  
2014 February 19.....Page 2

- c) The installation of all electrical, telephone and cable servicing, and all other wiring underground throughout the development, and to the point of connection to the existing service where sufficient facilities are available to serve the development.
- d) The consolidation of the net project site into one legal parcel.
- e) The review of a detailed Sediment Control System by the Director Engineering.
- f) The pursuance of Storm Water Management Best Practices in line with established guidelines.
- g) Compliance with the guidelines for surface and underground parking for residential visitors.
- h) The granting of any necessary statutory rights-of-way, easements and/or covenants, including:
  - The granting of a 219 Covenant restricting enclosure of balconies.
  - The granting of a 219 Covenant providing that all disabled parking to remain as common property.
  - The granting of a 1.5 metre Statutory Right-of-Way along Sixth Street and a 3X3 metre Statutory Right-of-Way at the southwest corner of the site.
- i) The undergrounding of existing overhead wiring abutting the site.
- j) Compliance with the Council-adopted sound criteria.
- k) The provision of a covered car wash stall and adequately sized and appropriately located garbage handling and recycling material holding space to the approval of the Director Engineering and a commitment to implement the recycling provisions.
- l) The deposit of the applicable Parkland Acquisition Charge.
- m) The deposit of the applicable GVS & DD Sewerage Charge.
- n) The deposit of the applicable School Site Acquisition Charge.
- o) The provision of facilities for cyclists in accordance with Section 4.5 of the rezoning report.
- p) The submission of a Site Profile and resolution of any arising requirements.
- q) The submission of a written undertaking to distribute area plan notification forms, prepared by the City, with disclosure statements; and, to post area plan

To: City Manager  
 From: Director Planning and Building  
 Re: Rezoning Reference # 06-55  
 2014 February 19.....Page 3

notification signs, also prepared by the City, on the development site and in the sales office in prominent and visible locations prior to Third Reading, or at the time marketing for the subject development commences, whichever is first, and remain posted for a period of one year, or until such time that all units are sold, whichever is greater.

## REPORT

### 1.0 **REZONING PURPOSE**

The purpose of the proposed rezoning bylaw amendment is to permit the construction of a three-storey townhouse development with underground parking.

### 2.0 **BACKGROUND**

- 2.1 The subject site would be the first application within the Sixth Street Community Plan to advance to Public Hearing since the Plan's adoption. The Sixth Street Community Plan, adopted by Council on 2013 June 10, consists of four elements: the Village Street, the Multiple-Family District, The Neighbourhood Commercial Hub, and the Commercial Gateway. The subject site is located within the Multiple-Family District. The Multiple-Family District is intended to create an increased residential density which would support future development and viability of the Neighbourhood Commercial Node to the south and the Village High Street to the north. The subject site will include separated sidewalks and on-street parking on Sixth Street to create a more intimate and revitalized streetscape as envisioned in the Plan.
- 2.2 The subject site is comprised of two properties along the Sixth Street commercial corridor, and one abutting single-family property to the west along Sixteenth Avenue. The properties are currently vacant. A majority of this portion of Sixth Street is zoned C4 Service Commercial District, although a number of legally non-conforming low-rise multiple family residential buildings which predate the C4 zoning are also present. There are curb sidewalks along the subject site's Sixth Street and Sixteenth Avenue frontages. To the north is a former gas station site, which is currently vacant. To the south across Sixteenth Avenue are strip commercial developments, while to the east across Sixth Street are automobile-oriented businesses. To the west is a single and two-family neighbourhood.

Council, on 2006 November 20, received the report of the Planning and Building Department concerning the rezoning of the subject site and authorized the Department to work with the applicant in the preparation of a suitable plan of development with the understanding that a further and more detailed report would be submitted at a later date.

The application has been held in abeyance pending the adoption of the Sixth Street Area Plan. With Council's adoption of the Sixth Street Area Plan, the site is now designated



To: City Manager  
 From: Director Planning and Building  
 Re: Rezoning Reference # 06-55  
 2014 February 19.....Page 4

for Multiple Family Development utilizing the RM3 Multiple Family Residential District as a guideline.

The applicant has now submitted a plan of development under the site's new designation, suitable for presentation to a Public Hearing.

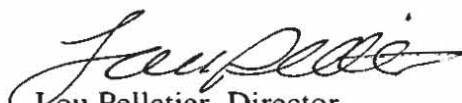
### **3.0 GENERAL COMMENTS**

- 3.1 The development proposal is for a 17 unit townhouse development with underground parking. Vehicular access is restricted to Sixteenth Avenue, as driveways are generally not permitted from Sixth Street where access is possible from either a rear lane or flanking road. The maximum proposed density of the project is 1.1 F.A.R with full underground parking.
- 3.2 The Director Engineering will be requested to prepare an estimate for all services necessary to serve this site. The servicing requirements will include, but not necessarily be limited to: the construction of a new separated sidewalk, to be partially located on a statutory right-of-way, street lighting and street trees on Sixth Street; and, the construction of separated sidewalks along the north side of Sixteenth Avenue within the existing right-of-way.
- 3.3 Any necessary easements, covenants and statutory rights-of-way for the site are to be provided, including, but not necessarily limited to: a 1.5 metre statutory right-of-way on Sixth Street; a 3m x 3m right-of-way for a corner truncation on a statutory right-of-way at the intersection of Sixth Street and Sixteenth Avenue; and, Section 219 Covenants restricting enclosure of balconies and ensuring that all disabled parking remain as common property.
- 3.4 As the site is affected by traffic noise from Sixth Street, an acoustical study will be required to ensure compliance with Council-adopted sound criteria.
- 3.5 Given the site's previous service commercial use, a Site Profile will be required as well as the resolution of any arising requirements.
- 3.6 The developer is responsible for the undergrounding of the overhead wiring along the west side of Sixth Street, abutting the site.
- 3.7 Applicable Development Cost Charges are:
  - a) Parkland Acquisition Charge of \$3.84 per sq.ft. of residential gross floor area
  - b) School Site Acquisition Charge of \$800.00 per unit
  - c) GVS&DD Sewerage Charge of \$1,515 per dwelling unit
- 3.8 Given the size of the site, best storm water management practices are acceptable in lieu of a formal storm water management plan.

To: City Manager  
 From: Director Planning and Building  
 Re: Rezoning Reference # 06-55  
 2014 February 19.....Page 5

#### 4.0 DEVELOPMENT PROPOSAL

- |     |  |   |  |
|-----|--|---|--|
| 4.1 | <u>Site Area:</u>                      | - | 1,672.2 m <sup>2</sup> (17,999 sq.ft.)<br>(Subject to detailed survey) |
| 4.2 | <u>Density:</u>                        |   |  |
|     | F.A.R. Permitted and Provided          | - | 1.1 FAR  |
|     | Gross Floor Area (G.F.A.)              | - | 1,839.4 m <sup>2</sup> (19,799 sq.ft.)                                 |
|     | <u>Site Coverage</u>                   | - | 43.9 %   |
| 4.3 | <u>Height</u>                          | - | 3 storeys  |
| 4.4 | <u>Unit Mix</u>                        |   |  |
|     | 17 three-bedroom units:                | - | 106.9 m <sup>2</sup> – 109.3 m <sup>2</sup><br>(1,147-1,200 sq.ft.)    |
|     | <b>17 Total units</b>                  |   |  |
| 4.5 | <u>Parking and Loading:</u>            |   |  |
|     | Parking Required and Provided          |   |  |
|     | Residential @ 1.75 spaces/unit         | - | 31 (including 4 visitor stalls and one accessible stall)               |
|     | Car Wash Stall                         | - | 1  |
|     | Bicycle Parking Required and Provided  |   |  |
|     | Secured Residential bike room          | - | 22   |
|     | Visitors racks @ 0.2 spaces/unit + 10% | - | 5  |

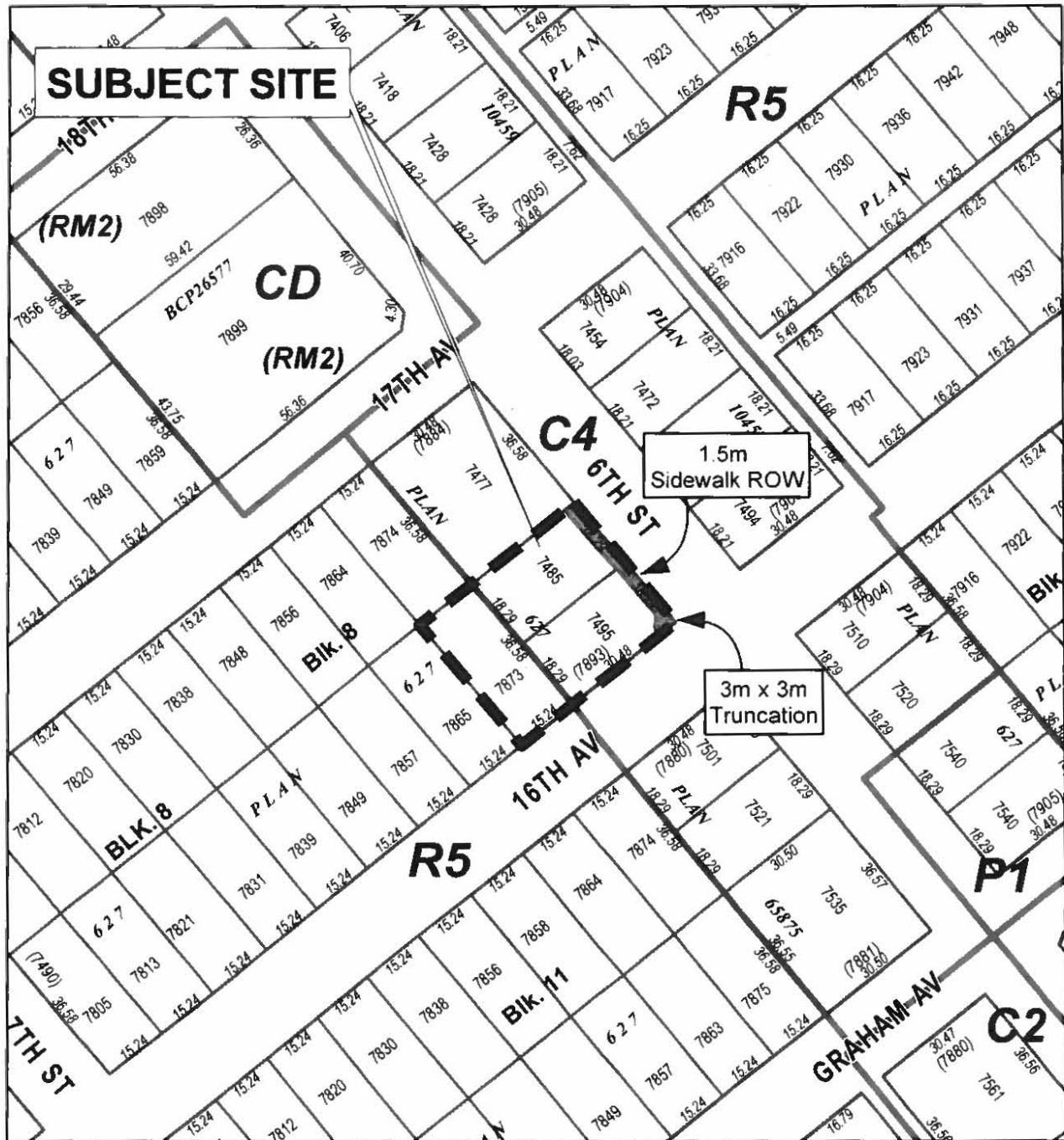
  
 Lou Pelletier, Director  
 PLANNING AND BUILDING

DR:spf  
 Attachments

cc: Director Engineering  
 City Solicitor  
 Deputy City Clerk

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PLANNING & BUILDING DEPARTMENT

DATE:  
JAN 14 2014

SCALE:  
1:1,500

DRAWN BY:  
AY

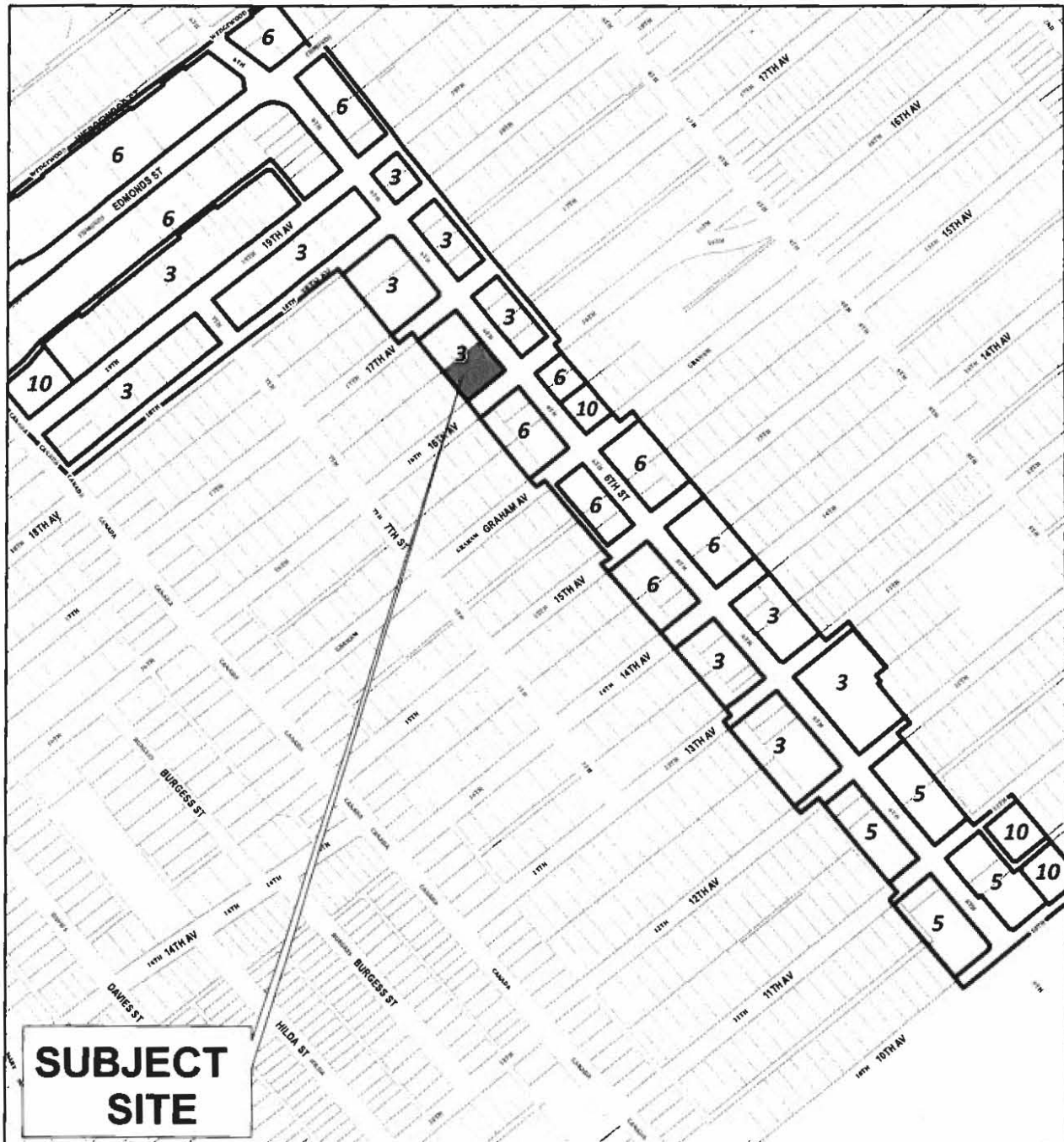
REZONING REFERENCE #06 - 55

7485, 7495 6TH STREET  
7873 16TH AVENUE



Subject Site

Sketch #1



**SUBJECT  
SITE**

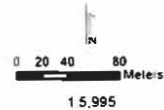
**General Land Use Designation Key**

- 3** Medium Density Multiple Family Residential
- 5** Commercial
- 6** Medium Density Mixed Use
- 10** Institutional



Planning and Building Dept  
Printed on January 14, 2014

**Sixth Street Community Plan**



Sketch #2



Planning and Building Department

## INTER-OFFICE MEMORANDUM

---

**TO:** CITY CLERK 2015 February 18

**FROM:** DIRECTOR PLANNING AND BUILDING

**SUBJECT:** **REZONING REFERENCE #06-55**  
**AMENDMENT BYLAW NO. 8, 2014; BYLAW #13302**  
**Multiple Family Development**  
**Sixth Street Area Plan**  
**Third Reading**

**ADDRESS:** 7485 and 7495 Sixth Street and 7873 Sixteenth Avenue

**LEGAL:** Lots 12, 13 & 14, Blk 8, D.L. 28, Group 1, NWD Plan 627

**FROM:** R5 Residential District and C4 Service Commercial District

**TO:** CD Comprehensive Development District (based on RM3 Multiple Family Residential District and Sixth Street Area Plan guidelines and in accordance with the development plan entitled "Townhouse Development" prepared by Jordan Kutev Architect)

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The following information applies to the subject rezoning bylaw:

- a) First Reading given on 2014 March 03;
- b) Public Hearing held on 2014 March 25; and,
- c) Second Reading given on 2014 April 07.

The prerequisite conditions have been partially satisfied as follows:

- a) The submission of a suitable plan of development.
  - *A virtually complete suitable plan of development has been submitted. A few remaining details will be resolved prior to Final Adoption*
- b) The deposit of sufficient monies, including a 4% Engineering Inspection Fee to cover the costs of all services necessary to serve the site and the completion of a servicing agreement covering all requisite services. All services are to be designed to City standards and constructed in accordance with the Engineering Design. One of the conditions for the release of occupancy permits will be the completion of all requisite services.

City Clerk  
 Rezoning Reference #06-55  
 Consideration and Third Reading  
 2015 February 18..... Page 2

- *The applicant has submitted engineering design drawings for review and has agreed in a letter dated 2015 February 17 to deposit the necessary funds including 4% inspection fees and complete the servicing agreement prior to Final Adoption.*
- c) The installation of all electrical, telephone and cable servicing, and all other wiring underground throughout the development, and to the point of connection to the existing service where sufficient facilities are available to serve the development.
  - *The applicant has agreed to this prerequisite in a letter dated 2015 February 17.*
- d) The consolidation of the net project site into one legal parcel.
  - *A subdivision plan of consolidation has been submitted and will be deposited in the Land Title Office prior to Final Adoption.*
- e) The review of a detailed Sediment Control System by the Director Engineering.
  - *The applicant has submitted engineering design drawings, and has agreed to this prerequisite in a letter dated 2015 February 17.*
- f) The pursuance of Storm Water Management Best Practices in line with established guidelines.
  - *The applicant has agreed to this prerequisite in a letter dated 2015 February 17.*
- g) Compliance with the guidelines for surface and underground parking for residential visitors.
  - *The applicant has agreed to this prerequisite in a letter dated 2015 February 17.*
- h) The granting of any necessary statutory rights-of-way, easements and/or covenants, including:
  - The granting of a 219 Covenant restricting enclosure of balconies.
  - The granting of a 219 Covenant providing that all disabled parking to remain as common property.
  - The granting of a 1.5 metre Statutory Right-of-Way along Sixth Street and a 3X3 metre Statutory Right-of-Way at the southwest corner of the site.
  - *The requisite statutory rights-of-way and covenant plans have been submitted and will be deposited in the Land Title Office prior to Final Adoption.*

City Clerk  
Rezoning Reference #06-55  
Consideration and Third Reading  
2015 February 18..... Page 3

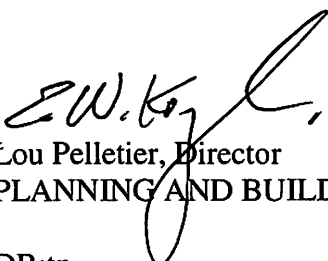
- i) The undergrounding of existing overhead wiring abutting the site.
  - *The applicant has agreed to this prerequisite in a letter dated 2015 February 17 and will deposit the necessary funds prior to Final Adoption.*
- j) Compliance with the Council-adopted sound criteria.
  - *The applicant has submitted an acoustical study which has been accepted by the Engineering Environmental Services Division and submitted a letter dated 2015 February 17 agreeing to comply with the Council-adopted sound criteria.*
- k) The provision of a covered car wash stall and an adequately sized and appropriately located garbage handling and recycling material holding space to the approval of the Director Engineering and a commitment to implement the recycling provisions.
  - *The necessary provisions are indicated on the development plans and the applicant has submitted a letter dated 2015 February 17 committing to implement the recycling provisions.*
- l) The deposit of the applicable Parkland Acquisition Charge.
  - *The applicant has agreed to this prerequisite in a letter dated 2015 February 17 and the funds will be deposited prior to Final Adoption.*
- m) The deposit of the applicable GVS & DD Sewerage Charge.
  - *The applicant has agreed to this prerequisite in a letter dated 2015 February 17 and the funds will be deposited prior to Final Adoption.*
- n) The deposit of the applicable School Site Acquisition Charge.
  - *The applicant has agreed to this prerequisite in a letter dated 2015 February 17 and the funds will be deposited prior to Final Adoption.*
- o) The provision of facilities for cyclists in accordance with Section 4.5 of the rezoning report
  - *This provision is indicated on the development plans and the applicant has submitted a letter dated agreeing to meet this prerequisite.*
- p) The submission of a Site Profile and resolution of any arising requirements.
  - *The applicant has submitted the required Site Profile which is being processed to determine if remediation measures are required.*

City Clerk  
Rezoning Reference #06-55  
Consideration and Third Reading  
2015 February 18..... Page 4

- q) The submission of a written undertaking to distribute area plan notification forms, prepared by the City, with disclosure statements; and, to post area plan notification signs, also prepared by the City, on the development site and in the sales office in prominent and visible locations prior to Third Reading, or at the time marketing for the subject development commences, whichever is first, and remain posted for a period of one year, or until such time that all units are sold, whichever is greater.
- *The applicant has agreed to this prerequisite in a letter dated 2015 February 17 and the on-site area plan notification sign has been installed. The applicant has also indicated in a letter dated 2015 February 17 that an area plan notification sign will be installed inside a sales office / marketing centre as soon as marketing commences.*

As the prerequisite conditions to this rezoning are now substantially complete, could you please arrange to return this amendment bylaw to Council for Consideration and Third Reading on 2015 February 23 with Reconsideration and Final Adoption to follow when the prerequisites are completely fulfilled and Planning notifies you to that effect.

A copy of the Public Hearing minutes for this rezoning application is **attached** for information.

  
Lou Pelletier, Director  
PLANNING AND BUILDING

DR:tn  
**Attachment**

cc: City Manager

P:\REZONING\Applications\2006\Rez 06-55\_Sixth Street\Rezoning Reference 06-55 Third Reading.doc

**PUBLIC HEARING MINUTES  
HELD ON: 2014 MARCH 25  
REZ. REF. NO. #06-55  
PAGE 1**

**BURNABY ZONING BYLAW 1965, AMENDMENT  
BYLAW NO. 08, 2014 - BYLAW NO. 13302**

**Rez. #06-55**

**7485 and 7495 Sixth Street and 7873 Sixteenth Avenue**

**Lots 12, 13, & 14, Blk 8, D.L. 28, Group 1, NWD Plan 627**

**From: R5 Residential District and C4 Service Commercial District**

**To: CD Comprehensive Development District (based on RM3 Multiple Family Residential District and Sixth Street Area Plan guidelines and in accordance with the development plan entitled "Townhouse Development" prepared by Jordan Kutev Architect)**

The purpose of the proposed zoning bylaw amendment is to permit the construction of a three-storey townhouse development with underground parking.

The Advisory Planning Commission advised it supports the rezoning application.

Mr. Lal, 7865 16<sup>th</sup> Avenue, Burnaby appeared before Council expressing concern regarding the rezoning application. The speaker noted the proposed access point to the townhouse development is right next door to his home and this will reduce the value of his property. Mr. Lal requested consideration be given to providing access to the development from Sixth Street.

***\*\*Councillor Chang arrived at the Public Hearing at 7:08 p.m. \*\****

In response to the speaker's comments, Council inquired regarding the possibility of relocating the barricade at Sixth Street and Sixteenth Avenue further back from the intersection to accommodate access to the development from Sixteenth Avenue via Sixth Street.

The Director Planning and Building undertook to review the matter.

There were no further submissions received regarding Rezoning #06-55, Bylaw No. 13302.

**MOVED BY COUNCILLOR JOHNSTON:  
SECONDED BY COUNCILLOR VOLKOW:**

**"THAT this Public Hearing for Rez. #06-55, Bylaw No. 13302 be terminated."**

**CARRIED UNANIMOUSLY**

**MOVED BY COUNCILLOR JOHNSTON:  
SECONDED BY COUNCILLOR CALENDINO:**

**"THAT staff prepare a report in response to the issues raised at the Public Hearing for Rezoning #06-55, Bylaw No. 13302."**

**CARRIED UNANIMOUSLY**



Item .....
Meeting ..... 2014 June 23

## COUNCIL REPORT

---

**TO:** CITY MANAGER 2014 June 18

**FROM:** DIRECTOR PLANNING AND BUILDING

**SUBJECT:** **REZONING REFERENCE #13-41**  
**Townhouse Development with Underground Parking**  
**Edmonds Town Centre, Sub-Area 2**

**ADDRESS:** 7262, 7268, 7274 Eighteenth Avenue (*attached* Sketches #1 and #2)

**LEGAL:** Lots 24 – 26, DL 95, Group 1, NWD Plan 1915

**FROM:** R5 Residential District

**TO:** CD Comprehensive Development District (based on RM2 Multiple Family Residential District and Edmonds Town Centre Plan guidelines and in accordance with the development plan entitled “18<sup>th</sup> Avenue Townhomes” prepared by Robert Ciccozzi Architecture Inc.)

**APPLICANT:** Otivo Developments (18<sup>th</sup> Ave.) Ltd.  
 207 – 3989 Henning Drive  
 Burnaby, BC V5C 6P8  
 (Attention: Donato V. DeCotiis)

**PURPOSE:** To seek Council authorization to forward this application to a Public Hearing on 2014 July 22.

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**RECOMMENDATIONS:**

1. **THAT** a Rezoning Bylaw be prepared and advanced to First Reading on 2014 July 07 and to a Public Hearing on 2014 July 22 at 7:00 p.m.
2. **THAT** the following be established as prerequisites to the completion of the rezoning:
  - a) The submission of a suitable plan of development.
  - b) The deposit of sufficient monies, including a 4% Engineering Inspection Fee, to cover the costs of all services necessary to serve the site and the completion of a servicing agreement covering all requisite services. All services are to be designed to City standards and constructed in accordance with the Engineering Design. One of the conditions for the release of occupancy permits will be the completion of all requisite services.



To: City Manager  
From: Director Planning and Building  
Re: Rez # 13-41, 7262/68/74 18<sup>th</sup> Avenue  
2014 June 18 ..... Page 2

- c) The installation of all electrical, telephone and cable servicing, and all other wiring underground throughout the development, and to the point of connection to the existing service where sufficient facilities are available to serve the development.
- d) The removal of all existing improvements from the site prior to Final Adoption but not prior to Third Reading of the Bylaw. Demolition will be permitted after Second Reading of the Rezoning Bylaw has been granted provided that the applicant acknowledges that such permission does not fetter Council's ability to grant or not to grant Third Reading and/or Final Adoption of the Rezoning Bylaw. In addition, the demolition of any improvements will be permitted at any time if they are vacant and considered by staff to be subject to misuse or vandalism.
- e) The review of a detailed Sediment Control System by the Director Engineering.
- f) The pursuance of Stormwater Management Best Practices in line with established guidelines.
- g) The granting of any necessary statutory rights-of-way, easements and/or covenants including:
  - a Section 219 Covenant restricting the enclosure of balconies; and,
  - a Section 219 Covenant ensuring that all disabled parking remain as common property
- h) The provision of a covered car wash stall and an adequately sized and appropriately located garbage handling and recycling material holding space to the approval of the Director Engineering and a commitment to implement the recycling provisions.
- i) The deposit of the applicable Parkland Acquisition Charge.
- j) The deposit of the applicable GVS & DD Sewerage Charge.
- k) The deposit of the applicable School Site Acquisition Charge.
- l) The provision of facilities for cyclists in accordance with Section 4.5 of the rezoning report.
- m) The submission of a written undertaking to distribute area plan notification forms, prepared by the City, with disclosure statements; and, to post area plan notification signs, also prepared by the City, on the development site and in the sales office in prominent and visible locations prior to Third Reading, or at the

To: City Manager  
 From: Director Planning and Building  
 Re: Rez # 13-41, 7262/68/74 18<sup>th</sup> Avenue  
 2014 June 18 ..... Page 3

time marketing for the subject development commences, whichever is first, and remain posted for a period of one year, or until such time that all units are sold, whichever is greater.

## **R E P O R T**

### **1.0 REZONING PURPOSE**

The purpose of the proposed rezoning bylaw amendment is to permit the construction of a 3-storey (27 unit) stacked townhouse development with underground parking.

### **2.0 BACKGROUND**

Council, on 2014 January 27, received the report of the Planning and Building Department concerning the rezoning of the subject site and authorized the department to work with the applicant in the preparation of a suitable plan of development with the understanding that a further and more detailed report would be submitted at a later date.

The applicant has now submitted a plan of development suitable for presentation to a Public Hearing.

### **3.0 GENERAL COMMENTS**

- 3.1 The development proposal is for a 27 unit, three-storey stacked townhouse development with full underground parking. The maximum density permitted under the RM2 District guideline is 1.0 F.A.R with full underground parking and inclusive of the available 0.10 F.A.R. amenity density bonus.
- 3.2 Given the subject sites' Town Centre location, the applicant is proposing to take advantage of the available 0.10 F.A.R amenity density bonus. The 0.10 F.A.R would provide an additional 2,595.5 sq.ft. of floor area (subject to confirmation by site survey) with an estimated value of \$358,179.00 based on \$138 per sq.ft. buildable (provided by the Legal and Lands Department). On 2006 March 06, Council adopted the recommendation of the Community Development Committee which established a policy for receipt of cash contributions in lieu of on-site amenities for bonus contributions valued at less than \$800,000.00, which would not require the review of the Community Development Committee. Therefore, the subject contribution of \$358,179.00 will be deposited to the Community Benefit account for the Edmonds Town Centre as a prerequisite of this rezoning application. Further, in line with adopted Council policy, 20% or \$71,635.80 will be allocated to the affordable/special needs housing sub-account, leaving a remainder of \$286,543.20 for the provision of other community amenities or housing within the Town Centre area.
- 3.3 The Director Engineering will be requested to prepare an estimate for all services necessary to serve this site including but not necessarily be limited to:

To: City Manager  
 From: Director Planning and Building  
 Re: Rez # 13-41, 7262/68/74 18<sup>th</sup> Avenue  
 2014 June 18 ..... Page 4

- the construction of 18<sup>th</sup> Avenue to its final standard with a separated sidewalk, boulevard grassing and street trees fronting the development site.
- 3.4 Any necessary easements, covenants and statutory rights-of-way for the site are to be provided, including, but not necessarily limited to:
- Section 219 Covenant restricting the enclosure of balconies; and
  - Section 219 Covenant restricting ensuring that all disabled parking remain as common property.
- 3.5 As approved by Council on 2013 October 29, all developments that are subject to the Comprehensive Development (CD) rezoning process are required to supply 20% of the single-level units as adaptable in new market and non-market, multi-family developments which employ interior corridors or exterior passageways to access the dwelling units. A 1.85 square metres (20 square feet) floor area exemption is available, under the Burnaby Zoning Bylaw, for every adaptable housing unit provided in both market and non-market housing developments.
- In line with this policy, the subject development has provided two adaptable units, reflective of the eight single level units in the development, with a corresponding F.A.R exemption of 3.7 square metres (40 square feet).
- 3.6 One car wash stall and an appropriately screened garbage handling and recycling holding area will be provided on site.
- 3.7 Engineering Environmental Services Division will need to review the submission of a detailed plan of an engineered Sediment Control System prior to Final Adoption. The proposed Sediment Control system will then be the basis after Final Adoption for the necessary Preliminary Plan Approval and Building Permit.
- 3.8 Applicable Development Cost Charges are:
- a) Parkland Acquisition Charge of \$3.84 per sq. ft. of gross floor area.
  - b) GVS & DD Sewerage Charge of \$1,515 per dwelling unit.
  - c) School Site Acquisition Charge of \$800 per unit.
- 3.9 Given the size of the site, storm water management best practices are acceptable in lieu of a formal storm water management plan.

#### **4.0 DEVELOPMENT PROPOSAL**

- 4.1 Site Area: - 2,411.3 m<sup>2</sup> (25,955 sq.ft.)  
 (Subject to detailed survey)

To: City Manager  
 From: Director Planning and Building  
 Re: Rez # 13-41, 7262/68/74 18<sup>th</sup> Avenue  
 2014 June 18 ..... Page 5

#### 4.2 Density:

F.A.R. Permitted and Provided	-	1.0 F.A.R.
Gross Floor Area (G.F.A.)	-	2,415.0 m <sup>2</sup> (25,995 sq.ft.) (inclusive of 2,595.5 sq.ft. amenity bonus)
Accessible Unit Exemption	-	3.7 m <sup>2</sup> (40 sq.ft.)
Net Floor Area	-	2,411.3 m <sup>2</sup> (25,955 sq.ft.)
<u>Site Coverage:</u>	-	37 %

#### 4.3 Height: - 3 Storeys

#### 4.4 Unit Mix:

6 - Studio units	-	50.5 m <sup>2</sup> to 51.0 m <sup>2</sup> (543.2 sq.ft. – 549.4 sq.ft.)
1 - 1 Bedroom adaptable unit	-	75.2 m <sup>2</sup> (809 sq.ft.)
1 - 2 Bedroom adaptable unit	-	75.7 m <sup>2</sup> (815.5 sq.ft.)
1 – 2 Bedroom unit	-	104.3 m <sup>2</sup> (1,122.4 sq.ft.)
18 – 3 Bedroom Townhouse units	-	99.8 m <sup>2</sup> to 106.2 m <sup>2</sup> (1,074.6 sq.ft. to 1,142.6 sq.ft.)

#### **27 Total units**

#### 4.5 Parking:

Required @ 1.75 spaces per unit	-	47 (including 7 visitor parking spaces)
Provided	-	53 spaces (including 7 visitor spaces and 1 car wash stall)
Bicycle Parking Required and Provided	-	27 secured bicycle spaces and 6 outdoor visitor bicycle spaces

  
 Lou Pelletier, Director  
 PLANNING AND BUILDING

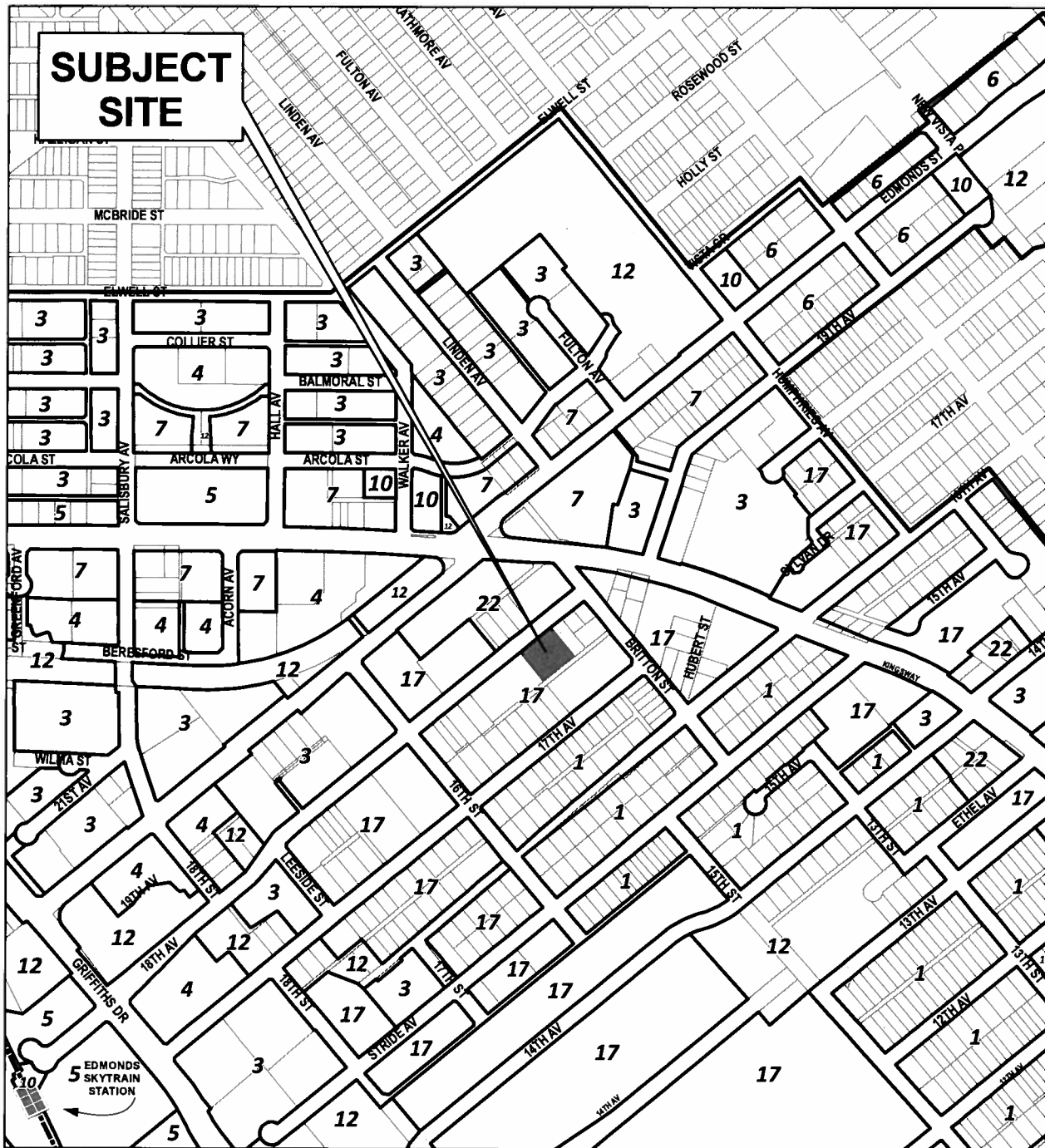
DR:tn

#### **Attachments**

cc: Director Engineering  
 City Solicitor  
 City Clerk



### Sketch #1



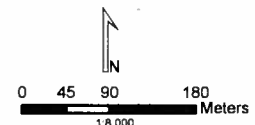
- |   |   |
|---|---|
| <b>1</b> Single and Two Family Residential          | <b>9</b> Industrial   |
| <b>3</b> Medium Density Multiple Family Residential | <b>10</b> Institutional   |
| <b>4</b> High Density Multiple Family Residential   | <b>12</b> Park and Public Use/Public School                                   |
| <b>5</b> Commercial                                 | <b>17</b> Low or Medium Density Multiple Family Residential (Ground Oriented) |
| <b>6</b> Medium Density Mixed Use                   | <b>22</b> Low/Medium Density Mixed Use  |
| <b>7</b> High Density Mixed Use                     |   |

## Edmonds Town Centre Plan Development Guidelines



PLANNING & BUILDING DEPARTMENT

Note: Composite Sketch Subject to Change



Printed on June 16, 2014

## INTER-OFFICE MEMORANDUM

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**TO:** CITY CLERK 2015 February 18

**FROM:** DIRECTOR PLANNING AND BUILDING

**SUBJECT:** **REZONING REFERENCE #13-41**  
**AMENDMENT BYLAW NO. 24, 2014; BYLAW #13365**  
**Townhouse Development**  
**Third Reading**

**ADDRESS:** 7262, 7268 and 7274 Eighteenth Avenue

**LEGAL:** Lots 24 – 26, DL 95, Group 1, NWD Plan 1915

**FROM:** R5 Residential District

**TO:** CD Comprehensive Development District (based on RM2 Multiple Family Residential District and Edmonds Town Centre Plan guidelines and in accordance with the development plan entitled “18<sup>th</sup> Avenue Townhomes” prepared by Robert Ciccozzi Architecture Inc.)

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The following information applies to the subject rezoning bylaw:

- a) First Reading given on 2014 July 07;
- b) Public Hearing held on 2014 July 22; and,
- c) Second Reading given on 2014 August 25.

The prerequisite conditions have been partially satisfied as follows:

- a) The submission of a suitable plan of development.
  - *A virtually complete suitable plan of development has been submitted. A few remaining details will be resolved prior to Final Adoption*
- b) The deposit of sufficient monies, including a 4% Engineering Inspection Fee to cover the costs of all services necessary to serve the site and the completion of a servicing agreement covering all requisite services. All services are to be designed to City standards and constructed in accordance with the Engineering Design. One of the conditions for the release of occupancy permits will be the completion of all requisite services.

City Clerk  
Rezoning Reference #13-41  
Consideration and Third Reading  
2015 February 18..... Page 2

- *The applicant has submitted engineering design drawings for review and has agreed in a letter dated 2015 February 16 to deposit the necessary funds including 4% inspection fees and complete the servicing agreement prior to Final Adoption.*
- c) The installation of all electrical, telephone and cable servicing, and all other wiring underground throughout the development, and to the point of connection to the existing service where sufficient facilities are available to serve the development.
  - *The applicant has agreed to this prerequisite in a letter dated 2015 February 16.*
- d) The removal of all existing improvements from the site prior to Final Adoption of the Bylaw, but not prior to Third Reading of the Bylaw. Demolition of any improvements will be permitted after Second Reading of the Rezoning Bylaw has been granted provided that the applicant acknowledges that such permission does not fetter Council's ability to grant or not to grant Third Reading and/or Final Adoption of the Rezoning Bylaw. In addition, the demolition of any improvements will be permitted at any time if they are vacant and considered by staff to be subject to misuse and vandalism.
  - *The applicant has agreed to this prerequisite in a letter dated 2015 February 16.*
- e) The review of a detailed Sediment Control System by the Director Engineering.
  - *The applicant has submitted engineering design drawings, and has agreed to this prerequisite in a letter dated 2015 February 16.*
- f) The pursuance of Stormwater Management Best Practices in line with established guidelines
  - *The applicant has agreed to this prerequisite in a letter dated 2015 February 16.*
- g) The granting of any necessary statutory rights-of-way, easements and/or covenants including:
  - a Section 219 Covenant restricting the enclosure of balconies; and,
  - a Section 219 Covenant ensuring that all disabled parking remain as common property
  - *The applicant has agreed to this prerequisite in a letter dated 2015 February 16 and the required covenants will be deposited in the Land Title Office prior to Final Adoption.*



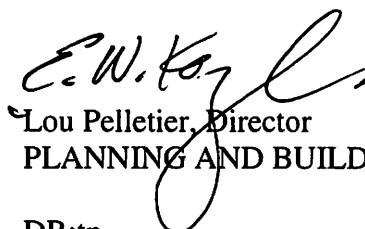
City Clerk  
Rezoning Reference #13-41  
Consideration and Third Reading  
2015 February 18..... Page 3

- h) The provision of a covered car wash stall and an adequately sized and appropriately located garbage handling and recycling material holding space to the approval of the Director Engineering and a commitment to implement the recycling provisions.
  - *The necessary provisions are indicated on the development plans and the applicant has submitted a letter of undertaking dated 2015 February 16 committing to implement the recycling provisions.*
- i) The deposit of the applicable Parkland Acquisition Charge.
  - *The applicant has agreed to this prerequisite in a letter dated 2015 February 16 and the funds will be deposited prior to Final Adoption.*
- j) The deposit of the applicable GVS & DD Sewerage Charge.
  - *The applicant has agreed to this prerequisite in a letter dated 2015 February 16 and the funds will be deposited prior to Final Adoption.*
- k) The deposit of the applicable School Site Acquisition Charge.
  - *The applicant has agreed to this prerequisite in a letter dated 2015 February 16 and the funds will be deposited prior to Final Adoption.*
- l) The provision of facilities for cyclists in accordance with Section 4.5 of the rezoning report.
  - *This provision is indicated on the development plans and the applicant has agreed to this prerequisite in a letter dated 2015 February 16.*
- m) The submission of a written undertaking to distribute area plan notification forms, prepared by the City, with disclosure statements; and, to post area plan notification signs, also prepared by the City, on the development site and in the sales office in prominent and visible locations prior to Third Reading, or at the time marketing for the subject development commences, whichever is first, and remain posted for a period of one year, or until such time that all units are sold, whichever is greater.
  - *The applicant has agreed to this prerequisite in a letter dated 2015 February 16 and the on-site area plan notification sign has been installed. The applicant has also indicated in a letter dated 2015 February 16 that an area plan notification sign will be installed inside a sales office / marketing centre as soon as marketing commences.*

As the prerequisite conditions to this rezoning are now substantially complete, could you please arrange to return this amendment bylaw to Council for Consideration and Third Reading on 2015 February 23, with Reconsideration and Final Adoption to follow when the prerequisites are completely fulfilled and Planning notifies you to that effect.

City Clerk  
Rezoning Reference #13-41  
Consideration and Third Reading  
2015 February 18..... Page 4

A copy of the Public Hearing minutes for this rezoning application is *attached* for information.

  
Lou Pelletier, Director  
PLANNING AND BUILDING

DR:tn  
*Attachment*

cc: City Manager

P:\REZONING\Applications\2013\Rez 13-41 18th Ave Townhouses\Rezoning Reference 13-41 Third Reading.doc

**PUBLIC HEARING MINUTES  
HELD ON: 2014 JULY 22  
REZ. REF. NO. 13-41  
PAGE 1**

**BURNABY ZONING BYLAW 1965, AMENDMENT  
BYLAW NO. 24, 2014 - BYLAW NO. 13365**

Rez. #13-41

7262, 7268 and 7274 Eighteenth Avenue

Lots 24 – 26, DL 95, Group 1, NWD Plan 1915

From: R5 Residential District

To: CD Comprehensive Development District (based on RM2 Multiple Family Residential District and Edmonds Town Centre Plan guidelines and in accordance with the development plan entitled “18<sup>th</sup> Avenue Townhomes” prepared by Robert Ciccozzi Architecture Inc.)

The purpose of the proposed zoning bylaw amendment is to permit the construction of a 3-storey (27 unit) stacked townhouse development with underground parking.

The Advisory Planning Commission advised it supports the rezoning application.

A letter dated 2014 July 14 was received from Bogdan Grigorescu, #18-7273 17<sup>th</sup> Avenue, Burnaby opposing the rezoning application. The reasons for opposition include blocking of sunlight, an infringement upon personal space & privacy, removal of large trees, overcrowding and truck traffic during construction stage, creating noise and exhaust fumes.

An email letter dated 2014 July 21 was received from Alan Leung, #9-7238 18<sup>th</sup> Avenue, Burnaby advising that, as a resident next door to the proposed development, he has concerns regarding retention of large trees, extension of the existing sidewalk, ground settlement and/or disturbance and various issues regarding the construction stage.

An email letter dated 2014 July 22 was received from Roger and Marlene Manson, 7249 17<sup>th</sup> Avenue, Burnaby wanting to ensure that their alley is not impeded by the proposed development by having the parking entrance for the development situated off of 18<sup>th</sup> Avenue.

An email letter dated 2014 July 22 from Cheryl and Antero Uunila, 7223 17<sup>th</sup> Avenue, Burnaby expressing concern regarding blockage of their lane during construction. The laneway is their only means of exit.

There were no further submissions received regarding Rezoning #13-41, Bylaw No. 13365.

MOVED BY COUNCILLOR JOHNSTON:  
SECONDED BY COUNCILLOR VOLKOW:

“THAT this Public Hearing for Rez. #13-41, Bylaw No. 13365 be terminated.”

CARRIED UNANIMOUSLY



Meeting 2015 February 02

COUNCIL REPORT

### **FINANCIAL MANAGEMENT COMMITTEE**

*HIS WORSHIP, THE MAYOR  
AND COUNCILLORS*

**SUBJECT: 2015 INFORMATION TECHNOLOGY CAPITAL PROGRAM FOR  
BUSINESS APPLICATIONS**

#### **RECOMMENDATIONS:**

1. THAT Council approve the capital expenditure for the 2015 enterprise and departmental applications programs, as outlined in this report.
2. THAT Council authorize staff to bring down a bylaw in the amount of \$6,565,000 (inclusive of GST) from Capital Reserves to finance the purchase.

#### **REPORT**

The Financial Management Committee, at its meeting held on 2015 January 29, received and adopted the attached report seeking Council's project approval and funding bylaw for implementation of the 2015 enterprise and departmental business applications programs.

Respectfully submitted,

Councillor D. Johnston  
Chair

Councillor C. Jordan  
Vice Chair

Councillor P. McDonell  
Member

Copied to:	City Manager Deputy City Managers Chief Information Officer Director Finance City Solicitor
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Meeting 2015 Jan 22

## COMMITTEE REPORT

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**TO:** CHAIR AND MEMBERS  
FINANCE AND CIVIC DEVELOPMENT  
COMMITTEE

**DATE:** 2015 January 12

**FROM:** CHIEF INFORMATION OFFICER

**FILE:** 6500-20

**SUBJECT:** **2015 INFORMATION TECHNOLOGY CAPITAL PROGRAM FOR  
BUSINESS APPLICATIONS**

**PURPOSE:** To request project approval and funding bylaw for implementation of the 2015 Enterprise and Departmental Business Applications Programs.

---

**RECOMMENDATIONS:**

1. **THAT** Finance and Civic Development Committee recommend Council approve the capital expenditure for the 2015 enterprise and departmental applications programs as outlined in this report.
2. **THAT** Finance and Civic Development Committee recommend Council authorize staff to bring down a bylaw in the amount of \$6,565,000 (inclusive of GST) from Capital Reserves to finance the purchase.

**REPORT****1.0 BACKGROUND**

The 2015 Provisional Capital Program includes provision for the annual information technology capital program to facilitate the replacement, extension and upgrading of enterprise and departmental applications software to enhance service to the public and improve the efficiency of internal business processes.

This report provides the Committee and Council with additional details on the programs and the 2015 funding request for approval.

**1.1 *Enterprise and Departmental Business Applications – \$6.57m***

The City develops an annual plan to replace and upgrade business applications for the purposes of enhancing citizen service through quicker and easier access to City information and services online, and to ensure internal systems are robust, sustainable and continue to evolve to meet the changing needs of the business. The City's applications portfolio contains both enterprise

To: Chair and Members Finance and Civic Development Committee  
 From: Chief Information Officer  
 Re: 2015 Information Technology Capital Program for Business Applications  
 2015 January 12 .....Page 2

systems (e.g., SAP and GIS) and specialised, line of business software for departments. The 2015 Provisional Capital Plan request for IT includes the initial phase(s) of two large, multi-year enterprise programs: replacement of the existing Permit Plan legacy system for Licences, Inspections and Permitting (the LIPS project), including delivery of online citizen services and improvements to City business processes; and the Capital Asset Lifecycle Management (CALM) project which will automate the capture and reporting of information related to the City's capital asset portfolio. These projects are currently engaged in proof of concept, high-level design and detailed planning stages. Individual reports will be submitted to the Committee and Council for approval later in the year but interim funding is included in this report to cover hardware, consulting and other related project costs.

The initiatives which comprise the proposed 2015 program were selected based on input from City departments and prioritized based on criteria established by the City's IT executive steering committee which consists of staff from all user departments. The 2015 program includes the following projects:

- Licence, inspections and permits system replacement – high-level solution design and project planning phase
- Capital asset lifecycle management functionality – proof of concept and project planning phase
- Geographic information systems (GIS) initiatives, including the ability to integrate and visually display SAP data within the GIS system
- Electronic council and committee agendas initiative – Phase 2
- Web portal development and online City services
- Human resources, payroll and benefits initiatives
- Business intelligence tool for Fire incident reporting
- Fuel system upgrade (Works Yard)
- Treasury system upgrade.

The estimated 2015 expenditure under this program is \$6,565,000 and it is recommended that staff be authorized to bring down a Capital Reserve Expenditure Bylaw in the amount of \$6,565,000 inclusive of applicable taxes to finance the 2015 IT Business Applications Programs as outlined in this report.

## **2.0 RECOMMENDATIONS**

The 2015 information technology programs are selected based on business and public service needs as identified and reviewed by the inter-department staff working group and steering committee. The objective of the 2015 program is to implement new initiatives that will enhance service to the general public and City departments. Sufficient funds are available to complete the above projects in the 2015 Provisional Capital Program.

To: Chair and Members Finance and Civic Development Committee  
From: Chief Information Officer  
Re: 2015 Information Technology Capital Program for Business Applications  
2015 January 12 .....Page 3

It is recommended that the Finance and Civic Development Committee recommend Council approve the capital expenditure for the 2015 enterprise and departmental applications programs and for the Finance and Civic Development Committee to recommend Council authorize staff to bring down a bylaw in the amount of \$6,565,000 (inclusive of GST) from Capital Reserves to finance the purchase as outlined in this report.



Shari Wallace  
CHIEF INFORMATION OFFICER

SW:SW/ms

Copied to: City Manager  
Deputy City Managers  
Director Finance  
City Solicitor



Meeting 2015 February 02

COUNCIL REPORT

### **FINANCIAL MANAGEMENT COMMITTEE**

*HIS WORSHIP, THE MAYOR  
AND COUNCILLORS*

**SUBJECT: CITY ADMINISTRATIVE COMPLEX PROJECTS**

#### **RECOMMENDATION:**

1. THAT Council authorize staff to bring down a Capital Reserves Expenditure Bylaw in the amount of \$421,250 (inclusive of GST) to finance City Administrative Complex Projects, as outlined in this report.

#### **REPORT**

The Financial Management Committee, at its meeting held on 2015 January 29, received and adopted the *attached* report seeking Council's approval for a Capital Reserves Expenditure Bylaw to finance City Administrative Complex Projects (City Hall – Space Needs Assessment, City Hall Parking Review / Concept Design, and Comprehensive Wayfinding Program for City Hall / Deer Lake Park).

Respectfully submitted,

Councillor D. Johnston  
Chair

Councillor C. Jordan  
Vice Chair

Councillor P. McDonell  
Member

Copied to:	City Manager
	Deputy City Managers
	Director Planning & Building
	Director Engineering
	Director Finance
	Director Parks, Recr. & Cult. Services
	City Solicitor
	Chief Building Inspector



**Meeting 2015 Jan 22****COMMITTEE REPORT**

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**TO:** CHAIR AND MEMBERS  
FINANCE AND CIVIC DEVELOPMENT  
COMMITTEE

**DATE:** 2015 January 16

**FROM:** DIRECTOR PLANNING AND BUILDING

**SUBJECT:** CITY ADMINISTRATIVE COMPLEX PROJECTS

**PURPOSE:** To obtain approval for a Capital Reserves Expenditure Bylaw to finance City Administrative Complex projects.

---

**RECOMMENDATION:**

1. **THAT** Council be requested to bring down a Capital Reserves Expenditure Bylaw in the amount of \$421,250 (inclusive of GST) to finance City Administrative Complex projects, as outlined in this report.

**REPORT****1.0 BACKGROUND**

The City has an established Capital program to update and maintain the City's Administrative Complex to ensure that it continues to meet the needs of its citizens and civic operations. The adopted 2014-2019 Annual Capital Plan includes budget allocations to advance three (3) projects related to space needs, parking and signage in the City Administrative Complex area.

This report seeks Council funding authorization to undertake the identified space needs, parking and signage projects.

**2.0 CITY ADMINISTRATIVE COMPLEX PROJECTS**

The existing City Administrative Complex, located at 4949 Canada Way, is approximately 7.2 hectares (17.9 acres) in area and is comprised of three (3) large office/public buildings, parking facilities, plazas and gardens which serve the operational needs of the City and its citizens. This complex is also part of the City's open space systems and is integrated into the adjacent cultural complex of Deer Lake Park.

To: Finance and Civic Development Committee  
 From: Director Planning and Building  
 Re: City Administrative Complex Projects  
 2015 January 16..... Page 2

As part of the ongoing operational and maintenance activities, a need has been identified to review space needs, parking and signage in the area related to the City's administrative function, citizen access and use of civic services and facilities.

## **2.1 City Hall - Space Needs Assessment**

The previous comprehensive space planning and needs assessment review for City Hall – Main Block and West Building, was conducted in 1990 and took into consideration a 20-year growth horizon. At the time, due to space limitations, the Parks and Recreation Department was relocated to the Deer Lake Centre. The Deer Lake Centre also currently houses the HR Training Room and some small divisions from other City Departments that cannot be housed at the City Hall Complex.

Over the past 25 years, there have been considerable changes and growth in a number of City departments primarily generated due to population growth, expansion of service delivery to the public, technological changes and other general requirements.

Based on a recent high level internal review of current staffing levels and space allocations, it was determined that a number of departments are experiencing considerable space pressures.

In order to determine current departmental needs for the required service delivery, it is recommended that the City undertake a comprehensive space needs assessment which would examine both current requirements and future growth projections over the next 20 – 25 years. The review would also include departments that are currently located in Deer Lake Centre with the objective of relocating all civic operations back to the main City Hall campus.

At the completion of the Space Needs Review, the information obtained will be beneficial and used for budgeting purposes, planning of future City facilities and developing service delivery options to meet demands.

In this regard, it is recommended that staff be authorized to prepare a Request for Proposal (RFP) to engage a consultant that would carry out a comprehensive space needs assessment study for the City's Administrative Complex – (Main Block and West Building).

At the conclusion of the Study, staff will provide the findings and recommendations to the Committee and Council in a future report.

## **2.2 City Hall Parking Review / Concept Design**

Based on a number of factors, parking demands have been steadily increasing over the years in the City Hall / Deer Lake Park precinct which includes the areas of Burnaby Village Museum, Shadbolt Centre for the Arts, RCMP/Justice Building and City Hall. A combination of general growth, current operations and special events have resulted in additional parking requirements

To: Finance and Civic Development Committee  
 From: Director Planning and Building  
 Re: City Administrative Complex Projects  
 2015 January 16..... Page 3

and demands which collectively have added considerable pressure on existing available parking lots in the City Hall/Deer Lake Park precinct.

In order to address current parking needs and shortfalls, it is recommended that a consultant be retained through an RFP process to investigate and provide recommendations on how to best address immediate parking requirements and related issues, plus prepare a long term cost-effective parking strategy for the precinct.

In addition, part of the consultant's scope of work will also include the development of a preliminary concept design to determine the feasibility and cost for the development of a multi-level underground parking structure situated between the Justice Complex and West Building. The subject site is currently occupied with a surface parking lot used primarily for RCMP staff parking.

The information obtained through the parking review and feasibility study will be presented in a report and workshop with the Committee and Council at a future date.

### **2.3 Comprehensive Wayfinding Program for City Hall / Deer Lake Park**

As part of the overall planning for the City Hall / Deer Lake Park precinct, the City has undertaken a number of improvements over many years related to directional vehicle signage and pedestrian wayfinding. This program has assisted in the identification of City Hall's multiple buildings and departments, Deer Lake Park's cultural facilities and provided a series of public signage and mapping for visitors.

In recent years, the increased profile of Deer Lake Park as a concert venue has brought many new visitors to the precinct and increased demand for signage to identify facilities, public parking and routes for visitors arriving by public transit, private vehicles, cycling and pedestrians. The current signage comprises various styles and forms, which requires review for possible enhancements.

City staff have identified the need to engage a consultant to work with the City to prepare a review of existing signage and wayfinding and to engage in a program of design improvements, including marking the precinct through an integrated and planned series of street banners, gateway signs, facility signage, public parking identification and pedestrian mapping and signage. This could encompass a new and comprehensive signage program and use of innovative signage technologies to help address all the needs of the City and the public to complete wayfinding throughout the City Hall / Deer Lake Park precinct.

### **3.0 PROJECT BUDGET AND FINANCING**

In order to proceed with the three (3) projects covered in this report, it will be necessary to obtain the following funding, as outlined below:

To: Finance and Civic Development Committee  
 From: Director Planning and Building  
 Re: City Administrative Complex Projects  
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Space Needs Assessment Study City Hall – Main Block & West Building	\$200,000
Parking Review/Preliminary Concept Design	\$150,000
Signage/Way-finding Study	\$50,000
GST @ 5%	\$21,250
<b>TOTAL:</b>	<b>\$421,250</b>

In this regard it is recommended that Council be requested to bring down a Capital Reserves Expenditure Bylaw in the amount of \$421,250 (inclusive of GST) to finance the required expenditures.

#### **4.0 CONCLUSION**

Based on the information provided in this report, it is recommended that Council bring down a Capital Reserves Expenditure Bylaw in the amount of \$421,250 (inclusive of 5% GST) for the specified space needs, parking and signage projects.

The information and results obtained on the projects will be subject of future reports to Finance and Civic Development Committee and Council.

Lou Pelletier, Director  
 PLANNING AND BUILDING

JC:jw

cc: City Manager  
 Deputy City Managers  
 Director Engineering  
 Director Finance  
 Director Parks, Recreation and Cultural Services  
 City Solicitor  
 Chief Building Inspector  
 City Clerk

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Meeting 2015 February 02

COUNCIL REPORT

**FINANCIAL MANAGEMENT COMMITTEE**

*HIS WORSHIP, THE MAYOR  
AND COUNCILLORS*

**SUBJECT: RCMP BUILDING LOCKER ROOMS UPGRADE AND EMERGENCY  
EXIT PROJECT**

**RECOMMENDATION:**

1. THAT Council authorize staff to bring down a Capital Reserves Expenditure Bylaw in the amount of \$1,800,000 (inclusive of GST) from Capital Reserves to finance the construction of the RCMP Building Locker Rooms Upgrade Project.

**REPORT**

The Financial Management Committee, at its meeting held on 2015 January 29, received and adopted the attached report seeking Council's funding approval for the construction of the RCMP Building Locker Rooms Upgrade Project.

Respectfully submitted,

Councillor D. Johnston  
Chair

Councillor C. Jordan  
Vice Chair

Councillor P. McDonell  
Member

Copied to:	City Manager Deputy City Managers Director Planning & Building Director Engineering OIC, RCMP Director Finance Chief Building Inspector City Solicitor
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Meeting 2015 Jan 22

COMMITTEE REPORT

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**TO:** CHAIR AND MEMBERS  
FINANCE AND CIVIC DEVELOPMENT  
COMMITTEE

**DATE:** 2015 January 15

**FROM:** MAJOR CIVIC BUILDING PROJECT  
COORDINATION COMMITTEE

**SUBJECT:** RCMP BUILDING LOCKER ROOMS UPGRADE AND EMERGENCY  
EXIT PROJECT

**PURPOSE:** To obtain funding for the construction of the RCMP Building - Locker rooms  
upgrade project

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**RECOMMENDATION:**

1. **THAT** Finance and Civic Development Committee request Council to bring down a Capital Reserves Expenditure Bylaw in the amount of \$1,800,000 (inclusive of GST) from Capital Reserves to finance the construction of the RCMP Building Locker Rooms Upgrade Project.

**REPORT****1.0 BACKGROUND**

The City-owned Police building located at 6355 Deer Lake Avenue was constructed in 1966. In the early 1980's an additional administration wing and the secured parking and prisoner transfer area were added. Presently, the building is fully occupied by the RCMP Burnaby Detachment with the City's Emergency Operations Centre co-located in the former Court rooms.

The existing locker rooms (men's and women's) have remained the same since the construction of the building in 1966. The change room facilities have now reached the end of their life expectancy and need repairs and upgrades to meet life safety requirements and to avoid extensive maintenance repairs.

At their meeting 12 May 2014, Council approved the funding of the detailed design and contract documents. The detailed design and contract documents for the locker room upgrades are nearing completion. These plans have been developed by Ratio Architecture in concert with City Staff and the RCMP management staff.

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 From: Deputy City Manager  
 Re: RCMP Building Locker Rooms Upgrade Project  
 2015 January 22..... Page 2

## **2.0 DESIGN CONCEPT FOR THE MEN'S AND WOMEN'S CHANGE ROOMS**

The proposed design addresses the needs identified in the building assessment conducted in recent years; to upgrade the change room facilities to meet life safety requirements and building components replacement needs.

Following the needs assessment process, a preliminary design was undertaken to determine the scope of work. The upgrades include the following components:

### **2.1 Men's Locker Room**

The proposed men's locker room upgrades include the replacement of the existing asbestos-containing flooring with new sheet flooring, installation of new energy-efficient lighting and new plumbing fixtures.

The existing lockers do not meet current RCMP regulations because they do not have secure firearm storage within the lockers. Each new locker will have a small lockable drawer inside the locker for secure storage of the RCMP member's handgun. Asbestos flooring and duct insulation in the area will also be removed during the renovation.

In addition, a code-required secondary emergency egress will be constructed that will connect the change room to a separate exit to the north side of the building. Several options for providing the secondary egress were examined during the preliminary design phase and the option selected provides the best combination of optimal space use and building code compliance.

Construction of the new emergency exit will reconfigure the existing file storage room (former gun range) by removing the old, unused bullet deflector and an unused corridor. This reconfigured file storage room will allow for more efficient use of space for rolling file cabinets, which will be a separate RCMP project.

### **2.2 Women's Locker Room**

The existing women's locker room area is comprised of two separate rooms separated by a solid wall. The second room was created several years ago as the number of female RCMP members increased. As the two rooms are not directly connected, female members who require access to the second change room must exit the room and go down the hallway to access the showers in the first room. The proposed improvements would connect the two rooms and create one common locker room with showers and washroom facilities. The lockers, flooring, lighting and plumbing fixtures would also be upgraded. Asbestos flooring and drywall joint compound in the area will also be removed during the renovation. The design also allows for future expansion of the women's locker room area into the gym area should the need arise in the coming years, as the demographic of the police force shifts.

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 From: Deputy City Manager  
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 2015 January 22..... Page 3

The design led by the City's major civic buildings project management group is now complete. RCMP Burnaby Detachment OIC and his senior staff team have also reviewed the design and are in support of the proposed upgrades.

### 3.0 FUNDING

Based on the detailed design drawings, the estimated cost of the project is approximately \$1.8M including all change room upgrades, asbestos abatement, and the secondary emergency egress. Provisions have also been made in the estimate to account for temporary locker and shower facilities within the building during the construction period. Funding in the amount of \$1,728,600 for the project is included in the 2015 Annual Capital Plan. The 2015 Annual Capital Plan will be updated to include this current estimate of projected costs.

Estimated Construction Costs ( <i>incl. PST</i> )	\$1,457,000
Asbestos abatement	\$79,000
Construction Contingency	\$214,200
GST	\$76,800
Building Permit	\$16,000
<u>Less: available funding from consulting phase (\$43,000)</u>	
<b>TOTAL FUNDING REQUEST:</b>	<b><u>\$1,800,000</u></b>

### 4.0 RECOMMENDATIONS

The detailed design and tender documents are nearing completion, and in order to award a construction contract, funding will be required. In this regard, it is recommended that Finance and Civic Development Committee request that Council bring down a Capital Reserves Expenditure Bylaw in the amount of \$1,800,000 (inclusive of GST) from Capital Reserves for the construction of the RCMP Locker Rooms Upgrade Project.

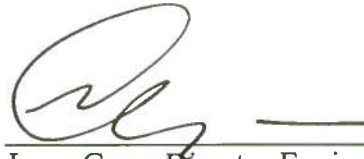


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Subject to receiving funding approval staff will proceed to tender. The award of a fixed price construction contract will be the subject of a future report to Committee and Council.



Lou Pelletier, Chair Major Civic Building  
Project Coordination Committee



Leon Gous, Director Engineering



D. T. Critchley, Chief Superintendent  
Officer in Charge, Burnaby Detachment

JC/TVC:ap

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Copied to: City Manager  
Deputy City Managers  
Director Finance  
Chief Building Inspector