



## INTERNATIONAL RELATIONS & FRIENDSHIP

### NOTICE OF OPEN MEETING

**DATE:** WEDNESDAY, 2015 APRIL 29

**TIME:** 10:00 AM

**PLACE:** Council Committee Room, Burnaby City Hall

### **A G E N D A**

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|--|--------------------|
| 1. <u><b>CALL TO ORDER</b></u>   |                    |
| 2. <u><b>MINUTES</b></u>   |                    |
| A) Minutes of the Open meeting of the International Relations and Friendship Cities Committee held on 2014 November 20                   | 1                  |
| 3. <u><b>CORRESPONDENCE</b></u>  |                    |
| A) Memorandum from Administrative Assistant to the Mayor<br>Re: 50th Anniversary Kushiro Sister City Visit - Draft Itinerary             | 4                  |
| 4. <u><b>2015 PROGRESSIVE LIST OF AUTHORIZED EXPENDITURE TO DATE \$6,000</b></u>   |                    |
| 5. <u><b>REPORTS</b></u>   |                    |
| A) Report from Administrative Assistant to the Mayor<br>Re: 50th Anniversary of Sister City Relations Between Burnaby and Kushiro, Japan | 5                  |
| 6. <u><b>NEW BUSINESS</b></u>  |                    |
| 7. <u><b>INQUIRIES</b></u>   |                    |
| 8. <u><b>ADJOURNMENT</b></u>   |                    |

**CITY OF BURNABY****2410-20****INTERNATIONAL RELATIONS AND  
FRIENDSHIP CITIES COMMITTEE****MINUTES**

An Open meeting of the International Relations and Friendship Cities Committee was held in the Council Committee Room, City Hall, 4949 Canada Way, Burnaby, BC on **2014 November 20** at 4:30 p.m.

PRESENT: Councillor P. McDonell, In the Chair  
Councillor P. Calendino, Member

ABSENT: Councillor R. Chang

STAFF: Mr. A. Fourt, Administrative Assistant to the Mayor  
Ms. E. Prior, Administrative Officer

The Chair called the Open meeting to order at 4:30 p.m.

**1. MINUTES**

- (a) **Minutes of the Open meeting of the International Relations and Friendship Cities Committee held on 2014 October 28**

MOVED BY COUNCILLOR CALENDINO:  
SECONDED BY COUNCILLOR MCDONELL:

“THAT the minutes of the International Relations and Friendship Cities Committee ‘Open’ meeting held on 2014 October 28 be adopted.”

CARRIED UNANIMOUSLY

**2. CORRESPONDENCE & REPORTS**

MOVED BY COUNCILLOR CALENDINO:  
SECONDED BY COUNCILLOR MCDONELL:

“THAT the correspondence and reports be received.”

CARRIED UNANIMOUSLY

**(a) Correspondence from Kushiro, Japan**  
**Re: Update Regarding**  
**2015 Sister City Exchange Vista**

Correspondence was received from Ms. Naoko Satoh, Assistant Manager Citizens Collaboration Division, City of Kushiro, Japan regarding the 50<sup>th</sup> anniversary of our Sister City affiliation.

Ms. Satoh confirmed that protocols around the City of Burnaby's visit to Kushiro and Kushiro's reciprocal visit to the City of Burnaby will remain the same as in the past. Each hosting City will provide accommodation, meals, bus transportation, and hosting during the delegation visit.

Staff undertook to continue communication and to advise Ms. Satoh of Burnaby's acceptance to visit Kushiro, Japan in 2015 to celebrate the 50<sup>th</sup> anniversary of the Sister City affiliation.

**(b) Report from Administrative Assistant to the Mayor**  
**Re: City of Mesa, Arizona Sister City**  
**Delegation Visit to the City of Burnaby**

A report was received from the Administrative Assistant to the Mayor seeking funding approval for hosting of an 11-member delegation from Burnaby's Sister City Mesa, Arizona, as outlined in this report.

The Administrative Assistant to the Mayor recommended:

1. THAT the International Relations and Friendship Cities Committee request Council approval for expenses related to the hosting of an 11-member delegation from Burnaby's Sister City of Mesa, Arizona, as outlined in this report.

MOVED BY COUNCILLOR CALENDINO:  
SECONDED BY COUNCILLOR MCDONELL:

"THAT the recommendation of the Administrative Assistant to the Mayor be adopted."

CARRIED UNANIMOUSLY

**(c) Report from Administrative Assistant the Mayor**  
**Re: City of Hwaseong, South Korea Sister City**  
**Delegation Visit to the City of Burnaby**

A report was received from the Administrative Assistant to the Mayor seeking funding approval for hosting of an 13-member delegation from Burnaby's Sister City of Hwaseong, South Korea on October 8, 2014.

The Administrative Assistant to the Mayor recommended:

1. THAT the International Relations and Friendship Cities Committee request Council approval for expenses related to the hosting of a 13-member delegation from Burnaby's Sister City of Hwaseong, South Korea, as outlined in this report.

MOVED BY COUNCILLOR CALENDINO:

SECONDED BY COUNCILLOR MCDONELL:

“THAT the recommendation of the Administrative Assistant to the Mayor be adopted.”

CARRIED UNANIMOUSLY

4. **2014 PROGRESSIVE LIST OF AUTHORIZED  
EXPENDITURE TO DATE - \$13,226.69 pending revision**

5. **NEW BUSINESS**

No items of new business were brought forward at this time.

6. **INQUIRIES**

No inquiries were brought before the Committee at this time.

7. **ADJOURNMENT**

MOVED BY COUNCILLOR CALENDINO:

SECONDED BY COUNCILLOR MCDONELL:

“THAT the ‘Open’ meeting do now adjourn.”

CARRIED UNANIMOUSLY

The ‘Open’ meeting adjourned at 4:40 p.m.

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Ms. Eva Prior  
ADMINISTRATIVE OFFICER

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Councillor McDonell  
IN THE CHAIR



## INTER-OFFICE MEMORANDUM

TO: CHAIR AND MEMBERS  
INTERNATIONAL RELATIONS &  
FRIENDSHIP CITIES COMMITTEE

DATE: 2015 April 24

FROM: ADMINISTRATIVE ASSISTANT TO THE  
MAYOR

FILE: 2410-20  
*Reference: IR&FCC*

**SUBJECT: 50<sup>TH</sup> ANNIVERSARY KUSHIRO SISTER CITY VISIT – DRAFT  
ITINERARY**

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A draft itinerary has been prepared for hosting the Official Sister City Delegation from Kushiro, Japan to celebrate 50 years of relations between Burnaby and Kushiro. The delegation will visit Burnaby from July 7-11, 2015 and the draft itinerary will provide information to the International Relations & Friendship Cities Committee Chairs and Members on the planning and logistical considerations related to the visit.

This memo will provide a general overview of the draft itinerary in the manner outlined below:

### JULY 7

- Delegation arrival in Burnaby and check-in at hotel

### JULY 8

- Delegation tour of local sights and points of interest

### JULY 9

- Official 50<sup>th</sup> Anniversary Sister City Ceremony on Burnaby Mountain
- Activities and welcome ceremony at Nikkei National Museum and Cultural Center
- Official Burnaby Dinner Reception

### JULY 10

- Burnaby City Hall Tour, visit to Deer Lake and Burnaby Art Gallery
- Activities at Burnaby Village Museum
- Official Kushiro Dinner Reception
- Concert at Michael J. Fox Theater

### JULY 11

- Delegation departure to Kushiro

  
Aaron Fourn  
Administrative Assistant to the Mayor



Meeting 2015 April 29

COUNCIL REPORT

### **INTERNATIONAL RELATIONS AND FRIENDSHIP CITIES COMMITTEE**

*HIS WORSHIP, THE MAYOR  
AND COUNCILLORS*

**SUBJECT: 50<sup>TH</sup> ANNIVERSARY OF SISTER CITY RELATIONS BETWEEN BURNABY  
& KUSHIRO, JAPAN**

#### **RECOMMENDATIONS:**

1. THAT Council approve \$8,000 in financial support for the Nikkei National Museum & Cultural Center to off-set costs related to celebrations and events planned for the 50<sup>th</sup> Anniversary of the Sister City relationship between Burnaby and Kushiro.
2. THAT a copy of this report be forwarded to Roger Lemire, Executive Director, Nikkei National Museum & Cultural Center, 6688 Southoaks Crescent, Burnaby BC V5E 4M7.

#### **REPORT**

Burnaby's sister city relationship with Kushiro, Japan was initiated by then Reeve Alan Emmott in 1965. At that time, delegates from the City of Kushiro visited Burnaby and an Exchange Affiliation Agreement was signed. In 1990, the Exchange Affiliation Agreement was renewed in celebration of the 25th Anniversary of the relationship. Throughout the past half-century, numerous exchanges have taken place in the fields of art and culture, education and sport that have resulted in deep ties between Burnaby and Kushiro that continue to this day.

In celebration of the 50<sup>th</sup> Anniversary milestone, the City of Burnaby will be hosting a delegation from Kushiro, Japan from 2015 July 7-11. Activities are being planned to recognize 50 years of ongoing relations between the cities of Burnaby and Kushiro.

The Nikkei National Museum & Cultural Center will play an important role along with the City of Burnaby in hosting the delegation from Kushiro and arranging activities to showcase the ties between these two countries and cities. Further, the Nikkei Matsuri Festival, hosted by the Nikkei Center in September, will highlight key exchanges and a chronological story of the Sister City relationship that will be available to the public.

*To: His Worship, the Mayor and Councillors*  
*From: International Relations & Friendship Cities*  
*Committee*

*Re:*  
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With Council's approval, funding is available through the International Relations and Friendship Cities Committee budget to assist with this financial support. The Committee agrees that this opportunity to assist with the 50<sup>th</sup> Anniversary Celebration meets the goals and objectives of Burnaby's International Sister and Friendship Cities program.

Respectfully submitted,

Councillor P. McDonell  
Chair

Councillor J. Wang  
Vice Chair

Councillor P. Calendino  
Member

Copied to: City Manager Deputy City Managers (2) Director Finance Mayor's Office
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