



## **ADVISORY PLANNING COMMISSION**

### *NOTICE OF OPEN MEETING*

**DATE:** THURSDAY, 2015 MAY 14

**TIME:** 6:00 PM

**PLACE:** Clerk's Committee Room, Burnaby City Hall

### **A G E N D A**

| <b>1.</b> | <b><u>CALL TO ORDER</u></b>   | <b><u>PAGE</u></b> |
|-----------|---|--------------------|
| <b>2.</b> | <b><u>MINUTES</u></b>   |                    |
|           | Minutes of the Advisory Planning Commission<br>meeting held on 2015 April 16  | 1                  |
| <b>3.</b> | <b><u>CORRESPONDENCE</u></b>  |                    |
|           | 1) Correspondence from Burnaby Emergency Program Coordinator<br>Re: Re: Emergency Response Facilities   | 6                  |
| <b>4.</b> | <b><u>ZONING BYLAW AMENDMENTS</u></b>   |                    |
|           | 1) <b><u>BURNABY ZONING BYLAW 1965,<br/>AMENDMENT BYLAW NO. 16, 2015 – BYLAW NO. 13471</u></b>  | 7                  |
|           | Rez. #13-05   |                    |
|           | 6989, 7009 and 7029 Royal Oak Avenue  |                    |
|           | From: R5 Residential District   |                    |
|           | To: CD Comprehensive Development District (based on RM2<br>Multiple Family Residential District and Royal Oak Community Plan<br>guidelines and the development plan entitled "6989, 7009, 7029 Royal<br>Oak Ave." prepared by Wilson Chang Architect) |                    |
|           | The purpose of the proposed zoning bylaw amendment is to permit   |                    |

the construction of a 3- storey stacked townhouse development (23 units) with full underground parking.

5. **NEW BUSINESS**

6. **INQUIRIES**

7. **ADJOURNMENT**



## **ADVISORY PLANNING COMMISSION MINUTES**

**Thursday, 2015 April 16**

A meeting of the Advisory Planning Commission was held in the Clerk's Committee Room, Burnaby City Hall, 4949 Canada Way, Burnaby, B.C. on Thursday, 2015 April 16 at 6:00 PM.

### **1. CALL TO ORDER**

PRESENT: Mr. V. Ivancic, Chair  
Mr. L. Myers  
Mr. A. Chua  
Ms. S. Tsiknis  
Ms. S. Campbell  
Ms. J. Sodhi

ABSENT: Mr. H. Dhatt,  
Mr. C. Henschel, Vice Chair  
Mr. M. Foley, Parks, Recreation & Culture Commission  
Representative

STAFF: Ms. E. Prior, Administrative Officer  
Mr. E. Kozak Assistant Director, Current Planning

The Chair called the Open meeting to order at 6:00 p.m.

### **2. MINUTES**

#### **1) Meeting of the Advisory Planning Commission held on 2015 March 19**

MOVED BY COMMISSIONER TSIKNIS:

SECONDED BY COMMISSIONER CAMPBELL:

THAT the Minutes of the Advisory Planning Commission meeting held on 2015 March 19 be adopted.

CARRIED UNANIMOUSLY

**3. ZONING BYLAW AMENDMENTS**

MOVED BY COMMISSIONER TSIKNIS:  
SECONDED BY COMMISSIONER SODHI:

THAT the Zoning Bylaw Amendments be received.

CARRIED UNANIMOUSLY

1) **BURNABY ZONING BYLAW 1965,  
 AMENDMENT BYLAW NO. 11, 2015 – BYLAW NO. 13463**

1

Rez. #13-30

5037, 5057 and 5067 Claude Avenue

From: R4 Residential District

To: CD Comprehensive Development District (based on RM2 Multiple Family Residential District and Canada Way and Claude Avenue Area Plan guidelines and in accordance with the development plan entitled "Rayside Townhouse Development" prepared by Robert Jordan Kutev Architect Inc.)

The purpose of the proposed zoning bylaw amendment is to permit the construction of a 3-storey (27 unit) townhouse development with underground parking.

MOVED BY COMMISSIONER SODHI:  
SECONDED BY COMMISSIONER CHUA:

THAT the Advisory Planning Commission SUPPORT Rez. #13-30, Bylaw No. 13463.

CARRIED

OPPOSED:  
 COMMISSIONER TSIKNIS

2) **BURNABY ZONING BYLAW 1965,  
 AMENDMENT BYLAW NO. 12, 2015 – BYLAW NO. 13464**

10

Rez. #15-02

4514 Kitchener Street

From: R10 Residential District

To: P1 Neighbourhood Institutional District

The purpose of the proposed zoning bylaw amendment is to align the zoning of the overall site with its current and historical use. No expansion of the place of public worship use is proposed in connection with the subject rezoning application.

MOVED BY COMMISSIONER TSIKNIS:  
SECONDED BY COMMISSIONER CAMPBELL:

THAT the Advisory Planning Commission SUPPORT Rez. #15-02, Bylaw No. 13464.

CARRIED UNANIMOUSLY

Arising from discussion, the Commission requested information regarding posted signage in City facilities relating to designated refuge areas, emergency shelters and pre-identified routes.

Staff undertook to contact the City of Burnaby Emergency Program Coordinator and report back to the Commission.

3) **BURNABY ZONING BYLAW 1965,  
AMENDMENT BYLAW NO. 13, 2015 – BYLAW NO. 13465**

17

Rez. #14-14

Suite LM100 – 4664 Lougheed Highway

From: CD Comprehensive Development District (based on M5 and M5L Light Industrial District and Brentwood Town Centre Development Plan as guidelines)

To: Amended CD Comprehensive Development District (based on M5 Light Industrial District, P1 Neighbourhood Institutional District and Brentwood Town Centre Development Plan as guidelines and in accordance with the development plan entitled “CEFA Early Learning” prepared by ph5 architecture)

The purpose of the proposed zoning bylaw amendment is to permit the operation of a child care facility for 152 children.

MOVED BY COMMISSIONER MYERS:  
SECONDED BY COMMISSIONER TSIKNIS:

THAT the Advisory Planning Commission SUPPORT Rez. #14-14, Bylaw No. 13465.

CARRIED UNANIMOUSLY

- 4) **BURNABY ZONING BYLAW 1965,**  
**AMENDMENT BYLAW NO. 14, 2015 – BYLAW NO. 13466**  
Rez. #15-07

25

6500 Hastings Street

From: Amended CD Comprehensive Development District (based on C2a General Commercial District)

To: Amended CD Comprehensive Development District (based on C2a General Commercial District and in accordance with the development plan entitled “Extension of Operating Hours” by the BC Liquor Distribution Branch)

The purpose of the proposed zoning bylaw amendment is to increase the operating hours of an existing Liquor Distribution Branch (LDB) liquor store.

MOVED BY COMMISSIONER SODHI:  
SECONDED BY COMMISSIONER CHUA:

THAT the Advisory Planning Commission SUPPORT Rez. #15-07, Bylaw No. 13466.

CARRIED UNANIMOUSLY

- 5) **BURNABY ZONING BYLAW 1965,**  
**AMENDMENT BYLAW NO. 15, 2015 – BYLAW NO. 13467**

34

Rez. #14-46

8982/8992 – 8900 University High Street

From: CD Comprehensive Development District (based on C3 and C3f General Commercial District, RM4 Multiple Family Residential District, P1 Neighbourhood Institutional District and SFU Community Plan guidelines)

To: Amended CD Comprehensive Development District (based on C3a General Commercial District and SFU Official Community Plan guidelines and in accordance with the development plan entitled "Cornerstone Development" prepared by NSDA Architects as amended by the plan entitled "SFU" by the BC Liquor Distribution Branch)

The purpose of the proposed zoning bylaw amendment is to permit the development of a Liquor Distribution Branch (LDB) retail store in two combined commercial retail units.

MOVED BY COMMISSIONER TSIKNIS:  
SECONDED BY COMMISSIONER SODHI:

THAT the Advisory Planning Commission SUPPORT Rez. #14-46, Bylaw No. 13467.

CARRIED UNANIMOUSLY

4. **NEW BUSINESS**

There were no items of New Business brought before the Commission at this time.

5. **INQUIRIES**

There were no inquiries brought before the Commission at this time.

6. **ADJOURNMENT**

MOVED BY COMMISSIONER SODHI:  
SECONDED BY COMMISSIONER CAMPBELL:

THAT this meeting do now adjourn.

CARRIED UNANIMOUSLY

The meeting adjourned at 6:55 p.m.

\_\_\_\_\_  
Eva Prior  
ADMINISTRATIVE OFFICER

\_\_\_\_\_  
Commissioner Valentin Ivancic  
CHAIR

Eva,

There are many local authorities (particularly in the United States) which post signage in facilities designated as refuge areas or emergency shelters. The City of Burnaby, like other municipalities in the Metro Vancouver area, has pre-identified a number of potential facilities that may be used to provide information, comfort, service and goods referrals and, if necessary, temporary lodging to Burnaby residents.

The locations of facilities that could be activated as a Comfort Centre, Reception Centre, Resiliency Centre and Group Lodging Centre are not provided in advance to residents nor is signage installed stating same. Rather, the facilities activated and prepared to receive displaced and/or impacted persons will be communicated following the incident or emergency.

The magnitude, scale and impact of the incident must be first determined by city officials. Appropriate facilities must be selected, inspected, if necessary, to ensure they are safe for occupancy and use, and the capacity and capability of the facility assessed before a it is made available to receive those impacted by the emergency.

Following a large scale emergency or disaster, city officials would communicate the facilities identified and opened to receive impacted persons. This communication could be via AM/FM radio (which is why it is so important to have a portable radio as part of your emergency supplies), television broadcasts, website notifications ([www.burnaby.ca](http://www.burnaby.ca)) and social media posts on Facebook ([www.facebook.com/cityofburnaby](https://www.facebook.com/cityofburnaby)) and Twitter ([www.twitter.com/cityofburnaby](https://www.twitter.com/cityofburnaby)).

I hope this provides the information sought by the Commission members. Please contact me if you have any additional questions.

**Charmaine Pflugrath**  
*Emergency Program Coordinator*

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City of Burnaby  
 Emergency Program Office  
 4949 Canada Way  
 Burnaby BC V5G 1M2

Tel: 604-294-7097  
 Fax : 604-294-7529

[charmaigne.pflugrath@burnaby.ca](mailto:charmaigne.pflugrath@burnaby.ca)





## PROPOSED DEVELOPMENT SUMMARY FOR ADVISORY PLANNING COMMISSION (APC)

**REZONING REFERENCE # 13-05**
**Meeting Date: 2015 May 14**
**ADDRESS: 6989, 7009 and 7029 Royal Oak Avenue**

### DEVELOPMENT PROPOSAL:

The purpose of the proposed rezoning bylaw amendment is to permit the construction of a three-storey stacked townhouse development (23 units) with full underground parking.

- |                         |   |
|-------------------------|---|
| 1. <b>Site Area:</b>    | Net Site Area 2,140.3 m <sup>2</sup> (23,038 sq.ft.) + Road Dedication Area 82.2 m <sup>2</sup> (885 sq.ft.) = Gross Site Area 2,222.5 m <sup>2</sup> (23,923 sq.ft.) |
| 2. <b>Existing Use:</b> | Single-family residential, vacant   |
| <b>Adjacent Use:</b>    | Expo Skytrain, BC Parkway, convenience store, single-family and two-family dwellings  |
| <b>Proposed Use:</b>    | Multi-family residential  |

|   | Permitted/Required                     | Proposed/Provided   |
|---|--|---|
| 3. <b>Gross Floor Area:</b>   | 1,921.6 m <sup>2</sup> (20,684 sq.ft.) | 1,921.6 m <sup>2</sup> (20,684 sq.ft.)                              |
| 4. <b>Site Coverage:</b>  | 44%                                    | 44%   |
| 5. <b>Building Height:</b>  | 3 Storeys - 11.3 m (37 ft.)            | 3 Storeys - 11.3 m (37 ft.)   |
| 6. <b>Vehicular Access from:</b>  | Rear Lane                              | Rear Lane   |
| 7. <b>Parking Spaces:</b>   | 41                                     | 41 (including 6 visitor spaces)                                     |
| 8. <b>Loading Spaces:</b>   | N/A                                    | N/A   |
| 9. <b>Communal Facilities:</b>  | N/A                                    | N/A   |
| 10. <b>Proposed development consistent with adopted plan?<br/>(i.e. Development Plan, Community Plan, or OCP)</b> |  | <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO |

*Note: N/A where not applicable*



|                            |
|----------------------------|
| Item .....                 |
| Meeting .....2015 April 27 |

## COUNCIL REPORT

**TO:** CITY MANAGER 2015 April 22

**FROM:** DIRECTOR PLANNING AND BUILDING

**SUBJECT: REZONING REFERENCE #13-05**  
**Townhouse Project with Underground Parking**  
**Royal Oak Community Plan**

**ADDRESS:** 6989, 7009 and 7029 Royal Oak Avenue (see *attached* Sketches #1 and #2)

**LEGAL:** Lot 3, DL 98, Group 1, NWD Plan 7278; Lot 4, DL 98, Group 1, NWD Plan 7278; Lot 1, DL 98, Group 1, NWD Plan 6965

**FROM:** R5 Residential District

**TO:** CD Comprehensive Development District (based on RM2 Multiple Family Residential District and Royal Oak Community Plan guidelines and the development plan entitled "6989, 7009, 7029 Royal Oak Ave." prepared by Wilson Chang Architect)

**APPLICANT:** SVM Developments LLP  
 6929 Royal Oak Avenue  
 Burnaby, BC V5J 4J3  
 (Attn: Sanjeev Kirpal)

**PURPOSE:** To seek Council authorization to forward this application to a Public Hearing on 2015 May 26.

**RECOMMENDATIONS:**

1. **THAT** the sale be approved in principle of City-owned property at 7029 Royal Oak Avenue in accordance with Section 3.4 of this report and subject to the applicant pursuing the rezoning to completion.
2. **THAT** a Rezoning Bylaw be prepared and advanced to First Reading on 2015 May 04 and to a Public Hearing on 2015 May 26 at 7:00 p.m.
3. **THAT** the following be established as prerequisites to the completion of the rezoning:
  - a. The submission of a suitable plan of development.
  - b. The deposit of sufficient monies, including a 4% Engineering Inspection Fee, to cover the costs of all services necessary to serve the site and the completion of a servicing agreement covering all requisite services. All services are to be designed to City standards and constructed in accordance with the Engineering

To: City Manager  
 From: Director Planning and Building  
 Re: Rezoning Reference #13-05  
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- Design. One of the conditions for the release of occupancy permits will be the completion of all requisite services.
- c. The installation of all electrical, telephone and cable servicing, and all other wiring underground throughout the development, and to the point of connection to the existing service where sufficient facilities are available to serve the development.
- d. The consolidation of the net site into one legal parcel.
- e. The granting of any necessary statutory rights-of-way, easements and/or covenants.
- f. The undergrounding of existing overhead wiring abutting the site.
- g. The granting of any necessary Section 219 Covenants including: restricting enclosure of balconies; providing that all disabled parking is to remain as common property; and, ensuring compliance with the submitted acoustical analysis.
- h. Compliance with the guidelines for underground parking for residential visitors.
- i. The pursuance of Storm Water Management Best Practices in line with established guidelines.
- j. The review of a detailed Sediment Control System by the Director Engineering.
- k. Compliance with the Council-adopted sound criteria.
- l. The provision of a covered car wash stall and an adequately sized and appropriately located garbage handling and recycling material holding space, to the approval of the Director Engineering and a commitment to implement the recycling provisions.
- m. The deposit of the applicable Parkland Acquisition Charge.
- n. The deposit of the applicable GVS & DD Sewerage Charge.
- o. The deposit of the applicable School Site Acquisition Charge.
- p. The provision of facilities for cyclists in accordance with Section 4.5 of the rezoning report.

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 Re: Rezoning Reference #13-05  
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- q. The submission of a written undertaking to distribute area plan notification forms, prepared by the City, with disclosure statements; and, to post area plan notification signs, also prepared by the City, on the development site and in the sales office in prominent and visible locations prior to Third Reading, or at the time marketing for the subject development commences, whichever is first, and remain posted for a period of one year, or until such time that all units are sold, whichever is greater.

## REPORT

### 1.0 REZONING PURPOSE

The purpose of the proposed rezoning bylaw amendment is to permit the construction of a 3-storey stacked townhouse development (23 units) with full underground parking.

### 2.0 BACKGROUND

- 2.1 The subject site is located on the west side of Royal Oak Avenue south of Beresford Street (see *attached* Sketch #1). The site includes two privately owned properties at 6989 Royal Oak Avenue, which is improved with an older single-family dwelling, and 7009 Royal Oak Avenue, which is vacant. The property at 7029 Royal Oak Avenue is City-owned and currently vacant. Directly north of the subject site is an older single-family dwelling, beyond which is a small neighbourhood convenience store, the Expo SkyTrain line and BC Parkway. To the west across a rear lane, immediately south, and across Royal Oak Avenue to the east, is a mix of older and newer single- and two-family dwellings. Vehicular access to the site is currently from the rear lane and from Royal Oak Avenue.
- 2.2 The site is within the adopted Royal Oak Community Plan, and was intended as part of an eight lot consolidation including the two properties to the north at 6949 and 6969 Royal Oak Avenue along with the three properties to the south at 7049, 7067 and 7089 Royal Oak Avenue, for rezoning to the CD Comprehensive Development District based on the RM2 Multiple Family Residential District as a guideline (see *attached* Sketch #2). The Plan further indicated that the proposed assembly would include a small convenience commercial component on Royal Oak Avenue immediately adjacent to the Royal Oak SkyTrain station based on the C1 Neighbourhood Commercial District as guidelines to replace the existing convenience store at that location.
- 2.3 Council, at its 2013 May 13 meeting, received a rezoning application for the subject site and referred the report to the Community Development Committee for further review.

At that time, Committee and Council directed staff to confirm that the private properties to the north at 6949 and 6969 Royal Oak Avenue were not available for purchase and inclusion in the proposed assembly. Staff obtained copies of written offers to purchase

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 Re: Rezoning Reference #13-05  
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the subject properties at 6949 and 6969 Royal Oak Avenue from the applicant. Further, staff contacted the property owners directly to confirm whether the properties were available for purchase. Both property owners advised staff that they were unwilling to sell their property at the time.

- 2.4 On 2013 November 04, Council received a further report of the Planning and Building Department concerning the advancement of the subject rezoning application. The report noted that the proposed assembly advanced under the subject rezoning application is suitable for the intended development, recognizing that the remaining smaller consolidations are suitable for future development in the near to medium term. Council authorized the Department to work with the applicant in the preparation of a suitable plan of development, with the understanding that a further and more detailed report would be submitted at a later date.

The applicant has now submitted a plan of development suitable for presentation to a Public Hearing.

### **3.0 GENERAL COMMENTS**

- 3.1 The development proposal is for a 23-unit, 3-storey stacked townhouse development. The maximum proposed density of the project is 0.9 F.A.R with full underground parking. Vehicular access is provided from the rear lane.
- 3.2 The Director Engineering will be requested to prepare an estimate for all services necessary to serve this site including, but not necessarily be limited to:
- the construction of Royal Oak Avenue, west of the centreline of road, to its final standard with concrete curb and gutter, separated sidewalk, street trees and street lighting along the development frontage; and,
  - the construction of the rear lane to a 6.1m asphalt wide standard.

Necessary road dedications include a 2.0 m road dedication along Royal Oak Avenue.

- 3.3 Any necessary easements, covenants and statutory rights-of-way for the site are to be provided, including, but not necessarily limited to a Section 219 Covenant restricting enclosure of balconies, providing that all disabled parking is to remain as common property, and ensuring compliance with the submitted acoustical analysis.
- 3.4 Council, on 2013 November 04, approved in principle, the sale of City-owned land at 7029 Royal Oak Avenue for inclusion in the subject site. The Legal and Lands Department has determined a recommended sale price for the City land of \$112.00 per sq. ft. of land. The City-owned property to be sold measures approximately 806.23m<sup>2</sup> (8,678 sq. ft.) net of required dedications (subject to legal survey). This recommended

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land value would be valid for one year from the date of Second Reading of the rezoning amendment bylaw. At that time, and every six months thereafter until the sale is completed, the land value would be updated by the Legal and Lands Department. If there is a decrease in land value, further Council approval would be required for a reduction in the sale price. If there is an increase in value, the developer would be informed and the sale price for the City land would be based on that increased value.

- 3.5 In light of the proximity to Royal Oak Avenue and the Royal Oak SkyTrain Station, an acoustical study is required to ensure compliance with the Council-adopted sound criteria.
- 3.6 One car wash stall and an appropriately screened garbage handling and recycling holding area will be provided on site.
- 3.7 The developer is responsible for the undergrounding of overhead wiring abutting the site on the west side of Royal Oak Avenue.
- 3.8 Engineering Environmental Services Division will need to review a submission of a detailed plan of an engineered Sediment Control System prior to Final Adoption. The proposed Sediment Control System will then be the basis after Final Adoption for the necessary Preliminary Plan Approval and Building Permit.
- 3.9 Given the size of the site, best management practices are acceptable in lieu of a formal storm water management plan.
- 3.10 There are no trees suitable for retention on the subject site. A tree survey and arborist report will be required to identify all trees to be removed. In accordance with the Burnaby Tree Bylaw, a tree cutting permit will be required for the removal of any tree over 20.3 cm (8 in.) in diameter.
- 3.11 Applicable Development Cost Charges are:
  - a) Parkland Acquisition Charge of \$3.84 per sq.ft. of residential gross floor area
  - b) School Site Acquisition Charge of \$800.00 per unit
  - c) GVS&DD Sewerage Charge of \$826.00 per townhouse unit

#### 4.0 DEVELOPMENT PROPOSAL

##### 4.1 Site Area

|                       |   |  |
|-----------------------|---|--|
| Gross Site Area:      | - | 2,222.5 m <sup>2</sup> (23,923 sq.ft.) |
| Road Dedication Area: | - | 82.2 m <sup>2</sup> ( 885 sq.ft.)      |
| Net Site Area:        | - | 2,140.3 m <sup>2</sup> (23,038 sq.ft.) |



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|     |                                    |   |  |
|-----|------------------------------------|---|--|
| 4.2 | <u>Density</u>                     |   | Permitted and Provided   |
|     | Floor Area Ratio (F.A.R.)          | - | 0.9 FAR  |
|     | Gross Floor Area (G.F.A.)          | - | 1,921.6 m <sup>2</sup> (20,684 sq.ft.)                               |
|     | <u>Site Coverage</u>               | - | 44 %   |
| 4.3 | <u>Height</u>                      | - | 3 Storeys<br>11.3m (37 ft.)  |
| 4.4 | <u>Unit Mix</u>                    |   |  |
|     | 23 - 2 Bedroom Townhouse units     | - | 72.7 m <sup>2</sup> to 89.2 m <sup>2</sup> (782 sq.ft. – 960 sq.ft.) |
|     | <b>23 Total Units</b>              |   |  |
| 4.5 | <u>Parking:</u>                    |   |  |
|     | <b>Vehicle Parking</b>             |   | <b>Required and Provided</b>   |
|     | Townhouse @ 1.75 spaces/unit       | - | 41 (incl. 6 visitor parking spaces)                                  |
|     | Handicapped Parking @ 1/100 stalls | - | 1 space  |
|     | Covered Car Wash Stall             | - | 1 space  |
|     | <b>Bicycle Parking</b>             |   | <b>Required and Provided</b>   |
|     | Secure Residential @ 1 locker/unit | - | 23   |
|     | Visitor Racks @ 0.2 spaces/unit    | - | 05   |

  
 Lou Pelletier, Director  
 PLANNING AND BUILDING

GT:spf  
**Attachments**

cc: Director Engineering  
 Director Finance  
 City Solicitor  
 City Clerk





