



## EXECUTIVE COMMITTEE OF COUNCIL

### NOTICE OF OPEN MEETING

**DATE:** THURSDAY, 2015 JUNE 18

**TIME:** 5:00 PM

**PLACE:** Council Committee Room, Main Floor, City Hall

### **A G E N D A**

- |   | <u><b>PAGE</b></u> |
|---|--------------------|
| 1. <u><b>CALL TO ORDER</b></u>  |                    |
| 2. <u><b>MINUTES</b></u>  |                    |
| (a) Minutes of the Executive Committee of Council<br>'Open' meeting held on 2015 May 21                               | 1                  |
| 3. <u><b>CORRESPONDENCE</b></u>   |                    |
| (a) Correspondence from Richard Major Art Group<br>Re: Returned Cheque (#15/10)                                       | 12                 |
| 4. <u><b>REPORTS</b></u>  |                    |
| (a) Report from the Executive Committee of Council<br>Re: Donation of Surplus Bicycles to Bicycles for Humanity       | 13                 |
| 5. <u><b>FESTIVALS BURNABY GRANTS APPROVED - \$67,750</b></u>   |                    |
| 6. <u><b>NEW APPLICATIONS - FESTIVALS BURNABY</b></u>   |                    |
| <u><b>Neighbourhood Events</b></u>  |                    |
| (a) <b>#15-N-009 - Burnaby North Road Business Improvement<br/>        Association</b><br><i>Korean Community Day</i> | 16                 |

An application request was received from the Burnaby North Road Business Improvement Association (BIA) for the Korean Community Day event to be

held on 2015 September 26 at 4501 North Road, North Road Centre Mall. This second annual Korean Community Day coincides with Korean thanksgiving and will showcase Korean culture and artistry and includes displays of dolls, original paintings and costumes, performances and demonstrations of Korean dancing and signing and a Kim Chi Tasting competition at participating restaurants.

Request: \$4,000

CPA: 2014 - No Application  
2013 - No Application  
2012 - No Application  
2011 - \$3,000 (Neighbourhood Grant)

**(b) #15-N-010 - Burnaby North Community Association** 18  
*Kensington Community Fair*

An application request was received from the Burnaby North Community Association for the Kensington Community Fair to be held on 2015 August 1 at Kensington Park. This annual family fair features about 50 community businesses and non-profit groups showcasing their activities; local entertainment, interactive displays, food and beverage, a children's midway and creative activities.

Request: \$4,000

CPA: 2014 - \$2,000 (Neighbourhood Grant)  
2013 - \$2,000 (Neighbourhood Grant)  
2011 - \$2,000 (Neighbourhood Grant)

**(c) #15-N-011 Permai BC Association** 20  
*Indonesian Day*

An application request was received from the Permai BC Association for Indonesian Day to be held on 2015 August 29 at the Scandinavian Centre. This event "The New Spirit of Indonesia" celebrates Indonesia's 70th Independence Day and will mark the day with a party offering an Indonesian cultural experience through traditional dance, food, games and music.

Request: \$4,000

CPA: 2014 - No Application  
2013 - No Application  
2012 - No Application

**7. PROGRESSIVE LIST OF GRANTS APPROVED - \$167,166**

## 8. **NEW APPLICATIONS**

- (a) **#15/41 - Green Teams of Canada** 22  
*Environmental Education Events in Local Parks*

An application was received from Green Teams of Canada requesting an annual grant in support of hands-on activities educating volunteers about local parks and ecosystems, local food production and environmental conservation.

Request: \$4,000 annually      CPA: 2014 - No Application  
2013 - No Application  
2012 - No Application

- (b) **#15/42 - Volunteer Burnaby** 24  
*Programs and Services*

An application was received from Volunteer Burnaby requesting a grant to assist with the cost of providing programs and services to the citizens of Burnaby.

Request: \$15,000      CPA: 2014 - \$12,000  
2013 - \$14,000  
2012 - \$14,000

- (c) **#15/43 - Burnaby Meals on Wheels** 31  
*Meal Delivery Service*

An application was received from Burnaby Meals on Wheels requesting a grant to assist with the cost of providing home delivery service of nutritious hot and/or frozen meals to Burnaby residents who cannot prepare meals for themselves.

Request: \$9,000      CPA: 2014 - \$9,000  
2013 - \$9,000  
2012 - \$9,000

- (d) **#15/44 - Burnaby Community Services** 34  
*Burnaby Recreation Credit Program*

An application was received from Burnaby Community Services requesting a grant to assist with the fixed costs of administering the Burnaby Parks, Recreation and Cultural Services Recreation Credit Program for 2015. The Recreation Credit program provides low-income residents with credits that can be used towards Burnaby Parks, Recreation and Cultural Services programs and admissions.

Request:	Unspecified	CPA:	2014 - No Application 2013 - \$1,000 (U14 Strikers) 2012 - No Application
----------	-------------	------	---

- (h) **#15/48 - The Firefighters Public House** 45  
*Firefighters Chili Cook Off - Road Closure*

An application was received from the Firefighters Public House requesting an in-kind grant for the road closure costs for Firefighters Chili Cook Off to be held on Sunday, 2015 September 27 on Bonsor Avenue.

Request: Unspecified                      CPA: 2014 - No Application  
2013 - No Application  
2012 - No Application

9. **TABLED MATTER**

- (a) **#15/34 - Moscrop Secondary School** 47  
BC High School Provincial Badminton Championships  
(Tabled 2015 May 21)

10. **NEW BUSINESS**

11. **INQUIRIES**

12. **ADJOURNMENT**



## EXECUTIVE COMMITTEE OF COUNCIL

### MINUTES

An 'Open' meeting of the Executive Committee of Council was held in the Council Committee Room, Main Floor, City Hall, 4949 Canada Way, Burnaby, BC on Thursday, 2015 May 21 at 5:00 PM

#### 1. CALL TO ORDER

PRESENT: Councillor Sav Dhaliwal, Chair  
Councillor Dan Johnston, Member

ABSENT: Councillor Paul McDonell, Vice Chair

STAFF: Ms. Geraldine Parent, Arts Services Manager  
Ms. Blanka Zeinabova, Administrative Officer

The Chair called the Open meeting to order at 5:07 p.m.

#### 2. MINUTES

##### (a) Minutes of the Executive Committee of Council 'Open' meeting held on 2015 April 09

MOVED BY COUNCILLOR JOHNSTON:  
SECONDED BY COUNCILLOR DHALIWAL:

THAT the minutes of the Executive Committee of Council 'Open' meeting held on 2015 April 09 be adopted.

CARRIED UNANIMOUSLY

#### 3. CORRESPONDENCE

MOVED BY COUNCILLOR JOHNSTON:  
SECONDED BY COUNCILLOR DHALIWAL:

THAT the correspondence be received.

CARRIED UNANIMOUSLY

(a) **Correspondence from Big Sisters of BC Lower Mainland**  
**Re: The Big Picture - Spring 2015 Newsletter**

Correspondence was received from Ms. Justine Greene, Executive Director, Big Sisters of the Lower Mainland together with a newsletter, featuring an interview between Study Buddy Cara and Little Sister Haleluya, an update on three mentoring programs, and much more.

4. **REPORT**

MOVED BY COUNCILLOR JOHNSTON:  
SECONDED BY COUNCILLOR DHALIWAL:

THAT the report be received.

CARRIED UNANIMOUSLY

(a) **Report from the Director Finance**  
**Re: UBER Ride-Sharing Service Delegation**

The Director Finance submitted a report providing staff recommendations resulting from a presentation to the Executive Committee by Uber Ride-Sharing Service.

The Director Finance recommended:

1. THAT Council advise Uber Ride-Sharing Service that their current business model does not comply with Burnaby Cab Regulations Bylaw 2009 and therefore their company would not be eligible for a business licence within the City of Burnaby.
2. THAT a copy of this report be forwarded to Mr. C. Schafer of Uber Public Policy Manager-Canada.

MOVED BY COUNCILLOR JOHNSTON:  
SECONDED BY COUNCILLOR DHALIWAL:

THAT the recommendations of the Director Finance be adopted.

MOVED BY COUNCILLOR JOHNSTON:  
SECONDED BY COUNCILLOR DHALIWAL:

THAT recommendation #2 be AMENDED to forward a copy of the report to:

- a) Mr. C. Schafer of Uber Public Policy Manager-Canada;
- b) BC Taxi Association;
- c) Passenger Transportation Board;
- d) Metro Vancouver municipalities; and
- e) Burnaby's MLAs.

CARRIED UNANIMOUSLY

The main motion, AS AMENDED, was then put.

CARRIED UNANIMOUSLY

5. **FESTIVALS BURNABY GRANTS APPROVED - \$64,750**

6. **NEW APPLICATIONS - FESTIVALS BURNABY**

MOVED BY COUNCILLOR JOHNSTON:  
SECONDED BY COUNCILLOR DHALIWAL:

THAT the New Applications - Festivals Burnaby be received.

CARRIED UNANIMOUSLY

**Neighbourhood Events**

(a) **#15-N-008 - Burnaby Community Services**  
*EPIC for the Music in the Park Series*

An application request was received from Burnaby Community Services on behalf of EPIC for the Music in the Park Series to be held on 2015 June 28, July 26 and August 30 in Edmonds Park. This is a partnership of the Edmonds People in Community Residences (EPIC) with Burnaby Community Services and will see three nights of free family friendly music providing opportunities for amateur and semi-professional musicians from a variety of cultures and backgrounds to showcase their talents for their community.

Request: \$500

CPA: 2014 - \$840 Neighbourhood Grant  
2013 - No Application  
2012 - No Application

MOVED BY COUNCILLOR JOHNSTON:  
SECONDED BY COUNCILLOR DHALIWAL:

THAT a grant in the amount of \$500 be awarded to Burnaby Community Services on behalf of EPIC for the Music in the Park Series on 2015 June 28, July 26 and August 30 in Edmonds Park.

CARRIED UNANIMOUSLY

Small Scale Events**(a) #15-S-011 - Ethiopian Community Association of BC**  
*Ethiopian Community Festival*

An application was received from the Ethiopian Community Association of BC for the Ethiopian Community Festival to be held on 2015 August 28 at Kensington Park. This annual event includes an Ethiopian coffee ceremony, cultural dance, live entertainment, a market place, cultural displays, food vendors and sampling, and a children's activity tent.

Request: \$8,500

CPA: 2014 - \$3,000 (Small Event Grant)  
2013 - \$3,000 (Neighbourhood Grant)  
2012 - \$4,500 (Small Event Grant)

MOVED BY COUNCILLOR JOHNSTON:  
SECONDED BY COUNCILLOR DHALIWAL:

THAT a grant in the amount of \$2,500 (Neighbourhood Event) be awarded to the Ethiopian Community Association of BC for the Ethiopian Community Festival on 2015 August 28 at Kensington Park.

CARRIED UNANIMOUSLY

The Committee requested to advise the Ethiopian Community Association of BC that the City is in the process of reviewing the Festivals Burnaby Grant Program, its guidelines and frequency of awards. As per the Guidelines, the Festivals Burnaby Grant Program is not intended to provide continuing support to organizations indefinitely. To give an opportunity to other organizations and applicants, the City may not consider their application in future years. As an organization, they are encouraged to develop a diverse funding/income base and seek self-sufficiency as evidence of a sustainable activity. The program is intended to encourage the development of event capacity, organization efficiency and best practices.

**7. PROGRESSIVE LIST OF GRANTS APPROVED - \$71,884****8. NEW APPLICATIONS**

MOVED BY COUNCILLOR JOHNSTON:  
SECONDED BY COUNCILLOR DHALIWAL:

THAT the New Applications be received.

CARRIED UNANIMOUSLY

**(a) #15/31 - Bosnian and Herzegovinian Cultural Center Canada Society**  
*Bosnia Fest-Youth Conference 2015*

An application was received from the Bosnian and Herzegovinian Cultural Center Canada Society requesting a grant in support of the Bosnia Fest-Youth Conference 2015 to be held on 2015 May 23 at the Scandinavian Community Center.

Request: \$5,000

CPA: 2014 - \$2,500 Neighbourhood Grant  
2013 - \$2,500 Neighbourhood Grant  
2012 - \$3,000 Neighbourhood Grant

MOVED BY COUNCILLOR JOHNSTON:  
SECONDED BY COUNCILLOR DHALIWAL:

THAT this grant request be denied.

CARRIED UNANIMOUSLY

**(b) #15/32 - Burnaby Civic Employees' Union**  
*CUPE Local 23 Open Golf Tournament*

An application was received from the Burnaby Civic Employees' Union requesting an in-kind grant for a green fee waiver in support of the CUPE Local 23 Open Golf Tournament to be held on 2015 June 06 at Burnaby Mountain Golf Course.

Request: Green Fee Waiver

CPA: 2014 - Green Fee Waiver (\$1,200)  
2013 - Green Fee Waiver (\$1,000)  
2012 - \$1,000

MOVED BY COUNCILLOR JOHNSTON:  
SECONDED BY COUNCILLOR DHALIWAL:

THAT an in-kind grant for a green fee waiver be awarded to the Burnaby Civic Employees' Union for the CUPE Local 23 Open Golf Tournament on 2015 June 06 at Burnaby Mountain Golf Course.

CARRIED UNANIMOUSLY

**(c) #15/33 - Shriners Care for Kids**  
*Pediatric Care*

An application was received from Shriners Care for Kids requesting a grant in support of pediatric care.

Request: \$225

CPA: 2014 - \$225 - denied  
2013 - No Application  
2014 - No ApplicationMOVED BY COUNCILLOR JOHNSTON:  
SECONDED BY COUNCILLOR DHALIWAL:

THAT this grant request be denied.

CARRIED UNANIMOUSLY

**(d) #15/34 - Moscrop Secondary School**  
*BC High School Provincial Badminton Championships*

An application was received from the Moscrop Secondary School requesting a grant in support of travel expenses for 19 players, Burnaby residents to attend BC High School Provincial Badminton Championships to be held on 2015 May 28 - 30 in Kamloops, BC.

Request: \$1,000

CPA: 2014 - \$1,000 (Girls Volleyball)  
2013 - \$1,000 (Girls Volleyball)  
2012 - \$1,000 (Boys Volleyball)MOVED BY COUNCILLOR JOHNSTON:  
SECONDED BY COUNCILLOR DHALIWAL:

THAT this grant request be now **TABLED**.

CARRIED UNANIMOUSLY

This grant request was tabled in order for staff to provide more information on the event and how the players qualified.

**(e) #15/35 - Burnaby Seniors Outreach Services Society**  
*Seniors Peer Counselling Training Course 2015*

An application was received from Burnaby Seniors Outreach Services Society requesting a grant in support of a Seniors Peer Counselling Training Course.

Request:	Unspecified	CPA:	2014 - \$3,000
			2013 - \$3,000
			2012 - \$2,500

MOVED BY COUNCILLOR JOHNSTON:  
SECONDED BY COUNCILLOR DHALIWAL:

THAT a grant in the amount of \$3,000 be awarded to Burnaby Seniors Outreach Services Society for a Seniors Peer Counselling Training Course in 2015.

CARRIED UNANIMOUSLY

**(f) #15/36 - Odyssey of the Mind**  
*World Finals - Montecito Elementary & Buckingham Elementary*

An application was received from Ms. Holly Lloyd, Head Teacher/Librarian, Montecito Elementary School requesting a grant to assist with travel expenses for two teams from two schools to participate at the Odyssey of the Mind World Finals Competition held on 2015 April 18 in Michigan.

Request:	Unspecified	CPA:	2014 - \$2,000 (\$1,000 per school)
			2013 - \$3,000 (\$1,000 per school)
			2012 - \$3,000 (\$1,000 per school)

MOVED BY COUNCILLOR JOHNSTON:  
SECONDED BY COUNCILLOR DHALIWAL:

THAT a grant in the amount of \$1,000 be awarded to the Montecito Elementary School for travel expenses for Team Odyssey of the Mind members to participate at the World Finals on 2015 April 18 in Michigan.

THAT a grant in the amount of \$1,000 be awarded to the Buckingham Elementary School for travel expenses for Team Odyssey of the Mind members to participate at the World Finals on 2015 April 18 in Michigan.

CARRIED UNANIMOUSLY

**(g) #15/37 - Halston Hills Housing Co-op**  
*Community Barbeque*

An application was received from Halston Hills Housing Co-op requesting a door prize to raffle off during the community barbeque on 2015 July 25 to celebrate their 30th anniversary.

Request: Unspecified      CPA: 2014 - No Application  
2013 - No Application  
2012 - No Application

MOVED BY COUNCILLOR JOHNSTON:  
SECONDED BY COUNCILLOR DHALIWAL:

THAT an in-kind grant up to the amount of \$250 be awarded to Halston Hills Housing Co-op for the community barbeque on 2015 July 25.

CARRIED UNANIMOUSLY

**(h) #15/38 - parkrun**  
*Deer Lake and Burnaby Lake*

An application was received from parkrun requesting a grant to assist with start-up funds for the first two parkruns in Burnaby, one in Deer Lake and one in Burnaby Lake.

Request: \$8,000 (\$4,000 per event)      CPA: 2014 - No Application  
2013 - No Application  
2012 - No Application

MOVED BY COUNCILLOR JOHNSTON:  
SECONDED BY COUNCILLOR DHALIWAL:

THAT this grant request be denied.

CARRIED UNANIMOUSLY

**(i) #15/39 - Big Brothers of Greater Vancouver**  
*In-School Mentoring and Teen Mentoring Programs*

An application was received from Big Brothers of Greater Vancouver requesting a grant to assist with Burnaby In-School Mentoring and Teen Mentoring Programs.

Request: \$4,500

CPA: 2014 - \$3,000  
2013 - \$3,000  
2012 - \$3,000MOVED BY COUNCILLOR JOHNSTON:SECONDED BY COUNCILLOR DHALIWAL:

THAT a grant in the amount of \$3,000 be awarded to Big Brothers of Greater Vancouver for Burnaby In-School Mentoring and Teen Mentoring Programs in 2015.

CARRIED UNANIMOUSLY

(j) **#15/40 - Burnaby Girls Soccer Club**  
*BC Youth Provincial Soccer Championships*

An application was received from Burnaby Girls Soccer Club requesting a grant in support of travel expenses for 14 players, Burnaby residents and students to attend BC Youth Provincial Soccer Championships (B Cup) to be held on 2015 July 9 - 12 in Penticton, BC.

Request: Unspecified

CPA: 2014 - No Application  
2013 - No Application  
2012 - \$1,000MOVED BY COUNCILLOR JOHNSTON:SECONDED BY COUNCILLOR DHALIWAL:

THAT a grant in the amount of \$1,000 be awarded to Burnaby Girls Soccer Club for travel expenses for 14 players to attend BC Youth Provincial Soccer Championships (B Cup) on 2015 July 9 – 12 in Penticton, BC.

CARRIED UNANIMOUSLY

9. **TABLED MATTER**

(a) **#15/30 Agility Association of Canada**  
**National Championship**  
**(Tabled 2015 April 09)**

Item 8 (f) – **NEW APPLICATIONS**  
**Executive Committee of Council Open Meeting**  
**held on 2015 April 09**

**(f) #15/30 Agility Association of Canada  
National Championship**

An application was received from the Agility Association of Canada (AAC) requesting an in-kind grant towards the rental cost in support of the 2015 National Championship to be held on 2015 August 20 – 23 at Swangard Stadium.

**Request: Unspecified**

**CPA: 2014 - No Application  
2013 - No Application  
2012 - No Application**

**MOVED BY COUNCILLOR McDONELL:  
SECONDED BY COUNCILLOR JOHNSTON:**

**THAT this grant request be now TABLED.**

**CARRIED UNANIMOUSLY**

This grant request was tabled in order for staff to provide more information on the event.

**MOVED BY COUNCILLOR JOHNSTON:  
SECONDED BY COUNCILLOR DHALIWAL:**

**THAT this grant request be now LIFTED from the table.**

**CARRIED UNANIMOUSLY**

Arising from discussion, Councillor Johnston was granted leave by the Committee to introduce the following motion:

**MOVED BY COUNCILLOR JOHNSTON:  
SECONDED BY COUNCILLOR DHALIWAL:**

**THAT a grant in the amount of \$500 be awarded to the Agility Association of Canada for National Championship on 2015 August 20 – 23 at Swangard Stadium.**

**CARRIED UNANIMOUSLY**

**10. NEW BUSINESS**

There was no new business brought before the Committee at this time.

**11. INQUIRIES**

There were no inquiries brought before the Committee at this time.

**12. ADJOURNMENT**

MOVED BY COUNCILLOR JOHNSTON:  
SECONDED BY COUNCILLOR DHALIWAL:

THAT this Open Committee meeting do now adjourn.

CARRIED UNANIMOUSLY

The Committee meeting adjourned at 5:48 p.m.

---

B. ZEINABOVA  
ADMINISTRATIVE OFFICER

---

COUNCILLOR S. DHALIWAL  
CHAIR

**Richard Major Art Group**

c/o Phyllis Anthony, Treasurer  
7605 14<sup>th</sup> Avenue  
Burnaby, BC V3N 2A4

May 26, 2015

City of Burnaby  
Executive Committee Council  
c/o Office of City Clerk  
4949 Canada Way  
Burnaby, B.C. V5G 1M2

Dear Sirs:

File: 2410-20-6

The Richard Major Art Group would like to thank the Burnaby Council for granting our request for a \$300 Grant to aid our group in our artistic endeavors.

Unfortunately, as of May 20, 2015, the RMAG has made a decision to disband. This decision was made because the majority of the members are of an age that they can't participate due to health and other reasons. Our numbers were getting so low that we felt we couldn't continue on. It was particularly difficult to recruit younger members as our meetings were held during the day when most were working. The RMAG had a long run (42 years) but we all felt it was time.

Since we are no longer meeting as a group, we wanted to return your most generous \$300 Grant so that another worthy organization may benefit from it. Thank you for your generosity and support over the years.

Yours truly,

Phyllis Anthony, Treasurer  
RMAG

Encl.

## INTER-OFFICE MEMORANDUM

TO: CHAIR AND MEMBERS  
EXECUTIVE COMMITTEE OF COUNCIL

DATE: 2015 June 10

FROM: DIRECTOR FINANCE

FILE: 6700-20

**SUBJECT: DONATION OF SURPLUS BICYCLES TO BICYCLES FOR HUMANITY**

The Bicycles for Humanity (Vancouver Chapter) has approached the City to request a donation of twenty-five (25) surplus bicycles with a total estimated value of \$625 as outlined in the attached report submitted for the consideration of the Committee.



Denise Jorgenson  
DIRECTOR FINANCE

DJ

cc: City Manager  
City Clerk



Meeting 2015 Jun 18

## COMMITTEE REPORT

---

**TO:** MAYOR AND MEMBERS OF COUNCIL **DATE:** 2015 June 10

**FROM:** CHAIR AND MEMBERS **FILE:** 6700-20  
EXECUTIVE COMMITTEE OF COUNCIL

**SUBJECT: DONATION OF SURPLUS BICYCLES TO BICYCLES FOR HUMANITY**

**PURPOSE:** To request approval to donate surplus Police recovered bicycles to Bicycles for Humanity.

---

**RECOMMENDATIONS:**

1. **THAT** Council approve the donation of twenty-five (25) surplus bicycles with a total estimated value of \$625 to Bicycles for Humanity (Vancouver Chapter) as outlined in this report.
2. **THAT** a copy of this report be forwarded to the Bicycles for Humanity, c/o Vancouver Chapter

**REPORT****1.0 BACKGROUND**

A proposal was received by the City from the local chapter of a not-for-profit organization, Bicycles for Humanity (B4H) with a request to donate surplus bicycles.

Bicycles for Humanity is a grassroots group with the principle that the mobility a bicycle provides positively impacts the lives of many in a community in the developing world. Bicycles for Humanity created programs to help people in developing countries with the gift of mobility that a bicycle provides as well as the gift of education, data gathering and tele-health which a tablet enables in conjunction with a technology platform.

The B4H approach is to provide tools that empower people to take charge of their own situation to improve their lives. B4H ships bikes in containers that are turned into bike shops (Bicycle Empowerment Centres) and train local people to repair and maintain the bike. B4H has over 50 chapters of volunteers in the developed world that collect bikes and send them to B4H partners in Africa, Mexico and Central America. To date B4H have grown to over 50 chapters, established over 125 Bicycle Empowerment Centres and in total delivered about 100,000 bicycles to Africa.

*To: Mayor and Members of Council*  
*From: Chair and Members Executive Committee of Council*  
*Re: Donation of Surplus Bicycles to Bicycles for Humanity*  
 2015 June 10..... Page 3

B4H's initiative has also helped direct 25,000 bicycles a year away from the landfill with the estimated 10 million bicycles landing in landfills every year.

## **2.0 DONATION OF BICYCLES**

Each bike container sent overseas by B4H is known as a 'Bicycle Empowerment Centre' and it is a bicycle shop-in-a-box with stock of 450-500 bicycles, tools, spare parts and comprehensive training material on bicycle maintenance designed to empower people and their communities with transportation and the means to maintain it. B4H tries to match each Bicycle Empowerment Centre with bikes of similar model and the City currently has twenty-five (25) bicycles through Police recovery that meet the specifications of B4H's request.

The standard process when the Burnaby RCMP recovers stolen property is to retain the property for a defined period to allow the rightful owner to claim the property. If the property remains unclaimed by the rightful owners, the property is turned over to the City as surplus goods. The City periodically sends the goods to auction and the auction proceeds are returned to the City as sundry revenue. Over the last three auctions that included bicycles, bikes sold on average for approximately \$25 each. The value of the twenty-five (25) bicycles proposed to be donated to B4H are estimated to have a total value of \$625 before auction costs.

The City's donation to B4H will help empower the people in the developing country to drive initiatives. If approved the donation of bicycles will help impact many aspects of a community in a developing country as bicycles provide mobility giving people better access to education, healthcare, fresh water and economic opportunity. B4H volunteers will organize the logistics for the pickup of these bicycles from the City and arrange for the shipment to Africa. All responsibilities for the transport of the bicycles will be transferred to Bicycles for Humanity.

It is recommended that Council approve the donation of twenty-five (25) surplus Police recovered bicycles to Bicycles for Humanity (Vancouver Chapter).

Respectfully submitted,

Councillor S. Dhaliwal Chair  
 Councillor P. McDonnell Vice Chair  
 Councillor D. Johnston Member

BK/ml

cc: City Manager  
 Director Finance  
 City Clerk



Meeting 2015 Jun 18

## COMMITTEE REPORT

---

**TO:** CHAIR AND MEMBERS  
EXECUTIVE COMMITTEE OF COUNCIL

**DATE:** 2015 June 05

**FROM:** DIRECTOR PARKS, RECREATION &  
CULTURAL SERVICES

**SUBJECT:** **FESTIVALS BURNABY PROGRAM - NEIGHBOURHOOD EVENT**  
**15-N-009 BURNABY NORTH ROAD BUSINESS IMPROVEMENT**  
**ASSOCIATION (BIA)**

**PURPOSE:** Grant Approval Request

---

**RECOMMENDATION:**

1. **THAT** the Festivals Burnaby grant request from the Burnaby North Road Business Improvement Association (BIA) for the Korean Community Day on 2015 September 26 be received.

**REPORT**

Festivals and Special Events: Neighbourhood Event

Grant File 15-N-009: Burnaby North Road Business Improvement Association

Application Received: 2015 May 14

Project Budget: \$16,000

Project Request: \$ 4,000

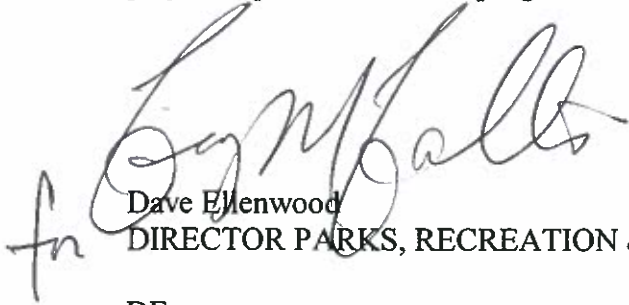
Previous Support: 2011 Neighbourhood Festivals Burnaby Grant \$3,000

An application request for \$4,000 has been received from the Burnaby North Road Business Improvement Association (BIA) for the Korean Community Day event on 2015 September 26 at 4501 North Road, North Road Centre Mall (or the Korean Mall as it is known). This second annual Korean Community Day coincides with Korean thanksgiving and will showcase Korean culture and artistry and includes displays of dolls, original paintings and costumes, performances and demonstrations of Korean dancing and singing and a Kim Chi Tasting competition at participating restaurants.

To: *Executive Committee of Council*  
From: *Director Parks, Recreation & Cultural Services*  
Re: *Festivals Burnaby Program - Neighbourhood Event*  
2015 June 05 ..... Page 2

The Burnaby North Road Business Improvement Association (BIA) promotes supports and enhances the business, safety and heritage of the North Road Corridor. Created in 2009, the organization's mission is to support prosperity of the membership through dynamic growth and recognition of the Lougheed Town Centre area.

The application has been completed in full and the applicant has shown evidence that they have the capacity to coordinate the event. Festivals Burnaby funds would be allocated toward eligible project expenses related to programming, marketing/promotions and administration.

A handwritten signature in cursive script, appearing to read 'Dave Ellenwood', is written over the printed name and title.

Dave Ellenwood  
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

DE:gp

Copied to: City Manager



Meeting 2015 Jun 18

## COMMITTEE REPORT

**TO:** CHAIR AND MEMBERS  
EXECUTIVE COMMITTEE OF COUNCIL

**DATE:** 2015 June 05

**FROM:** DIRECTOR PARKS, RECREATION &  
CULTURAL SERVICES

**SUBJECT:** **FESTIVALS BURNABY PROGRAM - NEIGHBOURHOOD EVENT  
15-N-010 BURNABY NORTH COMMUNITY ASSOCIATION**

**PURPOSE:** Grant Approval Request

**RECOMMENDATION:**

1. **THAT** the Festivals Burnaby grant request from the Burnaby North Community Association for the Kensington Community Fair on 2015 August 01 be received.

**REPORT**

Festivals and Special Events: Neighbourhood Event

Grant File 15-N-010: Burnaby North Community Association

Application Received: 2015 May 29

Project Budget: \$11,500

Project Request: \$ 4,000

Previous Support: 2014 Neighbourhood Festivals Burnaby Grant \$2,000  
2013 Neighbourhood Festivals Burnaby Grant \$2,000  
2011 Neighbourhood Festivals Burnaby Grant \$2,000

An application request for \$4,000 has been received from the Burnaby North Community Association for the Kensington Community Fair on 2015 August 1 at Kensington Park. This annual family fair features about 50 community businesses and non-profit groups showcasing their activities; local entertainment, interactive displays, food and beverage, a children's midway and creative activities.

The Burnaby North Community Association (BNCA) is a non-profit organization created for the purposes of addressing community needs (residents, businesses, schools and faith communities) in the North Burnaby/Kensington area.

To: *Executive Committee of Council*  
From: *Director Parks, Recreation & Cultural Services*  
Re: *Festivals Burnaby Program - Neighbourhood Event*  
2015 June 05 ..... Page 2

The application has been completed in full and the applicant has shown evidence that they have the capacity to coordinate the event. Festivals Burnaby funds would be allocated toward eligible project expenses related to programming, marketing/promotions and administration.

  
fr Dave Ellenwood

DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

DE:gp

Copied to: City Manager



Meeting 2015 Jun 18

## COMMITTEE REPORT

---

**TO:** CHAIR AND MEMBERS  
EXECUTIVE COMMITTEE OF COUNCIL

**DATE:** 2015 June 05

**FROM:** DIRECTOR PARKS, RECREATION &  
CULTURAL SERVICES

**SUBJECT:** **FESTIVALS BURNABY PROGRAM - NEIGHBOURHOOD EVENT  
15-N-011 PERMAI BC ASSOCIATION**

**PURPOSE:** Grant Approval Request

---

**RECOMMENDATION:**

1. **THAT** the Festivals Burnaby grant request from the Permai BC Association for Indonesian Day on 2015 August 29 be received.

**REPORT**

Festivals and Special Events: Neighbourhood Event

Grant File 15-N-011: Permai BC Association

Application Received: 2015 May 29

Project Budget: \$13,250

Project Request: \$ 4,000

Previous Support: New Festivals Burnaby Grant applicant

An application request for \$4,000 has been received from the Permai BC Association for Indonesian Day on 2015 August 29 at the Scandinavian Centre. This event "The New Spirit of Indonesia" celebrates Indonesia's 70<sup>th</sup> Independence Day and will mark the day with a party offering an Indonesian cultural experience through traditional dance, food, games and music.

PERMAI BC is a non-profit and non-political organization with missions to foster closer cooperation among Indonesians in BC, and to introduce Indonesian arts and culture to Canadians in general.

To: *Executive Committee of Council*  
From: *Director Parks, Recreation & Cultural Services*  
Re: *Festivals Burnaby Program - Neighbourhood Event*  
2015 June 05 ..... Page 2

The application has been completed in full and the applicant has shown evidence that they have the capacity to coordinate the event. Festivals Burnaby funds would be allocated toward eligible project expenses related to programming, marketing/promotions and administration.

  
f  
Dave Ellenwood

DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

DE:gp

Copied to: City Manager

**#15/41 – Green Teams of Canada***Environmental Education Events in Local Parks*

An application was received from Green Teams of Canada requesting an annual grant in support of hands-on activities educating volunteers about local parks and ecosystems, local food production and environmental conservation.

Request: \$4,000 annually

CPA: 2014 – No Application

2013 – No Application

2012 – No Application



26 May 2015

Dear City of Burnaby Mayor and Council,

My name is Lyda Salatian, I'm the founder of the registered charity Green Teams of Canada. In 2011, with just a laptop, a passion for the environment, I started a volunteer group on social media called the **Lower Mainland Green Team**. We organize and deliver hands-on outdoor habitat restoration activities in Metro Vancouver using social media to recruit and engage volunteers. Activities are run in collaboration with park staff and existing environmental and stewardship groups, who provide local knowledge and expertise in ecology and habitat restoration. Activities include: removing invasive plants, planting native plant species and picking up litter. Issues we address include:

- Rapid loss of biodiversity; BC is home to more native species than any other province;
- Lack of awareness and education of the threat of invasive species on biodiversity;
- Less time spent in nature and more time spent in front of TVs and computers;
- Lack of younger volunteers in existing stewardship groups;
- Insufficient park staff capacity to care for parks adequately (i.e. to control the spread of invasive species).

Our objectives are: Educate about local environmental issues; engage a new urban volunteer base (aged 12-45); conserve, restore and enhance ecosystems, connect volunteers to nature, connect volunteers to existing stewardship groups; and be a resource to park staff. We run activities for youth, at-risk and special needs youth during school hours and for the general public on weekends. In 4 ½ years we have run over 200 volunteer work parties, and grown to become BC's largest volunteer environmental group (our volunteer base is at 2,300). We have received: the National Earth Day Hometown Heroes Award and three local awards: the Frank Sanford Award from Nature Vancouver, a YWCA Distinction Award for Environmental Sustainability and non-profit award from Recycling Council of BC for providing services beyond expectations in environmental stewardship. Media outlets such as television, radio stations, newspapers and magazines have featured the amazing work of the volunteers!

Our biggest challenge is securing long term funding. Our budget to organize and run 60 activities in municipal, regional and provincial parks between Aug 1 2015-July 2016 throughout Metro Vancouver is \$97,255.

So far, we have not received any funding from local municipalities for our services. If we do not secure longer term funding soon we will not be able to continue running any activities at all, so we are seeking funding from local governmental agencies. We request \$4,000 from the City of Burnaby annually. We will provide a report each year so you may assess whether you wish to continue funding us. Your funds will ensure we can continue engaging volunteers in the restoration and conservation of your parks and offers the following benefits to you:

- A strong message to thousands of volunteers and the public that your municipality values and supports volunteerism;
- Promotion of your municipality's parks and park stewardship programs;
- Promotion of your municipality's local stewardship and watershed groups;
- Additional capacity for park staff and existing stewardship groups to conduct conservation and restoration work;
- A partnership with a charity who can help access funding (i.e. from Foundations) not typically open to municipalities for resources such as native plants and trees and interpretive signs;
- Media exposure for supporting an innovative grassroots initiative.

To learn more about our work in the City of Burnaby please contact Melinda Yong Environmental Technician City of Burnaby. So far we have worked at Central Park, Deer Lake Park, Stoney Creek Park and Terminus Fraser Foreshore Park. Thank you for your consideration.

Warm regards,

*Lyda Salatian*

Lyda Salatian

Founder Green Teams of Canada, Charitable number: 809488448 RR0001

604-831-3222, [lyda@greenteamsCanada.ca](mailto:lyda@greenteamsCanada.ca)

<http://www.meetup.com/the-lower-mainland-green-team>, <http://www.greenteamsCanada.ca>

SECTION 2 COUNCIL CORRESPONDENCE

City Manager

Dir. Parks, Rec & Cul. Services

Dir. Planning & Building

Dir. Engineering

Executive Committee of Council ✓

**#15/42 – Volunteer Burnaby**  
*Programs and Services*

An application was received from Volunteer Burnaby requesting a grant to assist with the cost of providing programs and services to the citizens of Burnaby.

Request: \$15,000

CPA: 2014 – \$12,000

2013 – \$14,000

2012 – \$14,000



May 19<sup>th</sup>, 2015

Executive Committee of Council (Community Grants)  
C/o Clerk's Department  
The City of Burnaby  
4949 Canada Way  
Burnaby, BC  
V5G 1M2

**RE: 2015 GRANT APPLICATION FOR VOLUNTEER BURNABY**

Dear Executive Committee:

Please accept this letter in support of our request for a community grant in the amount of \$15,000 for the calendar year 2015.

2014 was another busy and productive year for Volunteer Burnaby. We invested in new innovative forms of volunteer training to make it easier for volunteers and managers of volunteers to improve their knowledge base. As an organization, we also committed resources to ensure we promote the value of volunteerism to the greater community through our relationship with the Burnaby Now. As a dedicated focus we continue to promote volunteerism as a right and a responsibility of all Burnaby citizens.

In terms of our tangible service to the community, in 2014 we facilitated over 18,000 web and in-person referrals and supported eleven major community events. We worked with over 70 agencies and over 9,237 active clients. We were featured in 23 newspaper articles. We held 24 workshops. We distributed 3,350 volunteer orientation packages and involved over 13,000 community volunteers in local activities. As a final note, we supported 87 local non-profit organizations with their volunteer programming. Once again, these numbers represent a significant growth in overall service.

Burnaby is a community that is rapidly growing and organizations like Volunteer Burnaby serve an important role by fostering community values, citizenship and involvement. If you require any further information regarding this request please do not hesitate to contact the undersigned at your convenience. With your help and support we will continue to build and strengthen the volunteer community within Burnaby.



As stated previously, we are formally requesting a \$15,000 community grant in the interest of sustaining vital Burnaby programming.

Volunteer Burnaby could not possibly express our full appreciation to the City for your on-going support. A copy of our 2014 annual report to our membership and our audited financial statements are included for your review.

Thank you for your consideration, we sincerely look forward to your response.

Warm regards,

VOLUNTEER BURNABY

A handwritten signature in black ink, appearing to be 'Dave Baspaly', written over a horizontal line.

Dave Baspaly  
ED, Volunteer Burnaby

**COMMUNITY INVOLVEMENT STARTS HERE!**

# COMMUNITY INVOLVEMENT 8.(b) STARTS HERE



## ANNUAL REPORT 2014



**VOLUNTEER**  
BURNABY

### President's Message

As Board Chair of Volunteer Burnaby, I continue to be thankful that the enthusiasm and vision with which our Society began in 1979 has not only been maintained but continues to flourish. Our strong organizational structure, the stability of our leadership and the commitment of our talented staff has strengthened our collective dedication to our purpose.

Although our mission has remained constant over the years, the programs and services we provide have evolved as the needs of our community have changed. We have learned much about what needs to be done and how to do it.

We appreciate that the United Way, Community Living BC, the City of Burnaby, and the Provincial Gaming Branch has provided the foundation for long-term sustainability but we continually face the challenge of finding ways to raise additional funds in an unpredictable economy. We gratefully acknowledge the local community partners such as Chevron, the Burnaby Now and Brentwood Town Centre who offer small project funding or in-kind contributions that allow us to expand our boundaries and consider all that is possible.

The establishment and continual growth of our volunteer sector has fostered important, exciting and relevant collaborations with community partners who willingly share their time, resources and guidance. Together we make great things happen in our community.

We are proud of the work we do and are pleased to share it with you. It is our hope that this report will provide accurate, timely and useful information.

**Promoting volunteerism** is one of the core activities of a volunteer centre. In 2014 we employed a number of creative strategies. We displayed a cross street banner on the pedestrian overpasses over Kingsway and Canada Way to promote our web presence and our database of volunteer opportunities. We published a bi-monthly volunteer page in partnership with the Burnaby Now Newspaper. In this particular media initiative, we highlighted the work of the non-for-profit sector in Burnaby and celebrated national and international events such as National Volunteer Week. To promote our local community activities, we highlighted our Burnaby Festival of Volunteers and other volunteer driven special events. To support the spirit of volunteerism, we actively promoted International Day of Volunteers and International Day of Mangers of Volunteers. We were heavily involved in social media and face-to-face community development. From a philosophical perspective, throughout 2014 we helped ensure public awareness of volunteerism as a right of people of all backgrounds and levels of ability.



## Building Community

through volunteering means that we endeavour to bring people together to create altruism and good will. Every community connection we make, every volunteer match, every organization we assist, contributes to our goal of driving positive change in Burnaby. By embracing volunteerism we feel those involved are actively transforming Burnaby, and by extension, are helping to improve the quality of life for all citizens.

One of our best mechanisms to **Connect People** with opportunities continues to be our database of volunteer opportunities. Our moto is "*Community Involvement Starts Here*". Throughout 2014 we received thousands of monthly visits to our website and hundreds of phone calls from people seeking ways to participate in their community. By connecting people with meaningful opportunities we make Burnaby a better place to live.

[www.volunteerburnaby.ca](http://www.volunteerburnaby.ca)

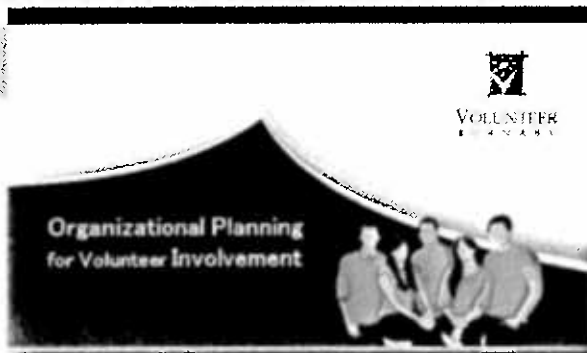


■ New Visitors  
■ Repeat Visits

Our **Special Needs Access Program** continues to offers assistance for people with intellectual disabilities as they explore volunteering as a way to enrich their life. More than 240 individuals have been assisted through this program over the past twenty years.

Volunteer Burnaby is a recognized **Leader** on issues related to volunteerism and volunteering. Our role is to provide people and organizations with volunteer information and educational opportunities. The capacity of an organization to achieve its goals is related to its tenacity and willingness to learn. To support this goal, Volunteer Burnaby has invested resources to create a comprehensive online learning program for administrators of volunteer resources. In the coming year, we intend to expand in this area to develop an introductory course as well as an online self-directed version for individuals interested in volunteering.

Volunteer Burnaby continues to support local social planning and community development endeavours. We regularly participate with the Burnaby Interagency Council, the Burnaby Heights Merchants Association and the Edmonds Festival Committee in East Burnaby.



**What you can do** We encourage you to volunteer your time to the cause or organization closest to your heart. Organize team volunteer activities in your work place or school, connect your business with a not for profit organization, sponsor a Volunteer Burnaby program or event or make a tax deductible donation to Volunteer Burnaby. If you wish, you are also welcome to become a member of Volunteer Burnaby by visiting [www.volunteerburnaby.ca](http://www.volunteerburnaby.ca).

Remember, you can make a difference in your community. At Volunteer Burnaby, community involvement starts here!



## Membership

BC Common Ground Alliance  
Boys & Girls Club of South Coast BC  
Burnaby Association for South East Side(BASES)  
Burnaby Citizen Support Services  
Burnaby Community Connections  
Burnaby Family Life  
Burnaby Hospice Society  
Burnaby Neighbourhood House  
Burnaby North Community Association  
Burnaby Parks & Recreation - Burnaby Village Museum  
Burnaby Parks & Recreation - Cameron Recreation Centre  
Burnaby Parks & Recreation - Confederation Centre  
Burnaby Parks & Recreation - Edmonds Community Centre  
Burnaby Parks & Recreation - Willingdon Community Centre  
Burnaby Parks, Recreation and Cultural Services  
Burnaby Seniors Outreach Serv. Society  
Burnaby Task force on Homelessness  
Canadian Cancer Society-BC & Yukon Division  
Canadian National Institute for the Blind (CNIB)  
Cerebral Palsy Association of BC  
Community Centred College for the Retired  
ConnecTra Society  
Dixon Society  
Douglas College - I-CARE Program  
Eurofest BC Society(European Festival)  
Fair Haven United Church Homes  
Fraser River Discovery Centre Society  
George Derby Centre  
Girl Guides of Canada-West Coast Area  
Heights Merchants Association  
Immigrant Services Society of BC  
Journey Home Thrift  
Junior Achievement of BC  
L'Arche Greater Vancouver  
Metro Vancouver Regional Parks  
MOSAIC  
Neil Squire Society  
New Westminster Family Place  
New Westminster Parks, Culture & Recreation  
Nikkei Seniors Health Care & Housing Society  
Pacific Immigrant Resources Society  
Queen's Park Care Center  
Royal Columbian Hospital - Volunteer Resources  
Royal Soccer Club  
Scouts Canada  
Seniors Services Society  
Shadbolt Centre for the Arts  
Simon Fraser Campus Radio Society  
St. Michael's Centre  
Strive Living Society  
The Canadian Red Cross Society  
The New Vista Society  
Variety - The Children's Charity  
Volunteer Grandparents  
Willingdon Care Centre

## Funders

City of Burnaby  
Community Living BC (CLBC)  
Human Resources & Skills Development Canada  
Province of BC – Community Gaming Branch  
United Way of the Lower Mainland

**8.(b)**

## Thank You Supporters

Brentwood Town Centre  
Burnaby Now  
Chevron Canada  
City of Burnaby  
Lotus Café

## Board of Directors

Stephen Sjoberg, President  
Woosang Lee, Treasurer  
Edwin Au-Yeung, Secretary  
Isabel Kolic, Director  
Sarah Fantin, Director  
Salim Hassan, Director  
Natasha Tucker, Director

## Staff

Dave Baspaly, Executive Director  
Frieda Robertson, Office Administrator  
Oscar Cruz, Manager of Supported Volunteering  
Jeff Scheffel, Community Developer



**VOLUNTEER**  
BURNABY

203 - 2101 Holdom Ave.,  
Burnaby, BC V5B 0A4  
Phone: 604.294.5533  
Fax: 604.294.5811  
[www.volunteerburnaby.ca](http://www.volunteerburnaby.ca)

**#15/43 – Burnaby Meals on Wheels**  
*Meal Delivery Service*

An application was received from Burnaby Meals on Wheels requesting a grant to assist with the cost of providing home delivery service of nutritious hot and/or frozen meals to Burnaby residents who cannot prepare meals for themselves.

Request: \$9,000

CPA: 2014 – \$9,000  
2013 – \$9,000  
2012 – \$9,000



Phone: 604-299-5754

Address: 2055 Rosser Avenue, Burnaby, BC, V5C 0H1

Fax: 604-299-3755

Website: [www.mealsonwheels-burnaby.com](http://www.mealsonwheels-burnaby.com)

Executive Committee of Council  
C/O Clerk Department  
City of Burnaby  
4949 Canada Way  
Burnaby, BC V5G 1M2

June 1<sup>st</sup>, 2015

Re: 2015 Community Grant Request

Dear Councillor Sav Dhaliwal and Members of the Executive Committee,

I am writing on behalf of Burnaby Meals on Wheels to request a \$9,000 community grant. Your continued support is very important to us and the many people we serve.

For 47 years Burnaby Meals on Wheels promotes health and independence by providing nutritious, local and affordable food to people who—for physical, mental-health, social or economic reasons—are unable to meet their dietary needs. Our clients include seniors, cancer patients undergoing chemotherapy, the chronically ill, and disabled.

The support of the City of Burnaby has been essential to both our success and longevity. We are very grateful for your community and financial support.

We provide much more than meals – our volunteers provide social contact with our often isolated clients. Many clients report that the volunteer visit is the highlight of their day. Our volunteers also check on the security and health of clients and act quickly in the event of an emergency.

No other meal delivery service provides people with affordable meals delivered by caring volunteers. The fact our volunteers delivered 14,712 meals to 178 clients is a testament to the community need for our service.

We are requesting a grant of \$9,000. This grant will be used to cover some of the operating costs associated with coordinating the program.



Phone: 604-299-5754

Address: 2055 Rosser Avenue, Burnaby, BC, V5C 0H1

Fax: 604-299-3755

Website: [www.mealsonwheels-burnaby.com](http://www.mealsonwheels-burnaby.com)

Thank you for your time and consideration. We look forward to another year of working together to ensure people in our community are receiving the nutrition they need to live independently in their homes, heal, and stay healthy.

If you have any questions or would like more information about our program, please contact me at 604-292-3904 or [Stephen@MealsOnWheels-Burnaby.com](mailto:Stephen@MealsOnWheels-Burnaby.com).

Sincerely,

A handwritten signature in dark ink, appearing to read "Stephen", with a long, sweeping horizontal line extending to the right.

Stephen D'Souza,  
Executive Director

**#15/44 – Burnaby Community Services**  
*Burnaby Recreation Credit Program*

An application was received from Burnaby Community Services requesting a grant to assist with the fixed costs of administering the Burnaby Parks, Recreation and Cultural Services Recreation Credit Program for 2015. The Recreation Credit program provides low-income residents with credits that can be used towards Burnaby Parks, Recreation and Cultural Services programs and admissions.

Request: \$17,000

CPA: 2014 – \$17,000  
2013 – \$17,000  
2012 – \$17,000



BURNABY  
COMMUNITY  
SERVICES

June 1<sup>st</sup>, 2015

Executive Committee of Council  
C/O Office of the City Clerk  
City of Burnaby  
4949 Canada Way  
Burnaby, B.C., V5G 1M2

Dear Councillor Sav Dhaliwal and Members of the Executive Committee,

**Re: 2015 Grant Request for Burnaby Recreation Credit Program**

**Executive Summary**

Since 1996 the City of Burnaby has awarded Burnaby Community Services with an annual grant to administer a portion of the Burnaby Recreation Credit program.

Currently, the grant is provided in two installments:

- (1) A fixed \$17,000 annually to reflect the fixed costs of the program (such as office space, office equipment & supplies, telecom, insurance, staff salaries and benefits, and other expenses).
- (2) With a supplemental grant at the end of the year of \$4 per approved application to reflect variable costs (such as printing & reproductions, postage and additional staff hours).

**Background**

Founded in 1971, *Burnaby Community Services* is a charitable society providing people who need support with a voice, resources and opportunities. We believe change can only occur when people are empowered to improve their lives and their community. Currently we offer a range of programs and publications to support families with low income and isolated seniors.

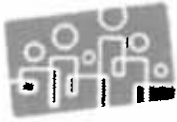
Since the fall of 1996, Burnaby Community Services has assisted *Burnaby Parks, Recreation and Cultural Services* by administering income verification services for the Burnaby Recreation Credit program. The Recreation Credit program provides low-income residents with credits that can be used towards various programs and admissions offered through Burnaby Parks, Recreation, and Cultural Services.

Burnaby Community Services is responsible for:

- ❖ providing intake of application forms from low income individuals, families and seniors, and those on Long Term Disability or Canada Pension Plan;
- ❖ processing relevant documents (e.g. T1 Generals, Notice of Assessments, proof of Burnaby residency, Child Tax Benefit and BC Family Bonus Notice); and
- ❖ determining eligibility based on approved criteria.

Burnaby Community Services  
**EMPOWERING PEOPLE CHANGING LIVES**

2055 Rossar Avenue - Burnaby, BC V5C 0H1 - 604-290-5778 - [www.bcservices.ca](http://www.bcservices.ca)



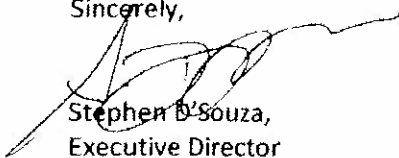
BURNABY  
COMMUNITY  
SERVICES

**Our grant request**

This request is for the \$17,000 fixed grant, with the variable grant following later in the year.

Thank you for your continuous support and consideration. If you require any additional information, please feel free to contact me at 604-292-3904.

Sincerely,



Stephen D'Souza,  
Executive Director

Cc: Leslie White, Community Development Coordinator, *Burnaby Parks, Recreation and Cultural Services*

**#15/45 – Burnaby Community Services**  
*Core Programs and Publications*

An application was received from Burnaby Community Services requesting a grant to assist with the cost of services and programs provided by the Society for 2015. Programs and services include: the Burnaby Camping Bureau and various publications (\$15,000), Seniors Transportation (\$8,000), the Burnaby Christmas Bureau (\$5,000).

Request: \$28,000

CPA: 2014 – \$28,000

2013 – \$27,000

2012 – \$27,000



BURNABY  
COMMUNITY  
SERVICES

June 1<sup>st</sup>, 2015

Executive Committee of Council  
C/O Office of the City Clerk  
City of Burnaby  
4949 Canada Way  
Burnaby, B.C., V5G 1M2

Re: 2015 Community Grant Requests

Dear Councillor Sav Dhaliwal and members of the Executive Committee,

I would like to thank you so much for your consistent support in the past years. Prior to 2014 we submitted three community grant applications throughout the year. Last year we submitted a single grant application to cover these three requests. Following this approach, please consider this 2015 application for:

- (a) \$15,000 grant to help support our Camping Bureau program and various publications;
- (b) \$8,000 grant to support the Seniors Transportation program; and
- (c) \$5,000 grant to support the Burnaby Christmas Bureau.

Your funds have allowed us to make a meaningful impact in the lives of Burnaby residents. We utilize these funds to empower people to improve their lives and their community.

Founded in 1971, Burnaby Community Services is a charitable society providing people who need support with a voice, resources and opportunities. Currently, we offer a range of programs and publications to support families with low income and seniors experiencing isolation.

We have a variety of programs that help us achieve our mission, including (but not exclusively):

**Burnaby Camping Bureau**

Burnaby families with low income have the opportunity to send their children to an organized summer camp that they would not otherwise be able to afford. In 2014, we provided 303 children with \$64,932 in subsidies.

**Seniors Transportation**

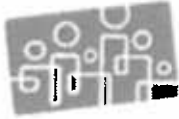
In 2014 our volunteers drove 70 seniors to 570 medical appointments, a 170% increase over 2013. This increase is largely due to the significant partnership with Citizen Support Services and the Burnaby Better At Home program. However, over 38% of our clients are not subsidized through Better at Home.

**Christmas Bureau**

We are again very grateful to the City of Burnaby for providing the use of 7252 Kingsway (the old Kingsway Library) for the 2013 and 2014 Christmas Bureau Toy Room. Your generosity allowed us to reach 3,150 people—including 1,487 children and 137 seniors—and distribute \$188,470 in gifts.

Burnaby Community Services  
**EMPOWERING PEOPLE CHANGING LIVES**

2055 Rosser Avenue • Burnaby, BC V5C 0H1 • 604-299-5728 • [www.BbyServices.ca](http://www.BbyServices.ca)



## BURNABY COMMUNITY SERVICES

### Publications

We published and distributed 93,550 guides in 2014. These brochures and cards to ensure that everyone in our community has access to resources and support:

60,000 *Community Resource Guide*, a listing of programs and services in Burnaby and New Westminster, were distributed on partnership with the Burnaby Now.

12,000 *Ready, Set, Learn* Brochures, a mapped resource guide of services for families with children birth to 5 years old, were printed in collaboration with the Burnaby School District.

5,000 *Middle Childhood Matters* Brochures (previously only available on-line), a mapped guide to services for Burnaby families with children between the ages of 6 to 12 years.

15,000 *Seniors' Guide to Health & Wellbeing*, a guide to services for seniors, published in collaboration with the Burnaby Now.

1,350 *Seniors Resource Cards*, a guide to services for seniors at-risk.

200 *Community Outreach Resources Cards*, a weather-resistant guide for those who are homeless or at-risk of homelessness, were distributed in partnership with Progress Housing and the Burnaby Task Force on Homelessness.

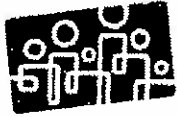
### New advocacy programs

In 2014 we began a new series of programs and partnerships to help people access services and break the cycle of poverty. The new programs included a *Community Volunteer Income Tax Program* and the pilot of a new *Form Completion Assistance* program that combined helped 513 people; and partnerships with *Access Pro Bono* and UBC's *Law Students' Legal Advice Program* to deliver legal advice and law clinics.

### Brentwood Community Resource Centre

On May 2<sup>nd</sup>, 2014, Burnaby Community Services, along with the City of Burnaby, the YMCA of Greater Vancouver, MOSAIC Settlement Services and Burnaby Meals on Wheels, opened the new Brentwood Community Resource Centre. The Brentwood CRC provides support and resource to meet the diverse needs of one of the fastest growing communities in the Lower Mainland. We offer programs for children, families, youth, seniors and newcomers.

In collaboration with the Burnaby Public Library and Literacy Now Burnaby we have introduced very popular *Book Swap Library* and the Brentwood Community Resource Centre. We expanded the program during the Burnaby Christmas Bureau to ensure every child received a new book.



BURNABY  
COMMUNITY  
SERVICES

**Our grant request**

We are requesting community grants in the amount of \$28,000. The grants will be allocated as outlined below:

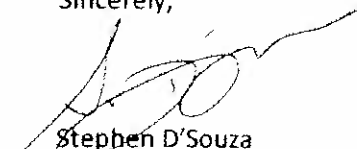
<b>Programs</b>	<b>Allocation Amount</b>
Burnaby Camping Bureau	\$6,000
Publications	\$9,000
Seniors Transportation	\$8,000
Christmas Bureau	\$5,000
<b>Total</b>	<b>\$28,000</b>

**The impact of your community grants**

Your community grant will cover some of the operational costs associated with coordinating the various programs, and some of the costs associated with researching and printing our publications. Thanks to your ongoing support we continue to help families with low income and seniors experiencing isolation, and develop innovative ways to meet the growing demand for services.

Thank you for your time and consideration. If you have any questions or would like to arrange a meeting please contact me at 604-292-3904 or [Stephen@BbyServices.ca](mailto:Stephen@BbyServices.ca).

Sincerely,



Stephen D'Souza  
Executive Director

**#15/46 – Cliff Avenue F.C. U13 Girls Gold**  
*Provincial Championships*

An application was received from the Cliff Avenue F.C. U13 Girls Gold soccer team requesting a grant to assist with travel expenses for 14 players and Burnaby residents to participate at the Provincial Soccer Championship to be held on 2015 July 08 – 12 in Nelson, BC.

Request: Unspecified

CPA: 2014 – No Application  
2013 – No Application  
2012 - \$1,000 (U18 Girls Gold)

# CLIFF AVENUE F.C

## 2014-2015 U13 GOLD

### "SNIPERS"

To City of Burnaby:

The Cliff Avenue F.C. U 13 Girls Gold soccer team (14 girls and 2 coaches and 2 managers) (all Burnaby residents) have had a very successful 2014-2015 soccer season. We have recently qualified for the Provincial Championships being held in Nelson B.C., July 8-12, 2015. We are the only team in the entire Cliff Avenue Organization (U13-U18 girls and boys) to qualify for the Provincials this year. Our current budget *per player* to attend these provincials is \$1000-1200. Not only will the players be traveling to Nelson but also a number of parents and siblings. This has become a costly tournament for players and families. Success seems to have a price and due to the distance and time, this will be a hefty price per family.

We are currently asking for financial assistance via a donation, which will in turn provide each player and family with a better opportunity to travel and take part in the Provincial tournament. Any financial assistance will ensure players and families an opportunity to participate in a tournament of a lifetime without it being a financial burden.

If you have any questions regarding this request, please do not hesitate to call. If you are interested in making a donation, please contact one of the following members. Thank you in advance for your time and consideration.

Peter Battistin-Coach  
604-220-5864

Tony Moino-Coach  
604-312-5706

Laura Caporale-Manager  
604-842-7498

**Thank you for your support!**  
**The Cliff Ave F.C**  
**"Snipers"**



**#15/47 – South Burnaby Metro Club U16 Strikers**  
*Provincial Championships*

An application was received from the South Burnaby Metro Club U16 Strikers soccer team requesting a grant to assist with travel expenses for 14 players and Burnaby residents to participate at the Provincial Championship to be held on 2015 July 09 – 12 in Penticton, BC.

Request: Unspecified

CPA: 2014 – No Application  
2013 – \$1,000 (U14 Strikers)  
2012 – No Application



June 9, 2015

Executive Committee of Council  
City of Burnaby  
4949 Canada Way  
Burnaby, BC, Canada  
V5G 1M2

Dear Committee Members,

I am writing to seek support for a community initiative that has offered local Burnaby boys with an opportunity to play elite soccer outside of school.

We have been working with this group of boys in South Burnaby for over 4 years to give them an opportunity to participate in a high-level soccer program. Participants comprise of 15 and 16 year old students from Burnaby schools. The objectives are to provide high-level training, strong competition, and a comprehensive schedule that is affordable for our community. It fulfilled the need for a fun, structured, and skill-building activity that are so critical for growing boys. The program has been a great success.

This year, the SBMC U-16 Strikers has competed very successfully with teams in 4-Districts. We have progressed through various competitions to the Provincial Championship in Penticton from July 9 – July 12, 2015. The journey has taken us to games on the North Shore, the Sunshine Coast, and in Victoria. This has been a tremendous learning experience; but has contributed greatly to the financial demands for our boys and their families. We are encountering difficulties in making our program affordable for all team members.

The boys are eager to proudly represent the City of Burnaby in Penticton. It would be of great help to if your committee would consider some way to support this community initiative by providing some funds to offset a portion of our travelling cost for the 14 players on the team. We are hoping that you may supplement our fund-raising with a grant to help with our transportation.

Any support that you may be able to provide would be greatly appreciated.

Yours truly,

Gordon Li  
Head Coach  
U-16 Strikers  
South Burnaby Metro Club

**#15/48 – The Firefighters Public House***Firefighters Chili Cook Off - Road Closure*

An application was received from the Firefighters Public House requesting an in-kind grant for the road closure costs for Firefighters Chili Cook Off to be held on Sunday, 2015 September 27 on Bonsor Avenue.

Request: Unspecified

CPA: 2014 – No Application  
2013 – No Application  
2012 – No Application

**THE FIREFIGHTERS PUBLIC HOUSE****6515 BONSOR AVENUE BURNABY, BC V5H3E8****TEL:604-437-6338      FACSIMILE:604-437-1109****EMAIL: jlewis02@shaw.ca**

Administrative Officer 1, Executive Committee of Council(Grants)  
 Clerk's Department  
 Burnaby City Hall  
 4949 Canada Way  
 Burnaby, BC V5G 1M2

Re: requesting in-kind grant for the road closure costs for Firefighters Chili Cook Off  
 September 27, 2015

Dear Sirs

The firefighter's public house in Burnaby, alongside with Burnaby & Vancouver Firefighters are looking at hosting a Chili cook off to raise funds for Mayfair School & Burnaby Neighbourhood House Society. We feel this event will be a fun family friendly competition, that will also work at building relations between Vancouver & Burnaby Firefighters.

We intend on closing Bonsor Avenue between our patio at 6515 Bonsor Avenue, to the first driveway @ 6521 Bonsor Avenue. We will have all proteins cooked inside our facility, extend our patio(extra 40 seats) to potentially have a beer garden present (with security on hand), have 7 teams of 2 Burnaby Firefighters, 7 teams of 2 Vancouver Firefighters, 6 public teams. Each team will pay an entrance fee of \$40.00. There will be an award for best chili, plus a people's choice award.

We have catered a fair amount of events from small scale, to large scale. Every 2 years, we organize and cater BC Hydro's Safety rodeo of over 3,000 people and have succeeded with rave reviews.

We would ideally like to make this an annual event. The Engineering department has given us a list of what they would need and we would like the Council to include this in their grant if given.

The Engineering departments requests for street closure are as follows:

1. Retain a traffic control company to supply, install and remove barricades and traffic control signs, certified traffic control people to control traffic and road closure. They would have to submit a traffic control plan for approval.
2. Send informational letter to affected businesses and residents 2 weeks prior to the event - I could have a letter distributed if needed.
3. General liability insurance in the amount of \$2 million dollars, cross liability clause included, 30 day cancellation notice, City of Burnaby named as co-insured and name, date and location of the event.
4. If parking needs to be removed the City will install "no parking special event" signs - Because it is a Sunday, parking meters wouldn't be an issue.
5. The City would install 2 informational signs, 1 on Bonsor and 1 on Bennett, 1 week prior to the event regarding the road closure.
6. Transit would need to be notified as this is a bus route.

Thank you for your consideration & time

Sincerely,

John Lewis, OP Mgr/Chef Firefighters Public House

**TABLED MATTER  
Executive Committee of Council  
2015 June 18**

**Item 8 (d) – NEW APPLICATIONS**

**Executive Committee of Council Open Meeting  
held on 2015 May 21**

- (d) #15/34 Moscrop Secondary School  
*BC High School Provincial Badminton Championships***

**An application was received from the Moscrop Secondary School requesting a grant in support of travel expenses for 19 players, Burnaby residents to attend BC High School Provincial Badminton Championships to be held on 2015 May 28 – 30 in Kamloops, BC.**

**Request: \$1,000**

**CPA: 2014 - \$1,000 (Girls Volleyball)  
2013 - \$1,000 (Girls Volleyball)  
2012 - \$1,000 (Boys Volleyball)**

**MOVED BY COUNCILLOR JOHNSTON:  
SECONDED BY COUNCILLOR DHALIWAL:**

**“THAT this grant request be now TABLED.”**

**CARRIED UNANIMOUSLY**

**This grant request was tabled in order for staff to provide more information on the event.**

Dear Ms. Zeinabova,

Thank you for your request for additional information. I hope the following is sufficient, but please do get in touch again if there is anything I can explain further.

*How did the Moscrop Senior Badminton team qualify for Provincial Championships?*

- On May 5, after an undefeated season of District play, the team won the District playoffs against the 8 Burnaby-New Westminster secondary school teams
- On May 6, the team advanced to Zone finals (our zone has 25 teams, and includes Burnaby, New Westminster, North Vancouver, and West Vancouver), where they won against the top four teams in the Zone. Their win at Zone finals qualified them for Provincials.

*Information about the Provincial tournament:*

- The Provincial tournament takes place in Kamloops, BC, from May 28-30. Sixteen teams from around the province have qualified, out of approximately 120 teams in the Province. The teams will compete in round-robin pool play, and then quarter-finals, semi-finals, and championships. There is detailed information, along with qualifying teams, at the website <http://bcschoolbadminton.com/>

*Provincial tournament results:*

- The Moscrop team placed 5<sup>th</sup> overall, out of a field of 16 teams. The 5<sup>th</sup> place finish ties for the best-ever Burnaby results at Provincials. The team was featured in the Burnaby Now on Friday, June 5. You can view the story here: <http://www.burnabynow.com/sports/moscrop-posts-best-ever-finish-in-badminton-1.1958655>

Yours sincerely,

Jimmy Li