



REVISED

SOCIAL PLANNING COMMITTEE

NOTICE OF OPEN MEETING

DATE: WEDNESDAY, 2016 FEBRUARY 03

TIME: 6:00 PM

PLACE: Council Chamber, Burnaby City Hall

A G E N D A

	<u>PAGE</u>
1. <u>CALL TO ORDER</u>	
2. <u>MINUTES</u>	
A) Minutes of the Social Planning Committee Open meeting held on 2015 November 04	1
3. <u>CORRESPONDENCE</u>	
A) Correspondence from Metro Vancouver Services and Solutions for a Livable Region Re: Draft Regional Affordable Housing Strategy	7
B) Correspondence received from Stephanie Cadieux, Minister of Children and Family Development, BC Re: Top 13 Actions to Support Local Child Care Needs	9
C) Memorandum from the Administrative Officer Re: Update on the Activities of the Burnaby-New Westminster Taskforce on Sexually Exploited and At-Risk Youth	13
D) Correspondence from Shirley and Ted Cohn Re: Potential Loss of Low-Cost Housing	20
4. <u>REPORTS</u>	
A) Report from Director Planning and Building Re: Burnaby Access Advisory Committee 2016 Workplan	21

- | | | |
|----|--|----|
| B) | Report from Director Planning and Building
Re: Child Care Resources Group Update for 2016 | 25 |
| C) | Report from Director Planning and Building
Re: Dementia-Friendly Community Action Plan | 33 |

5. **NEW BUSINESS**

6. **INQUIRIES**

7. **ADJOURNMENT**



SOCIAL PLANNING COMMITTEE MINUTES

Wednesday, 2015 November 04

An 'Open' meeting of the Social Planning Committee was held in the Council Chamber, Burnaby City Hall, 4949 Canada Way, Burnaby, B.C. on Wednesday, 2015 November 04 at 6:00 PM.

1. CALL TO ORDER

PRESENT: Councillor N. Volkow, Chair
Councillor A. Kang, Vice Chair
Mr. R. Erwin, Citizen Representative
Trustee B. Narang, School Trustee
Mr. S. Nathwani, Citizen Representative
Mr. W. Tsai, Citizen Representative
Ms. P. Woodruff, Citizen Representative

ABSENT: Councillor J. Wang, Member
Ms. N. Boudreau, Citizen Representative
Ms. L. de los Reyes, Citizen Representative
Mr. F. Huang, Citizen Representative
Ms. M. Santiago, Citizen Representative
Ms. S. Clair, Citizen Representative - *Resigned*

STAFF: Ms. M. Manifold, Senior Social Planner
Ms. C. Schuk, Social Planner
Mr. C. Collis, Assistant Director, Parks & Recreation
Ms. L. Axford, Administrative Officer

The Chair called the Open meeting to order at 6:03 p.m.

2. MINUTES

A) Minutes of the Social Planning Committee Open meeting held on 2015 September 30

MOVED BY TRUSTEE NARANG
SECONDED BY COUNCILLOR KANG

THAT the minutes of the 'Open' meeting of the Social Planning Committee held on 2015 September 30 be adopted.

CARRIED UNANIMOUSLY

3. **DELEGATION**

MOVED BY MR. NATHWANI
SECONDED BY MR. TSAI

THAT the delegation be heard.

CARRIED UNANIMOUSLY

- A) Burnaby School District**
Re: State of Community Schools in Burnaby, Moving Forward
Speakers: Doreen George, Coordinator of Community Services, Burnaby School District
Eric Bientjes, Manager - Recreation Services, City of Burnaby

Ms. Doreen George, Coordinator of Community Services, Burnaby School Board and **Mr. Erick Bientjes**, Manager - Recreation Services, City of Burnaby appeared before the Committee providing information regarding Community Schools and their focus on school success, child and youth development and family support leading to improved student learning, and creating stronger families for a more vibrant healthy community.

The speaker outlined the six (6) goals of the Community Schools (*seven (7) elementary and one (1) secondary*) in Burnaby as follows:

1. To use the school and other neighborhood facilities more effectively for desired community programs.
2. To strengthen the existing school curriculum through greater involvement and use of available human, physical and financial resources.
3. To develop a variety of educational, recreational, cultural and social opportunities for children, youth and adults in response to needs defined by the community.
4. To encourage community residents to become involved in community activities, services and issues.
5. To strengthen communications within the community.
6. To facilitate coordination and cooperation among agencies and organizations in the delivery of community services.

The speaker advised over the past two years, the District Community School Advisory Coordinating Committee (DCSACC) and the Community School Management Team (CSMT) have been reviewing the current model and examined its effectiveness to meet the needs of Burnaby's changing demographics. Data collection was carried out through surveys, focus groups, school based data regarding programming and neighbourhood data to best determine how to meet these changes.

The speaker noted that a Working Committee of 13 members was struck in the fall of 2014 which included:

- DCSACC
- City of Burnaby
- School District including Community School
- Two non-community school members

This Working Committee examined current Burnaby demographics, current School District information and a variety of different Community School models to reach the following five recommendations and next steps under each category:

1. Increase competencies of staff and community members through education and development
 - § Focus on the Community Schools
 - § Upgrading website
 - § Updating Burnaby Community School video
 - § Professional development sessions for district staff
2. Enhance the Family of School Model
 - § Formalize the Cariboo, Armstrong and Second Street model
 - § Look at possibility for creating a second family of schools in the Burnaby Mountain, Cameron and Stoney Creek area.
3. Enhance youth leadership both in our schools and in the community
 - § Increase the opportunities for youth to receive training e.g. High Five
 - § Provide opportunities for youth who might not otherwise be given leadership roles
 - § Encourage youth to volunteer both in our elementary schools and in the community
4. Expand Community School goals and elements into other schools
 - § Professional development opportunities being planned between SFU Department of Education and Burnaby Schools/teachers
 - § Opportunities for current Community Schools to expand beyond their borders
5. Maximize available resources
 - § Creating a more centralized process for vetting out of school time programs
 - § City Coordinators and Community School Coordinators attended School District zone meetings
 - § Coordinators to support non-Community Schools with the implementation of Out of School Time (OST) programs

Ms. George noted these recommendations were presented and approved by the School District, Parks, Recreation and Culture Commission and City of Burnaby. In addition, results from phase one acknowledges the great work being done by staff, students, parents and various partners to meet the needs of their communities.

Mr. Bientjes conveyed that an overwhelming number of schools are interested in becoming a Community School. With an annual shared budget of \$450,000 for Community Schools provided by the City, increased funding is not an option. Although some conventional schools are receiving support from staff, community, parents, PAC and volunteers, they are not considered a Community School. In addition, if afternoon school programming has been acknowledged, Parks and Recreation will conduct a needs assessment to consider development of that service.

In closing, Mr. Bientjes expressed appreciation for all the support and assistance they have received throughout this project.

The Committee noted these initiatives alter the definition of the school model, to that of an amazing vibrant blending of stakeholders fostering a healthier and more vibrant community.

The Chair thanked the delegation for their informative presentation and the work being done to widen the Community School model.

4. **CORRESPONDENCE**

MOVED BY MS. WOODRUFF
SECONDED BY COUNCILLOR KANG

THAT the correspondence be received.

CARRIED UNANIMOUSLY

A) Correspondence from Ms. S. Cohn **Re: Potential loss of low-cost housing in the Metrotown area**

Correspondence was received from Ms. S. Cohn expressing concern for the potential loss of low-cost housing in the Metrotown area and seeking support for maintaining modest apartment buildings already in existence.

A note from the Planning and Building Department was appended to the correspondence advising that in a letter dated 2015 October 14, staff provided the correspondent with information on City plans and programs with regard to affordable housing. A copy of *Burnaby Housing Profile – 2015* was also provided to Ms. Cohn.

5. REPORT

MOVED BY MS. WOODRUFF
SECONDED BY MR. NATHWANI

THAT the report be received.

CARRIED UNANIMOUSLY

**A) Report from the Director Planning & Building
Re: Application to the UBCM - Age-Friendly Grant**

The Director Planning and Building submitted a report seeking authorization to submit a funding application to the Union of BC Municipalities (UBCM) to develop a Dementia-Friendly Community Action Plan.

The Director Planning and Building recommended:

1. THAT Council authorize staff to submit an application to the Union of BC Municipalities 2016 Age-Friendly Community Planning and Project Grants Program, as outlined in Section 3.0 of this report.

MOVED BY MS. WOODRUFF
SECONDED BY TRUSTEE NARANG

THAT the recommendation of the Director Planning and Building be adopted.

CARRIED UNANIMOUSLY

6. NEW BUSINESS**Councillor Volkow**

Councillor Volkow provided information regarding a series of community dialogues on the refugee crisis and its impact on Burnaby. The dialogue series will be held on 2015 November 12, 26 and December 10 from 7-9 p.m. at Maywood Community School to assist service providers and the wider community to welcome and support these individuals.

Burnaby's contribution would be pooled with those of the other partners (Burnaby Family Life, Immigrant Services Society of BC, MOSAIC, SFU, Journey Home Community Association, Burnaby School District, Vancity) to meet expenses which includes advertising, refreshments, and speakers' honorariums.

As the Lower Mainland prepares for an influx of refugees, these dialogues offer Burnaby citizens the opportunity to understand the current issues and provide a platform to discuss different perspectives.

Arising from discussion, the following motion was introduced:

MOVED BY MR. NATHWANI

SECONDED BY COUNCILLOR KANG

1. THAT Council approve a contribution in the amount of \$800 in support of expenses for the public dialogue series on refugees.

CARRIED UNANIMOUSLY

*** Mr. Nathwani retired from the meeting at 7:07 p.m. and did not return. ***

Senior Social Planner

Ms. Manifold provided information with an invitation to Committee members to participate in the Map Stoney Creek Project. The speaker advised that the Burnaby Healthier Community Partnership is a partnership between the City of Burnaby, Fraser Health, School District 41 and the Burnaby Division of Family Practice, in cooperation with area residents. The accessibility assessment involves having small groups of people walk along various pedestrian routes in the neighbourhood to make note of accessibility and walkability features. Staff advised that Assessment Day will take place on November 26 from 9:00 a.m. to 12:00 p.m. at Stoney Creek Community School.

7. INQUIRIES

There were no inquiries brought before the Committee at this time.

8. ADJOURNMENT

MOVED BY COUNCILLOR KANG

SECONDED BY TRUSTEE NARANG

THAT this Open Committee meeting do now adjourn.

CARRIED UNANIMOUSLY

The Open meeting adjourned at 7:08 p.m.

Lynne Axford
ADMINISTRATIVE OFFICER

Councillor Nick Volkow
CHAIR



Office of the Chair
Tel. 604 432-6215 Fax 604 451-6614

File: CR-12-01
Ref: RD 2015 Oct 9

NOV 23 2015

Mayor Derek Corrigan and Council
City of Burnaby
4949 Canada Way
Burnaby, BC V5G 1M2

Dear Mayor Corrigan and Council:

Re: Draft Regional Affordable Housing Strategy

At its October 9, 2015 regular meeting, the Greater Vancouver Regional District Board of Directors adopted the following resolution:

That the GVRD Board approve the release of the Draft Regional Affordable Housing Strategy attached to the report dated August 18, 2015 titled "Draft Regional Affordable Housing Strategy", distribute the draft Strategy to member municipalities for review and comment, and direct staff to initiate stakeholder consultation on the Strategy.

I am pleased to provide copies of the Draft Regional Affordable Housing Strategy and two technical appendices, "Draft Housing Demand Estimates" and "Draft Performance Measures", for your consideration.

We are seeking your comments, including the level of support for the *Draft Regional Affordable Housing Strategy*. Comments will be accepted up to January 29, 2016. Feedback received will be considered in developing the final strategy. The GVRD Board will receive a summary of these comments along with a summary of feedback from the upcoming invited stakeholder workshops when considering adoption of the *Regional Affordable Housing Strategy* in 2016.

If you would like more information about the Regional Affordable Housing Strategy visit our website: <http://www.metrovancover.org/services/regional-planning/housing-affordability/strategy>.

Thank you for your attention on this important initiative.

Yours truly,

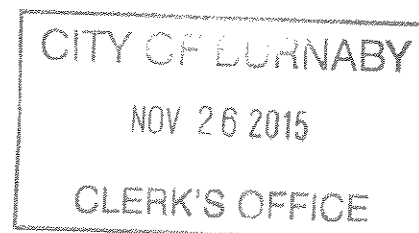


Greg Moore
Chair, Metro Vancouver Board

GM/DL/ME

cc: Metro Vancouver Housing Committee
RPAC Housing Subcommittee
Metro Vancouver Municipal Clerks

Encl: Draft Regional Affordable Housing Strategy, August 2015
Draft Housing Demand Estimates, November 2015
Draft Performance Measures, November 2015





SECTION 2
COUNCIL CORRESPONDENCE
City Manager
Deputy City Managers (2)
Dir. Planning and Building
Sr. Social Planner (M Manifold)
Social Planning Committee (Feb 3)

December 18, 2015

Ref: 224653

His Worship Mayor Derek Corrigan and Council
City of Burnaby
4949 Canada Way
Burnaby BC V5G 1M2

Dear Mayor Corrigan and Council:

The Provincial Office for the Early Years (EYO) participated at the 2015 Union of BC Municipalities convention by hosting a table during the "Tools, Resources and Funding" session. The EYO table focused on sharing resources developed over the past year designed to support local governments to increase their capacity to undertake local planning, projects and development related to child care.

The Provincial Government of British Columbia strives to increase quality, affordability, and accessibility of child care through a variety of initiatives.

Over the past year, the EYO has worked with local governments to explore local government "policy tools" that can help ensure availability of quality child care spaces across British Columbia. This has culminated in a number of resources that can assist local governments in understanding their role and opportunities to exercise their unique levers to support local child care expansion.

One of the resources shared at the convention was the brochure "*Municipalities: Top 13 Actions to Support Local Child Care Needs*". This document was developed in collaboration with local government representatives and the local government division of the Ministry of Community, Sport, and Cultural Development. It provides a concise description of 13 actions that local governments can take to support child care in their community including streamlining. I have enclosed the pamphlet for your perusal. It can also be accessed on-line at: <http://goo.gl/9312iY> along with a number of other resources for local government.

Should you be interested in further information regarding the resources available to municipalities to support the expansion of child care programs in your community, please contact the EYO at 250 387-5942 or send your e-mail to: EarlyYearsOffice@gov.bc.ca.

Sincerely,


Stephanie Cadieux
Minister

Attachments



Provincial Office for the Early Years



The Provincial Office
for the Early Years
has resources and
opportunities that
may be of interest to
local governments.



Host a BC Early Years Centre

Local governments are eligible to apply to host a BC Early Years Centre themselves or in partnership with other community organizations. For families with young children, BC Early Years Centres provide one-stop access to a range of programs, services, information and referrals (including child care) in their communities. Your parks and recreation department or local library staff may also be interested in participating. Learn more about the application process here: www.mcf.gov.bc.ca/early_years/

Child Care Actions for Municipalities

In collaboration with local governments, the Provincial Office for the Early Years has developed a resource that describes 13 actions that local governments can take to help ensure there is an adequate supply of child care in their community. Find the resource here: goo.gl/gzrPEF.

Local Government Requirements: A Handbook for Child Care Providers

This guide is intended to help those interested in establishing a child care facility become familiar with the local government bylaws and processes that may affect their plans. Find the Handbook at: goo.gl/eiQJ9Z). A one-page summary of the Handbook is also available at: goo.gl/mk6KtI. Please consider distributing this guide—or the link to this guide—at your local government office.

Follow the Provincial Office for the Early Years on Twitter: twitter.com/EYOffice or email us at EarlyYearsOffice@gov.bc.ca





Provincial Office
for the Early Years



Municipalities: Top 13 Actions to Support Local Child Care Needs

Provincial and local government, along with school districts, businesses, child care providers, faith organizations and parents all play an important role in meeting local demands for child care. This document focuses on what municipalities can do to help support the creation of child care in their communities. The Provincial Office for the Early Years thanks those municipal staff who have helped us generate this list.

1. Assign a single staff member to help all child care providers navigate municipal requirements

The process of opening or expanding a child care facility can be very complex. Lend a hand by ensuring there's ready access to a knowledgeable staff member who has experience introducing child care providers to municipal requirements and processes.

2. Ensure bylaws reflect up-to-date legislation

Laws regulating child care have changed, but not every municipality's bylaws have changed along with them. This creates a conundrum for some child care providers, who find themselves facing a legislative catch-22. By reviewing your bylaws, you can help ensure they're not inadvertently causing problems for potential child care providers.

The *Community Care and Assisted Living Act* came into force in 2004, replacing the *Community Care Facility Act*. In the years following, the Child Care Licensing Regulation was replaced with a regulation of the same name that changed the number of children that could be cared for in different types of facilities (for more information, see goo.gl/EnfSfZ). If your bylaws refer to capacities and classifications from the old regulations, they may be inadvertently complicating the process for some providers.

Also note that s. 20 of the *Community Care and Assisted Living Act* creates a right to operate licensed home-based child care for eight or less children, despite any bylaw to the contrary (as long as it complies with fire and health requirements). Eliminating unenforceable bylaws that say otherwise is another way to reduce confusion for child care providers.

3. Review land use bylaws to ensure they support new child care spaces

If you have unmet demand for child care in your community, it may be time to reconsider where child care is allowed. You might decide that some land use decisions made when child care needs were lower need to be revisited in order for the local supply of quality child care to meet your current residents' needs.

4. Review municipal fees charged to child care providers who are developing or expanding their facilities

Child care providers typically enter the business of child care because they want to help children learn and grow, not because they are likely to earn a lot of money. Many providers must construct a facility with very limited financial resources, relying on friends and family to pitch in. The costs of rezoning and permit fees may represent a significant hurdle to these providers. Consider establishing lower rates for child care providers where possible to help ensure local child care demands are met.

5. Consider supporting non-profit child care facilities through in-kind contributions

By offering land or space in a municipal building to a local non-profit child care provider, you could help them create quality, affordable child care spaces.



6. Work with your regional health authority to establish document protocols and other ways of streamlining the process for child care providers

Licensed child care providers have to work with both their regional health authority and their municipality to successfully launch or expand their operation. Consider addressing potential bureaucratic roadblocks by ensuring your process doesn't conflict with your regional health authority's—or better yet, work to integrate them.

7. Spread the word—tell councillors and staff about why child care is important to your community

Support from elected officials and staff is important in moving forward with the actions on this list. If you think child care should be a municipal priority, let others know why!

Why should municipalities care about child care?

Responsibility for child care does not fall to municipalities. However, municipalities are responsible for land use planning, business licensing, and other decisions that can affect the local supply of child care.

Local economies rely on child care to allow resident parents to be employed, to start businesses that employ others, and to spend what they earn locally. Research indicates that for every job created in a child care facility, 2.15 additional jobs are created in that community (Child Care Coalition of Manitoba).



8. Encourage municipal staff to streamline processes for child care providers

Child care providers often have to deal with multiple departments within their municipal government. Consider arranging for building and fire inspectors to convene and walk through the processes and rules that child care providers currently face, looking for redundancies and conflicts. Also consider how the permitting and business licensing process can be streamlined.

9. Assemble a cross-sectoral child care planning team

By bringing together municipal staff, child care providers, the business community, parents, and/or other stakeholders, you could create a child care planning advisory body. Members could design a needs assessment, find ways to collaborate to increase child care, and/or draft a child care plan (see below).

10. Draft a child care plan

Many communities have drafted child care plans that map out future actions that the municipality will take in order to help ensure an adequate local supply of child care. These plans are often informed by parent surveys or needs assessments. A child care plan can be part of a broader social plan or can stand alone. Committing to regular progress reports can help motivate staff to follow through. For examples of child care plans, see below:

New Westminster Child Care Strategy and 2012 Child Care Strategy Progress Report goo.gl/wbcV5C

Richmond 2009-2016 Child Care Needs Assessment and Strategy goo.gl/hBHN5x

Kamloops 2009 Social Plan (see pages 21-22) goo.gl/aKcN4

11. Offer your employees child care

If municipal staff are short on child care, consider partnering with a non-profit provider to establish a new facility for use by municipal staff. In addition to adding new child care spaces to your community, you could decrease employee stress and absenteeism.

12. Work with your school district

Consider signing a protocol with your school district agreeing to promote the joint use of space and/or take other actions that will help encourage the creation and maintenance of quality, affordable child care spaces.

13. Include a focus on the early years and/or child cares in your Official Community Plan

Young children are the future of your community, and child care is a foundational component of your local economy. Consider revising your OCP to ensure it reflects your commitment to children and their families and enables you to implement some of the ideas discussed above. For example, an OCP might include the following policy:

Policy 111—Support access to affordable quality licensed child care (including preschool) by:

- Ensuring zoning bylaws provide maximum potential for the provision of child care facilities
- Developing policies and targets for provision of child care space in new large-scale development projects that reflect the needs of existing and new residents
- Partnering to create child care spaces in unused spaces in City facilities



Public Safety Committee
c/o Office of the City Clerk

D. Back, City Clerk
K. OConnell, Deputy City Clerk

INTER-OFFICE MEMORANDUM

TO: CHAIR AND MEMBERS
SOCIAL PLANNING COMMITTEE

DATE: 2016 January 15

FROM: ADMINISTRATIVE OFFICER

FILE: 2410-20

**SUBJECT: UPDATE ON THE ACTIVITIES OF THE BURNABY-NEW WESTMINSTER
TASKFORCE ON SEXUALLY EXPLOITED AND AT-RISK YOUTH**

Burnaby City Council, at its Open meeting held on 2016 January 25, received the above noted report and adopted the following recommendations contained therein:

1. THAT Council authorize the allocation of \$2,000 from the 2016 Boards, Committees and Commissions budget and the allocation of \$2,000 from the 2017 Boards, Committees and Commissions budget to the Burnaby-New Westminster Taskforce on Sexually Exploited and At-Risk Youth to support its two-year workplan, as detailed in Section 3.0 of this report.
2. THAT a copy of this report be forwarded to the Social Planning Committee for information.

As directed in Recommendation #2, a copy of the report is attached for your information.

Blanka Zeinabova
Administrative Officer



Meeting 2016 January 14

COMMITTEE REPORT

TO: CHAIR AND MEMBERS
PUBLIC SAFETY COMMITTEE

DATE: 2016 January 4

FROM: DIRECTOR PLANNING AND BUILDING

FILE: 1750 20
Reference: Sexual Exploitation

SUBJECT: UPDATE ON THE ACTIVITIES OF THE BURNABY-NEW WESTMINSTER
TASKFORCE ON SEXUALLY EXPLOITED AND AT-RISK YOUTH

PURPOSE: To provide an overview of recent and planned activities of the Burnaby-New Westminister Taskforce on Sexually Exploited and At-Risk Youth.

RECOMMENDATIONS:

1. **THAT** the Committee request Council to authorize the allocation of \$2,000 from the 2016 Boards, Committees and Commissions budget and the allocation of \$2,000 from the 2017 Boards, Committee and Commissions budget to the Burnaby-New Westminister Taskforce on Sexually Exploited and At-Risk Youth to support its two-year workplan, as detailed in Section 3.0 of this report.
2. **THAT** a copy of this report be forwarded to the Social Planning Committee for information.

REPORT

1.0 BACKGROUND

The Burnaby-New Westminister Taskforce on Sexually Exploited and At-Risk Youth (the Taskforce) has been working since 1998 to address the sexual abuse of children and youth in the sex trade. The Taskforce, a subcommittee of the Public Safety Committee, is a multi-sectoral coalition, with staff representation from the City of Burnaby, the City of New Westminister, the Burnaby and New Westminister School Districts, the Burnaby RCMP, the New Westminister Police, the Fraser Health Authority, the Ministry of Children and Family Development, and a number of non-profit agencies who provide services to youth. Over the years, the work of the Taskforce has focused on two goals:

- to ensure provision of adequate support, services and treatment for sexually exploited children and youth; and
- to prevent the commercial sexual exploitation of children and youth.

To: *Public Safety Committee*
 From: *Director Planning and Building*
 Re: *Update on the Activities of the Burnaby-New Westminster
 Taskforce on Sexually Exploited and At-Risk Youth*
 2016 January 4.....Page 2

The Committee and Council were last updated on the overall work of the Taskforce in 2014 March. This report provides an overview of the Taskforce's key activities since that time, and outlines the Taskforce's priorities for its next two-year workplan (2016 – 2017).

2.0 OVERVIEW OF RECENT TASKFORCE ACTIVITIES

Since 2014, the Taskforce focused its efforts on two main areas: targeted service delivery for exploited and at-risk youth; and community/youth engagement and education.

2.1 Targeted Service Delivery

In order to advocate for appropriate and effective services and supports for sexually exploited youth and their families, the Taskforce undertook its third "count" to gain a greater understanding of the scope and nature of youth sexual exploitation locally.

The Taskforce conducted its third one-month "count" of at-risk and sexually exploited youth in February 2015. The count was conducted by local service providers who, for the entire month, tracked the youth they worked with who were at-risk of being lured into sexual exploitation, were suspected of being sexually exploited, or were known to be so. The intent of the count was to identify the number of local youth meeting those criteria, and to obtain information about them including age, gender and ethnicity; methods of recruitment being used; living situations; habits with regards to substances such as alcohol and drugs; and degree of connections to schools or other supports. The total number of youth identified in the count in 2015 was 180. Approximately 20 youth service locations took part in the count, which was a follow-up to similar counts conducted in February 2011 and in February 2014. The 2011 count identified 146 youth, and the 2013 count identified 217 youth. The count provides valuable information about youth experiencing sexual exploitation in our community, including that:

- 24 youth (13%) were "confirmed" as being sexually exploited and another 40 youth (22%) were suspected of being exploited. The remaining 116 youth (65%) were at-risk;
- most of the youth (74%) were aged 17 years and younger, with 21% younger than 15 years;
- 66% of the youth lived with their families;
- 75% attended school, at least occasionally;
- 23% of the youth counted noted regular use of drugs and/or alcohol;
- 41% of the youth were Caucasian, while Aboriginal youth represented 23%. The remaining percentage represented a range of ethnicities; and
- 48% of youth counted identified as being from Burnaby, 36% identified as being from New Westminster, and 16% identified as being from other communities (e.g. Surrey).

The trend, first noticed in 2011, away from street exploitation and towards internet and boyfriend/pimp exploitation continues. It would appear that those under 17 years are more vulnerable to being exploited via the internet, while those aged 18 – 24 years, for both males and females, are more vulnerable to boyfriend/pimp exploitation. These results continue to inform local service provision and have strengthened partnerships between Taskforce member agencies.

To: Public Safety Committee
 From: Director Planning and Building
 Re: Update on the Activities of the Burnaby-New Westminster
 Taskforce on Sexually Exploited and At-Risk Youth
 2016 January 4.....Page 3

The results of the count have been shared with Burnaby's and New Westminster's Members of the Legislative Assembly (MLAs) in 2015 November/December at meetings with Taskforce representatives. The intent of the meetings was to raise awareness about sexual exploitation of youth among the MLAs and to engage their assistance in advocacy efforts regarding youth outreach, substance abuse, mental health, and housing services. The MLAs requested additional information on current and past service levels, particularly in relation to youth safe house and detox beds. The Taskforce continues to work on this request. The results of the count were also shared with the local media, and both local bi-weeklies, *The Burnaby Now* and *The New Westminster Record*, featured articles on the results in 2015 September.

2.2 Community/Youth Engagement and Education

The intent of the Taskforce's work in youth engagement and education is to promote fun and healthy activities for youth in order to build self-esteem and trusting relationships with adults, and to educate/raise awareness among youth – via the technology favoured by them – of the dangers of participation in the sex trade. To this end, the Taskforce – with the help of Youth Voice¹ – has hosted an annual youth-oriented awareness raising activity in conjunction with annual Youth Week activities in early May.

As well, the Taskforce sponsored a service provider education/networking session in 2014, as a means of enhancing service delivery. Over 50 local service providers attended a half-day session in 2014 November focused on social media, its role in sexual exploitation, and how to stay connected with youth.

In addition, the Taskforce partnered with the Burnaby School Board's District Parent Advisory Council (SD41-DPAC) to host a parent's education evening in 2015 April. This event was hosted at Burnaby Central and included a panel of Burnaby RCMP and relevant service providers. The content focused on awareness and prevention/intervention measures. Approximately 40 parents attended this event. The partnership is continuing, as the Taskforce will be participating in an early 2016 general meeting of DPAC to participate in parent education and discussion/feedback regarding 'safe' relationships, consent, and the appropriate use of technology by youth.

Finally, the Taskforce conducted a 'refresh' of its youth services website "Where to Find 411"², which was launched in 2011 October. The independently-hosted website, which averages at 300 – 400 visits per month, provides information on the work of the Taskforce, the issue of youth sexual exploitation, relevant local programs and services, and links to other pertinent supports and resources, and is maintained by Taskforce members. The refresh included a new colour

¹ Youth Voice is a facilitated, regularly-scheduled advisory group of local youth created by the Taskforce in 2007. This group's role has now expanded and it also assists with the planning and delivery of annual Youth Week activities, as well as providing input to youth-related programs and services as required.

² The website can be found at: www.wtf411.ca

To: Public Safety Committee
 From: Director Planning and Building
 Re: Update on the Activities of the Burnaby-New Westminster
 Taskforce on Sexually Exploited and At-Risk Youth
 2016 January 4.....Page 4

scheme, a reorganization of the home page, and updated content. The website is designed for youth, but is also a resource for youth service providers.

2.3 Taskforce Operations and Representation

The final primary area of focus for the Taskforce over the past two years has been to further expand its membership in order to ensure appropriate and broad representation. For example, representatives from newcomer settlement organizations have been invited to participate in order to ensure these perspectives are represented. As well, the Taskforce has endeavored to remain briefed on current legislative changes and updates which may impact its initiatives.

3.0 2016 – 2017 WORKPLAN

Over 2015 October/November, Taskforce members reviewed the previous workplan and identified updated priority themes. The Taskforce will continue to work toward advancing the main goals of service provision, community and youth engagement, education and advocacy, with particular focus on two priority areas.

3.1 Leadership on Service Delivery

As a follow-up to the 2014-2015 priorities, the Taskforce hopes to re-establish a community-based integrated case management committee in Burnaby and New Westminster that will meet regularly to discuss integrated supports and care coordination for particularly at-risk and sexually exploited youth. The Taskforce sponsored similar committees in the past, whereby service providers, based on strict confidentiality, would meet regularly to discuss youth of particular concern. These direct conversations permitted enhanced and coordinated service delivery between providers, and further added to the protection of community youth. One of the Taskforce's main tasks in 2016-2017 will be to ascertain how the proposed committee can be re-established and operate within the scope of the *Freedom of Information and Protection of Privacy Act*, and any other related legislative requirements.

As well, in order to ensure that this integrated case management approach is properly informed by the local context, the Taskforce is planning to facilitate a fourth "count" of sexually exploited and at-risk youth in Burnaby and New Westminster in 2017.

3.2 Expansion of Community/Parent Education Involvement

The Taskforce has been encouraged by the 'uptake' and success of its collaborations with the Burnaby School Board's District Parent Advisory Council (SD41-DPAC) and intends to continue these efforts, and to expand them into New Westminster. The direct opportunities for parent/community education that these partnerships enable are invaluable in providing information, training, and awareness regarding the prevention of sexual exploitation of youth.

To: *Public Safety Committee*
 From: *Director Planning and Building*
 Re: *Update on the Activities of the Burnaby-New Westminster*
Taskforce on Sexually Exploited and At-Risk Youth
 2016 January 4.....Page 5

To complement these direct and targeted education efforts, the Taskforce hopes to continue its broader community education efforts including working with Youth Voice, and maintaining and promoting the 'Where to Find – 411' website. The Taskforce also intends to investigate the creation of an "app" to widen the website's appeal and usage. Finally, Taskforce members are proposing to continue working together to host relevant and engaging service provider continuing education events on the topic of sexual exploitation, and to encourage further collaboration and service delivery coordination.

To ensure adequate funds are available to complete the activities described above, the Taskforce is requesting an allocation of \$2,000 from the 2016 Provisional Boards, Committees and Commissions budget and \$2,000 from the 2017 Provisional Boards, Committees and Commissions budget. For accounting purposes, these requests are required to be separated between the two fiscal years.

Such a request is consistent with requests made previously through the Public Safety Committee to support Taskforce activities in past years.³ Sufficient budget funds are available in the Boards, Committees and Commissions budget for this purpose, and would support the proposed workplan over the next two year period, including costs related to hosting community/parent education events and ensuring the Taskforce's informational website remains current. All Taskforce members contribute in-kind support to workplan initiatives, including members' staff time, provision of event venues, and contributions towards the development of educational content.

4.0 SUMMARY AND CONCLUSIONS

The Burnaby-New Westminster Taskforce on Sexually Exploited and At-Risk Youth has been working since 1998 to address the sexual exploitation of children and youth in the sex trade. In 2014-2015, the Taskforce focused on activities that:

- Undertook research to better understand the scope and nature of youth sexual exploitation in the community;
- built a foundation for advocacy for services to adequately support vulnerable youth;
- raised awareness among youth of the dangers of the sex trade and resources available to support vulnerable youth; and
- raised awareness among the general public, particularly parents, of methods of preventing sexual exploitation of youth.

Within its next two-year workplan (2016 – 2017), the Taskforce will continue to promote these goals, while also focusing on activities that demonstrate Taskforce leadership on service delivery (e.g. re-establishment of a community-based integrated case management committee), and that further promote community/parent engagement on these important issues.

³ Similar requests were made, and approved, in the years 2001, 2006, 2007, 2009, 2010, 2012, and 2014.

To: *Public Safety Committee*
 From: *Director Planning and Building*
 Re: *Update on the Activities of the Burnaby-New Westminster*
Taskforce on Sexually Exploited and At-Risk Youth
 2016 January 4.....Page 6

To support these Taskforce priorities it is recommended that the Public Safety Committee request Council to authorize the allocation of \$2,000 from the 2016 Boards, Committees and Commissions budget and \$2,000 from the 2017 Boards, Committee and Commissions budget to the Burnaby-New Westminster Taskforce on Sexually Exploited and At-Risk Youth to support its two-year workplan, as described in Section 3.0 of this report.

It is further recommended that a copy of this report be forwarded to the Social Planning Committee for information.


 Lou Pelletier, Director
 PLANNING AND BUILDING

RM:sla:sa

Copied to: City Manager
 Deputy City Managers
 Director Engineering
 Director Finance
 Director Parks, Recreation and Cultural Services
 OIC – RCMP
 Chief Librarian
 City Clerk

R:\Long Range Clerical\DOCS\RM\Reports\2015\Update on the Activities of the Taskforce.docx

Shirley & Ted Cohn

4473 Samara Ct.

Burnaby, B.C. V5H 1H4

Canada

October 19, 2015

Mayor Corrigan and Council Members

SECTION 2 COUNCIL CORRESPONDENCE
City Manager
Deputy City Managers (2)
Dir. Planning & Building
Social Planning Committee

Dear Honourable Mayor Corrigan and Council Members:

I have written two e-mails in the last few weeks to you. I have not received a response. I wish to express my concern about the potential loss of more low-cost housing in the Metrotown area. Burnaby needs to retain housing for its lower-income residents. As it is, we do not have a homeless shelter here, so our social conscience needs some boosting. I am a hospital social worker, and see many patients whose health is compromised by their daily struggle with poverty.

Please consider opposing applications for tearing down modest apartment buildings, as our resident neighbours need their homes.

Thank you,

Shirley Cohn

Shirley Cohn, MSW, RSW

4473 Samara Court

Burnaby, B.C. V5H 1H4

NOTE: In a letter dated 2015 October 14, staff provided the correspondent with information on City plans and programs with regard to affordable housing. A copy of *Burnaby Housing Profile - 2015* was also provided.



Meeting 2016 February 3

COMMITTEE REPORT

TO: CHAIR AND MEMBERS
SOCIAL PLANNING COMMITTEE

DATE: 2016 January 27

FROM: DIRECTOR PLANNING AND BUILDING

FILE: 1750 20
Reference: BAAC

SUBJECT: BURNABY ACCESS ADVISORY COMMITTEE 2016 WORKPLAN

PURPOSE: To provide a summary of the Burnaby Access Advisory Committee's activities in 2015 and to propose a workplan for 2016.

RECOMMENDATION:

1. **THAT** the Committee request Council to approve the proposed Burnaby Access Advisory Committee 2016 workplan, as outlined in Section 3.0 of this report.

REPORT**1.0 BACKGROUND**

The Burnaby Access Advisory Committee (BAAC) was established in 1988 to provide advice and direction to the Planning and Building Department on access and inclusion issues. The Committee is comprised of Burnaby residents, as well as staff from a number of City Departments and the Fraser Health Authority. Some citizen members of BAAC are also members of organizations representing persons with disabilities, but they do not formally represent these organizations on BAAC. Planning staff coordinate the Committee's bi-monthly meetings and facilitate the work program.

Since its establishment, the Committee has pursued several initiatives directed toward the improvement of private and public services and facilities to better accommodate persons with disabilities. Examples include:

- recommendations for amendments to Burnaby's Zoning Bylaw to specify requirements for designated parking spaces, as well as public awareness activities about the regulations;
- provision of recommendations to the Engineering Department regarding the installation of curb cuts and accessible bus stops at various street intersections; and
- participation in or sponsorship of annual 'Access Awareness Day' and 'United Nations Day of Persons with Disabilities' community events.

To: Social Planning Committee
 From: Director Planning and Building
 Re: Burnaby Access Advisory Committee 2016 Workplan
 2016 January 27..... Page 2

Each year, BAAC develops a workplan which is submitted to the Social Planning Committee and Council for approval. This report describes the Committee's 2015 activities and outlines proposed activities for BAAC's 2016 workplan.

2.0 OVERVIEW OF 2015 ACTIVITIES

2.1 Access Improvements in City Facilities

On an annual basis, funds are included in the Planning and Building Department's Operating Budget to finance access and inclusion improvements in City facilities. BAAC, in consultation with City staff, annually establishes a list of priority access improvements to be supported with the available funds. The following items were completed under a \$50,000 allocation provided in 2015:

Bonsor Recreation Complex

- Purchase of a portable wheel chair lift to enable easy transfer from a wheelchair to fitness equipment or classes such as adapted yoga.

Burnaby Lake Sports Complex

- Installation of handles and grab bars in men's and women's washrooms.
- Installation of dropdown seating and accessible coat hooks in the men's and women's change rooms.

Shadbolt Centre for the Arts

- Purchase and installation of accessible, automatic doors to south entrance to the building and the main set of washrooms on the first floor to assist community members with access needs in entering the building and accessing the washrooms.

C.G. Brown Memorial Pool

- Purchase and installation of accessible, automatic doors in men's and women's change rooms.

Eileen Dailly Leisure Pool

- Purchase of a lift to enable easy transfer from a wheelchair to the hot tub.

Swangard Stadium

- Installation of accessibility upgrades to the men's and women's washrooms.

2.2 'United Nations (UN) International Day of Persons with Disabilities' Events

To mark the 2015 UN Day of Persons with Disabilities, BAAC participated in the Mobility and Access Planning Stoney Creek accessibility and walkability audit event on 2015 November 25. The event engaged over 60 participants and audited six different routes around Stoney Creek Community School and Cameron Recreation Centre and Library.

To: Social Planning Committee
 From: Director Planning and Building
 Re: Burnaby Access Advisory Committee 2016 Workplan
 2016 January 27..... Page 3

2.3 Other Activities

In 2015, the Burnaby Access Advisory Committee continued to monitor needs for curb cuts, audible pedestrian traffic signals, sidewalk improvements, street furniture and other access improvements to City facilities. Issues and areas of concern identified through the audit and by the Committee are advanced to staff for consideration in determining priority improvements for 2016 and future years.

3.0 PROPOSED 2016 WORKPLAN

Propose the following accessibility and inclusion-related initiatives for the Committee's 2016 workplan are proposed:

1. Assist staff in the identification of priority accessibility and inclusion improvements in City facilities for 2016;
2. Support community events and initiatives for the United Nations International Day of Disability in December 2016;
3. Support community events and initiatives for Access Awareness Day in June 2016;
4. Support the implementation, as appropriate, of accessibility and inclusion-related actions contained in the Social Sustainability Strategy;
5. Support staff with the development of a training opportunity for City staff to build awareness of accessibility and inclusion for persons with disabilities;
6. Monitor accessible transportation services including public transit and taxi service, advocate through Council, as appropriate, for Customized Transit service, and identify the need for better transit routing and accessible bus stops;
7. Liaise with relevant external organizations (including the Voices of Burnaby Seniors) that work on accessibility-related issues in Burnaby;
8. Provide accessibility-related comments on major plans and new civic developments early in the process, with appropriate follow-up;
9. Monitor effectiveness of designated parking regulation standards and encourage related public education efforts; and
10. Identify the need for curb cuts, audible pedestrian traffic signals, sidewalk improvements, and access improvements to City facilities.

Acknowledging the availability of Committee resources and staff time, it should be noted that workplan items six to ten are anticipated to occur on an 'as needed' basis. The Committee's

To: Social Planning Committee
 From: Director Planning and Building
 Re: Burnaby Access Advisory Committee 2016 Workplan
 2016 January 27..... Page 4

priorities will be focused on workplan items one to five. It is expected that all of the suggested activities can be undertaken with existing staff resources and within the existing departmental budget.

From time to time, other issues of interest to BAAC may arise. Staff will advise the Social Planning Committee of any significant additions to the proposed 2016 workplan for BAAC.

4.0 CONCLUSION

Since its establishment 27 years ago, BAAC has played an important role providing valuable advice and recommendations to the City regarding accessibility and inclusion issues. Implementation of items identified in the workplan for 2016 will enable BAAC to continue to assist the City to enhance access to facilities and inclusion in services for all Burnaby residents.

As such, it is recommended that the Committee request Council to approve the proposed Burnaby Access Advisory Committee 2016 workplan, as outlined in Section 3.0 of this report.


 Lou Pelletier, Director
 PLANNING AND BUILDING

CS:sa

cc: City Manager
 Deputy City Managers
 Director Engineering
 Director Finance
 Director Parks, Recreation and Cultural Services
 City Clerk
 Chief Librarian
 Fire Chief
 OIC, RCMP

R:\Long Range Clerical\DOCS\CS\Committee Reports\2016\BAAC 2016 Workplan.doc



Meeting 2016 February 3

COMMITTEE REPORT

TO: CHAIR AND MEMBERS
SOCIAL PLANNING COMMITTEE

DATE: 2016 January 21

FROM: DIRECTOR PLANNING AND BUILDING

FILE: 1750 20

SUBJECT: CHILD CARE RESOURCES GROUP UPDATE FOR 2016

PURPOSE: To provide a summary of activities of the Child Care Resources Group during 2015 and to propose a Workplan for 2016.

RECOMMENDATIONS:

1. **THAT** the Committee request Council to endorse the proposed 2016 Child Care Resources Group Workplan.
2. **THAT** the Committee request Council to approve an expenditure of up to \$900 from the 2016 Boards, Committees and Commissions budget to cover the production costs of printing of child care pamphlets.

REPORT**1.0 BACKGROUND**

The Child Care Resources Group (CCRG) was established in 1990 as a sub-committee of the Social Planning Committee. It is comprised of representatives from non-profit child care societies operating in Burnaby, as well as Fraser Health, the Burnaby School District, the YMCA Child Care Resource and Referral Program, and the City's Planning and Parks, Recreation and Cultural Services Departments.

As outlined in its Terms of Reference, the mandate of the CCRG is to:

- serve as an advisory body to the Social Planning Committee on child care matters;
- assist with the development of Burnaby child care policies, services and programs; and
- act as an advocate for child care services and programs in Burnaby.

In accordance with Burnaby's Child Care Policy, originally adopted by Burnaby Council in 1993 and revised in 2000, the CCRG has prepared periodic update reports on its activities for the Social Planning Committee and Council. This report provides an overview of activities in 2015 and proposes a workplan for the CCRG for 2016.

To: Social Planning Committee
 From: Director Planning and Building
 Re: Child Care Resources Group Update for 2016
 2016 January 21..... Page 2

2.0 KEY ACTIVITIES IN 2015

2.1 Social Sustainability Strategy Actions Related to Child Care

The CCRG provided advice related to two actions in the Burnaby Social Sustainability Strategy, namely:

Action #1: Examine the Burnaby Zoning Bylaw for opportunities to facilitate the development of more child care facilities (e.g., allowing child care as a permitted use in various zoning districts); and

Action #2: Continue to advocate to the federal and provincial governments for a comprehensive and integrated child care plan which establishes an early care and learning system that is universal, publicly funded, inclusive, affordable, and of high quality.

In relation to **Action #1**, staff, in consultation with the CCRG, prepared a report on minor amendments to the Zoning Bylaw necessitated by BC Building Code changes that came into effect on 2014 December that affect home-based child care centres. As a result of Code changes related to building safety, a maximum of eight children is now permitted in a group centre within a single family dwelling where previously a maximum of 10 children were permitted. The amendments will create consistency between the Building Code and Zoning Bylaw and provide greater clarity for child care providers interested in offering home-based child care. This report is anticipated to be advanced through Council's Planning and Development Committee at its 2016 January 26 meeting.

In relation to **Action #2**, the CCRG has continued to track Provincial child care policy. In 2013 February the Provincial government announced a BC Early Years Strategy that will increase early years services by \$76 million over the next three years. According to the Province, the funds will be used to create 13,000 new child care spaces by 2020; improve the quality of early years services; and strengthen coordination of early childhood development programs and child care services. Since 2013, 2,400 new child care spaces have been funded. To date, one Burnaby provider, SFU Child Care Society, has been the recipient of these funds: in 2014, it received \$500,000 to create 24 new school aged spaces at the SFU Child Care Centre. A new funding call was announced in 2015 November for an additional 1,700 spaces, with a 2016 February 26 deadline for applications. The CCRG will continue to monitor the implementation of the Early Years Strategy in relation to child care needs.

2.2 Child Care Information and Awareness

Revised Step-by-Step Guide - The CCRG worked with staff to update and revise a step-by-step guide to the approvals process for home-based child care providers. The simplified guide explains the provisions of the Zoning Bylaw and approvals process for opening a child care centre in a home. Staff worked closely with Fraser Health Licensing and the Burnaby Fire Department in developing the guide. The guide is available on the website and at the front counters of the Planning Department and Fraser Health Licensing. The guide is consistent with the proposed amendments to the Zoning Bylaw noted in Section 2.1 above.

Parent and Child Care Provider Workshop - The CCRG collaborated with the Burnaby Early Childhood Development (ECD) Table to prepare a workshop for parents and child care providers on the importance of play-based learning for age-appropriate social-emotional development and well-

To: Social Planning Committee
 From: Director Planning and Building
 Re: Child Care Resources Group Update for 2016
 2016 January 21..... Page 3

being. The workshop, to be held on 2016 January 30 at Lochdale Community School, is modelled after a similar workshop presented by the CCRG at the Tommy Douglas Library in 2015 January. These workshops respond to the latest wave of Early Development Index (EDI) survey results of Burnaby kindergarten children, as administered by UBC's Human Early Learning Partnership and the Burnaby School District. The EDI measures five core areas of child development: Communication, Physical Health and Well-being, Language and Cognitive Development, Emotional Maturity, and Social Competence.

Quality Child Care Pamphlet – The CCRG worked with staff to prepare a pamphlet on quality child care. The purpose of the pamphlet is to create awareness of the importance of quality child care and the role it plays in promoting age-appropriate social-emotional development and reducing vulnerability as measured by the Early Childhood Development Index. The pamphlet also highlights the contribution quality child care makes to families, businesses and society. The pamphlet complements two other pamphlets produced by the CCRG: 1) Finding Child Care in Burnaby and 2) Critical Child Care Challenges (e.g., child care costs, finding suitable child care and recruiting and retaining child care staff). The pamphlet was finalized by the CCRG at its 2016 January meeting.

2.3 Child Care Month

As part of child care month, the CCRG was involved in a number of activities, as follows:

Proclamation of Child Care Month – At the request of the CCRG, City Council proclaimed May 2015 as Child Care Month and May 21 as Child Care Provider Appreciation Day. Banners celebrating Child Care Month and the importance of quality child care as a foundation of life-long learning were displayed from the City's pedestrian overpasses on Canada Way in front of City Hall and on Kingsway near Boundary Road.

Child Care Provider Appreciation Event – The CCRG collaborated with the Burnaby Early Childhood Development Community Table in sponsoring a Child Care Provider Appreciation Event at the Burnaby Neighbourhood House on 2015 May 20. The event was attended by about 70 Burnaby child care providers.

Site Visit and Presentation to the Social Planning Committee – In recognition of Child Care Month, the Social Planning Committee held its June 3 meeting at the City-owned Madison Children's Centre. Committee members toured the centre and received a presentation from representatives from the Lower Mainland Purpose Society for Youth and Families (operators of the City-owned Madison, Yukon and Cameron Children's Centres) and Burnaby Children's Centres Society (operators of the City-owned Hanna Court and Taylor Park Children's Centres). The presentation focused on the operation of the centres and the benefits the centres provide to working families in Burnaby.

3.0 THE YEAR AHEAD

During 2016, in addition to its ongoing role in monitoring changes in the child care environment at the Provincial and Federal levels, and advising on emerging child care needs and issues, the CCRG proposes to focus on three main initiatives and ancillary activities (see proposed 2016 Workplan, attached as Appendix I).

To: Social Planning Committee
 From: Director Planning and Building
 Re: Child Care Resources Group Update for 2016
 2016 January 21..... Page 4

3.1 Ongoing Work on Social Sustainability Strategy Actions Related to Child Care

Staff, in consultation with the CCRG, will continue the review of the Zoning Bylaw for potential opportunities to facilitate the development of child care facilities in support of Action #1 of the Social Sustainability Strategy noted above. This review will examine the implications of including child care as an outright permitted use in various zoning districts.

In relation to Action #2 of the Strategy, staff will continue to monitor child care policy and implementation of the Provincial Early Years Strategy, including the Major Capital Funding Program to create new child care spaces, as noted above. The CCRG will advise the Social Planning Committee on any issues for its consideration.

3.2 Child Care Information and Awareness

The CCRG will continue to create awareness of the importance of quality child care. To this end, the CCRG proposes to print and distribute the quality child care pamphlet. It should be noted that Council approved the expenditure of \$900 from the 2015 Boards, Committees and Commissions budget to cover production costs of the pamphlet. Due to a number of revisions to the draft pamphlet, the finalized version was not completed until 2016 January and therefore the approved funds were not expended in 2015. It is proposed that the Committee request Council to approve the expenditure of \$900 from the 2016 Boards, Committees and Commissions operating budget to have the pamphlets printed this year (*attached as Appendix 2*).

Once printed and posted on the City's website, it is proposed that the pamphlets be distributed to the community through CCRG members and at public events such Healthy Kids Preschooler Fairs.

In addition, in recognition of the important contribution quality child care makes toward community well-being, it is proposed that members of the CCRG meet with Burnaby's MPs, MLAs and representatives of the Burnaby Board of Trade to discuss the contents of the pamphlet, as well as to inform them of the CCRG and various child care related resources in the community.

3.3 Celebration of Child Care Month

To raise public awareness of the importance of child care, the CCRG proposes to celebrate Child Care Month in May 2016 by:

- requesting Burnaby Council to proclaim the month and child care provider appreciation day;
- displaying banners celebrating Child Care Month from the City's pedestrian overpasses;
- working with and providing in-kind support to the Burnaby Early Childhood Development (ECD) Table in co-sponsoring an appreciation event for Burnaby child care providers;
- submitting an article on the importance of quality child care to the local newspaper; and
- preparing a presentation for the 2016 June 1 Social Planning Committee meeting on the latest results of the Early Development Index and Middle Year Development Index (MDI)¹ surveys. The CCRG would work with the Burnaby ECD Table and Burnaby School Aged Initiative on the presentation to provide information on the well-being of Burnaby children.

¹ The Middle Years Development Instrument (MDI) is a self-reported questionnaire completed by children in Grades 4 and 7. It asks them how they think and feel about their experiences both inside and outside of school. The survey is administered by UBC's Human Early Learning Partnership and the Burnaby School District.

To: Social Planning Committee
 From: Director Planning and Building
 Re: Child Care Resources Group Update for 2016
 2016 January 21..... Page 5

As the year progresses, members of the CCRG may identify other activities pertaining to child care issues in Burnaby. The CCRG would seek prior approval for any additional major activities it wishes to undertake in 2016. Resource requirements for the CCRG's proposed 2016 activities are expected to be minimal, consisting primarily of the cost of printing child care pamphlets noted above in Section 3.2 (\$900). Other City expenses associated with the CCRG's work program can be accommodated within the Planning Department's operating budget.

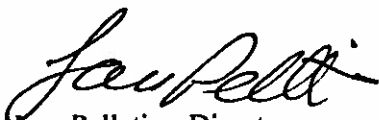
4.0 CONCLUSION

This report has provided an overview of the CCRG's key activities in 2015. It also proposes a Workplan for the CCRG for the year ahead. During 2016, the CCRG proposes to:

- continue to assist in the implementation of two child care related actions contained in Burnaby's Social Sustainability Strategy including: 1) monitoring changes in the child care environment at the Provincial and Federal levels and providing advice to the Social Planning Committee and Council on appropriate City responses, as necessary and 2) reviewing the Zoning Bylaw for opportunities to facilitate the development of child care facilities;
- prepare and distribute an information pamphlet on the importance of quality child care; and
- celebrate Child Care Month, including preparing a presentation for the Social Planning Committee on the latest results of the Early Development Index (EDI) and Middle Years Development Index (MDI) surveys of Burnaby children.

It is recommended that the Committee request Council to endorse the proposed 2016 Child Care Resources Group Workplan.

It is also recommended that the Committee request Council to approve an expenditure of up to \$900 from the 2016 Boards, Committees and Commissions budget to cover printing costs for child care pamphlets.



Lou Pelletier, Director
 PLANNING AND BUILDING

MM:sa

Attachments

cc: City Manager
 Director Parks, Recreation and Cultural Services
 Director Finance
 City Clerk

Appendix 1

**Burnaby Child Care Resources Group (CCRG)
Proposed 2016 Workplan**

Child Care Resources Group Mandate (as outlined in CCRG Terms of Reference):

- to serve as an advisory body to the Social Planning Committee on child care matters;
- to assist with the development of Burnaby child care policies, services and programs; and
- to act as an advocate for child care services and programs in Burnaby.

Child Care Resources Group Activities for 2016:

- 1) Assist in the implementation of Actions #1 and 2 in Burnaby Social Sustainability Strategy. In relation to Action #1, staff, in consultation with the CCRG, will continue the review of the Zoning Bylaw for potential opportunities to facilitate the development of child care. This review will examine the implications of including child care as an outright permitted use in various zoning districts.

In relation to Action #2, the CCRG will continue to monitor child care policy and implementation of the Provincial Early Years Strategy, including the major capital funding program for new child care spaces. The CCRG will advise the Social Planning Committee on any advocacy actions for its consideration.

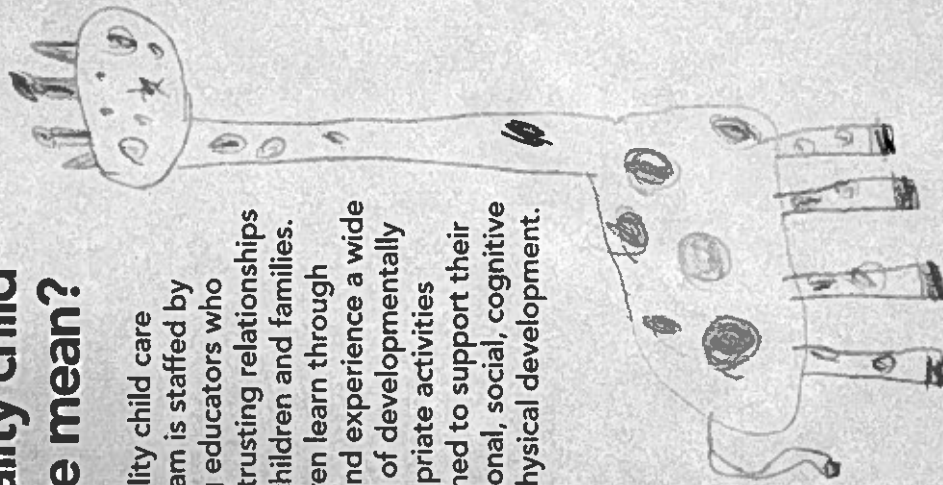
- 2) Publicize information on quality child care. The CCRG proposes to distribute its pamphlet on quality child care to the community through CCRG members, at public events and through the City's website. In addition, in recognition of the important contribution quality child care makes toward community well-being, the CCRG proposes to meet with Burnaby's MPs, MLAs and representatives of the Burnaby Board of Trade to discuss the contents of the pamphlet as well as to inform them of the CCRG and various child care related resources in the community.

- 3) Help to celebrate Child Care Month by:

- requesting Burnaby Council to proclaim May 2016 as Child Care Month and proclaim child care provider appreciation day;
- displaying banners celebrating Child Care Month from pedestrian overpasses;
- submitting an article on the importance of quality child care to local newspapers;
- collaborating with the Burnaby Early Childhood Development Community Planning Table in sponsoring an appreciation event for child care providers; and
- preparing a presentation for the Social Planning Committee on the latest results of the Early Development Index and Middle Year Development Index (MDI) surveys. The CCRG would work with the Burnaby ECD Table and Burnaby School Aged Initiative on the presentation to provide information on the well-being of Burnaby children.

What does quality child care mean?

A quality child care program is staffed by caring educators who build trusting relationships with children and families. Children learn through play and experience a wide range of developmentally appropriate activities designed to support their emotional, social, cognitive and physical development.



Sienna, Age 9
Stride Neighbourhood Care

Quality child care resources and information

Childcare Resource and Research Unit
www.childcarecanada.org/

Canadian Council on Learning
www.ccl-cca.ca

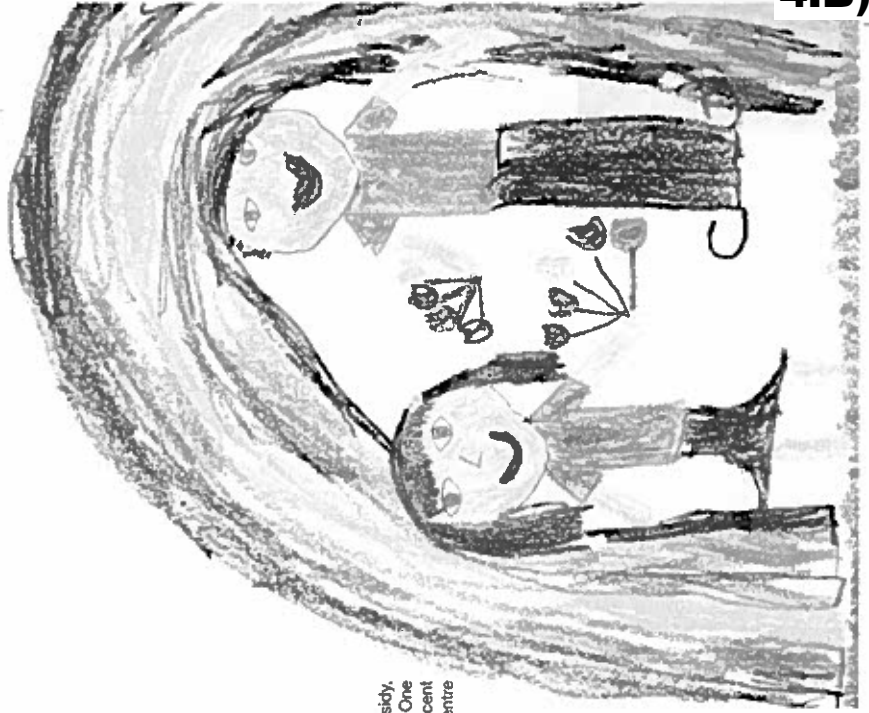
Burnaby Early Childhood Development Community Planning Table
www.kidsinburnaby.ca

British Columbia Early Learning Framework –
http://www2.gov.bc.ca/assets/gov/education/early-learning/teach/earlylearning/early_learning_framework.pdf

BC Child Care Licensing Regulation
http://www.bclaws.ca/Recon/document/ID/freeSide/332_2007

Our Children Deserve the Best

WHY QUALITY CHILD CARE MATTERS



Cassidy,
Grade One
Yukon Crescent
Children's Centre



Prepared by Burnaby Child Care Resources Group, a sub-committee of Burnaby City Council's Social Planning Committee.

January, 2016

What does quality child care look like?

Licensed child care programs must follow B.C.'s Child Care Licensing Regulation which outlines staff qualifications and ratios, play space safety, programming, record keeping, positive guidance, and health and hygiene rules.

Meeting the regulations is an important basis for quality but is considered to be a minimum.

Quality child care programs create a warm and welcoming space that focuses on

- Well-being and belonging of all children
- Physical accessibility for all children
- Learning through play
- Exploration and creativity
- Opportunities for active play – especially outdoors
- Opportunities for quiet play and rest
- Practices that support positive interactions amongst children
- Warm, responsive interactions between staff and children
- Participation of, support for and communication with parents
- Professional development of staff

Why does quality child care matter?

Lachlan, Grade 5
Yukon Crescent
Children's Centre

For children -

Research strongly indicates that participation in quality early childhood programs benefits children cognitively, socially, intellectually, physically, and in language development and creativity.

For parents -

Quality child care helps parents balance school, work, and family responsibilities.

Quality child care supports parents in their parenting role as they work together with their child care provider. Quality child care provides parents with opportunities for sharing and learning, networking, and referrals to a variety of community resources.

For business -

Quality child care helps businesses hire and retain employees.

- Employees with safe, reliable quality child care are
- more likely to be able to focus on work, and
- less likely to miss days of work due to child care related challenges.

For society -

For children, participation in quality child care helps lay the foundation for school success, higher education, the development of social-emotional skills, and life-long learning.

Quality child care permits parents to participate in training, education and employment.

"Research shows that while high quality child care positively influences children's development and learning, poor quality care is shown to have negative effects on children - regardless of social class. The effects of high or poor quality child care may be long-lasting. Therefore, quality in child care matters very much - for children, their parents, our communities, and, perhaps most importantly, for our society as a whole."

Source: Child Care Canada - Child Care Resource and Research Unit



Meeting 2016 Feb 3

COMMITTEE REPORT

TO: CHAIR AND MEMBERS
SOCIAL PLANNING COMMITTEE

DATE: 2016 January 22

FROM: DIRECTOR PLANNING AND BUILDING

FILE: 15500 01

SUBJECT: DEMENTIA-FRIENDLY COMMUNITY ACTION PLAN

PURPOSE: To propose a process to develop a dementia-friendly action plan.

RECOMMENDATIONS:

1. **THAT** Council approve the process to develop a dementia-friendly community action plan, as described in Section 3.0 of this report.
2. **THAT** a copy of this report be forwarded to the Voices of Burnaby Seniors Planning Table.

REPORT**1.0 BACKGROUND**

At its meeting of 2015 November 9, Council authorized staff to submit an application to the Union of BC Municipalities (UBCM) 2016 Age-Friendly Community Planning and Project Grants Program to develop a Dementia-Friendly Community Action Plan. At the time, staff indicated they would prepare a further report to the Social Planning Committee outlining a proposed process to develop the plan if the City were successful in receiving the grant. In 2015 December, the City was advised that it received a grant of \$20,000 to develop the plan. Accordingly, this report provides information on a general process for advancement of the action plan work.

2.0 DEMENTIA-FRIENDLY ACTION PLAN DESCRIPTION

As our population ages, the number of people affected by dementia will continue to grow. Research indicates that dementia affects about 1.6 percent of the general population and of those people, about 60 percent live in the community. In this regard, the development of a community-based dementia-friendly action plan is identified as an important initiative to reduce the stigma of dementia and assist those living with dementia and their caregivers to remain connected to the community.

Dementia-friendly initiatives can include:

- **dementia education and training** that would assist frontline staff (recreation, library, police and fire department staff) and community members in understanding how to provide appropriate assistance and feel more confident in responding to a person with dementia;

To: Social Planning Committee
 From: Director Planning and Building
 Re: Dementia-Friendly Community Action Plan
 2016 January 22..... Page 2

- **social and recreational programming** that is inclusive of people with dementia and their caregivers; this type of programming helps those with dementia remain connected to the community and prevents social isolation; and
- **age-friendly improvements to the built environment** that are supportive of people with dementia and other cognitive impairments. For example, built environment improvements could include ensuring that new signage is clear and simple and entrances to new buildings are clearly distinguishable.

3.0 CONSULTATION ON A PROPOSED PROCESS

To develop a process to create a dementia-friendly community action plan, Planning staff coordinated a meeting of staff from Parks, Recreation and Cultural Services, Citizen Support Services, Burnaby Public Library and staff from Fraser Health and the Alzheimer Society of BC. The purpose of the meeting was to learn about dementia-friendly work in other communities and to gauge the interest of participants in taking part in a process to develop a dementia-friendly community action plan in Burnaby. Participants were also asked to identify other stakeholders they thought should be included or consulted in the process. In addition, Planning staff consulted with the Voices of Burnaby Seniors Planning Table (VOBS) who have identified dementia as a health concern of Burnaby seniors. Both the staff group and VOBS indicated a high level of support for the initiative and willingness to participate in the process.

4.0 PROPOSED PROCESS TO DEVELOP A DEMENTIA-FRIENDLY COMMUNITY ACTION PLAN

It is proposed that the process to develop a dementia-friendly community action plan be undertaken through a varied group of interested community and staff departmental representatives including those consulted above. The group would oversee development of the plan including consultation with relevant agencies.

The process to develop the plan is proposed to involve three main steps:

1. **Community research on dementia in Burnaby** – To inform the activities of the community action plan, it is proposed that the group would participate in conducting research on dementia in Burnaby. This research could include focus groups with people with dementia and their caregivers to understand their experiences living with dementia in Burnaby. Focus groups could also be conducted with frontline staff at public venues (e.g. libraries, community centres) and first responders to understand their experience in providing services to people with dementia.
2. **Dementia awareness** – Early in the process to develop the community action plan, it is proposed that a dementia awareness workshop, or series of workshops, be held in the community. The purpose of the workshop(s) would be to create awareness of dementia, dispel misinformation, address stigma, and generate interest in the development of the community action plan. Members of the Social Planning Committee, Burnaby Council and other interested groups would be invited to participate in a workshop.

To: Social Planning Committee
 From: Director Planning and Building
 Re: Dementia-Friendly Community Action Plan
 2016 January 22..... Page 3

3. **Development and implementation of the action plan** – Through this work with the community, an action plan to create a more dementia-friendly community would be developed. The plan would include evaluation of action plan activities, a plan for sustainability, and development of an implementation approach for the plan.

5.0 RESOURCES

Planning staff will coordinate the process to develop the Dementia-Friendly Community Action Plan. To assist with the coordination of meetings, facilitation of consultation activities, and plan development, it is proposed that a portion of the UBCM grant be used to retain supporting resources to assist staff. Grant funds would also be used to fund communication materials and meeting and community event supplies. As required by the UBCM Age-Friendly grant program, all activities funded through the grant will need to be completed in the 2016 calendar year.

6.0 CONCLUSION

At its meeting of 2015 November 9, Council authorized staff to submit an application to the Union of BC Municipalities 2016 Age-Friendly Community Planning and Projects Grants Program to develop a dementia-friendly community action plan. In 2015 December, the City was advised that it received a grant of \$20,000. As described in Section 3.0, this report presents a proposed process for developing the plan including the participation of key stakeholders.

The focus on the plan development will be on coordination of meetings of interested participants and key research on dementia in Burnaby including facilitation of focus groups and other consultation activities to gather input and prepare a focused plan. Grant funds would also be used to fund communication materials and meeting and community event supplies.

It is recommended that Council approve the process described in Section 3.0 of this report to develop a dementia-friendly community action plan.

It is further recommended that a copy of this report be forwarded to the Voices of Burnaby Seniors Planning Table.


 Lou Pelletier, Director
 PLANNING AND BUILDING

MM:sa

cc: City Manager
 Deputy City Managers
 Director Parks, Recreation and Cultural Services
 Chief Librarian
 OIC – Burnaby RCMP
 Fire Chief