



## **COMMUNITY HERITAGE COMMISSION MINUTES**

**Thursday, 2015 June 04**

An 'Open' meeting of the Community Heritage Commission was held in the Council Chamber, Burnaby City Hall, 4949 Canada Way, Burnaby, B.C. on Thursday, 2015 June 04 at 6:00 PM.

### **1. CALL TO ORDER**

PRESENT: Councillor Colleen Jordan, Chair  
Councillor James Wang, Member  
Commissioner Lee Loftus, Parks, Recreation and Culture Commission  
Ms. Margaret Bell, Citizen Representative  
Mr. Philip Finlayson, Citizen Representative  
Ms. Ruby Johnson, Honorary Member Emeritus  
Ms. Les Lee Lowe, Burnaby Historical Society  
Ms. Coni O'Neill, Citizen Representative  
Ms. Zoe Towle, Citizen Representative (*arrived at 6:11 p.m.*)

ABSENT: Councillor Nick Volkow, Vice Chair  
Mr. Harry Pride, Historian

STAFF: Mr. Chad Turpin, Deputy City Manager  
Mr. Dan Layng, Chief Licence Inspector  
Mr. Jim Wolf, Senior Long Range Planner  
Ms. Helen Lee, Long Range Planner  
Ms. Deborah Tuytens, Museum Services Supervisor  
Ms. Rebecca Pasch, City Archivist  
Ms. Blanka Zeinabova, Administrative Officer

The Chair called the Open meeting to order at 6:05 p.m.

The Chair welcomed Mr. Donald Yen, Architect AIBC, Instructor of ASCT Program – Architectural Option, together with BCIT architectural students, and introduced the Commission members.

The Commission requested to bring forward Item 3(a) Presentation – Eagles Estate and Baldwin House for consideration at this time.

### 3. **PRESENTATIONS**

- a) **Eagles Estate and Baldwin House**  
**Presenters: BCIT Students - Tim Sargent, Joanna Bieganowska, Brieann Ventura, Jayson Prasad, Harry Evans**

**Mr. Tim Sargent**, BCIT architectural student introduced his colleagues, **Ms. Joanna Bieganowska, Ms. Brieann Ventura, Mr. Jason Prasad and Mr. Harry Evans**, and a number of other students from the class in the audience.

The speakers provided an overview of their eight month experience working on the models and as-built drawings of Baldwin House and Eagles Estate as part of their curriculum.

The students thanked the Commission and the City for undertaking the joint project with BCIT, and providing an unforgettable experience and great learning opportunity for them.

*\*Ms. Zoe Towle arrived at the meeting at 6:11 p.m. and took her place at the Commission table.\**

In conclusion of their Power Point presentation, the students showcased their skills and passion through a '3D Building and Site Fly through Video of Deer Lake and Baldwin House'.

The Chair conveyed thanks to Mr. Yen and all the students for a great presentation and very inspiring work they have done.

Commissioner Loftus thanked the students for their presentation and suggested to add an audio with the video in their future presentation.

The Commission suggested inviting BCIT students to give a presentation before Council at the future Council meeting.

Normal order of the agenda resumed.

### 2. **MINUTES**

- a) **[Minutes of the Open meeting of the Community Heritage Commission held on 2015 April 02](#)**

MOVED BY COMMISSIONER L. LOFTUS:  
SECONDED BY COUNCILLOR J. WANG:

THAT the minutes of the 'Open' meeting of the Community Heritage Commission held on 2015 April 02 be adopted.

CARRIED UNANIMOUSLY

### 3. PRESENTATIONS

- a) [Eagles Estate and Baldwin House](#)  
Presenters: BCIT Students - Tim Sargent, Joanna Bieganowska, Briann Ventura, Jayson Prasad, Harry Evans

This item was dealt with previously at the meeting.

- b) [Website Upgrade Project](#)  
Presenters: Rebecca Pasch, City Archivist  
Helen Mitten, IT Business Analyst

Ms. Rebecca Pasch, City Archivist introduced Ms. Helen Mitten, IT Project Lead for the Heritage Burnaby website.

Ms. Pasch and Ms. Mitten provided a brief demonstration of the website, outlining the following:

- a more powerful search engine;
- a new design of the website;
- first City of Burnaby website to be responsive (adapts to different sizes of devices);
- new moving images and oral history recordings, as well as books.

In conclusion, Ms. Pasch noted that the website is scheduled to go live later this month.

The Chair thanked Ms. Pasch and suggested to give the presentation before Council at the future Council meeting.

c) **Proposed Archives Expansion**  
**Presenter: Rebecca Pasch, City Archivist**

**Ms. Rebecca Pasch**, City Archivist provided background information on the structure and role of the City's corporate records program, with a focus on final disposition – where the Archives fits in.

The speaker demonstrated the Archives' value to the City, and summarized the current situation.

In conclusion, Ms. Pasch outlined three options with emphasis on expansion of storage and the reading room.

4. **CORRESPONDENCE**

MOVED BY COMMISSIONER C. O'NEILL:  
SECONDED BY COMMISSIONER M. BELL:

THAT the correspondence be received.

CARRIED UNANIMOUSLY

a) **Correspondence from Burnaby Village Museum**  
**Re: Rivers to Sea Regional Heritage Fair 2015 - City of**  
**Burnaby Community Heritage Commission Award**

Correspondence was received from Ms. Lorenda Calvert, Assistant Programmer, Burnaby Village Museum conveying thanks to the Commission for the continued support of the Rivers to Sea Regional Heritage Fair. Ms. Calvert noted that Sajjad Jebur, student from the Byrne Creek Secondary School won the Burnaby Community Heritage Commission Award for his project that focused on his own immigration.

5. **REPORTS**

MOVED BY COMMISSIONER L. LOWE:  
SECONDED BY COMMISSIONER P. FINLAYSON:

THAT the reports be received.

CARRIED UNANIMOUSLY

a) **Report from the Director Finance**  
**Re: Information Update - Eagles Estate and Baldwin House**

The Director Finance submitted a report providing an update regarding the BCIT joint project to provide as-built drawing plans for two City heritage buildings - the Eagles Estate and Baldwin House.

The Director Finance recommended:

1. THAT the Community Heritage Commission receive this report for information.
2. THAT the Community Heritage Commission authorize staff to continue with the BCIT joint project as a two year pilot.

MOVED BY COMMISSIONER L. LOWE:  
SECONDED BY COMMISSIONER P. FINLAYSON:

THAT the recommendations of the Director Finance be adopted.

MOVED BY COMMISSIONER L. LOWE:  
SECONDED BY COMMISSIONER P. FINLAYSON:

THAT the report be REFERRED to staff to submit to the Financial Management Committee.

CARRIED UNANIMOUSLY

b) **Report from the Director Planning and Building**  
**Re: Designated Heritage Building Plaques 2015**

The Director Planning and Building submitted a report seeking authorization to manufacture and install designated heritage building plaques (Andy Johnson House, D.C. Patterson House, H.D. Morrison House, Overlynn Mansion, The Gables - John & Christina Mackie House, W.J. Walker House, William Wilson House).

The Director Planning and Building recommended:

1. THAT Council be requested to approve the expenditure of up to \$3,500 (inclusive of GST and/or PST, and shipping costs) to manufacture and install plaques for City and privately-owned heritage buildings, as outlined in this report.

MOVED BY COMMISSIONER L. LOFTUS:  
SECONDED BY COUNCILLOR J. WANG:

THAT the recommendation of the Director Planning and Building be adopted.

CARRIED UNANIMOUSLY

**6. NEW BUSINESS**

**a) Rebecca Pasch, City Archivist**  
**Re: City of Burnaby Archives - Update**

Ms. Pasch submitted a memorandum providing the following update on work at the City Archives:

- Website Upgrades and Book Digitization Pilot Project and Archives Film Digitization Projects are at the final stage of completion and scheduled to launch 2015 June;
- Burnaby Mountain Oral History Project research component started in May;
- File-pro Migration Project is underway;
- Burnaby Art Gallery Offsite Exhibition 'People with Cameras' at Bob Prittie Library Branch was created in collaboration with the Archives.

**Deborah Tuytens, Museum Services Supervisor**

Ms. Tuytens provided an update on work at the Burnaby Village Museum:

- the Museum donated their first crop from the backyard garden;
- work is underway to welcome delegation from Kushiro, Japan on July 10 (working with the Office of the City Clerk on the gifts display);
- RCMP 65<sup>th</sup> anniversary Photo Op on Canada Day;
- World Rivers Day will be held in September.

**Helen Lee, Long Range Planner**

Ms. Lee advised that Mowat Heritage House Restoration has been completed and a tour for the Commission members will be scheduled for 2015 June.

**Councillor Jordan**

Councillor Jordan advised that Freeman George McLean passed away on 2015 May 07. A memorial will be held on Sunday, June 07 at Riverway Golf Course at 2:00 p.m.

7. **INQUIRIES**

There were no inquiries brought before the Commission at this time.

8. **ADJOURNMENT**

MOVED BY COMMISSIONER C. O'NEILL:  
SECONDED BY COMMISSIONER M. BELL:

THAT this Open Commission meeting do now adjourn.

CARRIED UNANIMOUSLY

The Open meeting adjourned at 7:36 p.m.

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Blanka Zeinabova  
ADMINISTRATIVE OFFICER

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Councillor Colleen Jordan  
CHAIR