



## EXECUTIVE COMMITTEE OF COUNCIL

### MINUTES

An Open meeting of the Executive Committee of Council was held in the Council Committee Room, main floor, City Hall, 4949 Canada Way, Burnaby, BC on Thursday, **2016 October 20** at 5:00 p.m.

#### 1. CALL TO ORDER

PRESENT: Councillor Sav Dhaliwal, Chair  
Councillor Dan Johnston, Member

ABSENT: Councillor Paul McDonell, Vice Chair

STAFF: Mr. Lambert Chu, City Manager  
Ms. Blanka Zeinabova, Administrative Officer

The Chair called the Open meeting to order at 5:09 p.m.

#### 2. MINUTES

- (a) [Minute of the Executive Committee of Council  
Open meeting held on 2016 September 21](#)

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR DHALIWAL

THAT the minutes of the Executive Committee of Council Open meeting held on 2016 September 21 be adopted.

CARRIED UNANIMOUSLY

#### 3. DELEGATION

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR DHALIWAL

THAT the delegation be heard.

CARRIED UNANIMOUSLY

- (a) [Big Sisters of BC Lower Mainland](#)  
**Re: Mentoring Programs**  
**Speaker: Brenda Gershkovitch, Executive Director**

**Ms. Brenda Gershkovitch**, Executive Director of Big Sisters of BC Lower Mainland, appeared before the Committee providing an overview of programs offered by the organization.

The speaker noted that the Big Sisters offer three programs to the girls aged 7 to 17:

1. One-to-one Program (adult mentoring a child)
2. Study Buddy (one-to-one academic mentorship)
3. Go Girls (healthy lifestyles for girls aged 10 – 14)

Over the past four years the Big Sisters served the girls in Metro Vancouver (with 20% in Burnaby) as follows:

- 2012 – 623 girls
- 2013 – 695 girls
- 2014 – 767 girls
- 2015 – 819 girls

Ms. Gershkovitch advised that the girls are paired with volunteers based on character, desires and goals (never on ethnicity or religion), and this cross-culture experience has been very rewarding.

The speaker noted the organization has 23 employees, and many dedicated volunteers who are highly trained, screened and supervised.

In conclusion, Ms. Gershkovitch thanked the City of Burnaby for their support over the years.

#### **4. CORRESPONDENCE**

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR DHALIWAL

THAT the correspondence be received.

CARRIED UNANIMOUSLY

- (a) [Memorandum from the City Clerk](#)  
**Re: Grant Application #16.42**

A memorandum was received from the City Clerk advising that Council, at its Open meeting held on 2016 October 03, REFERRED the above noted grant application back to the Executive Committee of Council – see Item 8(a).

**5. REPORTS**

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR DHALIWAL

THAT the report be received.

CARRIED UNANIMOUSLY

(a) [Report from the Director Planning and Building](#)  
Re: 2017 Lease Grants - Community Resource Centres

The Director Planning and Building submitted a report proposing 2017 lease grants for non-profit tenants at the Holdom, Edmonds, Brentwood, Metrotown, McKercher and Pioneer Community Resource Centres.

The Director Planning and Building recommended:

1. THAT Council be requested to approve the proposed 2017 lease grants for community resource centre tenants, as outlined in Table 1, attached, of this report.
2. THAT Council be requested to authorize staff to make the appropriate 2017 lease renewal arrangements with Holdom, Edmonds, Brentwood, Metrotown, McKercher and Pioneer Community Resource Centre tenants.

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR DHALIWAL

THAT the recommendations of the Director Planning and Building be adopted.

CARRIED UNANIMOUSLY

**6. FESTIVALS BURNABY GRANTS APPROVED - \$81,500**

**7. PROGRESSIVE LIST OF GRANTS APPROVED - \$164,636**

**8. NEW APPLICATIONS**

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR DHALIWAL

THAT the New Applications be received.

CARRIED UNANIMOUSLY

(a) **#16.42. - Volunteer Burnaby**  
*Community Programming*

An application was received from Volunteer Burnaby requesting a grant to assist with the cost of community programming provided by the organization to the citizens of Burnaby.

Request:	\$12,000	CPA:	2015 - \$12,000
			2014 - \$12,000
			2013 - \$14,000

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR DHALIWAL

THAT a grant in the amount of 12,000 be awarded to Volunteer Burnaby to assist with the cost of community programming provided by the organization to the citizens of Burnaby for 2016.

CARRIED UNANIMOUSLY

(b) **#16.44.p - Volunteer Burnaby**  
*Gift Wrap Program 2016*

An application was received from Volunteer Burnaby requesting an in-kind grant to cover printing costs of Gift Wrapping Services for the Christmas Season 2016 at Brentwood Town Centre.

Request:	\$1,000 in-kind printing	CPA:	2015 - \$1,000 in-kind printing
			2014 - \$1,000 in-kind printing
			2013 - \$1,000 in-kind printing

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR DHALIWAL

THAT an in-kind grant in the amount of \$1,000 be awarded to Volunteer Burnaby to cover printing costs of Gift Wrapping Services in 2016.

CARRIED UNANIMOUSLY

9. **TABLED MATTER**

(a) **#16.34. - Big Sisters of BC Lower Mainland**  
**Mentoring Programs**

An application was received from Big Sisters of BC Lower Mainland requesting a grant in support of mentoring services provided by the organization to girls in Burnaby for 2016.

Request:	\$12,000	CPA:	2015 – \$4,000
			2014 – \$4,000
			2013 – \$4,000

**MOVED BY COUNCILLOR MCDONELL**  
**SECONDED BY COUNCILLOR DHALIWAL**

**THAT this grant request be now TABLED.**

**CARRIED UNANIMOUSLY**

This grant request was **TABLED** on 2016 June 16 to provide the applicant with an opportunity to appear as a delegation before the Committee on 2016 September 15 and to provide clarification and overall budget for the program.

**MOVED BY COUNCILLOR JOHNSTON**  
**SECONDED BY COUNCILLOR DHALIWAL**

**THAT this grant request be now LIFTED from the table.**

**CARRIED UNANIMOUSLY**

The grant application was now before the Committee.

**MOVED BY COUNCILLOR JOHNSTON**  
**SECONDED BY COUNCILLOR DHALIWAL**

**THAT a grant in the amount of \$6,000 be awarded to Big Sisters of BC Lower Mainland to support mentoring services provided by the organization to girls in Burnaby for 2016.**

**CARRIED UNANIMOUSLY**

10. **NEW BUSINESS**

There was no new business brought before the Committee at this time.

**11. INQUIRIES**

There were no inquiries brought before the Committee at this time.

**12. CLOSED**

[Public excluded according to Sections 90 and 92 of the Community Charter](#)

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR DHALIWAL

THAT this Open meeting do now recess.

CARRIED UNANIMOUSLY

The Open meeting recessed at 5:59 p.m.

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR DHALIWAL

THAT this Open meeting do now reconvene.

CARRIED UNANIMOUSLY

The Open meeting reconvened at 6:25 p.m.

**13. ADJOURNMENT**

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR DHALIWAL

THAT this Open Committee meeting do now adjourn.

CARRIED UNANIMOUSLY

The Open meeting adjourned at 6:26 p.m.

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Blanka Zeinabova  
Administrative Officer

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Councillor Sav Dhaliwal  
Chair