



## **FINANCIAL MANAGEMENT COMMITTEE MINUTES**

**Monday, 2015 November 16**

An 'Open' meeting of the Financial Management Committee was held in the Council Committee Room, Burnaby City Hall, 4949 Canada Way, Burnaby, B.C. on Monday, 2015 November 16 at 5:00 p.m.

### **1. CALL TO ORDER**

PRESENT: Councillor Colleen Jordan, Vice Chair  
Councillor Paul McDonell, Member

ABSENT: Councillor Dan Johnston, Chair

STAFF: Ms. Denise Jorgenson, Director Finance  
Mr. Leon Gous, Director Engineering  
Mr. Richard Rowley, Assistant Director Finance – Revenue Services  
Ms. Blanka Zeinabova, Administrative Officer

The Vice Chair called the 'Open' meeting to order at 5:25 p.m.

### **2. MINUTES**

a) [Minutes of the 'Open' meeting of the Financial Management Committee held on 2015 October 22](#)

MOVED BY COUNCILLOR P. MCDONELL  
SECONDED BY COUNCILLOR C. JORDAN

THAT the minutes of the 'Open' meeting of the Financial Management Committee held on 2015 October 22 be adopted.

CARRIED UNANIMOUSLY

### **3. REPORTS**

MOVED BY COUNCILLOR P. MCDONELL  
SECONDED BY COUNCILLOR C. JORDAN

THAT the reports be received.

CARRIED UNANIMOUSLY

a) [Report from the Director Finance](#)  
Re: 2016 Waterworks Utility Rates

The Director Finance submitted a report seeking approval for a 2% increase to the 2016 Waterworks Utility rates.

The Director Finance recommended:

1. THAT the Financial Management Committee recommend Council approve the amendment of the Burnaby Waterworks Regulation Bylaw to provide for the water rates contained in Schedule C, as outlined in Section 3.0 of this report, and Bylaw amendments, as outlined in Section 4.0 of this report, effective 2016 January 01.

MOVED BY COUNCILLOR P. MCDONELL  
SECONDED BY COUNCILLOR C. JORDAN

THAT the recommendation of the Director Finance be adopted.

- AMENDED

MOVED BY COUNCILLOR P. MCDONELL  
SECONDED BY COUNCILLOR C. JORDAN

THAT the foregoing motion be **AMENDED** to delete Subsection 1 entitled "Section 15(1), (B) and (C)" under Section 4.0 – Bylaw Revisions from the Director Finance's recommendation to provide staff with more time to review metered services.

CARRIED UNANIMOUSLY

The main motion, AS AMENDED, was then put and CARRIED UNANIMOUSLY.

b) [Report from the Director Finance](#)  
Re: 2016 Sanitary Sewer Rates

The Director Finance submitted a report seeking approval for a 1.5% increase to the 2016 Sanitary Sewer rates.

The Director Finance recommended:

1. THAT the Financial Management Committee recommend Council approve the amendment of the Burnaby Sewer Parcel Tax Bylaw 1994, and the Burnaby Sewer Charge Bylaw 1961, to reflect the 2016 rates found in Schedule C and the Bylaw amendments, as outlined in Section 4.0 in this report, effective 2016 January 01.

MOVED BY COUNCILLOR P. MCDONELL  
SECONDED BY COUNCILLOR C. JORDAN

THAT the recommendation of the Director Finance be adopted.

CARRIED UNANIMOUSLY

**4. NEW BUSINESS**

There were no items of new business brought before the Committee at this time.

**5. INQUIRIES**

There were no inquiries brought before the Committee at this time.

**6. CLOSED**

[Public excluded according to Sections 90 & 92 of the Community Charter](#)

MOVED BY COUNCILLOR P. MCDONELL  
SECONDED BY COUNCILLOR C. JORDAN

THAT the meeting do now recess.

CARRIED UNANIMOUSLY

The meeting recessed at 5:28 p.m.

MOVED BY COUNCILLOR P. MCDONELL  
SECONDED BY COUNCILLOR C. JORDAN

THAT the 'Open' Committee meeting do now reconvene.

CARRIED UNANIMOUSLY

The meeting reconvened at 5:29 p.m.

**7. ADJOURNMENT**

MOVED BY COUNCILLOR P. MCDONELL  
SECONDED BY COUNCILLOR C. JORDAN

THAT the 'Open' Committee meeting do now adjourn.

CARRIED UNANIMOUSLY

The 'Open' meeting adjourned at 5:29 p.m.

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Blanka Zeinabova  
ADMINISTRATIVE OFFICER

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Councillor Colleen Jordan  
VICE CHAIR