



## **PARKS, RECREATION AND CULTURE COMMISSION**

### *NOTICE OF OPEN MEETING*

**DATE:** WEDNESDAY, 2016 JANUARY 20  
**TIME:** 7:00 PM  
**PLACE:** Council Chambers, Burnaby City Hall

### **A G E N D A**

<b>1.</b>	<b><u>CALL TO ORDER</u></b>	<b><u>PAGE</u></b>
<b>2.</b>	<b><u>MINUTES</u></b>	
a)	Open meeting of 2015 December 16	1
<b>3.</b>	<b><u>CORRESPONDENCE</u></b>	
a)	Burnaby Barracudas Re: Request for Financial Assistance	7
<b>4.</b>	<b><u>DIRECTOR'S REPORT</u></b>	
a)	Director's Report No. 1 2016 January 20	9
i)	Cameron North East Community Open House	10
ii)	Special Outdoor Events 2016	11
iii)	Burnaby Minor Lacrosse Club Fee Waiver Request - Jack Crosby All Star Novice Tournament	13
iv)	Amendment to Bylaw #13475 - Burnaby Recreation Fees & Admissions Bylaw 2015	15
v)	Licence Agreement - Burnaby Sailing Association	16

- vi) 2016 January - Parks, Recreation & Cultural Services Capital Funding 19  
Bylaw

5. **NEW BUSINESS**

6. **INQUIRIES**

7. **ADJOURNMENT**



## **PARKS, RECREATION AND CULTURE COMMISSION MINUTES**

**Wednesday, 2015 December 16**

An 'Open' meeting of the Parks, Recreation and Culture Commission was held in the Council Chambers, Burnaby City Hall, 4949 Canada Way, Burnaby, B.C. on Wednesday, 2015 December 16 at 7:02 p.m.

### **1. CALL TO ORDER**

**PRESENT:** Councillor N. Volkow, Chair  
 Commissioner M. Foley, Deputy Chair  
 Commissioner K. Alzner  
 Commissioner J. Jang  
 Commissioner L. Loftus  
 Commissioner L. Matricardi  
 Commissioner W. Peppard  
 Commissioner K. Purdy  
 School Trustee K. Chen

**ABSENT:** Councillor A.Kang

**STAFF:** Mr. D. Ellenwood, Director Parks, Recreation & Cultural Services  
 Mr. D. O'Connor, Assistant Director - Golf Operations  
 Mr. D. Nokony, Assistant Director - Cultural Services  
 Ms. H. Edwards, Manager - Parks, Planning, Design & Development  
 Mr. D. Pelletier, Manager - Business Operations  
 Mr. E. Bientjes, Manager Recreation Services  
 Ms. K. Matts, Acting Commission Secretary

The Chair called the meeting to order.

**MOVED BY COMMISSIONER PEPPARD**  
**SECONDED BY COMMISSIONER PURDY**

THAT the 'Open' Commission meeting do now convene.

**CARRIED UNANIMOUSLY**

The 'Open' Commission meeting convened in the Council Chamber at 7:02 p.m.

**2. MINUTES**

- a) **Minutes of the Open Meeting of the Parks, Recreation and Culture Commission held on 2015 November 18.**

MOVED BY COMMISSIONER W. PEPPARD  
SECONDED BY COMMISSIONER K. PURDY

THAT the minutes of the 'Open' Commission meeting held on 2015 November 18 be now adopted.

CARRIED UNANIMOUSLY

**3. CORRESPONDENCE**

MOVED BY COMMISSIONER W. PEPPARD  
SECONDED BY COMMISSIONER M. FOLEY

THAT the correspondence be received.

CARRIED UNANIMOUSLY

- a) **Joseph McDonald**  
**Re: Proposed Tai Chi Shelter in Ron McLean Park**

Correspondence was received from Joseph McDonald requesting a shelter for Tai Chi users at Ron Mclean Park. Staff advised that the request will be considered through a design review in 2016.

**4. DIRECTOR'S REPORT**

MOVED BY COMMISSIONER K. ALZNER  
SECONDED BY COMMISSIONER J. JANG

- a) The Director Parks, Recreation and Cultural Services submitted his Report No. 11, dated 2015 December 16, covering the following items listed i - iv.

CARRIED UNANIMOUSLY

- i) **2015 Burnaby Minor Hockey Association Pat Quinn Classic Christmas Tournament**

The Director Parks, Recreation and Cultural Services submitted a report to seek Commission approval for a fee waiver for the 2015 Burnaby Minor Hockey Association Pat Quinn Classic Christmas Tournament.

At the 2015 November 18 Commission Meeting, correspondence was received from Mr. Larry Hayes, Executive Administrator of BMHA, requesting a fee waiver for the arena rental fees for their 53<sup>rd</sup> Annual Holiday Classic Tournament, which has been re-branded the Pat Quinn Classic.

The Director Parks, Recreation & Cultural Services recommended:

1. THAT the Burnaby Minor Hockey Association (BMHA) be granted a fee waiver of \$11,303 (excluding tax) for the use of Bill Copeland, Burnaby Lake and Kensington arenas from December 27<sup>th</sup> to December 30<sup>th</sup>, to host the Pat Quinn Classic Hockey Tournament
2. THAT a copy of this report be forwarded to Mr. Larry Hayes, Executive Administrator, Burnaby Minor Hockey Association.

MOVED BY COMMISSIONER M.FOLEY  
SECONDED BY COMMISSIONER W.PEPPARD

THAT the recommendations of the Director Parks, Recreation and Cultural Services be adopted.

CARRIED UNANIMOUSLY

**ii) Sponsorship of the 2016 Easter Seals Woman2Warrior Fundraising Event**

The Director Parks, Recreation & Cultural Services submitted a report requesting approval of the sponsorship of the Easter Seals Woman2Warrior fundraiser.

This annual event has raised close to \$415,000 for B.C.'s children with disabilities in its first three years. Easter Seals have hosted very successful charitable community events and the City of Burnaby's contribution of the park site and in-kind services has been a major factor in their continued success.

The Director Parks, Recreation & Cultural Services recommended:

1. THAT approval be granted to sponsor the Easter Seals Woman2Warrior fundraising event at Swangard Stadium on 2016 May 15, under the terms and conditions outlined in this report.
2. THAT a copy of this report be forwarded to Mr. Stephen Miller, President and CEO of Easter Seals.

MOVED BY COMMISSIONER W. PEPPARD  
SECONDED BY COMMISSIONER L.MATRICARDI

THAT the recommendations of the Director Parks, Recreation and Cultural Services be adopted.

CARRIED UNANIMOUSLY

**iii) Licence Agreement – Burnaby Lake Rowing Club**

The Director Parks, Recreation & Cultural Services submitted a report requesting that approval be given to enter into a licence agreement with the Burnaby Lake Rowing Club.

The Burnaby Lake Rowing Club is a Burnaby based, not-for-profit, small craft paddling organization. The BLRC has had an operating agreement for the use and allocation of the rowing channel at Burnaby Lake since 2012. The three year agreement is now expired and the club has recently written to request renewal of the contract.

The Director Parks, Recreation & Cultural Services recommended:

1. THAT approval be granted to renew an operating agreement with the Burnaby Lake Rowing Club (BLRC) for an additional five year term beginning 2016 January 01 and ending on 2020 December 31 under the terms and conditions outlined in this report .
2. THAT Council be requested to concur.

MOVED BY COMMISSIONER W. PEPPARD  
SECONDED BY COMMISSIONER M.FOLEY

THAT the recommendations of the Director Parks, Recreation and Cultural Services be adopted.

CARRIED UNANIMOUSLY

**iv) 2016 Complimentary Passes**

The Director Parks, Recreation and Cultural Services submitted a report outlining the list of people who are scheduled to receive Complimentary Passes in 2016.

The Director Parks, Recreation & Cultural Services recommended:

1. THAT the 2016 Complimentary Pass list be approved.

MOVED BY COMMISSIONER W. PEPPARD

SECONDED BY COMMISSIONER K. PURDY

THAT the recommendation of the Director Parks, Recreation and Cultural Services be adopted.

CARRIED UNANIMOUSLY

The Chair asked Commission to review and advise staff of any names that needed to be removed from the list.

**5. NEW BUSINESS**

On behalf of Council and the Commission, the Chair thanked Commissioner Foley who has served 6 years on the Commission. Commissioner Foley has served the community well and the Commission is very appreciative of this contribution.

The Director expressed his appreciation to Commissioner Foley for his six years of dedicated service. Commissioner Foley contributed ideas and suggestions that helped to change and edit programs in a positive way.

Commissioner Foley expressed his appreciation of being given the opportunity to be a part of the Commission and involved in many of the positive changes over the last six years. Commissioner Foley enjoyed meeting new residents and making new friendships. Commissioner Foley is proud to have been involved with his community in this capacity.

The Chair wished everyone at the meeting a Merry Christmas and a Happy New Year.

**6. INQUIRIES**

There were no inquiries brought before the Commission at this time.

**7. ADJOURNMENT**

MOVED BY COMMISSIONER J. JANG  
SECONDED BY COMMISSIONER K. PURDY

THAT the 'Open' Commission meeting do now adjourn.

CARRIED UNANIMOUSLY

The 'Open' Commission meeting adjourned at 7:43 p.m.

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Kathryn Matts  
ACTING COMMISSION SECRETARY

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Councillor Nick Volkow  
CHAIR



<b>Commission Agenda</b> Date ..... 2016 Jan 20 Correspondence ..... (a)
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## Burnaby Barracudas

PO Box 50045  
 South Slope, RPO  
 Burnaby, BC V5J 5G3

[president@burnabybarracudas.com](mailto:president@burnabybarracudas.com)  
[www.burnabybarracudas.com](http://www.burnabybarracudas.com)

December 30, 2015

Parks, Recreation and Cultural Services  
 City of Burnaby  
 4949 Canada Way  
 Burnaby, BC V5G 1M2

Dear City Officials,

On behalf of the Burnaby Barracudas Summer Aquatics Club, I would like to thank-you for working in partnership with us to deliver another successful season of competitive aquatic sports in Burnaby. As you know, together we have provided young athletes in our city the opportunity to participate and compete in aquatic sports for over 50 years.

This tradition continues to thrive in terms of community interest and quality programming. In 2015 we were able to offer development, speed swimming, water polo and diving programs for 307 athletes ranging in ages from 3-20. We are currently operating at capacity and have a waiting list. In terms of performance our club had an impressive showing at the BCSSA Summer Provincial Championships last August with our speed swim team placing 8th overall in the province, our water polo teams winning two gold medals, one silver and one bronze and all members of our dive team reaching the podium.

It is our hope and expectation to continue to provide these quality services and opportunities to as many Burnaby families as possible, but operational costs seriously challenge our ability to keep membership prices affordable and accessible. In order to keep our fees low, and to grow the club without decreasing our offerings, we require some financial support. It has come to our attention that other municipalities give grants their local swim clubs and we are asking the City of Burnaby to do the same or to provide some degree of financial assistance.

In 2015, our club paid nearly \$55,000 in pool rental costs. These high rental costs are preventing our club from purchasing much needed equipment such as a time keeping system for our water polo teams. If the City were able and willing to offer our club some free pool time, or waive some guarding costs or cover extra bulkhead placement costs, this would be tremendously helpful. Any financial assistance provided by the City will allow us to return the money to our program to purchase necessary equipment and to keep our program accessible to wide range of families.

### Note

Representatives of the Barracudas Summer Aquatics Club will be contacted to further discuss this request. Staff will then investigate the request and prepare a report for Commission consideration.

Other swim clubs in the greater Vancouver area that operate without municipal grants have had to increase their membership fees substantially. Given our very diverse demographics in Burnaby, we strongly believe that our club must keep fees low; otherwise, we face a serious possibility of losing a significant portion of our membership.

We look forward to working in partnership with you again in 2016 to keep our fine tradition of competitive aquatic sports alive and thriving in Burnaby. Please contact our club President, Laura Marquez, at the above noted email address or at [lmarquez@snaptech.com](mailto:lmarquez@snaptech.com) to discuss further.

Yours truly,

Angela Battiston  
1<sup>st</sup> Vice President  
Burnaby Barracudas  
[battistn@telus.net](mailto:battistn@telus.net)

**CITY OF BURNABY**  
**PARKS, RECREATION AND CULTURAL SERVICES DEPARTMENT**

DIRECTOR'S REPORT NO. 1, 2016

2016 JANUARY 13

BURNABY PARKS, RECREATION AND CULTURE COMMISSION

Ladies and Gentlemen:

Your Director reports as follows:

<b><u>ITEM</u></b>	<b><u>DESCRIPTION</u></b>
1.	Cameron North East Community Open House
2.	Special Outdoor Events 2016
3.	Burnaby Minor Lacrosse Club Fee Waiver Request – Jack Crosby All Star Novice Tournament
4.	Amendment to Bylaw #13475 - Burnaby Recreation Fees & Admissions Bylaw 2015
5.	Licence Agreement - Burnaby Sailing Association
6.	2016 January - Parks, Recreation & Cultural Services Capital Funding Bylaw

Respectfully submitted,



DAVE ELLENWOOD  
 Director Parks, Recreation and Cultural Services



Item .....	1
Director's Report No. ....	1
Meeting .....	2016 Jan 20

## COMMISSION REPORT

**TO:** CHAIR AND MEMBERS  
PARKS, RECREATION & CULTURE COMMISSION

**FROM:** DIRECTOR PARKS, RECREATION &  
CULTURAL SERVICES

**SUBJECT: CAMERON NORTH EAST COMMUNITY OPEN HOUSE**

**RECOMMENDATION:**

1. **THAT** approval be given to provide one annual BeActive, one 4 month BeActive, and 5 one month BeActive passes as draw prizes at the Cameron North East Community Open House at Lougheed Mall on Saturday, 2016 January 30.

**REPORT**

Staff at Cameron Recreation Centre, North East Community Programs (Forest Grove and University Highlands Recreation Offices), Creekside Youth Centre and Cameron Public Library are planning an Open House event at Lougheed Mall on 2016 January 30 from 9:30 a.m. – 6:00 p.m. The purpose of the event is to promote the facilities and services of the North East Community, and educate the community about the benefits of our services. The Open House will generate interest in our facilities while further developing the connection between community members and staff.

There will be free activities throughout the Open House promoting our services for preschoolers, children, adults and seniors. The Imagination Playground equipment, Cameron Cycle Studio and mobile Library Services will also be featured. Staff from the different facilities and service areas will coordinate activities and interact with the participants.

As part of the Open House, prize draws are planned, therefore approval is requested for permission to give away 1 annual BeActive pass, 1 four month BeActive pass and 5 one month BeActive passes. The estimated value of these prizes is approximately \$800, depending upon the age of the winners.

Dave Ellenwood  
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

RJ:lw

P:\Admin\Clerical\Staff\Administration Clerk\Craig Collis\Commission



Item .....	2
Director's Report No. ....	1
Meeting .....	2016 Jan 20

## COMMISSION REPORT

**TO:** CHAIR AND MEMBERS  
PARKS, RECREATION & CULTURE COMMISSION

**FROM:** DIRECTOR PARKS, RECREATION &  
CULTURAL SERVICES

**SUBJECT: SPECIAL OUTDOOR EVENTS 2016**

**RECOMMENDATIONS:**

1. **THAT** approval be granted for up to 10 outdoor events at Deer Lake Park Festival Lawn between 2016 May 01 and 2016 September 30, and up to 15 special events at Swangard Stadium between 2016 April 01 and 2016 November 01.
2. **THAT** this report be advanced to City Council for approval.

**REPORT**

Every year special events are planned at two signature outdoor venues in Burnaby. The concerts and festivals for Deer Lake Festival lawn and the special events at Swangard Stadium where amplified sound is involved are regulated by number and frequency. Regular scheduled events such as smaller gatherings and sporting matches occur year-round as well.

This report is to secure preliminary approval for up to 10 outdoor events at Deer Lake Park Festival lawn between 2016 May 01 and 2016 September 30, and up to 15 special events at Swangard Stadium between 2016 April 01 and 2016 November 01. This will include the City's annual "Symphony in the Park", the "Burnaby Blues and Roots Festival" and up to 8 ticketed concerts hosted by outside organizers and/or community groups at the festival lawn. At Swangard Stadium, this will include the "Burnaby Celebrates Canada Day" and the annual "European Festival" event, and up to 13 other special events.

This is consistent with past practices and with the provision of the relevant municipal bylaws (Burnaby Noise and Sound Abatement Bylaw #1979 Amendment No.12066; Section 2.). Staff will continue to manage the venue locations professionally to ensure all events and festivals are well-organized and of high quality and standards.

To: Parks, Recreation & Culture Commission  
From: Director Parks, Recreation & Cultural Services  
Re: Special Outdoor Events 2016

..... Page 2

Commission approval is requested at this time for the 2016 season and it is recommended that this report be advanced to City Council for approval.

A handwritten signature in black ink, appearing to read "D. Ellenwood". The signature is fluid and cursive, with the first letter "D" being large and prominent.

Dave Ellenwood  
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

DN:gp:sj:tc  
p:\admin\tc\data\wp\dn\Special Outdoor Events 2016

Copied to: City Manager



Item .....	3
Director's Report No. ....	1
Meeting .....	2016 Jan 20

## COMMISSION REPORT

**TO:** CHAIR AND MEMBERS  
PARKS, RECREATION & CULTURE COMMISSION

**FROM:** DIRECTOR - PARKS, RECREATION & CULTURAL SERVICES

**SUBJECT:** BURNABY MINOR LACROSSE CLUB FEE WAIVER REQUEST –  
JACK CROSBY ALL STAR NOVICE TOURNAMENT

**RECOMMENDATIONS:**

1. **THAT** Burnaby Minor Lacrosse Club be granted a fee waiver for the use of Bill Copeland Sports Complex and Burnaby Lake and Kensington Arena for the 2016 Jack Crosby Novice All Star Tournament.
2. **THAT** a copy of this report be sent to Ms. Debbie Heard, Burnaby Minor Lacrosse Club Secretary (BMLC) and Jack Crosby Tournament Co-ordinator.

**REPORT**

Correspondence has been received from Ms. Debbie Heard, Tournament Co-ordinator for the 2016 Jack Crosby Novice All Star Tournament, (Attachment #1) requesting that the facility rental fees for the use of three City of Burnaby arenas for this event be waived. The tournament, in its 31<sup>st</sup> year, is taking place 2016 July 07 to July 10.

Staff works with BMLC to make the necessary facility schedule modifications in order to accommodate this event. The tournament has the support of the other sports organizations that utilize the arenas. The allotment cost, based on the club's request at this time, is estimated to be \$5,751.40 (GST excluded) which represents community group rates for both prime and non-prime times. Additional staff time is required to assist with the facilitation of the event. The staff cost estimate at this time is \$1,355.52, which will be covered by the BMLC.

The BMLC has provided a valuable service to the sport of lacrosse and have given a positive experience to the youth of Burnaby since 1963. It is recommended that the facility rental fee be waived to support this historical event but that the direct costs for additional staff be paid by the club. Food Services revenue will assist in offsetting the impact of waiving the allotment fees.

Dave Ellenwood  
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

NH:mg

Attachment

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Attachment #1

DEC 30 2015

Refer To	Initials
DE	

December 29, 2015

City of Burnaby  
Parks, Recreation & Cultural Services  
Attention: Mr. Dave Ellenwood  
Suite 101 – 4946 Canada Way  
Burnaby BC V5G 4H7

Dear Mr. Ellenwood,

**Re: JACK CROSBY NOVICE ALL - STAR TOURNAMENT 2016**

The Jack Crosby Novice All-Star Tournament Committee and the Burnaby Minor Lacrosse Club would like to thank the City of Burnaby for their continued support over the many years of this premiere minor lacrosse event.

This year marks the 31<sup>st</sup> Annual Jack Crosby All-Star Tournament and will take place July 7, 8, 9 and 10, 2016 at the Bill Copeland, Burnaby Lake and Kensington arenas. Teams from Calgary, Vancouver Island, the BC Interior and Oakville, Ontario have already contacted us to reserve spots in our 2016 tournament.

We kindly request that Burnaby Parks and Recreation Cultural Services consider waving the Arena Time Allotment Fees for the 2016 event as you have so graciously done in previous years. As our tournament has grown in popularity over the past few years we will require floor time on Bill Copeland, Burnaby Lake and Kensington (minimal) to cover the number of games in the tournament.

We also would like to thank the concession for having chicken strips and fries on the menu for the 2015 Tournament and hope that such can be done again for the 2016 Tournament as we believe they sold very well and made many kids happy.

Thank you for your time and consideration.

Sincerely,

Debbie Heard  
BMLC Secretary and JCT Co-coordinator





Item .....	4
Director's Report No. ....	1
Meeting .....	2016 Jan 20

## COMMISSION REPORT

**TO:** CHAIR AND MEMBERS  
PARKS, RECREATION & CULTURE COMMISSION

**FROM:** DIRECTOR PARKS, RECREATION &  
CULTURAL SERVICES

**SUBJECT:** AMENDMENT TO BYLAW #13475 - BURNABY RECREATION FEES &  
ADMISSIONS BYLAW 2015

**RECOMMENDATION:**

1. **THAT** the Commission recommends Council amend the wording in Bylaw #13475, Schedule "A", Section XIX - Food Services to read "Prices for food products and services are established according to industry practice and market acceptance".

**REPORT**

Commission and Council approved the Burnaby Recreation Fees & Admissions Bylaw 2015, Bylaw #13475 in 2015 May. There was an error in the wording in Schedule 'A', Section XIX - Food Services "Prices for food products are established according to industry practice and market acceptance".

The bylaw should read "*Prices for food products and services are established according to industry practice and market acceptance*".

It is recommended that Council amend the wording of Bylaw #13475.

Dave Ellenwood  
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

DP:mc:tc  
P:\Admin\Clerical\Staff\tdp\reports\Request Change to Bylaw 13475



Item .....	5
Director's Report No. ....	1
Meeting .....	2016 Jan 20

## COMMISSION REPORT

**TO:** CHAIR AND MEMBERS  
PARKS, RECREATION & CULTURE COMMISSION

**FROM:** DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

**SUBJECT:** LICENCE AGREEMENT - BURNABY SAILING ASSOCIATION

**RECOMMENDATIONS:**

1. **THAT** approval be given to renew a licence agreement with the Burnaby Sailing Association for an additional five year term beginning the 1<sup>st</sup> day of March 2016 and ending on the 29<sup>th</sup> day of February 2021 under the terms and conditions outlined in this report.
2. **THAT** Council be requested to concur.

**REPORT**

The Burnaby Sailing Association (Club) is a not-for-profit small craft sailing and paddling organization that has been in continuous operation at Barnet Marine Park since the late 1970's. They were originally incorporated as a non-profit organization in February of 1980. Membership in the Club has varied between 50-100 members, continuing at approximately 100 members including 25 family memberships for the last several years.

The Association's mandate provides an affordable facility for non-motorized recreational boating and sailing on the waters of Burrard Inlet and Indian Arm. It also provides for low-cost storage of privately owned canoes, kayaks, rowboats and small sailboats. They currently have a five-year licence agreement for the occupation of the compound (Attachment #1) in the park, which is set to expire. The facility and Club activities are complimentary to the park and the Parks, Recreation and Cultural Services mandate.

Fees have been deliberately kept low to provide affordable access to the water for sailors and paddlers. Currently, a single adult membership fee is \$60 and a family membership is \$75. Storage is assessed at \$1 per square foot rate for sailboats, and \$20 for kayaks or canoes. These fees provide an affordable option for small craft boating activities in the park.

To: Parks, Recreation & Culture Commission  
From: Director Parks, Recreation and Cultural Services  
Re: LICENCE AGREEMENT - BURNABY SAILING  
ASSOCIATION

..... Page 2

Other Club activities consist of family oriented social events, racing and informal sailing/paddling events. The organization supports regional boating events such as the Boulder Island Classic and the Twin Islands day outing. They have also offered kayak excursions during Environmental Week and Rivers Day on an annual basis.

The Club purchases liability insurance each year. The Burnaby Sailing Association executive has written to request a renewal of the existing agreement. The terms of the licence agreement are recommended to be:

1. A license fee of \$2.00 per year for a five-year term beginning the 1<sup>st</sup> day of March 2016.
2. Insurance requirements to comply with City standards.
3. The Club to pay the City for any utilities used including water and electricity.
4. The Club to submit annual membership and program information as per detailed guidelines on permissive exemptions for recreation groups.
5. All maintenance of the Club's compound and building will remain the responsibility of the Club.

It is recommended that approval be given to enter into a licence agreement as outlined in this report.

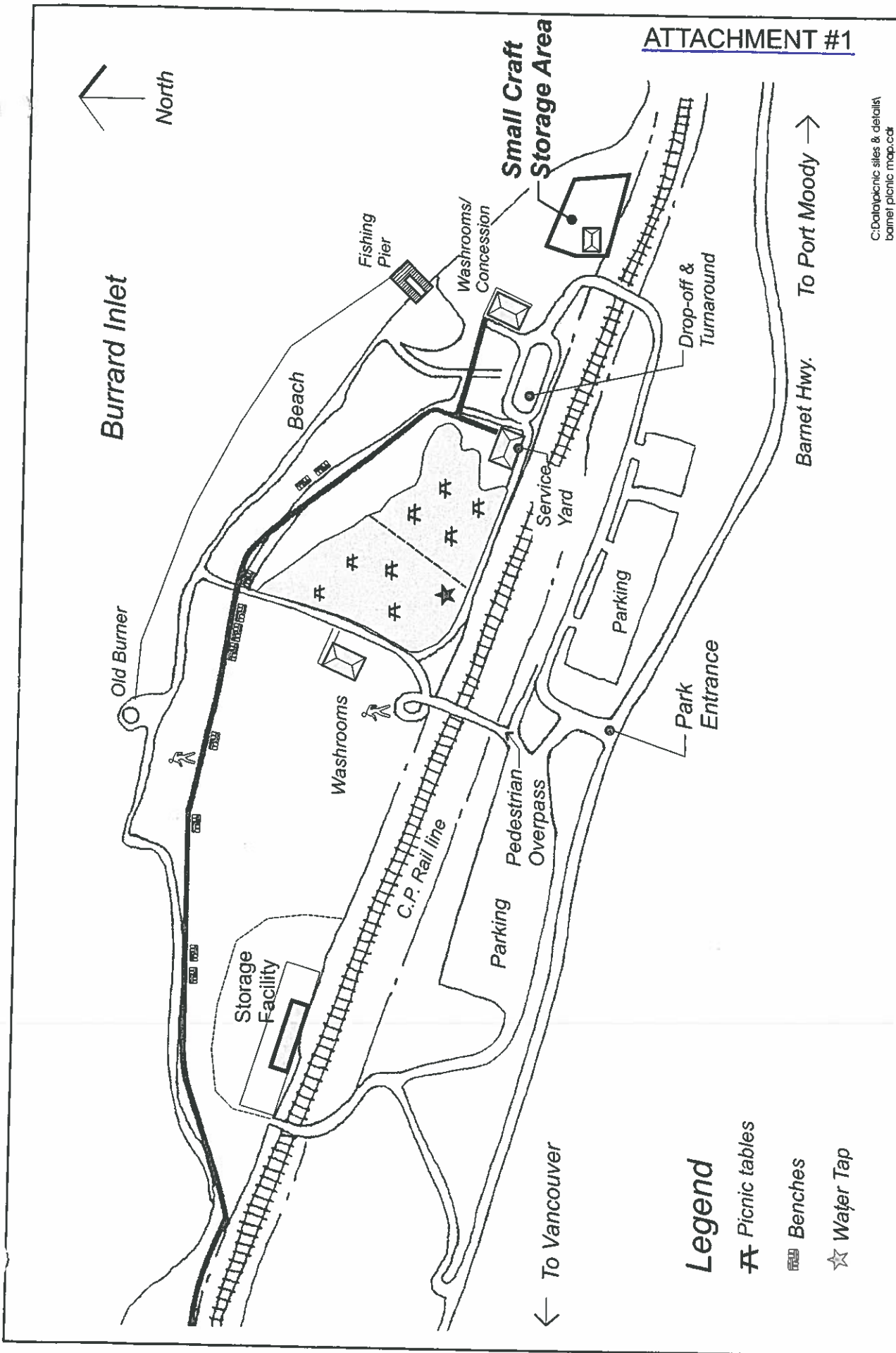


Dave Ellenwood  
DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

DP:tc

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Copied to: City Solicitor  
Director Finance  
Director Planning & Building



# **Barnet Marine Park:** **Boat Club Compound Location**

Dwg.# O.P. 15-2-145s  
Date: Jan. 2011  
Scale: nts  
Drawn by: HD





Item .....	6
Director's Report No. ....	1
Meeting .....	2016 Jan 20

## COMMISSION REPORT

**TO:** CHAIR AND MEMBERS  
PARKS, RECREATION & CULTURE COMMISSION

**FROM:** DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

**SUBJECT:** 2016 JANUARY - PARKS, RECREATION & CULTURAL SERVICES  
CAPITAL FUNDING BYLAW

**RECOMMENDATIONS:**

1. **THAT** the expenditure of \$2,305,000 from the 2016-2020 Provisional Financial Plan for the projects outlined in this report be approved.
2. **THAT** Council be requested to bring down a bylaw to appropriate \$2,412,710 (inclusive of GST) from Capital Reserves to finance these projects.

**REPORT**

The 2016-2020 Provisional Financial Plan for Parks, Recreation and Cultural Services contains the following 22 projects to be funded from Capital Reserves. To enable work to go ahead on these projects, approval is requested to bring down a bylaw for funding.

- |  |                  |
|--|------------------|
| 1. <b>Shadbolt Centre for the Arts</b><br>Piano replacement, inventory upgrade and purchase of additional units based on condition assessment and program demand priorities.     | <b>\$150,000</b> |
| 2. <b>Burnaby Village Museum</b><br>Renovations, electrical system improvement, re-roofing for Love Farmhouse, Elworth House, Blacksmith Shop and Royal Bank Heritage Buildings. | <b>\$75,000</b>  |
| 3. <b>Burnaby Village Museum</b><br>Volunteer information project purchase of computer hardware and customization of collection management for use by curatorial volunteers.     | <b>\$20,000</b>  |
| 4. <b>Food Services</b><br>Replacement of kitchen equipment at various food service locations.   | <b>\$100,000</b> |

To: Parks, Recreation & Culture Commission  
 From: Director Parks, Recreation & Cultural Services  
 Re: 2016 January - Parks, Recreation & Cultural  
 Services Capital Funding Bylaw

..... Page 2

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|---|------------------|
| <b>5. Food Services</b>   | <b>\$50,000</b>  |
| Replace kitchen equipment and preparation and sales counters at Barnet Beach Concession.  |                  |
| <b>6. Burnaby Mountain Conservation Area</b>  | <b>\$250,000</b> |
| Continue the development of the trail system to include safety improvements, slope grading, riparian work and the extension and widening of existing trails.  |                  |
| <b>7. Playground Upgrades to CSA Standards</b>  | <b>\$160,000</b> |
| Equipment replacement due to wood preservative and lead paint on equipment installed 15-plus years ago at Kensington Park, Macey Park, Central Park and various other locations.  |                  |
| <b>8. Park Fencing and Support Structure</b>  | <b>\$150,000</b> |
| Fencing replacement and improvement to park and playfield fences. Included this year are upgrades to Cariboo Hill, Squint Lake, Springer and a few other small sites.   |                  |
| <b>9. Minor Equipment</b>   | <b>\$75,000</b>  |
| Purchase of the annual replacement of small mowers, weed eaters, leaf blowers, variety of power saws, small turf attachments and janitorial equipment.  |                  |
| <b>10. Water Conservation</b>   | <b>\$100,000</b> |
| Installation and improvements to irrigation systems on sports fields, drinking fountains and water features to reduce water consumption.  |                  |
| <b>11. Footbridges and Stairs – Park Trails</b>   | <b>\$100,000</b> |
| Replacement of footbridges, stairways, retaining walls, and safety railings within 236 km. of trails in City Parks, Byrne Creek, Deer Lake, Robert Burnaby and additional park sites.   |                  |
| <b>12. Picnic Tables and Benches</b>  | <b>\$100,000</b> |
| Replacement program and addition of picnic tables and benches at popular picnic sites. (Barnet Beach, Central Park, Fraser Foreshore, Confederation Park). Older tables at various sites replaced with concrete tables to reduce vandalism, graffiti and the possibility of fire due to barbeque use. |                  |
| <b>13. Deer Lake Park</b>   | <b>\$250,000</b> |
| Boardwalk replacement, trail additions, safety upgrades and culvert replacement within Deer Lake Park. Additional native planting to restore habitat.   |                  |

To: Parks, Recreation & Culture Commission  
 From: Director Parks, Recreation & Cultural Services  
 Re: 2016 January - Parks, Recreation & Cultural  
 Services Capital Funding Bylaw

..... Page 3

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| <b>14. Tennis Courts</b>   | <b>\$185,000</b> |
| Resurfacing, fencing, gates, benches and net replacements as required. Sites requiring work for 2016 are Ernie Winch, Squint Lake and Forest Grove Parks.  |                  |
| <b>15. Graffiti Wrap Program</b>   | <b>\$25,000</b>  |
| Covering of park site lighting control, electrical and irrigation kiosks with graffiti wrap similar to the program on City boulevard kiosks.   |                  |
| <b>16. Burnaby Mountain Golf Course</b>  | <b>\$115,000</b> |
| Drainage and irrigation system to include the next phase of slit drainage of fairways and green approaches. Phased replacement of irrigation heads and system controllers.   |                  |
| <b>17. Riverway Golf Course</b>  | <b>\$125,000</b> |
| Drainage and irrigation system to include the next phase of slit drainage of fairways and green approaches. Phased replacement of irrigation heads and system controllers.   |                  |
| <b>18. Burnaby Mountain</b>  | <b>\$50,000</b>  |
| Phased upgrades to surface paving and curbing in high traffic areas.   |                  |
| <b>19. Burnaby Mountain Golf Course</b>  | <b>\$25,000</b>  |
| Replacement of various pieces of small minor equipment items.  |                  |
| <b>20. Aquatics</b>  | <b>\$37,000</b>  |
| Replacement of aquatic wheel chairs, toys, equipment at Eileen Dailly Pool. Diving board for Kensington Pool.  |                  |
| <b>21. Facilities</b>  | <b>\$108,000</b> |
| Youth services air conditioning and furniture. Washroom hand dryers at Swangard Stadium. Air conditioning at Confederation Seniors Centre, Floor scrubber and netting at Bill Copeland and Kensington Centres. Soundproofing at Cameron Recreation Centre. Water filling stations at Bonsor Recreation Centre. |                  |
| <b>22. Sports and Outdoors</b>   | <b>\$55,000</b>  |
| Kayak storage fencing. Soccer goal replacement from wood to aluminum. Goal and net replacement at Burnaby Lake sports fields.  |                  |

To: Parks, Recreation & Culture Commission  
From: Director Parks, Recreation & Cultural Services  
Re: 2016 January - Parks, Recreation & Cultural  
Services Capital Funding Bylaw

..... Page 4

Sufficient Capital Reserves are available to complete the above projects in the 2016-2020 Provisional Financial Plan. It is recommended that Council be requested to bring down a bylaw to appropriate \$2,412,710 (inclusive of GST) from Capital Reserves to finance these projects.



Dave Ellenwood  
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

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Copied to: Director Finance  
City Solicitor