



## **FINANCIAL MANAGEMENT COMMITTEE**

### **MINUTES**

An Open meeting of the Financial Management Committee was held in the Council Committee Room, Burnaby City Hall, 4949 Canada Way, Burnaby, B.C. on Wednesday, **2016 May 25** at 5:30 p.m.

#### **1. CALL TO ORDER**

PRESENT: Councillor Dan Johnston, Chair  
Councillor Colleen Jordan, Vice Chair  
Councillor Paul McDonell, Member

STAFF: Mr. Lambert Chu, City Manager  
Mr. Lou Pelletier, Director Planning & Building  
Mr. Leon Gous, Director Engineering  
Mr. Bob Klimek, Deputy Director Finance  
Ms. Blanka Zeinabova, Administrative Officer

The Chair called the Open meeting to order at 5:46 p.m.

#### **2. MINUTES**

- a) [Minutes of the Open meeting of the Financial Management Committee held on 2016 April 28](#)

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR JORDAN

THAT the minutes of the Open Financial Management Committee meeting held on 2016 April 28 be adopted.

CARRIED UNANIMOUSLY

#### **3. REPORTS**

MOVED BY COUNCILLOR JORDAN  
SECONDED BY COUNCILLOR MCDONELL

THAT the reports be received.

CARRIED UNANIMOUSLY

a) **Report from the Director Engineering**  
**Re: Solid Waste & Recycling Bylaw 12875 - Rate Changes**

The Director Engineering submitted a report seeking approval to revise the Solid Waste and Recycling Bylaw 12875 effective 2016 August 01 to reflect rate increases and provision for Secondary Suite Minimum Garbage Fee and MMBC glass recycling guidelines.

The Director Engineering recommended:

1. THAT the Committee recommend Council authorize staff to amend the Solid Waste and Recycling Bylaw 12875, as outlined in Section 2 of this report.

MOVED BY COUNCILLOR JORDAN  
SECONDED BY COUNCILLOR MCDONELL

THAT the recommendation of the Director Engineering be adopted.

CARRIED UNANIMOUSLY

b) **Report from the Director Engineering**  
**Re: 2016 Engineering Capital Infrastructure Traffic**  
**Management Bylaw Funding Request**

The Director Engineering submitted a report seeking funding approval for 2016 Traffic Management Capital Improvements (Ticketing System Upgrade, Curb Bulges/Traffic Calming, 2016 Streetlight Pole Replacement LRN, 2016 Streetlight Pole Replacement MRN, and 2017 LED Streetlight Conversion).

The Director Engineering recommended:

1. THAT Council approve the capital expenditure of \$2.071 Million for roadwork capital improvements, as outlined in this report.

2. THAT Council authorize staff to bring down a Capital Reserves Bylaw in the amount of \$2,167,800 (inclusive of GST) to finance the capital projects, as outlined in this report.

MOVED BY COUNCILLOR JORDAN  
SECONDED BY COUNCILLOR MCDONELL

THAT the recommendations of the Director Engineering be adopted.

CARRIED UNANIMOUSLY

c) **Report from the Director Engineering**  
**Re: 2016 Engineering Capital Infrastructure Vehicle**  
**Acquisition Bylaw Funding Request**

The Director Engineering submitted a report seeking funding approval for 2016 Engineering Vehicles – Annual (Backhoes, Tandem Axle Dump Trucks, and Emergency Hose Reel Pump System).

The Director Engineering recommended:

1. THAT Council approve the capital expenditure of \$962,000 for vehicle acquisitions, as outlined in this report.
2. THAT Council authorize staff to bring down a Capital Reserves Bylaw in the amount of \$1,007,000 (inclusive of GST) to finance the capital programs, as outlined in this report.

MOVED BY COUNCILLOR JORDAN  
SECONDED BY COUNCILLOR MCDONELL

THAT the recommendations of the Director Engineering be adopted.

CARRIED UNANIMOUSLY

d) **Report from the Director Engineering**  
**Re: 2016 Engineering Capital Infrastructure Bylaw Funding**  
**Request - Road and Bridge Rehabilitation, Major Roads, and**  
**Storm Sewer**

The Director Engineering submitted a report seeking approval and funding for 2016 Engineering capital improvements (2016 MRN, 2016 Sidewalk and Urban Trail, Dower Street - Royal Oak to Nelson, Rumble Street – Boundary to McKay).

The Director Engineering recommended:

1. THAT Council approve the capital expenditure of \$1.465 Million for roadwork capital improvements, as outlined in this report.
2. THAT Council authorize staff to bring down a Capital Reserves Bylaw in the amount of \$1,533,500 (inclusive of GST) to finance the capital programs, as outlined in this report.

MOVED BY COUNCILLOR JORDAN  
SECONDED BY COUNCILLOR MCDONELL

THAT the recommendations of the Director Engineering be adopted.

CARRIED UNANIMOUSLY

e) [Report from the Director Engineering](#)  
Re: 2016 Engineering Capital Infrastructure Water & Sewer  
Funding Request

The Director Engineering submitted a report seeking funding approval for 2016 Water and Sewer capital improvements (PRV & PS – Gilpin, Pandora & Barnet; 2015 Sanitary Mains, Myrtle Sanitary Pump Station).

The Director Engineering recommended:

1. THAT Council approve the capital expenditure of \$771,570 for Water & Sewer infrastructure programs, as outlined in this report.
2. THAT Council authorize staff to fund from the Waterworks Utility Capital Fund the amount of \$12,100 (inclusive of GST) and to fund from the Sanitary Sewer Capital Fund the amount of \$795,500 (inclusive of GST) to finance the capital projects, as outlined in this report.

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR JORDAN

THAT the recommendations of the Director Engineering be adopted.

CARRIED UNANIMOUSLY

f) [Report from the Director Engineering](#)  
Re: 2017 Engineering Capital Infrastructure Bylaw Funding  
Request – Design

The Director Engineering submitted a report seeking approval and funding for the design portion of 2017 Engineering capital improvements (Watermain Renewals, 10<sup>th</sup> Avenue PRV, Sanitary Main Renewals, Douglas Sanitary Pump Station, Sanitary Services, Storm Main Renewals, Storm Main Extensions, Storm Water Management, MRN Road Rehabilitation, LRN Road Rehabilitation, Bridge Rehabilitation, Rumble – McKay to Royal Oak Upgrades, 2017 Streetlight and Sidewalk Improvements; Loughheed – Underhill to Austin Improvements, North Road – Clarke to Broadway

Upgrades, Gamma – Cambridge to Albert Improvements, and Ridge – Inlet to Duthie Improvements).

The Director Engineering recommended:

1. THAT Council approve the capital expenditure of \$4.615 Million for infrastructure programs, as outlined in this report.

2. THAT Council authorize staff to bring down a Capital Reserves Bylaw in the amount of \$3,276,300 (inclusive of GST), and draw from the Sanitary Sewer Capital Fund the amount of \$811,300 (inclusive of GST) and the Waterworks Utility Capital Fund the amount of \$743,200 (inclusive of GST) to finance the capital projects, as outlined in this report.

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR JORDAN

THAT the recommendations of the Director Engineering be adopted.

CARRIED UNANIMOUSLY

**4. NEW BUSINESS**

There was no new business brought before the Committee at this time.

**5. INQUIRIES**

There were no inquiries brought before the Committee at this time.

**6. CLOSED**

[Public excluded according to Sections 90 & 92 of the Community Charter.](#)

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR JORDAN

THAT this Open Committee meeting do now recess.

CARRIED UNANIMOUSLY

The Open meeting recessed at 6:19 p.m.

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR JORDAN

THAT the Open Committee meeting do now reconvene.

CARRIED UNANIMOUSLY

The Open meeting reconvened at 6:20 p.m.

7. **ADJOURNMENT**

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR JORDAN

THAT this Open Committee meeting do now adjourn.

CARRIED UNANIMOUSLY

The Open Committee meeting adjourned at 6:21 p.m.

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Blanka Zeinabova  
ADMINISTRATIVE OFFICER

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Councillor Dan Johnston  
CHAIR