



## **COMMUNITY HERITAGE COMMISSION**

### **MINUTES**

An Open meeting of the Community Heritage Commission was held in the Council Committee Room, Burnaby City Hall, 4949 Canada Way, Burnaby, B.C. on Thursday, **2016 November 03** at 6:00 p.m.

#### **1. CALL TO ORDER**

PRESENT: Councillor Colleen Jordan, Chair  
Councillor James Wang, Member  
Ms. Maurya Biswell, Citizen Representative  
Mr. Philip Finlayson, Citizen Representative  
Ms. Diane Gillis, Citizen Representative  
Ms. Ruby Johnson, Honorary Member Emeritus  
Mr. Lee Loftus, Parks, Recreation and Culture Commission Representative  
Ms. Les Lee Lowe, Burnaby Historical Society Representative  
Ms. Coni O'Neill, Citizen Representative  
Mr. Harry Pride, Historian

ABSENT: Councillor Nick Volkow, Vice Chair

STAFF: Mr. Jim Wolf, Senior Long Range Planner  
Ms. Helen Lee, Long Range Planner  
Ms. Lisa Codd, Museum Curator  
Ms. Kate O'Connell, Deputy City Clerk  
Ms. Blanka Zeinabova, Administrative Officer  
Ms. Nikolina Vracar, Administrative Officer

The Chair called the Open meeting to order at 6:17 p.m.

#### **2. MINUTES**

a) **Minutes of the Community Heritage Commission  
Open meeting held on 2016 June 02**

MOVED BY COMMISSIONER O'NEILL  
SECONDED BY COMMISSIONER LOWE

THAT the minutes of the Open meeting of the Community Heritage Commission held on 2016 June 02 be adopted.

CARRIED UNANIMOUSLY

3. **DELEGATION**

MOVED BY COMMISSIONER BISWELL  
SECONDED BY COMMISSIONER LOFTUS

THAT the delegation's presentation be received.

CARRIED UNANIMOUSLY

- a) **The Heights Neighbourhood Association**  
**Re: Documentary Film - 100th Anniversary of Gilmore  
Community School**  
**Speaker: Margaret Manifold**

**Ms. Margaret Manifold** and **Ms. Katie Rodgers** appeared before the Commission on behalf of the Heights Neighbourhood Association and provided a screening of a documentary film celebrating 100<sup>th</sup> years of Gilmore Community School. Ms. Manifold conveyed thanks to the City for their generous donation towards this project, as well as thanked the City Archives and the Burnaby Village Museum for their support.

4. **CORRESPONDENCE**

MOVED BY COMMISSIONER PRIDE  
SECONDED BY COUNCILLOR WANG

THAT the correspondence be received.

CARRIED UNANIMOUSLY

- a) **Correspondence from the Ministry of Transportation and  
Infrastructure**  
**Re: Nominations for New 'Stop of Interest' Signs**

Correspondence was received from the Honourable Todd Stone, Minister of Transportation and Infrastructure, advising that the Province announced the addition of up to 75 new 'Stop of Interest' signs throughout BC, bringing further awareness and recognition to history and provincial heritage, and seeking nominations for new signs.

Arising from discussion, the following motion was introduced:

MOVED BY COMMISSIONER LOFTUS  
SECONDED BY COMMISSIONER FINLAYSON

THAT this matter be **REFERRED** to staff for report.

CARRIED UNANIMOUSLY

b) [Correspondence from On This Spot Enterprises](#)  
Re: BC History Tourism App

Correspondence was received from Mr. Andrew Farris, Founder and CEO, On This Spot Enterprises, regarding an interactive historical walking tour app, seeking sponsorship and the rights to use historic photo resources.

Staff advised that the City provides free content on the Heritage Burnaby website.

c) [Correspondence from Jane's Walk](#)  
Re: Jane's Walk in Burnaby

Correspondence was received from Ms. Amilia Cervantes, Program Assistant, Jane's Walk, seeking City's participation in Jane's Walk, a global movement of free, community-led walking tours inspired by Jane Jacobs, as well as seeking City organizers for the 2017 global festival to be held 2017 May 5 – 7.

Arising from discussion, the following motion was introduced:

MOVED BY COMMISSIONER LOFTUS  
SECONDED BY COMMISSIONER BISWELL

THAT this matter be **REFERRED** to staff for review.

CARRIED UNANIMOUSLY

d) [Memorandum from the City Clerk](#)  
Re: Citizen Appointments to the Community Heritage Commission - Ms. Diane Gillis

A memorandum was received from the City Clerk advising that Council, at its meeting held on 2016 June 27, appointed Ms. Diane Gillis as a citizen representative on the Community Heritage Commission for a two (2) year term.

e) [Memorandum from the City Archivist](#)  
Re: City of Burnaby Archives - Update (August)

A memorandum was received from Ms. Rebecca Pasch, City Archivist, providing an update on work at the City Archives. The update included the following:

- the 1970s Council records accessibility project is 53% completed;
- a temporary Archival Assistant position was hired to work on the records backlog;

- research requests have been more complex in nature this year;
- staff have put forward the Burnaby Mountain Oral History Project for consideration for the Governor General's History Award for Excellence in Community Programming.

f) **Memorandum from the City Archivist**  
**Re: City of Burnaby Archives - Update (October)**

A memorandum was received from Ms. Rebecca Pasch, City Archivist, providing an update on work at the City Archives. The update included the following:

- the Archives participated in the Burnaby City Hall and RCMP Open House with a great success;
- over 1,000 City-generated photographs were processed from appraisal, accession, through to description and rehousing since June, as well as the 1970s Council record project has been completed;
- the Burnaby Mountain Oral History Project was shortlisted for the Governor General's History Award for Excellence in Community Programming.

g) **Memorandum from the Museum Services Supervisor**  
**Re: Burnaby Village Museum Updates (September)**

A memorandum was received from Ms. Deborah Tuytens, Museum Services Supervisor, providing an update on work at the Burnaby Village Museum. The update included the following:

Summer Highlights:

- the temporary exhibit 'Technology Before the Smartphone' was popular with visitors;
- the Museum hosted First Nations education programs for the public twice a week (i.e. Aboriginal Medicinal Plant Tours and interactive weaving demos);
- a large collection of uniforms, badges, and documents related to the history of Girl Guides in Burnaby was donated to the Museum;
- curatorial staff continued to improve physical condition and documentation of large objects (i.e. Oakalla prison cell walls and doors, Eagle Ford neon sign).

Fall Projects:

- the Burnaby Neighbourhood History speaker series run from September to November - this program, in partnership with Burnaby Public Library and Burnaby Historical Society, features free talks and walking tours;
- major renovations are underway to the Orientation Plaza;

- a project is underway to create workstations for volunteers to research and document the collections;
- a researcher specializing in First Nations history has joined the staff at the Museum, and will be developing research materials that can be used by school program staff.

Museum staff advised that this year's Halloween was very successful with almost 4,300 children attending, and Christmas is expected to be very busy as well.

5. **REPORTS**

MOVED BY COMMISSIONER GILLIS  
SECONDED BY COMMISSIONER O'NEILL

THAT the reports be received.

CARRIED UNANIMOUSLY

a) **Report from the City Clerk and the City Archivist**  
**Re: Project Proposal – Celebrating Diversity**

This report was **WITHDRAWN** from the agenda prior to the meeting.

b) **Report from the Director Planning & Building**  
**Re: Burnaby Remembers Program – 2016**

The Director Planning and Building submitted a report seeking expenditure authorization for the Burnaby Remembers Program for Remembrance Day – 2016 November 11.

The Director Planning and Building recommended:

1. THAT Council be requested to approve an expenditure of \$2,000.00 (inclusive of GST) for the Burnaby Remembers Program, as outlined in this report.

MOVED BY COMMISSIONER LOWE  
SECONDED BY COMMISSIONER BISWELL

THAT the recommendation of the Director Planning and Building be adopted.

CARRIED UNANIMOUSLY

c) **Report from the Director Planning & Building**  
**Re: Frederick & Alice Hart Estate "Avalon" - Heritage Site**  
**Interpretive Plaque, 6664 Deer Lake Avenue**

The Director Planning and Building submitted a report seeking approval for the final design of the interpretive plaque for the Frederick and Alice Hart Estate "Avalon".

The Director Planning and Building recommended:

1. THAT Council be requested to approve the design and installation of the interpretive plaque for the Frederick and Alice Hart Estate "Avalon", as outlined in this report.

MOVED BY COMMISSIONER LOFTUS  
SECONDED BY COMMISSIONER PRIDE

THAT the recommendation of the Director Planning and Building be adopted.

CARRIED UNANIMOUSLY

d) **Report from the Director Planning & Building**  
**Re: Remembering Working People: Plaques Around the**  
**Province Project**

The Director Planning and Building submitted a report seeking authorization for the nomination of historic events and locations that recognize the history of working people in Burnaby.

The Director Planning and Building recommended:

1. THAT Council be requested to approve the expenditure of up to \$5,000.00 (inclusive of GST and/or PST) to fund the production of plaques under BC Heritage Centre's *Remembering Working People: Plaques Around the Province Project*, as outlined in this report.

MOVED BY COMMISSIONER FINLAYSON  
SECONDED BY COUNCILLOR WANG

THAT the recommendation of the Director Planning and Building be adopted.

CARRIED UNANIMOUSLY

**6. NEW BUSINESS**

Lost in 50s Neon Sign

Ms. Lee provided an update on the 'Lost in the 50s' neon sign. It was noted that the City owns the property on Edmonds Street, and there is no development proposal at this time.

Burnaby School History Book

Commissioner Pride advised that stories not featured in the Burnaby School History Book will be compiled and sent to the Library and the Archives.

Burnaby 125 / Canada 150 Celebrations

Ms. Lee advised that staff is working on the plaque program to commemorate Burnaby's 125<sup>th</sup> anniversary of Incorporation and Canada's 150<sup>th</sup> anniversary of Confederation in 2017. A report will be coming to the Commission in the near future.

Charting Change Interactive Atlas

Ms. Lee queried if the Commission members would be interested in a preview of the 'Charting Change' website.

The Commission requested a presentation at the next meeting.

Philip Finlayson

Councillor Jordan advised that this is Commissioner Finlayson's last meeting. The Chair conveyed thanks and appreciation, on behalf of the Commission and the City, to Commissioner Finlayson for his participation on the Heritage Commission.

**7. INQUIRIES**

There were no inquiries brought before the Commission at this time.

8. ADJOURNMENT

MOVED BY COMMISSIONER LOWE  
SECONDED BY COMMISSIONER BISWELL

THAT this Open Commission meeting do now adjourn.

CARRIED UNANIMOUSLY

The Commission meeting adjourned at 7:21 p.m.

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Blanka Zeinabova  
ADMINISTRATIVE OFFICER

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Councillor Colleen Jordan  
CHAIR