



COMMUNITY HERITAGE COMMISSION

NOTICE OF OPEN MEETING

DATE: THURSDAY, 2015 NOVEMBER 05

TIME: 6:00 PM

PLACE: Council Committee Room, Burnaby City Hall

A G E N D A

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1. <u>CALL TO ORDER</u>	
2. <u>MINUTES</u>	
a) Minutes of the Open meeting of the Community Heritage Commission held on 2015 September 10	1
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a) Correspondence from Commissioner M. Bell Re: 2015 Heritage BC Annual Conference	7
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6. <u>ADJOURNMENT</u>	



COMMUNITY HERITAGE COMMISSION MINUTES

Thursday, 2015 September 10

An 'Open' meeting of the Community Heritage Commission was held in the Council Committee Room, Burnaby City Hall, 4949 Canada Way, Burnaby, B.C. on Thursday, 2015 September 10 at 6:00 PM.

1. CALL TO ORDER

PRESENT: Councillor Colleen Jordan, Chair
 Councillor Nick Volkow, Vice Chair
 Mr. Philip Finlayson, Citizen Representative
 Mr. James Jang, Parks Commission Representative (Alternate)
 Ms. Ruby Johnson, Honorary Member Emeritus
 Ms. Les Lee Lowe, Burnaby Historical Society
 Mr. Lee Loftus, Parks Commission Representative
 Ms. Coni O'Neill, Citizen Representative
 Mr. Harry Pride, Historian

ABSENT: Councillor James Wang, Member
 Ms. Margaret Bell, Citizen Representative
 Ms. Zoe Towle, Citizen Representative

STAFF: Mr. Dennis Back, City Clerk
 Ms. Helen Lee, Long Range Planner
 Ms. Deborah Tuytens, Museum Services Supervisor
 Ms. Rebecca Pasch, City Archivist
 Ms. Blanka Zeinabova, Administrative Officer

The Chair called the Open meeting to order at 6:00 p.m.

The Chair welcomed Parks Commissioner (alternate) James Jang to the Commission meeting.

2. MINUTES

- a) **Minutes of the Open meeting of the Community Heritage Commission held on 2015 June 04**

MOVED BY COMMISSIONER O'NEILL
SECONDED BY COMMISSIONER PRIDE

THAT the minutes of the 'Open' Community Heritage Commission meeting held on 2015 June 04 be adopted.

CARRIED UNANIMOUSLY

3. **CORRESPONDENCE**

MOVED BY COMMISSIONER LOWE
SECONDED BY COMMISSIONER FINLAYSON

THAT the correspondence be received.

CARRIED UNANIMOUSLY

a) **Memorandum from the Administrative Officer**
Re: Information Update - Eagles Estate and Baldwin House

A memorandum was received from the Administrative Officer, Financial Management Committee advising that Council, at its Open Council meeting held on 2015 July 06, received and adopted the above noted report recommending continuation of the joint City-BCIT heritage project for the next school year. This report has been forwarded to the Commission for information.

Commissioner Loftus suggested other City's properties/locations be considered for inclusion in the joint project.

b) **Memorandum from the Administrative Officer**
Re: Heritage BC Annual Conference

A memorandum was received from the Administrative Officer regarding Heritage BC Annual Conference to be held in Rossland, BC on 2015 October 01 - 03.

Commission members expressed an interest in attending the Conference.

Arising from discussion, Councillor Volkow was granted a leave by the Commission to introduce the following motion:

MOVED BY COUNCILLOR VOLKOW
SECONDED BY COMMISSIONER LOFTUS

THAT Commission recommend Council authorize an expenditure up to \$3,500 for the Community Heritage Commission members to attend the Heritage BC Annual Conference to be held in Rossland, BC on 2015 October 01 - 03.

CARRIED UNANIMOUSLY

c) **Memorandum from the Deputy City Clerk**
Re: City of Burnaby Archives - Update

A memorandum was received from the Deputy City Clerk providing an update on work at the City Archives.

Ms. Pasch, City Archivist noted the following:

- Website Upgrades and Book Digitization Pilot Project and Archives Film Digitization Project were launched, and the new Heritage Burnaby Website went live on 2015 August 25;
- the Burnaby Mountain Oral History Project is well underway and on schedule;
- progress continues on the File-pro Migration Project;
- staff met with Mayor Corrigan and Councillor Jordan to talk about the Burnaby Archives' current and future storage needs.

Councillor Volkow requested interview questions and names of 26 people who were selected for the Burnaby Mountain Oral History Project.

Staff undertook to provide requested information.

Commissioner Pride offered help on the Burnaby Mountain Oral History Project after the Burnaby School History Book Project is completed.

d) **Memorandum from Museum Services Supervisor**
Re: Burnaby Village Museum Updates

A memorandum was received from the Museum Services Supervisor providing an update on work at the Burnaby Village Museum (BVM):

- the BVM had a very busy summer season highlighting the history of growing and preserving food in Burnaby;

- the digital storytelling workshops will continue in the fall, in partnership with the Burnaby Public Library;
- the Neighbourhood History lecture series is scheduled for fall again at the BVM and all four library branches.

Ms. Tuytens further noted that:

- Labour Day Fall Fair was very successful with 3,500 people in attendance. Free carousel rides were courtesy of CUPE Local 23 and Parks, Recreation and Culture Commission;
- World Rivers Day will be held on 2015 September 27 at the BVM;
- Burnaby Neighbourhood History series will be held in fall (i.e. history of the Barnet Village, Chinese-Canadian history in Burnaby, etc.) with two walking tours (Masjid Al Salaam Mosque & Islamic Education Centre and Nikkei National Museum & Cultural Centre);
- Halloween Haunted Village will be held on 2015 October 28-30.

Councillor Jordan inquired if the Museum had any damage due to the wind storm last weekend.

Ms. Tuytens noted that one large tree has been lost and there was no further damage. The speaker noted that due to the power outages, the Museum had no fire protection, security alarm and no temperature control environment for the collections, and staff will look into emergency preparedness to overcome similar issues in the future.

Ms. Pasch undertook to investigate an impact of the wind storm on the Archives.

4. **REPORTS**

MOVED BY COMMISSIONER O'NEILL
SECONDED BY COMMISSIONER PRIDE

THAT the report be received.

CARRIED UNANIMOUSLY

a) **Report from the Director Planning and Building** **Re: Burnaby Remembers Program - 2015**

The Director Planning and Building submitted a report seeking expenditure authorization for the Burnaby Remembers Program for Remembrance Day on 2015 November 2015.

The Director Planning and Building recommended:

1. THAT Council be requested to approve the expenditure of up to \$1,500 (inclusive of GST) for the Burnaby Remembers Program, as outlined in this report.

MOVED BY COMMISSIONER LOWE
SECONDED BY COMMISSIONER FINLAYSON

THAT the recommendation of the Director Planning and Building be adopted.

CARRIED UNANIMOUSLY

Councillor Volkow inquired if any other 'Roll of Honour' would be considered in the future.

Staff advised that some suggestions were received; however, the City has no resources at this time.

Councillor Volkow inquired regarding Burnaby Cenotaphs, their locations, history, possible relocations (due to redevelopment in the area), and their improvements. The speaker further noted that the Federal Government has a program that the City can apply for to upgrade its cenotaphs.

Staff advised that locations of the cenotaphs were chosen by the Parks, Recreation and Culture Commission.

5. **NEW BUSINESS**

There was no new business brought before the Commission at this time.

6. **INQUIRIES**

Commissioner Loftus

Commissioner Loftus inquired regarding the City's interest in a joint project with the BC Labour Heritage Centre.

Staff advised that the Museum staff met with the representative of the Centre in the summer to discuss some ideas, and a film produced on labour history was played at the Museum theatre.

7. **ADJOURNMENT**

MOVED BY COUNCILLOR VOLKOW
SECONDED BY COMMISSIONER LOFTUS

THAT this Open Commission meeting do now adjourn.

CARRIED UNANIMOUSLY

The Open meeting adjourned at 6:47 p.m.

Blanka Zeinabova
ADMINISTRATIVE OFFICER

Councillor Colleen Jordan
CHAIR

TO: THE BURNABY HERITAGE COMMITTEE**FROM: MARGARET BELL,
COMMISSIONER**

Thank you for allowing me to attend the 2015 Annual Heritage Conference; “The Main Thing” which was held in the beautiful town of Rossland, BC.

The Conference Opener was a reception in the Rossland Museum and Discovery Centre with an interesting talk by Mark Forsythe who retired from the CBC program BC Almanac in December 2014. They had even created a special cocktail for the evening that was topped with Goldschlagger and its flakes of gold!

The Keynote speaker on Friday was Jim Mountain a man who would seem to inspire Heritage in everyone he encounters.

Following the reports from various members the Conference delegates separated for their various workshops which were held in the historic buildings of Rossland, such as the Fire Hall where I listened to a few presentations from people talking about Ethnic and Cultural Communities in BC. One of the presenters was Vera Woykin, President of the Kootenay Doukhouber Historical Society. It was quite interesting to hear about the activities of that particular community which has moved on from the activities I watched on the TV news and read in newspapers when I first arrived to live in Canada.

Saturday proved to be a day of surprises at the conference with two Heritage Carpenters – Ben Gourlay and Gord MacDonald, showing traditional carpentry methods and also Joern Wingender who operates the Traditional Timber Framing Co. demonstrating how to make bricks from wood chips and clay which apparently improves energy performance of the building envelope.

Following those enlightening demonstrations I departed on a tour of Nelson that ended up at the old CPR Railway Station building that is being restored by Joern Wingender’s company. Mr Wingender led us through the building explaining the condition when the job began and explained how he was using his brick making methods as well as flooring from re-cycled wood obtained from local mills that would normally be discarded or mulched.

This was the most interesting Heritage Conference I have ever had the pleasure to attend. There were even a number of sponsors who provided considerable funding and merchandise, including the little Mountain Nugget Chocolate Company who offered a selection of goodies.



Office of the City Clerk

D. Back, City Clerk
R. Pasch, City Archivist

INTER-OFFICE MEMORANDUM

TO: CHAIR AND MEMBERS
COMMUNITY HERITAGE COMMISSION

DATE: 05 November 2015

FROM: REBECCA PASCH
CITY ARCHIVIST

FILE: 2410-20
*Reference: Community Heritage
Commission*

SUBJECT: CITY OF BURNABY ARCHIVES – UPDATE

For the information of the Chair and Members of the Community Heritage Commission, I provide below a brief update on work at the City Archives since our last meeting.

- Since the official launch in September, the Community Heritage Commission's 'Website Upgrades and Book Digitization Pilot Project' and 'Archives Film Digitization Project' have both been well received by the public. At the recommendation of the CHC, the updated website was demonstrated to Council and citizens at the regular Council meeting 26 October 2015.
- The Information Technology department's File-pro Migration project continues with proposed enhancements to the Advanced Search page currently being explored. The work of migrating committee records and bylaws continues and is expected to be complete by the end of this year. The work of migrating Council records is now complete and we are pleased to report that the auxiliary responsible for this work has assumed the job roles and duties of clerical staff at the City Archives until the end of this year.
- Community members serving on committees such as those for the Gilmore School Centennial Celebrations and the for book project 'History of Burnaby Schools 1894-Present' have accessed a variety of records from Archives holdings to enhance their projects. Records of interest have included; school and aerial photographs, annuals, newsletters, scrapbooks and moving images.

Respectfully submitted,

Rebecca Pasch
City Archivist



Office of the City Clerk

D. Back, City Clerk
R. Pasch, City Archivist

INTER-OFFICE MEMORANDUM

TO:	CHAIR AND MEMBERS COMMUNITY HERITAGE COMMISSION	DATE: 05 November 2015
FROM:	REBECCA PASCH CITY ARCHIVIST	FILE: 2410-20 <i>Reference: Community Heritage Commission</i>
SUBJECT: BURNABY MOUNTAIN ORAL HISTORY PROJECT – UPDATE		

For the information of the Chair and Members of the Community Heritage Commission, I provide below a progress report on the Burnaby Mountain Oral History Project since our last meeting.

Progress continues on the Burnaby Mountain Oral History Project with the first eight interviews now complete. Those interviewed include:

- Founding member of Burnaby Mountain Preservation Society and City of Burnaby Environmental Star recipient (2001), Steve Mancinelli
- Former City Parks and Recreation employee John Kirbyson
- Burnaby Mountain Preservation Society members Karen Morcke and Diane Hansen (joint interview)
- Burnaby resident Maureen Olofson who lived on Burnaby Mountain as a child
- Current City Parks and Recreation employee, Alekxos Sarter
- Stoney Creek Environment Committee members John Templeton, Alan James and Christine Leston (joint interview)
- Former Parks and Recreation Commissioner and 2008 City of Burnaby Environment Award recipient, Tony Fabian
- City Parks and Recreation employee Rick Sporns

CHAIR AND MEMBERS COMMUNITY HERITAGE COMMISSION

Subject: City of Burnaby Archives - Update

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An interview with Dr. Ron Baker was cancelled due to illness.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Rebecca Pasch', with a stylized, flowing script.

Rebecca Pasch
City Archivist



Office of the City Clerk

D. Back, City Clerk
R. Pasch, City Archivist

INTER-OFFICE MEMORANDUM

TO: CHAIR AND MEMBERS
COMMUNITY HERITAGE COMMISSION

DATE: 05 November 2015

FROM: REBECCA PASCH
CITY ARCHIVIST

FILE: 2410-20
Reference: *Community Heritage
Commission*

SUBJECT: PROPOSED ARCHIVES EXPANSION – UPDATE

For the information of the Chair and Members of the Community Heritage Commission, I provide below a brief update on activities concerning the proposed Archives expansion since our last meeting.

During a meeting with Mayor Corrigan and Councillor Jordan on July 13, 2015, there were a number of suggestions made as to what could possibly be done to extend the life of the current archives short of a new or expanded facility. Earlier this month, the City Clerk met with His Worship Mayor Corrigan with a response to those suggestions.

In summary;

There are ways and means of delaying or putting off an expansion of the Archives, but if we are to continue to meet our legal and organizational responsibilities in terms of preserving permanent City records, and in addition continue to accept community records which currently make up 9% of our holdings, we do need to continue to plan for a larger space in the foreseeable future.

The increasing move to digital records will not be the answer to our problem. And in fact the absence of an Electronic Document and Records Management System (EDRMS) further detracts from our ability to reduce our reliance on original paper copies.

The various options and alternatives that have been considered will not in themselves preclude the need for more archival storage space as a means of preserving the City and community permanent records and history.

Respectfully submitted,

Rebecca Pasch
City Archivist