



COMMUNITY HERITAGE COMMISSION

NOTICE OF OPEN MEETING

DATE: THURSDAY, 2015 APRIL 02
TIME: 6:00 PM
PLACE: Council Committee Room, Burnaby City Hall

Tour of McGregor Estate "Glen-Lyon"
4250 Marine Drive
4:30 – 5:15 p.m.

A G E N D A

	<u>PAGE</u>
1. <u>CALL TO ORDER</u>	
2. <u>MINUTES</u>	
a) Open meeting of the Community Heritage Commission held on 2015 February 05	1
3. <u>CORRESPONDENCE</u>	
a) Correspondence from Burnaby Village Museum Re: Rivers to Sea Regional Heritage Fair at Burnaby Village Museum	6
b) Correspondence from Burnaby Village Museum Re: Rivers to Sea Regional Heritage Fair 2015 Judging Opportunity	7
4. <u>REPORTS</u>	
a) Report from the City Archivist Re: Business Case for Expansion of the Archives	9
b) Report from the Director Planning and Building Re: Gustav and Amanda Orre Residence - 9635 Sullivan Street	14

- c) Report from the Director Planning and Building 18
Re: Neil and Sarah Simpson Residence - 5088 Willingdon Avenue
- d) Report from the Director Planning and Building 21
Re: 6088 Dufferin Avenue

5. NEW BUSINESS

- a) Deborah Tuytens, Museum Services Supervisor 25
Re: Burnaby Village Museum Updates
- b) Rebecca Pasch, City Archivist 27
Re: City of Burnaby Archives - Update

6. INQUIRIES

7. ADJOURNMENT



COMMUNITY HERITAGE COMMISSION MINUTES

Thursday, 2015 February 05

An 'Open' meeting of the Community Heritage Commission was held in the Council Committee Room, Burnaby City Hall, 4949 Canada Way, Burnaby, B.C. on Thursday, **2015 February 05** at 6:00 PM.

1. CALL TO ORDER

PRESENT: Councillor Colleen Jordan, Chair
 Councillor Nick Volkow, Vice Chair
 Councillor James Wang, Member
 Ms. Margaret Bell, Citizen Representative
 Mr. Philip Finlayson, Citizen Representative
 Ms. Ruby Johnson, Honorary Member Emeritus
 Ms. Les Lee Lowe, Burnaby Historical Society Representative
 Ms. Coni O'Neill, Citizen Representative
 Mr. Harry Pride, Historian
 Ms. Zoe Towle, Citizen Representative

ABSENT: Mr. Lee Loftus, Parks, Recreation and Culture Commission Representative

STAFF: Mr. Dennis Back, City Clerk
 Ms. Denise Jorgenson, Director Finance
 Mr. Jim Wolf, Senior Long Range Planner
 Ms. Helen Lee, Long Range Planner
 Ms. Deborah Tuytens, Museum Services Supervisor
 Ms. Rebecca Pasch, City Archivist
 Ms. Blanka Zeinabova, Administrative Officer

The Chair called the Open meeting to order at 6:06 p.m.

The Chair welcomed new Commission member - Councillor James Wang.

2. MINUTES

A) Open meeting of the Community Heritage Commission held on 2014 December 04

MOVED BY COMMISSIONER C. O'NEILL
SECONDED BY COMMISSIONER M. BELL

THAT the minutes of the Community Heritage Commission 'Open' meeting held on 2014 December 04 be adopted.

CARRIED UNANIMOUSLY

3. **REPORTS**

MOVED BY COMMISSIONER L.L. LOWE
SECONDED BY COMMISSIONER H. PRIDE

"THAT the reports be received."

CARRIED UNANIMOUSLY

A) Report from the City Clerk and City Archivist
Re: City Archives Oral History Capital Project

The City Clerk and the City Archivist submitted a report recommending a theme for the next phase of the Oral History Project.

The City Clerk and the City Archivist recommended:

1. THAT the next phase of the Oral History Project focus on the history of Burnaby Mountain and its many uses including: hiking/biking, conservation area, education facilities.
2. THAT funding in the estimated amount of \$2,500 be allocated to digitize, describe, and index the ten oral history tapes recently received as a donation to the Archives from the editor of "Suburb of Happy Homes" that included oral history tapes of prominent Burnaby residents.

MOVED BY COMMISSIONER Z. TOWLE
SECONDED BY COUNCILLOR N. VOLKOW

THAT the recommendations of the City Clerk and the City Archivist be adopted.

CARRIED UNANIMOUSLY

B) Report from the City Archivist
Re: City of Burnaby Archives Annual Report 2014

The City Archivist submitted a report presenting the 2014 Annual Report of the City of Burnaby Archives.

The City Archivist recommended:

1. THAT this report be received for information.

MOVED BY COMMISSIONER P. FINLAYSON
SECONDED BY COUNCILLOR J. WANG

THAT the recommendation of the City Archivist be adopted.

CARRIED UNANIMOUSLY

4. NEW BUSINESS

A) Rebecca Pasch, City Archivist
Re: City of Burnaby Archives - Update

Ms. Pasch submitted a memorandum providing the following update on work at the City Archives:

- the Website Upgrades and Book Digitization Pilot Project are nearing completion and will be roll out in spring 2015;
- the Commission's Subcommittee met on 2015 January 20 to work on a first proposal of theme and content criteria for the Oral History Project;
- increased auxiliary hours were approved as part of the 2015 provisional budget, resulting in a staffing level increase.

Ms. Denise Jorgenson, Director Finance

Ms. Jorgenson submitted a memorandum providing information regarding a joint project undertaken by the City and BCIT. The goal of the project is to provide as-built drawing plans for two City heritage buildings - the Eagles Estate located at 5655 Sperling Avenue and Baldwin House located at 6572 Deer Lake Drive. In addition, staff would like the Commission to consider if they would be in support of exploring the development of a heritage volunteer gardening society.

The speaker noted that when the program is complete in the spring, the BCIT students would like to present their work to the Commission.

Staff undertook to invite the BCIT students and arrange a presentation in the Council Chamber on 2015 April 02.

Ms. Deborah Tuytens, Museum Services Supervisor

Ms. Tuytens provided a verbal update on work at the Burnaby Village Museum:

- during 2014 Heritage Christmas the Museum welcomed over 54,000 visitors;
- Lisa Codd, Curator is seeking ideas for the 125th anniversary of Burnaby in 2017;
- the Museum will be open for Family Day and Spring Break, and the regular season will start in May;
- Home Grown Harvest is the Museum's theme for 2015.

Ms. Helen Lee, Long Range Planner

Ms. Lee provided a verbal update on the following matters:

- a Power Point presentation outlining the Heritage Planning Program in 2014 (Mowat House, Haddon House, Anderson House, and Heritage Signs & Plaque Program);
- "Main Street – at the Heart of the Community" is the theme for this year's Heritage Week (February 16 – 22);
- the Planning and Building Department is working with developers on the potential site redevelopments for St. Stephen Anglican Church and West Burnaby United Church;
- an off-site visit of New Haven is proposed prior to the next Commission meeting in April;

Councillor J. Wang retired from the meeting at 7:05 p.m. and did not return.

- Sullivan House has been sold and the Planning and Building Department received a subdivision application.

Mr. Jim Wolf, Senior Long Range Planner

Mr. Wolf noted that the Province is seeking nominations of historic places with significance to BC's Chinese community that reflect the development and history of the Province.

Arising from discussion, Commissioner Pride was granted leave by the Commission to introduce the following motion:

MOVED BY COMMISSIONER H. PRIDE
SECONDED BY COMMISSIONER M. BELL

THAT staff nominate the Big Bend Market Gardens and Barnet Marine Park.

CARRIED UNANIMOUSLY

5. INQUIRIES

There were no inquiries brought before the Commission at this time.

6. ADJOURNMENT

MOVED BY COMMISSIONER H. PRIDE
SECONDED BY COMMISSIONER Z. TOWLE

THAT the 'Open' meeting do now adjourn.

CARRIED UNANIMOUSLY

The Open meeting adjourned at 7:27 p.m.

Blanka Zeinabova
ADMINISTRATIVE OFFICER

Councillor Colleen Jordan
CHAIR



Parks, Recreation & Cultural Services
Burnaby Village Museum

Home of the CW Parker Carousel

March 10, 2015

RE: Rivers to Sea Regional Heritage Fair at Burnaby Village Museum

Dear Commissioners,

Thank you for your continued support as a sponsor of the Rivers to Sea Regional Heritage Fair at Burnaby Village Museum. This year's Fair will take place on Friday, May 8th and 9th. We expect close to 100 students, Grades 4 to 10, presenting Canadian-themed Social Studies projects. With your assistance we would like to continue to offer the *City of Burnaby Community Heritage Commission Award*.

A Heritage Fair is a wonderful opportunity to promote both Canadian and local history in a fun and engaging way. The recipient of the *City of Burnaby Community Heritage Commission Award* in 2014 was Silvia Beck a grade 5 student from Stoney Creek Community School. Her project was titled "Ironworking in Canada". Silvia received a keeper plaque and an interesting book uncovering BC's Ancient Past as well as a Stanley Park Horse-Drawn Tour for two.

In 2014, the Heritage Advisory Committee was kind enough to ask Les Lee Lowe to assist as a judge. I would like to thank Mrs. Lowe for her assistance over the years and formally request her assistance with this year's Heritage Fair. I would also like to extend the invitation to other members of the Heritage Advisory Committee. It is a rewarding experience as I am sure Mrs. Lowe would agree.

In the past, the Community Heritage Commission has provided the Museum with a financial donation of \$500 to assist with the Rivers to Sea Regional Heritage Fair. I would like to respectfully request financial support for this year's Fair. This money is used to update the perpetual award each year and to provide students with small keeper plaques. Funds have also been used to purchase prizes including historical books and games that are rewarded to students for a job well done.

The Regional Heritage Fair has become the unofficial start to the Museum's public season. The Fair is not just about the awards ceremony or the selection of students going to the BC Heritage Fair, held in Victoria this summer. The Fair is a celebration of heritage and history, while also being a fantastic opportunity for the students and their families to enjoy everything Burnaby Village Museum has to offer. Holding the Regional Fair during the public season and no charge admission has forever altered the experience of the Heritage Fair. Our hope is to make the 2015 Fair a memorable experience for everyone involved. Thank you for your continued support in this endeavor.

Yours truly,

Lorenda Calvert
Heritage Fair Coordinator
604-297-4560/email lorenda.calvert@burnaby.ca

Zeinabova, Blanka

2410-20 C46

From: Calvert, Lorenda
Sent: March 21, 2015 5:02 PM
Subject: Rivers to Sea Regional Heritage Fair 2015 Judging Opportunity
Attachments: Participation Request Letter.pdf

Hello to all Heritage Fair Judges, past, present and hopefully future!

I would like to start by introducing myself, my name is Lorenda Calvert and I am the new Assistant Programmer at the Burnaby Village Museum. I will be taking over the responsibility of Heritage Fair from Lisa Langlet as she has transitioned into a Public Programs role.

I am writing you today in hopes that you are interested in taking part this year. The dates of the Rivers to Sea Regional Fair for 2015 will be Friday May 8th and Saturday May 9th at the Burnaby Village Museum. Attached is a letter that outlines, in more detail, what the commitment of a judge entails.

For those who do not know a Heritage Fair is a showcase of history projects created by students from grades 4 to 10. Students research and create projects highlighting some aspect of Canadian history to present to their classmates, parents and others at a school based fair. After the school fairs, some students are invited to take part in one of the 11 Regional Fairs across British Columbia. At a Regional Fair, students present their project to the public, are interviewed by judges, and take part in engaging heritage activities. A small number of students are then invited to represent their region at the BC Provincial Heritage Fair that will be in Victoria this summer.

Please let me know if you are interested in participating this year, alternatively if you know of someone who may be interested please encourage them to contact me.

Thank you for your time and consideration,
 Lorenda Calvert

Lorenda Calvert | Assistant Programmer

Burnaby Village Museum & Carousel
 6501 Deer Lake Avenue, Burnaby, BC V5G 3T6
 T:604.297.4560 F:604.297.4557
lorenda.calvert@burnaby.ca
www.burnabyvillagemuseum.ca



Parks, Recreation & Cultural Services
Burnaby Village Museum

Home of the CW Parker Carousel

March 20, 2015

Dear Heritage Fair Judge:

Thank you for your continued assistance to **Burnaby Village Museum** as a Judge for the **Rivers to Sea Regional Heritage Fair**. This year's Fair will be held on Friday, May 8. We anticipate 100 students, grades 4 to 10, participating and presenting Canadian-themed Social Studies projects in French or English. I hope you will be able to take part this year.

Judges evaluate 4 or 5 projects over 90 minutes. A pre established set of criteria and questions are used as a guideline. Each project is first assessed on its own merits and then students are interviewed. The Judges should be supportive, encouraging and constructive in criticism. The intent of the Heritage Fair judging process is to help students maintain their interest in history, to improve their skill level and to celebrate their achievements. Projects will be reviewed by two Judges, either in a pair or individually. Judges are also asked to make recommendations as to the various Community and Regional awards. The Fair requires about 35 Judges, please feel free to bring forward the names of colleagues who you feel may be able to assist as a Judge.

Friday, May 8, 2015

Judges' Orientation	9:15 - 9:45 a.m.	Ice Cream Parlour
Opening Ceremony	10:10 - 10:25 a.m.	Bandstand
Judging	10:25 - Noon	Various Locations
Judges' Lunch (optional)	12:15 - 1:00 p.m.	Location to be announced
(Museum will be open to the public from 11:00 a.m. – 4:30 p.m. on both days of the Fair)		

Saturday, May 9, 2015

Exhibits will remain on display	11:00 - 3:00 p.m.	Various Locations
Awards, Prizes & Closing Ceremony	3:30 - 4:30 p.m.	Bandstand or indoor location
(Judges, affiliated with an organization sponsoring an award, may wish to present the award at the Closing Ceremony and have photos taken. Please inform the Fair coordinator so arrangements can be made)		

Your attendance is requested for Friday, May 8 from 9:15 a.m. to noon. Lunch will be available at 12:15 p.m. We would be delighted if you could attend the Closing Ceremony on Saturday, May 9, so that we may properly recognize and thank you.

If you have any questions or concerns, please do not hesitate to call or email. If you are not able to attend perhaps you can suggest an alternative(s) within your organization to take your place.

Yours truly,

Lorenda Calvert
Heritage Fair Coordinator
604-297-4560/email lorenda.calvert@burnaby.ca



COMMISSION REPORT

TO: CHAIR AND MEMBERS
COMMUNITY HERITAGE COMMISSION

DATE: 2015 April 02

FROM: CITY ARCHIVIST

FILE: 4230-07
Reference: Archives Expansion

SUBJECT: BUSINESS CASE FOR EXPANSION OF THE ARCHIVES

PURPOSE: To document the need for the expansion of the City of Burnaby Archives

RECOMMENDATION:

1. **THAT** The Community Heritage Commission requests Council approve a preliminary plan for the expansion and relocation of the City of Burnaby Archives; and refer this proposal to the City's Capital Planning process.

REPORT**1. Purpose**

The intent of this report is to provide data about current and future Archives' space requirements.

2. Background

The City of Burnaby Archives (the "Archives") opened in the new McGill Library in 2001 and functions as a Division of the Office of the City Clerk. The revised mandate of the Archives (as adopted by Council on 13 August 2001 and revised 18 September 2006) is to identify, acquire, preserve and make accessible archival material in the form of civic and private records documenting the history of the City of Burnaby.

In the past thirteen years, transfers have been made from City departments to the Archives which has helped staff at City Hall alleviate some of the ongoing record storage issues within the City Hall complex.

By 2011 we had reached 100% capacity, and so new moveable storage was installed which provided another 75% increase in storage space estimated to last 5-7 years, or until 2015-2017. That increase in storage is again almost completely filled and is anticipated to be full by 2016, only two years hence. Archives currently inhabits 1,297 square feet of storage space.

To: Community Heritage Commission
 From: City Archivist
 Re: BUSINESS CASE FOR EXPANSION OF THE
 ARCHIVES

2015 April 02Page 2

3. Current Situation

The need for expansion of the Archives' storage capacity is urgent. Archival material being stored at Archives increased by 10% per year for the first 10 years of its existence, but has increased by 15% per year for the past 3 years. Assuming this trend continues over the next 2 years, Archives storage will be filled to capacity by 2016.

Several factors dictate the anticipation of a large volume of records transfers in the future.

1. The EDRMS will roll out City-wide in 2016, at which time City staff may be encouraged to send a backlog of files for permanent retention to the Archives. Not all departments have been transferring files to Archives regularly. Therefore, it is not unreasonable to expect a larger quantity in 2016. Additionally, a second influx may occur after the seven year retention schedule meaning that a great bulk of records will be transferring to archives again in 2023, before (possibly) levelling off after that. Moreover, rather than decreasing the volume of records, photocopier and computer printers have increased the volume of records. Even if electronic records slow the growth of office files, archives will continue to acquire records created five, ten and twenty years ago. We may still receive records that are over 100 years old as private donors continue to donate their family records.
2. With the revolution of the digital age and the creation of Heritage Burnaby, the Archives' audience has become worldwide, increasing the amount of public reference enquiries. Indeed, research request statistics for the Archives for the year 2002 were 55 (37 private, 18 staff). In comparison, for the year 2013, requests increased to a total of 606 (281 private, 325 staff). More staff is needed to meet this demand. It is a misconception that collections available on-line means less work for archives staff when in reality the reverse is true; that more work is created as more researchers are finding what they want/need and demanding digital copies. Moreover, increased staffing requires more office space.
3. There is documented evidence that often an increase in visitation occurs following the opening of new facilities. Statistics from the early 1990's indicate there will be an increase of 30% to 100% in use after the new facilities open. One archives facility reported a 300% increase in use over a ten year period due to the opening of its new facility.

As City Archivist, I must make provisions for the imminent shortage of storage space at Archives to accommodate ongoing City transfers and public record donations. To that end, my goal in sending this report is to hopefully provide requirements for the internal space of the Archives for a more long term solution that will endure into the future. Therefore, the following section outlines my preliminary thoughts on the long term requirements of the Archives.

To: Community Heritage Commission
 From: City Archivist
 Re: BUSINESS CASE FOR EXPANSION OF THE
 ARCHIVES

2015 April 02Page 3

4. Future Storage Requirements

In the future, we anticipate the percentage increase in storage use will continue by 20% per year from 2016 to 2021 and then by 25% per year from 2021 to 2026, bringing us to a grand total of about a 400% increase in storage capacity needed by 2026. Since Archives currently has 1,297 square feet of storage space now, this means by 2026 we will need 5,188 square feet of storage space, with moveable shelving, in order to accommodate this anticipated growth.

STORAGE CAPACITY – ANNUAL PERCENTAGE INCREASE

Period	Number of Years	Capacity Added	Capacity Used	Annual Percentage Capacity Used	Total Percentage Increase	Capacity Required
2001-2011	10		100%	10%		100%
2011		75%				
2011-2016	5		175%	15%	75%	175%
2016-2021	5			20% (estimated)	100%	275%
2021-2026	5			25% (estimated)	125%	400%

STORAGE CAPACITY – SQUARE FEET

Current Square Footage	Total Percent Increase	Square Footage Required
1,297	400%	5,188

- Archives' primary goal is the preservation and protection of its collections. The facilities have to maintain an environment that will slow collection deterioration as results from excessive light, temperature, humidity or air pollutants. It also must be able to grow and receive new acquisitions and continue housing them secure from theft, fire, flood or earthquake.
- Archival collections are extremely heavy. Their average shelf weight is 90lbs. A single shelf may support 150lbs. Foundation needs to support weight of building, collection and weight of shelving and occupants. Also the building requires an open ceiling for easy access in the storage area to water pipes, heating pipes, sprinkler system, etc. An eighteen-inch clear space is required between top of stacks and the sprinkler system. The floor needs to be able to bear the weight of 300lbs per square foot.

To: Community Heritage Commission
 From: City Archivist
 Re: BUSINESS CASE FOR EXPANSION OF THE
 ARCHIVES

2015 April 02Page 4

5. Work Space Requirements

Current	Additional Future Requirements (25 years)
<u>Storage</u> <ul style="list-style-type: none"> 1,192 square feet of archival storage space (with proper environmental controls) 105 square feet of AV storage space (with proper environmental controls) oversize metal shelves for maps, a map cabinet, map cabinet shelving 	<u>Storage</u> <ul style="list-style-type: none"> 4,768 square feet of archival storage space (with proper environmental controls) 420 square feet of AV storage space (with environmental controls) Computer workstation in the back for storage relocations Conservation area 4 map cabinets & map cabinet shelving
<u>Office</u> <ul style="list-style-type: none"> 185 square foot office space (City Archivist and Archives Clerks II desks both reside in this space) desks, computers/laptop, telephones, chairs for 3 staff secure and comfortable environment; windows that open large, flat-bed scanner and a non-functioning microfilm reader/printer filing cabinets (1 large, three small) 1 bookshelf, hanging shelf 	<u>Office</u> <ul style="list-style-type: none"> Larger office area to accommodate more staff; space allows for staff growth over time Glass walls dividing reference room from back offices City Archivist office large enough for table & chairs with which to conduct sensitive donation interviews and appraisal behind closed door in privacy.
<u>Reading Room/Public Research Space</u> <ul style="list-style-type: none"> A 250 square foot reading room at the entrance to the archives (archives assistant's desk resides in this space as well as does the shared photocopier) 1 large table & 2 chairs glass display case 	<u>Reading Room/Public Research Space</u> <ul style="list-style-type: none"> Processing area as a separate room to carry out appraisal, arrangement, description and conservation Reception desk Research terminals in the reading room A meeting room for public programs 2 tables (3' x 5.5') & 6 chairs

To: Community Heritage Commission
 From: City Archivist
 Re: BUSINESS CASE FOR EXPANSION OF THE
 ARCHIVES

2015 April 02Page 5

Current	Additional Future Requirements (25 years)
<u>The Building/Location</u> <ul style="list-style-type: none"> Space for trucks to unload, load, and maneuver when making deliveries 	<u>The Building/Location</u> <ul style="list-style-type: none"> Site provides expansion space to meet the demand for collection growth or secures adjacent, vacant land on which to expand, or the ability to build additional stories. Sufficient space for at least 25 years growth

6. Proposed Timeline

In an effort to deal with the cumulative space deficits for the Archives in a timely manner, we propose that the expansion project be scheduled as follows:

2016 Planning year
 2017 Realization year

For the purposes of budgeting, the order-of-magnitude costs point to the figure of \$1.8 million. The City's Capital Planning process will be better equipped to firmly establish budget amounts.

7. Conclusion

It is recommended that the Community Heritage Commission request Council's approval of the plan in principle for expansion of the City of Burnaby Archives.

It is also recommended using "*Planning New and Remodeled Archival Facilities*" by Thomas P. Wilsted as a resource guide.



Rebecca Pasch
 CITY ARCHIVIST

RP:st

Copied to: City Clerk
 Director of Finance
 Deputy City Manager (C.Turpin)



Meeting 2015 Apr 02

COMMISSION REPORT

TO: CHAIR AND MEMBERS
COMMUNITY HERITAGE COMMISSION

DATE: 2015 March 25

FROM: DIRECTOR PLANNING AND BUILDING

FILE: 77000 20
Reference: Heritage Inventory

SUBJECT: GUSTAF AND AMANDA ORRE RESIDENCE
9635 SULLIVAN STREET

PURPOSE: To advise the Community Heritage Commission of the owner's intent to demolish the subject property.

RECOMMENDATION:

1. **THAT** the Community Heritage Commission receive this report for information purposes.

REPORT

In December 2014, the registered owner of 9635 Sullivan Street listed the subject property for sale (see *Attachment 1* and *Sketch 1*, attached). The house is listed on the Burnaby Heritage Inventory and is known as the Gustaf and Amanda Orre Residence. It is a good example of the Craftsman style and was first occupied by Gustaf Ludwig Orre, a poultry farmer, and his wife Amanda, who had both emigrated from Sweden, in 1923.

Planning staff have met with the current owner to review options to provide for the retention and preservation of the house on the property. Suitable options considered include subdivision of the property to create a new single family dwelling lot, construction of a new building within the existing property and creating a larger house on the property by permitting an addition to the existing house. However, the owner determined that there was no basis on which the required financial returns could be achieved to preserve and restore the house under a Heritage Revitalization Agreement with the City. The property has since been sold on the premise that the property would be subdivided and the existing house demolished for the construction of two new single family dwellings, as permitted under the current zoning. The purchaser has submitted an application for subdivision of the property, which would necessitate demolition of the subject residence.

In staff's view, the protection of this privately-owned building is difficult to achieve given the redevelopment potential under the current R2 Residential District zoning, and the size and location of the house on the lot. Specifically, the building footprint of the house is over 2,200 sq.ft. and centred on the property, which would require relocation of the house through any revitalization approach. There is also limited opportunity for an infill development or alternate subdivision pattern that could adequately compensate the property owner financially to undertake the conservation and retention of the existing dwelling as a heritage site.

To: Community Heritage Commission
From: Director Planning and Building
Re: Gustaf and Amanda Orre Residence
9635 Sullivan Street

2015 March 17 Page 2

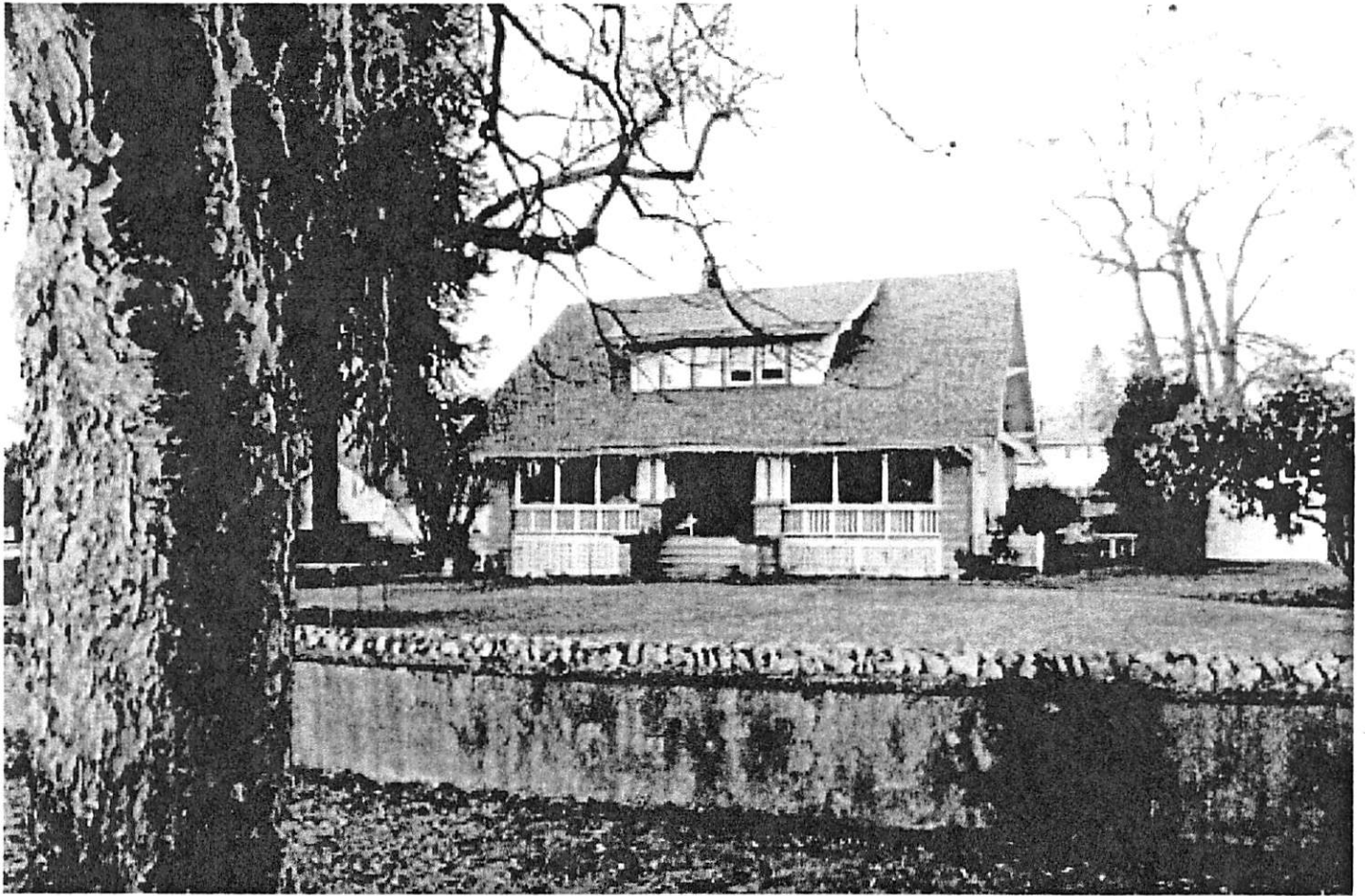
Following the City's policy regarding buildings listed on the heritage inventory, and the concurrence of the Community Heritage Commission, staff would remove 9635 Sullivan Street from the Burnaby Heritage Inventory upon issuance of a demolition permit and process any future applications for the property in accordance with the prevailing City bylaws.


Lou Pelletier, Director
PLANNING AND BUILDING

HL:sla:sa
Attachments(2)

cc: Chief Building Inspector

R:\Long Range Clerical\DOCS\HL\Reports\2015\Gustaf and Amanda Orre Residence (2015.04.02).docx

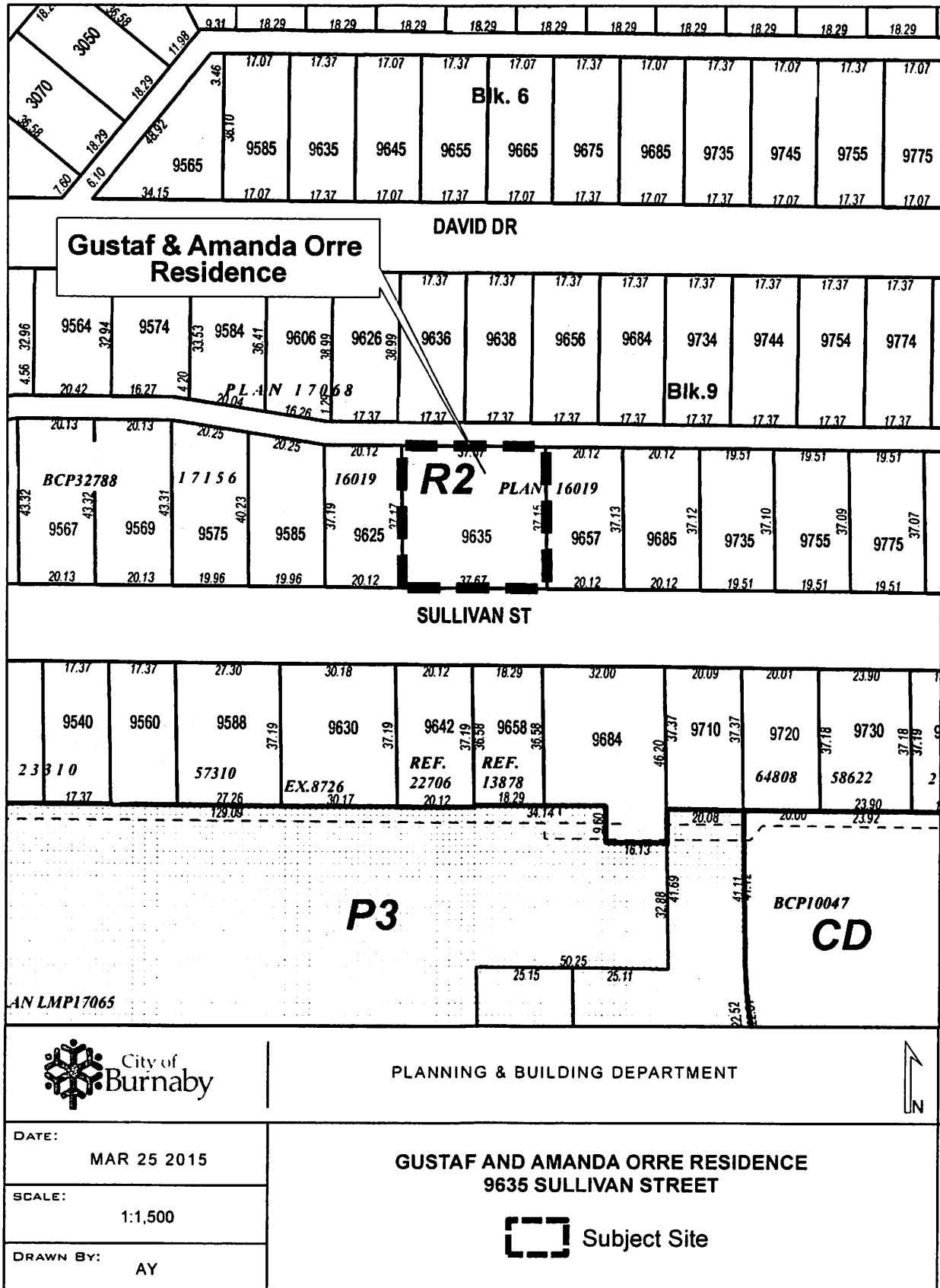


Attachment 1

Gustaf and Amanda Orre Residence (2013)
9635 Sullivan Street



PLANNING AND BUILDING DEPT
2015 March



Sketch #1



Meeting 2015 Apr 02

COMMISSION REPORT

TO: CHAIR AND MEMBERS
COMMUNITY HERITAGE COMMISSION

DATE: 2015 March 25

FROM: DIRECTOR PLANNING AND BUILDING

FILE: 77000 20
Reference: Heritage Inventory

SUBJECT: NEIL AND SARAH SIMPSON RESIDENCE
5088 WILLINGDON AVENUE

PURPOSE: To advise the Community Heritage Commission of the owner's intent to demolish the subject property.

RECOMMENDATION:

1. **THAT** the Community Heritage Commission receive this report for information purposes.

REPORT

In February 2015, the owner of 5088 Willingdon Avenue made an application to the City for a permit to demolish the Neil and Sarah Simpson Residence, a building that is listed on the Burnaby Heritage Inventory. Constructed circa 1925, it is a typical modest scaled Craftsman house and was occupied by Neil Simpson, a sawyer, and his wife Sarah Margaret Simpson (see *Attachment 1* and *Sketch 1*, attached).

Planning Department staff presented the option to the owner to explore retention of the house through a Heritage Revitalization Agreement. However, upon reviewing the condition of the house and the financial resources required to conserve it under a Heritage Revitalization Agreement, the owner decided not to pursue this option, and has advised that an application will be made to the Planning and Building Department for a demolition permit.

In staff's view, the protection of this privately-owned building would be difficult to achieve given the owner's intent to demolish the house, and the limited opportunity for suitable redevelopment that would provide a sound economic basis to support a Heritage Revitalization Agreement for the conservation and retention of this heritage building.

Following the City's policy, and the concurrence of the Community Heritage Commission, staff would remove 5088 Willingdon Avenue from the Burnaby Heritage Inventory upon issuance of a demolition permit and process any future permit applications for the property in accordance with the prevailing civic bylaws.


Lou Pelletier, Director
PLANNING AND BUILDING

HL:sa/sla
Attachments(2)

cc: Chief Building Inspector

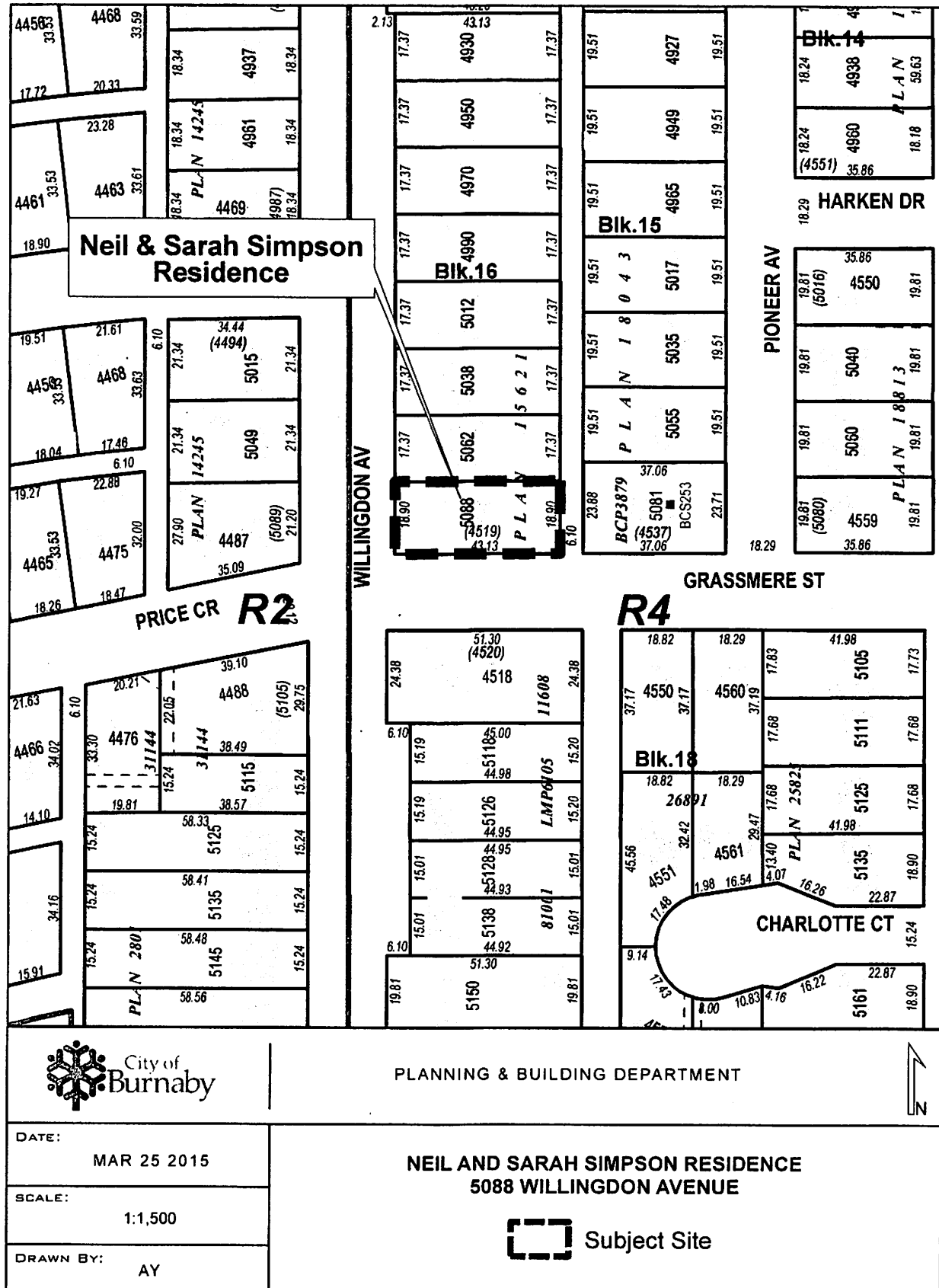


Attachment 1

Neil and Sarah Simpson Residence (2013)
5088 Willingdon Avenue



PLANNING AND BUILDING DEPT
2015 March





Meeting 2015 Apr 02

COMMISSION REPORT

TO: CHAIR AND MEMBERS
COMMUNITY HERITAGE COMMISSION

DATE: 2015 March 25

FROM: DIRECTOR PLANNING AND BUILDING

FILE: PA-37-P-88

SUBJECT: 6088 DUFFERIN AVENUE

PURPOSE: To provide information to the Commission regarding the heritage value of the City-owned property at 6088 Dufferin Avenue.

RECOMMENDATION:

1. **THAT** the Community Heritage Commission receive this report for information purposes.

REPORT

In February 2015, a former resident concerned with the planned demolition of a house at 6088 Dufferin Avenue approached staff about its heritage value and possible preservation. Council acquired the property and authorized the demolition of the house in 2009, as part of its Parkland Acquisition Program for Deer Lake Park (see *Attachment 1* and *Sketch 1*, attached). The property was rented to the previous owner on a month to month basis until this agreement was terminated by the tenant in 2014. The property is included in a City rezoning process (REZ#14-45) in order to bring 6088 Dufferin Avenue into conformance with its approved park/conservation designation under the P3 Parkland Public Use District. This report has been prepared in response to this enquiry, and for the information of the Community Heritage Commission.

It is noted that the subject property was reviewed as part of an overall heritage inventory of the City conducted in 2007. The property was found to have little heritage value at the time because of modern renovations.

The property located at 6088 Dufferin Avenue is located in the historic Royal Oak district and immediately to the west of the former Oakalla Prison Farm. According to City records, the house was built circa 1930 by Mr. John G. Sutherland, a druggist at Pacific Drug Stores Limited. In 1958, Mr. Rudolph Nobauer purchased the property and occupied it with his family until it was sold to the City in 2009.

The house was originally a simple, one-storey log cabin with a hipped “cottage” roof. Building Department records reveal that permits to construct a basement and second storey two bedroom addition, in a ‘Swiss Chalet’ style, were issued in 1959 and 1962, respectively.

To: Community Heritage Commission
 From: Director Planning and Building
 Re: 6088 Dufferin Avenue
 2015 March 25 Page 2

The City's set of criteria for considering buildings on the heritage inventory is based on five broad standard evaluation criteria: architecture, history, environment, usability and integrity. Each building is graded in each of these areas, which range from "Perfect or excellent example" to being "Of no particular interest".

As stated, a previous heritage review found that the house at 6088 Dufferin Avenue holds limited heritage value. It is not a unique or fine example in terms of its architectural style, nor is it associated with any person or architect with significant contributions to the community. A site visit to the property in February 2015 confirmed that the surviving log cabin walls are in poor to fair condition and extensive alterations to the original house over the years have resulted in diminished heritage value. The only other known example of a surviving log house in the City is the Roy and Catherine Cummins House at 4156 Rumble Street, which was constructed in 1912 and protected as a heritage site in 2005.

It has been concluded that the existing house located at 6088 Dufferin Avenue does not possess sufficient heritage value to justify its retention or designation as a City-owned heritage resource. Staff would proceed with the intended demolition of the subject dwelling, as previously approved by Council. Staff will advise the former resident of this further review of the house, and the conclusions of this report. It is noted that staff have collected research material on the dwelling, including a historic photograph of the original house, which will be deposited in the City Archives.

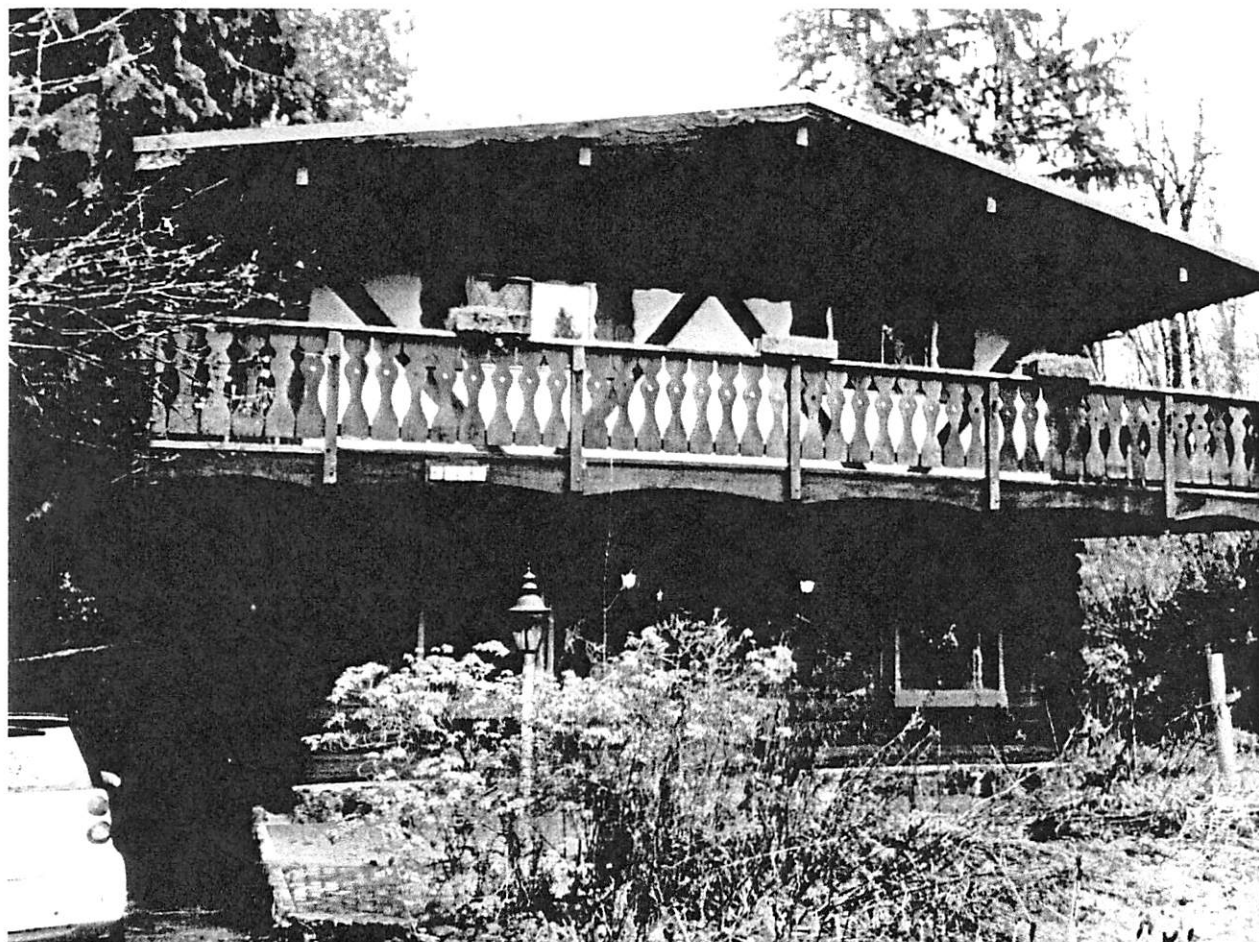
This report is for the information of the Community Heritage Commission.


 Lou Pelletier, Director
 PLANNING AND BUILDING

HL:sla:sa
Attachments(2)

cc: Assistant Director, Facilities Management

R:\Long Range Clerical\DOCS\HL\Reports\2015\6088 Dufferin Avenue (2015.04.02).docx

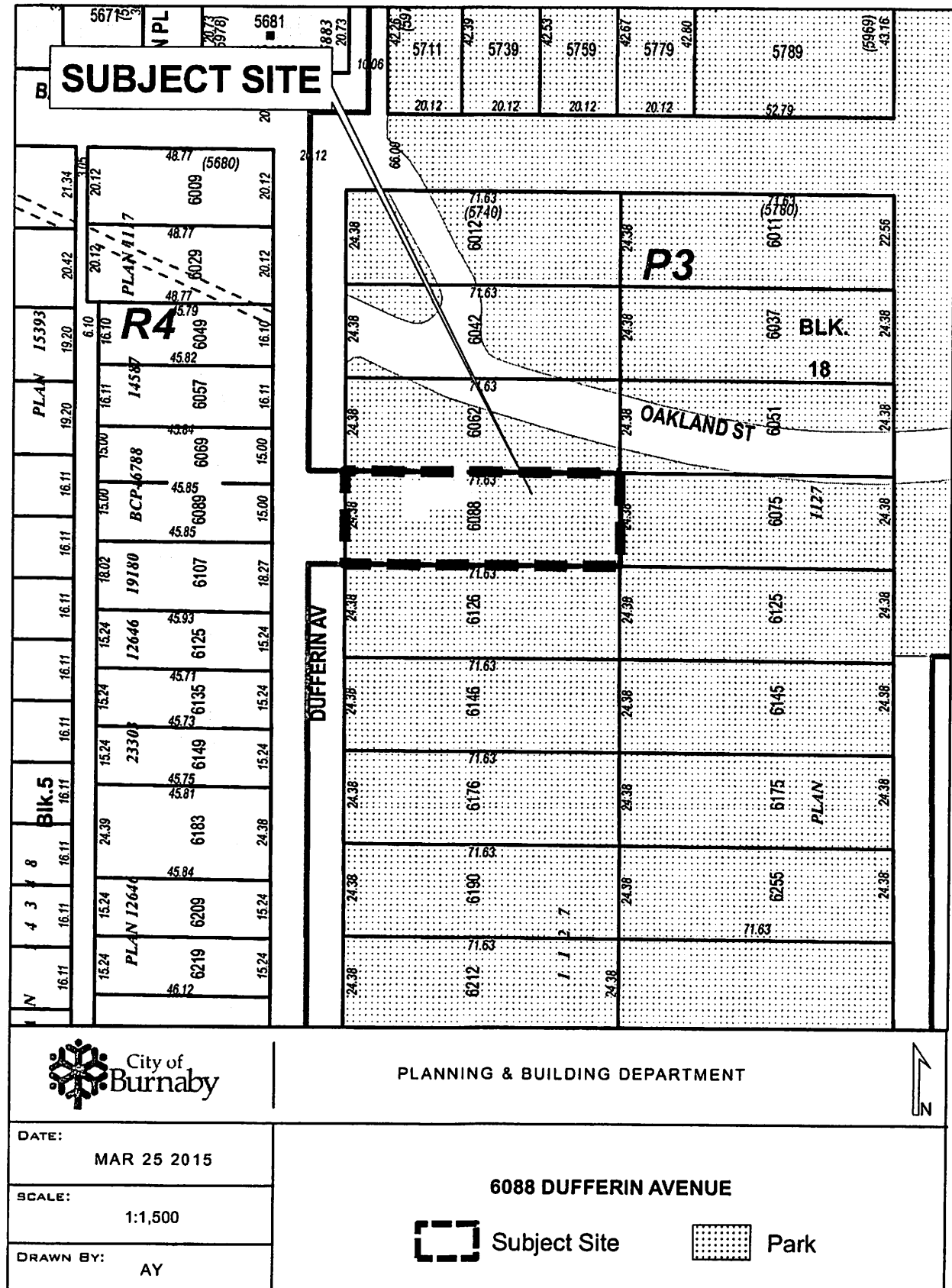


Attachment 1

6088 Dufferin Avenue (2015)



PLANNING AND BUILDING DEPT
2015 March





City of
Burnaby

Parks, Recreation & Cultural Services
Burnaby Village Museum

Home of the CW Parker Carousel

INTER-OFFICE MEMORANDUM

TO: COMMUNITY HERITAGE COMMISSION DATE: 2015 April 2

FROM: DEBORAH TUYTTENS

SUBJECT: BURNABY VILLAGE MUSEUM UPDATES

The BVM is busy getting ready for the summer agriculture-themed exhibit and preparing for the Heritage Burnaby website re-launch.

- The book digitization project is moving forward, with 9 fully searchable Burnaby history books ready to launch as part of Heritage Burnaby upgrades. Staff have coordinated scanning the books and are indexing them to the standard Heritage Burnaby search terms to make it easy for researchers to find the information they are looking for, and to link to related information such as photographs and oral history recordings.
- We are developing exhibit for Stride Studios and the Village about growing and processing food in Burnaby, with a focus on the early 20th century.
- A living “backyard garden” exhibit is being created in the meadow, featuring plants grown in Burnaby backyards today. The exhibit will highlight the diversity of food grown in Burnaby. We’ve had a great response from people in the community willing to share advice and stories.

Throughout the summer season visitors will be able to enjoy the following public programs:

- ***Carousel Tour:*** 30 minute drop-in tour all about the history, restoration and workings of the Carousel.
- ***School Days:*** 30 minute drop in program where visitors play "students" at the Schoolhouse and experience what a school day was like in the 1920's.
- ***Car Rides:*** Ride in a model T Ford. Departs from Tram Plaza May & June, from Carousel Garage July & August.
- ***Village Tour:*** 30-45 min tour of the Village led by a museum interpreter.
- ***Tin Demo:*** One hour drop in tinsmithing demo.
- ***Steam Demo:*** One hour drop in steam equipment demo.

<7 >

Subject: <7 >

2015 April 2.....Page 2

Starting in July and August visitors will also be able to enjoy:

- **Apprentice:** 30 min hands-on program at the Royal Oak Garage about Model Ts and automobile history.

July and August *Homegrown Harvest* Highlights

- **Garden Tour and Tea:** Private tours followed by reserved lunch and tea in the heritage Ice Cream Parlour. Tours will provide an opportunity for groups to enjoy a private tour before the museum opens to the public.
- **Farmer in Residence:** Every Tuesday in July and August visitors can stop into the exhibit garden and chat with our “farmer in residence” for a tour of our garden exhibit and to learn all about the different types of backyard agriculture that can be found in Burnaby. Free drop in program.
- **Drop in Garden Days:** Every Thursday and Saturday visitors will be invited to get down and dirty in our exhibit garden. Parents will learn how to get their own garden’s started with our Master Gardener. Children will get to have fun digging and planting in the "play garden" and will be able to plant a seedling to take home. Free drop in program.
- **Filed to Fork:** Every Friday in July and August visitors will be invited to join this fun, hands-on 45 minute tour about local food, sustainability, and agricultural history in Burnaby. Free drop in program.
- **Ethnobotany Tour:** On alternating Fridays in July and August visitors will be invited to join this drop in program and tour to learn more about our local natural food sources and how first nation communities use traditional practices to select, harvest and prepare these natural resources. Tour is presented in partnership with Takaya Tours of the Tsleil-Waututh Nation. Free drop in program.
- **Weaving Squamish Stories:** On alternating Sundays in July and August visitors will be invited to join Squamish Nation educators as they facilitate a drop-in session about weaving and basketry. Free drop in program.
- **Homegrown Harvest Workshop Series:** Presented in partnership with Burnaby Food First this series will include expert led container gardening, low sugar jam making, pickling, seasonal meal planning, harvesting and storing and winter gardening workshops. Free drop in programs.

Respectfully submitted,

Deborah Tuyttens
Museum Services Supervisor



Office of the City Clerk

D. Back, City Clerk
R. Pasch, City Archivist

INTER-OFFICE MEMORANDUM

TO: CHAIR AND MEMBERS
COMMUNITY HERITAGE COMMISSION

DATE: 02 April 2015

FROM: REBECCA PASCH
CITY ARCHIVIST

FILE: 2410-20
*Reference: Community Heritage
Commission*

SUBJECT: CITY OF BURNABY ARCHIVES – UPDATE

For the information of the Chair and Members of the Community Heritage Commission, I provide below a brief update on work at the City Archives since our last meeting.

- The Community Heritage Commission's 'Website Upgrades and Book Digitization Pilot Project' has reached its final stages. The consulting company, Andornot, is expected to have their work completed by the end of next week (April), at which time, the IT Department will take over in order to make finishing touches. Testing (and Help documentation to be created by the IT team) will begin in early April.
- The Community Heritage Commission's 'Archives Film Digitization Project' has been enhanced; moving images on the upgraded website will utilize a still frame for each video (similar to YouTube) as opposed to a placeholder image.
- As of March 23, there have been 74 research requests for the month; 28 of which are requests for photographs thereby comprising 38% of the requests received so far this month. It is worth noting that several of these photo requests are for between 20 and 25 individual photographs. The rate of increase each month, compared to last year this time, has doubled and then increased by a third.
- As reported in the memo submitted by the City Clerk earlier this month, the renewed Oral History Capital Project is now underway. All tapes have now been digitized, and the descriptions have begun for the eleven interviews from the SFU/Centennial donation.
- An exciting new donation of photographs is imminent from the estate of a well-known, local photographer, Jack Surridge, who was a resident of Burnaby from 1959 to the year he died in 2004. A preliminary estimation puts the donation at potentially 1.2 linear meters of archival dry-mounted photographs relating to Burnaby in the 1960s through to the 1980s.

*CHAIR AND MEMBERS COMMUNITY HERITAGE COMMISSION**Subject: City of Burnaby Archives - Update**2015 April 02 Page 2*

- At time of writing, there have been 8 bankers boxes of City records transferred to the Archives from the Planning Department; another 7 boxes are expected from Planning shortly. In addition, a large transfer of 40 bankers boxes is expected in early April from the Engineering Department.

Respectfully submitted,



Rebecca Pasch
City Archivist