



## **AUDIT COMMITTEE**

### *NOTICE OF OPEN MEETING*

**DATE:** THURSDAY, 2016 APRIL 28

**TIME:** 5:00 PM

**PLACE:** Council Committee Room, Burnaby City Hall

### **A G E N D A**

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|---|--------------------|
| 1. <b><u>CALL TO ORDER</u></b>  |                    |
| 2. <b><u>MINUTES</u></b>  |                    |
| a) Minutes of the Open meeting of the Audit Committee held on 2016 April 05 | 1                  |
| 3. <b><u>NEW BUSINESS</u></b>   |                    |
| 4. <b><u>INQUIRIES</u></b>  |                    |
| 5. <b><u>CLOSED</u></b>   |                    |
| Public excluded according to Sections 90 & 92 of the Community Charter      |                    |
| 6. <b><u>ADJOURNMENT</u></b>  |                    |



## **AUDIT COMMITTEE**

### **MINUTES**

An Open meeting of the Audit Committee was held in the Council Committee Room, Burnaby City Hall, 4949 Canada Way, Burnaby, B.C. on Tuesday, **2016 April 05** at 5:00 p.m.

#### **1. CALL TO ORDER**

PRESENT:	Councillor Colleen Jordan, Vice Chair Mayor Derek Corrigan, Member Councillor Paul McDonell, Member
ABSENT:	Councillor Dan Johnston, Chair
EXTERNAL AUDITORS (KPMG):	Mr. Archie G. Johnston, Client Service & Quality Control Reviewer Mr. Baljeet Basi, Audit Manager
STAFF:	Mr. Lambert Chu, Acting City Manager Ms. Denise Jorgenson, Director Finance Mr. Bob Klimek, Deputy Director Finance Ms. Frances Lee, Senior Internal Auditor Ms. Blanka Zeinabova, Administrative Officer

The Vice Chair called the Open meeting to order at 5:12 p.m.

#### **2. MINUTES**

- a) **Minutes of the Open meeting of the Audit Committee  
held on 2016 February 02**

**MOVED BY COUNCILLOR MCDONELL**  
**SECONDED BY MAYOR CORRIGAN**

THAT the minutes of the Open Audit Committee meeting held on 2016 February 02 be adopted.

CARRIED UNANIMOUSLY

**3. NEW BUSINESS**

There was no new business brought before the Committee at this time.

**4. INQUIRIES**

There were no inquiries brought before the Committee at this time.

**5. CLOSED**

Public excluded according to Sections 90 & 92 of the Community Charter.

MOVED BY MAYOR CORRIGAN  
SECONDED BY COUNCILLOR MCDONELL

THAT this meeting do now recess.

CARRIED UNANIMOUSLY

The Open Committee meeting recessed at 5:13 p.m.

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY MAYOR CORRIGAN

THAT this meeting do now reconvene.

CARRIED UNANIMOUSLY

The Open Committee meeting reconvened at 6:55 p.m.

**6. ADJOURNMENT**

MOVED BY MAYOR CORRIGAN  
SECONDED BY COUNCILLOR MCDONELL

THAT this Open Committee meeting do now adjourn.

CARRIED UNANIMOUSLY

The Open meeting adjourned at 6:55 p.m.

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Blanka Zeinabova  
ADMINISTRATIVE OFFICER

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Councillor Colleen Jordan  
VICE CHAIR