



**CITY COUNCIL MEETING**  
**Council Chamber, Burnaby City Hall**  
**4949 Canada Way, Burnaby, B. C.**

**OPEN PUBLIC MEETING AT 7:00 PM**  
**Monday, 2016 February 01**

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**A G E N D A**

<b>1.</b>	<b><u>CALL TO ORDER</u></b>	<b><u>PAGE</u></b>
<b>2.</b>	<b><u>PROCLAMATIONS</u></b>	
	A) Variety - The Children's Charity Week (2016 February 08 - 14)	
	B) World Inter-Faith Harmony Week (2016 February 01 - 05)	
<b>3.</b>	<b><u>MINUTES</u></b>	
	A) Open Council Meeting held on 2016 January 25	1
	B) Public Hearing (Zoning) held on 2016 January 26	19
<b>4.</b>	<b><u>REPORTS</u></b>	
	A) His Worship, Mayor Derek R. Corrigan Re: Appointment of Council Members to Various Boards, Committees and Commissions of Council - 2016	25
	B) His Worship, Mayor Derek R. Corrigan Re: Citizen Appointments and Reappointments to Boards, Committees and Commissions of Council - 2016	29
	C) His Worship, Mayor Derek R. Corrigan Re: 2016 City Appreciation Dinner	32
	D) Executive Committee of Council Re: Grant Applications	33

- E) City Manager's Report, 2016 February 01 39
- 5. MANAGER'S REPORTS**
- 1. REGIONAL FOOD SYSTEM STRATEGY ACTION PLAN - DRAFT 41**
- Purpose: To provide staff comment on the Metro Vancouver Regional Food System Strategy (RFSS) Action Plan - Draft.
- 2. STRATA TITLE APPLICATION #15-06 4575 AND 4577 BARKER STREET 50**
- Purpose: To obtain Council authority for strata titling of an existing occupied two-family dwelling.
- 3. CAPITAL BYLAW FUNDING REQUEST FOR BOB PRITTIE METROTOWN BRANCH - 2ND FLOOR RENOVATION PROJECT 53**
- Purpose: To request Council to bring down a Capital Reserves Bylaw in the amount of \$418,700 to finance the Bob Prittie Metrotown Branch - 2nd Floor Renovation Project.
- 4. CAPITAL FUNDING BYLAW REQUEST FOR BOB PRITTIE METROTOWN BRANCH - OCCUPATIONAL HEALTH AND SAFETY PROJECT 55**
- Purpose: To request Council to bring down a Capital Reserves Bylaw in the amount of \$157,500 to finance the Occupational Health and Safety Project at Bob Prittie Metrotown Branch.
- 5. 4TH ANNUAL SUN RYPE TRI KIDS TRIATHLON 57**
- Purpose: To seek Council approval for road closures related to the 4th Annual Sun Rype Tri Kids Triathlon.
- 6. HOUSE DEMOLITION AT 7411 FIFTEENTH AVENUE LEGAL LOT 5, BLK: 28 DL:29, GROUP 1, NWD PLAN 4215 60**
- Purpose: To obtain Council approval to remove and/or demolish the City owned building at 7411 Fifteenth Avenue.

**7. FIRE DEPARTMENT 4TH QUARTER 2015 REPORT 62**

Purpose: To provide Council with information relating to the Fire Department's activities during the 4th Quarter of 2015.

**6. DEFERRED MATTER**

- A) 2016 FCM Membership Dues 64  
(Deferred 2016 January 18)

**7. BYLAWS**

**A) First Reading**

- A) #13568 - Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 1, 2016 - Rez. #15-23 (9850/9855 Austin Road and 9858/9898 Gatineau Place) **13568**  
From C3 General Commercial District, CD Comprehensive Development District (based on P2 Administration and Assembly District, C3 General Commercial District and C4 Service Commercial District, C4 Service Commercial District and P8 Parking District to CD Comprehensive Development District (based on P2 Administration and Assembly District, C3 General Commercial District, RM5s Multiple Family Residential District and Lougheed Town Centre Plan as guidelines and the development plan entitled "Lougheed Core Area Master Plan" prepared by James K.M. Cheng Architects Inc.)  
Purpose - a) to establish a Master Plan that defines the general land use, form, massing, subdivision pattern, overall site servicing, development phasing, and distribution of applicable development densities for the Lougheed Town Centre Core Area; and b) to specifically apply the Lougheed Town Centre Core Area Master Plan guidelines to the subject site through Comprehensive Development zoning (Item 4(1), Manager's Report, Council 2016 January 25)
- B) #13570 - Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 3, 2016 - Rez. #15-12 (8288 North Fraser Way) **13570**  
From CD Comprehensive Development District (based on M2 General Industrial District and M5 Light Industrial District) to Amended CD Comprehensive Development District (based on M2 General Industrial District, M5 Light Industrial District and Burnaby Business Park Concept Plan as guidelines, and in accordance with the development plan

entitled "Crescent Business Centre East Building" prepared by Chip Barrett Architect)  
Purpose - to permit the construction of a multi-tenant industrial development in accordance with the Burnaby Business Park Concept Plan  
(Item 4(2), Manager's Report, Council 2016 January 25)

**B) First, Second and Third Reading**

- C) #13567 - Burnaby Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 6, 2016 **13567**  
A bylaw authorizing the expenditure of monies in the Capital Works, Machinery and Equipment Reserve Fund - \$2,412,710 to finance 2016 Parks, Recreation and Cultural Services Projects (22)  
(Item 4(4), Manager's Report, Council 2016 January 25)
- D) #13571 - Burnaby Recreation Fees and Admissions Bylaw 2015, Amendment Bylaw No. 1, 2016 **13571**  
A bylaw respecting an amendment to the Recreation Fees and Admissions Bylaw  
(Item 4(7), Manager's Report, Council 2016 January 25)

**C) Second Reading**

- E) #13554 - Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 38, 2015 - Rez. #15-24 (6755 Canada Way) **13554**  
From C4 Service Commercial District to R5 Residential District  
Purpose - to permit the subdivision of the site into three two family residential lots  
(Item 8(9), Manager's Report, Council 2015 November 23)
- F) #13555 - Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 39, 2015 - TEXT AMENDMENT (Farmers Markets) **13555**  
To permit the limited sale of liquor and other accessory uses at farmers markets  
(Item 5(J), PDC Report, Council 2015 December 07)
- G) #13557 - Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 40, 2015 - Rez. #15-13 (4350/56 Albert Street) **13557**  
From RM6 Hastings Village Multiple Family Residential District to CD Comprehensive Development District (based on RM6 Hastings Village Multiple Family Residential District and Hastings Street Area Plan guidelines, and in accordance with the development plan entitled "4350-4356 Albert Street, 4 Unit Residential Development" prepared by



Hearth Architectural Inc.)  
Purpose - to permit the construction of a four unit multiple-family development with enclosed parking at grade  
Item 5(1), Manager's Report, Council 2015 December 14)

- H) #13558 - Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 41, 2015 - TEXT AMENDMENT (Antenna Developments in P2 Districts) **13558**  
A bylaw to provide for regulation of antennas in the P2 Administration and Assembly District  
(Item 5(2), Manager's Report, Council 2015 December 14)

**D) Reconsideration and Final Adoption**

- I) #13389 - Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 33, 2014 - Rez. #12-29 (6205 Kingsway - formerly 6205 and 6255 Kingsway) **13389**  
From C4 Service Commercial District to CD Comprehensive Development District (based on C9 Urban Village Commercial District and Royal Oak Community Plan guidelines and the development plan entitled "6205/6255 Kingsway, Burnaby" prepared by Wilson Chang Architect Inc.)  
Purpose - to permit the construction of a four-storey mixed-use development with full underground parking, comprised of at grade commercial fronting Kingsway with residential uses behind and above  
(Item 05, Manager's Report, Council 2014 August 25)

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- J) #13492 - Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 22, 2015 - Rez. #15-03 (8850 University Crescent) **13492**  
From CD Comprehensive Development District (based on the P11e SFU Neighbourhood District and SFU Community Plan as guidelines) to Amended CD Comprehensive Development District (based on the P11e SFU Neighbourhood District and SFU Community Plan as guidelines, and the development plan entitled "UniverCity on Burnaby Mountain, Parcel 18, Burnaby, BC" prepared by Chris Dikeakos Architects Inc.)  
Purpose – to permit the development of a high rise residential building adjoining a mid-rise residential building  
(Item 4(2), Manager's Report, Council 2015 June 22)

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**E) Abandonment**

- K) #13182 - Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 4, 2013 - Rez. #12-21 (1846/76 and 1904 Gilmore Avenue) **13182**
- From M1 Manufacturing District and M2 General Industrial District to CD Comprehensive Development District (based on RM5s Multiple Family Residential District and Brentwood Town Centre Development Plan as guidelines, and in accordance with the development plan entitled "1846, 1876 & 1904 Gilmore Avenue, Proposed Residential Development Gilmore Avenue, Burnaby, B.C." prepared by Chris Dikeakos Architects Inc.)
- Purpose - to permit the construction of a high-rise apartment tower over a ground oriented townhouse and amenity podium
- (Item 01, Manager's Report, Council 2013 February 25)
- This Bylaw was replaced by Bylaw #13527 which received Second Reading on 2016 January 25 (Item 7(2), Manager's Report, Council 2015 October 26)***

**8. NEW BUSINESS**

**9. INQUIRIES**

**10. ADJOURNMENT**



## **COUNCIL MEETING MINUTES**

**Monday, 2016 January 25**

An Open meeting of the City Council was held in the Council Committee Room, Burnaby City Hall, 4949 Canada Way, Burnaby, B.C. on Monday, 2016 January 25 at 6:33 p.m. followed immediately by a Closed meeting from which the public was excluded. At the conclusion of the Closed meeting, the Open meeting was reconvened at 7:01 p.m. in the Council Chamber.

### **1. CALL TO ORDER**

PRESENT: His Worship, Mayor D. R. Corrigan  
 Councillor P. Calendino  
 Councillor S. Dhaliwal  
 Councillor D. Johnston  
 Councillor C. Jordan  
 Councillor A. Kang  
 Councillor P. McDonell  
 Councillor N. Volkow  
 Councillor J. Wang

STAFF: Mr. B. Moncur, City Manager  
 Mr. C. Turpin, Deputy City Manager  
 Mr. L. Chu, Deputy City Manager  
 Mr. L. Pelletier, Director Planning and Building  
 Mr. L. Gous, Director Engineering  
 Ms. D. Jorgenson, Director Finance  
 Mr. D. Ellenwood, Director Parks, Recreation & Cultural Services  
 Ms. M. Leung, City Solicitor  
 Ms. K. O'Connell, Deputy City Clerk  
 Ms. B. Zeinabova, Administrative Officer

**MOVED BY COUNCILLOR MCDONELL**  
**SECONDED BY COUNCILLOR KANG**

THAT the Open Council meeting do now reconvene.

CARRIED UNANIMOUSLY

The Open Council meeting reconvened in the Council Chamber at 7:01 p.m.

**2. MINUTES****A) Open Council Meeting held on 2016 January 18**MOVED BY COUNCILLOR CALENDINOSECONDED BY COUNCILLOR KANG

THAT the minutes of the Open Council meeting held on 2016 January 18 be now adopted.

CARRIED UNANIMOUSLY

**3. REPORTS**MOVED BY COUNCILLOR MCDONELLSECONDED BY COUNCILLOR JOHNSTON

THAT Council do now resolve itself into a Committee of the Whole.

CARRIED UNANIMOUSLY

**A) Public Safety Committee  
Re: Update on the Activities of the Burnaby-New Westminster  
Taskforce on Sexually Exploited and At-Risk Youth**

The Public Safety Committee submitted a report providing Council with an overview of recent and planned activities of the Burnaby-New Westminster Taskforce on Sexually Exploited and At-Risk Youth.

The Public Safety Committee recommended:

1. THAT Council authorize the allocation of \$2,000 from the 2016 Boards, Committees and Commissions budget and the allocation of \$2,000 from the 2017 Boards, Committees and Commissions budget to the Burnaby-New Westminster Taskforce on Sexually Exploited and At-Risk Youth to support its two-year workplan, as detailed in Section 3.0 of this report.
2. THAT a copy of this report be forwarded to the Social Planning Committee for information.

MOVED BY COUNCILLOR CALENDINOSECONDED BY COUNCILLOR JORDON

THAT the recommendations of the Public Safety Committee be adopted.

CARRIED UNANIMOUSLY

**B) Transportation Committee**  
**Re: Cycling Promotion**

The Transportation Committee submitted a report seeking Council authorization for funding in support of programs to promote cycling in 2016.

The Transportation Committee recommended:

1. THAT Council authorize the expenditure of \$10,400.00 from the Boards, Committees and Commissions budget for programs to promote cycling in 2016, as outlined in this report.

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR MCDONELL

THAT the recommendation of the Transportation Committee be adopted.

CARRIED UNANIMOUSLY

**C) City Manager's Report, 2016 January 25**

The City Manager presented a report dated 2016 January 25 on the following matters.

**4. MANAGER'S REPORTS****1. REZONING REFERENCE #15-23**  
**LOUGHEED TOWN CENTRE CORE AREA MASTER PLAN**  
**LOUGHEED TOWN CENTRE PLAN**

The City Manager submitted a report from the Director Planning and Building seeking Council authorization to forward this application to Public Hearing on 2016 February 23. The purpose of the proposed zoning bylaw amendment is to establish a Master Plan that defines the general land use, form, massing, subdivision pattern, overall site servicing, development phasing, and distribution of applicable development densities for the Lougheed Town Centre Core Area, and to specifically apply the Lougheed Town Centre Core Area Master Plan guidelines to the subject site through Comprehensive Development zoning.

The City Manager recommended:

1. THAT the amendment to the Lougheed Town Centre Plan, as described in Section 4.8 of this report be approved, to take effect upon the granting by Council of Second Reading of the Rezoning Bylaw related to the subject site.

2. THAT Council endorse the further public information display on the Lougheed Town Centre Core Area Master Plan, as outlined in Section 5.0 of this report.
3. THAT a copy of this report be sent to the applicant.
4. THAT a Rezoning Bylaw be prepared and advanced to First Reading on 2016 February 01 and to a Public Hearing on 2016 February 23 at 7:00 p.m.
5. THAT the following be established as prerequisites to the completion of the rezoning:
  - a) The submission of a suitable plan of development.
  - b) The submission of an approved Transportation Master Plan.
  - c) The submission of an approved Master Servicing Plan.
  - d) The submission of an approved on-site Stormwater Management Master Plan.
  - e) The granting of any necessary Section 219 Covenants including those listed in Section 6.12 of this report.

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR JORDON

THAT the recommendations of the City Manager be adopted.

CARRIED UNANIMOUSLY

**2. REZONING REFERENCE #15-12**  
**MULTI-TENANT LIGHT INDUSTRIAL DEVELOPMENT**  
**BIG BEND DEVELOPMENT PLAN**

The City Manager submitted a report from the Director Planning and Building seeking Council authorization to forward this application to a Public Hearing on 2016 February 23. The purpose of the proposed zoning bylaw amendment is to permit the construction of a multi-tenant industrial development in accordance with the Burnaby Business Park Concept Plan.

The City Manager recommended:

1. THAT a Rezoning Bylaw be prepared and advanced to First Reading on 2016 February 01 and to a Public Hearing on 2016 February 23 at 7:00 p.m.

2. THAT the following be established as prerequisites to the completion of the rezoning:
- a) The submission of a suitable plan of development.
  - b) The deposit of sufficient monies, including a 4% Engineering Inspection Fee, to cover the costs of all services necessary to serve the site and the completion of a servicing agreement covering all requisite services. All services are to be designed to City standards and constructed in accordance with the Engineering Design. One of the conditions for the release of occupancy permits will be the completion of all requisite services.
  - c) The installation of all electrical, telephone and cable servicing, and all other wiring underground throughout the development, and to the point of connection to the existing service where sufficient facilities are available to serve the development.
  - d) The review of a detailed Sediment Control System by the Director Engineering.
  - e) The granting of a Section 219 Covenant respecting flood proofing requirements.
  - f) The submission of a geotechnical review regarding stability confirming that the site may be used safely for the intended use, for review by the Chief Building Inspector and granting of a Section 219 Covenant respecting the submitted report.
  - g) The granting of any necessary statutory rights-of-way, easements and/or covenants.
  - h) The deposit of the applicable GVS & DD Sewerage Charge.
  - i) The provision of facilities for cyclists in accordance with Section 4.8 of the rezoning report.
  - j) The provision of an adequately sized and appropriately located garbage handling and recycling material holding space, to the approval of the Director Engineering and a commitment to implement the recycling provisions.
  - k) The submission of a detailed comprehensive sign plan.
  - l) The submission of a Site Profile and resolution of any arising requirements.
  - m) The review of on-site commercial loading facilities by the Director Engineering.

- n) The submission of a suitable on-site stormwater management system to the approval of the Director Engineering, the deposit of sufficient monies for its provision, and the granting of a Section 219 Covenant to guarantee its provision and continuing operation.

MOVED BY COUNCILLOR CALENDINO  
SECONDED BY COUNCILLOR WANG

THAT the recommendations of the City Manager be adopted.

CARRIED UNANIMOUSLY

**3. REZONING REFERENCE #12-21**  
**HIGH RISE APARTMENT TOWER**  
**RESPONSE TO PUBLIC HEARING ISSUES**

The City Manager submitted a report from the Director Planning and Building providing Council with information responding to questions raised at the Public Hearing, held on 2016 November 24, including those related to the site's community plan designation and consultation, conformity to the Zoning Bylaw, proposed building siting, crime, traffic, loss of jobs and local business, and area amenities.

The City Manager recommended:

1. THAT a copy of this report be sent to the applicant and those who spoke at, or submitted correspondence to, the Public Hearing for Rezoning Reference #12-21.

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR CALENDINO

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

**4. 2016 JANUARY - PARKS, RECREATION & CULTURAL**  
**SERVICES CAPITAL FUNDING BYLAW**

The City Manager submitted a report from the Director Parks, Recreation & Cultural Services seeking Council authority to bring forward a bylaw to appropriate \$2,412,710 from Capital Reserves to finance twenty-two projects.

The City Manager recommended:

1. THAT a bylaw be brought forward to appropriate \$2,412,710 (inclusive of GST) from Capital Reserves to finance twenty-two projects.



MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR MCDONELL

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

**5. SPECIAL OUTDOOR EVENTS 2016**

The City Manager submitted a report from the Director Parks, Recreation & Cultural Services seeking Council approval for special events in 2016 to be held at Deer Lake Park Festival Lawn and Swangard Stadium.

The City Manager recommended:

1. THAT approval be granted for up to 10 outdoor events at Deer lake Park Festival Lawn between 2016 May 01 and 2016 September 30, and up to 15 special events at Swangard Stadium between 2016 April 01 and 2016 November 01.

MOVED BY COUNCILLOR VOLKOW  
SECONDED BY COUNCILLOR CALENDINO

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

**6. LICENCE AGREEMENT - BURNABY SAILING ASSOCIATION**

The City Manager submitted a report from the Director Parks, Recreation & Cultural Services seeking Council authorization for renewal of a licence agreement with the Burnaby Sailing Association for an additional five year term.

The City Manager recommended:

1. THAT approval be given to renew a licence agreement with the Burnaby Sailing Association for an additional five year term beginning the 1st day of March 2016 and ending on the 29th day of February 2021 under the terms and conditions outlined in the attached report.

MOVED BY COUNCILLOR VOLKOW  
SECONDED BY COUNCILLOR CALENDINO

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

**7. AMENDMENT TO BYLAW #13475 –  
BURNABY RECREATION FEES & ADMISSIONS BYLAW 2015**

The City Manager submitted a report from the Director Parks, Recreation and Cultural Services seeking Council authorization to amend the wording in Bylaw #13475.

The City Manager recommended:

1. THAT the wording in Bylaw #13475, Schedule "A", Section XIX - Food Services be amended to read "Prices for food products and services are established according to industry practice and market acceptance".

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR VOLKOW

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

**8. NAGAR KIRTAN PARADE – SATURDAY, 2016 MARCH 19**

The City Manager submitted a report from the Director Engineering seeking Council approval for the 9th annual Nagar Kirtan Parade to be held Saturday, 2016 March 19.

The City Manager recommended:

1. THAT Council approve the parade as discussed in this report.
2. THAT the coordinator of the event, Amarjit Singh Lealh, president of Shri Guru Ravidass Sabha, 7271 Gilley Ave, Burnaby, BC V5J 4W9, be sent a copy of this report.

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR VOLKOW

THAT the recommendations of the City Manager be adopted.

CARRIED UNANIMOUSLY

**9. ROAD CLOSURE - DO IT FOR DAD**

The City Manager submitted a report from the Director Engineering seeking Council approval for a road closure for the 18th Annual "Do it for Dad Walk/Run" for prostate cancer on Sunday, 2016 June 19.

The City Manager recommended:

1. THAT Council approve the road closure as discussed in this report.
2. THAT a copy of this report be sent to Shelley Werk, Prostatic Cancer Foundation of BC, #4 - 17918 55th Ave, Surrey, BC V3S 6C8.

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR KANG

THAT the recommendations of the City Manager be adopted.

CARRIED UNANIMOUSLY

#### **10. PARCEL TAX ROLL REVIEW PANEL**

The City Manager submitted a report from the Director Finance seeking Council authorization to convene a Parcel Tax Roll Review Panel on Wednesday, 2016 March 30 at 6:00 p.m.

The City Manager recommended:

1. THAT Council approve the establishment of a Parcel Tax Roll Review Panel in the Council Chamber, Wednesday, 2016 March 30 at 6:00 p.m. to hear appeals against the Local Area Service and Sewer Assessment Rolls.
2. THAT Council appoint the Director Finance, or her delegate, to perform the assessment function for Local Area Services and Sewer Parcel Tax, with continuing technical support from Engineering.

MOVED BY COUNCILLOR KANG  
SECONDED BY COUNCILLOR JOHNSTON

THAT the recommendations of the City Manager be adopted.

CARRIED UNANIMOUSLY

#### **11. CONTRACT AWARD** **HVAC SYSTEMS MAINTENANCE AND REPAIR SERVICES**

The City Manager submitted a report from the Director Finance seeking Council approval to award a HVAC systems maintenance and repair services contract. The work of this contract involves providing mechanical equipment systems maintenance and repair services at various City-owned buildings.

The City Manager recommended:

1. THAT Council approve a 2-year contract award to Honeywell Limited for a total cost of \$1,533,000 including GST in the amount of \$73,000 as outlined in this report. Final payment will be based on pricing and actual quantity of goods and services delivered.

MOVED BY COUNCILLOR VOLKOW  
SECONDED BY COUNCILLOR KANG

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

## **12. REZONING APPLICATIONS**

The City Manager submitted a report from the Director Planning and Building regarding the current series of new rezoning applications for Council's information.

### **Item #01**

**Rez #14-27** Application for the Rezoning of:  
Lot A, DL 53, Group 1, NWD Plan EPP53090

**From:** CD Comprehensive Development District (based on RM5 and RM1 Multiple Family Residential Districts, C2 Community Commercial District, Southgate Master Plan and Edmonds Town Centre Plan guidelines)

**To:** Amended CD Comprehensive Development District (based on RM5 and RM1 Multiple Family Residential Districts, C2 Community Commercial District, Southgate Master Plan and Edmonds Town Centre Plan guidelines)

**Address:** Portion of 7201 11<sup>th</sup> Avenue

**Purpose:** Permit the construction of a 4-5 storey non-market rental apartment building. The subject site forms part of the multi-phased development of the Southgate Master Plan.

The City Manager recommended:

1. THAT the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR VOLKOW

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

**Item #02**

**Rez #15-25** Application for the Rezoning of:  
Lot 67, DL 53, Group 1, NWD Plan 33863

**From:** CD Comprehensive Development District (based on RM1 Multiple Family Residential District)

**To:** CD Comprehensive Development District (based on RM4 Multiple Family Residential District)

**Address:** 7121 Fourteenth Avenue

**Purpose:** Permit construction of a multiple family residential development with non-market affordable seniors' rental housing.

The City Manager recommended:

1. THAT the amendment of the designation of the site under the Edmonds Town Centre Plan, as outlined in Section 5.2 of this report, be approved to take effect upon the granting by Council of Second Reading of the Rezoning Bylaw related to the subject site.
2. THAT the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR DHALIWAL

THAT the recommendations of the City Manager be adopted.

CARRIED UNANIMOUSLY

**Item #03**

**Rez #15-49** Application for the rezoning of:  
Lot A, DL 152, Group 1, NWD Plan 7803, Lots 1 & 2, DL 152, Group 1, NWD Plan 7803; Lot 53, DL 152, Group 1, NWD Plan 35102

**From:** RM3 Multiple Family Residential District

- To:** CD Comprehensive Development District (based on RM5s Multiple Family Residential District, C2 Community Commercial District and Metrotown Town Centre Plan guidelines)
- Address:** 6695 Dunblane Avenue and 4909, 4929, 4971 Imperial Street
- Purpose:** Permit construction of a multi-family residential tower with street-oriented townhouses fronting Dunblane Avenue and live/work units fronting Imperial Street.

The City Manager recommended:

1. THAT the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR CALENDINO

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

**Item #04**

**Rez #15-50** Application for the Rezoning of:  
Lot 9, Block 14, DL 116, Group 1, NWD Plan 1236

**From:** RM6 Multiple Family Residential District

**To:** CD Comprehensive Development District (based on RM2 Multiple Family Residential District and Hastings Street Area Plan guidelines)

**Address:** 3980 Pender Street

**Purpose:** Permit construction of a four unit multi-family dwelling with parking at grade.

The City Manager recommended:

1. THAT the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR WANG

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

**Item #05**

**Rez #15-51** Application for the rezoning of:  
Lot 10 Except: Part on Bylaw Plan 43361; DL 119, Group 1, NWD Plan 2855; Lot 61, DL 119, Group 1, NWD Plan 43709; Lots 11 & 12, Block 10, DL 119, Group 1, NWD Plan 2855

**From:** M1 Manufacturing District

**To:** CD Comprehensive Development District (based on RM4s Multiple Family Residential District, C1 Neighbourhood Commercial Residential District and Brentwood Town Centre Development Plan guidelines)

**Address:** 2285 Willingdon, 4455, 4467, 4483 Juneau Street

**Purpose:** Permit the construction of a multi-family residential high-rise tower with ground oriented townhouses fronting Juneau Street.

The City Manager recommended:

1. THAT the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.

MOVED BY COUNCILLOR CALENDINO  
SECONDED BY COUNCILLOR KANG

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

**Item #06**

**Rez #15-52** Application for the Rezoning of:  
Lots 15-20, Block B, DL 95, Group 1, NWD Plan 1264

**From:** R5 Residential District

**To:** CD Comprehensive Development District (based on RM3s Multiple Family Residential District and Edmonds Town Centre Plan guidelines)

**Address:** 6921, 6931, 6939, 6947, 6957 and 6965 Arcola Street  
**Purpose:** Permit the construction of a three-storey residential townhouse development with underground parking.

The City Manager recommended:

1. THAT the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.
2. THAT a copy of this report be sent to the owners of 6975, 6983, 6993 and 7035 Arcola Street.

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR KANG

THAT the recommendations of the City Manager be adopted.

CARRIED UNANIMOUSLY

**Item #07**

**Rez #15-53** Application for the Rezoning of:  
 Lots 1-3, DL 149, Group 1, NWD Plan LMP37050; Lot B, DL 149,  
 Group 1, NWD Plan 85664

**From:** CD Comprehensive Development District (based on P5  
 Community Institutional District)

**To:** Amended CD Comprehensive Development District (based on P5  
 Community Institutional District and RM3 Multiple Family  
 Residential District)

**Address:** 4341, 4351 Rumble Street and 7451, 7557 Sussex Avenue

**Purpose:** Permit the development of non-market affordable seniors' rental housing.

The City Manager recommended:

1. THAT the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.



MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR KANG

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

**Item #08**

**Rez #15-58** Application for the rezoning of:  
Lot 1, DL 153, Group 1, NWD Plan LMP40184

**From:** CD Comprehensive Development District (based on RM5 Multiple Family Residential District)

**To:** Amended CD Comprehensive Development District (based on RM5 Multiple Family Residential District and Metrotown Town Centre Development Plan guidelines)

**Address:** 4390 Grange Street

**Purpose:** Permit an expansion of the ground floor lobby amenity area and improve the exterior landscaping of the existing 28-storey rental apartment development.

The City Manager recommended:

1. THAT the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR KANG

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR JORDON

THAT the Committee now rise and report.

CARRIED UNANIMOUSLY

The Council reconvened.

MOVED BY COUNCILLOR KANG  
SECONDED BY COUNCILLOR JORDON

THAT the report of the Committee be now adopted.

CARRIED UNANIMOUSLY

## 5. DEFERRED MATTER

- A) **Bylaws - Second Reading**  
**#13527 - Burnaby Zoning Bylaw 1965, Amendment Bylaw**  
**No. 31, 2015 - Rez. #12-21 (1846/76 & 1904 Gilmore Avenue)**  
**(Deferred 2015 December 07)**

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR KANG

THAT Bylaw No. 13527 be now read a second time.

CARRIED UNANIMOUSLY

## 6. BYLAWS

### Reconsideration and Final Adoption

- |    |  |        |
|----|--|--------|
| A) | Burnaby Capital Works, Machinery and Equipment Reserve<br>Fund Expenditure Bylaw No. 1, 2016 | #13559 |
| B) | Burnaby Capital Works, Machinery and Equipment Reserve<br>Fund Expenditure Bylaw No. 2, 2016 | #13560 |
| C) | Burnaby Capital Works, Machinery and Equipment Reserve<br>Fund Expenditure Bylaw No. 3, 2016 | #13561 |
| D) | Burnaby Capital Works, Machinery and Equipment Reserve<br>Fund Expenditure Bylaw No. 4, 2016 | #13562 |
| E) | Burnaby Capital Works, Machinery and Equipment Reserve<br>Fund Expenditure Bylaw No. 5, 2016 | #13563 |
| F) | Burnaby Local Improvement Fund Expenditure Bylaw No. 1,<br>2016                              | #13564 |
| G) | Burnaby Local Improvement Fund Expenditure Bylaw No. 2,<br>2016                              | #13565 |

- H) Burnaby Local Improvement Fund Expenditure Bylaw No. 3, #13566  
2016

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR MCDONELL

THAT Bylaw No. 13559, 13560, 13561, 13562, 13563, 13564, 13565 and 13566 be now reconsidered and Finally Adopted, signed by the Mayor and Clerk and the Corporate Seal affixed thereto.

CARRIED UNANIMOUSLY

7. **NEW BUSINESS**

**B.C. Building Code - Councillor Jordan**

Councillor Jordan made reference to Item E of the Council Correspondence Package received to 2016 January 21 regarding the B.C. Building Code from the City of North Vancouver.

MOVED BY COUNCILLOR JORDAN  
SECONDED BY COUNCILLOR JOHNSTON

THAT staff report back on the issues raised within the letter received 2016 January 21 from the City of North Vancouver on the B.C. Building Code, and provide advice on the advisability and feasibility of support.

CARRIED UNANIMOUSLY

**Affordable Rental Market - Councillor Volkow**

Councillor Volkow made reference to Item K of the Council Correspondence package received to 2016 January 21 regarding loss of affordable rental market and requested that future letters be forwarded to local MLA's for their information.

**Chinese New Year - Councillor Wang**

Councillor Wang noted February 8<sup>th</sup> is Chinese New Year, and 2016 is the Year of the Monkey. Many celebrations have already begun and will continue in the lead up to the New Year celebrations. Councillor Wang also noted Mayor Corrigan was awarded the Community Contribution Award from the Canadian Community Service Association for his work in building ties between Canada and China, as well as his support and ongoing work with the local Chinese community.

**8. INQUIRIES**

There were no inquiries brought before Council at this time.

**9. ADJOURNMENT**

MOVED BY COUNCILLOR JORDON  
SECONDED BY COUNCILLOR JOHNSTON

THAT this Open Council meeting do now adjourn.

CARRIED UNANIMOUSLY

The Open Council meeting adjourned at 8:10 p.m.

Confirmed:

Certified Correct:

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK



## **PUBLIC HEARING MINUTES**

**Tuesday, 2016 January 26**

A Public Hearing (Zoning) was held in the Council Chamber, Burnaby City Hall, 4949 Canada Way, Burnaby, B.C. on Tuesday, 2016 January 26 at 7:00 PM.

### **CALL TO ORDER**

PRESENT: His Worship, Mayor D. Corrigan  
Councillor P. Calendino  
Councillor S. Dhaliwal  
Councillor D. Johnston  
Councillor C. Jordan  
Councillor P. McDonell  
Councillor N. Volkow  
Councillor J. Wang

ABSENT: Councillor A. Kang

STAFF: Mr. L. Pelletier, Director Planning and Building  
Mr. E. Kozak Assistant Dir. Current Planning  
Ms. K. O'Connell, Deputy City Clerk  
Ms. E. Prior, Administrative Officer

The Public Hearing was called to order at 7:00 p.m.

### **ZONING BYLAW AMENDMENTS**

- 1) **BURNABY ZONING BYLAW 1965,  
AMENDMENT BYLAW NO. 37, 2015 – BYLAW NO. 13553**

Rez. #14-18

7007 Jubilee Avenue

From: R5 Residential District

To: R5a Residential District

The purpose of the proposed zoning bylaw amendment is to permit the construction of a single-family dwelling with a gross floor area beyond that permitted under the prevailing zoning.

The Advisory Planning Commission advised it supports the rezoning application.

Eight letters were received in opposition to the proposed bylaw amendment.

Ron Van Dorn, 7292 Jubilee Avenue, Burnaby  
Gillian Storey, 7325 Waverley Avenue, Burnaby  
Thomas Hasek, 4758 Victory Street, Burnaby (2 submissions)  
Dale and Patricia Rusnell, 4608 Victory Street, Burnaby  
Jonna Morse, 19639 Meadow Gardens Way, Pitt Meadows  
Donna Polos, 4652 Victory Street, Burnaby  
Bill Malkin, 7269 Gray Avenue, Burnaby

Two petitions, one representing 88 signatories and another with 15 signatories, were submitted in opposition to the proposed bylaw amendment.

Stop Monster Homes Petition (88 signatories)  
Petition Against the Rezoning of 7007 Jubilee (15 signatories)

The following speakers appeared before Council and spoke in opposition to the proposed bylaw amendment.

Thomas Hasek, 4758 Victoria Street, Burnaby, spoke in opposition to the rezoning application. Mr. Hasek expressed concerns regarding the amount of pavement in the back yard, lack of detailed plans available to the public and the large size of the house relative to the size of the lot.

Ken Mah, 7111 Waverley Avenue, Burnaby, spoke in opposition to the rezoning application. Mr. Mah shared concerns regarding the accuracy of the information provided to the public, the biased tone of provided materials and questioned the qualifications of the City Landscape Technician to assess trees on the property.

Shirley Sinclair, 5430 Portland Street, Burnaby, spoke in opposition to the rezoning application. Ms. Sinclair voiced concerns about the precedent this rezoning would set for the neighbourhood and the negative impacts of a related increase in the neighbourhood population.

Peter Madden, 7007 Willingdon Avenue, Burnaby, spoke in opposition to the rezoning application. Mr. Madden expressed concerns with the large size of the house, increase in traffic, lack of parking and overcrowding due to increased density. Mr. Madden suggested that Council consider laneway houses instead of allowing for larger homes.

Bill Malkin, 7269 Gray Ave, Burnaby, spoke in opposition to the rezoning application. Mr. Malkin expressed concerns regarding the size of the house and its suitability for the neighbourhood.

Heather Duff, 7242 Jubilee Avenue, Burnaby, spoke in opposition to the rezoning application. Ms. Duff shared concerns regarding the loss of trees due to the development of a new home, and requested that Council restrict building plans to preserve the existing trees on the lot. Ms. Duff also spoke to the size of any replacement trees, stating that small saplings should not be considered a replacement for larger older trees.

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR JORDAN

THAT this Public Hearing for Rez. #14-18, Bylaw #13553 be terminated.

CARRIED UNANIMOUSLY

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR JORDAN

THAT staff report back to Council on the issues raised by the delegations at the Public Hearing held on 2016 January 26; and

THAT a copy of the report be sent to the applicant and those who spoke at, or submitted correspondence to, the Public Hearing for Rezoning Reference #14-18.

CARRIED UNANIMOUSLY

2) **BURNABY ZONING BYLAW 1965,  
AMENDMENT BYLAW NO. 38, 2015 – BYLAW NO. 13554**

Rez. #15-24

6755 Canada Way

From: C4 Service Commercial District

To: R5 Residential District

The purpose of the proposed zoning is to permit the subdivision of the site into three two-family residential lots.

The Advisory Planning Commission advised it supports the rezoning application.

One letter was received in opposition to the proposed bylaw amendment.

Dara Bring, 7670 Formby Street, Burnaby

A petition letter representing 17 residents was also submitted in opposition to the proposed bylaw amendment.

Antonio and Shirley Matias, 7671 Formby Street, Burnaby (17 residents)

The following speakers appeared before Council and spoke in support or opposition to the proposed bylaw amendment.

Tony Matias, 7671 Formby Street, Burnaby, spoke in opposition to the rezoning application. Mr. Matias shared concerns regarding the lack of information provided in the notification, the radius of the notification, the negative impacts of the proposed alleyway, potential conflicts between pedestrians and vehicles due to increased traffic, increase in crime and parking issues.

Jacqueline Chay, 7644 Ulster Avenue, Burnaby, spoke in opposition to the rezoning application. Ms. Chay shared concerns with parking challenges resulting from a lack of overflow parking.

Jat Auja, 7661 Formby Street, Burnaby, spoke in support to the rezoning application. However, Mr. Ugula shared concerns regarding the number of units, noting his support for a 4 unit building not 6, highlighting that a 4 unit building would not require an alleyway.

Raghu Bans, 7616 Ulster Street, Burnaby, spoke in opposition to the rezoning application. Mr. Bans voiced concerns with the amount of traffic and the safety risk to seniors in the neighbourhood as the streets become more congested.

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR VOLKOW

THAT this Public Hearing for Rez. #15-24, Bylaw #13554 be terminated.

CARRIED UNANIMOUSLY

3) **BURNABY ZONING BYLAW 1965,  
AMENDMENT BYLAW NO. 40, 2015 – BYLAW NO. 13557**

Rez. #15-13

4350 and 4356 Albert Street

From: RM6 Hastings Village Multiple Family Residential District

To: CD Comprehensive Development District (based on RM6 Hastings Village



Multiple Family Residential District and Hastings Street Area Plan guidelines, and in accordance with the development plan entitled “4350-4356 Albert Street, 4 Unit Residential Development” prepared by Hearth Architectural Inc.)

The purpose of the proposed zoning bylaw amendment is to permit the construction of a four unit multiple-family development with enclosed parking at grade.

The Advisory Planning Commission advised it supports the rezoning application.

One letter was received in response to the proposed bylaw amendment.

*OPPOSED:*

David Paunonen, 4360 Albert Street, Burnaby

The following speakers appeared before Council and spoke in support or opposition to the proposed bylaw amendment.

Joe Muego, Principal Architect from Hearth Architectural spoke to the rezoning application and noted that the design of the building, specifically the duplex façade, was intentional to ensure conformity with the neighbourhood.

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR VOLKOW

THAT this Public Hearing for Rez. #15-13, Bylaw #13557 be terminated.

CARRIED UNANIMOUSLY

4) **BURNABY ZONING BYLAW 1965,  
AMENDMENT BYLAW NO. 39, 2015 – BYLAW NO. 13555**

**TEXT AMENDMENT**

The purpose of the proposed zoning bylaw text amendment is to permit the limited sale of liquor and other accessory uses at farmers markets.

The Advisory Planning Commission advised it supports the proposed text amendment to the bylaw.

No letters were received in response to the proposed bylaw text amendment.

No speakers appeared before Council in support or opposition to the proposed bylaw text amendment.

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR VOLKOW

THAT this Public Hearing for Burnaby Zoning Bylaw 1965 Text Amendment, Bylaw #13555 be terminated.

CARRIED UNANIMOUSLY

5) **BURNABY ZONING BYLAW 1965,  
AMENDMENT BYLAW NO. 41, 2015 – BYLAW NO. 13558**

TEXT AMENDMENT

The purpose of the proposed zoning bylaw text amendment is to regulate antenna developments in the P2 Administration and Assembly District.

The Advisory Planning Commission advised it supports the proposed text amendment to the bylaw.

No letters were received in response to the proposed bylaw text amendment.

No speakers appeared before Council in support or opposition to the proposed bylaw text amendment.

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR VOLKOW

THAT this Public Hearing for Burnaby Zoning Bylaw 1965 Text Amendment, Bylaw #13558 be terminated.

CARRIED UNANIMOUSLY

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR CALENDINO

That this Public Hearing do now adjourn.

CARRIED UNANIMOUSLY

The Public Hearing adjourned at 8:26 p.m.

\_\_\_\_\_  
Derek Corrigan  
MAYOR

\_\_\_\_\_  
Kate O'Connell  
DEPUTY CITY CLERK



## COUNCIL REPORT

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**TO:** COUNCIL MEMBERS **DATE:** 2016 February 01

**FROM:** MAYOR DEREK R. CORRIGAN

**SUBJECT:** **APPOINTMENT OF COUNCIL MEMBERS TO VARIOUS BOARDS, COMMITTEES AND COMMISSIONS OF COUNCIL – 2016**

**PURPOSE:** To appoint members of Council to various Boards, Committees and Commissions, regionally and locally.

---

**RECOMMENDATION:**

1. **THAT** Council approve appointments and reappointments to various Boards, Commissions and Committees of Council, regional organizations and liaisons to City departments as set out in this report for the terms specified.

**REPORT**

The following report outlines, for Council's consideration, appointments of Council members to the various Boards, Committees and Commissions, regional organizations and liaisons to City departments. All appointments of Council members are for a term of one year.

**COUNCIL LIAISON**

• Corporate Services	Councillor James Wang
• Corporate Labour Relations	Councillor Pietro Calendino
• Engineering	Councillor Nick Volkow
• Finance	Councillor Dan Johnston
• Fire	Councillor Dan Johnston
• Health Services	Councillor Paul McDonell
• Planning & Building	Councillor Colleen Jordan
• RCMP	Councillor Pietro Calendino
• Parks, Recreation & Cultural Services	Councillor Nick Volkow
• School Board	Councillor Pietro Calendino
• Seniors	Councillor Paul McDonell
• Youth	Councillor Anne Kang

To: Council Members  
 From: His Worship Mayor Derek R. Corrigan  
 Re: Appointment of Council Members – 2016  
 2016 February 01.....Page 2

## **REGIONAL ORGANIZATIONS**

### **District Community School Advisory & Coordinating Committee**

Representative	Councillor James Wang
Alternate	Councillor Paul McDonell

### **Greater Vancouver Transportation Authority Mayors' Council**

Representative	Mayor Derek Corrigan
Alternate	Councillor Dan Johnston

### **Fraser Health / Municipal Advisory Council**

Representative	Councillor Paul McDonell
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## **BURNABY ORGANIZATIONS**

### **Burnaby Board of Trade**

Representative	Mayor Derek Corrigan
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### **Tourism Burnaby**

Representative	Councillor Paul McDonell
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### **New Vista Society**

Representative	Councillor Paul McDonell
Alternate	Councillor James Wang

### **Parcel Tax Roll Review Panel**

Representatives	All members of City Council
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## **COUNCIL COMMITTEES**

### **Audit Committee**

Chair	Councillor Dan Johnston
Vice Chair	Councillor Colleen Jordan
Member	Councillor Paul McDonell
Member	Mayor Derek Corrigan

To: Council Members  
 From: His Worship Mayor Derek R. Corrigan  
 Re: Appointment of Council Members – 2016  
 2016 February 01.....Page 3

### **COUNCIL COMMITTEES (Continued)**

#### **Community Heritage Commission**

Chair	Councillor Colleen Jordan
Vice Chair	Councillor Nick Volkow
Member	Councillor James Wang

#### **Environment Committee**

Chair	Councillor Anne Kang
Vice Chair	Councillor Sav Dhaliwal
Member	Councillor Pietro Calendino

#### **Executive Committee of Council**

Chair	Councillor Sav Dhaliwal
Vice Chair	Councillor Paul McDonell
Member	Councillor Dan Johnston

#### **Financial Management Committee**

Chair	Councillor Dan Johnston
Vice Chair	Councillor Colleen Jordan
Member	Councillor Paul McDonell

#### **International Relations & Friendship Cities Committee**

Chair	Councillor Paul McDonell
Vice Chair	Councillor James Wang
Member	Councillor Pietro Calendino

#### **Parks, Recreation and Culture Commission**

Chair	Councillor Nick Volkow
Member	Councillor Anne Kang

#### **Planning and Development Committee**

Chair	Councillor Colleen Jordan
Vice Chair	Councillor Dan Johnston
Member	Councillor Sav Dhaliwal

#### **Public Library Board**

Member	Councillor Pietro Calendino
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To: Council Members  
 From: His Worship Mayor Derek R. Corrigan  
 Re: Appointment of Council Members – 2016  
 2016 February 01.....Page 4

### **COUNCIL COMMITTEES (Continued)**

#### **Public Safety Committee**

Chair	Councillor Pietro Calendino
Vice Chair	Councillor Paul McDonell
Member	Councillor Anne Kang

#### **Simon Fraser Liaison Committee**

Representatives	All members of City Council
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#### **Social Planning Committee**

Chair	Councillor Nick Volkow
Vice Chair	Councillor Anne Kang
Member	Councillor James Wang

#### **Traffic Safety Committee**

Chair	Councillor Paul McDonell
Vice Chair	Councillor Pietro Calendino
Member	Councillor James Wang

#### **Transportation Committee**

Chair	Councillor Dan Johnston
Vice Chair	Councillor Sav Dhaliwal
Member	Councillor Colleen Jordan

(Note: The Mayor is an Ex-Officio member of all Committees for which he has not been specifically named.)

Respectfully submitted,



Derek R. Corrigan  
 M A Y O R

Copy: City Manager  
 Director Engineering  
 Director Finance  
 Director Planning and Building  
 Director Parks, Recreation and Cultural Services  
 Chief Librarian  
 City Clerk



## COUNCIL REPORT

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**TO:** COUNCIL MEMBERS **DATE:** 2016 February 01

**FROM:** MAYOR DEREK R. CORRIGAN

**SUBJECT:** CITIZEN APPOINTMENTS AND REAPPOINTMENTS TO BOARDS, COMMITTEES AND COMMISSIONS OF COUNCIL – 2016

**PURPOSE:** To appoint and reappoint citizen representatives to boards, committees and commissions of Council

---

**RECOMMENDATION:**

1. **THAT** Council appoint and reappoint representatives to various Boards, Commissions and Committees of Council, as set out in this report for the terms specified.

**REPORT**

In 2015 October & November, advertisements were placed in the Burnaby Now seeking volunteers to serve on Boards, Committees and Commissions of Council and the Burnaby Public Library Board. A review of all applications received was undertaken and as a result of that process the following is submitted for Council's consideration.

Appointments and reappointments of Burnaby citizens to the various boards, committees and commissions are for terms of three years unless otherwise noted.

**Advisory Planning Commission****Reappointment:**

Arsenio Chua

**Board of Variance****Appointment:**

Rana Dhatt

**Reappointment:**

Brian Pound

To: Council Members  
From: His Worship Mayor Derek R. Corrigan  
Re: Citizen Appointments and Reappointments – 2016  
2016 February 01.....Page 2

**Community Heritage Committee****Appointment:**

Maurya Biswell

**Reappointment (2 year term):**

Coni O'Neill

**Public Safety Committee****Appointments:**

Bethany McGoldrick, Serena Mawani

**Reappointments:**

David Pereira, Trevor Ritchie

**Parks, Recreation and Culture Commission****Appointment:**

Barbara Larkin

**Reappointment:**

Lance Matricardi

**Public Library Board**

(Pursuant to the Library Act S.B.C. 1994 C. 31, Part 2, Section 6(3) reappointments are for a term of two years.)

**Appointments:**

Matt Foley, Jeffery Yu

**Reappointment (2 year term):**

Kathryn Sainty



To: Council Members  
From: His Worship Mayor Derek R. Corrigan  
Re: Citizen Appointments and Reappointments – 2016  
2016 February 01.....Page 3

**Social Planning Committee**

**Appointment:**

Mary Lumby

**Traffic Safety Committee**

**Reappointment:**


John Artuso

**Transportation Committee**

**Appointment:**

Moreno Zanotto

Respectfully submitted,

  
Derek R. Corrigan  
MAYOR

Copied to: City Manager  
Director Planning & Building  
Director Engineering  
Director Finance  
Director Parks, Recreation & Cultural Services  
City Clerk



Meeting 2016 February 01

## COUNCIL REPORT

**TO:** MEMBERS OF COUNCIL **DATE:** 2016 January 25

**FROM:** MAYOR DEREK R. CORRIGAN

**SUBJECT:** 2016 CITY APPRECIATION DINNER

**PURPOSE:** To request Council approval for the costs associated with the 2016 City Appreciation Dinner.

**RECOMMENDATION:**

1. **THAT** Council authorize payment of the cost of hosting the 2016 City Appreciation Dinner.


**REPORT**

Arrangements are being made for the annual City Appreciation Dinner to be held at the Shadbolt Centre for the Arts on Friday, 2016 May 06 at an estimated cost of \$40,000.

Council policy provides for the City Appreciation Dinner to be the only function held annually for the purpose of giving special recognition and appreciation to persons serving on Boards, Committees and Commissions of Council.

The City Appreciation Dinner will also include the awarding of the Kushihiro Cup to the 2015 Citizen of the Year. Advertisements have been placed in local newspapers seeking nominations for this award, and a recommendation will be provided to Council for approval.

Respectfully submitted,

  
Derek R. Corrigan  
MAYOR

Copied to: City Manager  
Deputy City Managers  
Director Finance



### **EXECUTIVE COMMITTEE OF COUNCIL**

*HIS WORSHIP, THE MAYOR  
AND COUNCILLORS*

#### **SUBJECT: GRANT APPLICATIONS**

The Executive Committee of Council submits the following recommendations for Council's approval:

#### **#16.01.p Rotary Club of Burnaby Metrotown 2016 Wine, Food and Music Festival**

#### **RECOMMENDATION:**

1. THAT an in-kind grant of \$2,500 be awarded to the Rotary Club of Burnaby Metrotown for the 2016 Wine, Food and Music Festival scheduled to take place on 2016 April 23 at the Nikkei National Museum and Cultural Centre.

### **REPORT**

An application was received from Rotary Club of Burnaby Metrotown requesting a grant in support of the 2016 Wine, Food and Music Festival scheduled to take place on 2016 April 23 at the Nikkei National Museum and Cultural Centre. Proceeds raised support the charitable work in Burnaby, as well as contributing funds to build an outdoor fitness circuit at Fraser Foreshore Park.

Request: \$3,000 *In-kind printing*

CPA: 2015 - \$2,500 (in-kind printing)  
2014 - \$2,000 (in-kind printing)  
2013 - \$2,000 (in-kind printing)

The Executive Committee of Council recommends that an in-kind grant of \$2,500 be awarded to the Rotary Club of Burnaby Metrotown for the 2016 Wine, Food and Music Festival.

<p>Copy: City Manager Deputy City Managers Director Finance Director Parks, Recreation &amp; Cultural Services Printshop Supervisor</p>
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To: His Worship, the Mayor and Councillors  
 From: Executive Committee of Council  
 Re: Grant Applications  
 2016 February 01 .....Page 2

**#16.02.p Burnaby Hospice Society**  
*Hike for Hospice Palliative Care*

**RECOMMENDATION:**

1. THAT an in-kind grant of \$1,500 be awarded to the Burnaby Hospice Society for the 14<sup>th</sup> annual Hike for Hospice Burnaby to be held on 2016 May 01 in Central Park.

**REPORT**

An application was received from the Burnaby Hospice Society requesting an in-kind grant for printing of promotional materials (brochures, posters, banners, etc.) for the 14<sup>th</sup> annual Hike for Hospice Burnaby to be held on 2016 May 01 in Central Park. Event proceeds support the Society's hospice palliative care and bereavement support programs, offered at no cost to Burnaby residents and their families and friends.

Request: \$1,500 <i>In-Kind Printing</i>	CPA: 2015 - \$1,500 (in-kind printing)
	2014 - \$1,500 (in-kind printing)
	2013 - \$1,500 (in-kind printing)

The Executive Committee of Council recommends that an in-kind grant of \$1,500 be awarded to the Burnaby Hospice Society for the 14<sup>th</sup> annual Hike for Hospice Burnaby in 2016.

**#16.03.g Michael J. Fox Theatre**  
*Golf Tournament*

**RECOMMENDATION:**

1. THAT an in-kind grant of a green fee waiver be awarded in support of the Michael J. Fox Theatre's Annual Golf Tournament to be held on 2016 May 26 at Riverway Golf Course.

**REPORT**

An application was received from Michael J. Fox Theatre requesting an in-kind grant for a green fee waiver in support of the Michael J. Fox Theatre's Annual Golf Tournament to be held on 2016 May 26 at Riverway Golf Course.

Request: <i>Green Fee Waiver</i>	CPA: 2015 - Green Fee Waiver (\$8,976)
	2014 - Green Fee Waiver (\$8,640)
	2013 - Green Fee Waiver (\$8,640)

The Executive Committee of Council recommends that an in-kind grant of a green fee waiver be awarded to the Michael J. Fox Theatre for 2016.

To: His Worship, the Mayor and Councillors  
 From: Executive Committee of Council  
 Re: Grant Applications  
 2016 February 01 .....Page 3

**#16.04. Moscrop Secondary School**  
*2015 BC High School Provincial Volleyball Championships*

**RECOMMENDATION:**

1. THAT a grant in the amount of \$1,000 be awarded to Moscrop Panthers Senior Girls Volleyball Team for travel expenses for 12 players who attended 2015 BC High School AAAA Volleyball Championships in Nanaimo held on 2015 December 3 – 5.

**REPORT**

An application was received from the Moscrop Panthers Senior Girls Volleyball team requesting a grant in support of travel expenses for 12 players, Burnaby residents, who competed in the 2015 BC High School AAAA Volleyball Championships in Nanaimo held on 2015 December 3 – 5.

Request: \$1,000

CPA: 2015 – denied (Senior Boys Team)  
 2014 - \$1,000 (Senior Girls Team)  
 2013 - \$1,000 (Senior Girls Team)

The Executive Committee of Council recommends that a grant in the amount of \$1,000 be awarded to Moscrop Panthers Senior Girls Volleyball team in 2016.

**#16.05. École Alpha Secondary School**  
*Dry Grad 2016*

**RECOMMENDATION:**

1. THAT a grant in the amount of \$200 be awarded to the École Alpha Secondary School in support of the annual Dry Grad event.

**REPORT**

An application was received from École Alpha Secondary School requesting a grant in support of their Annual Dry Grad event for 2016.

Request: Unspecified

CPA: 2015 - \$200  
 2014 - No Application  
 2013 - \$200

The Executive Committee of Council recommends that a grant in the amount of \$200 be awarded to the École Alpha Secondary School for 2016.

To: His Worship, the Mayor and Councillors  
 From: Executive Committee of Council  
 Re: Grant Applications  
 2016 February 01 .....Page 4

**#16.06. Moscrop Secondary School**  
*2016 BC Provincial High School Gymnastics Championships*

**RECOMMENDATION:**

1. THAT this grant request be denied.

**REPORT**

An application was received from Moscrop Secondary School requesting a grant towards hosting the 2016 BC High School Gymnastics Championships to be held on 2016 March 10 – 12.

Request: Unspecified

CPA: 2015 - No Application  
 2014 - No Application  
 2013 - No Application

The Executive Committee of Council recommends that this grant request be denied as it does not fall within Council guidelines for awarding grants.

**#16.07.p Nikkei National Museum & Cultural Centre**  
*Kibou: Hope – Commemorating the 75<sup>th</sup> Anniversary of the Forced Dispersal of Japanese Canadians in 2017*

**RECOMMENDATION:**

1. THAT an in-kind grant of \$1,000 be awarded to the Nikkei National Museum & Cultural Centre to assist with printing costs of Kibou: Hope to be held in 2017.

**REPORT**

An application was received from the Nikkei National Museum and Cultural Centre requesting a grant to assist with the cost of Kibou: Hope, an event commemorating the 75<sup>th</sup> anniversary of the forced dispersal of Japanese Canadians in 2017.

Request: Unspecified

CPA: 2015 - \$1,000 (*in-kind printing for 2016*)  
 2014 - No Application  
 2013 - No Application  
 2012 - \$1,000 cash & \$1,500 in-kind  
 (\$1,594)

The Executive Committee of Council recommends that an in-kind grant in the amount of \$1,000 be awarded to Nikkei National Museum & Cultural Centre for Kibou: Hope event in 2017.

To: His Worship, the Mayor and Councillors  
 From: Executive Committee of Council  
 Re: Grant Applications  
 2016 February 01 .....Page 5

**#16.08. École Brantford School**  
*Silent Auction*

**RECOMMENDATION:**

1. THAT this grant request be denied.

**REPORT**

An application was received from École Brantford School requesting a grant to assist with their annual community Silent Auction event/fundraiser on Friday, 2016 May 27. Funds raised will support a number of projects for students from kindergarten to grade seven.

Request: Unspecified

CPA: 2015 - No Application  
 2014 - No Application  
 2013 - No Application

The Executive Committee of Council recommends that this grant request be denied as it does not fall within Council guidelines for awarding grants.

**#16.09. Tourism Burnaby**  
*Burnaby Food Truck Festival*

**RECOMMENDATION:**

1. THAT a grant in the amount of \$5,000 be awarded to Tourism Burnaby in support of the Burnaby Food Truck Festival and staff work with the applicant on the feasibility for the date and location of a road closure to be held in July or September 2016 in South Burnaby.

**REPORT**

An application was received from Tourism Burnaby requesting a grant and road closure (Beresford Street between Telford and Silver Avenue) to assist with hosting the 1st Tourism Burnaby Food Truck Festival (TBC). The event will be held on a Saturday, 2016 July or September from 11 a.m. to 7 p.m. depending on the availability of the road closure. The TBC will be a free community event with 10 – 20 food trucks and live music.

Request: \$5,000 & Road Closure

CPA: 2015 - No Application  
 2014 - No Application  
 2013 - No Application

To: His Worship, the Mayor and Councillors  
From: Executive Committee of Council  
Re: Grant Applications  
2016 February 01 .....Page 6

The Executive Committee of Council recommends that a grant in the amount of \$5,000 be awarded to Tourism Burnaby in support of the Burnaby Food Truck Festival in 2016 and staff work with the applicant on the feasibility of a date and location for the event.

Respectfully submitted,

Councillor S. Dhaliwal  
Chair

Councillor P. McDonell  
Vice Chair

Councillor D. Johnston  
Member





## MANAGER'S REPORT February 01, 2016

*Unless otherwise noted, the departmental recommendations contained in this Manager's Report are approved and recommended by the City Manager to the Mayor and Council*

### HIS WORSHIP THE MAYOR AND MEMBERS OF COUNCIL;

The following report is submitted for your consideration:

#### Item

- 01      REGIONAL FOOD SYSTEM STRATEGY ACTION PLAN - DRAFT**

**PURPOSE:** To provide staff comment on the Metro Vancouver Regional Food System Strategy (RFSS) Action Plan – Draft.
- 02      STRATA TITLE APPLICATION #15-06  
4575 AND 4577 BARKER STREET**

**PURPOSE:** To obtain Council authority for strata titling of an existing occupied two-family dwelling.
- 03      CAPITAL BYLAW FUNDING REQUEST FOR BOB PRITTIE  
METROTOWN BRANCH – 2<sup>ND</sup> FLOOR RENOVATION PROJECT**

**PURPOSE:** To request Council to bring down a Capital Reserves Bylaw in the amount of \$418,700 to finance the Bob Prittie Metrotown Branch – 2<sup>nd</sup> Floor Renovation Project.
- 04      CAPITAL FUNDING BYLAW REQUEST FOR BOB PRITTIE  
METROTOWN BRANCH – OCCUPATIONAL HEALTH AND SAFETY PROJECT**

**PURPOSE:** To request Council to bring down a Capital Reserves Bylaw in the amount of \$157,500 to finance the Occupational Health and Safety Project at Bob Prittie Metrotown Branch.

**Item****05      4<sup>TH</sup> ANNUAL SUN RYPE TRI KIDS TRIATHLON**

**PURPOSE:** To seek Council approval for road closures related to the 4<sup>th</sup> Annual Sun Rype Tri Kids Triathlon.

**06      HOUSE DEMOLITION AT 7411 FIFTEENTH AVENUE  
LEGAL LOT 5, BLK: 28 DL: 29, GROUP 1, NWD PLAN 4215**

**PURPOSE:** To obtain Council approval to remove and/or demolish the City owned building at 7411 Fifteenth Avenue.

**07      FIRE DEPARTMENT 4<sup>TH</sup> QUARTER 2015 REPORT**

**PURPOSE:** To provide Council with information relating to the Fire Department's activities during the 4<sup>th</sup> Quarter of 2015.

Yours respectfully,

A handwritten signature in black ink, appearing to read "R. H. Moncur", with a horizontal line underneath.

Robert H. Moncur  
City Manager



Item .....
Meeting .....2016 February 1

## COUNCIL REPORT

**TO:** CITY MANAGER **DATE:** 2016 January 27

**FROM:** DIRECTOR PLANNING AND BUILDING **FILE:** 2150 01  
*Reference: Metro Vancouver*

**SUBJECT:** REGIONAL FOOD SYSTEM STRATEGY ACTION PLAN - DRAFT

**PURPOSE:** To provide staff comment on the Metro Vancouver Regional Food System Strategy (RFSS) Action Plan - Draft.

**RECOMMENDATION:**

1. **THAT** Council approve the submission of this report to Metro Vancouver in response to their request for comment on the Regional Food System Strategy Action Plan - Draft.

**REPORT****1.0 INTRODUCTION**

On 2016 January 4, the City received the draft Metro Vancouver Regional Food System Strategy Action Plan.<sup>1</sup> Metro Vancouver has requested feedback on the draft plan. In response to this request, this report provides background and staff comments on the draft plan for submission to Metro Vancouver.

The Regional Food System Strategy (RFSS) was adopted by Metro Vancouver in 2011 February. The Strategy outlines five key goals for the region:

- increased capacity to produce food closer to home;
- improve financial viability of the food sector;
- increased opportunity for healthy and sustainable food choices;
- equal access to healthy, culturally diverse and affordable food; and
- a food system consistent with ecological health.

Each goal area has specific strategies and sample actions to achieve these goals.

At the time of adoption, Metro Vancouver staff were directed to develop an RFSS Action Plan. Accordingly, during the course of 2015, Metro Vancouver staff formed and worked with a Task Force composed of local government staff to develop a draft Regional Food System Strategy Action Plan. The RFSS Action Plan is focused specifically on the role of local government in achieving a sustainable food system. The Task Force was convened for four meetings over the course of 2015. Representatives provided feedback on ongoing and planned actions and commented on proposed actions put forward by Metro Vancouver staff. Burnaby was represented on the Task Force by a staff member from the Planning and Building Department. Burnaby's input into the process was guided by the City's adopted plans and policies.

<sup>1</sup> Copies of the draft plan are available from the Planning and Building Department.

To: City Manager  
 From: Director Planning and Building  
 Re: Regional Food System Strategy Action Plan - Draft  
 2016 January 27..... Page 2

## 2.0 REGULATORY STATUS AND POLICY CONTEXT

The RFSS was adopted by the Metro Vancouver Board by resolution and is one of a number of regional strategies and plans that contribute towards the development of a sustainable region. The RFSS Action Plan, if approved, would also be adopted by the Metro Vancouver Board by resolution. Under this process, there is no binding effect of the goals, strategies or actions set out in the RFSS Action Plan on local governments. Progress on the Strategy and Action Plan is made as the regional partners undertake them. For the RFSS, the partners are identified as Metro Vancouver, its member municipalities, the non-profit sector and community groups, health authorities, the provincial and federal governments, First Nations, educational institutions and other stakeholders (e.g. consumers).

The City has a policy framework that supports many of the actions and approaches outlined for local governments in the RFSS and draft Action Plan. More specifically, the Social Sustainability Strategy (2011) contains two related actions (#25 and #26), both of which are included in the Social Sustainability Strategy Phase 1 Implementation Plan. In addition, the work completed to date on the Environmental Sustainability Strategy framework includes a draft section called 'Nourish – Food Systems', which contains a wide range of proposed strategies and 'quick start actions' related to food systems and their impact on the health of individuals, the community and the environment.

## 3.0 OVERVIEW OF DRAFT ACTION PLAN

The RFSS Action Plan is intended as a companion piece to the RFSS and specifically focuses on actions local governments can take to influence local food systems. Overall, the Action Plan focused on:

- ongoing initiatives and those planned for by various local governments over the next five years; and
- new emerging issues/initiatives that are proposed in response to gaps identified by the Task Force.

The intent of the plan is to recognize municipal efforts on agri-food issues and to strengthen collaboration as local governments continue to contribute towards a stronger regional food system.

The Action Plan is structured according to the RFSS goals and strategies. Each goal describes the local government role, summarizes planned actions, identifies gaps and proposes new initiatives. Overall, 175 actions are identified in the draft Action Plan. In addition, three emerging issues not addressed in the RFSS are identified (emergency food planning; poverty, health and food; and strengthened local government collaboration). These issues are described in greater detail in Section 5.0 below.

## 4.0 GENERAL SUMMARY OF FEEDBACK

Overall, the draft Action Plan provides an inventory of ongoing and planned activities being undertaken by Metro Vancouver member municipalities in relation to food systems, while also identifying select new proposed actions and three emergent issues. Staff comment on all three areas of the draft Action Plan are included in Sections 4.0 and 5.0 below.

A positive element of the draft Action Plan is that it clearly identifies new actions and emerging issues by Agricultural or Non-Agricultural communities. This specific categorization was not

To: City Manager  
 From: Director Planning and Building  
 Re: Regional Food System Strategy Action Plan - Draft  
 2016 January 27..... Page 3

included the 2011 Regional Food System Strategy. In this context the term ‘Agricultural communities’ refers to those Metro Vancouver member municipalities that retain 95% of the region’s agricultural land (Delta, Langley Township, Maple Ridge, Pitt Meadows, Richmond, and Surrey). The balance of member municipalities are termed “Non-Agricultural communities” and are those that, while they may be stewarding smaller sections of the Agricultural Land Reserve, are on lands mostly within the Urban Containment Boundary, as defined by *Metro Vancouver 2040: Shaping our Future (Metro 2040) Regional Growth Strategy*.

This structure recognizes the particular roles that member municipalities play within the region in relation to agriculture and food and provides opportunity for complementary and collaborative action. Broadly speaking across the included actions, Agricultural municipalities are focused on protecting agricultural land and expanding commercial food production, whereas the Non-Agricultural municipalities are more engaged in the social and educational benefits of urban agriculture.

The Action Plan also contains a section in the body entitled ‘Part 3: Monitoring Progress’. Many of the sample indicators provided in this section are broad in scope and are not tied to specific outcomes or to the goals and actions previously defined in the body of the draft Action Plan. The indicators are tied to identified gaps.

## **5.0 REGIONAL FOOD SYSTEM ACTION PLAN – PROPOSED ACTIONS FOR LOCAL GOVERNMENTS**

The section below provides staff comment on each of the draft Action Plan’s sections, including ongoing, planned and new actions. A number of text edits have also been identified by staff and have been communicated to Metro Vancouver staff. These include several instances of actions where the City has already completed the work described (e.g. “bylaw changes that support bee keeping in select residential and other zones”) or where the City should be recognized for its ongoing efforts (e.g. “improve water infrastructure upgrades [...] such as dyke and pump upgrades”). Staff anticipate that the text edits will be incorporated into the final draft.

### **Goal 1: Increased Food Capacity Close to Home**

Goal 1 seeks to address the amount of food that can be commercially produced in the region. The five strategies under this goal are:

- protect agricultural land for food production;
- restore fish habitat and protect sustainable sources of seafood;
- enable expansion of agricultural production;
- invest in a new generation of food producers; and
- expand urban commercial food production in urban areas.

**Ongoing/Planned Actions:** The Action Plan recognizes Burnaby’s actions in these areas:

- ongoing commitment to protecting agriculturally zoned lands for farming;
- its work in preserving the Agricultural Land Reserve areas within city boundaries;
- efforts to protect, day-light, preserve and enhance streams and riparian areas; and
- Council’s financial support of the Kwantlen Polytechnic University’s Southwest BC Bio-Region Food System Design Project.

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 From: Director Planning and Building  
 Re: Regional Food System Strategy Action Plan - Draft  
 2016 January 27..... Page 4

**New Actions:** Three new actions are identified under Goal 1:

- collectively advocate to senior governments for funding programs to expand investments in irrigation and drainage infrastructure necessary to adapt to climate change (Metro Vancouver and Agricultural Municipalities);
- investigate feasibility of regional land trust to enable new farmers to access agricultural land (Metro Vancouver and Agricultural municipalities); and
- expand municipal involvement in programs that enable new farmers to start a business, e.g. City of Surrey's Virtual Incubator Farm Project (all local governments).

Of the three new actions, the third action identified a role for all local governments including non-Agricultural municipalities, such as Burnaby.

**Staff Comment:** The Provincial Ministry of Agriculture is primarily responsible on a day-to-day basis for agriculture and related economic development policies in British Columbia. However, through the economic development function of local governments, the encouragement of farms as new businesses can have a beneficial impact on the local economy. The Burnaby Economic Development Strategy (EDS) identifies agriculture as an area in Burnaby for sectoral focus and the draft Environmental Sustainability Strategy (ESS) supports areas to improve local food production overall. As part of EDS and ESS implementation, City staff can work with relevant Burnaby organizations/producers to review how farming can be further encouraged as a business within the local context.

## **Goal 2: Improve Financial Viability of the Food Sector**

Goal 2 addresses economic prosperity for farmers and the food industry. The five strategies under this goal are:

- increase the capacity to process, warehouse and distribute local foods;
- include local foods in the purchasing policies of large public institutions;
- increase direct marketing opportunities for local foods;
- further develop value chains within the sector; and
- review government policies and programs to ensure they enable the expansion of the local food sector.

**Ongoing/Planned Actions:** The Action Plan recognizes Burnaby's actions in these areas:

- efforts to integrate healthy and sustainable food options into 'City Catering';
- ongoing support provided to Artisan Markets, which operates the Burnaby Farmer's Market in the City Hall parking lot; and
- planned work to clarify and streamline regulations regarding urban agriculture in the city.

**New Actions:** Four new actions are identified under Goal 2:

- develop policies to expand processing, storage and distribution of local food (all local governments);
- share information on potential opportunities to increase local food purchasing strategies at municipal forums to support farms in the region (Vancouver and University of British Columbia to lead the first event);



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 From: Director Planning and Building  
 Re: Regional Food System Strategy Action Plan - Draft  
 2016 January 27.....Page 5

- profile and incorporate agri-food business ventures into regional and municipal economic development plans (Metro Vancouver and Agricultural municipalities); and
- work with bulk food purchasers to increase local food purchasing to expand the amount and diversity of local food available to consumers (Metro Vancouver to facilitate with participation from all local governments).

Of the four new actions, the first and last actions identify a role for all local governments including non-Agricultural municipalities, such as Burnaby.

Staff Comment: The first action is supported in the draft Environmental Sustainability Strategy, and as part of an implementation plan, staff can undertake a review of the opportunity to support this action. For the second new applicable action in this section, further review and work would be needed to generate significant buy-in from private sector businesses to an approach. However, staff would propose that Metro Vancouver keep Burnaby informed of developments including how the City could support implementation, within the appropriate scope of local government jurisdiction.

### **Goal 3: People Make Healthy and Sustainable Food Choices**

Goal 3 addresses the knowledge and skills that many citizens desire around local food, healthy eating and the connection to sustainability. The four strategies under this goal are:

- enable residents to make healthy food choices;
- communicate how food choices support sustainability;
- enhance food literacy and skills in schools; and
- celebrate the taste of local foods and diversity of cuisines.

**Ongoing/Planned Actions:** The Action Plan recognizes Burnaby's actions in these areas:

- ongoing support of community groups that provide food related services and programs. This support includes in-kind support to Burnaby Food First, Burnaby's local community-based food security coalition, which offers a wide variety of public programs including free gardening and food preservation workshops;
- support to secondary school learning gardens; and
- Festivals Burnaby granting program, which supports many local community festivals that showcase the wide diversity of cuisines and cultures present in the city.

**New Actions:** Four new actions are identified under Goal 3:

- develop a communication strategy with common messaging for local governments to educate residents about the connection between farmland, food security, climate change and sustainability. (Metro Vancouver to facilitate with participation from all local governments);
- recommend to Health Authorities the types of initiatives desired by municipalities to expand food-related programs in urban communities. (all local governments);
- work with Health Authorities and appropriate agencies to ensure appropriate food safety training for commercial and community food production in urban communities. (all local governments); and
- distribute multi-lingual information on local food to new immigrants through community organizations using resources (all local governments).

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 From: Director Planning and Building  
 Re: Regional Food System Strategy Action Plan - Draft  
 2016 January 27..... Page 6

Of the four new actions, all of them identify a role for all local governments including non-Agricultural municipalities such as Burnaby.

Staff Comment: Burnaby, in collaboration with community groups such as Burnaby Food First, regularly participates in activities that currently contribute towards all of these suggested actions. These efforts are planned to continue and could be considered for expansion should these actions be approved as part of the RFSS Action Plan. Any such proposals would be forwarded to Council for approval in a separate report.

#### **Goal 4: Everyone Has Access to Healthy, Cultural Diverse and Affordable Food**

Goal 4 addresses physical and economic access to healthy food for all residents of the region. The three strategies under this goal are:

- improve access to nutritious food among vulnerable groups;
- encourage urban agriculture; and
- enable non-profit organizations to recover nutritious food.

**Ongoing/Planned Actions:** The Action Plan recognizes Burnaby's actions these areas:

- pilot program being operated out of two City of Burnaby Food Services locations to recover usable nutritious food for donation via the Greater Vancouver Food Bank;
- in-kind support of the many free educational programs and workshops offered by Burnaby Food First;
- long-time support for seniors and others with limited mobility to access groceries through Citizen Support Services.

**New Actions:** Three new actions are identified under Goal 4:

- promote the Food Donation Guidelines, developed by BC Centre for Disease Control and other partners, to food distribution and food service sectors (all local governments);
- create and share information on culturally relevant local food availability for refugees and new immigrants (all local governments); and
- identify opportunities and challenges for expanding food preparation and processing in under-utilized community kitchens (all local governments).

Of the three new actions, all of them identify a role for all local governments including non-Agricultural municipalities, such as Burnaby.

Staff Comment: The Burnaby Board of Trade has expressed interest in distributing the information to their relevant members on the subject Food Donation Guidelines. As well, information on culturally appropriate food is shared as possible by City staff and community partners with settlement agencies and newcomers. Should this action be included in the final RFSS Action Plan, it is anticipated that this work could be continued and potentially expanded.

Several community kitchens, operated by local non-profits, currently operate in Burnaby. It should also be noted that all three of the most recent City-owned non-profit office/program spaces obtained through the Community Benefit Bonus Program include kitchen space, with a learning kitchen located at Brentwood Community Resource Centre, a commercial kitchen at Metrotown Community



To: City Manager  
 From: Director Planning and Building  
 Re: Regional Food System Strategy Action Plan - Draft  
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Resource Centre, and a program support/small workshop kitchen at Pioneer Community Resource Centre. As part of on-going work, staff could monitor the use and needs of community kitchens, and implement any necessary supports via relevant Social Strategy actions and/or the Community Benefit Bonus Program.

### **Goal 5: A Food System Consistent with Ecological Health**

Goal 5 addresses the factors of natural systems, resources and land stewardship that relate to a healthy food environment. The four strategies under this goal are:

- protect and enhance ecosystem goods and services (e.g. fisheries, agricultural land stewardship);
- reduce waste in the food system;
- facilitate adoption of environmentally sustainable practices; and
- prepare for the impacts of climate change.

**Ongoing/Planned Actions:** The Action Plan recognizes Burnaby's actions in these areas:

- continuing initiatives to protect and enhance the local environment, including recent significant work upgrading dykes and other flood protection measures; and
- the 'Integrated Pest Management' program, which has been in place since the early 1990's.

**New Actions:** Two new actions are identified under Goal 5:

- prepare a climate adaptation strategy for agriculture and coordinate implementation of the priority actions with senior governments (Metro Vancouver and Agricultural municipalities); and
- expand pollinator habitat through new policies and field projects based on results from Metro Vancouver, North Vancouver District and Richmond (all local governments).

Of the two new actions, the latter action identifies a role for all local governments including non-Agricultural municipalities such as Burnaby.

Staff Comment: Since 2009, the City has permitted urban bee-keeping (apiculture) in select residential zoning districts and all agricultural zoning districts. As well, the City works to enhance local pollinator habitat by installing mason bee 'condos' (clean, safe, dry spaces for bees to live) in City parks and by working with local community groups, including seniors' centres and schools, to maintain and take care of the homes. Plantings that attract pollinators are also included in City parks. Should this action be included in the final RFSS Action Plan, staff could research the best practices mentioned to determine supportable actions for further implementation.

## **6.0 EMERGING ISSUES IN THE REGIONAL FOOD SYSTEM**

The emergent actions identified in the draft RFSS Action Plan are new proposed actions for all local governments, including Burnaby, that were not included in the adopted 2011 Regional Food System Strategy, but have since been identified as food system related issues for consideration. Each of the three emergent proposed actions are itemized and discussed below.

To: City Manager  
 From: Director Planning and Building  
 Re: Regional Food System Strategy Action Plan - Draft  
 2016 January 27..... Page 8

**Emergent Issue #1: Food Access and Safety in Emergency Planning:** Identify how food security and emergency food issues are being addressed in each local government's emergency management plans and processes.

Staff Comment: As required by Provincial law, the City of Burnaby maintains an Emergency Program and develops emergency plans for different possible emergency scenarios. These efforts are supported and guided by Emergency Management BC (EMBC). EMBC was formed to be the lead coordinating agency in the provincial government for all emergency management activities in B.C. EMBC provides executive organization, strategic planning, and multi-agency facilitation including coordinating efforts across all levels of government and with partner organizations.

As such, should this action be approved at part of the final RFSS Action Plan, Burnaby would look to EMBC to facilitate provincial wide discussions on the issue and to recommend appropriate related content for local emergency plans. Provincial wide discussions are recommended by staff as the adopted 2011 Regional Food Systems Strategy identified 'local food', for the purposes of the Strategy, as that which is grown or harvested in B.C.

**Emergent Issue #2: Recognizing the Linkages Among Poverty, Health and Food:** Recommend policies and programs to address health outcomes of poverty and food insecurity to senior governments.

Staff Comment: The City of Burnaby is participating in a 'Healthier Communities Partnership' with Fraser Health and the Burnaby School District. The goal of the partnership is to promote health and prevent chronic disease through community based initiatives and to move the focus of health from treatment and remediation to promotion and prevention. A key component of preventative well-being is access to adequate and nutritious foods for all segments of the population and the City would look to Fraser Health to provide direction in this area.

As well, supported by the Healthy Community Partnership, Fraser Health and City staff provide in-kind support, including research and assistance with strategic planning, to Burnaby Food First the city's local food security coalition. This body regularly advocates to the appropriate bodies for broader more inclusive poverty, food and agriculture policy. The City also regularly advocates to higher levels of government through the Union of BC Municipalities and other avenues on social equity related issues. As such, staff are supportive of this action in the final RFSS Action Plan and would seek to identify advocacy topics within the wider issue(s).

**Emergent Issue #3: Strengthen Local Government Collaboration to Address Agri-Food Issues:** assign a staff member to be the local government contact person for agriculture and food related actions and to participate in meetings on the Regional Food System Action Plan twice a year. Working groups may be struck to advance collaborative items.


Staff Comment: The City participated in the Task Force that provided comment to Metro Vancouver staff on the draft RFSS Action Plan. The network developed amongst present local government representatives and Metro Vancouver was beneficial in sharing pertinent information and advancing in-process and ongoing action items. Overall staff work collaboratively on regional issues in a number of disciplines, and as such would recommend that staff support the RFSS Action Plan by participating in policy development and programs that support implantation of these actions, as resources allow.

To: City Manager  
 From: Director Planning and Building  
 Re: Regional Food System Strategy Action Plan - Draft  
 2016 January 27..... Page 9

## 7.0 CONCLUSION

Overall, the draft Regional Food System Strategy Action Plan provides an inventory of ongoing and planned actions being undertaken by local governments in the region. As well, a basic 'outline' of new proposed actions are included including three issues emergent since 2011 when the Food System Strategy was adopted by the Metro Vancouver Board. Staff comment on all sections of the draft Action Plan are outlined above in Sections 5.0 and 6.0.

The draft Action Plan takes the approach this it is the collective actions of all local governments in the region that will advance the goals of having a sustainable food system. Burnaby has a policy framework that supports many of the actions outlined for local governments. Accordingly it is recommended that Council approve submission of this report to Metro Vancouver and the Greater Vancouver Regional District Board in response to their request for comment on the Regional Food System Strategy Action Plan – Draft.

  
 Lou Pelletier, Director  
 PLANNING AND BUILDING

RM:sa/sla

Copied to: City Manager  
 Deputy City Managers  
 Director Engineering  
 Director Finance  
 Director Parks, Recreation and Cultural Services  
 Emergency Program Coordinator

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Item .....
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## COUNCIL REPORT

**TO:** CITY MANAGER **DATE:** 2016 January 27

**FROM:** DIRECTOR PLANNING AND BUILDING **FILE:** PC 86000 20  
*Reference:* **STR #15-06**

**SUBJECT: STRATA TITLE APPLICATION #15-06**  
**4575 and 4577 Barker Street**

**PURPOSE:** To obtain Council authority for strata titling of an existing occupied two-family dwelling.

**RECOMMENDATION:**

1. **THAT** Strata Titling of 4575 and 4577 Barker Street be approved subject to complete satisfaction of the Guidelines for Conversion of Existing and Occupied Two-Family Dwellings into Strata Title Units.

**REPORT**

The Planning and Building Department is in receipt of an application for strata title approval of the subject two-family dwelling which completed construction in June 2013 and is currently owner occupied. Council approval is required when strata titling of existing occupied two-family dwellings is requested. The conversion is being pursued in accordance with Section 242 of the Strata Property Act.

The subject property is zoned R4 Residential District, which permits single and/or two-family dwellings, and is not in an area proposed for alternative use (see *attached* sketch). At the present time, the two-family dwelling is owned and occupied by Fang Lin Ye, Lily Sui, and Rong Huang.

This application has been circulated to the Engineering, and Planning and Building Departments to ensure all Zoning Bylaw and Building Code issues have been addressed. All departmental approvals have been substantially met and confirmation of the building's structural and mechanical integrity has been provided by the Chief Building Inspector. Given that the two family dwelling completed construction in 2013, it has been determined that an independent health consultant's certificate guaranteeing that the property is free of any infestation, will not be required.

To: City Manager  
 From: Director Planning and Building  
 Re: STR #15-06; 4575 and 4577 Barker Street  
 2016 January 27..... Page 2

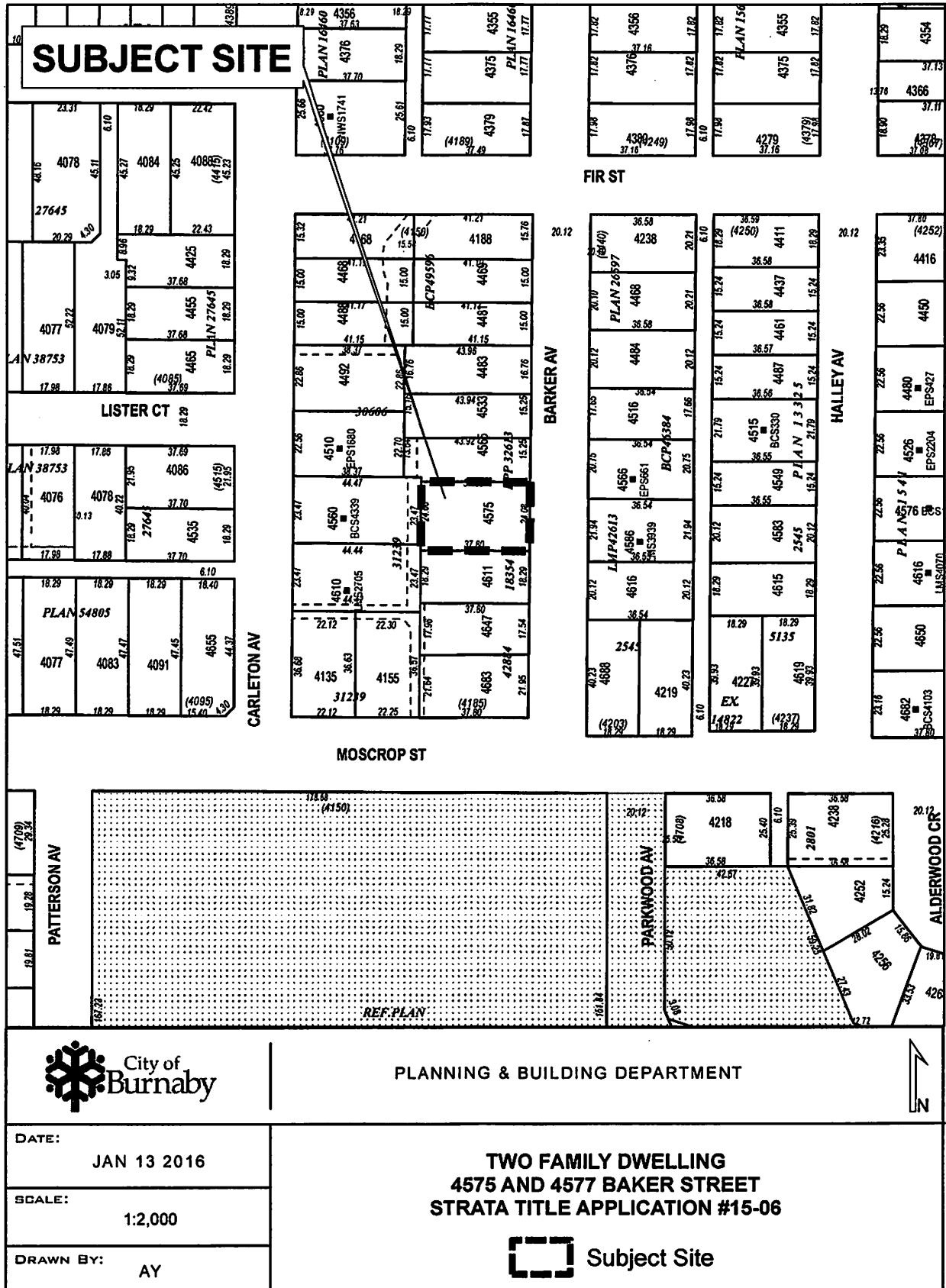
With Council approval for the strata titling of the subject property, the owners would be requested to submit the required strata plans and legal fees. Once received, the necessary covenant will be prepared by the City Solicitor to ensure that each unit is used as a single-family dwelling only and, after the requisite signatures are obtained, the documents and plans will be registered at the Land Title Office.

  
 Lou Pelletier, Director  
 PLANNING AND BUILDING

LJ:hr  
*Attachment*

cc: Director Engineering  
 Director Engineering – Environmental Engineering  
 Chief Building Inspector  
 City Solicitor

P:\STRATA\Applications\2015\STR 15-06 - 4575 Barker Ave\Strata Title Application #15-06; 4575 Barker St.CouncilReport (20160201).docx





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## COUNCIL REPORT

**TO:** CITY MANAGER **DATE:** 2016 January 26

**FROM:** CHIEF LIBRARIAN  
BURNABY PUBLIC LIBRARY

**SUBJECT:** CAPITAL BYLAW FUNDING REQUEST FOR BOB PRITTIE  
METROTOWN BRANCH – 2ND FLOOR RENOVATION PROJECT

**PURPOSE:** To request Council to bring down a Capital Reserves Bylaw in the amount of \$418,700 to finance the Bob Prittie Metrotown Branch – 2nd Floor Renovation Project.

**RECOMMENDATION:**

1. **THAT** Council authorize staff to bring down a Capital Reserves Bylaw in the amount of \$418,700 (inclusive of GST of \$18,700) to finance the Bob Prittie Metrotown Branch – 2<sup>nd</sup> Floor Renovation Project.

**REPORT**

At its 'Open' Meeting of 2016 January 21, the Burnaby Public Library Board received the attached report and adopted the recommendation contained therein.

Edel Toner-Rogala  
CHIEF LIBRARIAN  
BURNABY PUBLIC LIBRARY

ET:LJ/nk

Attachment

Capital Bylaw Funding Request For Bob Prittie Metrotown Branch – 2nd Floor Renovation Project

cc: Director Finance  
City Solicitor





## Burnaby Public Library

### CHIEF LIBRARIAN'S REPORT

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**TO:** CHAIR AND TRUSTEES, BURNABY PUBLIC LIBRARY BOARD

**FROM:** EDEL TONER-ROGALA – CHIEF LIBRARIAN  
BURNABY PUBLIC LIBRARY

**SUBJECT:** CAPITAL BYLAW FUNDING REQUEST FOR BOB PRITTIE METROTOWN  
BRANCH – 2ND FLOOR RENOVATION PROJECT

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#### RECOMMENDATION:

1. **THAT** Council be requested to authorize staff to bring down a Capital Reserves Bylaw in the amount of \$418,700 (inclusive of GST of \$18,700) to finance the Bob Prittie Metrotown Branch – 2<sup>nd</sup> Floor Renovation Project.

#### REPORT

In July of 2015, the Federal Government announced the Library as a recipient of \$200,000 in Canada 150 Community Infrastructure Program funds for renovations to the second floor of the Bob Prittie Metrotown Branch.

The Bob Prittie Metrotown Branch is the largest and busiest of the City's four library branches. The second floor of the Metrotown Branch is home to a busy reference desk, twenty-one public internet workstations, a small group study space, and the library's non-fiction collection, including newcomer, ESL and employment resources. The renovation will allow for the removal of heavy, fixed millwork that is no longer appropriate for current uses. In its place, patrons will find a more accessible reference desk, improved display for new materials, and more flexible and collaborative spaces for library instruction and small group study.

City and Federal Government funds for this project will assist the Library in its ongoing commitment to renew and refresh library spaces to help ensure they meet the current and future needs of the community. The total cost of this project is budgeted at \$400,000, and these expenditures are included in the 2016 – 2020 Financial Plan. Sufficient Capital Reserves are available to fund the project.

It is recommended that Council authorize staff to bring down a Capital Reserves Bylaw in the amount of \$418,700 (inclusive of \$18,700 in GST) to finance this project. Canada 150 Community Infrastructure Program funding, when received, will be transferred to Capital Reserves to repay the \$200,000 advanced Capital Reserves bylaw funds.

Edel Toner-Rogala  
CHIEF LIBRARIAN  
BURNABY PUBLIC LIBRARY





Item .....
Meeting ..... 2016 February 01

## COUNCIL REPORT

**TO:** CITY MANAGER **DATE:** 2016 January 26

**FROM:** CHIEF LIBRARIAN  
BURNABY PUBLIC LIBRARY

**SUBJECT:** CAPITAL FUNDING BYLAW REQUEST FOR BOB PRITTIE  
METROTOWN BRANCH – OCCUPATIONAL HEALTH AND SAFETY  
PROJECT

**PURPOSE:** To request Council to bring down a Capital Reserves Bylaw in the amount of \$157,500 to finance the Occupational Health and Safety Project at Bob Prittie Metrotown Branch.

**RECOMMENDATION:**

1. **THAT** Council authorize staff to bring down a Capital Reserves Bylaw in the amount of \$157,500 (inclusive of GST of \$7,500) to finance the Occupational Health and Safety Project at the Bob Prittie Metrotown Branch.

**REPORT**

At its 'Open' Meeting of 2016 January 21, the Burnaby Public Library Board received the attached report and adopted the recommendation contained therein.

Edel Toner-Rogala  
CHIEF LIBRARIAN  
BURNABY PUBLIC LIBRARY

ET:LJ/nk

Attachment

Capital Funding Bylaw Request For Bob Prittie Metrotown Branch – Occupational Health And Safety Project

cc: Director Finance  
City Solicitor



## Burnaby Public Library

### CHIEF LIBRARIAN'S REPORT

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**TO:** CHAIR AND TRUSTEES, BURNABY PUBLIC LIBRARY BOARD

**FROM:** EDEL TONER-ROGALA – CHIEF LIBRARIAN  
BURNABY PUBLIC LIBRARY

**SUBJECT:** CAPITAL FUNDING BYLAW REQUEST FOR BOB PRITTIE  
METROTOWN BRANCH – OCCUPATIONAL HEALTH AND SAFETY  
PROJECT

---

#### RECOMMENDATION:

1. **THAT** Council be requested to authorize staff to bring down a Capital Reserves Bylaw in the amount of \$157,500 (inclusive of GST of \$7,500) to finance the Occupational Health and Safety Project at the Bob Prittie Metrotown Branch.

#### REPORT

The 2015-2018 Library Service Strategy focuses on the need to renew and refresh library spaces. The Library Board is striving to ensure that the space that public and staff use meet current needs and can flex to meet future requirements. The Occupational Health and Safety project at the Bob Prittie Metrotown Branch will provide necessary capital improvements to HVAC, electrical, data and network infrastructure, address staff safety and accessibility and reconfigure work spaces. The project is included in the 2016 – 2020 Provisional Financial Plan; sufficient capital reserves are available to fund this project.

It is recommended that Council be requested to authorize staff to bring down a Capital Reserves Bylaw in the amount of \$157,500 (inclusive of GST of \$7,500) to finance this project.

Edel Toner-Rogala  
CHIEF LIBRARIAN  
BURNABY PUBLIC LIBRARY



Item .....
Meeting ..... 2016 Feb 01

## COUNCIL REPORT

**TO:** CITY MANAGER **DATE:** 2016 January 21

**FROM:** DIRECTOR ENGINEERING **FILE:** 38000-40

**SUBJECT:** 4TH ANNUAL SUN RYPE TRI KIDS TRIATHLON

**PURPOSE:** To seek Council approval for road closures related to the 4th Annual Sun Rype Tri Kids Triathlon.

**RECOMMENDATIONS:**

1. **THAT** Council approve the road closures as discussed in this report.
2. **THAT** the coordinators of the event, Tara & Brad Melville, Race Directors, Run Well Events, 1332 Goldhawk Trail, Oakville, Ontario, L6M 3Y6, be sent a copy of this report.

**REPORT**

A request to use City streets for the 4th Annual "Sun Rype Tri Kids Triathlon" on Sunday, 2016 June 05 has been received from Tara & Brad Melville. Council approval is required by the Street & Traffic Bylaw.

Sun Rype Tri Kids Triathlon is a non-competitive event designed for 3 – 15 year olds that encourages self-confidence and motivates kids to stay active through sport. Pledges raised by the athletes help support the BC Children's Hospital Foundation.

The event organizers are also requesting the use of CG Brown Pool and several nearby sport fields and parking lots. This request has been approved by the Parks & Recreation Department. The event runs from 8:30 am to approximately 4:00 pm. The event requires the closure and use of the following streets from 6:00 am to 4:00 pm and includes the time required for setting up and taking down the event:

- Sperling between the north entrance of Burnaby Lake east parking lot & Roberts
- Sprott between Kensington & Sperling
- Roberts from Sperling to the Burnaby Lake Pavilion (see Figure 1)

The event organizers will be required to arrange for barricades, barricade volunteers for the road closure and road closed & detour signs. They will also be required to provide a notification letter to affected residents and businesses 2 weeks prior to the event.

To: City Manager  
From: Director Engineering  
Re: 4th Annual Sun Rype Tri Kids Triathlon  
2016 January 21 ..... Page 2

The organizers are aware that approval is subject to the following conditions:

1. That the road closure be conducted under the supervision of one person as organizer.
2. That all participants be instructed to respect the rights and property of the individuals encountered en route.
3. That the road closure be covered with liability insurance in the minimum amount of \$2 million with the City of Burnaby named as co-insured, and that the insurance policy include a 30 day cancellation notice and a cross liability clause.
4. That a signed copy of the "City of Burnaby Permit For Short Term Use and Occupancy Of City Lands" be received no later than one week prior to the event.



Leon A. Gous, P. Eng., MBA  
Director Engineering

SP/ac

Copied to: Director Parks, Recreation & Cultural Services  
RCMP – OIC Burnaby Detachment Chief Supt. Dave Critchley  
Deputy Fire Chief – Chris Bowcock  
BC Ambulance Special Operations via email at EMSO@bcehs.ca  
Emergency Program Coordinator – Charmaine Pflugrath  
Supervisor - Sports & Outdoor Recreation – Jill Porter

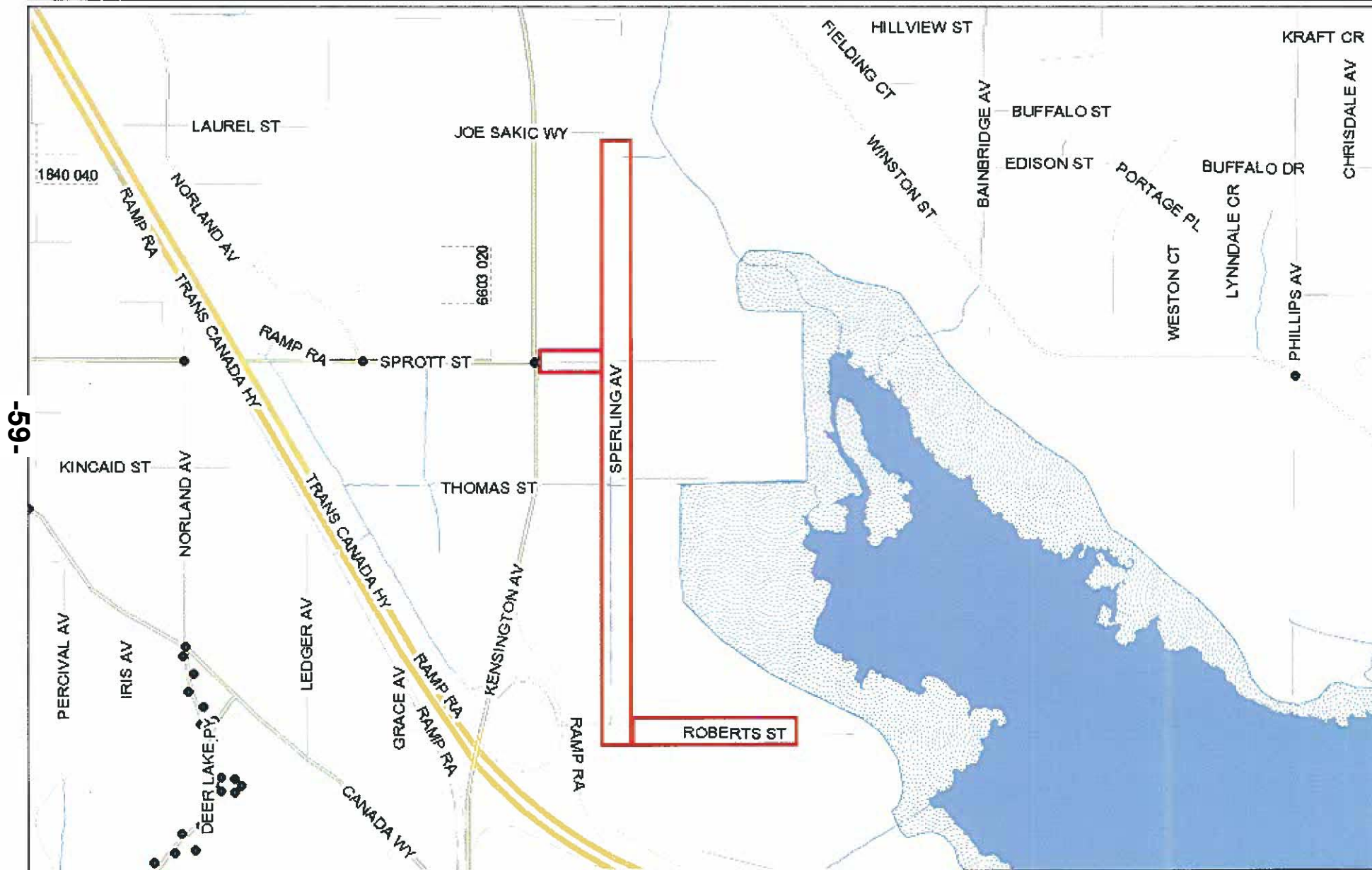


# Sun Rype Tri Kids Triathlon

Sunday June 5, 2016

FIGURE 1

18,745



The information has been gathered and assembled on the City of Burnaby's computer systems. Data provided herein is derived from a number of sources with varying levels of accuracy. The City of Burnaby disclaims all responsibility for the accuracy or completeness of information contained herein.



Road Closures 6:00am - 4:00pm



5.5



Item .....
Meeting .....2016 Feb 01

## COUNCIL REPORT

**TO:** CITY MANAGER **DATE:** 2016 January 26

**FROM:** DIRECTOR ENGINEERING **FILE:** 4250-20

**SUBJECT:** HOUSE DEMOLITION AT 7411 FIFTEENTH AVENUE  
LEGAL LOT 5, BLK: 28 DL:29, GROUP 1, NWD PLAN 4215

**PURPOSE:** To obtain Council approval to remove and/or demolish the City owned building at 7411 Fifteenth Avenue.

**RECOMMENDATION:**

1. **THAT** Council approve the demolition and/or disposal of the structure and outbuildings at 7411 Fifteenth Avenue.

**REPORT**

The subject property located at 7411 Fifteenth Avenue (Figure 1) was acquired in 2011 for future development purposes. Since its acquisition, the land and building has been in the City's rental portfolio as a rental house. The house is currently vacant and a recent inspection has determined that extensive upgrades would be required to bring this house to current rental standards. A financial analysis has determined that it is not economical to upgrade the house for rental purposes and the Finance Department concurs that the condition of the building warrants its demolition.

This report seeks Council authority to proceed with the demolition of this City owned house.

Leon A. Gous, P. Eng., MBA  
Director Engineering

RC/ac

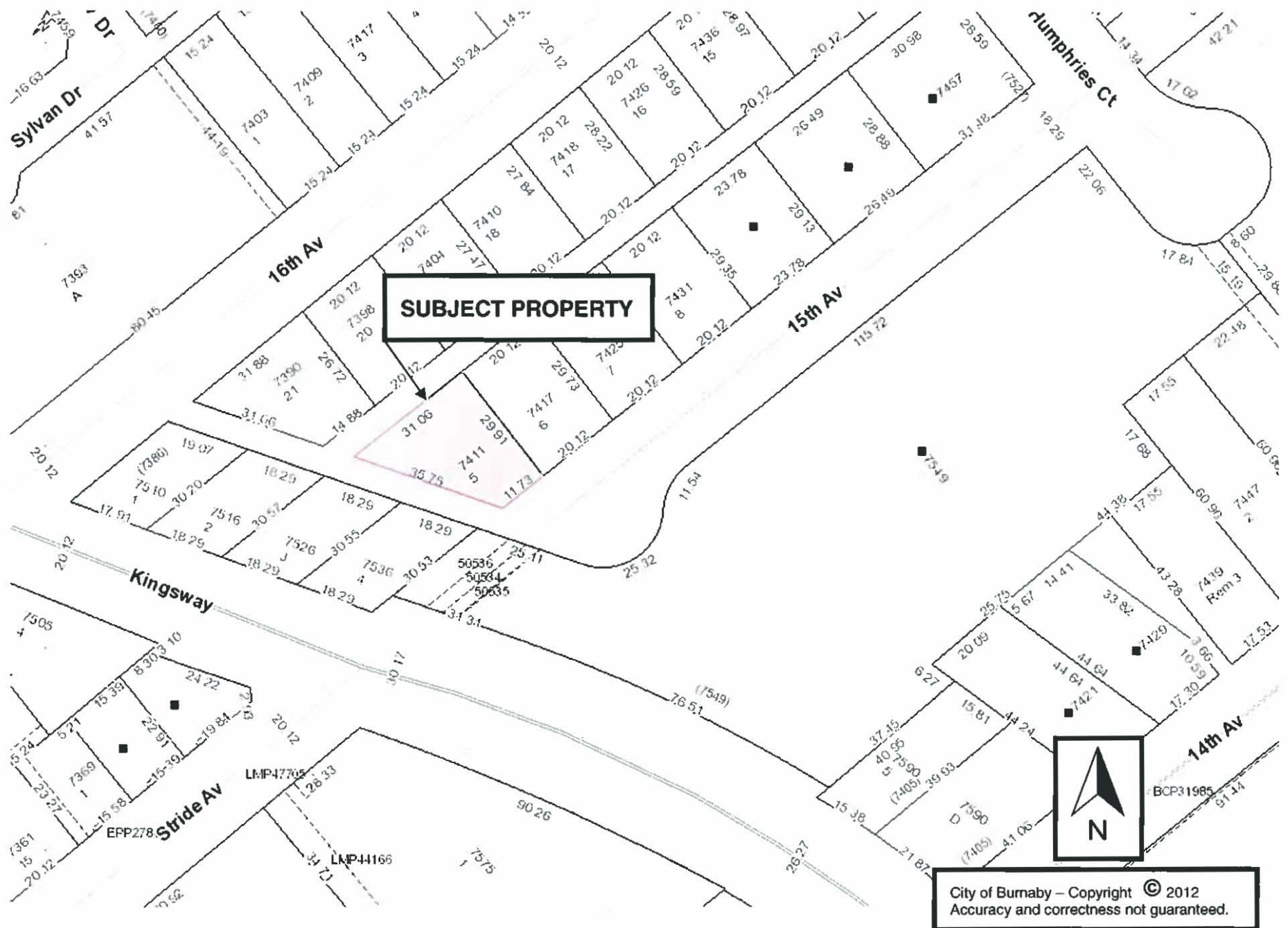
Attachment – Map

Copied to: Assistant Director – Facilities Management  
Director Planning  
Chief Licence Inspector



## PROPOSED DEMOLITION AT 7411 15<sup>TH</sup> AVENUE

-61-





Item .....  
Meeting ..... 2016 February 01

**COUNCIL REPORT**

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**TO:** CITY MANAGER **DATE:** 2016 January 25

**FROM:** FIRE CHIEF

**SUBJECT:** FIRE DEPARTMENT 4TH QUARTER 2015 REPORT

**PURPOSE:** To provide Council with information relating to the Fire Department's activities during the 4th Quarter of 2015.

---

**RECOMMENDATION:**

1. **THAT** this report be received for information purposes.

**REPORT**

The Fire Department responded to **3,607** incidents during the fourth quarter of 2015. A breakdown of the call types can be found on the attached report.



Doug McDonald  
FIRE CHIEF

DM:se

CC: Councillor Johnston



To: City Manager  
 From: Fire Chief  
 Re: Fire Department 4th Quarter 2015 Report  
 2016 January 25.....Page 2

<p align="center"><b>BURNABY FIRE DEPARTMENT</b>  <b>2015 FOURTH QUARTER REPORT</b>          (October, November, December)</p>
--

	FOURTH QUARTER		CUMULATIVE	
	2015	2014	2015	2014
<b>INCIDENTS</b>				
Building Fire	81	68	263	251
Vehicle Fire	11	11	61	48
Other Fires (Rubbish, Bush, etc.)	151	127	840	682
False Alarm	87	67	303	262
Accidental Alarm	193	211	790	849
Medical Emergencies	2,411	2,104	9,272	8,368
Motor Vehicle Incidents	323	375	1,130	1,294
Public Service	350	338	1,369	1,133
<b>TOTAL:</b>	<b>3,607</b>	<b>3,301</b>	<b>14,028</b>	<b>12,887</b>
<b>FIRE PREVENTION DIVISION</b>				
Accumulative Office & Site Visit Hrs.	1,134	N/A*	3,789.5	N/A*
Fire Investigations (Pending & Complete)	19	28	91	80
Inspections	682	622	3,010	3,140
Orders Issued	211	153	873	828
Plan Checking/Other	545	N/A*	2,224	N/A*
<b>CITIZEN INJURIES</b>	<b>4</b>	<b>6</b>	<b>15</b>	<b>10</b>
<b>CITIZEN DEATHS</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>0</b>

<b>FIREFIGHTER OCCUPATIONAL INJURIES &amp; EXPOSURES</b>	<b>FOURTH QUARTER</b>			
	<b>No Time Loss</b>		<b>Time Loss</b>	
	<u><b>2015</b></u>	<u><b>2014</b></u>	<u><b>2015</b></u>	<u><b>2014</b></u>
	20	30	4	3

\*This stat was not recorded in 2014



Item .....
Meeting ..... 2016 Jan 18

## COUNCIL REPORT

**TO:** CITY MANAGER **DATE:** 2016 January 12

**FROM:** CITY CLERK

**SUBJECT:** 2016 FCM MEMBERSHIP DUES

**PURPOSE:** To seek Council approval for payment of Federation of Canadian Municipalities 2016 Membership Dues.

**RECOMMENDATION:**

1. **THAT** Council approve payment of the invoice from the Federation of Canadian Municipalities for the 2016 membership dues in the amount of \$ 36,054.88.

**REPORT**

The City of is an active member of the Federation of Canadian Municipalities, and the invoice for the 2016-17 membership dues was recently received.

The annual dues in 2015-2016 were \$35,419.86. The invoice for 2016-17 that was recently received is \$ 36,054.88 calculated on a base fee of \$ 340.00 plus a per capita fee of \$ 31,808.56 (223,218 X 14.25 cents). The fiscal year runs from April 1, 2016 - March 31, 2017.

Included in the invoice is an amount of \$3,906.32 being an optional contribution towards a travel fund that supports the participation of elected officials from small communities in FCM's National Board of Directors.

The required funding has been provided in the 2016 operating budget.

Dennis Back  
CITY CLERK

Attachment: FCM Invoice

Copied to: Deputy City Manager  
Director of Finance



FEDERATION  
OF CANADIAN  
MUNICIPALITIES

FÉDÉRATION  
CANADIENNE DES  
MUNICIPALITÉS

**Membership Invoice  
2016-2017  
Facture d'adhésion**

24, rue Clarence Street  
Ottawa, Ontario K1N 5P3  
T. 613-241-5221  
F. 613-241-7440

Mr. Robert H. Moncur  
City of Burnaby  
4949 Canada Way  
Burnaby, BC V5G 1M2  
Canada

INVOICE/FACTURE: 39377  
DATE: 10/27/2015  
ACCOUNT/COMPTE: 17  
DUE DATE/DATE LIMITE: 03/31/2016

ITEM/DESCRIPTION	AMOUNT/MONTANT
Membership Fee for April 1/16 to March 31/17 / Frais de cotisation du 1 <sup>er</sup> avril 2016 au 31 mars 2017 Municipal Dues Calculated with a base fee of \$340.00 plus per capita fees of \$31,808.56(fee population of 223,218 x 14.25 cents).	\$32,148.56
Optional contribution towards a travel fund that supports the participation of elected officials from small communities in FCM's National Board of Directors (fee population of 223,218 x 1.75 cents).	\$3,906.32
<b>TOTAL:</b>	<b>\$36,054.88</b>
<b>PAID AMOUNT/MONTANT PAYÉ:</b>	<b>\$0.00</b>
<b>BALANCE DU/MONTANT DÛ:</b>	<b>\$36,054.88</b>

**PAYMENT/PAIEMENT**

**By cheque**

payable to the *Federation of Canadian Municipalities*

**Par chèque**

à l'ordre de : *Fédération canadienne des municipalités*

24 rue Clarence Street  
Ottawa, ON K1N 5P3

**By Electronic Funds Transfer/**

**Par transfert électronique de fonds**

Royal Bank of Canada (RBC)

90 Sparks St, Ottawa, ON K1P 5T7

**Transit Number:** 00006

**Account Number:** 1006063

**Numéro de transit:** 00006 **Numéro de compte:** 1006063

accountsreceivable@fcm.ca/comptesrecevables@fcm.ca



Office of the City Clerk

D. Back, City Clerk  
K. OConnell, Deputy City Clerk

## INTER-OFFICE MEMORANDUM

TO: MAYOR AND COUNCIL

DATE: 2016 January 27

FROM: CITY CLERK

**SUBJECT: 2016 FCM MEMBERSHIP FEE**


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At the 2016 January 18 Council meeting, Council considered a report recommending payment of the 2016 Federation of Canadian Municipalities (FCM) membership fee. Included on the invoice was an optional contribution of \$3906.32 based on a per capita charge towards a travel fund that supports the participation of elected officials from small communities.

This report was DEFERRED pending receipt of further information from staff on the structure and eligibility criteria of the travel fund.

The FCM travel fund was established in 1989 to permit smaller communities in BC to participate on the FCM Board of Directors. BC and Saskatchewan are the only two provinces to establish a travel fund of this nature. The voluntary contributions to the travel fund are collected by FCM and channeled back to BC to be held and administered at the discretion of the UBCM.

At the time the fund was established in BC, there were three categories of directors with the following selection criteria:

- UBCM – selected by UBCM and paid fully by UBCM. Did not participate in the travel fund.
- Large municipalities -two delegates selected by the three largest municipalities.
- Other Directors – five directors selected from the remaining local governments in the Province.

As noted, the rationale for the travel fund was to remove the full cost burden to finance the travel costs on the municipality or regional district for the elected directors. Prior to the travel fund, each local government had to agree to pay the full travel costs if a candidate was successful in seeking a director position. This burden was perceived to limit those that could run for a position on the FCM Board because there was a sizeable financial burden as the local government had to bear all of the costs.

To: Mayor and Council  
 Subject: 2016 FCM Membership Fee  
 2016 January 27 .....Page 2

### **Surrey, Burnaby and Vancouver**

At the time the fund was established, only Surrey, Burnaby and Vancouver could "select" the 2 delegates from this group (Large municipalities). As a result, there was no basis for the rest of the local governments to pay for 2 directors that they did not have a role in selecting. Therefore, the fund was designed not to have these communities included as contributors since they were not eligible for reimbursement.

Essentially, these three municipalities were seen to be in a separate group that had different eligibility to be directors, different selection processes and not part of the wider travel fund.

### **Travel Fund Criteria**

The criteria for the travel fund were developed by UBCM, and the FCM does not influence how the fund is established or administered.

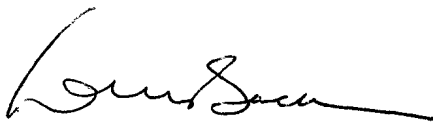
As a result of questions recently raised by former UBCM President and Burnaby Councillor Sav Dhaliwal, the UBCM Board of Directors has agreed to review the eligibility criteria for the travel fund. The Board has requested a staff report, which will be considered at its meeting in April.

### **Financial Status of the Travel Fund**

As of November 30, 2015, the balance in the travel fund stands at \$ \$321,580.78.

Member travel expenses paid from the travel fund in the fiscal year May 1, 2014 – April 30, 2015 amount to \$ 13,211 paid on behalf of four directors.

In the past year, Vancouver and Burnaby were the only large municipalities to contribute to the travel fund.



Dennis Back  
 City Clerk



## INTER-OFFICE COMMUNICATION

**TO:** CITY CLERK **DATE:** 2016 January 27

**FROM:** DIRECTOR PLANNING AND BUILDING

**SUBJECT:** **REZONING REFERENCE # 12-29**  
**BYLAW 13389, AMENDMENT BYLAW NO. 33/14**  
**Four-Storey Mixed-use Development**  
**Final Adoption**

**ADDRESS:** 6205 Kingsway (formerly 6205 and 6255 Kingsway)

**LEGAL:** Lot 1, D.L. 97, Group 1, NWD Plan EPP49267 (formerly Lot "C", D.L. 97, Group 1, NWD Plan 15308; Lot A (X95792) Except: Part Dedicated Road on Plan 77668, D.L. 97, Group 1, NWD Plan 7570)

**FROM:** C4 Service Commerical District

**TO:** CD Comprehensive Development District (based on C9 Urban Village Commercial District and Royal Oak Community Plan guidelines and the development plan entitled "6205/6255 Kingsway, Burnaby" prepared by Wilson Chang Architect Inc.)

The following information applies to the subject rezoning bylaw:

- a) First Reading given on 2014 September 08;
- b) Public Hearing held on 2014 September 30;
- c) Second Reading given on 2014 October 06; and,
- d) Third Reading given on 2015 October 26.

The prerequisite conditions have been completely satisfied as follows:

- a) The submission of a suitable plan of development.
  - *A complete suitable plan of development has been submitted.*
- b) The deposit of sufficient monies, including a 4% Engineering Inspection Fee, to cover the costs of all services necessary to serve the site and the completion of a servicing agreement covering all requisite services. All services are to be designed to City standards and constructed in accordance with the Engineering Design. One of the conditions for the release of occupancy permits will be the completion of all requisite services.

- *The applicant has submitted the necessary funds including a 4% inspection fee to cover the costs of all services necessary to serve the site and the servicing agreement has been completed.*
- c) The installation of all electrical, telephone and cable servicing, and all other wiring underground throughout the development, and to the point of connection to the existing service where sufficient facilities are available to serve the development.
- *The applicant has agreed to this prerequisite in a letter dated 2015 October 14.*
- d) The submission of a letter of undertaking to remove all existing improvements from the site prior to Final Adoption but not prior to Third Reading of the Bylaw. Demolition will be permitted after Second Reading of the Rezoning Bylaw has been granted, provided that the applicant acknowledges that such permission does not fetter Council's ability to grant or not to grant Third Reading and/or Final Adoption of the Rezoning Bylaw. In addition, the demolition of any improvements will be permitted at any time if they are vacant and considered by staff to be subject to misuse or vandalism.
- *The applicant has agreed to this prerequisite in a letter dated 2015 October 14.*
- e) The consolidation of the net project site into one legal parcel.
- *The requisite subdivision plan of consolidation has been submitted in registerable form and will be deposited in the Land Title Office prior to Final Adoption.*
- f) The dedication of any rights-of-way deemed requisite.
- *The requisite subdivision plan has been submitted in registerable form and will be deposited in the Land Title Office prior to Final Adoption.*
- g) The granting of any necessary statutory rights-of-way, easements and/or covenants.
- *The requisite statutory right-of-way, easement and covenant plans have been submitted in registerable form and will be deposited in the Land Title Office prior to Final Adoption.*
- h) The undergrounding of existing overhead wiring along Kingsway abutting the site.

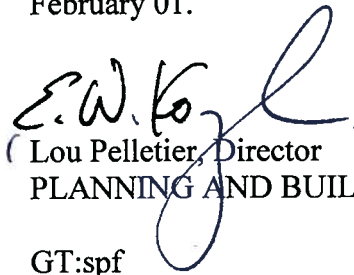
- *The applicant has agreed to this prerequisite in a letter dated 2015 October 14 and has deposited the necessary funds to guarantee the completion of this prerequisite.*
- i) The granting of any necessary Section 219 Covenants including restricting enclosure of balconies; restricting driveway gates; provision, access and maintenance of shared amenity areas; provision that all disabled parking is to remain as common property; and ensuring compliance with the submitted acoustical analysis.
- *The required covenants have been submitted in registerable form and will be deposited in the Land Title Office prior to Final Adoption.*
- j) In light of the proximity of the site to Kingsway, a noise study is required to ensure compliance with the Council-adopted sound criteria.
- *The applicant has submitted an acoustic study which has been accepted by Engineering Environmental Services Division and submitted a letter dated 2015 October 14 agreeing to comply with the Council-adopted sound criteria.*
- k) Compliance with the guidelines for underground parking for residential visitors and commercial patrons.
- *The applicant has agreed to this prerequisite in a letter dated 2015 October 14 and the necessary provisions are indicated on the development plans.*
- l) The submission of a suitable on-site stormwater management system to the approval of the Director Engineering, the deposit of sufficient monies for its provision, and the granting of a Section 219 Covenant to guarantee its provision and continuing operation.
- *A suitable on-site stormwater management system has been approved by the Director Engineering, the required covenant has been submitted in registerable form and will be deposited in the Land Title Office prior to Final Adoption. The required funds to guarantee this provision have been deposited.*
- m) Due to the commercial history of the site, the submission of a Site Profile and resolution of any requirements is required.



- *The applicant has submitted the required Site Profile for the development site, and has committed to obtaining an appropriate instrument from the Ministry of Environment prior to release of any Occupancy Permits. The required Covenant governing this arrangement has been submitted in registerable form and will be deposited in the Land Title Office prior to Final Adoption.*
- n) The review of a detailed Sediment Control System by the Director Engineering.
- *The applicant has submitted the required Sediment Control System plans for approval by the Engineering Environmental Services Division and has agreed in a letter dated 2015 October 14 to install the system as approved prior to commencing construction.*
- o) In light of the proximity of the site to Kingsway, a noise study is required to ensure compliance with the Council-adopted sound criteria.
- *The applicant has submitted an acoustic study which has been accepted by Engineering Environmental Services Division and submitted a letter dated 2015 October 14 agreeing to comply with the Council-adopted sound criteria.*
- p) The provision of a covered car wash stall and an adequately sized and appropriately located garbage handling and recycling material holding space, to the approval of the Director Engineering and a commitment to implement the recycling provisions.
- *The necessary provisions are indicated on the development plans and the applicant has submitted a letter of undertaking dated 2015 October 14 committing to implement the recycling provisions.*
- q) The submission of a detailed Comprehensive Sign Plan.
- *An approvable detailed comprehensive sign plan has been achieved.*
- r) The submission of a suitable Solid Waste and Recycling Plan to the approval of the Director Engineering.
- *The necessary provisions are indicated on the development plans and the applicant has submitted a letter of undertaking dated 2015 October 14 committing to implement the solid waste and recycling provisions.*
- s) The review of on-site residential and commercial loading facilities by the Director Engineering.

- *The applicant has agreed to this prerequisite in a letter dated 2015 October 14.*
- t) The deposit of the applicable Parkland Acquisition Charge.
  - *The required deposits have been made to meet this prerequisite.*
- u) The deposit of the applicable GVS & DD Sewerage Charge.
  - *The required deposits have been made to meet this prerequisite.*
- v) The deposit of the applicable School Site Acquisition Charge.
  - *The required deposits have been made to meet this prerequisite.*
- w) The provision of facilities for cyclists in accordance with Section 4.5 of the rezoning report.
  - *This provision is indicated on the development plans and the applicant has submitted a letter dated 2015 October 14 agreeing to meet this prerequisite.*
- x) The submission of a written undertaking to distribute area plan notification forms, prepared by the City, with disclosure statements; and, to post area plan notification signs, also prepared by the City, on the development site and in the sales office in prominent and visible locations prior to Third Reading, or at the time marketing for the subject development commences, whichever is first, and remain posted for a period of one year, or until such time that all units are sold, whichever is greater.
  - *The applicant has provided a letter of undertaking dated 2015 October 14 and the area plan notification signs are in place.*

As the prerequisite conditions to this rezoning are now complete, could you please arrange to return this amendment bylaw to Council for Reconsideration and Final Adoption on 2016 February 01.

  
 Lou Pelletier, Director  
 PLANNING AND BUILDING  
 GT:spf



## INTER-OFFICE COMMUNICATION

**TO:** CITY CLERK 2016 January 28

**FROM:** DIRECTOR PLANNING AND BUILDING

**SUBJECT:** REZONING REFERENCE #15-03  
 AMENDMENT BYLAW NO. 22, 2015; BYLAW #13492  
 High Rise Residential Building Adjoining a Mid-Rise Residential Building  
 Final Adoption

**ADDRESS:** 8850 University Crescent

**LEGAL:** Lot 18, DL 211, Grp 1, NWD Plan BCP 45523

**FROM:** CD Comprehensive Development District (based on the P11e SFU Neighbourhood District and SFU Community Plan as guidelines)

**TO:** Amended CD Comprehensive Development District (based on the P11e SFU Neighbourhood District and SFU Community Plan as guidelines, and the development plan entitled "UniverCity on Burnaby Mountain, Parcel 18, Burnaby, BC" prepared by Chris Dikeakos Architects Inc.)

The following information applies to the subject rezoning bylaw:

- a) First Reading given on 2015 July 06;
- b) Public Hearing held on 2015 July 21;
- c) Second Reading given on 2015 August 24; and,
- d) Third Reading given on 2015 December 14.

The prerequisite conditions have been satisfied as follows:

- a) The submission of a suitable plan of development.
  - *A complete suitable plan of development has been submitted.*
- b) The deposit of sufficient monies, including a 4% Engineering Inspection Fee, to cover the costs of all services necessary to serve the site and the completion of a servicing agreement covering all requisite services. All services are to be designed to City standards and constructed in accordance with the Engineering Design. One of the conditions for the release of occupancy permits will be the completion of all requisite services.

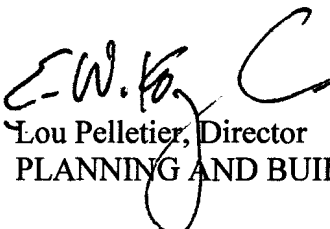
City Clerk  
 Rezoning Reference #15-03  
 Final Adoption  
 2016 January 28..... Page 2

- *The applicant has submitted the necessary funds including the 4% inspection fee to cover the costs of all services necessary to serve the site. A servicing agreement is not required.*
- c) The installation of all electrical, telephone and cable servicing, and all other wiring underground throughout the development, and to the point of connection to the existing service where sufficient facilities are available to serve the development.
- *The applicant has agreed to this prerequisite in a letter dated 2015 October 27.*
- d) The granting of any necessary Section 219 Covenants, including covenants restricting enclosure of balconies and providing that all disabled parking remains as common property.
- *The applicant has agreed to this prerequisite in a letter dated 2015 October 27. The necessary Section 219 Covenants have been submitted in registerable form.*
- e) The amendment of the existing registered riparian covenant.
- *It has been determined that Letters of Commitment submitted on 2016 January 25 by the applicant and by SFU Community Trust satisfy this prerequisite condition. The letters confirm: (1) there will be no construction works of any kind within the riparian area; (2) that no construction staging, footings, drainage or other structures will encroach or be constructed/installed in the riparian area; (3) that landscaping and vegetation in the riparian area will not be compromised; and (4) that adequate protective fencing will be installed along the riparian area prior to starting construction.*
- f) The review of a detailed Sediment Control System by the Director Engineering.
- *A detailed Sediment Control System plan has been reviewed by the Director Engineering.*
- g) The submission of a suitable on-site stormwater management system to the approval of the Director Engineering, the deposit of sufficient monies for its provision, and the granting of a Section 219 Covenant to guarantee its provision and continuing operation.
- *A suitable on-site stormwater management system has been approved by the Director Engineering, the required covenant has been submitted in registerable form, and the required funds to guarantee this provision have been deposited.*
- h) The submission of a suitable Solid Waste and Recycling Plan to the approval of the Director Engineering.

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- *The necessary provisions are indicated on the development plans and the applicant has submitted a letter dated 2015 October 27 committing to implement the solid waste and recycling provisions.*
- i) The provision of covered car wash stalls and adequately sized and appropriately located garbage handling and recycling material holding space to the approval of the Director Engineering and a commitment to implement the recycling provisions.
  - *The necessary provisions are indicated on the development plans and the applicant has submitted a letter dated 2015 October 27 agreeing to meet this prerequisite.*
- j) Compliance with the guidelines for underground parking for visitors.
  - *The provisions are indicated on the development plans and the applicant has submitted a letter dated 2015 October 27 agreeing to meet this prerequisite.*
- k) The deposit of the applicable GVS & DD Sewerage Charge.
  - *The required deposit has been made to meet this prerequisite.*
- l) The submission of a written undertaking to distribute area plan notification forms, prepared by the City, with disclosure statements; and, to post area plan notification signs, also prepared by the City, on the development site and in the sales office in prominent and visible locations prior to Third Reading, or at the time marketing for the subject development commences, whichever is first, and remain posted for a period of one year, or until such time that all units are sold, whichever is greater.
  - *The applicant has agreed to this prerequisite in a letter dated 2015 October 27 and the area plan notification signs are in place.*

As the prerequisite conditions to this rezoning are now substantially complete, could you please arrange to return this amendment bylaw to Council for Reconsideration and Final Adoption on 2016 February 01.

  
 Lou Pelletier, Director  
 PLANNING AND BUILDING  
 KH:sla