



## **PARKS, RECREATION AND CULTURE COMMISSION**

### **COMMUNITY COMMISSION MEETING**

#### *NOTICE OF OPEN MEETING*

**DATE: WEDNESDAY, 2015 OCTOBER 21**

**TIME: 7:00 PM**

**PLACE: Bonsor Recreation Complex  
6550 Bonsor Avenue**

### **A G E N D A**

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<b>1. <u>CALL TO ORDER</u></b>	
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5. **NEW BUSINESS**
6. **INQUIRIES**
7. **PUBLIC COMMENT / QUESTION PERIOD**
8. **ADJOURNMENT**



## **PARKS, RECREATION AND CULTURE COMMISSION MINUTES**

**Wednesday, 2015 September 16**

An 'Open' meeting of the Parks, Recreation and Culture Commission was held in the Council Chambers, Burnaby City Hall, 4949 Canada Way, Burnaby, B.C. on Wednesday, 2015 September 16 at 7:06 p.m.

### **1. CALL TO ORDER**

PRESENT: Councillor N. Volkow, Chair  
 Councillor M. Foley, Deputy Chair  
 Commissioner K. Alzner  
 Commissioner A. Kang  
 Commissioner L. Loftus  
 Commissioner L. Matricardi  
 Commissioner W. Peppard  
 Commissioner K. Purdy  
 School Trustee K. Chen

STAFF: Mr. D. Ellenwood, Director Parks, Recreation and Cultural Services  
 Mr. D. Hunter, Assistant Director - Parks  
 Mr. D. Nokony, Assistant Director – Cultural Services  
 Mr. C. Collis, Assistant Director – Recreation  
 Mr. D. O'Connor, Assistant Director – Golf Services  
 Ms. H. Edwards, Manager – Parks Planning Design and Dev.  
 Mr. D. Pelletier, Manager – Business Operations  
 Mr. J. Schumann, Planner 3 - Current Planning  
 Ms. K. Matts, Administrative Services - Parks  
 Ms. T. Cheng, Recording Secretary

MOVED BY COMMISSIONER W. PEPPARD,  
SECONDED BY COMMISSIONER J. JANG,

THAT the "Open" Commission meeting do now convene.

The Open Commission meeting convened in the Council Chamber at 7:06 p.m.

CARRIED UNANIMOUSLY

**2. MINUTES****a) Open Meeting of 2015 July 15**MOVED BY COMMISSIONER M. FOLEYSECONDED BY COMMISSIONER K. PURDY

THAT the minutes of the 'Open' Commission meeting held on 2015 July 15 be now adopted.

CARRIED UNANIMOUSLY

**3. DELEGATIONS**MOVED BY COMMISSIONER L. LOFTUSSECONDED BY COMMISSIONER L. MATRICARDI

THAT the delegation be heard.

CARRIED UNANIMOUSLY

**a) Speakers: David Handelman and Bill Thomson  
Burnaby Arts Council  
Re: New Burnaby Art Gallery**

Mr. David Handelman of 3768 Triumph Street, Burnaby, and Mr. Bill Thomson of 4660 Westlawn Drive, Burnaby, who are board members of the Burnaby Arts Council, appeared before the Commission seeking support for a new art gallery building. The Burnaby Arts Council has set up a sub-committee for the purpose of bringing a new art gallery to properly serve the art community. They will hold a public forum on October 29 at 7:30 p.m. in Studio 103 at the Shadbolt Centre for the Arts to assess public support and input for a new art gallery. They encourage Commissioners and staff members to attend the forum.

The Chair thanked Mr. Handelman and Mr. Thomson for the presentation.

**4. CORRESPONDENCE**MOVED BY COMMISSIONER L. MATRICARDISECONDED BY COMMISSIONER M. FOLEY

THAT the correspondence be received.

CARRIED UNANIMOUSLY



a) **Lorraine Shore**  
**Re: Appreciation of Staff Service and Central Park Pool**

Correspondence was received from Ms. Lorraine Shore and a group of regular swimmers at the noon-hour lap swim at Central Park Pool this summer expressing appreciation of staff service and the 50-metre outdoor pool.

**5. DIRECTORS REPORTS**

MOVED BY COMMISSIONER K. PURDY  
SECONDED BY COMMISSIONER W. PEPPARD

THAT the reports be received.

CARRIED UNANIMOUSLY

a) Director's Report No. 8  
2015 September 16

The Director Parks, Recreation & Cultural Services submitted his report No. 8, dated 2015 September 16, covering the following items listed i-ii.

i) Community Commission Meeting Schedule - 2016  
Commission Meeting Schedule – 2016

The Director Parks, Recreation & Cultural Services submitted a report to seek Commission approval for the 2016 Community and Commission Meeting Schedule.

The Director Parks, Recreation & Cultural Services recommended:

1. THAT approval be given for the 2016 Commission meeting schedule including the dates and locations for the Community Commission meetings.

MOVED BY COMMISSIONER L. LOFTUS,  
SECONDED BY COMMISSIONER L. MATRICARDI,

THAT the recommendation of the Director Parks, Recreation and Cultural Services be adopted.

CARRIED UNANIMOUSLY

## ii) 2015 September - Parks, Recreation &amp; Cultural Services Capital Funding Bylaw

The Director, Parks, Recreation and Cultural Services submitted a report to seek Council approval to bring down a bylaw to appropriate funds from Capital Reserves to finance 7 parks projects.

The Director Parks, Recreation and Cultural Services recommended:

1. THAT the expenditure of \$1,109,000 from the 2015 Annual Financial Plan for the projects outlined in this report be approved.
2. THAT Council be requested to bring down a bylaw to appropriate \$1,160,820 (Inclusive of GST) from Capital Reserves to finance these projects.

MOVED BY COMMISSIONER K. PURDY  
SECONDED BY COMMISSIONER K. ALZNER

THAT the recommendations of the Director Parks, Recreation and Cultural Services be adopted.

CARRIED UNANIMOUSLY

6. **NEW BUSINESS**

**Councillor Kang** requested an update on an outdoor shelter during the rainy season for seniors for practicing tai chi.

The Director advised that staff will provide the information.

MOVED BY COMMISSIONER L. LOFTUS,  
SECONDED BY COMMISSIONER K. ALZNER,

THAT four green fees for Riverway Golf Course or Burnaby Mountain Golf Course be donated to the Variety - The Children's Charity for their 34th Annual Variety Market & Auction on 2015 November 01.

CARRIED UNANIMOUSLY

**Commissioner Foley** requested an update on sports box.

The Director advised that staff will provide the information.

**Commissioner Jang** inquired regarding the right of an allotment holder and the enforcement of an allotment permit.

**The Chair** inquired regarding the information for the permit holder.

Staff advised that Parks Patrol be called to resolve any allotment conflict and the information is contained in the allotment permit.

**School Trustee Chen** thanked the Commission and PRCS department for providing excellent opportunities for students to volunteer this summer. The volunteer coordinating was extremely organized and allowed students to participate in many ways throughout the summer. The unique experience provided for student volunteers at Burnaby Village Museum and Swangard at Canada Day events was a highlight of the summer.

The Director agreed that the volunteers were super and added to the event.

## 7. **INQUIRIES**

**The Chair** inquired as to the upcoming Remembrance Day Ceremonies and if there was a maintenance program in place to ensure that all the trees were trimmed and the area ready for the upcoming event.

The Director advised that work has been done on Confederation site but not on the Jubilee site.

Staff to ensure maintenance of the area is carried out prior to the event.

**Commissioner Loftus** suggested that any future plans for Parks & Recreation community centres etc. include a cenotaph area for appropriate recognition of veterans.

Staff took it under advisement.

**8. ADJOURNMENT**

The Open Commission meeting adjourned at 7:45 p.m.

MOVED BY COMMISSIONER M. FOLEY,  
SECONDED BY COMMISSIONER K. PURDY,

THAT the 'Open' Commission meeting do now adjourn.

\_\_\_\_\_  
Dean Pelletier  
Acting Commission Secretary

\_\_\_\_\_  
Councillor Nick Volkow  
CHAIR



Social Planning Committee  
c/o Office of the City Clerk

<b>Commission Agenda</b> <b>Date.....2015 Oct 21</b> <b>Correspondence.....(a)</b>
--

D. Back, City Clerk  
K. OConnell, Deputy City Clerk

## INTER-OFFICE MEMORANDUM

TO: PARKS, RECREATION & CULTURE COMMISSION      DATE: 2015 October 06

FROM: ADMINISTRATIVE OFFICER      FILE: 2410-20

SUBJECT: **SOCIAL SUSTAINABILITY STRATEGY – PHASE 1 REPORT ON ACTIONS (ITEM 4A) REPORTS, COUNCIL MEETING 2015.09.28)**

Burnaby City Council, at the Open Council meeting held on 2015 October 5, received the above noted report and adopted the following recommendations contained therein:

1. THAT this report be received for information purposes.
2. THAT copies of the Burnaby Social Sustainability Strategic Progress Report on Actions be forwarded to:
  - the Public Safety Committee;
  - the Traffic Safety Committee;
  - the Transportation Committee;
  - the Parks, Recreation and Culture Commission;
  - the Public Library Board;
  - the Simon Fraser Liaison Committee;
  - the Burnaby Board of Education;
  - the Burnaby Board of Trade;
  - the Fraser Health Authority;
  - Burnaby Members of Parliament;
  - Burnaby Members of the Legislative Assembly; and
  - the Urban Development Institute

In accordance with Recommendation No.2, a copy of the report is *enclosed* for your information.

Sincerely,

Ms. Lynne Axford  
Administrative Officer  
604 294-7295  
[lynne.axford@burnaby.ca](mailto:lynne.axford@burnaby.ca)



Meeting 2015 Oct 5  
COUNCIL REPORT

### **SOCIAL PLANNING COMMITTEE**

*HIS WORSHIP, THE MAYOR  
AND COUNCILLORS*

**SUBJECT: SOCIAL SUSTAINABILITY STRATEGY – PHASE 1 PROGRESS  
REPORT ON ACTIONS**

### **RECOMMENDATIONS:**

1. THAT Council receive this report for information purposes.
2. THAT copies of the Burnaby Social Sustainability Strategic Progress Report on Actions be forwarded to:
  - the Public Safety Committee;
  - the Traffic Safety Committee;
  - the Transportation Committee;
  - the Parks, Recreation and Culture Commission;
  - the Public Library Board;
  - the Simon Fraser Liaison Committee;
  - the Burnaby Board of Education;
  - the Burnaby Board of Trade;
  - the Fraser Health Authority;
  - Burnaby Members of Parliament;
  - Burnaby Members of the Legislative Assembly; and
  - the Urban Development Institute.

### **REPORT**

The Social Planning Committee, at its meeting held on 2015 September 28, received and adopted the *attached* report providing Council will a progress report on the Phase 1 implementation of the Burnaby Social Sustainability Strategy.

Copy: City Manger  
Deputy City Managers  
Director Parks, Recreation and Cultural  
Services  
Director Engineering  
Director Finance  
OIC, Burnaby RCMP  
Chief Librarian

To: His Worship, the Mayor and Councillors  
From: Social Planning Committee  
Re: Social Sustainability Strategy – Phase 1 Progress  
Report on Actions  
2015 September 28 ..... Page 2

The progress report, (*provided under separate cover* and to be posted on the City Website at [www.burnaby.ca/socialsustainability](http://www.burnaby.ca/socialsustainability)) provides an update on various actions undertaken in each of the Strategy's seven Strategic Priorities. It also highlights Phase 1 initiatives the City and its partners will pursue in the coming years.

Respectfully submitted,

Councillor N. Volkow  
Chair

Councillor A. Kang  
Vice Chair

Councillor J. Wang  
Member



Item .....
Meeting .....2015 Sep 30

## COMMITTEE REPORT

**TO:** CHAIR AND MEMBERS  
SOCIAL PLANNING COMMITTEE

**DATE:** 2015 September 23

**FROM:** DIRECTOR PLANNING AND BUILDING

**FILE:** 17000 00

**SUBJECT:** SOCIAL SUSTAINABILITY STRATEGY – PHASE 1 PROGRESS  
REPORT ON ACTIONS

**PURPOSE:** To provide Council with a progress report on the Phase 1 implementation of the Burnaby Social Sustainability Strategy.

### RECOMMENDATIONS:

1. **THAT** this report be received for information purposes.
2. **THAT** copies of the Burnaby Social Sustainability Strategic Progress Report on Actions be forwarded to:
  - the Public Safety Committee;
  - the Traffic Safety Committee;
  - the Transportation Committee;
  - the Parks, Recreation and Culture Commission;
  - the Public Library Board;
  - the Simon Fraser Liaison Committee;
  - the Burnaby Board of Education;
  - the Burnaby Board of Trade;
  - the Fraser Health Authority;
  - Burnaby Members of Parliament;
  - Burnaby Members of the Legislative Assembly; and
  - the Urban Development Institute.

### REPORT

#### 1.0 BACKGROUND

At its meeting of 2011 July 11, Council endorsed the Burnaby Social Sustainability Strategy, a bold, visionary and inspiring plan that is intended to guide the City's plans and resource allocations in the social realm over the next decade. The Strategy was developed by a Steering Committee – chaired by Mayor Corrigan, and composed of twenty-four Burnaby residents including four members of City Council – following an extensive public consultation process.



To: Chair and Members  
 Social Planning Committee  
 From: Director Planning and Building  
 Re: Social Sustainability Strategy – Phase 1 Progress Report on Actions  
 2015 September 23.....Page 2

On 2013 March 4, Council approved the Phase 1 Implementation Plan for the Strategy.<sup>1</sup> Two years on, it is appropriate to reflect on what has been possible to achieve and what remains to focus on in the years ahead as part of Phase 1 implementation. To that end, a progress report (*provided under separate cover*)<sup>2</sup> has been prepared to provide an update on the progress of actions contained in the Phase I Implementation Plan. It also highlights Phase 1 initiatives the City and its partners will pursue in the coming years.

## 2.0 OVERVIEW OF PHASE ONE OF THE BURNABY SOCIAL SUSTAINABILITY STRATEGY

The Strategy articulates seven Strategic Priorities and 127 associated actions for the City and others, acting within their respective mandates or in collaboration, to move Burnaby towards its social sustainability vision and goals.

In developing the Strategy's Phase 1 Implementation Plan, staff consulted with external partners (e.g., Burnaby Board of Trade, Burnaby School District, Fraser Health Authority, non-profit community service providers) to determine their interest and availability in working with the City on specific actions, and their timeline for advancing such work. Staff also liaised with all relevant City departments regarding the alignment of the Strategy's actions with their respective work programs. Those discussions, combined with an assessment of the feasibility of the Strategy's actions resulted in the identification of actions that could be focused on in Phase 1.

The Phase 1 Implementation Plan sets directions for the City to take on various social topics over a five year period. A total of 44 actions, from all seven of the Strategy's seven Strategic Priorities, were identified for attention in Phase 1. It was recognized that some of the actions would be accomplished in the near term, while others would involve work into the medium – and long – term, or simply become the way the City does business on an ongoing basis.

## 3.0 PROGRESS ON SOCIAL SUSTAINABILITY STRATEGY ACTIONS

Substantial progress has been made on 35 out of the 44 actions identified in the Phase 1 Implementation Plan, while many of the Strategy's actions identified as *ongoing* or *enacted as opportunities arise* have continued to be advanced. In addition, opportunities have arisen to make progress on a number of actions identified for Phase 2 implementation. In total, significant progress has been made on 81 out of the Strategy's 127 actions. Highlights of this work are noted in the progress report, and highlighted in Appendix 1 *attached*.

<sup>1</sup> To view the Phase I Implementation Plan, visit <https://www.burnaby.ca/Assets/city+services/policies+projects+and+initiatives/social+initiatives/Implementation+to+SSS.pdf>.

<sup>2</sup> Upon Council approval, the progress report would also be posted on the City's Website at [www.burnaby.ca/socialsustainability](http://www.burnaby.ca/socialsustainability).

*To: Chair and Members  
Social Planning Committee  
From: Director Planning and Building  
Re: Social Sustainability Strategy – Phase 1 Progress Report on Actions  
2015 September 23.....Page 3*

The progress report also identifies remaining Phase 1 actions that will be addressed over the next one to two years. As noted in the 2013 March 4 Council report on Phase 1 implementation, most of the actions identified can be accomplished without the infusion of additional City resources. Any actions requiring additional resources would be reviewed and advanced for committee and Council review prior to being included for consideration in the City's regular budgeting cycle.

#### **4.0 COMMUNICATING THE STRATEGY**

The inspirational and practical nature of the Strategy's vision, goals and strategic priorities has helped the City and its partners focus their efforts in the social realm. Many partners report that they have used the Strategy's goals to further their respective work programs. To maintain momentum and further assist the implementation of the Strategy, a number of partners have suggested that a summary version of the Strategy would help them further concentrate their efforts.

In response, staff propose to develop a short, user-friendly social sustainability guidebook. Such a guidebook would be a synthesis of the Strategy's key elements, organized by its seven strategic priorities. The guidebook would be used to help communicate the Strategy to staff, residents, community agencies, developers and other levels of government and would assist them in identifying, highlighting and advancing projects and initiatives that further support Burnaby's social sustainability. Committee and Council approval of the guidebook would be sought prior to promoting it in the community.

#### **5.0 NEXT STEPS**

It is anticipated that the remaining actions in Phase 1 will be addressed over the next one to two years. As outlined in the overall implementation plan for the Strategy, once Phase 1 reaches completion, it is proposed that the Implementation Plan be revisited through a public consultation process. The purpose of the consultation would be to engage City departments, external partners and the public in assessing progress, refreshing the actions and approach to implementation to reflect new learning, experience and developments, and identifying areas of focus for Phase 2 implementation.

As noted in the Strategy, after 10 years, a more thorough review of the Strategy would take place for the purposes of updating the vision, and identifying new goals and strategic priorities to inform the City's efforts in the social realm.

#### **6.0 CONCLUSION**

The City and its partners have made significant progress on 35 of the 44 actions contained in the Phase 1 implementation plan of the Burnaby Social Sustainability Strategy. Indeed, conditions have been favourable for progress on 81 out of a total of 127 actions in the Strategy. Key highlights of this progress are provided in Appendix 1.



To: Chair and Members  
Social Planning Committee  
From: Director Planning and Building  
Re: Social Sustainability Strategy – Phase 1 Progress Report on Actions  
2015 September 23.....Page 4

The progress report, *provided under separate cover* and to be posted on the City Website at [www.burnaby.ca/socialsustainability](http://www.burnaby.ca/socialsustainability) provides an update on various actions undertaken in each of the Strategy's seven Strategic Priorities. It also highlights Phase 1 initiatives the City and its partners will pursue in the coming years.

It is recommended this report and the Progress Report on Actions be received for the information of the Committee and Council.

It is also recommended that copies of the progress report be forwarded to:

- the Public Safety Committee;
- the Traffic Safety Committee;
- the Transportation Committee;
- the Parks, Recreation and Culture Commission;
- the Public Library Board;
- the Simon Fraser Liaison Committee;
- the Burnaby Board of Education;
- the Burnaby Board of Trade;
- the Fraser Health Authority;
- Burnaby Members of Parliament;
- Burnaby Members of the Legislative Assembly; and
- the Urban Development Institute

  
Lou Pelletier, Director  
PLANNING AND BUILDING

MM:sa  
*Attachment*

cc: City Manager  
Deputy City Managers  
Director Parks, Recreation and Cultural Services  
OIC – Burnaby RCMP  
Chief Librarian

Director Engineering  
Director Finance  
Fire Chief  
City Clerk

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## Appendix 1

## Burnaby Social Sustainability Strategy

## Summary table of Phase 1 Implementation Actions 2013-2015

<b>Meeting Basic Needs</b>	<p><b><i>Ensuring everyone has a foundation to live a life of dignity</i></b></p> <ul style="list-style-type: none"> <li>• Potential for up to <b>500 new</b> child care spaces as a result of a new Child Care agreement between the City and School District</li> <li>• <b>100+</b> post-secondary students mentored through the Burnaby Board of Trade</li> <li>• <b>8,600 residents</b> access Burnaby's recreation credit program in 2014</li> <li>• New <b>restrictions</b> for payday loan lending</li> <li>• <b>\$1.32 million</b> allocated from the Burnaby Housing Fund to support affordable housing</li> <li>• <b>433</b> adaptable housing units secured since 2013</li> <li>• <b>154</b> new secondary suites, more under review</li> <li>• New <b>Healthier Community Partnership</b> between the City, School District, and Fraser Health, working together on mental health and physical literacy</li> <li>• 500+ Burnaby residents attend free <b>food preservation and gardening</b> workshops hosted by Burnaby Food First, with support from the City of Burnaby</li> </ul>
<b>Celebrating Diversity and Culture</b>	<p><b><i>Recognizing the role diversity and culture play in supporting a cohesive, creative and engaged community</i></b></p> <ul style="list-style-type: none"> <li>• <b>22 newcomers</b> trained as storytellers – captured in <b>Burnaby Digital Storytelling Project</b></li> <li>• <b>10 Inter-Faith community gatherings</b> attended by 100s of Burnaby residents</li> <li>• Member of the <b>Canadian Coalition of Municipalities Against Racism</b> since 2012</li> <li>• <b>27,000 hours</b> contributed by volunteers to support isolated seniors in 2014</li> <li>• <b>43,500 visits</b> to Burnaby Youth Centres in 2014</li> <li>• <b>Local artists</b> featured in Burnaby Art Gallery exhibitions</li> </ul>
<b>Getting Involved</b>	<p><b><i>Nurturing an involved community where individuals, groups and organizations actively participate in, contribute to, and help share community life</i></b></p> <ul style="list-style-type: none"> <li>• New <b>one-stop guide</b> to civic participation: <a href="http://www.burnaby.ca/beinvolved">www.burnaby.ca/beinvolved</a></li> <li>• <b>5.6% increase</b> in voter turnout in 2014 municipal election</li> <li>• <b>50 City Hall tours</b> engage 1,000+ residents</li> <li>• New <b>Volunteering portal</b> promotes volunteer opportunities</li> <li>• Burnaby Board of Trade launches award-winning <b>Pledge for a Sustainable Community</b></li> </ul>

Learning for Life	<p><b><i>Continuous building of skills and knowledge through people's lives from birth to late adulthood</i></b></p> <ul style="list-style-type: none"> <li>• New directory of learning services produced by Literacy Now Burnaby</li> <li>• 74,975+ visits to Burnaby Public Library's free computers in 2014</li> <li>• Community Adult Literacy Program launched through Literacy Now Burnaby with Burnaby Neighbourhood House, SFU and Burnaby Public Library</li> <li>• Byrne Creek Secondary becomes Burnaby's 8<sup>th</sup> community school in 2015</li> <li>• Free Wi-Fi to a further 17 City locations, available now at all community centres, libraries and City Hall</li> </ul>
Enhancing Neighbourhoods	<p><b><i>Recognizing the importance people place on vibrant neighbourhoods and opportunities for neighbours to interact</i></b></p> <ul style="list-style-type: none"> <li>• Complete communities –more opportunities for people to live close to transit, employment, services, shopping and recreation</li> <li>• Priority community amenities identified in each town centre – new development will contribute</li> <li>• 3 new community resource centres opened – 22,000 square feet of program and meeting space for Burnaby-based non-profits</li> <li>• 12 celebrations at new Edmonds outdoor plaza, more plazas on the way</li> <li>• 3 public art pieces installed so far on the Beresford Art Walk – Burnaby's new outdoor art gallery</li> <li>• 28 Festivals Burnaby grants each year</li> <li>• 107 neighbourhood small grants awarded through Burnaby Neighbourhood House and the Vancouver Foundation</li> </ul>
Getting Around	<p><b><i>Envisioning a future in which transportation services, infrastructure and information combine to ensure travel is not a barrier to participation in society</i></b></p> <ul style="list-style-type: none"> <li>• New Town Centre public realm standards - wider sidewalks, bike lanes and rain gardens</li> <li>• Pedestrian improvements – 18 kilometres of new sidewalks and urban trails in 2013-14</li> <li>• Accessibility Improvements – 63% of Burnaby bus stops are now accessible for people who use mobility aids, annual program to continue improvements</li> <li>• 40 kilometres added to Burnaby's bike network over the past 5 years</li> </ul>
Protecting Our Community	<p><b><i>Fostering an atmosphere of security where all people are able to participate in community life</i></b></p> <ul style="list-style-type: none"> <li>• 35 emergency preparedness presentations in 2014</li> <li>• RCMP deliver 8 crime prevention presentations reaching 100s of residents in 2014</li> <li>• Volunteers contribute 5,363 hours with community policing programs</li> <li>• Auxiliary constables contribute 2,900 volunteer hours in 2014</li> <li>• New web-based Business Watch program launched Sept. 17, 2015</li> </ul>

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NOTE: Petition received with letter (53 signatures).  
Available under separate cover.

8118 Laurel Street ,  
Vancouver, B.C., V6P 3V1

September 23, 2015

Nick Volkow, Chair, Parks, Recreation & Cultural Services  
#101-4946 Canada Way,  
Burnaby, B.C., V5G 4H7

**RECEIVED**  
Parks, Recreation & Cultural Services

SEP 24 2015

Dear Mr. Volkow.

Refer To	Initials

Re: Bonsor Seniors Badminton Group Registration

We, the undersigned, are the members of the "Non-Burnaby Seniors Badminton Club".

We write to inform of the inhuman treatment received while registering for the 2016 Badminton Season at Bonsor Recreation Centre. The current registration process is flawed and needs review for which I hope you can assist. Below is a summary of events we endured:

- At 6am on September 18, 2015 the group met at Bonsor Recreation Centre.
- Though the official registration was at 4pm, we wanted to ensure our position so we arrived early.
- Upon entry, we received a "standing number" from Bonsor Staff.
- Once the numbers were disbursed, the Staff instructed us, approximately 90 in attendance, would need to remain in the room until 4pm when official registration would begin.
- If anyone left, his/her number would be null/void and he/she would lose their place.
- Confused with the relevance of a 10 hour wait, we complied and all sat in the room.
- While patiently waiting, several seniors requested leave to purchase food, obtain medication and/or get fresh air.
- Permission was requested from the Staff but dismissed.
- They were reminded the majority were seniors and the 10 hour wait was of hardship and leniency was requested.

- Explanation ignored.

Eventually, we did get processed at 4pm but this experience has angered many. We are all seniors and grateful a medical emergency did not result from the 10 hour ordeal. The inability for us to step away with our "standing number" and obtain food and/or medication is totally unacceptable.

The Staff's uncompassionate and inhuman treatment of the group is the reason we write and request for your review.

Thank you



Peter T. Hsu  
(604) 321-4657

cc: Teri Sabot, Manager, Bonsor Recreation Centre  
Mary Horton, Bonsor Seniors Society  
Peter McConville, Seniors Badminton Group

P.S. Attachments

**CITY OF BURNABY**  
**PARKS, RECREATION AND CULTURAL SERVICES DEPARTMENT**

DIRECTOR'S REPORT NO. 9, 2015  
BURNABY PARKS, RECREATION AND CULTURE COMMISSION

2015 Oct 21

Ladies and Gentlemen:

Your Director reports as follows:

<b><u>ITEM</u></b>	<b><u>DESCRIPTION</u></b>
1.	Outdoor Ice Skating and Tobogganing
2.	Burnaby Christmas Bureau Promotional Support 2015
3.	Sports Day 2015
4.	2015 October – PRCS Capital Funding Request

Respectfully submitted,



DAVE ELLENWOOD  
Director Parks, Recreation and Cultural Service

km  
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Item .....	1
Director's Report No. ....	9
Meeting .....	2015 Oct 21

## COMMISSION REPORT

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**TO:** CHAIR AND MEMBERS  
PARKS, RECREATION & CULTURE COMMISSION

**FROM:** DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

**SUBJECT:** OUTDOOR ICE SKATING AND TOBOGGANING

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**RECOMMENDATION:**

1. **THAT** this report be received for information purposes.

**REPORT**

In 1979 and again in 1981, the Commission endorsed a policy not to encourage ice skating on Deer Lake, Burnaby Lake, Central Park ponds, Burnaby Mountain Golf Course ponds or tobogganing on Burnaby Mountain.

Skating is not recommended on the lakes and ponds due to the many potentially dangerous areas. Burnaby's lakes and ponds are fed by streams which are moving water, creating unstable ice conditions. The weather on the west coast rarely creates safe outdoor skating conditions. There needs to be long periods of below zero centigrade temperatures in order to freeze a significant layer of ice on the lakes. Staff do not monitor the condition of the ice. The steep slopes and many obstacles create unsafe tobogganing conditions on Burnaby Mountain.

The Commission continues to implement this policy of not encouraging the above mentioned activities. All appropriate signs will be installed by 2015 November 06, and will remain posted until 2016 March 04.

Dave Ellenwood  
DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

DH:km

p:\tc\dh\outdoor ice skating and tobogganing



Item .....	2
Director's Report No. ....	9
Meeting .....	2015 Oct 21

## COMMISSION REPORT

**TO:** CHAIR AND MEMBERS  
PARKS, RECREATION & CULTURE COMMISSION

**FROM:** DIRECTOR PARKS, RECREATION &  
CULTURAL SERVICES

**SUBJECT: BURNABY CHRISTMAS BUREAU PROMOTIONAL SUPPORT 2015**

**RECOMMENDATIONS:**

1. **THAT** approval be granted for a promotional initiative in support of the Burnaby Christmas Bureau at the Burnaby Village Museum at Heritage Christmas 2015 as outlined in this report.
2. **THAT** approval be granted to donate revenue from the Burnaby Village Museum Carousel rides from 5 p.m. to 9 p.m. on Saturday 2015 December 05 to the Burnaby Christmas Bureau.
3. **THAT** Council be asked to concur.
4. **THAT** Mr. Stephen D'Souza, Executive Director of the Burnaby Christmas Bureau be so advised.

**REPORT**

The Burnaby Village Museum is presenting Heritage Christmas from 2015 November 21 to 2016 January 01 (closed December 24 and 25). Admission is free to the public.

A request (Attachment #1) from Burnaby Community Connections for their Burnaby Christmas Bureau program is seeking Commission approval for the donation of some Carousel ride revenue for charitable purposes. The Village Museum has extended hours from 1 p.m. to 9 p.m. from 2015 December 12 to 2016 January 01 (except for December 24 and 25). The period being considered is from 5 p.m. to 9 p.m. on 2015 December 05.

In past years this request has been supported by Commission generating approximately \$1,000 in donated revenue to the Burnaby Christmas Bureau. The Museum allows member pass holders unlimited free carousel rides throughout the year and this would need to be honored.

It is recommended that the Carousel ride revenue from 5 p.m. to 9 p.m. on Saturday, 2015 December 05 be donated to the Burnaby Christmas Bureau, excluding member pass holders.

To: *Parks, Recreation & Culture Commission*  
From: *Director Parks, Recreation & Cultural Services*  
Re: *BURNABY CHRISTMAS BUREAU PROMOTIONAL  
SUPPORT 2015*

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This partnership allows for a promotional opportunity for the Christmas Bureau and the Museum for Heritage Christmas 2015 and encourages community giving for those who are in need.

A handwritten signature in black ink that reads "D. Ellenwood". The signature is written in a cursive, flowing style.

Dave Ellenwood  
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

DN:ob:tc

Attachment

p:\admin\tc\data\wp\dn\Burnaby Christmas Bureau Promotional Support 2015

Copied to: City Manager



BURNABY  
COMMUNITY  
SERVICES

Attachment #1

September 11, 2015

Dave Ellenwood  
Director, Burnaby Parks, Recreation & Cultural Services  
101 - 4946 Canada Way  
Burnaby, BC, V5G 4H7

**Re: Carousel Rides for the Burnaby Christmas Bureau**

Hello Mr. Dave Ellenwood,

Thank you for your ongoing support of the Burnaby Community Services and our Burnaby Christmas Bureau program. I am writing today to ask if you will continue to help low income families and seniors experiencing isolation this Holiday Season through the donation of Carousel ticket sales during the first late night of the *Heritage Christmas* at the Burnaby Village Museum.

Last year, with the support of our generous donors, the Burnaby Christmas Bureau was able to help 3,150 people, including 1,487 children and 137 seniors. As wonderful as that sounds, the sad truth is our demand exceeded our supply and we were not able to provide as much as we wish we could have. This year, we are certain that the demand will yet again increase but we are also very hopeful that we will be able to meet the ever growing need in our community.

For as long as I can remember the Burnaby Parks, Recreation & Cultural Services has been supporting the Bureau. First with Loonie, then Toonie, and half price nights on the first late night of *Heritage Christmas* at the Burnaby Village Museum from 2002 to 2010. For the last three years, with the introduction of free admission, tickets sales on the restored 1912 C.W. Parker Carousel were donated to the Bureau.

We would ask that the Burnaby Parks, Recreation & Cultural Services consider again supporting the Bureau by donating all carousel ticket sales on evening of December 5<sup>th</sup>, during the 2015 first late night of *Heritage Christmas* at the Burnaby Village Museum.

Thank you again for your ongoing support,

Stephen D'Souza,  
Executive Director

Burnaby Community Services  
**EMPOWERING PEOPLE CHANGING LIVES**

2055 Rosser Avenue • Burnaby, BC V5C 0H1 • 604-299-5778 • [www.BbyServices.ca](http://www.BbyServices.ca)



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## COMMISSION REPORT

**TO:** CHAIR AND MEMBERS  
PARKS, RECREATION & CULTURE COMMISSION

**FROM:** DIRECTOR - PARKS, RECREATION & CULTURAL SERVICES

**SUBJECT:** SPORTS DAY 2015

**RECOMMENDATION:**

1. **THAT** approval be given for free admission to designated activities during the week of 2015 November 14 - 21, in celebration of Sports Day in Canada.

**REPORT**

Sports Day in Canada (Attachment #1) is a national celebration of sport from grass roots to high-performance. This is the sixth year of this initiative, which will start in the week leading up to, and including, November 21. During this week, sport is celebrated and organizations and community groups across the country host events and provide opportunities for the public to learn about and try various sports. The week also includes Jersey Day on Friday November 20, where people are encouraged to wear a team uniform or sports jersey. The final event on Saturday, November 21, is Sports Day. CBC Sports will create a national day of celebration by broadcasting stories from communities across Canada.

Burnaby is a proud supporter and provider of sport and this event is an opportunity to invite the community to take part in sport activities available at our public recreation centres as well as highlight local sport clubs and organizations.

Friday, November 20 is to be proclaimed Jersey Day 2015 in Burnaby by Mayor Corrigan. City staff and community members in Burnaby will be encouraged to show their love and support for sport by wearing a jersey, team or club uniform to school, work or play on that day.

Recreation staff are currently in the final planning stages for this year's activities (Attachment #2). These activities will showcase sport and encourage participation, as well as facilitate being active and possibly taking the first step towards adopting a lifestyle that will maintain good health and well being.

Some of the public recreation opportunities featured will promote participation in existing services, and Commission is requested to approve free access to these planned events (Attachment #2) so there will be no financial barrier to participation. Revenue loss for fees waived would be minimal, and it is anticipated that highlighting these existing and new sport opportunities will create awareness and additional participation by future users.

To: Parks, Recreation & Culture Commission  
From: Director Parks, Recreation & Cultural Services  
Re: SPORTS DAY 2015

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Staff will send out Sports Day information to the many public sport organizations in Burnaby encouraging them to register an event, display, open house or activity on the CBC Sports Day website. Burnaby recreation division Sports Day activities will be registered on the CBC website and promoted on the City of Burnaby website.

The events and communication planned for this year's Sports Day are designed to celebrate sport in Burnaby and encourage new participation and interest in sport opportunities that enhance and improve the health of Burnaby residents.



Dave Ellenwood  
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

TK:km

Attachments (2)

P:/admin/cc/commission/2015 sports day.docx





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Attachment 11.1

# GET OUT AND PLAY, CANADA!



**Be a part of RBC Sports Day in Canada – a national celebration of the power of sport to build community and get Canadians moving!**



**TRUE  
SPORT**



Join this event and you'll be one of over a million Canadians who are celebrating sport across Canada during the Year of Sport.

**LEARN MORE AT [CBCSPORTS.CA/SPORTSDAY](http://CBCSPORTS.CA/SPORTSDAY)**

We acknowledge the support of the Government of Canada

**Canada**

**Event name:**

**Date/time:**

**Location:**

**Details:**



Current Weather  
14°

» Home » Things To Do » Festivals & Events » Sports Day in Canada

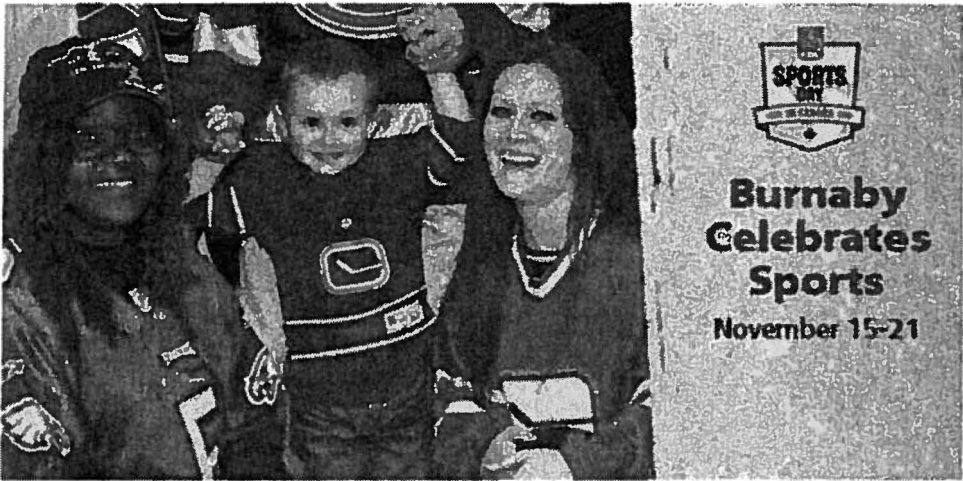
# THINGS TO DO

## Sports Day in Canada

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Celebrate the Power of Sport! Get out and play! Sports Day in Canada is a nation-wide community project encouraging healthy living.

From St. John's, Newfoundland to Burnaby, BC, November 14 kicks off a week-long celebration of physical activities. The City of Burnaby is pleased to offer events at our recreation centres starting November 15. Come join in on all the fun and participate in the sports day activities!

### Celebrate the Power of Sports

<b>November 18</b> Family Gym Time Sports Challenge	7-8:15pm	Join us for family gym time with a sports day theme. Organized old-school sports games and some fitness testing for families too! \$1.00 per person. 5-12 yrs with an adults.	Bonsor
<b>November 20</b> Sports Hall of Fame	9:30-11:30am	Free admission. Stop by in your favourite jersey to view the Confederation Centre Sports Hall of Fame.	Confederation
Basketball Open Gym	3-4:30pm	Wear your jersey and drop-in to our gym to play some basketball with your friends. Free admission. 18 yrs & under.	Willingdon Centre
Jersey Day Toonie Skate	1:30-3:30pm	Great time and great music for all! \$2.00 per person; free for children three years and younger. Skating bars not available. All ages	Bill Copeland
Jersey Day Toonie Skate	6-9pm		Kensington



		Great time and great music for all! \$2.00 per person; free for children three years and younger. Skating bars not available. All ages.	
Jersey Spin	6-7:30pm	Wear your cycling jersey and join us for a fun workout. Refreshments provided after class. \$9.37 per person. <u>Registration required</u> . 14 yrs & up.	Cameron
Skills Competition - Badminton & Basketball	6:10-8:30pm	Come test your skills and drills. Prizes and drinks provided. <u>Regular rates apply</u> . 14 yrs & up.	Cameron
Loonie Swim	6:30-8pm	Swim, swirl, sauna and steam for only a dollar! All ages.	CG Brown
Sports Swim	7-9pm	Try water volleyball and other games organized by staff. <u>Regular rates apply</u> . All ages.	Eileen Dally
<b>November 21</b>			
Dance Jam	10-10:45am 11-11:45am	A variety of music and movement sets the mood and gives everyone a chance to do their kind of dance. \$1.00 per person. 1 year & up with an adult. <u>Registration Required</u> .	Cameron
Family Soccer Drills & Thrills	10am-12noon	Join our soccer instructors for a fun day of drills and thrills. Free. All ages with an adult.	Burnaby Lake Sports Complex West
Sports Day Skate	12:30-3pm	Great time and great music for all! <u>Regular admission rates apply</u> . All ages.	Bill Copeland
Youth Dodgeball Tournament	3-5pm	Gather your friends for the 2nd annual Youth Dodgeball Tournament. Youth of all skill levels are invited to take part and enjoy a fun tournament atmosphere and free food. Please wear gym shoes and comfortable clothes. Contact any <u>youth centre</u> to register. Free. 13-18 yrs.	Edmonds
Sports Day Family Table Tennis	4:30-7:30pm	Table tennis is available for some family play. \$1.00 per person. 5-12 yrs with an adult.	Bonsor
<b>November 15-21</b> Bonsor Jerseys	<u>Regular business hours</u>	Stop by Bonsor anytime during sports week and design your own personalized jersey. Tell us why you love sports and hang it up on the wall for all to see. Free. All ages.	Bonsor
<b>November 16-20</b> Design Your Own Jersey Colouring Contest	<u>Regular business hours</u>	Pick up a colouring sheet and bring it back by November 20 for a chance to win a prize. Free. All ages.	Eileen Dally
<b>November 28</b> Jersey Photo Op	9am-5pm	Drop by and let us take a picture of you representing your favorite team. Then have your name entered in the draw for one of many prizes. Free. All ages.	Edmonds

Be sure to visit our [community sports directory](#) for yearly activities and programming too. And for more activities and sport events in your city, visit [sportsday.cbc.ca](#).

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## COMMISSION REPORT

**TO:** CHAIR AND MEMBERS  
PARKS, RECREATION & CULTURE COMMISSION

**FROM:** DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

**SUBJECT:** 2015 OCTOBER - PARKS, RECREATION & CULTURAL SERVICES  
CAPITAL FUNDING BYLAW

**RECOMMENDATIONS:**

- 1. THAT** the expenditure of \$605,000 from the 2015 Annual Financial Plan for the projects outlined in this report be approved.
- 2. THAT** Council be requested to bring down a bylaw to appropriate \$633,270 (inclusive of GST) from Capital Reserves to finance these projects.

**REPORT**

The 2015 Annual Financial Plan for Parks, Recreation and Cultural Services contains the following eight projects to be funded from Capital Reserves. To enable work to go ahead on these projects, approval is requested to bring down a bylaw for funding

- |  |                  |
|--|------------------|
| <b>1. Burnaby Village Museum</b>   | <b>\$95,000</b>  |
| Design and replacement of the existing Carousel trellis structure at the Carousel Pavilion. Phased on-going project.                                     |                  |
| <b>2. Food Services</b>  | <b>\$100,000</b> |
| Wiring and installation of backup generators for Clubhouse Restaurants.  |                  |
| <b>3. Golf Courses</b>   | <b>\$55,000</b>  |
| Washroom upgrades to include replacement flooring and fixtures at Burnaby Mountain and Riverway  |                  |
| <b>4. Golf Courses</b>   | <b>\$100,000</b> |
| Exterior and interior building improvements to include entry ways, doors, lighting, flooring tile, siding and painting at Burnaby Mountain and Riverway. |                  |

To: Parks, Recreation & Culture Commission  
 From: Director Parks, Recreation & Cultural Services  
 Re: 2015 October- Parks, Recreation & Cultural  
 Services Capital Funding Bylaw

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- |  |                  |
|--|------------------|
| <b>5. Golf Courses</b>   | <b>\$10,000</b>  |
| Burnaby Mountain directional signage for the entry and clubhouse with additional lighting.   |                  |
| <b>6. Golf Course – Driving Ranges</b>   | <b>\$85,000</b>  |
| Upgrades to lighting, walkway entrance, sidewalks, lobby doors and lobby heating systems at Burnaby Mountain and Riverway.   |                  |
| <b>7. Digital Sign Boards – Cameron and Bill Copeland</b>  | <b>\$120,000</b> |
| Digital sign boards have replaced aging, manual sign boards at Bonsor Recreation Complex and Eileen Dailly Pool. The supply and installation of similar signage at Cameron Recreation Centre and Bill Copeland Sports Complex continues the replacement project to provide improved community messaging and program announcements. |                  |
| <b>8. Edmonds Community Centre – Sound system for the plaza</b>  | <b>\$40,000</b>  |
| The sound system is required in support of the City and community events that are held in the plaza and park areas of Edmonds Park.  |                  |

Sufficient Capital Reserves are available to complete the above projects in the 2015 Annual Financial Plan. It is recommended that Council be requested to bring down a bylaw to appropriate \$ 633,270 (inclusive of GST) from Capital Reserves to finance these projects.



Dave Ellenwood  
 DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

DH:tc

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Copied to: Director Finance  
 City Solicitor