



## **EXECUTIVE COMMITTEE OF COUNCIL**

### **MINUTES**

An Open meeting of the Executive Committee of Council was held in the Clerk's Committee Room, ground floor, City Hall, 4949 Canada Way, Burnaby, BC on Wednesday, **2016 September 21** at 5:00 p.m.

#### **1. CALL TO ORDER**

PRESENT: Councillor Sav Dhaliwal, Chair  
Councillor Paul McDonell, Vice Chair  
Councillor Dan Johnston, Member

STAFF: Mr. Lambert Chu, City Manager  
Ms. Blanka Zeinabova, Administrative Officer  
Ms. Nikolina Vracar, Administrative Officer

The Chair called the Open meeting to order at 5:18 p.m.

#### **2. MINUTES**

- (a) [Minutes of the Executive Committee of Council  
Open meeting held on 2016 June 16](#)

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR JOHNSTON

THAT the minutes of the Executive Committee of Council Open meeting held on 2016 June 16 be adopted.

CARRIED UNANIMOUSLY

#### **3. CORRESPONDENCE**

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR JOHNSTON

THAT the correspondence be received.

CARRIED UNANIMOUSLY

(a) [Correspondence from the Burnaby Hospice Society](#)  
**Re: Letter of Appreciation (#16.02.)**

Correspondence was received from Mr. Bruce Kirk, Executive Director, Burnaby Hospice Society, expressing appreciation to the City for funding in support of the 14th annual Hike for Hospice Burnaby.

(b) [Correspondence from Big Brothers of Greater Vancouver](#)  
**Re: Letter of Appreciation (#16.33.)**

Correspondence was received from Ms. Valerie Lambert, Executive Director, Big Brothers of Greater Vancouver Foundation, expressing appreciation to the City for funding in support of the In-School Mentoring and Teen Mentoring Programs in Burnaby.

(c) [Correspondence from the Burnaby Girls Soccer Club](#)  
**Re: Letter of Appreciation (#16.35.)**

Correspondence was received from Burnaby Girls Soccer Club "U 17 Impact Team" expressing appreciation to the City for funding in support of travel expenses for 16 players to attend the Provincial 'B' Cup Tournament in Penticton.

(d) [Correspondence from the Cameron Seniors Society](#)  
**Re: Grant for Seniors' Christmas Luncheons**

Correspondence was received from Mrs. Lorraine Seath, President of Cameron Seniors' Society, requesting consideration to increase the seniors' Christmas luncheon/dinners grants.

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR JOHNSTON

THAT the seniors' Christmas luncheon/dinner grants be increased to \$8.00 per person.

CARRIED UNANIMOUSLY

(e) [Correspondence from the Canadian Cancer Society](#)  
**Re: Expanding the Scope of BC's Tobacco and Vapour Products Control Act**

Correspondence was received from Ms. Megan Klitch, Tobacco Lead, and Ms. Jenny Byford, Advocacy Lead, Canadian Cancer Society, seeking the City's endorsement of the Society's recommendation that the BC Government expand the scope of *BC's Tobacco and Vapour Products Control Act* to prohibit use in outdoor public places (i.e. patios, parks, playgrounds and beaches) province-wide.

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR MCDONELL

THAT staff report back on what other Lower Mainland municipalities are doing with respect to use of vapourizers, and their response to the changes proposed by the Canadian Cancer Society to the *Tobacco and Vapour Products Control Act*, as well as the impact that these changes would have on the City of Burnaby.

CARRIED UNANIMOUSLY

(f) [Memorandum from the Administrative Officer](#)  
Re: Municipal Grant Comparison Research

A memorandum was received from the Administrative Officer in response to the Committee's request for information on other municipalities' practices regarding one-time grant requests that may be of an emergency nature and have local, provincial or national consequences (i.e. request for support of Fort McMurray due to the extreme fire losses).

4. REPORT

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR MCDONELL

THAT the report be received.

CARRIED UNANIMOUSLY

(a) [Report from the Director Parks, Recreation and Cultural Services](#)  
Re: Burnaby District Youth Soccer Association –  
Request for Fee Discount

The Director Parks, Recreation and Cultural Services submitted a report providing information in response to Burnaby District Youth Soccer Association's request for a fee discount.

The Director Parks, Recreation and Cultural Services recommended:

1. THAT this report be received for information.

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR MCDONELL

THAT the recommendation of the Director Parks, Recreation and Cultural Services be adopted.

CARRIED UNANIMOUSLY

5. **FESTIVALS BURNABY GRANTS APPROVED - \$81,500**
6. **PROGRESSIVE LIST OF GRANTS APPROVED - \$132,996**
7. **NEW APPLICATIONS**

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR JOHNSTON

THAT the New Applications be received.

CARRIED UNANIMOUSLY

- (a) **#16.36. - Burnaby Community Services**  
*Burnaby Beer Fest 2016*

An application was received from Burnaby Community Services requesting a grant in support of Burnaby Beer Fest 2016 to be held on 2016 November 12 at Spacekraft (201 - 4501 Kingsway), Burnaby. This is a fundraising event for the various outreach programs and services. The 2nd Annual Beer Fest will be hosting three Tasting Sessions, featuring more than 30 delicious beers, tasty appetizers and live entertainment.

Request:	Unspecified	CPA:	2015 - No Application
			2014 - No Application
			2013 - No Application

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR JOHNSTON

THAT this grant request be denied.

CARRIED UNANIMOUSLY

- (b) **#16.37(a) - Christmas Lunch/Dinner Grants**  
*Seniors*

An application was received from the Chelsea Terrace Tenants' Social Committee requesting a grant to assist with the cost of providing a Christmas Dinner for 160 Burnaby seniors to be held at the Chelsea Terrace's Fran Walton Hall (5899 Kincaid Street) on 2016 December 16 at 5:00 p.m.

Request:	Unspecified	CPA:	2015 - \$7.00 per person
			2014 - \$7.00 per person
			2013 - \$7.00 per person

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR JOHNSTON

THAT a grant in the amount of \$8.00 per person be awarded to seniors groups applying for their 2016 Christmas Luncheon/Dinner grants.

CARRIED UNANIMOUSLY

(c) **#16.38. - BC Sustainable Energy Association**  
*Climate Change Showdown*

An application was received from the BC Sustainable Energy Association requesting a grant to assist with the cost of Climate Change Showdown educational program for elementary schools in Burnaby. The program is geared towards students in grades 4 through 7, and help to increase awareness of local sustainability initiatives amongst youth. It also includes a four-week contest where students and their families are challenged to reduce their greenhouse gas emissions and embrace healthier, more sustainable lifestyles.

Request: Unspecified

CPA: 2015 - No Application  
2014 - No Application  
2013 - No Application

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR MCDONELL

THAT this grant request be denied.

CARRIED UNANIMOUSLY

(d) **#16.39.p - Burnaby Arts Council**  
*45th Annual Deer Lake Craft Festival*

An application was received from the Burnaby Arts Council requesting an in-kind grant for printing of promotional materials and signage for the 45th Annual Deer Lake Craft Festival to be held on 2016 November 18 - 20. The festival is a 3 day artisan market and community event where visitors and shoppers alike enjoy beautiful art, live music and entertainment, kids' hands-on workshop and face painting. All proceeds from the event will go towards providing community support, resources and programming services to a diverse membership of individuals and arts groups, as well as improving and promoting the arts in the City of Burnaby.

Request: \$3,700 *in-kind*  
*printing*

CPA: 2015 - No Application  
2014 - No Application  
2013 - No Application

MOVED BY COUNCILLOR MDONELL  
SECONDED BY COUNCILLOR JOHNSTON

THAT an in-kind grant in the amount of \$1,000 be awarded to the Burnaby Arts Council for printing promotional material and signage for the 45<sup>th</sup> Annual Deer Lake Craft Festival to be held on 2016 November 18 – 20.

CARRIED UNANIMOUSLY

(e) **#16.40.f - Tourism Burnaby**  
*2016 WTF World Taekwondo Junior Championships*

An application was received from Tourism Burnaby requesting an in-kind grant to offset fees to eliminate the costs of the venue rental and staff, in support of the 2016 WTF World Taekwondo Junior Championships to be held on 2016 November 16 – 20 at Bill Copeland Sport Centre.

Request: Facility Rental &  
Staff (\$13,359.04 &  
\$6,696.39)

CPA: 2015 - No Application  
2014 - No Application  
2013 - No Application

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR MCDONELL

THAT an in-kind grant up to the amount of \$25,000 be awarded to Tourism Burnaby to assist with the cost of facility rental and staff in support of the 2016 WTF World Taekwondo Junior Championships to be held on 2016 November 16 – 20 at Bill Copeland Sports Centre.

CARRIED UNANIMOUSLY

(f) **#16.41. - Saint Helen's Church**  
*Seasonal Farm Workers*

An application was received from St. Helen's Church requesting a grant to assist with the cost of providing dinner as well as gift bags for 300 seasonal farm workers to be held on Saturday, 2016 September 24 at the Church.

Request: Unspecified

CPA: 2015 - No Application  
2014 - No Application  
2013 - No Application

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR JOHNSTON

THAT this grant request be denied.

CARRIED UNANIMOUSLY

(g) **#16.42. - Volunteer Burnaby**  
*Community Programming*

An application was received from Volunteer Burnaby requesting a grant to assist with the cost of community programming provided by the organization for 2016. This request is due to a funding challenge, as the United Way of the Lower Mainland moved away from funding member agencies, and as a result, Volunteer Burnaby has lost one-quarter of core funding.

Request:	\$12,000	CPA:	2015 - \$1,000 in-kind printing
			2014 - \$1,000 in-kind printing
			2013 - \$1,000 in-kind printing

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR MCDONELL

THAT this grant request be denied.

CARRIED UNANIMOUSLY

(h) **#16.43.o – Royal Canadian Legion No. 148**  
*Remembrance Day Ceremony*

An application was received from the Royal Canadian Legion, North Burnaby Branch 148, requesting an in-kind grant for tents, chairs and PA system to be used at the Confederation Park Cenotaph on Remembrance Day, 2016 November 11.

Request:	In-kind equipment	CPA:	2015 - \$6,000 in-kind
			2015 - \$900 in-kind facility rental
			2014 - \$1,000 in-kind
			2013 - \$1,000 in-kind

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR JOHNSTON

THAT an in-kind grant up to the amount of \$6,000 be awarded to the Royal Canadian Legion, North Burnaby Branch 148, to assist with the cost of obtaining tents, chairs and PA system for use at the Confederation Park Cenotaph on Remembrance Day 2016.

CARRIED UNANIMOUSLY

**8. NEW BUSINESS**

**Councillor McDonell – Terms of Reference**

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR JOHNSTON

THAT the Executive Committee's Terms of Reference be **AMENDED** to include general labour relations and personal matters discussions.

CARRIED UNANIMOUSLY

**9. INQUIRIES**

There were no inquiries brought before the Committee at this time.

**10. CLOSED**

[Public excluded according to Sections 90 and 92 of the Community Charter](#)

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR JOHNSTON

THAT this Open meeting do now recess.

CARRIED UNANIMOUSLY

The Open meeting recessed at 5:58 p.m.

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR JOHNSTON

THAT the Open Council meeting do now reconvene.

CARRIED UNANIMOUSLY

The Open meeting reconvened at 6:23 p.m.

**11. ADJOURNMENT**

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR JOHNSTON

THAT this Open Committee meeting do now adjourn.

CARRIED UNANIMOUSLY

The Open meeting adjourned at 6:23 p.m.

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Blanka Zeinabova  
Administrative Officer

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Councillor Sav Dhaliwal  
Chair