



FINANCIAL MANAGEMENT COMMITTEE

NOTICE OF OPEN MEETING

DATE: THURSDAY, 2016 SEPTEMBER 22

TIME: 5:30 PM

PLACE: Council Committee Room, Burnaby City Hall

A G E N D A

- | | <u>PAGE</u> |
|--|--------------------|
| 1. <u>CALL TO ORDER</u> | |
| 2. <u>MINUTES</u> | |
| a) Minutes of the Open meeting of the Financial Management Committee held on 2016 July 21 | 1 |
| 3. <u>REPORTS</u> | |
| a) Report from the Director Planning and Building
Re: Emergency Power at Select Key City Facilities | 5 |
| b) Report from the Director Finance
Re: Permissive Exemptions from Taxation - 2017 | 12 |
| c) Report from the Director Engineering
Re: Bi-Weekly Garbage Collection | 29 |
| 4. <u>NEW BUSINESS</u> | |
| 5. <u>INQUIRIES</u> | |
| 6. <u>CLOSED</u> | |
| Public excluded according to Sections 90 and 92 of the Community Charter of B.C. | |
| 7. <u>ADJOURNMENT</u> | |



FINANCIAL MANAGEMENT COMMITTEE

MINUTES

An Open meeting of the Financial Management Committee was held in the Council Committee Room, Burnaby City Hall, 4949 Canada Way, Burnaby, B.C. on Thursday, **2016 July 21** at 5:30 p.m.

1. CALL TO ORDER

PRESENT: Councillor Dan Johnston, Chair
Councillor Colleen Jordan, Vice Chair
Councillor Paul McDonell, Member

STAFF: Mr. Lambert Chu, City Manager
Mr. Lou Pelletier, Director Planning & Building
Mr. Leon Gous, Director Engineering
Ms. Denise Jorgenson, Director Finance
Mr. John Cusano, Deputy Chief Building Inspector
Ms. Blanka Zeinabova, Administrative Officer

The Chair called the Open meeting to order at 5:42 p.m.

2. MINUTES

a) Minutes of the Open meeting of the Financial Management Committee held on 2016 June 23

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR JORDAN

THAT the minutes of the Open meeting of the Financial Management Committee held on 2016 June 23 be adopted.

CARRIED UNANIMOUSLY

3. CORRESPONDENCE

MOVED BY COUNCILLOR JORDAN
SECONDED BY COUNCILLOR MCDONELL

THAT the correspondence be received.

CARRIED UNANIMOUSLY

a) **Correspondence from Aaron Aerts, BC Economist**
Re: CFIB's 2016 BC Property Tax Gap Report

Correspondence was received from Mr. Aaron Aerts, BC Economist, the Canadian Federation of Independent Business (CFIB) sharing the results of the 10th edition of the Property Tax Gap Report. The report focuses on the 20 largest municipalities in BC and examines recent trends in the disparity between commercial and residential property tax rates, also known as the "tax gap". The gap is a measure of property tax fairness for small business. The report further contains a comprehensive list of the tax gap in 161 municipalities across the Province. It was noted that in 2015, the average tax gap for all BC municipalities was 2.60, meaning business owners pay over 2.5 times what residents pay on the same valued property.

4. **REPORTS**

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR JORDAN

THAT the reports be received.

CARRIED UNANIMOUSLY

a) **Report from the Director Finance**
Re: Capital Funding - Deer Lake Centre

The Director Finance submitted a report seeking capital bylaw funding approval for washroom and elevator lobby renovations at the City-owned building Deer Lake I.

The Director Finance recommended:

1. THAT Council authorize staff to bring down a Capital Reserves Expenditure Bylaw in the amount of \$300,000 (inclusive of GST) for the washroom and lobby renovations on the third and fourth floors of Deer Lake I.

MOVED BY COUNCILLOR JORDAN
SECONDED BY COUNCILLOR MCDONELL

THAT the recommendation of the Director Finance be adopted.

CARRIED UNANIMOUSLY

b) **Report from the Director Finance**
Re: Burnaby Business Licence Bylaw

The Director Finance submitted a report seeking authorization to prepare a new Burnaby Business Licence Bylaw.

The Director Finance recommended:

1. THAT Financial Management Committee recommend Council authorize staff to prepare a new Burnaby Business Licence Bylaw, as outlined in this report.

MOVED BY COUNCILLOR JORDAN
SECONDED BY COUNCILLOR MCDONELL

THAT the recommendation of the Director Finance be adopted.

MOVED BY COUNCILLOR JORDAN
SECONDED BY COUNCILLOR MCDONELL

THAT this report be **REFERRED** back to staff, and Council workshop be arranged prior to the Committee meeting in September.

CARRIED UNANIMOUSLY

5. **NEW BUSINESS**

There was no new business brought before the Committee at this time.

6. **INQUIRIES**

There were no inquiries brought before the Committee at this time.

7. **CLOSED**

Public excluded according to Sections 90 & 92 of the Community Charter.

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR JORDAN

THAT this Open meeting do now recess.

CARRIED UNANIMOUSLY

The Open Committee meeting recessed at 6:09 p.m.

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR JORDAN

THAT the Open meeting do now reconvene.

CARRIED UNANIMOUSLY

The Open Committee meeting reconvened at 6:44 p.m.

8. **ADJOURNMENT**

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR JORDAN

THAT this Open meeting do now adjourn.

CARRIED UNANIMOUSLY

The Open Committee meeting adjourned at 6:44 p.m.

Blanka Zeinabova
ADMINISTRATIVE OFFICER

Councillor Dan Johnston
CHAIR



Meeting 2016 Sept 22

COMMITTEE REPORT

TO: CHAIR AND MEMBERS
FINANCIAL MANAGEMENT COMMITTEE

DATE: 2016 September 07

FROM: DIRECTOR PLANNING AND BUILDING

FILE: 4700 30

SUBJECT: EMERGENCY POWER AT SELECT KEY CITY FACILITIES

PURPOSE: To propose a framework for the future provision of emergency back-up power supply at select key City facilities to provide public access, service provision and centres for respite during extended power outages.

RECOMMENDATION:

1. **THAT** Council approve the emergency back-up power supply framework for select key City facilities, as outlined in Section 4.0 of this report.

REPORT**1.0 BACKGROUND**

At its meeting on 2015 October 26, Council approved a report from the Financial Management Committee on the post August 29, 2015 wind storm event. The report included a recommendation that Council approve in principle a number of improvements and studies to improve future emergency response. Included in the proposed work program was a staff review of the advisability and feasibility of expanding the provision of emergency back-up power to select key City facilities throughout the city to provide public access, service provision and centres for respite during extended power outages.

In response, this report proposes a framework for the future provision of emergency back-up power supply at select City facilities.

2.0 POWER OUTAGES CAUSED BY THE WIND STORM EVENT

On Saturday August 29, 2015 a major wind storm struck the Lower Mainland. As a result of the storm's intensity, 500,000 BC Hydro customers in the region lost power, including almost 50,000 customers in Burnaby. Many Burnaby BC Hydro customers were without power for over 24 hours when power was restored at 8 pm on Sunday August 30. A further 1,197 Burnaby BC Hydro customers did not have their power restored until 9 am on Tuesday, September 1, (almost 69 hours without power).

To: Financial Management Committee
 From: Director Planning and Building
 Re: Emergency Power at Select Key City Facilities
 2016 September 07..... Page 2

The storm affected a number of City facilities and services. Of the major recreation/community centres (Bonsor, Edmonds, Cameron, Eileen Dailly, Bill Copeland, Burnaby Lake and Confederation) only Bonsor Recreation Complex lost Hydro power; however, it continued to operate with emergency back-up power. Other facilities that lost power and were closed until Hydro power was restored included:

- Burnaby Village Museum
- Shadbolt Centre for the Arts
- Burnaby Art Gallery
- Kensington Park Arena
- CG Brown Pool
- Burnaby Mountain Club House
- Bob Prittie Metrotown Branch, Burnaby Public Library
- McGill Branch, Burnaby Public Library

Other facilities, including the Tommy Douglas and Cameron branches of the Library were not impacted and remained open.

3.0 EMERGENCY BACK-UP POWER

At its meeting on 2015 October 26, Council approved the recommendation that staff explore the advisability and feasibility of expanding the provision of emergency power at select key City facilities to provide public access, service provision and centres for respite during extended power outages.

3.1 Public Access and Continuity of Services

During power outages, emergency back-up power would allow key facilities to provide continued public access, service provision and places of respite to residents impacted by extended power outages. For example, continued operation of HVAC (heating, ventilation and air conditioning) systems would provide temporary relief to residents during a power outage that occurred during an extreme heat or cold weather event; continued operation of water systems would ensure running hot water in washrooms and showers; and uninterrupted power would offer somewhere for residents to stay connected to the community, including the ability to plug-in or recharge electronic communication devices. After the August 2015 wind storm event, Recreation staff reported increased patronage at facilities that remained open in areas where surrounding neighbourhoods were without power for an extended period.

3.2 Emergency Support Services

In addition to maintaining public access and service continuity during extended power outages, emergency back-up power would enhance the City's capacity to deliver Emergency Support Services (ESS) following an emergency or disaster by increasing the number of key facilities capable of supporting ESS operations in areas where Hydro power was interrupted. As such, a facility's suitability to serve as an ESS facility would be an appropriate consideration in seeking to identify key facilities for the potential installation of emergency back-up power.

To: Financial Management Committee
 From: Director Planning and Building
 Re: Emergency Power at Select Key City Facilities
 2016 September 07..... Page 3

It should be noted, however, that following an emergency or disaster, and before a facility is designated an ESS facility and mobilized as such, it must be deemed i) safe for occupancy (inspected, if appropriate), and ii) suitable for the intended use following a capacity and capability assessment. Only then would a facility be opened as an ESS facility and receive people impacted by an emergency or disaster.

Appendix 1 contains a list of existing civic facilities with emergency back-up power.

4.0 EMERGENCY POWER SUPPLY FRAMEWORK

The installation of emergency back-up power supply at key City facilities is a major capital investment. This section presents a phased approach to the provision of emergency power at select key City facilities. The framework considers both existing and planned facilities and the following criteria:

Geographic Distribution – for the framework, consideration was given to Burnaby’s growth management framework with the objective of providing Burnaby residents with reasonable access to facilities on foot, transit or by private vehicle. In Burnaby’s Official Community Plan, the city is divided into four geographic quadrants. Within each quadrant there is a higher density town centre. As distance from the town centre increases, there is a generally progressive decrease in population density toward single and two family neighbourhoods. The proposed emergency back-up power framework includes one major civic facility in each quadrant that is centrally located in relation to the quadrant’s population. It also includes a civic facility within the Civic Centre area that would be accessible to all Burnaby residents. This facility would be in addition to City Hall which was equipped with an emergency power generator in 2014.

Facility Suitability for Public Access and Potential Emergency Support Services – in proposing facilities to equip with emergency back-up power, the framework gave consideration to existing and future facilities and recommends facilities that would be well equipped to receive larger numbers of patrons during extended power outages and their potential to serve as an ESS facility, should they be needed during an emergency or disaster. The framework considered a facility’s existing or proposed site configuration, floor plan, occupancy, and on-site amenities among other criteria.

Sequencing – the framework gave consideration to existing and planned facilities and opportune timing for the installation of emergency back-up power as a major capital investment.

4.1 Proposed Framework

Based on the criteria presented above, it is proposed that the following framework be considered for the provision of emergency back-up power supply throughout the city.

To: Financial Management Committee
 From: Director Planning and Building
 Re: Emergency Power at Select Key City Facilities
 2016 September 07..... Page 4

<u>Location</u>	<u>Building Status</u>	<u>Facility</u>
1. Southeast	Existing	Edmonds Community Centre
2. Southwest	Existing	Bonsor Recreation Centre
3. Northeast	Replacement	Cameron Community Centre
4. Northwest	New	Brentwood Community Centre
5. Civic Centre Area	Existing	City Hall
6. Civic Centre Area	Existing/New	To be determined through further study

Information on these facilities is presented below.

Southeast Quadrant – Edmonds Community Centre

The new Edmonds Community Centre was opened in 2013. It is the largest civic facility in the southeast quadrant and includes multiple large open dry spaces, pool, multiple water closets and showers including accessible stalls, a residential kitchen, and easy access to transit and areas for public parking.

The facility has been pre-configured for emergency power with a generator pad and underground ducting installed. Since some of the infrastructure to accommodate an emergency back-up power generator is in place, it is proposed that the Edmonds Community Centre be reviewed for the feasibility and cost of installing an emergency generator, as a first priority.

Southwest Quadrant – Bonsor Recreation Centre

Bonsor Recreation Centre is the largest, centrally located civic facility in the City's southwest and most densely populated quadrant. It includes multiple large open dry spaces, multiple water closets and showers including accessible stalls, a commercial kitchen, and easy access to transit and areas for public parking.

Bonsor is currently equipped with an emergency power generator to provide power for life safety systems only. It is proposed that the Bonsor facility be investigated further regarding an upgrade to its emergency power capabilities to allow for longer periods of continued operation than is currently possible. Bonsor would be the second priority in the framework.

Northeast Quadrant – Cameron Community Centre Replacement

The existing Cameron Recreation Complex and Library is identified for replacement as part of the Loughheed Town Centre Core Area Plan. With the approval of Council, a new facility would be built on the Cameron Park site with community amenity funds derived through density bonus

To: Financial Management Committee
 From: Director Planning and Building
 Re: Emergency Power at Select Key City Facilities
 2016 September 07..... Page 5

opportunities in the Town Centre. The redevelopment of the Cameron Community Centre is projected to advance as new development occurs in the Town Centre.

The new centre is projected to be comparable in size with the Edmonds Community Centre. It is anticipated that the new centre will include a pool, significant dry space (gymnasium, multi-purpose rooms/studio space), washrooms with showers, kitchen facilities and administrative areas. A new Cameron Library is also approved by Council to be co-located on the site. The new facility would be the largest, centrally located civic facility in the northeast quadrant.

It is proposed that the provision of emergency power be considered through the design development and cost estimate process for a new centre in this location.

Northwest Quadrant – New Brentwood Community Centre

As part of the town centre development, a new community centre is planned for the Brentwood Town Centre site. It is proposed that the new facility be built through developers' contributions to the community amenity program. The new centre is projected to be comparable in size to the Edmonds Community Centre. The centre is anticipated to include significant dry space (gymnasium, multi-purpose/studio space), washrooms with showers, kitchen facilities and administrative areas, with aquatic programs continued to be offered through the Eileen Dailly Leisure Pool in Confederation Park.

It is proposed that provision of emergency back-up power be considered through the design development and cost estimate process for a new centre in Brentwood.

Civic Centre

An emergency back-up power generator was installed at City Hall main building in 2014. The generator is designed to supply power to the City Hall building and its related services.

In relation to continued public access, service provision and the provision of respite during periods of extended power outages, it is proposed that a further City facility in the Civic Centre area be investigated regarding their suitability for emergency back-up power. Potential facilities would include:

- City Hall – West Building
- Shadbolt Centre for the Arts
- Bill Copeland Sports Centre
- Potential future replacement facilities at C.G. Brown Pool and Burnaby Lake Ice Rink

5.0 NEXT STEPS

If Council approves the emergency power supply framework outlined in Section 4.0, it is proposed that as a next step, staff be authorized to develop the terms of reference for a feasibility study to examine the capital budget, siting and installation considerations of advancing an emergency power supply program. Specifically the study would:

To: Financial Management Committee
 From: Director Planning and Building
 Re: Emergency Power at Select Key City Facilities
 2016 September 07..... Page 6

- determine cost and siting considerations of installing/upgrading emergency back-up power supply at the Edmonds and Bonsor Community Centres; and
- further investigate a suitable civic facility in Civic Centre area to install emergency back-up power; the feasibility study would also determine the cost and siting considerations of installing emergency back-up power at the identified facility.

It is also proposed that the provision of emergency back-up power be considered through the design development and cost estimate process for the proposed Cameron Community Centre replacement and the proposed new Brentwood Community Centre, as those projects advance through their respective Building programs.

6.0 RECOMMENDATION

To advance an emergency power supply program at select key City facilities, it is recommended that Council approve the emergency back-up power supply framework, as outlined in Section 4.0 above.

Should Council approve the recommendation, staff would develop the terms of reference for a feasibility study for an emergency power supply program at select key City facilities based on framework outlined in Section 4.0. The terms of reference of the feasibility study would be the subject of a future report to the Financial Management Committee and Council.


 Lou Pelletier, Director
 PLANNING AND BUILDING

MM/sa
Attachment

cc: City Manager
 Deputy City Manager
 Director Parks, Recreation and Cultural Services
 Director Engineering
 Director Finance
 OIC, Burnaby Detachment RCMP
 Fire Chief
 Chief Building Inspector
 Chief Librarian
 Chief Information Officer
 Emergency Management Program Coordinator

Appendix 1

City Facilities with Emergency Back-Up Power

FACILITIES	SITE ADDRESS	GENERATOR POWER SERVES:
BOB PRITTIE METROTOWN LIBRARY	6100 WILLINGDON AVE	Fire pump & fire protection system, essential emergency lighting
SERVICE CTR - OPS OFFICE (MODULAR)	5780 LAUREL AVE	Partial Building – Core front office services, some offices, and radios
SERVICE CTR - OPS BLDG (TOWER)	5780 LAUREL AVE	Partial Building – Dispatch, Fuel Shed, and some offices
BONSOR RECREATION COMPLEX	6550 BONSOR AVE	Partial Building - Recreation Centre lights, safety systems (none on pool side)
CITY HALL GENERATOR BLDG	4949 CANADA WAY	Entire Building
WEST BUILDING	6151 DEER LAKE AVE	Partial Building - Emergency Lighting, Phone System, Mag locks, and some offices
BURNABY RCMP (JUSTICE BLDG)	6355 DEER LAKE AVE	Entire Building
FIREHALL #1 FIREHALL #2 FIREHALL #4 FIREHALL #5 FIREHALL #6 FIREHALL #7	4867 SPERLING AVE 7578 EDMONDS ST 2326 DUTHIE AVE 4211 E. HASTINGS ST 3620 BRIGHTON ST 3151 GILMORE DIVERSION	Entire Building Entire Building Entire Building Entire Building Entire Building Entire Building
FIREHALL #3	6511 MARLBOROUGH AVENUE	Partial Building - Communications, emergency (lights and plugs) circuit through building
STILL CREEK WORKS YARD	4840 STILL CREEK DR	Entire Building - Operations Bldg & Storage Shop Bldg



Item.....
Meeting..... 2016 Sept 22

COMMITTEE REPORT

TO: CHAIR AND MEMBERS
FINANCIAL MANAGEMENT COMMITTEE

DATE: 2016 September 14

FROM: DIRECTOR FINANCE

FILE: 7800-02

SUBJECT: PERMISSIVE EXEMPTIONS FROM TAXATION - 2017

PURPOSE: To obtain approval by Council for permissive exemptions from property taxation for 2017 as set out in this report.

RECOMMENDATION:

1. **THAT** Financial Management Committee recommend Council authorize staff to bring down a Taxation Exemption Bylaw to permissively exempt properties listed in Attachment 4 from property taxation in 2017.

REPORT

1.0 BACKGROUND

Council must annually pass a bylaw by October 31 to permissively exempt those lands and improvements from taxation which are within their authority. Statutorily, buildings used as churches, schools, hospitals, and in other similar uses are exempt from taxation. Included under such an exemption from taxation is the building and the land on which the building stands (footprint). This exemption is determined by B.C. Assessment as part of their annual assessment process.

In addition to a statutory exemption, Council is empowered to permissively exempt land and buildings (such as parking lots, playgrounds, church halls) that may be determined to be necessary to the principal purpose of the statutory exemption. Council may also exempt various other properties used by charitable and philanthropic organizations, athletic clubs and associations operating recreational facilities for the public that meet the City's definition of an extension to or contribution towards City services.

This report is to seek Council authority by prepare a bylaw to permissively exempt from property taxation certain land and improvement pursuant of Section 224 of the Community Charter for 2017.

To: Financial Management Committee
 From: Director Finance
 Re: Permissive Exemptions from Taxation - 2017
 2016 September 14 Page 2

2.0 PERMISSIVE EXEMPTION POLICY

Council, in 1986, adopted a set of guidelines as the basis for assessing applications for permissive exemption from taxation. The guidelines help ensure that organizations recommended for permissive exemption under Section 224 of the Community Charter are:

- a) consistent with municipal policies, plans, bylaws, codes and regulations;
- b) non-profit;
- c) complementary extensions to municipal services and programs;
- d) accessible to the public;
- e) used primarily by Burnaby residents.

Council adopted these guidelines to ensure that the broad range of community organizations in Burnaby are dealt with consistently, and receive equal treatment and consideration for tax exemption. The spirit in using these guidelines is one of identifying the services and organizations which are the most complementary extensions of municipal services, and for which the burden resulting from the exemption is a justifiable expense to the taxpayers of Burnaby.

As a further step in dealing with permissive exemptions, Council in 1987 resolved that residential facilities such as seniors' housing, community care facilities, licenced group homes, private hospitals, and assisted family housing would not be considered for permissive exemption from taxation.

Staff have continued to apply these guidelines to all applications considered by Council for a 2017 permissive exemption under Section 224 of the Community Charter. This includes organizations leasing City-owned properties and recreational/service organizations.

2.1 *Changes from 2016 Permissive Property Tax Exemptions*

This report is accompanied by four attachments. Attachments 1 – 3 discuss recommended changes from 2016, while Attachment 4 lists all recommended properties for permissive exemptions from taxation for 2017.

Attachment 1 discusses two (2) new applications which are being considered for a permissive exemption in 2017.

Attachment 2 includes three (3) changes in permissive exemptions. The first change is required to reflect an increase in taxable area. The second change is to allow for the consolidation of three (3) permissively exempt properties belonging to a church into one (1) property. The final change is to reflect the reduced square footage and permissive exemption amount for an existing non-

To: Financial Management Committee
From: Director Finance
Re: Permissive Exemptions from Taxation - 2017
2016 September 14 Page 3

profit that gave up 188 square feet of space to allow for the addition of a new tenant as listed in Attachment 1.

Attachment 3 reflects deletion of one (1) property for which an exemption will no longer apply and the deletion of a permissive exemption for a tenant that moved from one City facility to another as listed in Attachment 1.

3.0 RECOMMENDATION

It is recommended that the Financial Management Committee recommend that Council authorize a Permissive Property Tax Bylaw be brought down to permissively exempt the properties listed in Attachment 4 from property taxation in 2017.



Denise Jorgenson
DIRECTOR FINANCE

DJ:RR /ml

Copied to: City Manager
Director Planning and Building
Director Parks, Recreation & Cultural Services
City Solicitor
City Clerk
Area Assessor, B.C. Assessment

**ATTACHMENT 1: NEW APPLICATIONS FOR PERMISSIVE EXEMPTION FROM
PROPERTY TAXATION FOR 2017****CITY OF BURNABY PROPERTIES**

To permissively exempt the following eligible tenants in two of the City's community resource centres from 100% of taxation in 2017:

Address and Organization**Tax Roll Number**

1. 5 – 2055 Rosser Avenue
Brentwood Community Resource Centre
The Burnaby Seniors' Outreach Services

5585-2055-5005

The Burnaby Seniors' Outreach Services Society leased this new 188-square-foot space from January 1, 2016.

2. 105, 106 & 107 – 2101 Holdom Avenue
Holdom Community Resource Centre
The Community Living Society

6245-2101-0105/6/7

The Community Living Society leased these premises from June 1, 2016.

**ATTACHMENT 2: PROPOSED CHANGES IN PERMISSIVE EXEMPTIONS FOR
PROPERTY TAXATION IN 2017**

A reduction in the permissive tax exemption currently being given to the following properties is recommended for 2017:

Address and Organization**Tax Roll Number**

1. 4990 Canada Way
Burnaby Winter Club

1770-4990-0000

In 2015, it was proposed that the taxable area of the Burnaby Winter Club be increased to include an allowance for parking stalls used by patrons of the taxable newer arena. A reduction in the permissive exemption allowance equivalent to 37.5% of the parking lot was approved for the 2016 tax year. A further reduction of 37.5% was proposed for the 2017 tax year to bring the taxable parking area to 75% of the total, a more realistic estimate of the portion of the parking used by patrons of the newer arena. This change in taxable area is reflected in the attached Item 1 – BWC Survey Plan.

Address and Organization**Tax Roll Number**

2. 4550 Kitchener Street
Parish of St. Timothy Anglican

1050-4550-5000

Consolidation of three properties into one property in September 2015 has resulted in changes to the 2016 assessment roll and respective property tax accounts: The new consolidated property consists of the former 4514, 4550 and 4556 Kitchener Street.

Address and Organization**Tax Roll Number**

3. 1-2055 Rosser Ave
Burnaby Community Services Society

5585-2055-5001

Burnaby Community Services reduced their office space by 188 square feet to allow for the creation of office space for Burnaby Seniors Outreach Service Society. Burnaby Community Services office space is now 1,796 square feet.

ATTACHMENT 3: DELETIONS FROM TAXATION FOR 2017

One (1) property will not be eligible for a permissive tax exemption in 2017:

Address and Organization**Tax Roll Number**

1. 6050 Sussex Avenue
West Burnaby United Church

5795-6050-0000

This property is the subject of a rezoning application which received second reading on 2016, July 25. Under REZ14-44, the BC Conference Property Development Council of the United Church of Canada (which now holds the property) and Townline Homes are proposing to construct a new church and a high-rise residential building on the site.

Although the church building is in the process of being demolished, the congregation of West Burnaby United ceased worshipping there on June 30th, and is now sharing the South Burnaby United Church building at 7591 Gray Avenue. The two congregations will be amalgamated and renamed in 2017, and will move into the new church building on the Sussex site when construction is complete.

City of Burnaby Property

No permissive tax exemption will apply for the former tenant in one of the City's community resource centres in 2017:

Address and Organization**Tax Roll Number**

2. 105, 106 & 107 – 2101 Holdom Avenue
Holdom Community Resource Centre

6245-2101-0105/6/7

The Burnaby Seniors' Outreach Services Society vacated these premises December 31, 2015.

Community Living Society now occupies this property as outlined on Attachment 1: New Applications for Taxation Exemptions for 2017.

ATTACHMENT 4: PERMISSIVE EXEMPTIONS FROM PROPERTY TAXATION FOR 2017

Section 224 of the Community Charter empowers Council to exempt from taxation, by bylaw, City lands rented or leased by a non-profit organization.

A. City of Burnaby Properties

To exempt tenants of the following properties and units therein from 100% of taxation for 2017:

<u>Address and Organization</u>	<u>Tax Roll Number</u>
1. 7355 Canada Way Edmonds Community Resource Centre	1770-7355-0000
<ul style="list-style-type: none"> a. St. Matthew's Day Care Society b. Deaf Children's Society of BC c. Burnaby Adult Learning Centre d. Canadian Mental Health Association e. Burnaby Family Life f. Canadian Red Cross, Fraser Region – Burnaby Branch g. Immigrant Services Society of BC h. Afghan Women's Support Society 	
2. 2101 Holdom Avenue (Legacy project) Holdom Community Resource Centre	6245-2101-0000
<ul style="list-style-type: none"> a. Burnaby Family Life Institute b. Community Living Society c. Dixon Transition Society d. Burnaby Volunteer Centre Society 	
3. 2055 Rosser Avenue (Vantage project) Brentwood Community Resource Centre	5585-2055-5000
<ul style="list-style-type: none"> a. Burnaby Community Services Society b. Burnaby Meals on Wheels Society c. YMCA of Greater Vancouver d. MOSAIC Immigrant Services e. Burnaby Seniors' Outreach Services Society 	
4. 4460 Beresford Street (Metroplace project) Metrotown Community Resource Centre	2810-4460-0000
<ul style="list-style-type: none"> a. Burnaby Neighbourhood House b. BC Centre for Ability c. YMCA Childcare Resource & Referral Program d. National Congress of Black Women Foundation 	

ATTACHMENT 4: PERMISSIVE EXEMPTIONS FROM PROPERTY TAXATION FOR 2017

- | | | |
|-----|--|--|
| 5. | 4535 Kingsway (Sovereign project)
Pioneer Community Resource Centre
a. Burnaby Hospice Society
b. Burnaby Family Life | 2690-4535-0000 |
| 6. | 2702 Norland Avenue
Burnaby Association for Community Inclusion | 1560-2702-0000 |
| 7. | 6650 Southoaks Crescent
Community-Centred College for the Retired | 3261-6650-0000 |
| 8. | 6140 McKercher Avenue
Burnaby Family Life Institute | 5793-6140-0000 |
| 9. | The following four (4) properties:
5945 – 14th Avenue
6069 – 14th Avenue
7450 Meadow Avenue
7528 Meadow Avenue
Burnaby & Region Allotment Gardens Association | 4480-5945-0000
4480-6069-0000
6337-7450-0000
6337-7528-0000 |
| 10. | 3755 Banff Avenue (partial exemption)
Burnaby Association for Community Inclusion | 6107-3755-0000 |

To exempt the following properties occupied by the Burnaby School District from 100% of taxation for 2017:

- | | | |
|-----|---|--|
| 11. | 6990 Aubrey Street
Lochdale Elementary School Site | 0990-6990-0000 |
| 12. | 4600 Parker Street
Alpha Secondary School Site | 0900-4600-0000 |
| 13. | The following ten (10) properties:
7858 Hilda Street
7866 Hilda Street
7872 Hilda Street
7615 Hedge Avenue
7625 Hedge Avenue
7635 Hedge Avenue
7645 Hedge Avenue
7655 Hedge Avenue
7665 Hedge Avenue
7675 Hedge Avenue
(Twelfth Avenue Elementary School playing fields) | 7185-7858-0000
7185-7866-0000
7185-7872-0000
4582-7615-0000
4582-7625-0000
4582-7635-0000
4582-7645-0000
4582-7655-0000
4582-7665-0000
4582-7675-0000 |

ATTACHMENT 4: PERMISSIVE EXEMPTIONS FROM PROPERTY TAXATION FOR 2017

To provide the tenant of the following property a partial exemption from taxation for 2017:

- | | | |
|-----|--|----------------|
| 14. | 9048 Stormont Avenue
Pacific Assistance Dogs Society (PADS) | 3242-9048-0000 |
|-----|--|----------------|

B. Recreational Facilities, Athletic Service Clubs, Charitable and Philanthropic Organizations

Section 224 of the Community Charter empowers Council to exempt by bylaw, land or improvements or both, owned or held by an athletic or service club or association when the facilities are available for use by the public or non-profit charitable or philanthropic organizations providing certain services to the community.

An exemption for the following properties has been recommended by the Parks, Recreation and Culture Commission.

To exempt the following properties leased from the City of Burnaby from taxation in 2017:

- | | | |
|----|--|----------------|
| 1. | 8059 Texaco Drive
The Lotus Sailing Club | 0294-8059-0002 |
| 2. | 7564 Barnet Road
BC Volleyball Association | 0690-7564-0000 |
| 3. | 9080 Avalon Avenue
Burnaby Horsemen's Association | 3128-9080-0000 |
| 4. | 3890 Kensington Avenue
Burnaby Tennis Club | 6545-3890-0000 |

To exempt the following properties from taxation in 2017:

- | | | |
|----|---|----------------|
| 5. | 518 S. Howard Avenue
Boys' and Girls' Clubs of Greater Vancouver | 6185-0518-0000 |
| 6. | 4990 Canada Way
The Burnaby Winter Club (partial exemption) | 1770-4990-0000 |

To exempt the following properties leased by the City of Burnaby from taxation in 2017:

- | | | |
|----|---|----------------|
| 7. | 4502 CPR Right-of-way
owned by Chevron Canada
used for Confederation Park Trail | 0210-4502-0000 |
|----|---|----------------|

ATTACHMENT 4: PERMISSIVE EXEMPTIONS FROM PROPERTY TAXATION FOR 2017

- | | | |
|-----|---|--|
| 8. | 3877 Eton Street
owned by Greater Vancouver Water District
used for Burnaby Heights Park | 0400-3877-0000 |
| 9. | 8301 Forest Grove Drive
owned by Greater Vancouver Water District
used by Forest Grove Park | 1276-8301-0000 |
| 10. | The following nine (9) properties:
7085 Burford Street
7086 Burford Street
7051 Halligan Street
7061 Halligan Street
6617 Salisbury Avenue
6637 Salisbury Avenue
6647 Salisbury Avenue
6667 Salisbury Avenue
6687 Salisbury Avenue
owned by BC Hydro
used for landscaping beautification | 3020-7085-0000
3020-7086-0000
3060-7051-0000
3060-7061-0000
6895-6617-0000
6895-6637-0000
6895-6647-0000
6895-6667-0000
6895-6687-0000 |
| 11. | 9181 University Crescent
owned by Simon Fraser University
used for Richard Bolton Park | 8182-9181-5000 |
| 12. | Highland Park Line
owned by BC Hydro
used for Cycle and Pedestrian Corridor from New Westminster to Vancouver | 9901-0163-0002 |

To exempt the following properties that are owned by non-profit, charitable and philanthropic organizations from taxation in 2017:

- | | | |
|-----|---|----------------|
| 13. | 204 – 3993 Henning Drive
St. Leonard's Youth & Family Services | 1330-3993-0024 |
| 14. | 4543 Canada Way
United Way of the Lower Mainland | 1770-4543-0000 |
| 15. | 7181 Arcola Way
St. Leonard's Youth & Family Services | 3208-7181-0003 |
| 16. | 6688 Southoaks Crescent
Nikkei National Museum & Cultural Centre (partial exemption) | 3261-6688-0000 |
| 17. | 5024 Rumble Street
Burnaby Neighbourhood House | 3420-5024-0000 |

ATTACHMENT 4: PERMISSIVE EXEMPTIONS FROM PROPERTY TAXATION FOR 2017

20. 3400 Lake City Way 7405-3400-0000
The Canadian Red Cross Society (partial exemption)

C. Hospitals, Schools and Churches for which a bylaw is required for exemption from taxation

Section 220 of the Community Charter exempts from taxation buildings used solely as hospitals, buildings set apart and in use for the public worship, buildings owned by incorporated institutions of learning giving instruction equal to that furnished in a public school, and the land on which such buildings actually stand (footprint). These are statutory exemptions made at the assessment level by BC Assessment.

In addition to this basic exemption, Council is empowered to exempt additional areas of land surrounding such buildings as may be determined as necessary to the principal use. Staff have determined the amount of such areas (in addition to the footprint) that could be considered eligible for exemption. Generally, they relate only to reasonable yards, parking areas and playgrounds.

To exempt the following properties from 100% of taxation in 2017 (unless stated):

Hospitals:

1. 7557 Sussex Avenue 5795-7557-0000
The Fairhaven United Church Homes

Churches and Schools:

2. 3883 Triumph Street (partial exemption) 0560-3883-0000
Burnaby Pacific Grace Church
3. 3871 Pandora Street 0600-3871-0000
St. Helen's Catholic Church & Elementary School
4. 3885 Albert Street (partial exemption) 0630-3885-0000
Hindu Cultural Society and Community Centre of BC
Hindu Temple Burnaby
5. 3981 Albert Street 0630-3981-0000
Burnaby North Baptist Church
6. 5050 Hastings Street 0700-5050-0000
Church of Christian Community in Canada, Vancouver Centre
7. 5209 Hastings Street 0700-5209-0000
Pentecostal Assemblies of Canada Burnaby Christian Pentecostal Church

ATTACHMENT 4: PERMISSIVE EXEMPTIONS FROM PROPERTY TAXATION FOR 2017

8.	4304 Parker Street (partial exemption) Willingdon Heights United Church	0900-4304-0000
9.	4550 Kitchener Street (partial exemption) Parish of Saint Timothy Anglican	1050-4550-5000
10.	6641 Halifax Street (partial exemption) Parkcrest Gospel Chapel	1210-6641-0000
11.	6900 Halifax Street Arbab Rustam Guiv Darbe Mehr-Zoroastrian House of BC	1210-6900-0000
12.	3905 Norland Avenue (partial exemption) Vancouver Korean Full Gospel Church	1560-3905-0000
13.	5170 Norfolk Street The Church in Burnaby	1750-5170-0000
14.	The following three (3) properties: 4040 Canada Way 6556 Sprott Street 3466 Curle Avenue Aga Khan Foundation Canada Canada Way Mosque & Burnaby Lake Mosque & Centre	1770-4040-0000 1960-6556-0000 5325-3466-0000
15.	5060 Canada Way BC Muslim Association Islamic Mosque and Education Centre	1770-5060-0000
16.	7837 Canada Way (partial exemption) Trustees of the Congregation of St. Archangel Michael Serbian Orthodox Church & Cultural Centre	1770-7837-0000
17.	7895 Canada Way New Westminster Evangelical Free Church	1770-7895-0000
18.	5146 Laurel Street (partial exemption) St. Theresa's Catholic Church	1790-5146-0000
19.	9887 Cameron Street (partial exemption) St. Stephen the Martyr Anglican Church	1800-9887-0000
20.	The following two (2) properties: 8765 Government Street 8760 Lougheed Highway New Life Community Church	1940-8765-0000 1310-8760-0000

ATTACHMENT 4: PERMISSIVE EXEMPTIONS FROM PROPERTY TAXATION FOR 2017

- | | | |
|-----|---|----------------------------------|
| 21. | 5975 Sunset Street (partial exemption)
Capitol Hill Congregation of Jehovah's Witnesses | 1970-5975-0000 |
| 22. | 5280 Kincaid Street
President of the Lethbridge Stake of the Church of Jesus Christ of Latter-day Saints
Church of Jesus Christ of Latter-day Saints – Burnaby Ward | 2002-5280-0000 |
| 23. | 5584 Kincaid Street
First United Spiritualist Church of Vancouver | 2002-5584-0000 |
| 24. | 6010 Kincaid Street
The Danish Evangelical Lutheran Church | 2002-6010-0000 |
| 25. | 6580 Thomas Street
Burnaby Christ Church of China | 2030-6580-0000 |
| 26. | The following two (2) properties:
3821 Lister Street
4484 Smith Avenue
Korean United Church of Vancouver | 2200-3821-0000
5205-4484-0000 |
| 27. | 5526 Gilpin Street
BC Corp. of the Seventh-day Adventist Church
Deer Lake Seventh-day Adventist School | 2320-5526-0000 |
| 28. | 9387 Holmes Street (partial exemption)
St. Michael's Catholic Church & Elementary School | 2550-9387-0000 |
| 29. | 4045 Kingsway
Kingsway Foursquare Gospel Church of Canada | 2690-4045-0000 |
| 30. | 5855 Imperial Street
The Trustees of the Congregation of the Central Christian Assembly
Central Tabernacle | 3100-5855-0000 |
| 31. | 6907 Elwell Street (partial exemption)
South Burnaby Gospel Hall Society | 3140-6907-0000 |
| 32. | 5600 Dorset Street (partial exemption)
Sanatan Dharm Cultural Society | 3150-5600-0000 |

ATTACHMENT 4: PERMISSIVE EXEMPTIONS FROM PROPERTY TAXATION FOR 2017

- | | | |
|-----|--|----------------|
| 33. | The following four (4) properties: | |
| | 6597 Balmoral Street | 3170-6597-0000 |
| | 6656 Balmoral Street (partial exemption) | 3170-6656-0000 |
| | 6627 Arcola Street | 3220-6627-0000 |
| | St. Francis de Sales Catholic Church & Elementary School | |
| | 6681 Arcola Street | 3220-6681-0000 |
| | St. Francis de Sales Preschool | |
| 34. | 5535 Short Street | 3190-5535-0000 |
| | Burnaby Unit of New Westminster Jehovah's Witnesses | |
| 35. | The following two (2) properties: | |
| | 6112 Rumble Street | 3420-6112-0000 |
| | 6138 Rumble Street | 3420-6138-0000 |
| | Burnaby Chinese Evangelical Free Church | |
| 36. | 5060 Marine Drive (partial exemption) | 3700-5060-0000 |
| | Iglesia ni Cristo Church of Christ | |
| 37. | The following two (2) properties: | |
| | 5110 Marine Drive | 3700-5110-0000 |
| | 5122 Marine Drive | 3700-5122-0000 |
| | Evangelical Chinese Bible Church | |
| 38. | 5462-5464 Marine Drive | 3700-5462-0000 |
| | International Society for Krishna Consciousness for Western Canada | |
| 39. | 7457 Edmonds Street | 4310-7457-0000 |
| | Trustees of Gordon Congregation of Presbyterian Church of Canada | |
| 40. | 7717 – 19th Avenue | 4330-7717-0000 |
| | Synod of Diocese of New Westminster | |
| | St. Alban the Martyr Anglican Church | |
| 41. | 7772 Graham Avenue (partial exemption) | 4434-7772-0000 |
| | Parish of Saints Peter and Paul Anglican | |
| 42. | 8255 – 13th Avenue | 4500-8255-0000 |
| | First Christian Reformed Church of New Westminster | |
| 43. | 8260 – 13th Avenue | 4500-8260-5000 |
| | Christian School Association | |
| | John Knox Christian School | |

ATTACHMENT 4: PERMISSIVE EXEMPTIONS FROM PROPERTY TAXATION FOR 2017

- | | | |
|-----|---|----------------------------------|
| 44. | The following two (2) properties:
8585 Armstrong Avenue (partial exemption)
8611 Armstrong Avenue
Christian & Missionary Alliance – Canadian Pacific District
Burnaby Alliance Church | 4502-8585-0000
4502-8611-0000 |
| 45. | 7450 – 12th Avenue (partial exemption)
St. Thomas More Collegiate | 4540-7450-5000 |
| 46. | The following two (2) properties:
7926 – 11th Avenue
7925 – 10th Avenue
BC Association of Seventh-day Adventists
Westminster Seventh-day Adventist Church | 4560-7926-0000
4600-7925-0000 |
| 47. | 8094 – 11th Avenue (partial exemption)
Church of the Nazarene – Canada Pacific Division
Iglesia del Nazareno Betel | 4560-8094-0000 |
| 48. | 7103 – 10th Avenue
Tenth Avenue Bible Chapel | 4600-7103-0000 |
| 49. | 7455 – 10th Avenue (partial exemption)
Our Lady of Mercy Catholic Church & Elementary School | 4600-7455-0000 |
| 50. | 3410 Boundary Road
Pentecostal Assemblies of Canada
CityLights Church | 5105-3410-0000 |
| 51. | 4830 Boundary Road
Pentecostal Assemblies of Canada
Iglesia Evangelica Pentecostal Emanuel | 5105-4830-0000 |
| 52. | 140 Esmond Avenue
Maktab Tarighat Oveyssi Shahmaghsoudi (School of Islamic Sufism) | 5175-0140-0000 |
| 53. | 3426 Smith Avenue
Chinese Taoism Kuan-Kung Association in Canada
Taoist Tian Jin Temple | 5205-3426-0000 |
| 54. | 271 Ingleton Avenue
Grace Christian Chapel | 5245-0271-0000 |
| 55. | 4950 Barker Crescent
Apostolic Church of Pentecost Vancouver
Garden Village Apostolic Church | 5595-4950-0000 |

ATTACHMENT 4: PERMISSIVE EXEMPTIONS FROM PROPERTY TAXATION FOR 2017

56.	4812 Willingdon Avenue Willingdon Charitable Holdings Society Willingdon Church	5655-4812-0000
57.	The following two (2) properties: 7551 Gray Avenue 7591 Gray Avenue (partial exemption) South Burnaby United Church	5755-7551-0000 5755-7591-0000
58.	5825 Nelson Avenue Nelson Avenue Community Church	5895-5825-0000
59.	6125 Nelson Avenue Governing Council of the Salvation Army, Canada West Salvation Army Metrotown Citadel	5895-6125-0000
60.	7283 Nelson Avenue (partial exemption) Grace Lutheran Church of South Burnaby	5895-7283-0000
61.	1410 Delta Avenue Christian & Missionary Alliance – Canadian Pacific District Brentwood Park Alliance Church	5945-1410-0000
62.	1450 Delta Avenue (partial exemption) Holy Cross Catholic Church & Elementary School	5945-1450-0000
63.	1640 Delta Avenue (partial exemption) Trustees of Brentwood Park Presbyterian Church	5945-1640-0000
64.	380 Hythe Avenue (partial exemption) BC Conference of the Mennonite Brethren Churches Pacific Grace Mandarin Mennonite Church	5995-0380-0000
65.	7175 Royal Oak Avenue Canadian Baptists of Western Canada Royal Oak Ministry Centre	6035-7175-0000
66.	7405 Royal Oak Avenue The Parish of All Saints South Burnaby	6035-7405-0000
67.	7271 Gilley Avenue (partial exemption) Shri Guru Ravidass Sabha Vancouver Sikh Temple	6495-7271-0000
68.	1005 Kensington Avenue (partial exemption) BC Synod of Evangelical Lutheran Church & Vancouver Chinese Lutheran Church Vancouver Chinese Lutheran Church	6545-1005-0000

ATTACHMENT 4: PERMISSIVE EXEMPTIONS FROM PROPERTY TAXATION FOR 2017

69.	1030 Sperling Avenue Synod of the Diocese of New Westminster Agape Christian Church	6695-1030-0000
70.	5135 Sperling Avenue (partial exemption) Deer Lake United Church	6695-5135-0000
71.	6344 Sperling Avenue Emmaus Lutheran Church	6695-6344-0000
72.	1600 Cliff Avenue (partial exemption) Cliff Avenue United Church	6835-1600-0000
73.	7485 Salisbury Avenue South Burnaby Church of Christ	6895-7485-0000
74.	7135 Walker Avenue (partial exemption) Convention of Baptist Churches Southside Community Church	7015-7135-0000
75.	7540 - 6th Street Westminster Bible Chapel	7305-7540-0000
76.	7716 Cumberland Avenue (partial exemption) Trustees of N.W. Branch Pentecostal Holiness Church Church on the Hill	7665-7716-0000
77.	7195 Cariboo Road Governing Council of the Salvation Army, Canada West Salvation Army Cariboo Hill Temple	8045-7195-0000
78.	7200 Cariboo Road (partial exemption) Cariboo Road Fellowship Society	8045-7200-0000

D. Churches Leasing Property for which a bylaw is required for exemption from taxation

Section 224(1) & (2)(g) of the Community Charter exempts from taxation, land or improvements or both, used or occupied by a church as tenant or licensee for the purpose of public worship or for the purpose of a church hall which Council considers necessary to the church.

To exempt the following property from a partial exemption of taxation in 2017:

79.	3891 Kingsway (partial exemption) International Full Gospel Fellowship	2690-3891-0000
-----	---	----------------



Item
Meeting2016 September 22

COMMITTEE REPORT

TO:	CHAIR AND MEMBERS FINANCIAL MANAGEMENT COMMITTEE	DATE:	2016 September 13
FROM:	DIRECTOR ENGINEERING	FILE:	36000 03
SUBJECT:	BI-WEEKLY GARBAGE COLLECTION		
PURPOSE:	To seek Committee and Council's approval to implement bi-weekly curbside and multi-family residential garbage collection.		

RECOMMENDATIONS:

1. **THAT** the Committee recommend Council authorize staff implement bi-weekly curbside and multi-family residential curbside garbage collection and the proposed changes as outlined in Section 2.0 of this report.

REPORT

1.0 INTRODUCTION

At the 2016 July 11 Closed Council Meeting, Council received a report from the Financial Management Committee regarding Bi-Weekly Garbage Collection. Upon further discussion, Council authorized staff to continue working towards developing and implementing bi-weekly curbside and multi-family residential curbside garbage collection.

The following report seeks the Committee and Council's approval to implement bi-weekly curbside and multi-family residential garbage collection.

2.0 BI-WEEKLY CURBSIDE AND MULTI-FAMILY RESIDENTIAL CURBSIDE GARBAGE COLLECTION

The City currently has a comprehensive multi-sector based service to single/two family households, multi-family units and commercial/institutional/civic facilities. This service, which has expanded over the years with the introduction of recycling and green waste, has resulted in diversion of approximately 50% of materials from being disposed to landfill or waste-to-energy facility.

To: Financial Management Committee
 From: Director Engineering
 Re: BI-WEEKLY GARBAGE COLLECTION
 2016 September 13..... Page 2

While this is a notable achievement, the City does have an opportunity to further divert waste by shifting from weekly to bi-weekly collection of garbage from curbside and multi-family residential curbside, while maintaining weekly collection of recycling (blue box) and green materials (yard waste and organics/food waste).

According to a recent report from Metro Vancouver to the Zero Waste Committee, communities including Vancouver, Surrey, Richmond, Coquitlam, and Port Coquitlam that have moved from weekly to bi-weekly garbage collection have seen an average of 33% reduction in the tonnage of waste disposed with reductions ranging from 26% to 43%. The City, which is one of the few communities in this region still collecting residential garbage on a weekly basis, can also achieve similar reductions by moving to bi-weekly garbage collection.

2.1 Service Enhancements

With appropriate re-allocation of resources and equipment, moving from weekly to bi-weekly collection of garbage from curbside and multi-family residential curbside would also allow for the provision of enhanced litter clean up and abandoned garbage pick up services at no additional cost.

2.1.1 Collection Days

Currently, statutory holiday(s) results in shifting or moving the service collection day within a zone forward by one day. This scheduled day would remain to be the collection day for that zone until another statutory holiday once again shifts or moves this day forward.

As a part of the proposed change to bi-weekly garbage collection, if a statutory holiday falls on the collection day in a zone, this day will shift or move one day forward for that week only and will revert back to the original collection day for the following week. This results in achieving same day of the week collection for all zones for the majority of the year.

2.1.2 Street Litter and Illegal Dumping

The proposed change would also allow for enhanced street litter and illegal dumping clean up services at no additional cost. In the 2016 Capital budget, Council had approved replacement of 4 automated refuse trucks which have come to the end of their useful service life. In consideration of the proposed change, staff had held back on placing the replacement order. Staff recommends substituting 4 automated trucks with 3 split body trucks, one container truck, 1 recycling truck and 1 2.5 ton box truck to support the enhanced services. The changes to the fleet composition will not result in net changes to the funding approved for the Solid Waste and Recycling fleet in the 2016 Capital Budget.

To: Financial Management Committee
 From: Director Engineering
 Re: BI-WEEKLY GARBAGE COLLECTION
 2016 September 13 Page 3

2.2 Toter Exchanges

Moving from weekly to bi-weekly garbage collection will result in diversion of waste and in many cases, it would allow a resident to continue using their existing garbage toter for the bi-weekly schedule. However, there may be instances where a resident, who after diverting waste, may still need to upsize his/her existing garbage toter. For these cases, staff have evaluated the following options:

Option A) Allow a period of two months (normalization period) from the date of the implementation of the bi-weekly garbage collection for a resident to determine if the garbage toter needs to be upsized.

If a resident wishes to upsize the garbage toter after that time period, the resident would be allowed to do so and the toter exchange fee of \$50 would be waived on a one time basis. The resident, however, would have to pay the applicable annual garbage disposal fee for the garbage toter. For the Committee's information, the current annual garbage disposal fee is noted to be as follows:

Toter Size (Garbage)	120 L	180L	240L	360L
Annual Disposal Fee	\$25	\$75	\$205	\$385

Option B) Allow a period of two months (normalization period) from the date of the implementation of the bi-weekly garbage collection for a resident to determine if the garbage toter needs to be upsized.

If a resident wishes to upsize the garbage toter (by one size i.e. from 120L to 180L or from 180L to 240L only) after that time period, the resident would be allowed to do so. In this case, the toter exchange fee of \$50 would be waived on a one time basis and the annual garbage disposal fee applicable to the existing garbage disposal toter would be maintained for a period of two years (2019 January 01). After this transition period, if the resident determines that he/she would like to keep the upsized garbage toter, the resident would then have to pay applicable garbage disposal fee for that upsized garbage toter. However, if during the transition period, the resident wishes to downsize the garbage toter, the toter exchange fee would be waived and the resident would be responsible for paying the applicable annual garbage disposal fee for the selected downsized garbage toter.

This option would not be applicable to those properties with secondary suites.

In reviewing the two options, staff is of the view that Option B provides Burnaby residents with the flexibility to upsize their garbage toter at no additional costs for a period of up to two years.

To: Financial Management Committee
 From: Director Engineering
 Re: BI-WEEKLY GARBAGE COLLECTION
 2016 September 13 Page 4

This would provide the residents a temporary financial relief should they find that it is necessary for them to upsize their garbage totter for the bi-weekly collection schedule. Therefore, staff recommends Option B be adopted and implemented as part of the bi-weekly collection program.

2.3 Education and Outreach

From an education and outreach perspective, staff proposes information pamphlets be prepared for distribution and notifications be placed in the local newspaper and that session(s) be held with residents to inform them of the service change.

Summary

In summary, the City is one of the very few remaining communities in this region still providing residential garbage collection on a weekly basis. Moving from weekly to bi-weekly collection of garbage from curbside and multi-family residential curbside, while maintaining weekly collection of recycling (blue box) and green materials (yard waste and organics/food waste), will not only result in greater diversion from the waste stream, it will also provide opportunities for provision of enhanced services. Based on the organizational changes needed to facilitate this change, staff has determined that it is feasible to commence the bi-weekly garbage collection in April 2017.

3.0 RECOMMENDATION

Staff recommends that the Financial Management Committee recommend Council authorize staff to implement bi-weekly curbside and multi-family residential curbside garbage collection as outlined in Section 2.0 of this report. Staff will subsequently prepare the necessary service change information and the Solid Waste and Recycling Bylaw amendments.



Leon A. Gous, P.Eng., MBA
 Director Engineering

DD:cp

Copied to: City Manager
 Director Planning and Building
 Director Finance
 Director Human Resources