EXECUTIVE COMMITTEE OF COUNCIL

NOTICE OF OPEN MEETING

DATE: **THURSDAY, 2016 JANUARY 21**

TIME: **5:00 PM**

PLACE: **Council Committee Room, Main Floor, City Hall**

A G E N D A

1. CALL TO ORDER **PAGE**

2. MINUTES

(a) Minutes of the Executive Committee of Council Open meeting held on 2015 December 02 — 1

3. 2016 FESTIVALS BURNABY GRANTS AUTHORIZED ANNUAL BUDGET - $250,000

4. 2016 PROGRESSIVE LIST OF GRANTS AUTHORIZED ANNUAL BUDGET - $159,340

5. NEW APPLICATIONS

(a) #16.01.p - Rotary Club of Burnaby Metrotown — 10
2016 Wine, Food and Music Festival

An application was received from Rotary Club of Burnaby Metrotown requesting a grant in support of the 2016 Wine, Food and Music Festival scheduled to take place on 2016 April 23 at the Nikkei National Museum and Cultural Centre. Proceeds raised support the charitable work in Burnaby, as well as the outdoor fitness circuit at Fraser Foreshore Park.

Request:	$3,000 in-kind printing	CPA:	2015 - $2,500 (in-kind printing) 2014 - $2,000 (in-kind printing) 2013 - $2,000 (in-kind printing)

(b) #16.02.p - Burnaby Hospice Society 13
Hike for Hospice Palliative Care

An application was received from the Burnaby Hospice Society requesting an in-kind grant for printing of promotional materials (brochures, posters, banners, etc.) for the 14th annual Hike for Hospice Burnaby to be held on 2016 May 01 in Central Park. Event proceeds support the Society's hospice palliative care and bereavement support programs, offered at no cost to Burnaby residents and their families and friends.

Request:	$1,500 in-kind printing	CPA:	2015 - $1,500 (in-kind printing) 2014 - $1,500 (in-kind printing) 2013 - $1,500 (in-kind printing)

(c) #16.03.g - Michael J. Fox Theatre 15
Golf Tournament

An application was received from Michael J. Fox Theatre requesting an in-kind grant for a green fee waiver in support of the Michael J. Fox Theatre's Annual Golf Tournament to be held on 2016 May 26 at Riverway Golf Course.

Request:	Green Fee Waiver	CPA:	2015 - Green Fee Waiver ($8,976) 2014 - Green Fee Waiver ($8,640) 2013 - Green Fee Waiver ($8,640)

(d) #16.04. - Moscrop Secondary School 17
2015 BC High School Provincial Volleyball Championships

An application was received from the Moscrop Panthers Senior Girls Volleyball team requesting a grant in support of travel expenses for 12 players, Burnaby residents, who competed in the 2015 BC High School AAAA Volleyball Championships in Nanaimo held on 2015 December 3 – 5.

Request:	$1,000	CPA:	2015 - denied (Senior Boys Team) 2014 - $1,000 (Senior Girls Team) 2013 - $1,000 (Senior Girls Team)

(e) #16.05. - Ecole Alpha Secondary School 20
Dry Grad 2016

An application was received from École Alpha Secondary School requesting a grant in support of their Annual Dry Grad event for 2016.

Request:	Unspecified	CPA:	2015 - $200 2014 - No Application 2013 - $200

(f) #16.06. - Moscrop Secondary School 22
2016 BC Provincial High School Gymnastics Championships

An application was received from Moscrop Secondary School requesting a grant towards hosting the 2016 BC High School Gymnastics Championships to be held on 2016 March 10 – 12.

Request: Unspecified CPA: 2015 - No Application
2014 - No Application
2013 - No Application

(g) #16.07.p - Nikkei National Museum & Cultural Centre 25
Kibou: Hope - Commemorating the 75th Anniversary of the Forced Dispersal of Japanese Canadians in 2017

An application was received from the Nikkei National Museum and Cultural Centre requesting a grant to assist with the cost of Kibou: Hope, an event commemorating the 75th anniversary of the forced dispersal of Japanese Canadians in 2017.

Request: Unspecified CPA: 2015 - $1,000 (in-kind printing for 2016)
2014 - No Application
2013 - No Application
2012 - $1,000 cash & $1,500 in-kind ($1,594)

(h) #16.08. - Ecole Brantford School 30
Silent Auction

An application was received from Ecole Brantford School requesting a grant to assist with their annual community Silent Auction event/fundraiser on Friday, 2016 May 27. Funds raised will support a number of projects for students from kindergarten to grade seven.

Request: Unspecified CPA: 2015 – No Application
2014 – No Application
2013 – No Application

(i) # 16.09 - Tourism Burnaby 32
Burnaby Food Truck Festival

An application was received from Tourism Burnaby requesting a grant and road closure (Beresford Street between Telford and Silver Avenue) to assist with hosting the 1st Tourism Burnaby Food Truck Festival (TBC). The event will be held on a Saturday, 2016 July or September from 11 a.m. to 7 p.m.

depending on the availability of the road closure. The TBC will be a free community event with 10 – 20 food trucks and live music.

Request:	$5,000 & Road Closure	CPA:	2015 – No Application 2014 – No Application 2013 – No Application

6. NEW BUSINESS

7. INQUIRIES

8. CLOSED

Public excluded according to Sections 90 & 92 of the Community Charter

9. ADJOURNMENT

EXECUTIVE COMMITTEE OF COUNCIL

M I N U T E S

An Open meeting of the Executive Committee of Council was held in the Council Committee Room, main floor, City Hall, 4949 Canada Way, Burnaby, BC on Wednesday, 2015 December 02 at 5:00 p.m.

1. CALL TO ORDER

PRESENT: Councillor Sav Dhaliwal, Chair
Councillor Paul McDonell, Vice Chair

ABSENT: Councillor Dan Johnston, Member *(due to injury)*

STAFF: Ms. Geraldine Parent, Arts Services Manager
Ms. Margaret Manifold, Senior Social Planner
Ms. Blanka Zeinabova, Administrative Officer

The Chair called the Open meeting to order at 5:13 p.m.

2. MINUTES

(a) Minutes of the Executive Committee of Council Open meeting held on 2015 October 15

MOVED BY COUNCILLOR P. MCDONELL
SECONDED BY COUNCILLOR S. DHALIWAL

THAT the minutes of the Open Executive Committee of Council meeting held on 2015 October 15 be adopted.

CARRIED UNANIMOUSLY

3. CORRESPONDENCE

MOVED BY COUNCILLOR P. MCDONELL
SECONDED BY COUNCILLOR S. DHALIWAL

THAT the correspondence be received.

CARRIED UNANIMOUSLY

DRAFT

(a) Correspondence from Rochelle Winterton, Executive Director BC Lacrosse Association
Re: Letter of Appreciation

Correspondence was received from Rochelle Winterton, Executive Director of BC Lacrosse Association expressing appreciation for a grant in support of travel expenses for five athletes to attend Canadian National Championships in 2015.

(b) Correspondence from Moscrop Secondary Senior Badminton Team
Re: Letter of Appreciation

Correspondence was received from Steve Sung, Head Coach, Moscrop Badminton Team expressing appreciation for a grant in support of travel expenses for 19 athletes to attend BC High School Provincial Badminton Championships in 2015.

4. REPORT

MOVED BY COUNCILLOR P. MCDONELL
SECONDED BY COUNCILLOR S. DHALIWAL

THAT the report be received.

CARRIED UNANIMOUSLY

(a) Report from Director Planning and Building
Re: Adjustment to the Allocation of Space at Brentwood Community Resource Centre

The Director Planning and Building submitted a report proposing an adjustment to the allocation of non-profit office/program space at the Brentwood Community Resource Centre.

The Director Planning and Building recommended:

1. THAT Council authorize an adjustment to Burnaby Community Services Society's lease space allocation to permit Burnaby Seniors Outreach Services Society to occupy 117 square feet (room L2 - meeting room 2) at the Brentwood Community Resource Centre, as outlined in Section 3.0 of this report.

2. THAT Council authorize the execution of adjusted 2016 lease grants for Burnaby Community Services Society and Burnaby Seniors Outreach Services Society, as outlined in Section 4.0 of this report.

DRAFT

3. THAT Council authorize staff to undertake the necessary lease arrangements between the City and the tenants.

4. THAT Council authorize staff to issue a Request for Proposals to occupy space vacated by Burnaby Seniors Outreach Services Society at the Holdom Community Resource Centre.

MOVED BY COUNCILLOR P. MCDONELL
SECONDED BY COUNCILLOR S. DHALIWAL

THAT the recommendations of the Director Planning and Building be adopted.

CARRIED UNANIMOUSLY

5. FESTIVALS BURNABY GRANTS APPROVED - $75,750

6. NEW APPLICATIONS - FESTIVALS BURNABY

MOVED BY COUNCILLOR P. MCDONELL
SECONDED BY COUNCILLOR S. DHALIWAL

THAT the New Applications - Festivals Burnaby be received.

CARRIED UNANIMOUSLY

Small Scale Events

(a) #16-S-001 African Canadian Soccer and Cultural Association
African Soccer and Cultural Festival 2016

An application request for $12,000 has been received from the African Canadian Soccer and Cultural Association for the African Soccer and Cultural Festival 2015 August 12-14 at the Burnaby Lake Sports Complex. This three-day event, in its 22nd year, will showcase African Cultural through the sport of soccer, African cuisine and cultural dance with music. The goal of the festival is to promote volunteerism and community engagement with the African community, youth and the general public.

Request: $12,000

CPA: 2015 - $8,000 (Small Scale Event)
2014 - $7,500 (Small Scale Event)
2013 - $7,000 (Small Scale Event)

DRAFT

MOVED BY COUNCILLOR P. MCDONELL
SECONDED BY COUNCILLOR S. DHALIWAL

THAT a Festivals Burnaby grant - Small Scale Event in the amount of $8,000 be awarded to African Canadian Soccer and Cultural Association in support of the African Soccer and Cultural Festival to be held on 2016 August 12-14 at the Burnaby Lake Sports Complex.

CARRIED UNANIMOUSLY

(b) #16-S-002 Vancouver Cantonese Opera
Cantonese Opera - Princess Cheung Ping

An application request for $7,000 has been received from the Vancouver Cantonese Opera for the Cantonese Opera - Princess Cheung Ping 2016 April 16 at the Michael J. Fox Theatre. Cantonese opera is a unique combination of performing arts including singing, dancing, acting, miming and acrobatic movements. The Princess Cheung Ping by Tong Dik San features highly refined and subtle lyrics, eulogizing the theme of love and devotion, and is hailed as a high point in Chinese literature. Three international and renowned Cantonese opera performers from Hong Kong and Seattle have been invited to perform with the local professional Cantonese artists for this performance.

Request: $7,000 CPA: 2015 - $3,500 (Small Scale Event)
2014 - $5,000 (Small Scale Event)

MOVED BY COUNCILLOR P. MCDONELL
SECONDED BY COUNCILLOR S. DHALIWAL

THAT a Festivals Burnaby grant - Small Scale Event in the amount of $3,500 be awarded to the Vancouver Cantonese Opera for the Cantonese Opera - Princess Cheung Ping to be held on 2016 April 16 at the Michael J. Fox Theatre.

CARRIED UNANIMOUSLY

(c) $16-S-003 National Congress of Black Women Foundation
Black History Month

An application request for $10,000 has been received from the National Congress of Black Women Foundation (NCBWF) for Black History Month activities 2016 January 31 to February 27 at the Metrotown Community Resource and Bonsor Community Centres. Using Black History Month as the forum, the NCBWF will focus its programs to promote a greater knowledge of and respect for the diverse heritage, culture and contribution of people of

DRAFT

African descent to the development of societies. To that end, the NCBWF is planning three events throughout the month.

Request: $10,000 CPA: 2015 - $7,000 (Small Scale Event)
2014 - $7,000 (Small Scale Event)
2013 - $7,000 (Small Scale Event)

MOVED BY COUNCILLOR P. MCDONELL
SECONDED BY COUNCILLOR S. DHALIWAL

THAT a Festivals Burnaby grant - Small Scale Event in the amount of $7,000 be awarded to the National Congress of Black Women Foundation for Black History Month activities in 2016.

CARRIED UNANIMOUSLY

Large Scale Events

(a) #16-L-001 Eurofest BC Society
European Festival

An application request for $25,000 has been received from the Eurofest BC Society for the European Festival 2016 May 28-29 at Swangard Stadium. This annual two-day festival features a flag parade; on stage performances of authentic European music and dance: contemporary local musical artists; cultural displays of 32 participating countries; activities and games for children; a European food tent featuring traditional meals, desserts and snacks; artists demonstrating their craft in the Arts Plaza; a Market Place featuring souvenirs and popular products of Europe, and a live evening concert.

Request: $25,000 CPA: 2015 - $25,000 (Large Scale Event)
2014 - $25,000 (Large Scale Event)
2013 - $25,000 (Large Scale Event)

MOVED BY COUNCILLOR P. MCDONELL
SECONDED BY COUNCILLOR S. DHALIWAL

THAT a Festivals Burnaby grant - Large Scale Event in the amount of $25,000 be awarded to the Eurofest BC Society for the European Festival to be held on 2016 May 28-29 at Swangard Stadium.

CARRIED UNANIMOUSLY

7. PROGRESSIVE LIST OF GRANTS APPROVED - $176,899

DRAFT

8. NEW APPLICATIONS

MOVED BY COUNCILLOR P. MCDONELL
SECONDED BY COUNCILLOR S. DHALIWAL

THAT the New Applications be received.

CARRIED UNANIMOUSLY

(a) #15/59 - Volunteer Burnaby
Gift Wrap Program 2015

An application was received from Volunteer Burnaby requesting an in-kind grant to cover printing costs of Gift Wrapping Services for the Christmas Season 2015 at Brentwood Town Centre.

Request:	$1,000 in-kind printing	CPA:	2014 - $1,000 (in-kind printing) 2013 - $1,000 (in-kind printing) 2012 - $1,000 (in-kind printing)

MOVED BY COUNCILLOR P. MCDONELL
SECONDED BY COUNCILLOR S. DHALIWAL

THAT an in-kind grant in the amount of $1,000 for printing costs be awarded to Volunteer Burnaby to assist with the Gift Wrap Program for 2015.

CARRIED UNANIMOUSLY

(b) #15/60 - Moscrop Panthers Senior Boys Volleyball Team
2015 BC High School Provincial Volleyball Championships

An application was received from Moscrop Panthers Senior Boys Volleyball Team seeking a grant to assist with travel expenses for 15 players, Burnaby residents, to compete in the BC High School Provincial Volleyball Championships in Langley, BC on 2015 December 01 – 05.

Request:	$1,000	CPA:	2014 - $1,000 (Senior Girls Team) 2013 - $1,000 (Senior Girls Team) 2012 - $1,000 (Senior Boys Team)

MOVED BY COUNCILLOR P. MCDONELL
SECONDED BY COUNCILLOR S. DHALIWAL

THAT this grant application be denied.

CARRIED UNANIMOUSLY

DRAFT

9. TABLED MATTER

(a) #15/55 - Children of the Street Society School-Based Prevention Workshops (Tabled 2015 October 15)

An application was received from the Children of the Street Society requesting a grant to assist with the cost of providing workshops in Burnaby to share information and practical tools with children from elementary age to high-school on how to be safe from sexual exploitation in the community.

Request: Unspecified **CPA: 2014 – No Application**
2013 – No Application
2012 – No Application

Arising from discussion, Councillor McDonell introduced the following motion:

MOVED BY COUNCILLOR P. MCDONELL
SECONDED BY COUNCILLOR S. DHALIWAL

THAT the grant application be now TABLED.

CARRIED UNANIMOUSLY

This item of business was TABLED pending further review by the Committee.

MOVED BY COUNCILLOR P. MCDONELL
SECONDED BY COUNCILLOR S. DHALIWAL

THAT the grant request be now **LIFTED** from the table.

CARRIED UNANIMOUSLY

The grant request was now before the meeting.

Arising from discussion, Councillor McDonell was granted leave by the Committee to introduce the following motion:

MOVED BY COUNCILLOR P. MCDONELL
SECONDED BY COUNCILLOR S. DHALIWAL

THAT this grant application be denied.

CARRIED UNANIMOUSLY

DRAFT

10. NEW BUSINESS

Geraldine Parent

Ms. Parent requested clarification from the Committee on the submission of the following two Festival Grant applications:

1. Multi-Cultural Ministries for Burnaby Temple Tour Festival; and
2. French for the Future for Local Youth Forum.

The Committee noted these applications do not meet the established criteria for awarding Festival Grants.

Ms. Manifold advised that Multi-Cultural Ministries can contact Burnaby Inter-Faith Committee through Ms. Rebecca Mahaffey, Social Planner.

11. INQUIRIES

There were no inquiries brought before the Committee at this time.

12. CLOSED

Public excluded according to Sections 90 and 92 of the Community Charter

MOVED BY COUNCILLOR P. MCDONELL
SECONDED BY COUNCILLOR S. DHALIWAL

THAT this Open meeting do now recess.

CARRIED UNANIMOUSLY

The meeting recessed at 5:42 p.m.

MOVED BY COUNCILLOR P. MCDONELL
SECONDED BY COUNCILLOR S. DHALIWAL

THAT this Open meeting do now reconvene.

CARRIED UNANIMOUSLY

The meeting reconvened at 5:54 p.m.

DRAFT

13. ADJOURNMENT

MOVED BY COUNCILLOR P. MCDONELL
SECONDED BY COUNCILLOR S. DHALIWAL

THAT this Open Committee meeting do now adjourn.

CARRIED UNANIMOUSLY

The Open meeting adjourned at 5:54 p.m.

Blanka Zeinabova	Councillor Sav Dhaliwal
ADMINISTRATIVE OFFICER	CHAIR

DRAFT

#16.01.p - Rotary Club of Burnaby Metrotown
2016 Wine, Food and Music Festival

An application was received from Rotary Club of Burnaby Metrotown requesting a grant in support of the 2016 Wine, Food and Music Festival scheduled to take place on 2016 April 23 at the Nikkei National Museum and Cultural Centre. Proceeds raised support the charitable work in Burnaby, as well as, contributing funds to build an outdoor fitness circuit at Fraser Foreshore Park.

Request: $3,000 *In-kind printing*

CPA: 2015 - $2,500 (in-kind printing)
2014 - $2,000 (in-kind printing)
2013 - $2,000 (in-kind printing)

District 5040 **Rotary**
Club of Burnaby Metrotown

22 December 2015

To: Executive Committee of Council

c/o Clerk's Department,
Burnaby City Hall
4949 Canada Way, Burnaby, BC V5G 1M2

Dear Committee Members:

On behalf of the Burnaby Metrotown Rotary Club I would like to request the City of Burnaby's "in-kind" financial support of our annual Rotary Burnaby Wine, Food and Music Festival taking place on Saturday April 23rd 2016. As in previous years, our request is for printing from the City's print shop. We estimate that $3000 worth of printing will be required for this coming event. Printing that is required includes tickets, posters, programs and banners. Please find attached the sponsorship tiers. You will see that our request is for the City of Burnaby to be a Platinum sponsor.

The Rotary Club of Burnaby Metrotown is a local service club comprised of business and community leaders who are committed to community service both locally and globally. Our members are very committed to supporting local projects such as the Rotary Coats for Kids, Graffiti paint outs, Literacy programs at Maywood School, Youth Leadership development, and a number of other local not for profit organizations. The annual wine festival is our premier fundraiser which raises necessary funds for our charitable work in Burnaby. In addition to our usual local projects we have also committed to contributing funds to build the City's fitness circuit at Foreshores park.

We look forward to your continued support.

Sincerely,

Antonia Beck
Rotary Club of Burnaby Metrotown
2016 Wine Festival Logistics coordinator

www.burnabymetrotownrotary.org | burnabymetrotownrotary@gmail.com
P.O. Box 266, 105-7655 Edm treet, Burnaby, BC V3N 0C3
Meeting Location: Burnaby Neighbourhoo e, 4460 Beresford Avenue, Burnaby, BC

District 5040 **Rotary**
Club of Burnaby Metrotown

15th ANNUAL ROTARY WINE, FOOD AND MUSIC FESTIVAL

Burnaby's Premiere Wine Tasting Event – April 23, 2016

Sponsorship Tiers	Diamond Sponsors $5000	Platinum Sponsors $3000	Gold Sponsors $1500	Friends of Rotary $1000
Exclusive recognition and introduction during the event by the Master of Ceremonies.	✓			
Company full page ad in 16 page program booklet	Logo			
On-site banner display opportunity	✓			
Company logo and link on Rotarywinefestival.com	Logo	Logo		
Company name and logo on tickets—with commitment by **Jan 31st**	Logo	Logo		
Company Logo or Name included in event advertising in Burnabynow	Logo	Logo	Logo	
Post Event acknowledgement in Burnaby now	Logo	Logo	Logo	
Company Logo or Name on Rack card size hardcopy invitation mailed to 20,000 households.	Logo	Logo	Logo	✓
Company logo displayed in the Wine Festival Program	Logo	Logo	Logo	✓
Sponsorship Certificate	✓	✓	✓	✓
Tickets to the Wine Festival	10 tickets	6 tickets	4 tickets	2 tickets
Logo on evening's Thank You Sign	Logo	Logo	Logo	Logo
Verbal recognition by the Master of Ceremonies at the event	✓	✓	✓	✓
Thank you Luncheon with Metrotown Rotary	✓	✓	✓	✓
Sponsor's onsite at the event photo by professional photographer	✓	✓	✓	✓

Diamond, Gold, Platinum Sponsors: Your **company logo** will be displayed in various forms of advertising for the event. Please supply a digital high resolution copy of your logo.
Diamond, Gold Sponsors: Please supply a link to your website or promo page to advertise on our event website.
Full page add submission – Deadline March 18, 2016
Company Logo submission – Deadline February 12, 2016

www.burnabymetrotownrotary.org | burnabymetrotownrotary@gmail.com
P.O. Box 266, 105-7655 Edmonds Street, Burnaby, BC V3N 0C3
Meeting Location: Burnaby Neighorhood House, 60 Beresford Street, Burnaby, BC V6H 0B8

#16.02.p – Burnaby Hospice Society
Hike for Hospice Palliative Care

An application was received from the Burnaby Hospice Society requesting an in-kind grant for printing of promotional materials (brochures, posters, banners, etc.) for the 14th annual Hike for Hospice Burnaby to be held on 2016 May 01 in Central Park. Event proceeds support the Society's hospice palliative care and bereavement support programs, offered at no cost to Burnaby residents and their families and friends.

Request: $1,500 *In-Kind Printing*

CPA: 2015 – $1,500 (in-kind printing)
2014 – $1,500 (in-kind printing)
2013 – $1,500 (in-kind printing)

Hike for Hospice Palliative Care

Burnaby Hospice Society

December 10, 2015

Executive Committee of Council
City of Burnaby
4949 Canada Way
Burnaby, BC V5G 1M2

HIKE FOR HOSPICE BURNABY

Dear Chair and Members of the Executive Committee of Council for the City of Burnaby:

On Sunday, May 1, 2016, thousands of people across Canada will walk to support the annual Hike for Hospice Palliative Care. Here in Burnaby, members of our community will be hiking in Central Park to celebrate and commemorate the lives and memories of their loved ones. The event will also raise awareness and funds to benefit the Burnaby Hospice Society so that we may continue our critical work of providing compassionate care to individuals and families during the end-of-life process.

The City of Burnaby has graciously awarded us an in-kind grant for our event printing requirements in the past and we are asking for your support again. Burnaby Hospice Society is respectfully requesting an in-kind grant to the value of $1,500 in support of Burnaby Hospice Society's 14th annual Hike for Hospice Burnaby. All event proceeds will go directly towards supporting the Society's hospice palliative care and bereavement support programs which are offered at no cost to Burnaby residents and their families and friends.

Established in 1986, the Burnaby Hospice Society has been long known within this community for our dedication to providing quality support to individuals and families during the end-of-life journey. We serve over 800 families in the Burnaby community every year and have, since our inception, touched the lives of tens of thousands of people, ensuring that no one in Burnaby needs to go through the end-of-life journey alone.

With your help, the Burnaby Hospice Society looks forward to continuing to make a positive impact in the lives of those going through the end-of-life journey in our community. Thank you for your attention and support of the Society, and the community members that it serves. We look forward to your consideration of our request. Should you have any questions, please feel free to contact me directly at 604.520.5016 or bkirk@burnabyhospice.org

Very respectfully,

Bruce Kirk
Executive Director

#16.03.g - Michael J. Fox Theatre
Golf Tournament

An application was received from Michael J. Fox Theatre requesting an in-kind grant for a green fee waiver in support of the Michael J. Fox Theatre's Annual Golf Tournament to be held on 2016 May 26 at Riverway Golf Course.

Request: *Green Fee Waiver*	CPA:	2015 – Green Fee Waiver ($8,976)
		2014 – Green Fee Waiver ($8,640)
		2013 – Green Fee Waiver ($8,640)

City of Burnaby

2016 January 08

Chair and Members
Executive Committee of Council
Burnaby City Hall
4949 Canada Way
Burnaby, BC
V5G 1M2

Dear Chair and Members:

SUBJECT: MICHAEL J. FOX GOLF TOURNAMENT

On behalf of the Board of Directors of the Michael J. Fox Theatre, I respectfully submit this request to have the fees for the 2016 Michael J. Fox Theatre's Annual Golf Tournament waived.

This golf tournament, to be held on May 26th, 2016 at Riverway Golf Course, is recognized as the major fundraiser for the theatre and all proceeds are directed toward the betterment of the theatre.

Both the Michael J. Fox Theatre Board and the Golf Tournament Organizing Committee are comprised of dedicated volunteers who offer their valuable time and expertise to this fundraising event. The Michael J. Fox Theatre could not operate at its current level of efficiency without the support of volunteers and the City of Burnaby.

Thank you for your consideration of this request.

Sincerely,

Chad A. Turpin
MJF Golf Tournament Organizing Committee

cc: Dave Ellenwood

#16.04. – Moscrop Secondary School
2015 BC High School Provincial Volleyball Championships

An application was received from the Moscrop Panthers Senior Girls Volleyball team requesting a grant in support of travel expenses for 12 players, Burnaby residents, who competed in the 2015 BC High School AAAA Volleyball Championships in Nanaimo held on 2015 December 3 – 5.

Request: $1,000

CPA: 2015 – *denied* (Senior Boys Team)
2014 – $1,000 (Senior Girls Team)
2013 – $1,000 (Senior Girls Team)

December 14th, 2015

Executive Committee of Council
c/o Ms. Lynne Axford
City Clerk's Office
City of Burnaby
4949 Canada Way
Burnaby, BC
V5G 1M2

Dear Executive Committee of Council Members

RE: BC High School Provincial Volleyball Championships
Nanaimo, BC, December 3 to 5, 2015

I am writing to you today on behalf of the Moscrop Panthers Senior Girls Volleyball team in hopes of acquiring some funding for our team's travel to represent our school and the City of Burnaby at the BC High School Provincial AAAA Volleyball Championships in Nanaimo BC from December 3-5, 2015.

We are requesting a grant in the amount of $1000 for our team.

Our 12 players are all Burnaby residents under the age of 21 and attending Moscrop Secondary School. The 12 players are:

1. Isabella Cheung
2. Emi Wong
3. Katherine Fong
4. Julia Handra
5. Dayna Louie
6. Yuki Liang
7. Michelle Chang
8. Claire Bates
9. Raeanne Sun
10. Jessica Hu
11. Marisa Skowronski
12. Mari Wong

Our team just finished a highly successful season of league play in the Burnaby/New Westminster district. We went undefeated in league play and won

the Burnaby/New Westminster banner. We finished 4th in the Lower Mainland championship which earned us a berth in the Provincial championship.

We have reviewed the grant general policy and guideline document posted on the City of Burnaby website, and I'm applying for the grant under Section B iii where it indicates " contributions will be considered for teams travelling to provincial tournaments outside the lower mainland" as a result of our qualifying for the Provincial championship tournament.

Your financial assistance would be greatly appreciated.

If you have any questions or require additional information, please do not hesitate to contact the undersigned at (778) 230-0280.

Additionally, I can be reached at my email address which is home.pandora@gmail.com.

My address is 4156 Gilpin Crescent, Burnaby, BC V5G 2K2

Thanking you in advance for considering this grant request and we look forward to hearing a positive response at your earliest convenience.

Yours truly,

Pandora Cheung
Manager
Moscrop Panthers Senior Girls Volleyball team

c.c. Ms Erin McGinley-Athletic Director Moscrop Secondary School

CITY OF BURNABY
DEC 15 2015
CLERK'S OFFICE

16.04

#16.05. – École Alpha Secondary School
Dry Grad 2016

An application was received from École Alpha Secondary School requesting a grant in support of their Annual Dry Grad event for 2016.

Request: Unspecified

CPA: 2015 – $200
2014 – No Application
2013 – $200

École Alpha Secondary School

4600 Parker Street, Burnaby, BC V5C 3E2 604-664-8535 FAX: 604-664-8541 htp://alpha.sd41.bc.ca

November 27, 2015

TO WHOM IT MAY CONCERN;

Re: Fundraising in Support of École Alpha Secondary School's Dry Grad 2016

The parents of the Grade 12 graduating class of 2016 are assisting in the organization of the celebration that traditionally follows the formal dinner and dance. The phrase "Dry Grad" implies that alcohol and drugs will **not** be allowed on the premises (enforced by security). All funds raised will be used to cover the cost of music, entertainment and refreshments for approximately 200 students. The entire evening will also be monitored by chaperones consisting of parents and hired security.

In order for us to provide a safe environment for our students, we are asking for your support in providing a donation or perhaps a gift to be used as a door prize. We will recognize your contribution via the School's website (http://alpha,sd41.bc).

We would like to express our thanks to you in advance for your generous donation. Any assistance you can provide will be greatly appreciated by the future adults of our community. Should you have any questions or concerns, please do not hesitate to contact us.

Sincerely,

Paul Fester (on behalf of the Dry Grad Committee)
Principal École Alpha Secondary School

PLEASE RETURN THIS FORM WITH YOUR CONTRIBUTION TO: École Alpha Secondary School, 4600 Parker Street, Burnaby BC V5C 3E2, Fax; 604-664-8541, E-mail: alpha.info@sd41.bc.ca

Name of Company / Organization_____

_____
Address City Postal Code

Contact_____ Title: _____

Phone No._____ Fax _____

☐ We would like to pledge $ _____ Toward DRY AFTER GRAD 2016, a cheque payable to École Alpha Secondary School is enclosed. We would like a tax receipt ☐ Yes ☐ No

☐ Enclosed is my/our donation for the door prize in the form of a gift certificate for a service, i.e. spa treatment, hair salon, auto repair, computer service, etc.

☐ Other: _____

THANK YOU FOR SUPPORTING DRY GRAD 2016

BOARD OF EDUCATION BURNABY SCHOOL DISTRICT 41

#16.06. – Moscrop Secondary School
2016 BC Provincial High School Gymnastics Championships

An application was received from Moscrop Secondary School requesting a grant towards hosting the 2016 BC High School Gymnastics Championships to be held on 2016 March 10 – 12.

Request: Unspecified

CPA: 2015 – No Application
2014 – No Application
2013 – No Application

Moscrop Secondary School
École Secondaire Moscrop

4433 Moscrop Street Burnaby British Columbia Canada V5G 2G3
Phone: 604-296-6895 Fax: 604-296-6898

January 8, 2016.

Derek Corrigan
Mayor of Burnaby
4949 Canada Way
Burnaby BC, V5G 1M2

Re: 2016 BC Provincial High School Gymnastics Championships, March 10-12, 2016.

Moscrop Secondary School in School District 41(Burnaby) hosts the prestigious 2016 BC High School Gymnastics Championships event in March 2016. The Championships culminates months of dedicated practices and gymnastics meets for boys and girls in Grades 8 – 12. Teams of boys and girls from around BC will descend on the host venue, Moscrop Secondary School, for three consecutive days competing in apparatus and floor routines.

We are anticipating approximately 40 adult coaches, 250 competitors, 16 Gymnastics Canada certified Judges, and supportive families and friends to the (25th Annual event). To this end, we request that the City of Burnaby consider taking part in one of eleven sponsorship programs associated with the operations of the 2016 BC High School Gymnastics Championships hosted by Moscrop Secondary School. Sponsorship opportunities in the following:

- Awards Ceremonies
- Coaches' and Officials' Lounge
- Coaches' Packages
- Host School Award
- Officials' Packages
- Official 2016 BC High School Gymnastics Championship Program Guide
- Opening Ceremonies
- Top Female Gymnasts – 5 Awards (Level I, Level II, Level III, Level IV, Level V)
- Top Male Gymnasts – 5 Awards (Level I, Level II, Level III, Level IV, Level V)
- Top School Team
- Volunteers' Thank – you

Your participation may resemble a financial donation, product in kind, corporate signage, and/or personal appearance. You will be included in the Program Guide as a supporter. Your participation will increase your exposure and goodwill, in the Burnaby community and across the Province. We look forward to your response to this invitation within seven days of receiving this letter.

Yours in gymnastics,
Gary Leung

On behalf of the 2016 BC Gymnastics Championships Organizing Committee

cc: Adrian Wong, Commissioner, BC High School Gymnastics

4433 Moscrop Street Burnaby British Columbia Canada V5G 2G3

Phone: 604-296-6895 Fax: 604-296-6898

#16.07.p **Nikkei National Museum & Cultural Centre**
Kibou: Hope – Commemorating the 75th Anniversary of the Forced Dispersal of Japanese Canadians in 2017

An application was received from the Nikkei National Museum and Cultural Centre requesting a grant to assist with the cost of Kibou: Hope, an event commemorating the 75th anniversary of the forced dispersal of Japanese Canadians in 2017.

Request: Unspecified

CPA: 2015 - $1,000 (in-kind printing for 2016)
2014 – No Application
2013 – No Application
2012 – $1,000 cash &
$1,500 in-kind ($1,594)

Zeinabova, Blanka

From: Sherri Kajiwara <skajiwara@nikkeiplace.org>
Sent: January 15, 2016 1:02 PM
To: Zeinabova, Blanka
Cc: Parent, Geraldine; Roger Lemire
Subject: New request from the Nikkei National Museum
Attachments: Kibou - Hope against all odds - Project Description.doc; Canadian Heritage - BCAH 75th anniversary commemoration grant - Nikkei National Museum Part E.pdf

Happy New Year. I want to thank the City for their generous support of $1,000 in printing towards our 2016 WWI commemoration at the Nikkei National Museum. We were able to produce banners that will not only be front and centre at all of the celebrations this year, but will be featured prominently in our fall exhibition and live on in our education program which reaches all of Metro Vancouver.

I have a new request, and I promise this will be the last from the museum on this particular grant application because it only applies to 50, 75 or 100 year anniversaries. Next year, 2017 is the 75th anniversary of the forced dispersal of Japanese Canadians from the west coast of BC, and we have been invited by Canadian Heritage to apply for commemorative funds.

As always, Canadian Heritage require municipal support for all applications. This can be in-kind marketing support, or the generous $1,000 in printing that the City approved for our application last year.

My grant is due Jan. 30th and I realize timing is a challenge, but could we get a letter indicating this will be reviewed by the City? Even if support comes after the 30th of this month I know our application will at least be accepted.

Attached is our project description, and the form that needs to be filled out for the grant.

Please let me know if you have any questions, and we truly appreciate anything that can help.

Thank you,

Sherri Kajiwara

Sherri Kajiwara
Director | Curator
Nikkei National Museum
6688 Southoaks Crescent, Burnaby BC V5E 4M7
T 604.777.7000, ext.112 F 604.777.7001
nikkeiplace.org

Check out our current exhibit: REVITALIZING JAPANTOWN? A creative repossession of the human rights legacies of Vancouver's Downtown Eastside (DTES). www.centre.nikkeiplace.org/revitalizing-japantown/ October 24, 2015 - January 31, 2016

Kibou:Hope – Commemorating the 75th Anniversary of the Forced Dispersal of Japanese Canadians

Project Description:

On February 24, 1942 the federal cabinet of Canada passed P.C. 1486 mandating the expulsion of all persons of Japanese origin from a 100-mile strip of the west coast. Between then and September 30, 1942 when the last detainee left Hastings Park in Vancouver, some 3,879 people who wanted to stay together as families had left for the sugar beet farms in Alberta, Manitoba, and Southwestern Ontario. Some 1,150 who were able all to assume responsibility for their own moving, housing, and living went to thus called "self-supporting" sites in eastern BC. A couple dozen Nikkei women went to work as domestic help in Ontario and Quebec. The rest of the population was incarcerated in internment camps.

2017 will mark the 75th anniversary of the forced dispersal of Japanese Canadians from the west coast of British Columbia. We hope to commemorate this historically tragic but important event with two commemorations. One will stand as a reminder of the vibrant community of Japanese Canadians in happier days in their original town centre, Powell Street. The other will mark the place that detained over 8,000 citizens before being exiled beyond the 100-mile strip.

Since 1977 the Powell Street Festival, Canada's longest running cultural festival, has reclaimed Oppenheimer Park where the famed Vancouver Asahi baseball team used to play until 1941, and which was surrounded by the shops and businesses that marked the Japanese Canadian 'downtown'. This festival, held annually on the August long weekend, marks a cultural statement that what is euphemistically remembered as 'Japantown' may not exist but the memory remains.

The Nikkei National Museum will commemorate the memory of internment and forced dispersal, not for the worst of days but for the best of the Japanese Canadian spirit. We will celebrate how this small but mighty community retained community, culture, and spirit in the darkest of times. No matter how dire or difficult the situation they had kibou, hope; hope of an end to the atrocities of war, hope to end of racism and inequality, and hope for a better Canada. We propose to install a commemorative plaque on a significant Japanese Canadian building (the Vancouver Buddhist Temple) as a legacy to the memory of those who once were. The location is significant, and the memory still strong. We will host a celebration at the Powell Street Festival to unveil the plaque and aspire to include as many *nissei* (second generation elders) as possible, who are the only remaining generation to have experienced the events of 1942 firsthand.

We propose to hold a second commemoration at Hastings Park in the fall, on Sept 30th which is the anniversary of the last departure from what was a detention centre for over 8,000 citizens before they were exiled to internment camps, work camps, and self-sustaining camps.

Special Events will happen throughout 2017 and will include:

- Museum exhibit at the Nikkei National Museum in Burnaby which addresses the impact and experience of internment through contemporary fine art (proposed show is called *Beauty in a Broken World*)
- Plaque commemoration during the Powell Street Festival (at the Vancouver Buddhist Temple)
- Detainee roster unveiling at Hastings Park (at the Livestock Building, Hastings Park, PNE)

- Anniversary walking tours of the Hastings Park historical signage project and Momiji Gardens at the PNE
- 75th anniversary internment bus tour to take people through the major sites in British Columbia where internment camps stood. All were razed by government order at the end of WWII but we hope that there will still be some internment survivors able to accompany us on this trip to speak of their lived experience
- Interactive website workshops – new websites are being developed on Tashme which was the largest of internment camps just outside of Hope, and Hastings Park. We plan to workshop these with the community to engage, educate, and enhance their historical understanding
- Performance of The Tashme Project by Matt Miwa and Julie Tamiko Manning – a multi media play based upon the memories, letters, and stories of Matt and Julie's respective grandmothers who were both interned at Tashme

Project partners include the Greater Vancouver Japanese Canadian Citizens Association, the Hastings Park Commemorative committee, the Powell Street Festival Society, the Tashme Historical Project committee, Tonarigumi, the Vancouver Buddhist Temple, and the Vancouver Japanese Language School.

Part E – Confirmation of Support from Municipal Government or Equivalent Authority

APPLICANT: Nikkei National Museum & Cultural Centre

Name of the event: Kibou: Commemorating the 1942 Forced Dispersal of Japanese Canadians

Funding by the Program is conditional upon confirmation of cash and/or in-kind support from the applicant's municipal government or equivalent authority (referred to below as - "the municipality").

For applications from a local band council, local tribal council, other local Aboriginal government or equivalent authority, that authority must provide written confirmation of support. Public organizations such as police, public transportation, waste management, or libraries, if directly under the municipal authority, can also provide municipal support. Financial support from the discretionary funds of elected officials is considered a donation from an individual and cannot constitute municipal support.

This form, once completed and signed, constitutes proof of support from the municipality. Support may also be confirmed in a letter that includes the cash and/or in-kind value of the municipal contribution for the event or activity. Should the municipality withdraw its support, the applicant must immediately notify the Department of Canadian Heritage.

Please print this form and have it completed and signed by an authorized representative of your municipality or equivalent authority. Authorized representatives are employees of the municipal administration or equivalent authority or any elected official with signing authority.

CASH This amount **must** appear in the budget.
Total:

IN-KIND (monetary value)	The in-kind support for this event will be as described in the following table. (Use additional pages if necessary) Please itemize contributions of in-kind goods and services.
Total:	

Name of authorized representative (required): Authorized representatives are employees of the municipal administration or equivalent authority or any elected official with signing authority.	
Title and municipality (required):	
Telephone number (required):	
Authorized representative's signature (required):	
Date YYYY-MM-DD (required):	

#16.08 **Ecole Brantford School**
Silent Auction

An application was received from Ecole Brantford School requesting a grant to assist with their annual community Silent Auction event/fundraiser on Friday, 2016 May 27. Funds raised will support a number of projects for students from kindergarten to grade seven.

Request: Unspecified

CPA: 2015 – No Application
2014 – No Application
2013 – No Application

École Brantford School

6512 Brantford Avenue, Burnaby, B.C. V5E 2S1
Phone: 604-664-8603

Jan 19, 2016

Aaron Fourt
Office of the Mayor

Re: Donation Request for Silent Auction

Thank you for considering donating to Ecole Brantford Elementary School. We are gearing up to host our annual community event/fundraiser on Friday May 27th, 2016 and appreciate your support! The event is a great way to bring the school and community together for a night of fun and festivities. The silent auction is a large part of the event, raising funds for a number of projects including:

- New laptops, ipads and desktop computers
- Young Actors Programs
- Sports Related Activities
- Literacy programs (including the purchase of apps to support learning)
- Special education programs
- Field trips, Etc.

Investing in these areas makes learning more engaging and effective for all of our students, from kindergarten to grade seven, and helps to ensure kids grow up Happy, Creative and become Critical Thinkers.

We appreciate any donation you could make towards our silent auction and all sponsors will be acknowledged during the event.

If you have questions, please email or call me at mmsmith1111@gmail.com or 604 220 6858.

Thank you in advance for your time and support!

Sincerely,

Marlene Smith
Fun Fair Coordinator

Claudette Sawyer
Principal/Directrice

TOURISM BURNABY

309-4603 Kingsway,
Burnaby, BC V5H 4M4

T: 604.419.0377
E: aschlagintweit@tourismburnaby.com

Executive Committee of Council
City of Burnaby
4949 Canada Way
Burnaby, BC, Canada
V5G 1M2

January 21st, 2016

Subject: Grant Request for Street Closure and Funding

Dear Chair and Members of the Executive Committee of Council,

I am writing you on behalf of Tourism Burnaby to request a grant for street closure and funding for the first-ever Burnaby Food Truck Festival (event name TBC). This event has been initiated by Tourism Burnaby, and is in the preliminary investigation and feasibility stages.

The Burnaby Food Truck Festival is a community event that has the goal of building engagement, interest and cohesion in the Burnaby community. By making this event free to attend and featuring live music and seating areas in addition to 10-20 food trucks, we hope to attract families and individuals from across the Lower Mainland to come enjoy a day of food and fun in Burnaby. Since Burnaby is a sustainability-focused community, we want the event to reflect those values and have the goal of making this a zero-waste event. To reach this goal, we will have separate bins for organics and recycling, and will encourage any food trucks and other suppliers who come on board to do everything within reason to help us achieve this goal.

The event would take place on a Saturday from 11 AM – 7 PM during the months of either July or September, depending on the availability for the road closure. We feel that the Beresford Street between Telford Avenue and Silver Avenue would be an excellent location for the Burnaby Food Truck Festival, as it features the ever-growing Beresford Art Walk, is very accessible by public transit, and supports a lower volume of vehicle traffic. I have included a rough sketch of how the event would be laid out at the end of this letter.

We are seeking approval for the road closure, as well as a grant in the amount of $5,000. We are open to any support the City of Burnaby is willing to offer to support the event, including a combination of cash and in-kind sponsorship. The funds will be used to cover the costs of the road closure permit, Burnaby business licences for participating food trucks and sound equipment for the live entertainment. I have attached a draft budget for the event on the last page of this letter.

Thank you for your time and consideration. We are excited about this initiative and feel that the Burnaby Food Truck festival will add to the community of Burnaby. Please do not hesitate to reach out if you have any questions or would like to discuss this further.

Sincerely,

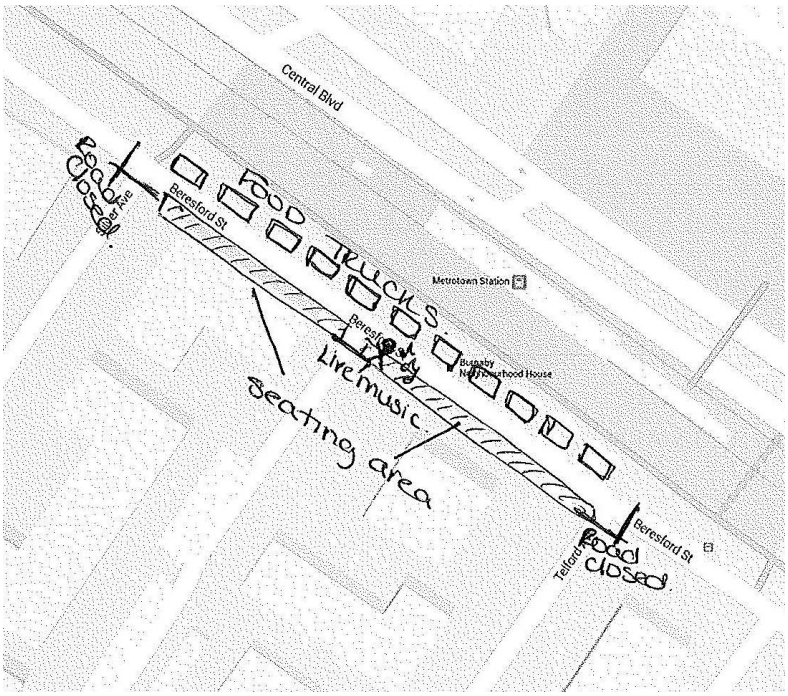
Anna Schlagintweit
Manager, Business Development
Tourism Burnaby

309-4603 Kingsway,
Burnaby, BC V5H 4M4

T: 604.419.0377
E: aschlagintweit@tourismburnaby.com

Supporting Documents

Rough Sketch of Burnaby Food Truck Festival Layout:



Sample Event Budget:

Burnaby Food Truck Festival

Revenues	Value	Quantity	Total
City of Burnaby Grant	$8,286	1	$8,286
Registration fees for food vendors	$175	15	$2,625
Sponsorship/Tourism Burnaby investment	$9,804	1	$9,804
		Total:	**$20,715**

Costs	Value	Quantity	Total
City of Burnaby Business Licences for Food Vendors	$237	15	$3,555
City of Burnaby Road Closure Permit	$500	1	$500
Communications of Road Closure/Festival	$1,000	1	$1,000
Traffic Management Staff/Barricade Supervisors	$30	32	$960
Waste Management for Organics (zero-waste event)	$1,000	1	$1,000
Sound equipment rental	$2,000	1	$2,000
Entertainment (live music)	$1,000	1	$1,000
Marketing Collateral and Promotions	$5,000	1	$5,000
Tables, seating and décor	$3,000	1	$3,000
Tents (if unfavourable weather)	$450	6	$2,700
		Total:	**$20,715**

Staffing costs based on hours of operation 11 AM - 7 PM
Estimates based on 15 food trucks

#16.09. – Tourism Burnaby
Burnaby Food Truck Festival

An application was received from Tourism Burnaby requesting a grant and road closure (Beresford Street between Telford and Silver Avenue) to assist with hosting the 1st Tourism Burnaby Food Truck Festival (TBC). The event will be held on a Saturday, 2016 July or September from 11 a.m. to 7 p.m. depending on the availability of the road closure. The TBC will be a free community event with 10 – 20 food trucks and live music.

Request: $5,000 & Road Closure	CPA:	2015 – No Application
		2014 – No Application
		2013 – No Application