



REVISED

EXECUTIVE COMMITTEE OF COUNCIL

NOTICE OF OPEN MEETING

DATE: THURSDAY, 2016 OCTOBER 20

TIME: 5:00 PM

PLACE: Council Committee Room, Main Floor, City Hall

A G E N D A

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|---|-----------------------|
| 1. <u>CALL TO ORDER</u> | |
| 2. <u>MINUTES</u> | |
| (a) Minute of the Executive Committee of Council Open meeting held on 2016 September 21 | 1 |
| 3. <u>DELEGATIONS</u> | |
| (a) Big Sisters of BC Lower Mainland
Re: Mentoring Programs
<u>Speaker:</u> Brenda Gershkovitch, Executive Director | 10
[see Item 9(a)] |
| 4. <u>CORRESPONDENCE</u> | |
| (a) Memorandum from the City Clerk
Re: Grant Application #16.42. | 11
[see Item 8(a)] |
| 5. <u>REPORTS</u> | |
| (a) Report from the Director Planning and Building
Re: 2017 Lease Grants - Community Resource Centres | 13 |
| 6. <u>FESTIVALS BURNABY GRANTS APPROVED - \$81,500</u> | |
| 7. <u>PROGRESSIVE LIST OF GRANTS APPROVED - \$164,636</u> | |

8. NEW APPLICATIONS

- (a) **#16.42. - Volunteer Burnaby** 16
Community Programming

An application was received from Volunteer Burnaby requesting a grant to assist with the cost of community programming provided by the organization to the citizens of Burnaby.

Request:	\$12,000	CPA:	2015 - \$12,000
			2014 - \$12,000
			2013 - \$14,000

- (b) **#16.44.p - Volunteer Burnaby** 18
Gift Wrap Program 2016

An application was received from Volunteer Burnaby requesting an in-kind grant to cover printing costs of Gift Wrapping Services for the Christmas Season 2016 at Brentwood Town Centre.

Request:	\$1,000 in-kind printing	CPA:	2015 - \$1,000 in-kind printing
			2014 - \$1,000 in-kind printing
			2013 - \$1,000 in-kind printing

9. TABLED MATTER

- (a) **#16.34. - Big Sisters of BC Lower Mainland** 19
Mentoring Programs [see item 3(a)]

10. NEW BUSINESS

11. INQUIRIES

12. CLOSED

Public excluded according to Sections 90 and 92 of the Community Charter

13. ADJOURNMENT



EXECUTIVE COMMITTEE OF COUNCIL

MINUTES

An Open meeting of the Executive Committee of Council was held in the Clerk's Committee Room, ground floor, City Hall, 4949 Canada Way, Burnaby, BC on Wednesday, **2016 September 21** at 5:00 p.m.

1. CALL TO ORDER

PRESENT: Councillor Sav Dhaliwal, Chair
Councillor Paul McDonell, Vice Chair
Councillor Dan Johnston, Member

STAFF: Mr. Lambert Chu, City Manager
Ms. Blanka Zeinabova, Administrative Officer
Ms. Nikolina Vracar, Administrative Officer

The Chair called the Open meeting to order at 5:18 p.m.

2. MINUTES

(a) Minutes of the Executive Committee of Council Open meeting held on 2016 June 16

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR JOHNSTON

THAT the minutes of the Executive Committee of Council Open meeting held on 2016 June 16 be adopted.

CARRIED UNANIMOUSLY

3. CORRESPONDENCE

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR JOHNSTON

THAT the correspondence be received.

CARRIED UNANIMOUSLY

(a) Correspondence from the Burnaby Hospice Society
Re: Letter of Appreciation (#16.02.)

Correspondence was received from Mr. Bruce Kirk, Executive Director, Burnaby Hospice Society, expressing appreciation to the City for funding in support of the 14th annual Hike for Hospice Burnaby.

(b) Correspondence from Big Brothers of Greater Vancouver
Re: Letter of Appreciation (#16.33.)

Correspondence was received from Ms. Valerie Lambert, Executive Director, Big Brothers of Greater Vancouver Foundation, expressing appreciation to the City for funding in support of the In-School Mentoring and Teen Mentoring Programs in Burnaby.

(c) Correspondence from the Burnaby Girls Soccer Club
Re: Letter of Appreciation (#16.35.)

Correspondence was received from Burnaby Girls Soccer Club "U 17 Impact Team" expressing appreciation to the City for funding in support of travel expenses for 16 players to attend the Provincial 'B' Cup Tournament in Penticton.

(d) Correspondence from the Cameron Seniors Society
Re: Grant for Seniors' Christmas Luncheons

Correspondence was received from Mrs. Lorraine Seath, President of Cameron Seniors' Society, requesting consideration to increase the seniors' Christmas luncheon/dinners grants.

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR JOHNSTON

THAT the seniors' Christmas luncheon/dinner grants be increased to \$8.00 per person.

CARRIED UNANIMOUSLY

(e) Correspondence from the Canadian Cancer Society
Re: Expanding the Scope of BC's Tobacco and Vapour Products Control Act

Correspondence was received from Ms. Megan Klitch, Tobacco Lead, and Ms. Jenny Byford, Advocacy Lead, Canadian Cancer Society, seeking the City's endorsement of the Society's recommendation that the BC Government expand the scope of *BC's Tobacco and Vapour Products Control Act* to prohibit use in outdoor public places (i.e. patios, parks, playgrounds and beaches) province-wide.

MOVED BY COUNCILLOR JOHNSTON
SECONDED BY COUNCILLOR MCDONELL

THAT staff report back on what other Lower Mainland municipalities are doing with respect to use of vapourizers, and their response to the changes proposed by the Canadian Cancer Society to the *Tobacco and Vapour Products Control Act*, as well as the impact that these changes would have on the City of Burnaby.

CARRIED UNANIMOUSLY

(f) **Memorandum from the Administrative Officer**
Re: Municipal Grant Comparison Research

A memorandum was received from the Administrative Officer in response to the Committee's request for information on other municipalities' practices regarding one-time grant requests that may be of an emergency nature and have local, provincial or national consequences (i.e. request for support of Fort McMurray due to the extreme fire losses).

4. **REPORT**

MOVED BY COUNCILLOR JOHNSTON
SECONDED BY COUNCILLOR MCDONELL

THAT the report be received.

CARRIED UNANIMOUSLY

(a) **Report from the Director Parks, Recreation and Cultural Services**
Re: Burnaby District Youth Soccer Association –
Request for Fee Discount

The Director Parks, Recreation and Cultural Services submitted a report providing information in response to Burnaby District Youth Soccer Association's request for a fee discount.

The Director Parks, Recreation and Cultural Services recommended:

1. THAT this report be received for information.

MOVED BY COUNCILLOR JOHNSTON
SECONDED BY COUNCILLOR MCDONELL

THAT the recommendation of the Director Parks, Recreation and Cultural Services be adopted.

CARRIED UNANIMOUSLY

5. **FESTIVALS BURNABY GRANTS APPROVED - \$81,500**
6. **PROGRESSIVE LIST OF GRANTS APPROVED - \$132,996**
7. **NEW APPLICATIONS**

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR JOHNSTON

THAT the New Applications be received.

CARRIED UNANIMOUSLY

(a) **#16.36. - Burnaby Community Services**
Burnaby Beer Fest 2016

An application was received from Burnaby Community Services requesting a grant in support of Burnaby Beer Fest 2016 to be held on 2016 November 12 at Spacekraft (201 - 4501 Kingsway), Burnaby. This is a fundraising event for the various outreach programs and services. The 2nd Annual Beer Fest will be hosting three Tasting Sessions, featuring more than 30 delicious beers, tasty appetizers and live entertainment.

Request: Unspecified

CPA: 2015 - No Application
2014 - No Application
2013 - No Application

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR JOHNSTON

THAT this grant request be denied.

CARRIED UNANIMOUSLY

(b) **#16.37(a) - Christmas Lunch/Dinner Grants**
Seniors

An application was received from the Chelsea Terrace Tenants' Social Committee requesting a grant to assist with the cost of providing a Christmas Dinner for 160 Burnaby seniors to be held at the Chelsea Terrace's Fran Walton Hall (5899 Kincaid Street) on 2016 December 16 at 5:00 p.m.

Request: Unspecified

CPA: 2015 - \$7.00 per person
2014 - \$7.00 per person
2013 - \$7.00 per person

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR JOHNSTON

THAT a grant in the amount of \$8.00 per person be awarded to seniors groups applying for their 2016 Christmas Luncheon/Dinner grants.

CARRIED UNANIMOUSLY

(c) **#16.38. - BC Sustainable Energy Association**
Climate Change Showdown

An application was received from the BC Sustainable Energy Association requesting a grant to assist with the cost of Climate Change Showdown educational program for elementary schools in Burnaby. The program is geared towards students in grades 4 through 7, and help to increase awareness of local sustainability initiatives amongst youth. It also includes a four-week contest where students and their families are challenged to reduce their greenhouse gas emissions and embrace healthier, more sustainable lifestyles.

Request: Unspecified

CPA: 2015 - No Application
2014 - No Application
2013 - No Application

MOVED BY COUNCILLOR JOHNSTON
SECONDED BY COUNCILLOR MCDONELL

THAT this grant request be denied.

CARRIED UNANIMOUSLY

(d) **#16.39.p - Burnaby Arts Council**
45th Annual Deer Lake Craft Festival

An application was received from the Burnaby Arts Council requesting an in-kind grant for printing of promotional materials and signage for the 45th Annual Deer Lake Craft Festival to be held on 2016 November 18 - 20. The festival is a 3 day artisan market and community event where visitors and shoppers alike enjoy beautiful art, live music and entertainment, kids' hands-on workshop and face painting. All proceeds from the event will go towards providing community support, resources and programming services to a diverse membership of individuals and arts groups, as well as improving and promoting the arts in the City of Burnaby.

Request: \$3,700 *in-kind*
printing

CPA: 2015 - No Application
2014 - No Application
2013 - No Application

MOVED BY COUNCILLOR MDONELL
SECONDED BY COUNCILLOR JOHNSTON

THAT an in-kind grant in the amount of \$1,000 be awarded to the Burnaby Arts Council for printing promotional material and signage for the 45th Annual Deer Lake Craft Festival to be held on 2016 November 18 – 20.

CARRIED UNANIMOUSLY

(e) **#16.40.f - Tourism Burnaby**
2016 WTF World Taekwondo Junior Championships

An application was received from Tourism Burnaby requesting an in-kind grant to offset fees to eliminate the costs of the venue rental and staff, in support of the 2016 WTF World Taekwondo Junior Championships to be held on 2016 November 16 – 20 at Bill Copeland Sport Centre.

Request: Facility Rental &
Staff (\$13,359.04 &
\$6,696.39)

CPA: 2015 - No Application
2014 - No Application
2013 - No Application

MOVED BY COUNCILLOR JOHNSTON
SECONDED BY COUNCILLOR MCDONELL

THAT an in-kind grant up to the amount of \$25,000 be awarded to Tourism Burnaby to assist with the cost of facility rental and staff in support of the 2016 WTF World Taekwondo Junior Championships to be held on 2016 November 16 – 20 at Bill Copeland Sports Centre.

CARRIED UNANIMOUSLY

(f) **#16.41. - Saint Helen's Church**
Seasonal Farm Workers

An application was received from St. Helen's Church requesting a grant to assist with the cost of providing dinner as well as gift bags for 300 seasonal farm workers to be held on Saturday, 2016 September 24 at the Church.

Request: Unspecified

CPA: 2015 - No Application
2014 - No Application
2013 - No Application

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR JOHNSTON

THAT this grant request be denied.

CARRIED UNANIMOUSLY

(g) #16.42. - Volunteer Burnaby
Community Programming

An application was received from Volunteer Burnaby requesting a grant to assist with the cost of community programming provided by the organization for 2016. This request is due to a funding challenge, as the United Way of the Lower Mainland moved away from funding member agencies, and as a result, Volunteer Burnaby has lost one-quarter of core funding.

Request: \$12,000

CPA: 2015 - \$1,000 in-kind printing
2014 - \$1,000 in-kind printing
2013 - \$1,000 in-kind printing

MOVED BY COUNCILLOR JOHNSTON
SECONDED BY COUNCILLOR MCDONELL

THAT this grant request be denied.

CARRIED UNANIMOUSLY

(h) #16.43.o – Royal Canadian Legion No. 148
Remembrance Day Ceremony

An application was received from the Royal Canadian Legion, North Burnaby Branch 148, requesting an in-kind grant for tents, chairs and PA system to be used at the Confederation Park Cenotaph on Remembrance Day, 2016 November 11.

Request: In-kind equipment

CPA: 2015 - \$6,000 in-kind
2015 - \$900 in-kind facility rental
2014 - \$1,000 in-kind
2013 - \$1,000 in-kind

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR JOHNSTON

THAT an in-kind grant up to the amount of \$6,000 be awarded to the Royal Canadian Legion, North Burnaby Branch 148, to assist with the cost of obtaining tents, chairs and PA system for use at the Confederation Park Cenotaph on Remembrance Day 2016.

CARRIED UNANIMOUSLY

8. **NEW BUSINESS**

Councillor McDonell – Terms of Reference

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR JOHNSTON

THAT the Executive Committee's Terms of Reference be **AMENDED** to include general labour relations and personal matters discussions.

CARRIED UNANIMOUSLY

9. **INQUIRIES**

There were no inquiries brought before the Committee at this time.

10. **CLOSED**

Public excluded according to Sections 90 and 92 of the Community Charter

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR JOHNSTON

THAT this Open meeting do now recess.

CARRIED UNANIMOUSLY

The Open meeting recessed at 5:58 p.m.

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR JOHNSTON

THAT the Open Council meeting do now reconvene.

CARRIED UNANIMOUSLY

The Open meeting reconvened at 6:23 p.m.

11. ADJOURNMENT

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR JOHNSTON

THAT this Open Committee meeting do now adjourn.

CARRIED UNANIMOUSLY

The Open meeting adjourned at 6:23 p.m.

Blanka Zeinabova
Administrative Officer

Councillor Sav Dhaliwal
Chair



34 East 12th Avenue, Vancouver, BC V5T 2G5
 P: 604.873.4525 F: 604.873.2122 www.bigsisters.bc.ca

October 4, 2016

Burnaby City Hall
 Executive Committee of Council
 c/o Administrative Officer I,
 Executive Committee Council (grants),
 Clerk's Department
 4949 Canada Way
 Burnaby, BC V5G 1M2

Re: Request to appear before the Burnaby Executive Committee.

Dear Burnaby City Council,

On behalf of all our Big Sisters, Little Sisters, Board of Directors and staff we wish to thank you for your continued and generous support of Big Sisters of BC Lower Mainland's (BCLM) one-to-one mentoring programs for Burnaby girls. For the past 15 years the City of Burnaby has helped fund over 23 Burnaby girls with annual one to one mentorship. Thanks to your sustaining support you have helped create a legacy of positive empowerment for many young girls from Burnaby.

Big Sisters BCLM facilitates mentoring relationships that champion a girl's potential. Big Sisters BCLM is a volunteer-based organization aimed at prevention and intervention, as research shows that a supportive relationship with a caring adult is a major factor in helping children overcome challenges in their lives.

Each time Big Sisters BCLM pairs a young girl with a role model, we start something incredible: a one-to-one relationship built on trust and friendship that can blossom into a future of unlimited potential. At a time in their lives when even small choices can change the course of their future, having a Big Sister can help at-risk girls avoid a life riddled with low self-esteem, trauma, bullying, substance abuse and poverty.

I would be thrilled to be given the opportunity to speak to the Executive Committee at their October 20th meeting about the positive impacts of our mentoring programs and how mentorship empowers girls to reach their full potential. Burnaby continues to be an area where our mentoring programs are in high demand, we currently have 18 girls waiting to be matched with a supportive mentor.

I would also like to address the committee's questions about our operational budget and what support we receive from other municipalities, as well as, explain the annual cost of a mentoring match.

Witnessing the transformation of a child into a confident, concerned and motivated young person is truly a remarkable thing to behold. I look forward to sharing with you the positive impact Big Sisters has on the community.

Thank you for taking the time to consider our request to appear before the Burnaby Executive Committee.

Sincerely,

A handwritten signature in dark ink, appearing to read "Brenda Gershkovich".

Brenda Gershkovich
 Executive Director
brenda@bigsisters.bc.ca
 604 873 4525 ext 307



Office of the City Clerk

D. Back, City Clerk
K. O'Connell, Deputy City Clerk**INTER-OFFICE MEMORANDUM**

TO: CHAIR AND MEMBERS
EXECUTIVE COMMITTEE OF COUNCIL

DATE: 2016 OCTOBER 4

FROM: CITY CLERK

FILE: 02410-20

SUBJECT: **GRANT APPLICATIONS**
ITEM 4(A), REPORTS, COUNCIL MEETING 2016 OCTOBER 3

Burnaby City Council, at the Open Council meeting held on 2016 October 3, received the above noted report and adopted the following recommendations contained therein as **AMENDED**:

#16.36. Burnaby Community Services
Burnaby Beer Fest 2016

1. **THAT** this grant request be denied.

#16.37.(a) Christmas Luncheon/Dinner Grants
Seniors

1. **THAT** a grant in the amount of \$8.00 per person be awarded to seniors groups applying for their 2016 Christmas Luncheon/Dinner grants.

#16.38. BC Sustainable Energy Association
Climate Change Showdown

1. **THAT** this grant request be denied.

#16.39.p Burnaby Arts Council
45th Annual Deer Lake Craft Festival

1. **THAT** an in-kind grant in the amount of \$1,000 be awarded to the Burnaby Arts Council for printing promotional material and signage for the 45th Annual Deer Lake Craft Festival to be held on 2016 November 18 – 20.

.../2

#16.40.f Tourism Burnaby
2016 WTF World Taekwondo Junior Championships

1. **THAT** an in-kind grant up to the amount of \$25,000 be awarded to Tourism Burnaby to assist with the cost of facility rental and staff in support of the 2016 WTF World Taekwondo Junior Championships to be held on 2016 November 16 – 20 at Bill Copeland Sports Centre.

#16.41. Saint Helen's Church
Seasonal Farm Workers

1. **THAT** this grant request be denied.

#16.42 Volunteer Burnaby
Community Programming

1. **THAT** this item be referred back to the Executive Committee.

#16.43.o Royal Canadian Legion No. 148
Remembrance Day Ceremony

1. **THAT** an in-kind grant up to the amount of \$6,000 be awarded to the Royal Canadian Legion, North Burnaby Branch 148, to assist with the cost of obtaining tents, chairs and PA system for use at the Confederation Park Cenotaph on Remembrance Day 2016.



Dennis Back
City Clerk

DB:lc

Copied to: Deputy City Manager
 Director Finance
 Director Parks, Recreation and Cultural Services
 Printshop Supervisor



Meeting 2016 Oct 20

COMMITTEE REPORT

TO: CHAIR AND MEMBERS
EXECUTIVE COMMITTEE OF COUNCIL

DATE: 2016 October 13

FROM: DIRECTOR PLANNING AND BUILDING

FILE: 12000 10
Reference: Lease Grants

SUBJECT: 2017 LEASE GRANTS - COMMUNITY RESOURCE CENTRES

PURPOSE: To propose 2017 lease grants for non-profit tenants at the Holdom, Edmonds, Brentwood, Metrotown, McKercher and Pioneer Community Resource Centres

RECOMMENDATIONS:

1. **THAT** Council be requested to approve the proposed 2017 lease grants for community resource centre tenants, as outlined in Table 1, *attached*, of this report.
2. **THAT** Council be requested to authorize staff to make the appropriate 2017 lease renewal arrangements with Holdom, Edmonds, Brentwood, Metrotown, McKercher and Pioneer Community Resource Centre tenants.

REPORT**1.0 BACKGROUND**

In 1992 April, Council approved guidelines for the issuance of grants to offset lease rates for non-profit groups allocated space at the City's Community Resource Centres. In general, tenants at the resource centres can qualify for a grant to offset their lease costs depending on the extent of service provided to Burnaby residents. Where 75 percent or more of the recipients of programs or services of the non-profit group are Burnaby residents, a tenant can qualify for a lease grant to offset lease costs by 50 percent. Where 25 to 75 percent of service recipients are Burnaby residents, a group can qualify for a partial lease grant to offset costs by 25 percent.

At its meeting of 2016 May 09, Council approved recommendations from the Executive Committee for 2017 lease rates and anticipated lease grant amounts for tenants at the Community Resource Centres. Council also approved a recommendation to distribute information on the approved 2017 lease rates and the anticipated lease grants to tenants, with a request for tenants to make an application for 2017 lease grants. Staff accordingly communicated such to existing tenants and received applications. This report confirms the anticipated lease grant amounts for 2017.

To: Executive Committee of Council
 From: Director Planning and Building
 Re: 2017 Lease Grants - Community Resource Centres
 2016 October 13..... Page 2

2.0 PROPOSED 2017 LEASE GRANTS

Table 1, *attached*, indicates the proposed lease grants for 2017 based on the approved guidelines. All existing tenants, except for MOSAIC, have requested and demonstrated eligibility for the same percentage and/or total amount of lease grant support as anticipated in the 2016 May 9 report approved by Council. MOSAIC'S lease grant is reduced from 50% to 25% for 2017 based on fewer than 75% of those serviced being Buranby residents.


Accordingly, it is recommended that Council be requested to approve the proposed 2017 lease grants for community resource centre tenants, as outlined in Table 1, *attached*. It is also recommended that Council be requested to authorize staff to make the appropriate 2017 lease renewal arrangements with Holdom, Edmonds, Brentwood, Metrotown, McKercher, and Pioneer Community Resource Centre tenants.

3.0 RECOGNITION OF CITY SUPPORT

As outlined in the City's Recognition Guidelines, updated in 2015 November, all tenants were requested to submit a minimum of three examples of recognition of the City's support through its lease grant program with their lease grant application. Tenants provided copies of their annual general reports or financial statements, links to recognition on their websites, and/or other recognition on various social media accounts, brochures, newsletters, office signage or other print materials. Several tenants had yet to publish their annual general reports at the time of submitting their lease grant application, but stated their commitment to include recognition of the City when publication occurs later this year. This year has been a transitional year in responding to the updated recognition guidelines and tenants submitted a wide variety of records related to City recognition that has been accomplished to date. This information was sufficient to support the proposed lease grant renewals.

4.0 NEXT STEPS

With Council approval of the 2017 lease grants, the Finance Department will adjust the monthly lease charges for the benefiting organizations to reflect the approved grant amount. The grant funds will be transferred internally for budgeting and accounting purposes.


 Lou Pelletier, Director
 PLANNING AND BUILDING

CS:sa

Attachment

Copied to: City Manager
 Deputy City Managers
 Director Finance
 Chief Licence Inspector
 City Clerk

R:\Long Range Clerical\OCS\CS\Committee Reports\2016\2017 Lease Grants (2016.10.20).docx

TABLE 1 PROPOSED 2017 LEASE GRANTS

RESOURCE CENTRES	Leased Area* (sq. ft.)	2017 Approved Lease Rate Increase	2017 Lease Rate	2017 Proposed Lease Rates (before grant) \$/Year	2017 Anticipated Lease Grant \$/Year	2017 Anticipated Lease Revenues (after grant) \$/Year	2017 Anticipated Lease Support Offset (%)
Edmonds Neighbourhood Resource Centre							
Burnaby Family Life Institute	3,000	2.0%	\$13.07	\$39,210.00	\$19,605.00	\$19,605.00	50%
Afghan Women's Sewing and Craft Cooperative/	864	2.0%	\$13.07	\$11,292.48	\$5,646.24	\$5,646.24	50%
Afghan Women's Support Society	1,499	2.0%	\$13.07	\$19,591.93	\$0.00	\$19,591.93	0%
Burnaby School District	1,506	2.0%	\$13.07	\$19,683.42	\$9,841.71	\$9,841.71	50%
Canadian Mental Health Association	1,500	2.0%	\$13.07	\$19,605.00	\$4,901.25	\$14,703.75	25%
Canadian Red Cross Society - Burnaby Branch	2,290	2.0%	\$13.07	\$29,930.30	\$7,482.58	\$22,447.73	25%
Deaf Children's Society of BC	1,167	2.0%	\$13.07	\$15,252.69	\$7,626.35	\$7,626.35	50%
Immigrant Services Society of BC	5,610	2.0%	\$13.07	\$73,322.70	\$36,661.35	\$36,661.35	50%
St. Matthew's Day Care Society							
TOTAL (Edmonds)	17,436	2.0%	\$13.07	\$227,888.52	\$91,764.47	\$136,124.05	40.3%
Holdom Community Resource Centre							
Burnaby Family Life Institute	1,300	2.0%	\$13.07	\$16,991.00	\$8,495.50	\$8,495.50	50%
Dixon Transition Society	1,469	2.0%	\$13.07	\$19,199.83	\$9,599.92	\$9,599.92	50%
Community Living Society	1,276	2.0%	\$13.07	\$16,677.32	\$8,338.66	\$8,338.66	50%
Volunteer Burnaby	1,000	2.0%	\$13.07	\$13,070.00	\$6,535.00	\$6,535.00	50%
TOTAL (Holdom)	5,045	2.0%	\$13.07	\$65,938.15	\$32,969.08	\$32,969.08	50.0%
Brentwood Community Resource Centre							
Burnaby Community Services	1,808	2.0%	\$13.07	\$23,630.56	\$11,815.28	\$11,815.28	50%
Burnaby Meals on Wheels	797	2.0%	\$13.07	\$10,416.79	\$5,208.40	\$5,208.40	50%
Burnaby Seniors Outreach Services Society	189	2.0%	\$13.07	\$2,470.23	\$1,235.12	\$1,235.12	50%
YMCA of Greater Vancouver	2,018	2.0%	\$13.07	\$26,375.26	\$13,187.63	\$13,187.63	50%
MOSAIC	1,294	2.0%	\$13.07	\$16,912.58	\$4,228.15	\$12,684.44	25%
TOTAL (Brentwood)	6,106	2.0%	\$13.07	\$79,805.42	\$35,674.57	\$44,130.86	44.7%
Metrotown Community Resource Centre							
Burnaby Neighbourhood House	7,838	2.0%	\$13.07	\$102,442.66	\$51,221.33	\$51,221.33	50%
National Congress of Black Women Foundation	620	2.0%	\$13.07	\$8,103.40	\$2,025.85	\$6,077.55	25%
B.C. Centre for Ability – Burnaby Supported Child Development Program	1,571	2.0%	\$13.07	\$20,532.97	\$10,266.49	\$10,266.49	50%
YMCA of Greater Vancouver – Childcare Resource and Referral Program	988	2.0%	\$13.07	\$12,913.16	\$6,456.58	\$6,456.58	50%
TOTAL (Metrotown)	11,017	2.0%	\$13.07	\$143,992.19	\$69,970.25	\$74,021.95	48.6%
Pioneer Community Resource Centre							
Burnaby Family Life Institute	3,057	2.0%	\$13.07	\$39,954.99	\$19,977.50	\$19,977.50	50%
Burnaby Hospice Society	1,647	2.0%	\$13.07	\$21,526.29	\$10,763.15	\$10,763.15	50%
TOTAL (Pioneer)	4,704	2.0%	\$13.07	\$61,481.28	\$30,740.64	\$30,740.64	50%
McKercher Community Resource Centre							
Burnaby Family Life Institute	2,500	2.0%	\$13.07		\$16,337.50	\$16,337.50	50%
TOTAL (McKercher)	2,500	2.0%	\$13.07	\$32,675.00	\$16,337.50	\$16,337.50	50%
TOTAL RESOURCE CENTRES	46,808	2.0%	\$13.07		\$277,456.50	\$334,324.07	45.4%



Executive Committee of Council (Community Grants)
 C/o Clerk's Department
 The City of Burnaby
 4949 Canada Way
 Burnaby, BC
 V5G 1M2

April 11th, 2016

RE: 2016 Grant Application for volunteer Burnaby

Dear Executive Committee:

Please accept this letter in support of our request for a community grant in the amount of **\$12,000.00** for the calendar year of 2016.

From a program perspective, 2015 was very busy year for Volunteer Burnaby. In that year our Board of Directors approved an ambitious strategic plan designed to better support Burnaby agencies and their volunteer programs while at the same time providing meaningful volunteer opportunities for the citizens of Burnaby.

We continue to reach out to our many neighborhoods that need the benefits of strong, safe and impactful volunteer programs. Volunteer Burnaby is also working to support volunteerism in all its forms to help make Burnaby the best place to live and volunteer in North America.

We are pleased to report that we are succeeding in large part to the generous contribution from the City of Burnaby. A copy of our 2015 annual report to our membership and our audited financial statements are included for your review.

From a funding challenge perspective, earlier this year the United Way of the Lower Mainland informed us that they are moving away from funding member agencies in favour of self-funding their own projects. As a result of this announcement, our organization has lost one-quarter of our core funding effective immediately (with no transitional support).

As we struggle to absorb this tremendous liability we are also endeavoring to meet the unprecedented community demand for our services.



I want to assure Mayor and Council as a society we are committed to meeting this challenge. However, we can't do this without your critical support.

Thus, it is in our hope of being able to continue to offer quality service that we are requesting a grant of **\$12,000.00** for the year 2016. This grant will provide transitional stability and will allow us sustain the important community programming that the city and the community have come to appreciate.

To underscore our commitment and resolve, we will be formally requesting a face to face meeting with the Executive Committee to explain our situation, provide our value proposition and answer any questions. In the meantime, if you require any further information, please do not hesitate to contact the undersigned at your convenience.

Thank you for your consideration we look forward to your response.

Warm regards,

Volunteer Burnaby

F. Relu

FOR

Dr. Dave Baspaly, Executive Director
Volunteer Burnaby

Community Starts Here!



203-2101 Holdom Ave.

Burnaby, British Columbia

V5B 0A5

604-294-5533

October 18, 2016
Executive Committee of Council
Clerk's Office, City Hall
City of Burnaby

Re/: Printing Grant for Volunteer Burnaby' Gift Wrap Program 2016

Dear Executive Committee of Council members,

Volunteer Burnaby is pleased to announce that Brentwood Town Centre has granted us the opportunity to organize and deliver Gift Wrapping Services for the Christmas

Season 2015; the Gift Wrap Program engages the participation of over 150 Burnaby community volunteers, the majority of which are youth that experience community participation for the first time. Funds raised during the campaign are extremely crucial for the work of promoting volunteerism as a right and a responsibility of the citizens of Burnaby and facilitating community development through volunteering.

We would like to express our appreciation of your support of our program in the past four years. Once more we would like to apply for your support through a printing grant of \$1,000 for our promotional and recognition materials for Volunteer Burnaby and for the campaign. This year's campaign will run from December 5th to December 24th, however we would like to make a request for our grant to be active through to January 15th to allow for us to print certificates of recognition for our volunteers following the campaign. Volunteer Burnaby will include the City of Burnaby logo in all printed and published materials as one of the Sponsors of the program in exchange for your generous contribution.

Your generous contribution makes our work possible in the City of Burnaby to assist people to connect to meaningful volunteer opportunities and build capacity in organizations for local volunteering.

Sincerely,

Jeff Scheffel
Community Developer
Volunteer Burnaby
jeff@volunteerburnaby.ca

TABLED MATTER
2016 October 20

Item 8 (c) – NEW APPLICATIONS
Executive Committee of Council Open Meeting
held on 2016 June 16

(c) #16.34. – Big Sisters of BC Lower Mainland
Mentoring Programs

An application was received from Big Sisters of BC Lower Mainland requesting a grant in support of mentoring services provided by the organization to girls in Burnaby for 2016.

Request:	\$12,000	CPA:	2015 – \$4,000
			2014 – \$4,000
			2013 – \$4,000

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR DHALIWAL

THAT this grant request be now TABLED.

CARRIED UNANIMOUSLY

This grant request was **TABLED** to provide the applicant with an opportunity to appear as a delegation before the Committee on 2016 September 15 and to provide clarification and overall budget for the program.



Big Sisters
of BC Lower Mainland

34 East 12th Avenue, Vancouver, BC V5T 2G5
P: 604.873.4525 F: 604.873.2122 www.bigsisters.bc.ca

9.(a)

#16.34.

June 2, 2016

Burnaby City Hall
Executive Committee of Council
c/o Administrative Officer I, Executive Committee Council (grants), Clerk's Department
4949 Canada Way
Burnaby, BC V5G 1M2

Dear Burnaby City Council,

"Big Sisters of BC Lower Mainland has had a profound impact on my life – not only as a Little Sister, but also as a maturing adult. The support of this organization and the friendship of my Big Sister have meant the world to me. Without Big Sisters and my Big Sister, I can tell you that I would not be where I am today. I would not have had the drive to enroll in university, I would not be able to say that I now have a healthy and loving relationship with my mum, and I would not have developed confidence in myself to push through life's daily struggles." – Jenny, Little Sister

Vulnerable girls throughout the Lower Mainland of BC, just like Jenny, are waiting for a Big Sister of their very own. Someone in their corner, who supports them, listens to them and helps build their confidence. Big Sisters of BC Lower Mainland facilitates mentoring relationships that champion a girl's potential.

Each time Big Sisters of BC Lower Mainland pairs a young girl with a role model, we start something incredible: a one-to-one relationship built on trust and friendship that can blossom into a future of unlimited potential. At a time in their lives when even small choices can change the course of their future, having a Big Sister can help at-risk girls avoid a life riddled with low self-esteem, trauma, substance abuse and poverty.

On behalf of all our Big Sisters, Little Sisters, Board of Directors and staff we wish to thank you for the City of Burnaby's past support of our mentoring programs. We would be honored if you would consider renewing your support by investing in our Burnaby Big Sisters Program. A gift of \$12,000 will make a positive difference in the lives of six vulnerable girls from Burnaby in 2016.

Your gift can help us to build more than just productive mentoring relationships – you can help us create brighter futures for young women. Big Sisters is a volunteer-based organization aimed at prevention and intervention, as research shows that a supportive relationship with a caring adult is a major factor in helping children overcome challenges in their lives.

Thank you for taking the time to consider our proposal. Your financial support will enable Big Sisters to provide vital mentorship to vulnerable girls and help build brighter futures. Should you have any questions, please contact Fleur Cooper our Senior Manager, Corporate Giving, at the coordinates below.

Sincerely,

Brenda GersHKovitch
Executive Director

Contact:
Fleur Cooper, Senior Manager, Corporate Giving
Email: fcooper@bigsisters.bc.ca
Direct: 604 873 4525 ext 317