



**CITY COUNCIL MEETING**  
**Council Chamber, Burnaby City Hall**  
**4949 Canada Way, Burnaby, B. C.**

**OPEN PUBLIC MEETING AT 7:00 PM**  
**Monday, 2016 April 11**

---

**A G E N D A**

<b>1.</b>	<b><u>CALL TO ORDER</u></b>	<b><u>PAGE</u></b>
<b>2.</b>	<b><u>PROCLAMATIONS</u></b>	
	A) International Day of Pink (2016 April 13)	
	B) St. George's Day (2016 April 23)	
<b>3.</b>	<b><u>MINUTES</u></b>	
	A) Open Council Meeting held 2016 April 04	1
	B) Parcel Tax Roll Review Panel held 2016 March 30	22
<b>4.</b>	<b><u>DELEGATIONS</u></b>	
	A) Citizen Support Services Re: Annual Report <u>Speaker:</u> Anne Waller	27
<b>5.</b>	<b><u>CORRESPONDENCE</u></b>	
	A) Stoney Creek Environment Committee Re: Great Salmon Send Off - Request to Post Signs (see note)	28
	B) Burnaby Potters' Guild Re: Request to Post Temporary Signs (see note)	30

**6. REPORTS**

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| A) | Social Planning Committee                | 32 |
|    | Re: Local Government Awareness Week 2016 |    |
| B) | City Manager's Report, 2016 April 11     | 36 |

**7. MANAGER'S REPORTS**

**1. LOCAL SERVICE TAX BYLAW 38**

Purpose: To impose a 2016 Local Service Tax Bylaw for works completed between 2015 June 01 and 2016 May 31

**2. UNSIGHTLY PREMISES AT 6751 SIXTH STREET 44**

Purpose: To obtain Council authority for City Staff and/or agents to enter onto the property at 6751 Sixth Street to bring the property into compliance.

**3. BUILDING PERMIT TABULATION REPORT NO. 3 FROM 2016 MARCH 01 - 2016 MARCH 31 48**

Purpose: To provide Council with information on construction activity as reflected by the building permits that have been issued for the subject period.

**4. EILEEN DAILLY POOL - MECHANICAL RENOVATION AND UPGRADE 50**

Purpose: To award a construction contract for the mechanical renovation and upgrades to the Eileen Dailly Pool.

**8. BYLAWS**

**A) First, Second and Third Reading**

- |    |  |              |
|----|--|--------------|
| A) | #13591 - Burnaby Waterworks Regulation Bylaw 1953, Amendment Bylaw No. 1, 2016 | <b>13591</b> |
|    | A bylaw to amend Burnaby Waterworks Regulation Bylaw 1953                      |              |
|    | (Item 6(1), Manager's Report, Council 2016 April 04)                           |              |

**B) Reconsideration and Final Adoption**

- B) #13590 - Burnaby Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 15, 2016 **13590**  
A bylaw authorizing the expenditure of monies in the Capital Works, Machinery and Equipment Reserve Fund - \$444,860 to finance six Parks, Recreation & Cultural Services Projects (Item 5(9), Manager's Report, Council 2016 March 21)

**9. NEW BUSINESS**

**10. INQUIRIES**

**11. ADJOURNMENT**



## **COUNCIL MEETING MINUTES**

**Monday, 2016 April 04**

An Open meeting of the City Council was held in the Council Chamber, Burnaby City Hall, 4949 Canada Way, Burnaby, B.C. on Monday, 2016 April 04 at 6:30 PM followed immediately by a Closed meeting from which the public was excluded. At the conclusion of the Closed meeting, the Open meeting was reconvened at 7:00 p.m. in the Council Chamber.

### **1. CALL TO ORDER**

**PRESENT:** His Worship, Mayor Derek R. Corrigan  
 Councillor Sav Dhaliwal  
 Councillor Dan Johnston  
 Councillor Colleen Jordan  
 Councillor Anne Kang\*  
 Councillor Paul McDonell  
 Councillor Nick Volkow  
 Councillor James Wang

**ABSENT:** Councillor Pietro Calendino

**STAFF:** Mr. Lambert Chu, Acting City Manager  
 Mr. Chad Turpin, Deputy City Manager  
 Mr. Lou Pelletier, Director Planning and Building  
 Mr. Dipak Dattani, Deputy Director Engineering  
 Ms. Denise Jorgenson, Director Finance  
 Mr. Dave Ellenwood, Director Parks, Recreation & Cultural Services  
 Ms. May Leung, City Solicitor  
 Mr. Dennis Back, City Clerk  
 Ms. Kate O'Connell, Deputy City Clerk

**MOVED BY COUNCILLOR MCDONELL**  
**SECONDED BY COUNCILLOR KANG**

THAT the Open Council meeting do now reconvene.

CARRIED UNANIMOUSLY

The meeting reconvened at 7:03 p.m.

2. **PRESENTATION**

- A) **Tourism Burnaby**  
**Re: 2015 Pat Quinn Classic**  
**Presenters: Larry Hayes, Burnaby Minor Hockey Association**  
**Nancy Small, Tourism Burnaby**  
**Jennifer Scott, Sport Burnaby**

Jennifer Scott, Tourism Burnaby and Larry Hayes, Burnaby Minor Hockey Association appeared before Council to present the City of Burnaby with a commemorative Pat Quinn Classic metal series in acknowledgement and appreciation of the City's contributions and support to the events' success.

3. **PROCLAMATIONS**

- A) **Canadian Oncology Nursing Day (2016 April 05)**

His Worship, Mayor Derek R. Corrigan, proclaimed Tuesday, 2016 April 05 as "**Canadian Oncology Nursing Day**" in the City of Burnaby.

- B) **National Organ and Tissue Donation Awareness Week**  
**(2016 April 17 - 24)**

Councillor Johnston, on behalf of His Worship, Mayor Derek R. Corrigan, proclaimed the week of 2016 April 17 - 24 as "**National Organ Donation Awareness Week**" in the City of Burnaby.

- C) **National Volunteer Week (2016 April 10 - 16)**

Councillor Jordan, on behalf of His Worship, Mayor Derek R. Corrigan, proclaimed the week of 2016 April 10 - 16 as "**National Volunteer Week**" in the City of Burnaby.

4. **MINUTES**

- A) **Open Council Meeting held 2016 March 21**

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR JOHNSTON

THAT the minutes of the Open Council meeting held on 2016 March 21 be now adopted.

CARRIED UNANIMOUSLY

**B) Public Hearing (Zoning) held 2016 March 29**

MOVED BY COUNCILLOR JORDAN  
SECONDED BY COUNCILLOR WANG

THAT the minutes of the Public Hearing (Zoning) held on 2016 March 29 be now adopted.

CARRIED UNANIMOUSLY

**5. REPORTS**

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR JOHNSTON

THAT Council do now resolve itself into a Committee of the Whole.

CARRIED UNANIMOUSLY

**A) Executive Committee of Council**  
**Re: Kushiro Cup Award**  
**2015 Outstanding Citizen of the Year – Mr. George Kawaguchi**

The Executive Committee of Council submitted a report regarding the award of the Kushiro Cup for the 2015 Outstanding Citizen of the Year to George Kawaguchi.

The Executive Committee of Council recommended:

1. THAT Council receive this report for information purposes.

MOVED BY COUNCILLOR DHALIWAL  
SECONDED BY COUNCILLOR VOLKOW

THAT the recommendation of the Executive Committee of Council be adopted.

CARRIED UNANIMOUSLY

**B) Financial Management Committee**  
**Re: Lease Agreement for 2088 Madison Avenue**

The Financial Management Committee submitted a report seeking Council authority to enter into a five-year agreement with the Burnaby Association for Community Inclusion for their continued operation of nine City owned strata units.

The Financial Management Committee recommended:

1. THAT Council authorize staff to enter into a \$1.00 per year, five-year Lease Agreement from 2015 July 01 to 2020 June 30 with the Burnaby Association for Community Inclusion for the continued operation of nine City owned strata units at 2088 Madison Avenue, as outlined in this report. The terms of agreement will include provision for two five year renewal options.

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR MCDONELL

THAT the recommendation of the Financial Management Committee be adopted.

CARRIED UNANIMOUSLY

**C) Financial Management Committee**  
**Re: 2016 Gaming Interest & Stabilization Funding Requests**

The Financial Management Committee submitted a report seeking Council approval for the use of Gaming Interest and Stabilization Funds.

The Financial Management Committee recommended:

1. THAT Council approve funding of \$4,016,500 from the Operating Gaming Fund and \$3,628,500 from the Stabilization funding for 2016 projects, as outlined Attachments 1 and 2 of this report.

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR JORDAN

THAT the recommendation of the Financial Management Committee be adopted.

CARRIED UNANIMOUSLY

**D) Financial Management Committee**  
**Re: Assessment Averaging**

The Financial Management Committee submitted a report providing Council with background information in response to correspondence received from the Minister for Community, Sport and Cultural Development regarding potential tax implications of the 2016 assessment roll.

The Financial Management Committee recommended:

1. THAT Council not implement property tax averaging given that it redistributes the tax burden from higher value properties to lower valued properties in a given year.

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR MCDONELL

THAT the recommendation of the Financial Management Committee be adopted.

- AMENDED

MOVED BY COUNCILLOR VOLKOW  
SECONDED BY COUNCILLOR MCDONELL

THAT the foregoing motion be amended to read as follows:

1. THAT Council not implement property tax averaging given that it redistributes the tax burden from higher value properties to lower valued properties in a given year, and;
2. THAT a copy of the Assessment Averaging Report be circulated to the Minister of Community, Sport & Cultural Development and Burnaby MLA's.

CARRIED UNANIMOUSLY

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR VOLKOW

That the motion, as **AMENDED**, be approved.

CARRIED UNANIMOUSLY

**E) Financial Management Committee**  
**Re: Burnaby Farmers' Market - 4949 Canada Way**

The Financial Management Committee submitted a report seeking Council approval for the 2016 Farmers' Market season at Burnaby City Hall.

The Financial Management Committee recommended:

1. THAT Council authorize staff to enter into a Licence Agreement valued at \$75.00 with the Artisan Farmers' Market Society, to operate a weekly market in the City Hall north parking lot for the 2016 summer season, as outlined in this report.



MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR VOLKOW

THAT the recommendation of the Financial Management Committee be adopted.

CARRIED UNANIMOUSLY

**F) Financial Management Committee**  
**Re: BC Home Owner Grant Program**

The Financial Management Committee submitted a report providing Council with information on the BC Home Owner Grant Program.

The Financial Management Committee recommended:

1. THAT Council request the UBCM to petition the Minister of Finance to undertake a Provincial review of the Home Owner Grant Program to determine if a more equitable distribution of the Grant across all regions of the Province can be achieved.

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR WANG

CARRIED UNANIMOUSLY

Council further directed staff to circulate copies of the request to all UBCM municipalities, Burnaby MLA's, the Capital Regional District, the Fraser Valley Regional District and Metro Vancouver.

**G) Planning and Development Committee**  
**Re: Request for Area Rezoning to the R12 District –**  
**3570/3650/3670/3690 Douglas Road and 5628 Hardwick Street**

The Planning and Development Committee submitted a report seeking Council authorization to initiate a consultation process to explore the desirability of an area rezoning of the subject properties to the R12 Residential District.

The Planning and Development Committee recommended:

1. THAT Council authorize initiation of a consultation process to explore the desirability of an R12 area rezoning for 3570/3650/3670/3690 Douglas Road and 5638 Hardwick Street.

2. THAT a copy of this report be sent to Mr. Shameer Punjani, the petition organizer, at 2971 Phillips Avenue, Burnaby, BC V5A 2W4.

MOVED BY COUNCILLOR JORDAN  
SECONDED BY COUNCILLOR JOHNSTON

THAT the recommendations of the Planning and Development Committee be adopted.

CARRIED UNANIMOUSLY

**H) Planning and Development Committee**  
**Re: City Lands Program for Non-Market Housing Projects –**  
**Priorities and Guidelines**

The Planning and Development Committee submitted a report seeking Council approval to review non-market housing priorities and recommend guidelines for a Request for Expressions of Interest process for the City Lands Program for Non-Market Housing Projects.

The Planning and Development Committee recommended:

1. THAT Council approve the recommended Request for Expressions of Interest (RFEI) guidelines and process, as outlined in Sections 4.0 and 5.0 of this report.

MOVED BY COUNCILLOR JORDAN  
SECONDED BY COUNCILLOR JOHNSTON

THAT the recommendation of the Planning and Development Committee be adopted.

CARRIED UNANIMOUSLY

**I) Acting City Manager's Report, 2016 April 04**

The Acting City Manager submitted a report dated 2016 April 04 on the following matters:

**6. ACTING MANAGER'S REPORTS**

**1. WATER SHORTAGE RESPONSE PLAN**

The Acting City Manager submitted a report from the Director Engineering informing Council on the amendments approved by Metro Vancouver to the Water Shortage Response Plan and requesting Council approval on incorporating the amendments into the City's Waterworks Regulation Bylaw.

The Acting City Manager recommended:

1. THAT Council authorize the preparation of a bylaw to amend the Waterworks Regulation Bylaw to implement the changes to the Water Shortage Response Plan approved by Metro Vancouver, as outlined in Section 2 of this report.
2. THAT a copy of this report be forwarded to the Environment Committee.

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR VOLKOW

THAT the recommendations of the Acting City Manager be adopted.

CARRIED UNANIMOUSLY

**2. CONTRACT AWARD 2016-14 SANITARY  
LATERAL INSPECTION AND GROUT**

The Acting City Manager submitted a report from the Director Finance seeking Council approval to award a construction contract for the 2016 Sanitary Lateral Inspection and Grouting Project. The work of this contract involves CCTV inspection, joint testing and sealing of sanitary sewer laterals.

The Acting City Manager recommended:

1. THAT Council approve a contract award to Mar-Tech Underground Services Ltd. for a total cost of \$356,328 including GST in the amount of \$16,968 for work as outlined in this report. Final payment will be based on actual quantity of goods and services delivered and unit prices tendered.

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR KANG

THAT the recommendation of the Acting City Manager be adopted.

CARRIED UNANIMOUSLY

### 3. REZONING APPLICATIONS

The Acting City Manager submitted a report from the Director Planning and Building regarding the current series of new rezoning applications.

**Item #01**

**Rez #15-48** Application for the Rezoning of:  
Lot 1, DL 97, Group 1, NWD Plan 4674

**From:** M2 General Industrial District

**To:** CD Comprehensive Development District (based on RM3 Multiple Family Residential District and Royal Oak Community Plan as guidelines)

**Address:** 7349 Gilley Avenue

**Purpose:** Permit the construction of a ground oriented townhouse development with one level of underground parking.

The Acting City Manager recommended:

1. THAT the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.
2. THAT copies of this report be sent to the owners of 7379, 7399, 7413, and 7423 Gilley Avenue.

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR KANG

THAT the recommendations of the Acting City Manager be adopted.

CARRIED UNANIMOUSLY

**Item #02**

**Rez #15-59** Application for the Rezoning of:  
Lots 19 to 22, Block A, DL 95, Group 1, NWD Plan 1264

**From:** R5 Residential District

**To:** CD Comprehensive Development District (based on RM2 Multiple Family Residential District and Edmonds Town Centre Plan as guidelines)

**Address:** 6909, 6915, 6921 and 6931 Balmoral Street

**Purpose:** Permit the construction of a three-storey ground oriented townhouse development with one level of underground parking.

The Acting City Manager recommended:

1. THAT the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.
2. THAT a copy of this report be sent to the owner of 6939 Balmoral Street.

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR KANG

THAT the recommendations of the Acting City Manager be adopted.

CARRIED UNANIMOUSLY

**Item #03**

**Rez #16-01** Application for the rezoning of:  
Lot 1, DL 132, Group 1, NWD Plan LMP26163

**From:** CD Comprehensive Development District (based on P5 Community Institutional District)

**To:** Amended CD Comprehensive Development District (based on P5 Community Institutional District)

**Address:** 1010 Sperling Avenue

**Purpose:** Permit the conversion of underutilized common space to a two-bedroom suite in an existing supportive housing development.

The Acting City Manager recommended:

1. THAT the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR KANG

THAT the recommendation of the Acting City Manager be adopted.

CARRIED UNANIMOUSLY

**Item #04**

**Rez #16-02** Application for the Rezoning of:  
Lot 1, DL 66, Group 1, NWD Plan BCP36851

**From:** CD Comprehensive Development District (based on M2 General Industrial District and M5 Light Industrial District)

**To:** Amended CD Comprehensive Development District (based on M2 General Industrial District, M5 Light Industrial District and Burnaby Business Park Concept Plan guidelines)

**Address:** 7770 North Fraser Way

**Purpose:** Permit the construction of a multi-tenant office and light-industrial building.

The Acting City Manager recommended:

1. THAT the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR WANG

THAT the recommendation of the Acting City Manager be adopted.

CARRIED UNANIMOUSLY

**Item #05**

**Rez #16-03** Application for the rezoning of:  
Lot 351, DL 132, Group 1, NWD Plan 53646

**From:** CD Comprehensive Development District (based on C1 Neighbourhood Commercial District and P1 Neighbourhood Institutional District)

**To:** R4 Residential District

**Address:** 1431 Sperling Avenue

**Purpose:** Permit the subdivision of the site into two two-family residential lots.

The Acting City Manager recommended:

1. THAT the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of

development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR JORDAN

THAT the recommendation of the Acting City Manager be adopted.

CARRIED UNANIMOUSLY

**Item #06**

**Rez #16-04** Application for the Rezoning of:  
Common Property Strata Plan BCS690, DL 119

**From:** CD Comprehensive Development District (based on RM5 Multiple Family Residential District, C3, C3h General Commercial Districts, P3 Park and Public Use District)

**To:** Amended CD Comprehensive Development District (based on RM5 Multiple Family Residential District, C3, C3h General Commercial Districts, P2 Administration and Assembly District, P3 Park and Public Use District and Brentwood Town Centre Development Plan guidelines)

**Address:** 4380 Halifax Street

**Purpose:** Permit installation of roof top antennas and ancillary radio equipment.

The Acting City Manager recommended:

1. THAT the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR JOHNSTON

THAT the recommendation of the Acting City Manager be adopted.

CARRIED UNANIMOUSLY

**Item #07**

**Rez #16-05** Application for the Rezoning of:  
Lot 4, DL 167, Group 1, NWD Plan BCP1057285

**From:** CD Comprehensive Development District (based on M2 General Industrial District and M5 Light Industrial District)

**To:** Amended CD Comprehensive Development District (based on M2 General Industrial District, M5 Light Industrial District and Big Bend Development Plan guidelines)

**Address:** 8125 North Fraser Way

**Purpose:** Permit the expansion of the existing facility's warehouse area.

The Acting City Manager recommended:

1. THAT the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR JOHNSTON

THAT the recommendation of the Acting City Manager be adopted.

CARRIED UNANIMOUSLY

**Item #08**

**Rez #16-06** Application for the rezoning of:  
Lot 2, DL 6, Group 1, NWD Plan 4155 Except: Parcel B (Reference Plan 33125), Plan EPP 10718; Lot A, DL 6, Group 1, NWD Plan 77707 Except Plan EPP10717

**From:** CD Comprehensive Development District (based on C3 General Commercial District) and R2 Residential District

**To:** CD Comprehensive Development District (based on RM4s Multiple Family Residential District, C2 Community Commercial District and Loughheed Town Centre Plan guidelines)

**Address:** 3249 and 3355 North Road

**Purpose:** Permit the construction of two multi-family residential towers and an office mid-rise atop a commercial and townhouse podium.



The Acting City Manager recommended:

1. THAT the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.

MOVED BY COUNCILLOR KANG

SECONDED BY COUNCILLOR JOHNSTON

THAT the recommendation of the Acting City Manager be adopted.

CARRIED UNANIMOUSLY

**Item #09**

**Rez #16-07** Application for the rezoning of:  
Air Space Parcel 2, DL 4, Group 1, NWD Air Space Plan  
BCP40820

**From:** CD Comprehensive Development District (based on C3, C3a  
General Commercial Districts)

**To:** Amended CD Comprehensive Development District (based on C3,  
C3a General Commercial Districts and Lougheed Town Centre  
Plan guidelines)

**Address:** 3433 North Road

**Purpose:** Permit a small addition of commercial floor area generated by  
enclosing an existing covered building entrance area.

The Acting City Manager recommended:

1. THAT the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.

MOVED BY COUNCILLOR KANG

SECONDED BY COUNCILLOR JOHNSTON

THAT the recommendation of the Acting City Manager be adopted.

CARRIED UNANIMOUSLY

**Item #10**

**Rez #16-08** Application for the rezoning of:  
Portion of Lot A, DL 53, Group 1, NWD Plan EPP53090

**From:** CD Comprehensive Development District (based on RM5, RM1 Multiple Family Residential Districts and C2 Community Commercial District)

**To:** Amended CD Comprehensive Development District (based on RM5, RM1 Multiple Family Residential Districts, Southgate Neighbourhood Master Plan and Edmonds Town Centre Plan guidelines)

**Address:** Portion of 7201 11<sup>th</sup> Avenue (Island 6)

**Purpose:** Permit construction of a 40-storey residential tower with a two-storey townhouse podium in the Island neighbourhood within the Southgate Master Plan Area.

The Acting City Manager recommended:

1. THAT the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.

MOVED BY COUNCILLOR KANG  
SECONDED BY COUNCILLOR WANG

THAT the recommendation of the Acting City Manager be adopted.

CARRIED UNANIMOUSLY

**Item #11**

**Rez #16-09** Application for the rezoning of:  
Lot 28, DL 95, Group 1, NWD Plan 1915

**From:** R5 Residential District

**To:** CD Comprehensive Development District (based on RM2 Multiple Family Residential District and Edmonds Town Centre Plan as guidelines)

**Address:** 7419 Britton Street

**Purpose:** Permit construction of a four unit infill townhouse development with at grade parking.

The Acting City Manager recommended:

1. THAT a copy of this report be sent to the property owners at 7280, 7288, and 7296 18th Avenue, for information purposes.
2. THAT the Planning and Building Department be authorized to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR JOHNSTON

THAT the recommendations of the Acting City Manager be adopted.

CARRIED UNANIMOUSLY

**Item #12**

**Rez#16-10** Application for the rezoning of:  
Portion of Lot A, DL 53, Group 1, NWD Plan EPP53090

**From:** CD Comprehensive Development District (based on RM5, RM1 Multiple Family Residential Districts and C2 Community Commercial District)

**To:** Amended CD Comprehensive Development District (based on RM5, RM1 Multiple Family Residential Districts, Southgate Neighbourhood Master Plan and Edmonds Town Centre Plan guidelines)

**Address:** Portion of 7201 11<sup>th</sup> Avenue (Island – 3, 4, 5)

**Purpose:** Permit construction of a 28-storey residential tower and two four-storey low-rise residential buildings in the Island neighbourhood within the Southgate Master Plan Area.

The Acting City Manager recommended:

1. THAT the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR KANG

THAT the recommendation of the Acting City Manager be adopted.

CARRIED UNANIMOUSLY

**Item #13**

**Rez#16-11** Application for the rezoning of:  
Lot 45, DL 186, Group 1, NWD Plan 40140

**From:** CD Comprehensive Development District (based on RM4 Multiple Family Residential District, C1 Neighbourhood Commercial District, P5 Community Institutional District and R5 Residential District)

**To:** Amended CD Comprehensive Development District (based on RM4 Multiple Family Residential District, C1 Neighbourhood Commercial District, P2 Administration and Assembly District, P5 Community Institutional District and R5 Residential District)

**Address:** 3755 McGill Street

**Purpose:** Permit installation of roof top antennas and ancillary radio equipment.

The Acting City Manager recommended:

1. THAT the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.

MOVED BY COUNCILLOR KANG

SECONDED BY COUNCILLOR JOHNSTON

THAT the recommendation of the Acting City Manager be adopted.

CARRIED UNANIMOUSLY

**Item #14**

**Rez#16-12** Application for the rezoning of:  
Lot A, DLs 30 and 95, Group 1, NWD Plan EPP41731

**From:** CD Comprehensive Development District (based on RM5's' Multiple Family Residential District, C3 General Commercial District and the Edmonds Town Centre Plan guidelines, and in accordance with the development plan entitled "Kingsway and Edmonds Street Project" prepared by IBI Group)

**To:** Amended CD Comprehensive Development District (based on RM5's' Multiple Family Residential District, C3 General Commercial District, P6 Regional Institutional District and Edmonds Town Centre Plan guidelines)

**Address:** 7388 Kingsway

**Purpose:** Permit commercial use and parking adjustments to the approved comprehensive development zoning.

The Acting City Manager recommended:

1. THAT the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.

MOVED BY COUNCILLOR KANG  
SECONDED BY COUNCILLOR JOHNSTON

THAT the recommendation of the Acting City Manager be adopted.

CARRIED UNANIMOUSLY

**Item #15**

**Rez#16-14** Application for the rezoning of:  
Lots 31 & 32, DL 211, Group 1, NWD Plan EPP29187

**From:** CD Comprehensive Development District (based on P11e SFU Neighbourhood District and SFU Community Plan as guidelines)

**To:** Amended CD Comprehensive Development District (based on P11e SFU Neighbourhood District and SFU Community Plan as guidelines)

**Address:** 9411 and 9755 University Crescent

**Purpose:** Transfer residential density potential from 9411 University Crescent to 9755 University Crescent; permit construction of an expanded community park at 9411 University Crescent; and permit construction of a low rise apartment building, three townhouse buildings, and underground parking at 9755 University Crescent.

The Acting City Manager recommended:

1. THAT the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR KANG

THAT the recommendation of the Acting City Manager be adopted.

CARRIED UNANIMOUSLY

MOVED BY COUNCILLOR KANG  
SECONDED BY COUNCILLOR JORDAN

THAT the Committee now rise and report.

CARRIED UNANIMOUSLY

MOVED BY COUNCILLOR KANG  
SECONDED BY COUNCILLOR JOHNSTON

THAT the report of the Committee be now adopted.

CARRIED UNANIMOUSLY

## 7. **BYLAWS**

### **First Reading**

- |    |  |        |
|----|--|--------|
| A) | Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 2, 2016<br>- Rez. #14-26 (Portion of 7679 Eighteenth Street and 7701 Eighteenth Street)           | #13569 |
| B) | Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 8, 2016<br>- Rez. #14-27 (Portion of 7201 11th Avenue)  | #13584 |
| C) | Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 9, 2016<br>- Rez. #14-28 (Portion of 7201 11th Avenue)  | #13585 |
| D) | Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 10, 2016 - Rez. #15-37 (7141 & 7145 Seventeenth Avenue)   | #13586 |
| E) | Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 11, 2016 - Rez. #14-39 (7390/98/7404 16th Avenue, 7510/16/26/36 Kingsway and 7411/17 15th Avenue) | #13587 |
| F) | Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 12, 2016 - Rez. #15-08 (4453/63/75 Hastings Street)   | #13588 |
| G) | Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 13, 2016 - Rez. #15-16 (2900 Bainbridge Avenue)   | #13589 |

MOVED BY COUNCILLOR DHALIWAL  
SECONDED BY COUNCILLOR MCDONELL

THAT Bylaw No. 13569, 13584, 13585, 13586, 13587, 13588, and 13589 be now introduced and read a first time.

CARRIED UNANIMOUSLY

**First, Second and Third Reading**

- H) Burnaby Capital Works, Machinery and Equipment Reserve #13590  
Fund Expenditure Bylaw No. 15, 2016

MOVED BY COUNCILLOR DHALIWAL  
SECONDED BY COUNCILLOR JOHNSTON

THAT Bylaw No. 13590 be now introduced and read three times.

CARRIED UNANIMOUSLY

**Second Reading**

- I) Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 4, 2016 #13576  
- Rez. #12-43 (4630 Kingsway & 6080 McKay Avenue)
- J) Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 5, 2016 #13577  
- Rez. #15-31 (2425 Beta Avenue)
- K) Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 6, 2016 #13578  
- Rez. #15-35 (3700 & 3880 Henning Drive)
- L) Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 7, 2016 #13579  
- Rez. #14-31 (Portion of 8255/8360 Wiggins Street and  
5279 Riverbend Drive)

MOVED BY COUNCILLOR DHALIWAL  
SECONDED BY COUNCILLOR WANG

THAT Bylaw No. 13576, 13577, 13578, and 13579 be now read a second time.

CARRIED UNANIMOUSLY

**Reconsideration and Final Adoption**

- M) Burnaby Capital Works, Machinery and Equipment Reserve #13583  
Fund Expenditure Bylaw No. 14, 2016

MOVED BY COUNCILLOR DHALIWAL  
SECONDED BY COUNCILLOR JOHNSTON

THAT Bylaw No. 13583 be now reconsidered and Finally Adopted, signed by the Mayor and Clerk and the Corporate Seal affixed thereto.

CARRIED UNANIMOUSLY

8. **NEW BUSINESS**

There was no new business brought before Council at this time.

9. **INQUIRIES**

There were no inquiries brought before Council at this time.

10. **ADJOURNMENT**

MOVED BY COUNCILLOR JOHNSON  
SECONDED BY COUNCILLOR KANG

THAT this Open Council meeting do now adjourn.

CARRIED UNANIMOUSLY

The meeting adjourned at 8:22 p.m.

Confirmed:

Certified Correct:

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK





## **2016 Parcel Tax Roll Review Panel**

**Monday, 2016 March 30**

### **1. CALL TO ORDER**

PRESENT: Councillor Nick Volkow, Acting Mayor  
Councillor Pietro Calendino  
Councillor Sav Dhaliwal  
Councillor Dan Johnston  
Councillor Colleen Jordan  
Councillor Anne Kang  
Councillor James Wang

ABSENT: His Worship, Mayor Derek R. Corrigan  
Councillor Paul McDonell

STAFF: Mr. Jonathon Helmus, Assistant Director Engineering  
Mr. Richard Rowley, Assistant Director Finance  
Mr. Dennis Back, City Clerk  
Ms. Eva Prior, Administrative Officer

The Parcel Tax Roll Review Panel was called to order at 6:05 p.m.

### **2. REPORTS**

#### **a) Report from Director Finance** **Re: 2016 Parcel Taxes**

The Director Finance submitted a report providing the Parcel Tax Roll Review Panel with an overview of the parcel tax process.

The Director of Finance recommended:

1. THAT this report be received for information purposes.

MOVED BY COUNCILLOR CALENDINO  
SECONDED BY COUNCILLOR JOHNSTON

THAT the recommendation of the Director of Finance be adopted.

CARRIED UNANIMOUSLY

**b) Report from Director Finance**  
**Re: Local Area Service Foot Frontage Rules**

The Director Finance submitted a report providing an overview of the foot frontage rules used to charge the Local Area Service Taxes that form part of the Parcel Tax Roll.

The Director Finance recommended:

1. THAT this report be received for information purposes.

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR KANG

THAT the recommendation of the Director Finance be adopted.

CARRIED UNANIMOUSLY

**c) APPEAL REPORTS**

**i) Report from Director Engineering**  
**Re: Foot Frontage Assessment – 3877 Eton Street**

The Director Engineering submitted a report reviewing the Local Area Services foot-frontage assessment for 3877 Eton Street.

The Director Engineering recommended:

1. THAT the taxable foot-frontage assessment of property at 3877 Eton Street be reaffirmed at 60 meters (196.9 feet).

In an email dated 2016 March 24, the **Greater Vancouver Water District** (GVWD) filed a complaint regarding the foot frontage assessment alleging that their property on Eton Street is exempt from taxation.

Mr. Richard Rowley, Assistant Director Finance advised the Parcel Tax Roll Review Panel that while the subject property owned by the GVWD is exempt from property taxation, it is not exempt from local area services project charges as established in the Local Improvement Charges Bylaw.

MOVED BY COUNCILLOR JORDAN  
SECONDED BY COUNCILLOR JOHNSTON

THAT the recommendation of the Director Engineering be adopted.

CARRIED UNANIMOUSLY

ii) **Report from Director Engineering**  
**Re: Foot Frontage Assessment – 7750 Rayside Street**

The Director Engineering submitted a report reviewing the Local Area Services foot-frontage assessment for 7750 Rayside Street.

The Director Engineering recommended:

1. THAT the taxable foot-frontage assessment of property at 7750 Rayside Street be reaffirmed at 20.76 meters (68.10 feet).

**Mr. Jessie Dhillon** appeared before the Parcel Tax Roll Review Panel and spoke on behalf of the owners of 7750 Rayside Street and 7740 Rayside Street.

Mr. Dhillon noted that approximately eight (8) years ago, the two property owners paid to have the open ditch in front of the two properties enclosed and a drainage culvert installed. On this basis, Mr. Dhillon sought partial relief from the Local Area Service project charges for these two owners.

The Assistant Director Engineering advised that the ditch enclosures do not result in lower costs for the Local Area Service project, and with the installation of a sewer main in the street, the culverts become redundant. Further, it was noted that instructions are provided to property owners wishing to enclose drainage ditches advising that “in the event that a local area service project proceeds and the requested ditch enclosure work becomes redundant, there will be no refunds provided”.

**Ms. Lucy Gusola**, 7740 Rayside Street appeared before the Parcel Tax Roll Review Panel and reiterated Mr. Dhillon’s comments and concerns.

MOVED BY COUNCILLOR CALENDINO  
SECONDED BY COUNCILLOR JOHNSTON

THAT the recommendation of the Director Engineering be adopted.

CARRIED UNANIMOUSLY

iii) **Report from Director Engineering**  
**Re: Foot Frontage Assessment – 7740 Rayside Street**

The Director Engineering submitted a report reviewing the Local Area Services foot-frontage assessment for 7740 Rayside Street.

The Director Engineering recommended:

1. THAT the taxable foot-frontage assessment of property at 7750 Rayside Street be reaffirmed at 23.28 meters (76.40 feet).

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR CALENDINO

THAT the recommendation of the Director Engineering be adopted.

CARRIED UNANIMOUSLY

Panel members requested that, in future, staff provide more details relative to any complaints that are filed.

It was further requested that staff review current processes relative to ditch enclosure applications. Applicants to provide written acknowledgement that refunds or cost reductions will not be provided in the event of future Local Area Service projects that make the improvements redundant.

Staff undertook to provide a memo to Council confirming the process change.

d) **Report from Director Finance**  
**Re: Confirmation and Authentication of the 2016 Parcel Tax Rolls**

The Director Finance submitted a report requesting confirmation and authentication of the 2016 Sewer Parcel Tax Roll and the 2016 Local Area Service Tax Roll by the Parcel Tax Roll Review Panel.

The Director Finance recommended:

1. THAT the 2016 Sewer Parcel Tax Roll as received by the Parcel Tax Roll Review Panel be confirmed and authenticated.
2. THAT the 2016 Local Area Service Tax Roll as received by the Parcel Tax Roll Review Panel be confirmed and authenticated.

MOVED BY COUNCILLOR JORDAN  
SECONDED BY COUNCILLOR WANG

THAT the recommendations of the Director Finance be adopted.

CARRIED UNANIMOUSLY

3. **ADJOURNMENT**

MOVED BY COUNCILLOR KANG  
SECONDED BY COUNCILLOR CALENDINO

THAT this Parcel Tax Roll Review Panel do now adjourn.

CARRIED UNANIMOUSLY

The Parcel Tax Roll Review Panel adjourned at 6:56 p.m.

\_\_\_\_\_  
Dennis Back  
CITY CLERK

\_\_\_\_\_  
Councillor Nick Volkow  
ACTING MAYOR

DELEGATION 2016 APRIL 11
-----------------------------

**From:** Waller, Anne  
**Sent:** February 29, 2016 11:30 AM  
**To:** Zeinabova, Blanka  
**Subject:** Annual Report to Council

Hi Blanka,  
 Citizen Support Services would like to request a delegation to Council on Monday, April 11<sup>th</sup> – the start of National Volunteer Week – to give our annual report. Presently, we won't be needing any special equipment but I will let you know ahead of time if that changes.  
 Thank you,

*Anne*

Anne Waller  
 Administrator Community Volunteer Resources  
 111-4940 Canada Way  
 Burnaby, BC V5G 4K6  
 604-294-7497



[anne.waller@burnaby.ca](mailto:anne.waller@burnaby.ca)  
 Tel: (604) 294-7497  
 Fax: (604) 570-3614  
[www.avrbc.com](http://www.avrbc.com)  
[www.burnabytoasters.org](http://www.burnabytoasters.org)  
[www.burnabyseniors.org](http://www.burnabyseniors.org)

The contents of the posting or electronic mail message are solely the writings, thoughts and/or ideas of the account holder and my not necessarily reflect those of the City of Burnaby.

If you have any concerns regarding inappropriate use of this account, please Email the [postmaster@city.burnaby.bc.ca](mailto:postmaster@city.burnaby.bc.ca)

Copied to: City Manager
----------------------------

John Templeton  
c/o Stoney Creek Environment Committee  
PO Box 56522 Lougheed Mall PO  
Burnaby, BC V3J 7W2

**CORRESPONDENCE**  
**2016 APRIL 11**

1<sup>st</sup> March 2016

Mayor Corrigan and Burnaby City Councillors

Request to publicize the 26<sup>th</sup> Annual Great Salmon Send Off 14<sup>th</sup> May 2016

Please approve our request to publicize this Year's Great Salmon Send Off with up to 25 lawn signs on City Boulevards . The community recognition of the GSSO logo is important to attracting a good crowd. We will make sure there are none on Parks property .We plan to erect them the weekend before the event and take them down,as we always done, the afternoon after the event.

Sincerely

John Templeton.



Stoney Creek Environment Committee

Chair

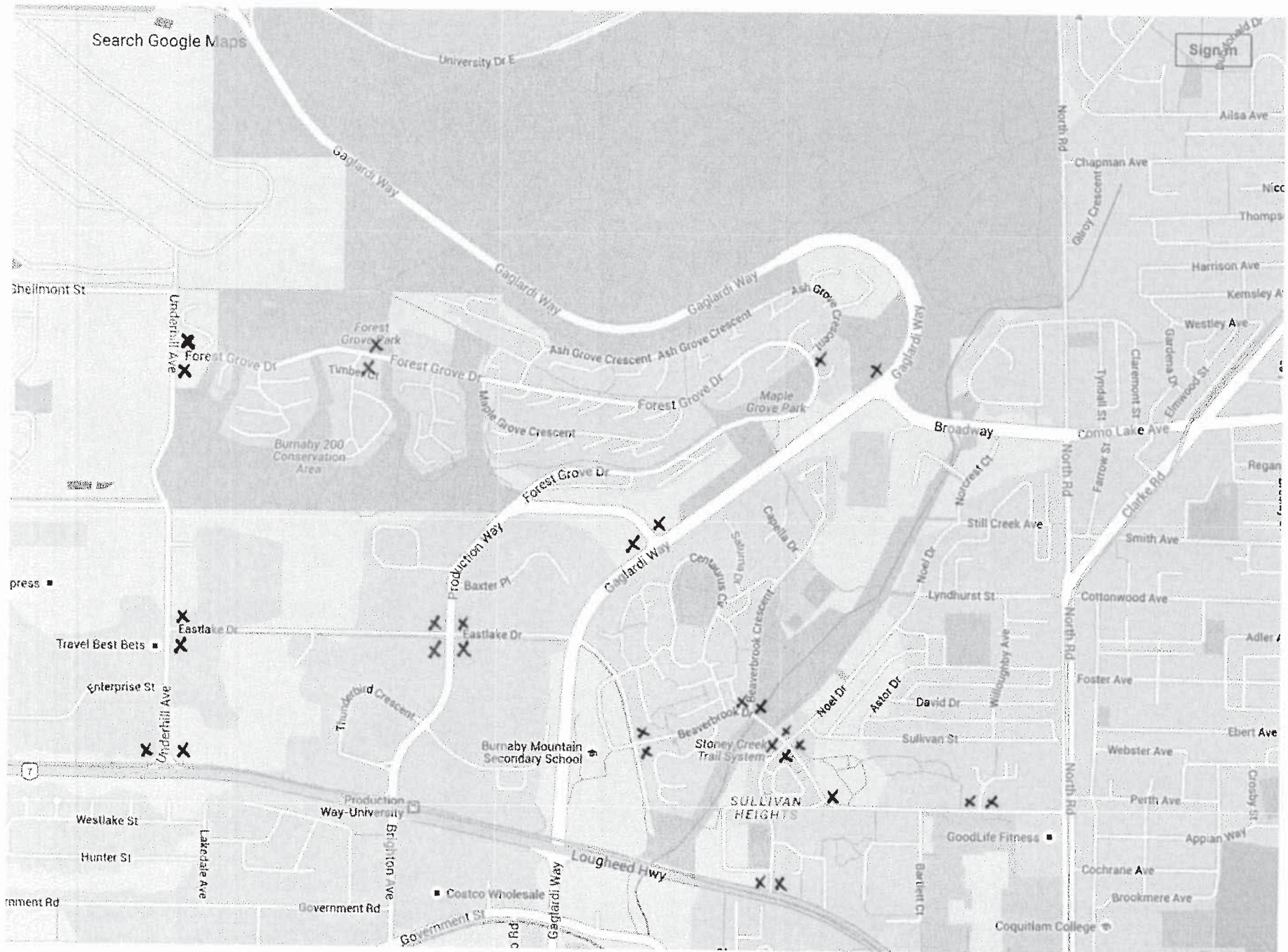
NOTE: "In accordance with the Burnaby Street and Traffic Bylaw and Burnaby Sign Bylaw, a motion of Council is required to permit the temporary placement of signs on street-rights-of-way for this event".

The request is supportable and Engineering staff will work with event organizers to determine the appropriate location and number of signs to be placed on City boulevards.

Copied to:  
Acting City Manager  
Deputy City Manager  
Dir. Engineering



*x = sign location*



-29-





CORRESPONDENCE  
2016 APRIL 11

## BURNABY POTTERS' GUILD

March 31, 2016

Mayor and Council;

My letter is for you to consider again our group, the Burnaby Potters' Guild, to have temporary signage for both our summer show and sale on June 11 & 12, 2016 and also our winter dates of November 12 & 13, 2016 which again will be held at the Capitol Hill Hall. We are community minded as we've made and donated bowls for Empty bowls, volunteered time at Rhodo Festival for Raku U, and also the kids clay table for many years.

Our signs are 18x26 inches with black lettering on a bright yellow back ground. We have 24 signs and most locations are in the central / North Burnaby area. As per Sheryl Pordan's suggestion I've included a list of the locations requested. We would like to have them up for 1-2 weeks if possible.

Previous permission in September 2015 was granted and consideration would be appreciated again. My contact numbers are (604) 435-6673, cell (604) 374-5350 and my email address is lpmele@hotmail .com.

Yours truly,

*Louise Mele*

**Louise Mele**  
**Burnaby Potters' Guild**  
**c/o Shadbolt Center**  
**6450 Deer Lake Avenue**  
**Burnaby, BC V5G 2J3**

NOTE: "In accordance with the Burnaby Street and Traffic Bylaw and Burnaby Sign Bylaw, a motion of Council is required to permit the temporary placement of signs on street rights-of-way for this event".

The request is generally supportable and Engineering staff will work with event organizers to determine the appropriate location and number of signs to be placed on City boulevards.

Copied to:  
Acting City Manager  
Deputy City Manager  
Dir. Engineering

1. Boundary and Gravelly
2. Boundary and Spruce
3. Willingdon and Albert St
4. Willingdon and Parker
5. Willingdon and Dawson
6. Willingdon and Moscrop
7. Willingdon and Still Creek (Costco area)
8. Patterson and Moscrop
9. Hastings and Springer
10. Hastings and MacDonald
11. Hastings and Beta
12. Parker and Delta
13. Parker and Holdom
14. Gilmore and Henning Drive (Home Depot)
15. Gilmore and Parker
16. Broadway and Holdom
17. Curtis and Cliff Avenue
18. Sperling and Halifax
19. Kensington and Halifax
20. Kensington and Curtis
21. Kensington and Hastings
22. Royal Oak and Moscrop
23. Deer Lake Municipal Hall
24. Canada Way and Hardwick



Meeting 2016 April 11  
COUNCIL REPORT

### **SOCIAL PLANNING COMMITTEE**

*HIS WORSHIP, THE MAYOR  
AND COUNCILLORS*

**SUBJECT: LOCAL GOVERNMENT AWARENESS WEEK 2016**

### **RECOMMENDATION:**

1. THAT Council approve the City's involvement in Local Government Awareness Week 2016, as outlined in Section 2.2 of this report.

### **REPORT**

The Social Planning Committee, at its meeting held on 2016 April 06, received and adopted the attached report proposing activities for Burnaby's participation in Local Government Awareness Week 2016.

Respectfully submitted,

Councillor N. Volkow  
Chair

Councillor A. Kang  
Vice Chair

Councillor J. Wang  
Member

Copied to:	City Manager
	Deputy City Manager
	Director Planning & Building
	Director Engineering
	Director Finance
	Director Parks, Recr. & Cult. Services
	OIC, RCMP
	Chief Librarian



Item.....
Meeting..... 2016 April 6

## COMMITTEE REPORT

**TO:** CHAIR AND MEMBERS  
SOCIAL PLANNING COMMITTEE

**DATE:** 2016 March 29

**FROM:** DIRECTOR PLANNING AND BUILDING

**FILE:** 2125 20  
*Reference:* UBCM

**SUBJECT:** LOCAL GOVERNMENT AWARENESS WEEK 2016

**PURPOSE:** To propose activities for Burnaby's participation in Local Government Awareness Week 2016.

### RECOMMENDATION:

1. **THAT** Council approve the City's involvement in Local Government Awareness Week 2016, as outlined in Section 2.2 of this report.

## REPORT

### 1.0 BACKGROUND

Local Government Awareness Week (LGAW) is an annual Union of BC Municipalities (UBCM) initiative held in May to educate the public about the roles and responsibilities of local government, and to encourage public participation in local government processes.

LGAW was undertaken as a regular program item of the UBCM from 1987 to 2003. In 2010, following an endorsed resolution at the 2009 UBCM Convention, the initiative was reinstated with additional support provided by the UBCM for associated activities. UBCM now delivers LGAW in partnership with CivicInfo BC<sup>1</sup>, the Local Government Management Association<sup>2</sup>, the Ministry of Community, Sport and Cultural Development, the Ministry of Education, the BC School Trustees Association and the Public Works Association of BC<sup>3</sup>. Burnaby has participated since 2011.

<sup>1</sup> CivicInfo BC is a co-operative information service for those who work, or have an interest in British Columbia's local government sector. The main goal of CivicInfo BC is to facilitate the free and open exchange of local government information, which is done primarily through the web site: [www.civicinfo.bc.ca](http://www.civicinfo.bc.ca).

<sup>2</sup> The Local Government Management Association works to promote professional management and leadership excellence in local government in BC: [www.lgma.ca](http://www.lgma.ca).

<sup>3</sup> The Public Works Association of BC is a non-profit organization that supports individuals working for municipalities, utility companies and engineering consulting firms by providing opportunities for information sharing, education and professional development: <http://pwabc.cpwa.net/Index.html>.

To: Social Planning Committee  
 From: Director Planning and Building  
 Re: Local Government Awareness Week 2016  
 2016 March 29 ..... Page 2

Last year, LGAW took place from 2015 May 17 – 23. The City continued its effort to increase citizen awareness of the many avenues for Burnaby residents to get involved in their local government and community. The “Be Involved” portal developed in 2014 was promoted through the City Hall tours program. In addition to the presentations offered at City Hall, City staff extended presentations to various community organizations at their chosen locations. The presentations are now more accessible to groups who cannot meet at City Hall.

The purpose of this report is to propose activities for Burnaby’s participation in Local Government Awareness Week 2016. The UBCM is encouraging municipalities to develop their own theme.

## **2.0 PROPOSED LOCAL GOVERNMENT AWARENESS WEEK 2016 IN BURNABY**

This year, LGAW will take place from 2016 May 15 – 21. The *Burnaby Social Sustainability Strategy* supports the City’s continued participation in Local Government Awareness Week. Two of the seven strategic priorities identified in the Strategy were ‘Getting Involved’ and ‘Learning for Life’. Through the Strategy’s development process, it became evident that Burnaby residents place great value on the many existing opportunities in Burnaby to be involved, aware and engaged in civic matters and to have access to opportunities for informal learning.

In support of the Social Sustainability Strategy, Local Government Awareness Week provides an appropriate opportunity for the City to highlight its history, roles and functions and to encourage and educate its citizens about how to become involved civically, socially and culturally.

With Council’s approval, this would be the sixth annual observance of LGAW in Burnaby.

### **2.1 Proposed Theme**

The proposed theme for Local Government Awareness Week 2016 is ‘*Accessing Information*’. This theme would seek to promote access to online information with a focus on increasing residents’ knowledge about Burnaby’s heritage, their understanding about the role and functions of local government, as well as, increasing access to online information in general through the public Wi-Fi network.

### **2.2 Suggested Activities for Local Government Awareness Week 2016**

Based on the ‘*Accessing Information*’ theme, the following activities are proposed to recognize LGAW 2016 in Burnaby:

- City Proclamation: issue an official City proclamation recognizing 2016 May 15 – 21 as Local Government Awareness Week in Burnaby.
- Heritage Scavenger Hunt: encourage exploration of the City’s new Heritage website to search for answers to a set of questions developed by staff at the City’s Archives. This activity would

To: Social Planning Committee  
 From: Director Planning and Building  
 Re: Local Government Awareness Week 2016  
 2016 March 29 ..... Page 3

run during Local Government Awareness Week and be promoted through an article in InfoBurnaby, on the City's website and social media.

- Promote Public Wi-Fi Network: inform the public about the locations of the City's public Wi-Fi network in an issue of InfoBurnaby.
- Refresh the 'Be Involved' portal: develop a new, dynamic interface and update for information in the 'Be involved' portal. The new portal would then be promoted through an InfoBurnaby article, on social media, and through the City Hall Tours program.

All of the suggested activities would be undertaken with existing staff and budget resources.

### 3.0 CONCLUSION

As demonstrated through the development of the *Burnaby Social Sustainability Strategy*, Burnaby residents place great value on the opportunity to be civically engaged and active in their community, and for life long learning. Local Government Awareness Week (LGAW) is an opportunity for the City to build upon this strong base to develop greater awareness among the public of the roles and responsibilities of local government and improve access to this information.

The proposed 2016 theme of '*Accessing Information*' would focus on promoting online information about Burnaby's heritage, opportunities for civic involvement, and the City's public Wi-Fi network.

As such, this report recommends that Council approve the City's involvement in Local Government Awareness Week 2016 through four proposed activities, as outlined in Section 2.2 of this report.



Lou Pelletier, Director  
 PLANNING AND BUILDING

CS:sa/sla

cc: City Manager  
 Deputy City Manager  
 Director Engineering  
 Director Finance  
 Director Parks, Recreation and Cultural Services  
 OIC – RCMP  
 Chief Librarian  
 City Clerk

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## MANAGER'S REPORT April 11, 2016

*Unless otherwise noted, the departmental recommendations contained in this Manager's Report are approved and recommended by the City Manager to the Mayor and Council*

### HIS WORSHIP THE MAYOR AND MEMBERS OF COUNCIL;

The following report is submitted for your consideration:

#### Item

#### 01      **LOCAL SERVICE TAX BYLAW**

**PURPOSE:** To impose a 2016 Local Service Tax Bylaw for works completed between 2015 June 01 and 2016 May 31.

#### 02      **UNSIGHTLY PREMISES AT 6751 SIXTH STREET**

**PURPOSE:** To obtain Council authority for City staff and/or agents to enter onto the property at 6751 Sixth Street to bring the property into compliance.

#### 03      **BUILDING PERMIT TABULATION REPORT NO. 3 FROM 2016 MARCH 01 – 2016 MARCH 31**

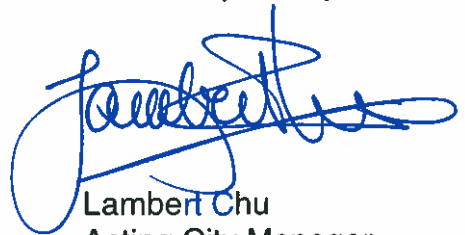
**PURPOSE:** To provide Council with information on construction activity as reflected by the building permits that have been issued for the subject period.

04

**EILEEN DAILLY POOL  
MECHANICAL RENOVATION AND UPGRADE**

**PURPOSE:** To award a construction contract for the mechanical renovation and upgrades to the Eileen Dailly Pool.

Yours respectfully,



Lambert Chu  
Acting City Manager





Item.....
Meeting ..... 2016 Apr 11

## COUNCIL REPORT

---

**TO:** CITY MANAGER **DATE:** 2016 April 06

**FROM:** DIRECTOR FINANCE **FILE:** 42000-00

**SUBJECT: LOCAL SERVICE TAX BYLAW**

**PURPOSE:** To impose a 2016 Local Service Tax Bylaw for works completed between 2015 June 01 and 2016 May 31.

---

**RECOMMENDATION:**

1. **THAT** Council authorize staff to prepare a 2016 Local Service Tax Bylaw to impose local service parcel tax for completed local improvement works on the benefiting properties included in Attachment 1, 2016 Schedules 1 to 21 as outlined in this report.

**REPORT**

Under Part 7, Division 5, Section 210 (Local Service Taxes) of the Community Charter, the City is required to pass a new Local Service Tax Bylaw for 2016, to impose taxes for local improvement works. This report is for works completed on or following 2015 June 01 and up to and including 2016 May 31.

Attachment 1 (which includes Schedules 1 to 21) provides a summary of the newly completed Local Area Service works. Frontage taxes and interest rates are those in place at the time of petition and are contained in the Burnaby Local Improvement Charges Bylaw 1985, (13325 consolidated). Such taxes will be billed annually over a specified repayment period with Property Taxes.

Property owners were advised of the proposed taxation amounts and provided with an opportunity to appear at the 2016 March 30 Parcel Tax Roll Review Panel.

Applicable Local Area Service Tax charges of \$119,364.32 will be added to the existing annual levy for Local Area Service Tax charges from 2016. Details of the new charges are included in Attachment 1, 2016 Schedules 1 to 21. A summary is provided in table 1 as follows:

To: City Manager  
 From: Director Finance  
 Re: LOCAL SERVICE TAX BYLAW  
 2016 April 06.....

Page 2

**Table 1 – Summary Schedule of the Local Service Tax Bylaw**

SCHEDULE	CONSTRUCTION BYLAWS	DESCRIPTION OF WORKS	ANNUAL LEVY (\$)	# OF YEARS
1	13381	2014 Speedhumps	720.46	5
2	13382	2014 Speedhumps	923.44	5
3	13383	2014 Speedhumps	868.97	5
4	13384	2014 Speedhumps	547.79	5
5	13385	2014 Speedhumps	1,005.17	5
6	13305	2013 Speedhumps	450.79	5
7	13321	2014 Lighting	1,409.95	10
8	13322	2014 Lighting	1,121.45	10
9	13399	2015 Lighting	11,482.06	10
10	13424	2015 Lighting	4,027.90	10
11	13139	2013 Roadworks	3,411.39	15
12	13312	2014 Roadworks	8,097.30	15
13	13313	2014 Roadworks	5,024.19	15
14	13314	2014 Roadworks	9,046.14	15
15	13315	2014 Roadworks	18,540.63	15
16	13317	2014 Roadworks	9,000.00	15
17	13391	2015 Roadworks	10,546.65	15
18	13398	2015 Roadworks	11,350.88	15
19	13425	2015 Roadworks	8,844.75	15
20	13426	2015 Interim Walks	4,654.95	15
21	13400	2015 Interim Walks	8,289.46	15
<b>Total</b>			<b>119,364.32</b>	

**RECOMMENDATION**

It is recommended that Council authorize staff to prepare a 2016 Local Service Tax Bylaw to impose a local service parcel tax for completed local improvement works on the benefiting properties included in *Attachment 1*, 2016 Schedules 1 to 21.



Denise Jorgenson  
 DIRECTOR FINANCE

DJ:DL:RR /ml

Attachment: 1 – 2016 Schedule of the Local Service Tax Bylaw

Copied to: Director Engineering  
 City Solicitor  
 City Clerk

# 2016 SCHEDULE OF THE LOCAL SERVICE TAX BYLAW

## ATTACHMENT 1

SCHEDULE NUMBER	PROJECT NUMBER	CONSTRUCTION BYLAW NUMBER	DESCRIPTION OF WORKS	WORK/RATE CODE REASON	RATE PER FT. OF TAXABLE FRONTAGE (\$/FT.)	NUMBER OF YEARS	ACTUAL FRONTAGE (FT.)	TAXABLE FRONTAGE (FT.)	TOTAL ANNUAL FRONTAGE TAX PAYABLE, AS PER SUM OF INDIVIDUAL PROJECT SYSTEM CALCULATIONS \$
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### 2014 Speedhumps (Resident Initiated)

1	14500	13381	Eton Street, MacDonald Ave N to Gilmore Ave N, speed humps	09 02 - Speedhumps	0.823	5	875.40	875.40	720.46
2	14502	13382	Georgia Street, Gamma Ave to Delta Ave, speed humps	09 02 - Speedhumps	0.823	5	1122.00	1122.00	923.44
3	14503	13383	Cliff Ave, Halifax St to Winch St, speed humps	09 02 - Speedhumps	0.823	5	1178.50	1055.80	868.97
4	14507	13384	Dufferin Avenue, Bryant St to Irving St, speed humps	09 02 - Speedhumps	0.823	5	731.80	665.60	547.79
5	14508	13385	William Street, Carleton Ave to Madison Ave, speed humps	09 02 - Speedhumps	0.823	5	1168.60	1221.10	1005.17

### 2013 Speedhumps (City Initiated)

6	13100	13305	Eton Street, Esmond Ave N to Ingleton Ave N, speed humps	09 02 - Speedhumps	0.42	5	1235.00	1073.30	450.79
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### 2014 Lighting (Resident Driven)

7	14202	13321	Rayside Street, Canada Way to Claude Ave, street lighting	05 01 - Street Lighting	2.75	10	657.90	512.70	1409.95
8	14204	13322	Springer Avenue, Venables St to Union St, street lighting	05 01 - Street Lighting	2.75	10	507.90	407.80	1121.45

### 2015 Lighting (Resident Driven)

9	15200	13399	Elgin Avenue, Irving St to Oakland St, Street lighting	05 01 - Street Lighting	4.9592	10	2355.32	2315.32	11482.06
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# 2016 SCHEDULE OF THE LOCAL SERVICE TAX BYLAW

## ATTACHMENT 1

SCHEDULE NUMBER	PROJECT NUMBER	CONSTRUCTION BYLAW NUMBER	DESCRIPTION OF WORKS	WORK/RATE CODE REASON	RATE PER FT. OF TAXABLE FRONTAGE (\$/FT.)	NUMBER OF YEARS	ACTUAL FRONTAGE (FT.)	TAXABLE FRONTAGE (FT.)	TOTAL ANNUAL FRONTAGE TAX PAYABLE, AS PER SUM OF INDIVIDUAL PROJECT SYSTEM CALCULATIONS \$
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### 2015 Lighting (Utilities Driven)

10	15302	13424	Kitchener Street, MacDonald Ave to Gilmore Ave, Street Lighting	05 01 - Street Lighting	4.9592	10	844.63	812.21	4027.90
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### 2013 Roadworks (Resident Driven)

11	13044	13139	Colleen Street, Phillips Ave to Chrisdale Ave, 8.5m pavement with curb only both sides and trees as required	01 02 - Curb only	8.25	15	491.40	413.50	3411.39
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### 2014 Roadworks (Resident Driven)

12	14003	13312	Eton Street, Ingleton Ave N to MacDonald Ave N, 8.5m pavement with curb and replacement walk both sides and trees as required	01 01 - Curb and replacement walk	9.00	15	1500.00	899.70	8097.30
13	14005	13313	Rayside Street, Canada Way to Claude Ave, 8.5m pavement with curb and walk both sides and trees as required	01 03 - Curb and walk	9.75	15	657.90	515.30	5024.19
14	14006	13314	Charles Street, Carleton Ave to EPL 4271 Charles St, 8.5m pavement with curb and walk both sides and trees as required	01 03 - Curb and walk	9.75	15	927.80	927.80	9046.14

# 2016 SCHEDULE OF THE LOCAL SERVICE TAX BYLAW

## ATTACHMENT 1

SCHEDULE NUMBER	PROJECT NUMBER	CONSTRUCTION BYLAW NUMBER	DESCRIPTION OF WORKS	WORK/RATE CODE REASON	RATE PER FT. OF TAXABLE FRONTAGE (\$/FT.)	NUMBER OF YEARS	ACTUAL FRONTAGE (FT.)	TAXABLE FRONTAGE (FT.)	TOTAL ANNUAL FRONTAGE TAX PAYABLE, AS PER SUM OF INDIVIDUAL PROJECT SYSTEM CALCULATIONS \$
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### 2014 Roadworks (Resident Driven) –continued from previous

15	14008	13315	Gibson Street, Cliff Ave to Duthie Ave, 8.5m pavement with curb and walk both sides and trees as required	01 03 - Curb and walk	9.75	15	2300.80	1901.60	18540.63
16	14010	13317	Frances Street, Esmond Ave to Ingleton Ave, 8.5m pavement with curb and replacement walk both sides and trees as required	01 01 - Curb and replacement walk	9.00	15	1000.00	1000.00	9000.00

### 2015 Roadworks (Resident Driven)

17	15000	13391	Denbigh Ave, Kingsway to Irving St, 11m pavement with curb and walk, Irving St to SPL 6429 Denbigh Ave to Kingsway. Concrete sidewalk only west-side, SPL6525 Denbigh Ave to NPL6435 Denbigh Ave. Trees and Driveway Crossings as required	01 03 - Curb and walk	10.6681	15	1123.84	837.10	8930.25
				06 01 - Sidewalk (concrete) only	3.2004	15	446.07	380.07	1216.40
				07 01 - Sidewalk crossings - Residential	20.00	15	1359.15	20.00	400.00
							2929.06	1237.17	10546.65

# 2016 SCHEDULE OF THE LOCAL SERVICE TAX BYLAW

## ATTACHMENT 1

SCHEDULE NUMBER	PROJECT NUMBER	CONSTRUCTION BYLAW NUMBER	DESCRIPTION OF WORKS	WORK/RATE CODE REASON	RATE PER FT. OF TAXABLE FRONTAGE (\$/FT.)	NUMBER OF YEARS	ACTUAL FRONTAGE (FT.)	TAXABLE FRONTAGE (FT.)	TOTAL ANNUAL FRONTAGE TAX PAYABLE, AS PER SUM OF INDIVIDUAL PROJECT SYSTEM CALCULATIONS \$
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### 2015 Roadworks (Utilities Driven)

18	15100	13398	Portland Street, Nelson Ave west to Gray Creek Ravine Park, 8.5m pavement with hammerhead turnaround on the north, curb only both sides, trees and driveway crossings as required	01 02 - Curb only	9.1441	15	1332.90	1171.91	10716.06
				07 01 - Sidewalk crossings - Residential	20.00	15	958.62	13.00	260.00
							2291.52	1184.91	10976.06
19	15103	13425	Kitchener Street, MacDonald Ave to Gilmore Ave, 8.5m wide pavement with curb and walk on both sides and street trees as required	01 03 - Curb and walk	10.6681	15	844.63	812.21	8664.75
				07 01 - Sidewalk crossings - Residential	20.00	15	844.63	9.00	180.00
							1689.26	821.21	8844.75

### 2015 Interim Walks (City Driven)

20	15401	13426	Goring Street, Douglas Rd to Holdom Ave (north side), Interim Walk	10 01 - Sidewalk (asphalt) only	4.8769	10	1021.71	954.49	4654.95
21	15402	13400	Enterprise Street, WPL7850 east to Underhill Ave, Interim Walks	10 01 - Sidewalk (asphalt) only	4.8769	10	1755.70	1699.74	8289.46



Item.....
Meeting ..... 2016 Apr 11

## COUNCIL REPORT

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**TO:** CITY MANAGER **DATE:** 2016 April 06

**FROM:** DIRECTOR FINANCE **FILE:** 4800-20

**SUBJECT: UNSIGHTLY PREMISE AT 6751 SIXTH STREET**

**PURPOSE:** To obtain Council authority for City staff and/or agents to enter onto the property at 6751 Sixth Street to bring the property into compliance.

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**RECOMMENDATION:**

1. **THAT** Council authorize City staff and/or agents to enter the property at 6751 Sixth Street to remove and dispose of any overgrowth, debris or derelict vehicles contributing to the unsightliness of the property at the expense of the property owner.

**REPORT**

In 2015 May, the Licence Office received a complaint alleging that the property located at 6751 Sixth Street was unsightly. A site inspection performed shortly after receipt of the complaint revealed large amounts of overgrowth and debris in the front, side and rear yards as well as a derelict vehicle contrary to the Burnaby Unsightly Premises Bylaw.

Since receiving the complaint staff have attempted to work with the property owners in order to achieve voluntary compliance. Five compliance letters were sent to the property owners on 2015 July 21, 2015 August 28, 2015 October 01, 2016 February 02 and 2016 March 04. In addition, site inspections with one of the property owners took place on 2016 February 04, 2016 March 03, 2016 March 23 and 2016 March 29. During this period the property owner had expressed a willingness to clean the property voluntarily however the inspections revealed that minimal progress was being made.

On 2016 March 23, after the property owner had again agreed to clean the site, staff conducted a site inspection and noted that despite some additional progress the property was still not in compliance. As an act of final good will and because of the property owner's efforts at the time, staff agreed to allow the property owner an additional 10 days to remove the derelict vehicle, remaining overgrowth and debris from the property. A follow up inspection on 2016 April 04 determined that work had not been completed. Staff now request that City crews undertake the required cleanup of the property.

To: City Manager  
 From: Director Finance  
 Re: Unsightly Premise at 6751 Sixth Street  
 2016 April 06..... Page 2

Under the provisions of the Burnaby Unsightly Premises Bylaw No. 5533, Council may authorize the municipality by its workmen and others to enter the property and effect removal of the unsightly material at the expense of the property owner(s). If the charge for the removal of unsightly materials remains unpaid on the 31st day of December of the year in which the expenses are incurred, the expense shall be added to and form part of the taxes payable in respect of that property as taxes in arrears. An estimate of \$15,000 for the cost to perform the cleanup at 6751 Sixth Street has been provided by the City's Engineering Department.

It is recommended that Council authorize City staff and/or agents to enter the property at 6751 Sixth Street to remove and dispose of all overgrowth, debris and derelict vehicles contributing to the unsightliness of the property at the expense of the property owner as permitted under Burnaby Unsightly Premises Bylaw No. 5533.



Denise Jorgenson  
 DIRECTOR FINANCE

DJ:CH /ml

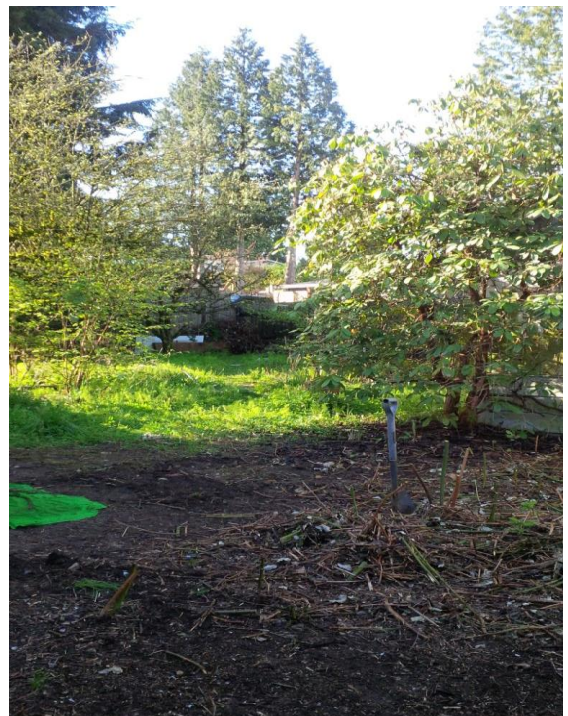
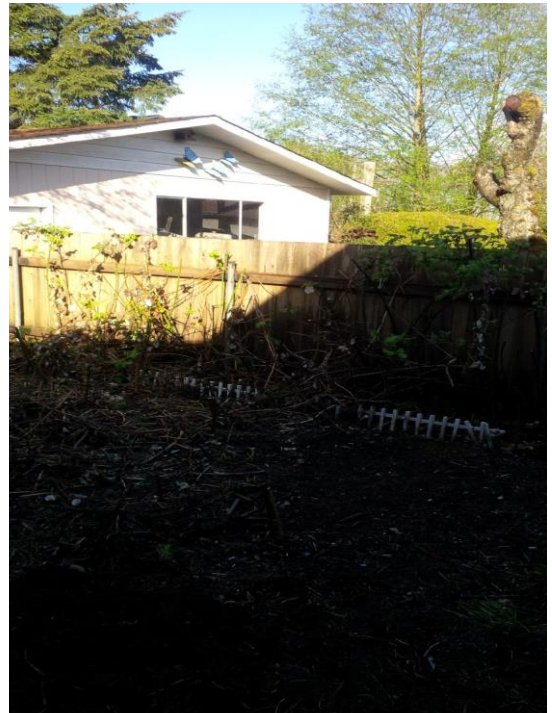
Attachments: 1 – Pictures of 6751 Sixth Street  
 2 – Map of 6751 Sixth Street

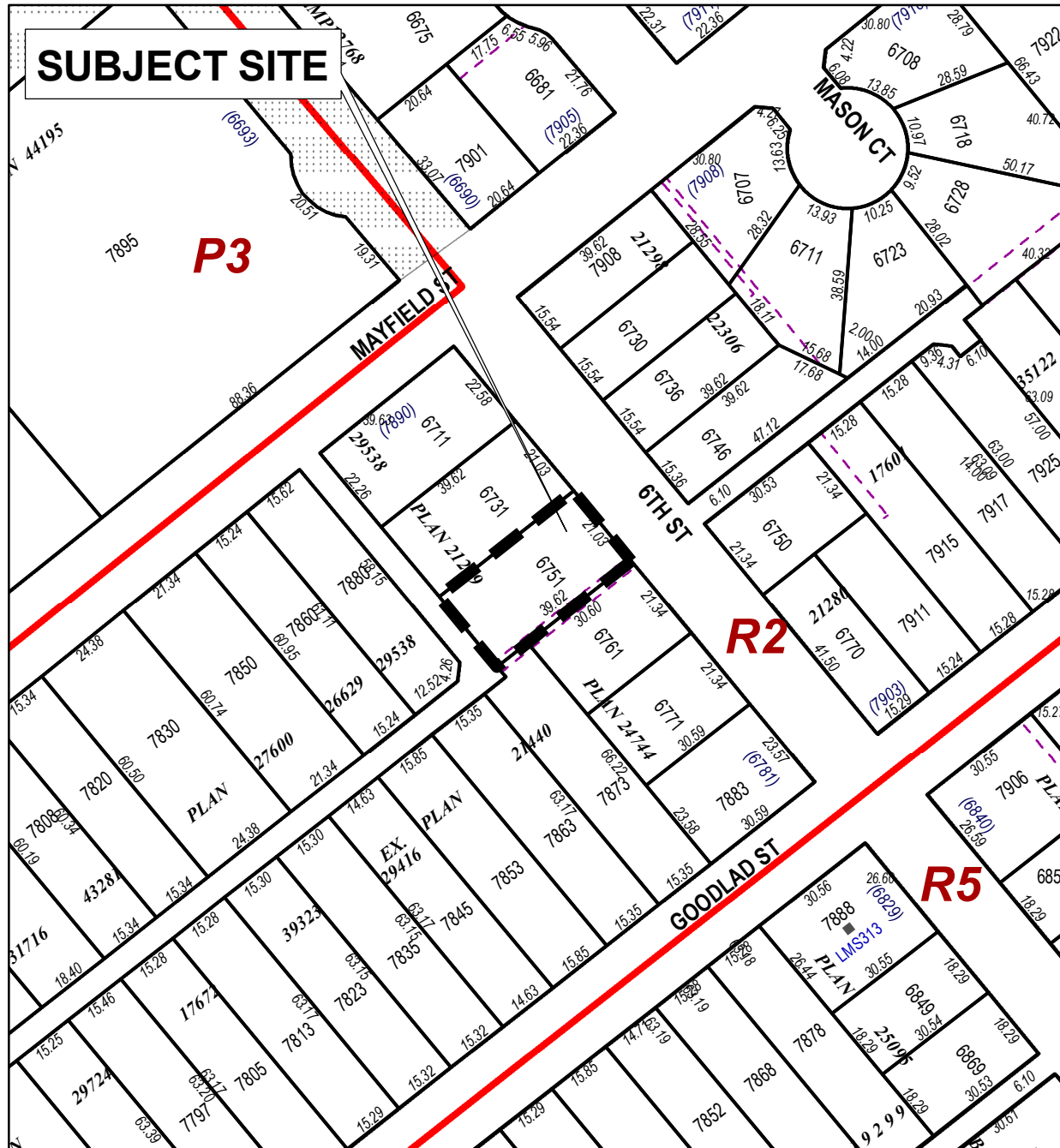
Copied to: Director Engineering



## ATTACHMENT 1

## Pictures of 6751 Sixth Street





PLANNING & BUILDING DEPARTMENT




DATE:  
APR 06 2016

SCALE:  
1:1,500

DRAWN BY:  
AY

6751 SIXTH STREET

 Subject Site

Sketch #1



Item .....
Meeting ..... 2016 April 11

## COUNCIL REPORT

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**TO:** CITY MANAGER **DATE:** 2016 APRIL 05

**FROM:** DIRECTOR PLANNING AND BUILDING **FILE:** 49000 05  
*Reference: Bldg. Tab Rpt*

**SUBJECT: BUILDING PERMIT TABULATION REPORT NO. 3  
 FROM 2016 MARCH 01 – 2016 MARCH 31**

**PURPOSE:** To provide Council with information on construction activity as reflected by the building permits that have been issued for the subject period.

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**RECOMMENDATION:**


1. **THAT** this report be received for information purposes.

**REPORT**

*Attached* is Report No. 3 of the Building Permit Tabulation for the period **FROM 2016 March 01 TO 2016 March 31.**

This is for the information of Council.

  
 Lou Pelletier, Director  
 PLANNING AND BUILDING

 PS:ap  
 Attachment

cc: Director Finance



This Period	Total Permits			New Buildings			Alterations or Repairs		
	No. of Permits	value	% of total this period	No. of Permits	value	% of total this period	No. of Permits	value	% of total this period
single family	43	\$18,235,964	28.64%	34	\$17,870,514	28.07%	9	\$365,450	0.57%
two family	4	\$1,642,490	2.58%	3	\$1,602,490	2.52%	1	\$40,000	0.06%
multi family	16	\$32,459,215	50.98%	8	\$30,287,215	47.57%	8	\$2,172,000	3.41%
commercial	50	\$4,398,645	6.91%	0	\$0	0.00%	50	\$4,398,645	6.91%
industrial	15	\$1,748,500	2.75%	0	\$0	0.00%	15	\$1,748,500	2.75%
public	3	\$5,180,000	8.14%	0	\$0	0.00%	3	\$5,180,000	8.14%
demolition	40			40					
<b>Period Total</b>	<b>171</b>	<b>\$63,664,814</b>	<b>100%</b>	<b>85</b>	<b>\$49,760,219</b>	<b>78.16%</b>	<b>86</b>	<b>\$13,904,595</b>	<b>21.84%</b>

Year to Date	Total Permits			New Buildings			Alterations or Repairs		
	No. of Permits	value	% of total YTD	No. of Permits	value	% of total YTD	No. of Permits	value	% of total YTD
single family	121	\$54,501,846	45.03%	100	\$53,358,562	44.09%	21	\$1,143,284	0.94%
two family	14	\$5,952,903	4.92%	13	\$5,912,903	4.89%	1	\$40,000	0.03%
multi family	36	\$34,314,515	28.35%	9	\$31,087,215	25.69%	27	\$3,227,300	2.67%
commercial	119	\$15,295,128	12.64%	1	\$6,000	0.00%	118	\$15,289,128	12.63%
industrial	30	\$4,618,968	3.82%	0	\$0	0.00%	30	\$4,618,968	3.82%
public	11	\$6,342,500	5.24%	0	\$0	0.00%	11	\$6,342,500	5.24%
demolition	117			117					
<b>Total Permits YTD</b>	<b>448</b>	<b>\$121,025,860</b>	<b>100%</b>	<b>240</b>	<b>\$90,364,680</b>	<b>74.67%</b>	<b>208</b>	<b>\$30,661,180</b>	<b>25.33%</b>

Previous Construction Totals (Year to Date)		
	No. of Permits	value
2015	425	\$149,682,678
2014	391	\$126,838,614
2013	383	\$325,306,755

Previous Construction Totals (Year End)		
	No. of Permits	value
2015	1774	\$879,352,602
2014	1737	\$698,524,017
2013	1674	\$674,683,580
2012	1803	\$514,669,315
2011	1729	\$615,529,091

Other Permits		
	This period	YTD
Electrical	334	995
Plumbing	115	303
Gas	151	419
Heating	27	88
Sprinkler	35	78
<b>Total</b>	<b>662</b>	<b>1883</b>

New Dwelling Units		
	This period	YTD
SFD	34	100
Duplex	6	26
Coop 1-4 storey	0	0
Coop 4+ storey	0	0
Rental 1-4 storey	0	0
Rental 4+ storey	0	0
Strata 1-4 storey	166	166
Strata 4+ storey	62	62
<b>Total</b>	<b>268</b>	<b>354</b>



Item .....
Meeting .....2016 April 11

## COUNCIL REPORT

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**TO:** CITY MANAGER **DATE:** 2016 APRIL 01

**FROM:** MAJOR CIVIC BUILDING PROJECT COORDINATION COMMITTEE **FILE:** 4220-08

**SUBJECT: EILEEN DAILLY POOL  
MECHANICAL RENOVATION AND UPGRADE**

**PURPOSE:** To award a construction contract for the mechanical renovation and upgrades to the Eileen Dailly Pool.

---

**RECOMMENDATION:**

1. **THAT** Council approve the award of a construction contract to Alfred Horie Construction Co. Ltd., in the amount of \$1,198,478.00 (*including GST in the amount of \$57,071.00*) for the mechanical renovations and upgrade to the Eileen Dailly Pool.

**R E P O R T****1.0 BACKGROUND**

The proposed renovations and upgrades to the Eileen Dailly Pool include replacement of the mechanical de-humidification units serving the pool chamber which have exceeded their useful life. The new units will result in an increase in operational efficiency and a reduction in annual operating costs.

In 2014, the City retained the firm of Architecture 49 / WSP to examine several replacement options and to undertake the detailed design and contract documents. At their meeting on 2015 December 14, Council approved funding for the project.

**2.0 TENDER CALL**

A tender call for the construction of the Eileen Dailly Pool Mechanical Renovation and Upgrade project was released to pre-qualified general contractors and tenders were received by the Purchasing Manager on 2016 March 31. The tenders received are summarized in Appendix A.

To: City Manager  
 From: Major Civic Building Project Coordination Committee  
 Re: Eileen Dailly Pool – Mechanical Renovation and Upgrade  
 2016 April 01 ..... Page 2

A total of three (3) compliant tenders were received by the Purchasing Manager with the low tender submitted by Alfred Horie Construction Co. Ltd., in the amount of \$1,198,478.00 (inclusive of taxes).

Alfred Horie Construction Co. Ltd. are a construction company established in 1893 and have been based in Burnaby since 1991. They have completed projects of a similar complexity for the SFU, City of Calgary and District of Elkford. Alfred Horie Construction Co. Ltd. completed these projects with satisfactory results with respect to the Company's overall approach, workmanship and management skills.

Funding for the Eileen Dailly Pool Mechanical Renovation and Upgrade has been previously approved by way of Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 5, 2016. Sufficient funding is available and the tender amount is within the approved project budget.

It is recommended that Council award a construction contract in the amount of \$1,198,478.00, (including GST in the amount of 57,071.00) to Alfred Horie Construction Co. Ltd. Funding for this requirement is provided under Capital project ENX.0068 which is included in the 2016-2020 Annual Capital Program.

  
 Leon Gous, Chair, Major Civic Building  
 Project Coordination Committee

  
 Lou Pelletier, Director Planning & Building

  
 Dave Ellenwood, Director Parks Recreation  
 & Cultural Services

JC/TV:ap

q:\project management\eileen dailly\report\council\eileen dailly pool - mechanical renovation & upgrade (2016.04.11).doc

cc: Deputy City Manager  
 Director of Finance  
 City Solicitor  
 Purchasing Manager  
 Chief Building Inspector

**APPENDIX 'A'****TENDER TABULATION****TENDERS RECEIVED FOR EILEEN DAILLY POOL  
MECHANICAL RENOVATION AND UPGRADE*****PROJECT 80-05/15***

<b>NAME</b>	<b>TENDER TOTAL</b>
1. Alfred Horie Construction Co. Ltd.	\$1,198,478.00
2. Scott Special Projects Ltd.	\$1,237,010.00
3. Heatherbrae Builders Co. Ltd.	\$1,520,400.00

**NOTE:**    *Totals include GST*