



FINANCIAL MANAGEMENT COMMITTEE MINUTES

Wednesday, 2015 May 27

An 'Open' meeting of the Financial Management Committee was held in the Council Committee Room, Burnaby City Hall, 4949 Canada Way, Burnaby, B.C. on Wednesday, 2015 May 27 at 5:30 PM.

1. CALL TO ORDER

PRESENT: Councillor Dan Johnston, Chair
Councillor Colleen Jordan, Vice Chair
Councillor Paul McDonell, Member

STAFF: Mr. Chad Turpin, Deputy City Manager
Mr. Lambert Chu, Deputy City Manager
Mr. Lou Pelletier, Director Planning and Building
Ms. Denise Jorgenson, Director Finance
Mr. Leon Gous, Director Engineering
Ms. Shari Wallace, Chief Information Office
Mr. John Cusano, Deputy Chief Building Inspector
Ms. Blanka Zeinabova, Administrative Officer

The Chair called the Open meeting to order at 5:56 p.m.

2. MINUTES

a) **[Minutes of the Open meeting of the Financial Management Committee held on 2015 April 23](#)**

MOVED BY COUNCILLOR MCDONELL:
SECONDED BY COUNCILLOR JORDAN:

THAT the minutes of the 'Open' meeting of the Financial Management Committee held on 2015 April 23 be adopted.

CARRIED UNANIMOUSLY

3. **REPORTS**

MOVED BY COUNCILLOR MCDONELL:
SECONDED BY COUNCILLOR JORDAN:

THAT the reports be received.

CARRIED UNANIMOUSLY

a) **[Report from the Chief Information Officer](#)**
Re: Licences, Inspections and Permits System (LIPS)
Replacement (Phase 1)

The Chief Information Officer submitted a report seeking approval for a funding bylaw to replace the City's legacy Permit*Plan system. The existing Permit*Plan system is over 18 years old and runs on hardware and software that is no longer supported by the original vendors. Beyond the immediate technical risks, the system also constrains the ability to incorporate new or changing business requirements and opportunities to City services in these areas.

The Chief Information Officer recommended:

1. THAT the Financial Management Committee recommend to Council the replacement of the existing legacy Permit*Plan system with a new licences, inspections and permits system, as outlined in this report.
2. THAT the Financial Management Committee recommend to Council that an expenditure bylaw in the amount of \$8,900,000 (inclusive of GST) be brought down from Capital Reserves to finance the purchase and Phase 1 implementation of the new licences, inspections and permits system.

MOVED BY COUNCILLOR JORDAN:
SECONDED BY COUNCILLOR MCDONELL:

THAT the recommendations of the Chief Information Officer be adopted.

CARRIED UNANIMOUSLY

b) **[Report from the Director Engineering](#)**
Re: 2015 Capital Bylaw Funding Request - City Hall
4th Floor Reorg and Eco-Centre Driveways

The Director Engineering submitted a report seeking funding approval for renovations to 4th floor City Hall and Eco-Centre driveways.

The Director Engineering recommended:

1. THAT the Financial Management Committee recommend Council approve the capital expenditure of \$370,000 for various capital improvements, as outlined in this report.
2. THAT the Financial Management Committee recommend Council to authorize staff to bring down a bylaw in the amount of \$387,000 (inclusive of GST) to finance the capital programs, as outlined in this report.

MOVED BY COUNCILLOR MCDONELL:
SECONDED BY COUNCILLOR JORDAN:

THAT the recommendations of the Director Engineering be adopted.

CARRIED UNANIMOUSLY

c) **Report from the Director Planning and Building**
Re: Burnaby Mountain Parkway Cycling Safety
Improvements and Joe Sakic Way Urban Trail

The Director Planning and Building submitted a report seeking expenditure approval for safety improvements on Burnaby Mountain Parkway and construction of a section of the Urban Trail on Joe Sakic Way.

The Director Planning and Building recommended:

1. THAT Council authorize an expenditure, not to exceed \$148,000 (exclusive of GST), from Gaming Funds for the construction of specific works on Burnaby Mountain Parkway and Joe Sakic Way, as outlined in this report.
2. THAT Council forward this report to the Transportation Committee for their information.

MOVED BY COUNCILLOR MCDONELL:
SECONDED BY COUNCILLOR JORDAN:

THAT the recommendations of the Director Planning and Building be adopted.

CARRIED UNANIMOUSLY

4. NEW BUSINESS

Councillor Jordan

Councillor Jordan noted a memorandum received from the Director Finance regarding the 2015 Stabilization Funding Requests.

Arising from discussion, Councillor Jordan was granted leave by the Committee to introduce the following motion:

MOVED BY COUNCILLOR JORDAN:
SECONDED BY COUNCILLOR MCDONELL:

THAT the Committee recommend to proceed with the 2015 Stabilization Funding Requests EXCEPT Burnaby Village Museum Historic Steam Engine Restoration (\$45,000) and Consulting Services – Review Railway Crossings Agreement (\$250,000).

CARRIED UNANIMOUSLY

Further arising from discussion, the Committee requested more information on the Steam Engine Restoration Project.

5. INQUIRIES

There were no inquiries brought before the Committee at this time.

6. CLOSED

[Public excluded in accordance with Sections 90 and 92 of the Community Charter](#)

MOVED BY COUNCILLOR JORDAN:
SECONDED BY COUNCILLOR MCDONELL:

THAT this meeting do now recess.

CARRIED UNANIMOUSLY

The meeting recessed at 6:20 p.m.

MOVED BY COUNCILLOR JORDAN:
SECONDED BY COUNCILLOR MCDONELL:

THAT the Open Committee meeting do now reconvene.

CARRIED UNANIMOUSLY

The meeting reconvened at 6:40 p.m.

7. ADJOURNMENT

MOVED BY COUNCILLOR JORDAN:
SECONDED BY COUNCILLOR MCDONELL:

THAT this Open Committee meeting do now adjourn.

CARRIED UNANIMOUSLY

The Open meeting adjourned at 6:40 p.m.

Blanka Zeinabova
ADMINISTRATIVE OFFICER

Councillor Dan Johnston
CHAIR