



CITY COUNCIL MEETING
Council Chamber, Burnaby City Hall
4949 Canada Way, Burnaby, B. C.

OPEN PUBLIC MEETING AT 7:00 PM
Monday, 2017 February 20

A G E N D A

| | | |
|-----------|----------------------------------------------------------------------------------------------------|--------------------|
| 1. | <u>CALL TO ORDER</u> | <u>PAGE</u> |
| 2. | <u>MINUTES</u> | |
| | A) Open Council Meeting held 2017 February 06 | 1 |
| 3. | <u>DELEGATION</u> | |
| | A) John and Elma Raue Re: Unsolicited Mail from the City <u>Speakers:</u> John and Elma Raue | 18 |
| 4. | <u>REPORTS</u> | |
| | A) His Worship, Mayor Derek R. Corrigan Re: Council Appointments and Reappointments - 2017 | 19 |
| | B) Community Heritage Commission Re: City of Burnaby Archives Annual Report 2016 | 26 |
| | C) Community Heritage Commission Re: Support of the Proposed Heritage Tax Credit | 31 |
| | D) City Manager's Report, 2017 February 20 | 33 |

5. MANAGER'S REPORTS

- | | | |
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| 1. | LICENCE AGREEMENT RENEWAL - BURNABY AND REGION ALLOTMENT GARDENS ASSOCIATION | 35 |
| | Purpose: To seek Council approval for the renewal of the licence agreement with Burnaby and Region Allotment Gardens Association. | |
| 2. | SPECIAL OUTDOOR EVENTS 2017 | 39 |
| | Purpose: To seek Council approval for special outdoor events in 2017. | |
| 3. | BUILDING PERMIT TABULATION REPORT NO. 1 FROM 2017 JANUARY 01 - 2017 JANUARY 31 | 42 |
| | Purpose: To provide Council with information on construction activity as reflected by the building permits that have been issued for the subject period. | |
| 4. | CITY STAFF EXTERNAL TRAINING AND TRAVEL | 44 |
| | Purpose: To increase the City Manager's authority to approve staff training and travel expenses when the estimated cost of the expenditure does not exceed \$10,000. | |
| 5. | PARKLAND ACQUISITION LEVY EXPENDITURES | 45 |
| | Purpose: To provide funding from the Parkland Acquisition Levy Reserve for future parkland acquisitions. | |
| 6. | 2017 FEBRUARY - PARKS, RECREATION & CULTURAL SERVICES CAPITAL FUNDING BYLAW | 47 |
| | Purpose: To request Council to bring down a bylaw to appropriate \$1,277,010 (inclusive of GST) from Capital Reserves to finance eight projects. | |
| 7. | CONTRACT INCREASE LED STREET LIGHT CONVERSION – PHASE III | 51 |
| | Purpose: To obtain Council approval to increase a contract for the LED Street Light Conversion – Phase III. | |

8. **CONTRACT AWARD** 53
TANDEM DUMP TRUCKS

Purpose: To obtain Council approval to award a contract for the supply and delivery of two tandem dump trucks.

6. **BYLAWS**

A) First, Second and Third Reading

- A) #13723 - Burnaby Routine Transaction Authority Bylaw 1999, Amendment Bylaw No. 1, 2017 **13723**
A bylaw to amend the Routine Transaction Authority Bylaw 1999
(Item 5(4), Manager's Report, Council 2017 February 20)
Subject to approval of Manager's Report Item 5(4)

B) Reconsideration and Final Adoption

- B) #13712 - Burnaby Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 3, 2017 **13712**
A bylaw authorizing the expenditure of monies in the Capital Works, Machinery and Equipment Reserve Fund - \$6,751,400 to finance the design and construction of Willingdon Linear Park
(Item 6(1), Manager's Report, Council 2017 January 23)
- C) #13713 - Burnaby Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 4, 2017 **13713**
A bylaw authorizing the expenditure of monies in the Capital Works, Machinery and Equipment Reserve Fund - \$3,145,420 to finance twenty four Parks, Recreation and Cultural Services Projects
(Item 6(12), Manager's Report, Council 2017 January 23)
- D) #13714 - Burnaby Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 5, 2017 **13714**
A bylaw authorizing the expenditure of monies in the Capital Works, Machinery and Equipment Reserve Fund - \$4,106,500 to finance 2017 Engineering Capital Building Infrastructure projects
(Item 6(C), FMC Report, Council 2017 January 30)

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- E) #13715 - Burnaby Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 6, 2017 **13715**
A bylaw authorizing the expenditure of monies in the Capital Works, Machinery and Equipment Reserve Fund - \$5,536,000 to finance 2017 Willingdon Infrastructure Upgrade projects
(Item 6(D), FMC Report, Council 2017 January 30)
- F) #13716 - Burnaby Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 7, 2017 **13716**
A bylaw authorizing the expenditure of monies in the Capital Works, Machinery and Equipment Reserve Fund - \$2,395,000 to finance 2017 Engineering Capital Infrastructure Replacement projects
(Item 6(E), FMC Report, Council 2017 January 30)
- G) #13717 - Burnaby Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 8, 2017 **13717**
A bylaw authorizing the expenditure of monies in the Capital Works, Machinery and Equipment Reserve Fund - \$451,000 to finance 2017 Engineering Capital Infrastructure Design & Early Tender projects
(Item 6(F), FMC Report, Council 2017 January 30)
- H) #13718 - Burnaby Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 9, 2017 **13718**
A bylaw authorizing the expenditure of monies in the Capital Works, Machinery and Equipment Reserve Fund - \$3,099,096 to finance 2017 Information Technology Capital Program
(Item 6(G), FMC Report, Council 2017 January 30)
- I) #13719 - Burnaby Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 10, 2017 **13719**
A bylaw authorizing the expenditure of monies in the Capital Works, Machinery and Equipment Reserve Fund - \$650,000 to finance 2017 City Hall & Deer Lake Precinct Parking Lots Project
(Item 6(I), FMC Report, Council 2017 January 30)

7. **NEW BUSINESS**

8. **INQUIRIES**

9. **ADJOURNMENT**



COUNCIL MEETING MINUTES

Monday, 2017 February 06

An Open meeting of the City Council was held in the Council Committee Room, Burnaby City Hall, 4949 Canada Way, Burnaby, B.C. on Monday, 2017 February 06 at 7:00 p.m. followed immediately by a Closed meeting from which the public was excluded. At the conclusion of the Closed meeting, the Open meeting was reconvened at 7:00 p.m. in the Council Chamber.

1. CALL TO ORDER

PRESENT: His Worship, Mayor Derek R. Corrigan
Councillor Pietro Calendino
Councillor Sav Dhaliwal
Councillor Dan Johnston
Councillor Colleen Jordan
Councillor Anne Kang
Councillor Paul McDonell
Councillor James Wang

ABSENT: Councillor Nick Volkow *(due to illness)*

STAFF: Mr. Lambert Chu, City Manager
Mr. Chad Turpin, Deputy City Manager
Mr. Doug Louie, Assistant Director Engineering
Mr. Bob Klimek, Deputy Director Finance
Mr. Dave Ellenwood, Director Parks, Recreation & Cultural Services
Mr. Lou Pelletier, Director Planning and Building
Mr. Dave Critchley, Director Public Safety & Community Services
Ms. May Leung, City Solicitor
Mr. Dennis Back, City Clerk
Ms. Kate O'Connell, Deputy City Clerk

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR JOHNSTON

THAT the Open Council meeting do now reconvene.

CARRIED UNANIMOUSLY

The Open Council meeting reconvened at 7:01 p.m.

2. MINUTES**A) Open Council Meeting held 2017 January 30**

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR MCDONELL

THAT the minutes of the Open Council meeting held on 2017 January 30 be now adopted.

CARRIED UNANIMOUSLY

B) Public Hearing (Zoning) held 2017 January 31

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR JOHNSTON

THAT the minutes of the Public Hearing (Zoning) held on 2017 January 31 be now adopted.

CARRIED UNANIMOUSLY

3. REPORTS

MOVED BY COUNCILLOR KANG
SECONDED BY COUNCILLOR MCDONELL

THAT Council do now resolve itself into a Committee of the Whole.

CARRIED UNANIMOUSLY

Councillor Dhaliwal arrived at the Open Council Meeting at 7:02 p.m.

**A) Executive Committee of Council
Re: Grant Applications**

The Executive Committee of Council submitted the following grant requests for Council consideration:

#17.01.p Burnaby Hospice Society
Hike for Hospice Palliative Care

The Executive Committee of Council recommended:

1. THAT an in-kind grant up to the amount of \$1,500 be awarded to the Burnaby Hospice Society for the 15th annual Hike for Hospice Burnaby to be held on 2017 May 07 in Central Park.

MOVED BY COUNCILLOR DHALIWAL
SECONDED BY COUNCILLOR CALENDINO

THAT the recommendation of the Executive Committee of Council be adopted.

CARRIED UNANIMOUSLY

#17.02.p The Society to End Homelessness in Burnaby
Coldest Night of the Year

The Executive Committee of Council recommended:

1. THAT an in-kind grant of \$520 be awarded to the Society to End Homelessness in Burnaby for the Coldest Night of the Year walk to be held on 2017 February 25.

MOVED BY COUNCILLOR DHALIWAL
SECONDED BY COUNCILLOR WANG

THAT the recommendation of the Executive Committee of Council be adopted.

CARRIED UNANIMOUSLY

#17.03. BullyingCanada Inc.
Programming Support

The Executive Committee of Council recommended:

1. THAT this grant request be denied.

MOVED BY COUNCILLOR DHALIWAL
SECONDED BY COUNCILLOR JOHNSTON

THAT the recommendation of the Executive Committee of Council be adopted.

CARRIED UNANIMOUSLY

#17.04. Moscrop Secondary School
Dry Grad 2017

The Executive Committee of Council recommended:

1. THAT a grant in the amount of \$200 be awarded to Moscrop Secondary School in support of the Dry Grad event.

MOVED BY COUNCILLOR DHALIWAL
SECONDED BY COUNCILLOR CALENDINO

THAT the recommendation of the Executive Committee of Council be adopted.

CARRIED UNANIMOUSLY

#17.05. Sandra's Closet, LLC
Clothing for Communities

The Executive Committee of Council recommended:

1. THAT this grant request be denied.

MOVED BY COUNCILLOR DHALIWAL
SECONDED BY COUNCILLOR MCDONELL

THAT the recommendation of the Executive Committee of Council be adopted.

CARRIED UNANIMOUSLY

#17.06. Stoney Creek Environment Committee
Bee Pollinator Awareness Project

The Executive Committee of Council recommended:

1. THAT a grant in the amount of \$500 be awarded to the Stoney Creek Environment Committee for a Bee Pollinator Awareness Project in 2017.

MOVED BY COUNCILLOR DHALIWAL
SECONDED BY COUNCILLOR JOHNSTON

THAT the recommendation of the Executive Committee of Council be adopted.

CARRIED UNANIMOUSLY

#17.07. p Rotary Club of Burnaby Metrotown
2017 Wine, Food and Music Festival

The Executive Committee of Council recommended:

1. THAT an in-kind grant of \$2,500 be awarded to the Rotary Club of Burnaby Metrotown for the 2017 Wine, Food and Music Festival to be held on 2017 April 22 at the Nikkei National Museum and Cultural Centre.

MOVED BY COUNCILLOR DHALIWAL
SECONDED BY COUNCILLOR CALENDINO

THAT the recommendation of the Executive Committee of Council be adopted.

CARRIED UNANIMOUSLY

#17.08. Burnaby Community Services
Core Programs and Publications

The Executive Committee of Council recommended:

1. THAT a grant in the amount of \$28,000 be awarded to Burnaby Community Services for core programs and publications in 2017.

MOVED BY COUNCILLOR DHALIWAL
SECONDED BY COUNCILLOR WANG

THAT the recommendation of the Executive Committee of Council be adopted.

CARRIED UNANIMOUSLY

#17.09.p Burnaby Community Services
Various Publications

The Executive Committee of Council recommended:

1. THAT an in-kind grant up to the amount of \$3,875 be awarded to Burnaby Community Services for various publications in 2017.

MOVED BY COUNCILLOR DHALIWAL
SECONDED BY COUNCILLOR CALENDINO

THAT the recommendation of the Executive Committee of Council be adopted.

CARRIED UNANIMOUSLY

B) Executive Committee of Council
Re: Festivals Burnaby Grant Program Applications

The Executive Committee of Council submitted the following Burnaby Festivals Grant Program Applications for Council consideration:

#17-N-001 Scandinavian Cultural Society
Leif Erikson Day Festival

The Executive Committee of Council recommended:

1. THAT a Festivals Burnaby grant – *Neighbourhood Event* in the amount of \$2,000 be awarded to the Scandinavian Cultural Society for the Leif Erikson Day Festival to be held on 2017 September 30 to October 1 at the Scandinavian Cultural Centre.

MOVED BY COUNCILLOR DHALIWAL
SECONDED BY COUNCILLOR MCDONELL

THAT the recommendation of the Executive Committee of Council be adopted.

CARRIED UNANIMOUSLY

#17-N-004 South Burnaby Lawn Bowls Club
Centennial Celebrations

The Executive Committee of Council recommended:

1. THAT a Festivals Burnaby grant – *Neighbourhood Event* in the amount of \$2,400 be awarded to the South Burnaby Lawn Bowls Club for the Centennial Celebrations to be held 2017 February to July at their Clubhouse at Kingsway and Inman.

MOVED BY COUNCILLOR DHALIWAL
SECONDED BY COUNCILLOR CALENDINO

THAT the recommendation of the Executive Committee of Council be adopted.

CARRIED UNANIMOUSLY

#17-S-004 Vancouver Cantonese Opera
Reunion of a White Hare

The Executive Committee of Council recommended:

1. THAT a Festivals Burnaby grant – *Small Scale Event* in the amount of \$3,500 be awarded to the Vancouver Cantonese Opera for the performance of the Reunion of a White Hare to be held on 2017 July 22 at the Michael J. Fox Theatre.

MOVED BY COUNCILLOR DHALIWAL
SECONDED BY COUNCILLOR JOHNSTON

THAT the recommendation of the Executive Committee of Council be adopted.

CARRIED UNANIMOUSLY

#17-L-003 Ocean Canada Inc.
Kariktan Festival

The Executive Committee of Council recommended:

1. THAT this grant request be denied.

MOVED BY COUNCILLOR DHALIWAL
SECONDED BY COUNCILLOR JOHNSTON

THAT the recommendation of the Executive Committee of Council be adopted.

CARRIED UNANIMOUSLY

C) Financial Management Committee
Re: City Investments - 2016 Year End Report

The Financial Management Committee submitted a report providing a 2016 Investment Program update and presenting the 2017 Investment Program forecast.

The Financial Management Committee recommended:

1. THAT this report be received for information purposes.

MOVED BY COUNCILLOR JOHNSTON
SECONDED BY COUNCILLOR MCDONELL

THAT the recommendation of the Financial Management Committee be adopted.

CARRIED UNANIMOUSLY

D) Financial Management Committee
Re: 2017 BC Home Owner Grant Program

The Financial Management Committee submitted a report providing information to Council on the 2017 BC Home Owner Grant Program.

Council expressed disappointment that the Provincial Government did not conduct a full review of the Home Owner Grant program prior to raising the eligibility threshold.

The Financial Management Committee recommended:

1. THAT this report is received for information purposes.

MOVED BY COUNCILLOR JOHNSTON
SECONDED BY COUNCILLOR JORDAN

THAT the recommendation of the Financial Management Committee be adopted.

CARRIED UNANIMOUSLY

In response to an inquiry from a Council member, Mayor Corrigan requested staff to provide information on the escalation of industrial property assessments in Burnaby.

E) Financial Management Committee
Re: Edmonds Community Centre
Installation of a HVAC Unit

The Financial Management Committee submitted a report providing information to Council regarding the proposed installation of a HVAC unit to serve the lobby area of the Edmonds Community Centre.

The Financial Management Committee recommended:

1. THAT this report be received for information purposes.

MOVED BY COUNCILLOR JOHNSTON
SECONDED BY COUNCILLOR JORDAN

THAT the recommendation of the Financial Management Committee be adopted.

CARRIED UNANIMOUSLY

F) Planning and Development Committee
Re: R12 District Area Rezoning Public Consultation Results -
7335 to 7359 14th Avenue (North Side)

The Planning and Development Committee submitted a report to Council to review the results of the consultation process regarding a request for an area rezoning from the R5 to the R12 District and to recommend that the subject area be advanced through the rezoning process.

The Planning and Development Committee recommended:

1. THAT Council authorize the preparation of a Rezoning Bylaw to rezone 7335 to 7359 14th Avenue (north side), as referenced in Schedule A (attached), from the R5 Residential District to the R12 Residential District, and that the bylaw be advanced to First Reading on 2017 February 06 and to Public Hearing on 2017 February 28 at 7:00 p.m.
2. THAT a copy of this report be sent to the property owners and residents in the petition and consultation areas.

MOVED BY COUNCILLOR JORDAN
SECONDED BY COUNCILLOR MCDONELL

THAT the recommendations of the Planning and Development Committee be adopted.

CARRIED UNANIMOUSLY

G) Planning and Development Committee
Re: R12S District Area Rezoning Public Consultation Results
- 4036 to 4098 Kincaid Street (South Side)

The Planning and Development Committee submitted a report to Council to review the results of the consultation process regarding a request for an area rezoning from the R5 to the R12S District and to recommend that the subject area not be advanced through the rezoning process.

The Planning and Development Committee recommended:

1. THAT Council not advance the request for the R5 to R12S area rezoning for 4036 to 4098 Kincaid Street (south side).
2. THAT a copy of this report be sent to the property owners and residents in the petition and consultation areas.

MOVED BY COUNCILLOR JORDAN
SECONDED BY COUNCILLOR JOHNSTON

THAT the recommendations of the Planning and Development Committee be adopted.

CARRIED UNANIMOUSLY

H) Planning and Development Committee
Re: Proposed Zoning Bylaw Text Amendments - 2017
January

The Planning and Development Committee submitted a report proposing a number of text amendments to the Burnaby Zoning Bylaw.

The Planning and Development Committee recommended:

1. THAT Council be requested to authorize the preparation of a bylaw amending the Burnaby Zoning Bylaw, as outlined in Section 2.0 of this report, for advancement to a Public Hearing at a future date.

MOVED BY COUNCILLOR JORDAN
SECONDED BY COUNCILLOR MCDONELL

THAT the recommendation of the Planning and Development Committee be adopted.

CARRIED UNANIMOUSLY

I) Social Planning Committee
Re: Local Government Awareness Week 2017

The Social Planning Committee submitted a report seeking Council approval of proposed activities for Burnaby's participation in Local Government Awareness Week 2017.

The Social Planning Committee recommended:

1. THAT Council approve the City's involvement in Local Government Awareness Week 2017, as outlined in Section 2.2 of this report.

MOVED BY COUNCILLOR KANG
SECONDED BY COUNCILLOR CALENDINO

THAT the recommendation of the Social Planning Committee be adopted.

CARRIED UNANIMOUSLY

J) Social Planning Committee
Re: Burnaby Access Advisory Committee 2017 Workplan

The Social Planning Committee submitted a report seeking Council approval of the proposed Burnaby Access Advisory Committee 2017 Workplan.

The Social Planning Committee recommended:

1. THAT Council approve the proposed Burnaby Access Advisory Committee 2017 workplan, as outlined in Section 3.0 of this report.

MOVED BY COUNCILLOR KANG
SECONDED BY COUNCILLOR CALENDINO

THAT the recommendation of the Social Planning Committee be adopted.

CARRIED UNANIMOUSLY

K) City Manager's Report, 2017 February 06

The City Manager submitted a report dated 2017 February 06 on the following matters:

4. MANAGER'S REPORTS

1. 2017 UPLAND CONSENT AGREEMENT RENEWALS

The City Manager submitted a report from the Director Finance seeking Council approval for the assignment and/or extension of the terms of the four existing upland consent agreements.

The City Manager recommended:

1. THAT Council approve the assignment and extension of terms of the existing upland consent agreements; and
2. THAT the City Solicitor be authorized to prepare new Upland Consent Agreements as outlined in this report.

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR CALENDINO

THAT the recommendations of the City Manager be adopted.

CARRIED UNANIMOUSLY

**2. CONTRACT AWARD
SUPPLY AND DELIVERY OF GARBAGE AND YARD WASTE
CONTAINERS**

The City Manager submitted a report from the Director Finance seeking Council approval to award a contract for the supply and delivery of garbage and yard waste containers.

The City Manager recommended:

1. THAT Council approve a contract award to Toter, LLC for a value not to exceed \$1,620,000 including taxes in the amount of \$173,572. Final payment will be based on actual quantity of goods delivered and services provided.

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR KANG

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

In response to an inquiry from a Council member, Mayor Corrigan requested staff to provide information on the tendering process for garbage and waste containers, and the availability of any local manufacturers.

**3. CONTRACT INCREASE
REPAIR AND MAINTENANCE OF STREET LIGHTS AND
TRAFFIC SIGNALS**

The City Manager submitted a report from the Director Finance seeking Council approval for a contract increase for the repair and maintenance of streetlights and traffic signals to address the additional requirements for 2017.

The City Manager recommended:

1. THAT Council approve a contract increase to Crown Contracting Limited in the amount of \$700,000 for the total contract value of \$900,000 including GST in the amount of \$42,857 as outlined in this report. Final payment will be based on actual quantity of goods and services provided.

MOVED BY COUNCILLOR KANG
SECONDED BY COUNCILLOR MCDONELL

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

**4. REZONING REFERENCE #17-02
5676 LAUREL STREET AND UNOPENED PORTIONS OF
FULWELL STREET AND LAUREL STREET ROAD RIGHTS-
OF-WAY**

The City Manager submitted a report from the Director Planning and Building seeking Council authority to forward this application to a Public Hearing on 2017 February 28.

The City Manager recommended:

1. THAT a Rezoning Bylaw be prepared and advanced to First Reading on 2017 February 06, and to a Public Hearing on 2017 February 28 at 7:00 pm.
2. THAT the following be established a prerequisite to the completion of the rezoning:
 - a) The approval of the Ministry of Transportation to the rezoning application.
3. THAT staff be authorized to complete the necessary subdivision/consolidation of City lands, and that the introduction of a Highway Closure Bylaw be authorized according to the terms outlined in Section 4.3 of this report, contingent upon the granting by Council of Second Reading of the subject Rezoning Bylaw.

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR KANG

THAT the recommendations of the City Manager be adopted.

CARRIED UNANIMOUSLY

MOVED BY COUNCILLOR KANG
SECONDED BY COUNCILLOR JOHNSTON

THAT the Committee now rise and report.

CARRIED UNANIMOUSLY

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR JOHNSTON

THAT the report of the Committee be now adopted.

CARRIED UNANIMOUSLY

5. BYLAWS

First Reading

- | | | |
|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
| A) | Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 1, 2017 - Rez. #16-01 (1010 Sperling Avenue) | #13705 |
| B) | Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 2, 2017 - Rez. #16-16 (4350 Still Creek Drive) | #13706 |
| C) | Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 3, 2017 - Rez. #16-36 (6056 Gilley Avenue) | #13707 |
| D) | Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 4, 2017 - Rez. #16-47 (Portion of 2316 Beta Avenue) | #13708 |
| E) | Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 5, 2017 - Rez. #16-49 (Unit #2 - 2900 Bainbridge Avenue) | #13709 |
| F) | Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 6, 2017 - Rez. #17-01 (7335 to 7359 14th Avenue (north side)) | #13710 |
| G) | Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 7, 2017 - Rez. #17-02 (5676 Laurel Street) (Note from the City Clerk: it was pointed out that an incorrect reference number to this bylaw appeared on the agenda and that it should read #13720) | #13720 |
| H) | Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 8, 2017 - Rez. #16-49A (7000 Lougheed Hwy / 5 - 2909 Bainbridge Avenue) | #13721 |

MOVED BY COUNCILLOR KANG
SECONDED BY COUNCILLOR JOHNSTON

THAT Bylaw No. 13705, 13706, 13707, 13708, 13709, 13710, 13720 and 13721 be now introduced and read a first time.

CARRIED UNANIMOUSLY

First, Second and Third Reading

- | | | |
|----|-----------------------------------------------------------------------------------------------|--------|
| I) | Burnaby Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 3, 2017 | #13712 |
| J) | Burnaby Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 4, 2017 | #13713 |
| K) | Burnaby Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 5, 2017 | #13714 |
| L) | Burnaby Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 6, 2017 | #13715 |
| M) | Burnaby Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 7, 2017 | #13716 |
| N) | Burnaby Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 8, 2017 | #13717 |
| O) | Burnaby Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 9, 2017 | #13718 |
| P) | Burnaby Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 10, 2017 | #13719 |

MOVED BY COUNCILLOR KANG**SECONDED BY COUNCILLOR JOHNSTON**

THAT Bylaw No. 13712, 13713, 13714, 13715, 13716, 13717, 13718 and 13719 be now introduced and read three times.

CARRIED UNANIMOUSLY

Second Reading

- | | | |
|----|-------------------------------------------------------------------------------------------------------|--------|
| Q) | Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 52, 2016 - Rez. #15-04 (5521/23/25 Hastings Street) | #13684 |
| R) | Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 58, 2016 - Rez. #15-34 (4331 Dominion Street) | #13702 |
| S) | Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 59, 2016 - Rez. #15-27 (7611 Mayfield Street) | #13703 |

MOVED BY COUNCILLOR KANG
SECONDED BY COUNCILLOR CALENDINO

THAT Bylaw No. 13684, 13702 and 13703 be now read a second time.

CARRIED UNANIMOUSLY

Consideration and Third Reading

- T) Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 14, #13596
2016 - Rez. #14-44 (6050 Sussex Avenue, 4769 Hazel
Street and 4758 Grange Street)

MOVED BY COUNCILLOR KANG
SECONDED BY COUNCILLOR JOHNSTON

THAT Bylaw No. 13596 be now considered and read a third time.

CARRIED UNANIMOUSLY

Reconsideration and Final Adoption

- U) Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 3, 2016 #13570
- Rez. #15-12 (8288 North Fraser Way)
- V) Burnaby Capital Works, Machinery and Equipment Reserve #13711
Fund Expenditure Bylaw No. 2, 2017

MOVED BY COUNCILLOR KANG
SECONDED BY COUNCILLOR CALENDINO

THAT Bylaw No. 13570 and 13711 be now reconsidered and Finally Adopted,
signed by the Mayor and Clerk and the Corporate Seal affixed thereto.

CARRIED UNANIMOUSLY

6. NEW BUSINESS

There was no new business brought before Council at this time.

7. INQUIRIES

There were no inquiries brought before Council at this time.

8. ADJOURNMENT

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR KANG

THAT this Open Council meeting do now adjourn.

CARRIED UNANIMOUSLY

The Open Council Meeting adjourned at 7:54 p.m.

Confirmed:

Certified Correct:

MAYOR

CITY CLERK

| |
|--------------------------------|
| DELEGATION 2017 FEBRUARY 20 |
|--------------------------------|

From: John Raue [mailto:[REDACTED]]
Sent: February 09, 2017 9:39 PM
To: Zeinabova, Blanka
Subject: Request for Delegation at the Next Convenient Meeting of Council

Dear Blanka Zeinabova:

Please inform, Mayor D, Corrigan, and Council, we would appreciate, being a Delegation at the next convenient, weather permitting, Meeting.

We have been getting - unsolicited Mail from City Hall Departments, at random.

The latest from the ENGINEERING Dept..

Changes in ' Garbage Disposal FEE and Toter Size '

The latest in PLANNING Dept. re: The ASSESSOR - sharing, 'Confidential Information' on our -

LAND Appraisals, and DWELLING Appraisals, to base our Assessments, for Mil Rates

With Regards

John and Elma Raue'

5668 CHAFFEY Ave.

V5H 2S3

e-mail [REDACTED]
[REDACTED]

| |
|----------------------------------------------------------------------------------------------------------|
| Copied to: City Manager Director Planning and Building Director Engineering Director Finance |
|----------------------------------------------------------------------------------------------------------|



2017 February 20

COUNCIL REPORT

TO: COUNCIL MEMBERS

DATE: 2017 February 08

FROM: MAYOR DEREK R. CORRIGAN

SUBJECT: COUNCIL APPOINTMENTS AND REAPPOINTMENTS - 2017

PURPOSE: To appoint members of Council to various Boards, Committees and Commissions, regionally and locally, and to appoint/reappoint citizen representatives to Boards, Committees and Commissions of Council.

RECOMMENDATIONS:

1. **THAT** Council approve the changes to the Boards, Committees and Commissions of Council, as set out in this report.
2. **THAT** Council approve the appointment of Council members to various regional organizations and liaisons to City departments, as well as to the Boards, Committees and Commissions of Council, as set out in this report.
3. **THAT** Council approve the appointment and reappointment of Burnaby citizens to the Boards, Committees and Commissions of Council, as set out in this report for the terms specified.
4. **THAT** the Advisory Planning Commission be dissolved, and the City Solicitor be directed to bring forward the necessary bylaw to repeal "Burnaby Advisory Planning Commission Bylaw 1980".

REPORT

The purpose of this report is to outline changes to the various Boards, Commissions and Committees of Council, and to recommend appointment of Council members to these bodies, as well as to regional organizations and liaisons to City departments. This report also serves to appoint Burnaby citizens to various Boards, Commissions and Committees of Council.

To: Council Members
 From: His Worship Mayor Derek R. Corrigan
 Re: Council Appointments/Reappointments - 2017
 2017 February 20 Page 2

1. COUNCIL LIAISONS

The following are appointments of Council members to the regional organizations and liaisons to City departments. All appointments of Council members are for a term of one year.

- | | |
|-----------------------------------------|-----------------------------|
| • Corporate Services | Councillor Sav Dhaliwal |
| • Corporate Labour Relations | Mayor Derek Corrigan |
| • Engineering | Councillor Paul McDonell |
| • Finance | Councillor Dan Johnston |
| • Fire | Councillor Pietro Calendino |
| • Health Services | Councillor Pietro Calendino |
| • Planning & Building | Councillor Colleen Jordan |
| • RCMP | Councillor Pietro Calendino |
| • Parks, Recreation & Cultural Services | Councillor Paul McDonell |
| • School Board | Councillor Paul McDonell |
| • Seniors | Councillor Sav Dhaliwal |
| • Youth | Councillor Anne Kang |

2. REGIONAL ORGANIZATIONS

District Community School Advisory & Coordinating Committee

| | |
|----------------|--------------------------|
| Representative | Councillor James Wang |
| Alternate | Councillor Paul McDonell |

Greater Vancouver Transportation Authority Mayors' Council

| | |
|----------------|-------------------------|
| Representative | Mayor Derek Corrigan |
| Alternate | Councillor Dan Johnston |

Fraser Health / Municipal Advisory Council

| | |
|----------------|-----------------------------|
| Representative | Councillor Pietro Calendino |
|----------------|-----------------------------|

To: Council Members
 From: His Worship Mayor Derek R. Corrigan
 Re: Council Appointments/Reappointments - 2017
 2017 February 20 Page 3

3. **BURNABY ORGANIZATIONS**

Burnaby Board of Trade

Representative

Mayor Derek Corrigan

Tourism Burnaby

Representative

Councillor Paul McDonell

New Vista Society

Representative
Alternate

Councillor Paul McDonell
Councillor James Wang

4. **BOARDS, COMMITTEES AND COMMISSIONS UPDATE**

Upon further review of existing Committees, Commissions and Boards, the following structural changes are proposed for Council's consideration and approval:

Public Safety Committee

- The Traffic Safety Committee mandate to be integrated with the Public Safety Committee, and the terms of reference for the Public Safety Committee to be amended to reflect this change to the committee's mandate.
- Some existing citizen representatives from the Traffic Safety Committee and the Transportation Committee to become members of the Public Safety Committee for the remainder of their respective terms - see Section 5 of this report.

Planning and Development Committee

- The Planning and Development Committee terms of reference to be expanded to include the roles and responsibilities of the Transportation Committee, which will be dissolved.

Financial Management Committee

- The Executive Committee of Council to be integrated with the Financial Management Committee, and the terms of reference for the Financial Management Committee to be amended to reflect this change to the committee's mandate.

To: Council Members
 From: His Worship Mayor Derek R. Corrigan
 Re: Council Appointments/Reappointments - 2017
 2017 February 20 Page 4

Sustainable City Advisory Committee

- The Environment Committee and Social Planning Committee will be integrated into the new Sustainable City Advisory Committee.
- The Sustainable City Advisory Committee will meet on a quarterly basis, and in 2017 will meet on April 5, June 7, September 6 and November 1.
- The existing citizen representatives of the Environment Committee and Social Planning Committee to become members of the Sustainable City Advisory Committee for the remainder of their respective terms.

Advisory Planning Commission (Dissolved)

- The Advisory Planning Commission to be dissolved with the repeal of "Burnaby Advisory Planning Commission Bylaw 1980".

5. COUNCIL BOARD, COMMITTEES AND COMMISSIONS APPOINTMENTS

In 2016 September and October, advertisements were placed in the Burnaby Now newspaper seeking volunteers to serve on Boards, Committees and Commissions of Council and the Burnaby Public Library Board. A review of all applications received was undertaken, and as a result of that process the following is submitted for Council's consideration.

The following outlines appointments of Council members, as well as appointments and reappointments of Burnaby citizens, to various Boards, Committees and Commissions of Council. All appointments are for a term of three years unless otherwise noted. Where there are structural changes to some of the Committees, and for ease of reference, the names of committee members are included.

Audit Committee

| | |
|------------|---------------------------------------------------------------------------------------------------------|
| Chair | Councillor Dan Johnston |
| Vice Chair | Councillor Colleen Jordan |
| Members | Mayor Derek Corrigan Councillor Pietro Calendino Councillor Anne Kang Councillor Paul McDonell |

To: Council Members
 From: His Worship Mayor Derek R. Corrigan
 Re: Council Appointments/Reappointments - 2017
 2017 February 20 Page 5

Board of Variance

Reappointment: Steve Nemeth

Community Heritage Commission (2 year term)

| | |
|------------|---------------------------|
| Chair | Councillor Colleen Jordan |
| Vice Chair | Councillor Sav Dhaliwal |
| Member | Councillor Nick Volkow |

Appointment: Tammy Marchioni

Financial Management Committee

| | |
|------------|-----------------------------|
| Chair | Councillor Dan Johnston |
| Vice Chair | Councillor Colleen Jordan |
| Members | Councillor Pietro Calendino |
| | Councillor Anne Kang |
| | Councillor Paul McDonell |

International Relations & Friendship Cities Committee

| | |
|------------|-----------------------------|
| Chair | Councillor Pietro Calendino |
| Vice Chair | Councillor James Wang |
| Member | Councillor Paul McDonell |

Parcel Tax Roll Review Panel

Representatives: All members of City Council

Parks, Recreation and Culture Commission

| | |
|--------|--------------------------|
| Chair | Councillor Paul McDonell |
| Member | Councillor Dan Johnston |

Appointments: Guyle Clark
 Dan Staschuk

To: Council Members
 From: His Worship Mayor Derek R. Corrigan
 Re: Council Appointments/Reappointments - 2017
 2017 February 20 Page 6

Planning and Development Committee

| | |
|------------|---------------------------|
| Chair | Councillor Colleen Jordan |
| Vice Chair | Councillor Dan Johnston |
| Members | Councillor Sav Dhaliwal |
| | Councillor Paul McDonell |
| | Councillor James Wang |

Public Library Board (2 year term)

| | |
|------------------------|-----------------------------|
| Member | Councillor Pietro Calendino |
| <u>Appointments:</u> | Chris Dong |
| | Ada Poon |
| <u>Reappointments:</u> | Sheila Pierce (1 year term) |
| | Katy Alkins-Jang |
| | Lorraine Shore |

Public Safety Committee

| | |
|--------------------------|-----------------------------|
| Chair | Councillor Pietro Calendino |
| Vice Chair | Councillor Sav Dhaliwal |
| Members | Councillor Anne Kang |
| | Councillor Nick Volkow |
| | Councillor James Wang |
| Citizen Representatives: | Steve Baron |
| | Eric Laity |
| | Mei Di (Emily) Li |
| | Bethany McGoldrick |
| | Serena Mawani |
| | Lloyd Paul |
| | David Pereira |
| | Dave Reid |
| | Trevor Ritchie |

Simon Fraser Liaison Committee

| | |
|------------------|-----------------------------|
| Representatives: | All members of City Council |
|------------------|-----------------------------|

To: Council Members
 From: His Worship Mayor Derek R. Corrigan
 Re: Council Appointments/Reappointments - 2017
 2017 February 20 Page 7

Sustainable City Advisory Committee

| | |
|------------|-----------------------------|
| Chair | Councillor Sav Dhaliwal |
| Vice Chair | Councillor Anne Kang |
| Members | Councillor Pietro Calendino |
| | Councillor Nick Volkow |
| | Councillor James Wang |

| | |
|--------------------------|----------------------|
| Citizen Representatives: | Lubna Abdelrahman |
| | Bill Brassington Jr. |
| | Noreen Boudreau |
| | Peter Cech |
| | Ryan Erwin |
| | Peggy Hua |
| | Frank Huang |
| | Mary Lumby |
| | Shiraz Nathwani |
| | William Tsai |
| | Frank Zhao |

The Mayor is an Ex-Officio member of all Committees for which he has not been specifically named.

Respectfully submitted,


 Derek R. Corrigan
 MAYOR

Copy: City Manager
 Director Engineering
 Director Finance
 Director Planning and Building
 Director Parks, Recreation and Cultural Services
 Chief Librarian
 City Clerk



Meeting 2017 February 20

COUNCIL REPORT

COMMUNITY HERITAGE COMMISSION

*HIS WORSHIP, THE MAYOR
AND COUNCILLORS*

SUBJECT: CITY OF BURNABY ARCHIVES ANNUAL REPORT 2016

RECOMMENDATION:

1. THAT this report be received for information.

REPORT

The Community Heritage Commission, at its meeting held on 2017 February 02, received and adopted the attached report presenting the 2016 Annual Report of the City of Burnaby Archives.

Respectfully submitted,

Councillor C. Jordan
Chair

Councillor N. Volkow
Vice Chair

Councillor J. Wang
Member

| | |
|------------|-----------------------------------------------------------------------------------------|
| Copied to: | City Manager Deputy City Manager Director Planning and Building City Archivist |
|------------|-----------------------------------------------------------------------------------------|



Meeting 2017 Feb 02

COMMISSION REPORT

TO: CHAIR AND MEMBERS
COMMUNITY HERITAGE COMMISSION

DATE: 2017 January 11

FROM: CITY ARCHIVIST

FILE: 2410-20
Reference: Community Heritage Commission

SUBJECT: CITY OF BURNABY ARCHIVES ANNUAL REPORT 2016

PURPOSE: To present the 2016 Annual Report of the City of Burnaby Archives

RECOMMENDATION:

1. **THAT** this report be received for information.

REPORT**INTRODUCTION**

2016 was a busy and productive year at the City of Burnaby Archives.

A temporarily expanded archives staff meant that we were able to tackle 60% of our initial City record backlog. All open 1970s Council records are now directly accessible online as full-text pdf documents, as are thousands of newly added photographs, through Heritage Burnaby (www.heritageburnaby.ca).

This year also included the completion of the Burnaby Community Heritage Commission initiated 'Burnaby Mountain Oral History Project' which was shortlisted for the 'Governor General's History Award for Excellence in Community Programming.'

Although allotting staff time to explore new ways of extending the life of the current archives has had a positive effect, it is important to keep in mind that the various options and alternatives that have been considered and implemented will not in themselves preclude the need for more archival storage space as a means of preserving the City and community permanent records and history.

The following report provides a summary of our operations throughout 2016.

HISTORY OF ARCHIVAL RECORDS PROGRAM [OVERVIEW]

The City of Burnaby Archives opened in the new McGill Library in 2001 and functions as a division of the Office of the City Clerk. The Archives is the official repository for all inactive

To: *Community Heritage Commission*
 From: *City Archivist*
 Re: *CITY OF BURNABY ARCHIVES ANNUAL REPORT*
2016
 2017 February 02.....Page 2

civic records of permanent administrative, legal, fiscal, historical, evidential and/or informational value to the City of Burnaby. Archival material is preserved as evidence of the functions, legal rights, obligations, policies, decisions, procedures, accountabilities, and operations of the City. It is the responsibility of the City Archives to ensure the preservation and accessibility of these vital records by providing proper facilities, environmental controls and professional management resources to maintain the archival material in perpetuity.

Our City record description and digitization program has produced a current index of all Council minutes and reports dating back to 1934 and can be searched online with full-text versions of the documents, now available from 1970 to the present. All City Bylaws, dating back to 1892, are also available as full-text pdf documents online as are descriptions and finding aids for all files and records in our holdings.

In addition, the Archives has supported the protection and preservation of the City's documentary heritage by way of its expanded collections mandate and the incorporation of the Burnaby Historical Society Community Archives collections into the City's holdings. This transfer saw over 100 meters of textual records and over 10,000 photographs moved to the Archives facility in 2007.

CURRENT ARCHIVAL RECORDS PROGRAM

Archives staff began the year by completing the work of gathering quantitative data of its entire holdings, including backlogged records. Data measured includes how much space the physical records in the Archives' holdings occupy, which City departments regularly transfer their records of permanent value (and which do not), and which record types are frequently requested. This data was required to assist in making decisions about storage space requirements, and how the Archives will operate going forward. To facilitate this work Archives staff participate in by-monthly meetings with the Records Management division of the City on an on-going basis.

Information Technology staff have been successful in working together with Archives staff to develop a more efficient, automated process for the transfer of City records. This newly implemented system has cut City record processing time in half.

Do to the extra capacity coming from temporary positions within the Archives, over 4,000 City-generated photographs were processed from appraisal, accession, through to description and rehousing and 1,000 more were updated with access jpegs. All descriptions have been written to RAD (Rules of Archival Description) standard and include the same sophisticated name, subject and geographic indexing utilized for all other photographs, landmarks and artefact descriptions currently online at heritageburnaby.ca. As well, all open Council records from 01 January 1970 through 31 December 2014 are now immediately accessible. This is a great benefit, as it reduces the staff time required to respond to requests for this record set by as much as 92%.

Backlogged permanent records processed this year include those from the Planning Department, Manager's Office, Mayor's Office, Office of the City Clerk, Parks, Recreation and Cultural

To: Community Heritage Commission
 From: City Archivist
 Re: CITY OF BURNABY ARCHIVES ANNUAL REPORT
 2016
 2017 February 02.....Page 3

Services Department and Engineering Department. We have also described backlogged records originally transferred to us from the Royal BC Museum & Provincial Archives.

As well, 61 newly transferred records boxes from the Legal Department, the Office of the City Clerk and the Planning Department were described using the new automated system.

These records have now been catalogued and indexed according to the highest level of archival practices and standards, thus allowing the public and City Officials quick, efficient and direct access to information stored within them.

HERITAGE BURNABY & PUBLIC PROGRAMMING

In February, the Heritage Burnaby Website Upgrade Project received a 2016 Heritage BC Award for Heritage Education & Awareness at the Recognition level. The upgraded website is a user-friendly finding aid for City Council records, Community records, bylaws, heritage landmarks, oral histories, digitized film footage, digitized publications and more held at the City Archives, the Burnaby Village Museum, and with the Burnaby Heritage Planning Program.

The Burnaby Mountain Oral History Project formally launched on Heritage Burnaby in April. This CHC initiated project, which focused on the many uses that take place and are accommodated within the boundaries of Burnaby Mountain, was short-listed in August for the '2016 Governor General's History Award for Excellence in Community Programming.'

The fall brought three more opportunities for outreach; in September the Archives participated in the Burnaby City Hall and RCMP Open House, in October we were part of the Burnaby Public Library's 60th Anniversary at the McGill Branch, and in November we provided transfer training internally to City staff.

CONCLUSION

Our 2017 work schedule includes processing both our backlogged [existing] and newly transferred holdings through accessioning, arranging and describing of records, in order to provide record access and research assistance to both City staff and the public. Archives staff will continue to work closely with the Information Technology Department in 2017, as we collaborate on preservation management for the digital records currently in Archives' holdings.

Our priority remains the continued pursuit of a solution to Archives space shortage.

The regular operating budgeted positions of one full-time archival assistant and one part-time auxiliary clerk typist have been integral to the success of our archival records program.

The 2016 addition of two stabilization-funded positions; one temporary full-time archival assistant (August-December) and one auxiliary clerk typist (March-December) allowed us to gain significant ground on our City record backlog and implement our automated processing system.

To: Community Heritage Commission
From: City Archivist
Re: CITY OF BURNABY ARCHIVES ANNUAL REPORT
2016
2017 February 02.....Page 4

Under the continued guidance and support of the Community Heritage Commission and Burnaby City Council, we look forward to building on these successes as we move into 2017.

Respectfully submitted,



Rebecca Pasch
CITY ARCHIVIST

:rp

cc: City Manager
Deputy City Manager
City Clerk
Director of Planning and Building



Meeting 2017 February 20

COUNCIL REPORT

COMMUNITY HERITAGE COMMISSION

HIS WORSHIP, THE MAYOR
AND COUNCILLORS

SUBJECT: SUPPORT OF THE PROPOSED HERITAGE TAX CREDIT

RECOMMENDATIONS:

1. THAT His Worship, Mayor Derek R. Corrigan, on behalf of Council, write a letter to Burnaby's MPs in support of the proposed heritage tax credit.
2. THAT a copy of the letter be sent to Heritage BC for information.

REPORT

The Community Heritage Commission, at its meeting held on 2017 February 02, received attached correspondence from Heritage BC advising that on 2016 December 06 Mr. Peter van Loan, Conservative critic for Canadian Heritage and National Historic Sites, introduced a Private Member's Bill for the rehabilitation of historic buildings in Canada. This Bill will have the potential to encourage rehabilitation of properties in the Canadian Register of Historic Places.

Arising from discussion, the Commission supported the Bill C-323: *An Act to Amend the Income Tax Act (Rehabilitation of Historic Property)* as it can widely affect property owners and developers, the construction industry, and positively impact the economy, job creation and environmental issues.

Bill C-323 includes the creation of a 20% tax credit on eligible costs for rehabilitation work done to designated historic places (commercial & owner-occupied residential); and an accelerated Capital Cost Allowance for eligible capitalized costs incurred under the same conditions of the tax credit (commercial only). These two tax measures would transform the economic fundamentals for renewing historic places, and will encourage building conservation of every size and type, from landmark commercial buildings to modest homes.

Respectfully submitted,

Councillor C. Jordan
Chair

Councillor N. Volkow
Vice Chair

Councillor J. Wang
Member

| | |
|------------|--------------------------------------------------------------------|
| Copied to: | City Manager Director Planning and Building Director Finance |
|------------|--------------------------------------------------------------------|

Clerks

From: Paul Gravett, Heritage BC <pgravett@heritagebc.ca>
Sent: January-04-17 2:40 PM
To: Clerks
Subject: CALL TO ACTION: support the proposed heritage tax credit

Dear ,

On December 6, Peter van Loan, Conservative critic for Canadian Heritage and National Historic Sites, introduced a Private Member's Bill for the rehabilitation of historic buildings in Canada. Designed to support those who invest in our cultural heritage, this Bill will have the potential to encourage rehabilitation of properties in the Canadian Register of Historic Places.

This is an important opportunity for the heritage community and supporters to come together to support the long-awaited heritage tax credit.

In collaboration with the National Trust of Canada, we are offering three easy steps to support the passage of this Bill.

1. **First, use our template letter to write to your Member of Parliament**, and let your MP know about historic places in your riding that could benefit from the tax credit.
2. **Write a letter to the Minister of Environment**, who is responsible for built heritage in Canada.
3. **Let us know what action you've taken!** Copy us on your emails or send us a copy of your letters to info@heritagebc.ca.

Everything you need to [support the proposed tax credit is on our website](#), including the downloadable template letter and a list of MPs.

Thank you for participating in our effort to establish a heritage tax credit.

Regards,

Paul

Paul Gravett
 Interim Executive Director



NEW ADDRESS
 1459 Barclay Street
 Vancouver, BC V6G 1J6

www.heritagebc.ca
[Facebook: Heritage BC](#)
[Twitter: @HeritageBCanada](#)



MANAGER'S REPORT February 20, 2017

Unless otherwise noted, the departmental recommendations contained in this Manager's Report are approved and recommended by the City Manager to the Mayor and Council

HIS WORSHIP THE MAYOR AND MEMBERS OF COUNCIL;

The following report is submitted for your consideration:

Item

- 01 LICENCE AGREEMENT RENEWAL – BURNABY AND REGION ALLOTMENT GARDENS ASSOCIATION**
- PURPOSE:** To seek Council approval for the renewal of the licence agreement with Burnaby and Region Allotment Gardens Association.
- 02 SPECIAL OUTDOOR EVENTS 2017**
- PURPOSE:** To seek Council approval for special outdoor events in 2017.
- 03 BUILDING PERMIT TABULATION REPORT NO. 1 FROM 2017 JANUARY 01 – 2017 JANUARY 31**
- PURPOSE:** To provide Council with information on construction activity as reflected by the building permits that have been issued for the subject period.
- 04 CITY STAFF EXTERNAL TRAINING AND TRAVEL**
- PURPOSE:** To increase the City Manager's authority to approve staff training and travel expenses when the estimated cost of the expenditure does not exceed \$10,000.

Item**05 PARKLAND ACQUISITION LEVY EXPENDITURES**

PURPOSE: To provide funding from the Parkland Acquisition Levy Reserve for future parkland acquisitions.

**06 2017 FEBRUARY – PARKS, RECREATION & CULTURAL SERVICES
CAPITAL FUNDING BYLAW**

PURPOSE: To request Council to bring down a bylaw to appropriate \$1,277,010 (inclusive of GST) from Capital Reserves to finance eight projects.

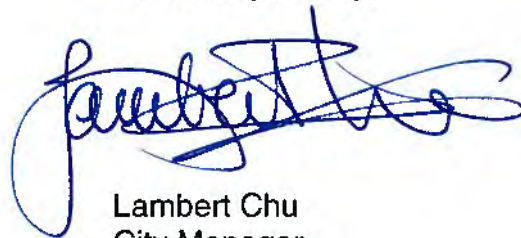
**07 CONTRACT INCREASE
LED STREET LIGHT CONVERSION – PHASE III**

PURPOSE: To obtain Council approval to increase a contract for the LED Street Light Conversion – Phase III.

**08 CONTRACT AWARD
TANDEM DUMP TRUCKS**

PURPOSE: To obtain Council approval to award a contract for the supply and delivery of two tandem dump trucks.

Yours respectfully,

A handwritten signature in blue ink, appearing to read 'Lambert Chu', with a stylized flourish at the end.

Lambert Chu
City Manager



| |
|--------------------------|
| Item..... |
| Meeting2017 Feb 20 |

COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2017 February 16

FROM: DIRECTOR PARKS, RECREATION & CULTURAL SERVICES **FILE:** 09100-25

SUBJECT: LICENCE AGREEMENT RENEWAL - BURNABY AND REGION ALLOTMENT GARDENS ASSOCIATION

PURPOSE: To seek Council approval for the renewal of the licence agreement with Burnaby and Region Allotment Gardens Association.

RECOMMENDATION:

1. **THAT** Council approve the renewal of the licence agreement with Burnaby and Region Allotment Gardens Association.

REPORT

At its 'Open' Meeting of 2017 February 15, the Parks, Recreation and Culture Commission received the attached report and adopted the three recommendations contained therein.

Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

DE:tc

Attachment

Licence Agreement Renewal - Burnaby and Region Allotment Garden Assoc (2017.02.20)

Copied to: City Solicitor
Director Finance
Risk Manager



| | |
|----------------------------|-------------|
| Item..... | 4 |
| Director's Report No. | 2 |
| Meeting | 2017 Feb 15 |

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE COMMISSION

FROM: DIRECTOR PARKS, RECREATION & CULTURAL SERVICES **FILE:** 09100-25

SUBJECT: LICENCE AGREEMENT RENEWAL - BURNABY AND REGION
ALLOTMENT GARDENS ASSOCIATION

RECOMMENDATIONS:

1. **THAT** approval be granted for the renewal of the licence agreement with Burnaby and Region Allotment Gardens Association.
2. **THAT** Council be requested to concur.
3. **THAT** a copy of this report be sent to Ann Talbot, President of the Burnaby and Regional Allotment Gardens Association.

REPORT

The Burnaby and Region Allotment Gardens Association (BARAGA) is a non-profit, volunteer association that manages 372 garden plots located on 14 acres of City owned, urban agricultural land in an area east of Meadow Avenue and north of 14th Avenue in the Big Bend area of Burnaby as shown on the attached map (Attachment #1). The agreement for the operation of the allotment garden expired on 2016 November 30.

The BARAGA garden plots are well utilized by Burnaby Residents. Burnaby Residents make up the majority of the current membership and on average 20 - 25 vacant allotments are re-issued to waitlisted Burnaby residents each year.

BARAGA is a valued community partner that provides a variety of education programs and gardening opportunities for the community. By partnering with other local community groups such as Burnaby Neighborhood House they extend their gardening expertise and practices to others in the community. The fresh vegetables and fruit grown are a source of nutrition to the allotment holders, their families, members of the community and also to clients of the Food Bank. Assisted by volunteers from the membership, BARAGA has a weekly pick-up from the Food Bank's Community Angels program during the growing season. Approximately 2,200 lbs. of produce grown at the site last year was donated to the food bank.

To: Parks, Recreation & Culture Commission
 From: Director Parks, Recreation and Cultural Services
 Re: LICENCE AGREEMENT RENEWAL - BURNABY AND
 REGION ALLOTMENT GARDENS ASSOCIATION
 Page 2

Gardening provides a unique opportunity for community engagement, social interaction and has gained in popularity within the last few years. The Association holds community picnics, volunteer work parties, and maintains common areas within the site to encourage members to meet socially.

The recommended terms and conditions include:

1. A new agreement will be for the period commencing 2017 February 01, ending on 2022 January 31.
2. Reports on plot allocations (name of individual and address) are to continue to be provided to the Parks, Recreation & Cultural Services Department annually by October 31.
3. Numbers of individuals on wait lists (both Burnaby and non-Burnaby) are to be provided to the Parks, Recreation & Cultural Services Department annually by October 31.
4. That the lands are cultivated in a proper manner according to accepted agricultural practices, and following Municipal guidelines for the use of pesticides on public land. Any construction or site development is subject to the City's approval(s).
5. That Comprehensive General Liability Insurance coverage be reviewed annually and provided to meet the approval of the City of Burnaby's Risk Manager.

The Burnaby and Region Allotment Garden Association offers a valuable community service. It is therefore recommended that approval be given for the renewal of the licence agreement, with the terms and conditions as outlined in the report.



Dave Ellenwood
 DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

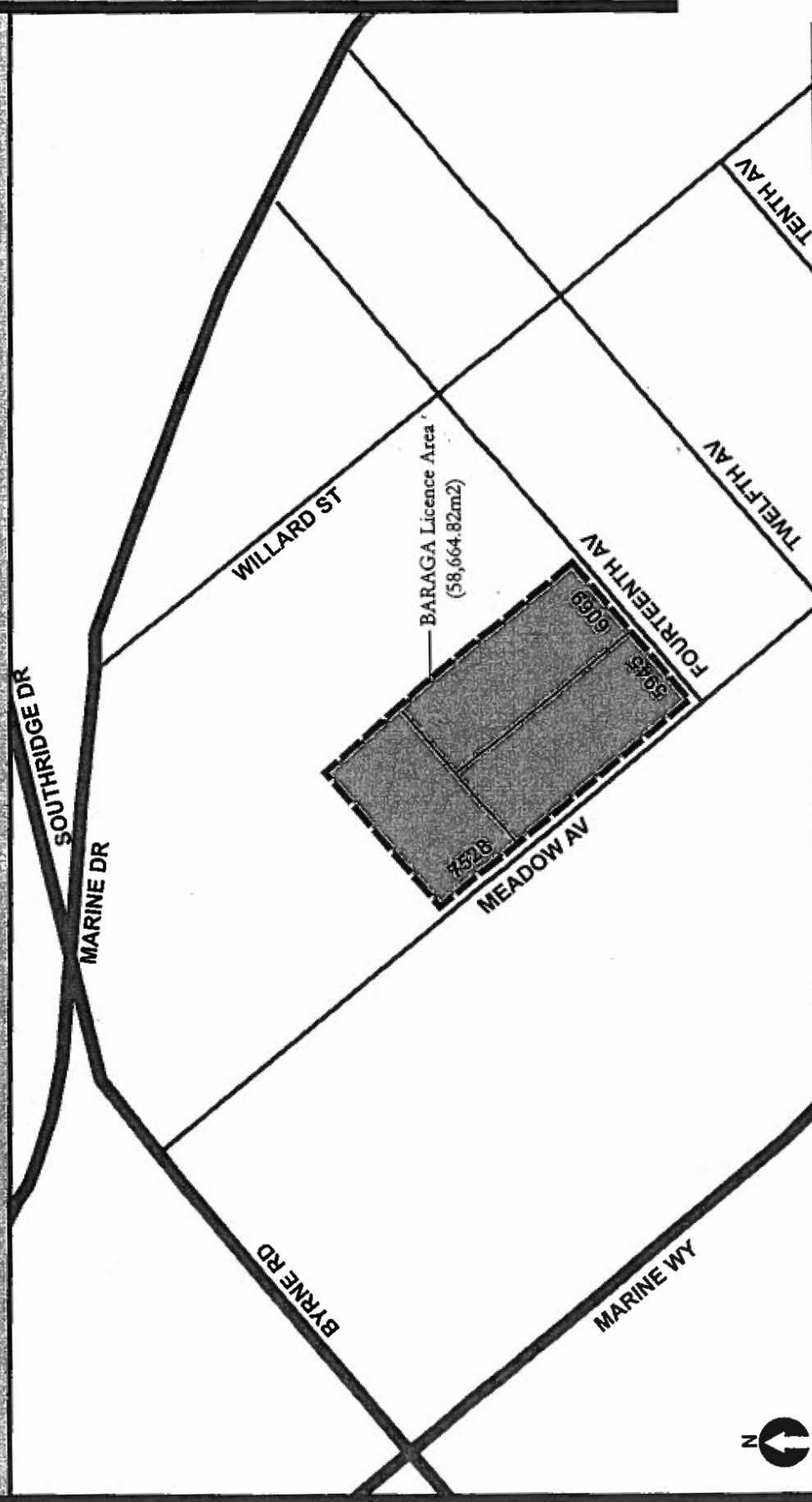
DP:tc

Attachment

p:\admin\c\data\wp\dp\reports\licence agreement - Burnaby and Region Allotment Garden Assoc

Copied to: City Solicitor
 Director Finance
 Risk Manager

Burnaby & Region Allotment Gardens Association (BARAGA) Licence Area



| LEGAL DESCRIPTIONS: | |
|-------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|
| 7528 Meadow Ave PIN: 003-362-485 Lot 78, District Lot 155A Group 1, NWP 67510 Area: 18,917.35m2 | 5945 Fourteenth Ave PIN: 012-050-326 Lot 6, District Lot 155A Group 1, NWP 1249 Area: 20,389.31m2 |
| | 6069 Fourteenth Ave PIN: 003-362-451 Lot 81, District Lot 155A Group 1, NWP 87510 Area: 20,258.16m2 |



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|--------------------------|
| Item..... |
| Meeting2017 Feb 20 |

COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2017 February 16

FROM: DIRECTOR PARKS, RECREATION & CULTURAL SERVICES **FILE:** 66000-01

SUBJECT: SPECIAL OUTDOOR EVENTS 2017

PURPOSE: To seek Council approval for special outdoor events in 2017.

RECOMMENDATION:

1. **THAT** Council approve up to 10 outdoor events at Deer Lake Park Festival Lawn between 2017 May 01 and 2017 September 30, and up to 15 special events at Swangard Stadium between 2017 April 01 and 2017 November 01.

REPORT

At its 'Open' meeting of 2017 February 15, the Parks, Recreation and Culture Commission received the attached report and adopted the two recommendations contained therein.

Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

DE:tc
Attachment
Special Outdoor Events 2017 (2017.02.20)

cc: City Manager



| | |
|----------------------------|-------------|
| Item..... | 2 |
| Director's Report No. | 2 |
| Meeting | 2017 Feb 15 |

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE COMMISSION

FROM: DIRECTOR PARKS, RECREATION &
CULTURAL SERVICES

SUBJECT: SPECIAL OUTDOOR EVENTS 2017

RECOMMENDATIONS:

1. **THAT** approval be granted for up to 10 outdoor events at Deer Lake Park Festival Lawn between 2017 May 01 and 2017 September 30, and up to 15 special events at Swangard Stadium between 2017 April 01 and 2017 November 01.
2. **THAT** this report be forwarded to Council for approval.

REPORT

Every year special events are planned at two signature outdoor venues in Burnaby. Concerts and festivals for Deer Lake Festival Lawn and special events at Swangard Stadium where amplified sound is involved are regulated by numbers and frequency. Regular scheduled events such as smaller gatherings and sporting matches occur year round as well.

This report is to secure preliminary approval for up to 10 outdoor events at Deer Lake Festival Lawn between 2017 May 01 and 2017 September 30, and up to 15 special events at Swangard Stadium between 2017 April 01 and 2017 November 01. The Deer Lake Festival Lawn events include the annual Symphony in the Park, Burnaby Blues and Roots Festival and up to 8 ticketed concerts hosted by outside organizers and/or community groups. The events at Swangard Stadium will include Burnaby Celebrates Canada Day, the annual European Festival, and up to 13 other special events.

This is consistent with past practices and with the provision of the relevant municipal bylaws (Burnaby Noise and Sound Abatement Bylaw #1979 Amendment No.12066; Section 2.). Staff will continue to manage the venue locations professionally to ensure all events and festivals are well organized and of high quality and standards.

To: Parks, Recreation & Culture Commission
From: Director Parks, Recreation & Cultural Services
Re: Special Outdoor Events 2017

..... Page 2

Commission approval is requested at this time for the 2017 season and it is recommended that this report be advanced to Council for approval.



Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

DE:sj:tc
p:\admin\lc\data\wp\dn\Special Outdoor Events 2017

Copied to: City Manager



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| Item |
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COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2017 FEBRUARY 03

FROM: DIRECTOR PLANNING AND BUILDING **FILE:** 49000 05
Reference: Bldg. Tab Rpt

**SUBJECT: BUILDING PERMIT TABULATION REPORT NO. 1
 FROM 2017 JANUARY 01 – 2017 JANUARY 31**

PURPOSE: To provide Council with information on construction activity as reflected by the building permits that have been issued for the subject period.

RECOMMENDATION:

1. **THAT** this report be received for information purposes.

REPORT

Attached is Report No. 1 of the Building Permit Tabulation for the period **FROM 2017 January 01 TO 2017 January 31.**

This is for the information of Council.


 Lou Pelletier, Director
 PLANNING AND BUILDING

 PS:ap
Attachment

cc: Director Finance

| This Period | Total Permits | | | New Buildings | | | Alterations or Repairs | | |
|---------------------|----------------|---------------------|------------------------|----------------|---------------------|------------------------|------------------------|---------------------|------------------------|
| | No. of Permits | value | % of total this period | No. of Permits | value | % of total this period | No. of Permits | value | % of total this period |
| single family | 44 | \$18,586,276 | 23.48% | 30 | \$17,066,781 | 21.56% | 14 | \$1,519,495 | 1.92% |
| two family | 4 | \$2,691,857 | 3.40% | 4 | \$2,691,857 | 3.40% | 0 | \$0 | 0.00% |
| multi family | 7 | \$3,540,500 | 4.47% | 1 | \$2,966,000 | 3.75% | 6 | \$574,500 | 0.73% |
| commercial | 39 | \$7,056,993 | 8.91% | 0 | \$0 | 0.00% | 39 | \$7,056,993 | 8.91% |
| industrial | 14 | \$27,334,008 | 34.53% | 3 | \$25,922,000 | 32.74% | 11 | \$1,412,008 | 1.78% |
| public | 5 | \$19,960,000 | 25.21% | 0 | \$0 | 0.00% | 5 | \$19,960,000 | 25.21% |
| demolition | 34 | | | 34 | | | | | |
| Period Total | 147 | \$79,169,634 | 100% | 72 | \$48,646,638 | 61.45% | 75 | \$30,522,996 | 38.55% |

| Year to Date | Total Permits | | | New Buildings | | | Alterations or Repairs | | |
|--------------------------|----------------|---------------------|----------------|----------------|---------------------|----------------|------------------------|---------------------|----------------|
| | No. of Permits | value | % of total YTD | No. of Permits | value | % of total YTD | No. of Permits | value | % of total YTD |
| single family | 44 | \$18,586,276 | 23.48% | 30 | \$17,066,781 | 21.56% | 14 | \$1,519,495 | 1.92% |
| two family | 4 | \$2,691,857 | 3.40% | 4 | \$2,691,857 | 3.40% | 0 | \$0 | 0.00% |
| multi family | 7 | \$3,540,500 | 4.47% | 1 | \$2,966,000 | 3.75% | 6 | \$574,500 | 0.73% |
| commercial | 39 | \$7,056,993 | 8.91% | 0 | \$0 | 0.00% | 39 | \$7,056,993 | 8.91% |
| industrial | 14 | \$27,334,008 | 34.53% | 3 | \$25,922,000 | 32.74% | 11 | \$1,412,008 | 1.78% |
| public | 5 | \$19,960,000 | 25.21% | 0 | \$0 | 0.00% | 5 | \$19,960,000 | 25.21% |
| demolition | 34 | | | 34 | | | | | |
| Total Permits YTD | 147 | \$79,169,634 | 100% | 72 | \$48,646,638 | 61.45% | 75 | \$30,522,996 | 38.55% |

| Previous Construction Totals (Year to Date) | | |
|---------------------------------------------|----------------|--------------|
| | No. of Permits | value |
| 2016 | 150 | \$30,479,141 |
| 2015 | 155 | \$52,957,344 |
| 2014 | 111 | \$31,157,650 |

| Previous Construction Totals (Year End) | | |
|-----------------------------------------|----------------|---------------|
| | No. of Permits | value |
| 2016 | 1799 | \$819,492,990 |
| 2015 | 1774 | \$879,352,602 |
| 2014 | 1737 | \$698,524,017 |
| 2013 | 1674 | \$674,683,580 |
| 2012 | 1803 | \$514,669,315 |

| Other Permits | | |
|---------------|-------------|------------|
| | This period | YTD |
| Electrical | 275 | 275 |
| Plumbing | 111 | 111 |
| Gas | 129 | 129 |
| Heating | 25 | 25 |
| Sprinkler | 26 | 26 |
| Total | 566 | 566 |

| New Dwelling Units | | |
|--------------------|-------------|-----------|
| | This period | YTD |
| SFD | 30 | 30 |
| Duplex | 8 | 8 |
| Coop 1-4 storey | 0 | 0 |
| Coop 4+ storey | 0 | 0 |
| Rental 1-4 storey | 0 | 0 |
| Rental 4+ storey | 0 | 0 |
| Strata 1-4 storey | 0 | 0 |
| Strata 4+ storey | 0 | 0 |
| Total | 38 | 38 |



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COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2017 February 15

FROM: DIRECTOR FINANCE **FILE:** 8900-01

SUBJECT: CITY STAFF EXTERNAL TRAINING AND TRAVEL

PURPOSE: To increase the City Manager's authority to approve staff training and travel expenses when the estimated cost of the expenditure does not exceed \$10,000.

RECOMMENDATIONS:

1. **THAT** Council authorize an increase to the City Manager's authority to approve requests by officers and employees of the City to attend courses, conferences and meetings or for travel in respect to City business when the estimated cost does not exceed \$10,000.
2. **THAT** the City Solicitor be directed to prepare a bylaw amendment to the Burnaby Routine Transaction Authority Bylaw 1999 to implement the change.

REPORT

The Burnaby Routine Transaction Bylaw Section 2(a)(i) delegates authority to the City Manager to approve expenditure requests by officers and employees of the City to attend courses, conferences and meetings. The bylaw currently limits the authority of the City Manager to approve expenditures up to \$5,000.

By Council policy the City Manager is authorized to approve expenditure requests by officers and employees of the City travelling on City business (other than external training) up to \$5,000 prior to staff undertaking the travel.

The City Manager's authorization level of up to \$5,000 for both officers and staff attending training, conferences and meetings or travelling on matters of City business has been in place since 2006. All requests exceeding \$5,000 require Council approval.

Given the rising cost of travel and course/conference registrations it is recommended that the approval authorization limit of the City Manager be increased to \$10,000 for both external training and corporate travel by officers and employees on behalf of the City.

It is further recommended that Section 2(a)(i) of the Burnaby Routine Transaction Authority Bylaw 1999 be amended to delegate to the City Manager the authority to approve requests by officers and employees of the City to attend courses, conferences and meetings or for travel in respect to City business when the estimated cost of any such attendance or travel does not exceed \$10,000.

Denise Jorgenson
DIRECTOR FINANCE

DJ/mm

Copied to: City Clerk
City Solicitor
Director Human Resources



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COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2017 February 15

FROM: DIRECTOR FINANCE **FILE:** 61100-01

SUBJECT: PARKLAND ACQUISITION LEVY EXPENDITURES

PURPOSE: To provide funding from the Parkland Acquisition Levy Reserve for future parkland acquisitions.

RECOMMENDATION:

- 1. THAT** Council authorize staff to bring down a Parkland Acquisition Levy Reserve Bylaw in the amount of \$7,000,000 to fund future parkland acquisition expenditures.

REPORT

This report accounts for parkland acquisitions made since the last report to Council on 2014 June 11 (which recommended Bylaw No.13362), and recommends the appropriation of \$7,000,000 from the Parkland Acquisition Levy Reserve to fund future land acquisitions for park and recreation purposes. The unappropriated balance of the Parkland Acquisition Levy Reserve after the adoption of this bylaw will be \$61,919,836.

Status of appropriated funds:

Funds on hand following the 2014 June 11 report - Bylaw No. 13362 \$ 7,836,320

Less: acquisition expenditures from 2014 May 19 to 2016 December 31

| | |
|------------------------------|--------------|
| 1504 Gilmore Avenue | \$ 75 |
| 1240 Gilmore Avenue | 720,545 |
| 1258 Gilmore Avenue | 725,082 |
| 3967 Georgia Street | 890,082 |
| 622 Burnwood Avenue | 763,082 |
| 7960 13 th Avenue | 725,082 |
| 1476 Gilmore Avenue | 1,150,076 |
| 7104 Cariboo Street | 1,400,000 |
| 7304 14 th Avenue | 1,349,465 |
| | <hr/> |
| | \$ 7,723,487 |

To: City Manager
 From: Director Finance
 Re: PARKLAND ACQUISITION LEVY EXPENDITURES
 2017 February 15 Page 2

| | |
|-------------------------------------------------------------|------------------|
| <u>Plus:</u> recommended bylaw appropriation in this report | <u>7,000,000</u> |
|-------------------------------------------------------------|------------------|

| | |
|--------------------------------------------------|---------------------|
| Bylaw funds appropriated for future acquisitions | <u>\$ 7,112,833</u> |
|--------------------------------------------------|---------------------|



for Denise Jorgenson
 DIRECTOR FINANCE

BK:RM /ml

Copied to: Director Planning and Building
 Director Parks, Recreation and Cultural Services
 City Solicitor
 City Clerk



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| Item..... |
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COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2017 Feb. 16

FROM: DIRECTOR PARKS, RECREATION & CULTURAL SERVICES **FILE:** 62500-01

SUBJECT: 2017 FEBRUARY - PARKS, RECREATION & CULTURAL SERVICES CAPITAL FUNDING BYLAW

PURPOSE: To request Council to bring down a bylaw to appropriate \$1,277,010 (inclusive of GST) from Capital Reserves to finance eight projects.

RECOMMENDATION:

1. **THAT** Council authorize staff to bring down a bylaw to appropriate \$1,277,010 (inclusive of GST) from Capital Reserves to finance eight projects.

REPORT

At its 'Open' Meeting of 2017 February 15, the Parks, Recreation and Culture Commission received the attached report and adopted the two recommendations contained therein.

Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

DE:tc

Attachment

2017 February – Parks, Recreation & Cultural Services Capital Funding Bylaw (2017.02.20)

Copied to: Director Finance
City Solicitor



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| Item..... | 5 |
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COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE COMMISSION

FROM: DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

SUBJECT: 2017 FEBRUARY - PARKS, RECREATION & CULTURAL SERVICES
CAPITAL FUNDING BYLAW

RECOMMENDATIONS:

1. **THAT** the expenditure of \$1,220,000 from the 2017-2021 Provisional Financial Plan for the projects outlined in this report be approved.
2. **THAT** Council be requested to bring down a bylaw to appropriate \$1,277,010 (inclusive of GST) from Capital Reserves to finance these projects.

REPORT

The 2017-2021 Provisional Financial Plan for Parks, Recreation and Cultural Services contains the following 8 projects to be funded from Capital Reserves. To enable work to go ahead on these projects, approval is requested to bring down a bylaw for funding.

1. **Shadbolt Theatre Equipment Upgrades (DPX.0148) \$50,000**
Annual upgrades to replace older high-consumption lighting equipment with more energy efficient and versatile LED technology and audio component updates to enhance customer service.
2. **Recreation Centre Equipment (DPY.0084) \$300,000**
Facility improvements and new/replacement equipment are required annually for the maintenance and enhancement of recreation facilities and services. Expenditures include sound systems, arena equipment, tables and chairs, reception counter upgrades, lobby furniture, lockers, aquatic handicap lifts and program equipment. Life expectancies are variable depending on wear and tear, technological advancement and patron expectations.

To: Parks, Recreation & Culture Commission
 From: Director Parks, Recreation & Cultural Services
 Re: 2017 February Parks, Recreation & Cultural
 Services Capital Funding Bylaw

Page 2

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|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|------------------|
| 3. Burnaby Mountain Conservation Area | (DPW.0228) | \$200,000 |
| Continued development of the trail system to include safety improvements, slope grading, riparian work and the extension and widening of trails. | | |
| 4. Playground Upgrades to CSA Standards | (DPW.0229) | \$160,000 |
| Equipment replacement due to wood preservative and lead paint on equipment installed 15-plus years ago at Westsells Park, Lochdale Park, Ledingham Park and various other locations. | | |
| 5. Park Fencing and Support Structures | (DPW.0230) | \$150,000 |
| Fencing replacement for park and playfield fences, Included this year are Kensington Park, Riverway Fields, Willingdon Park and a few small sites. | | |
| 6. Picnic Tables and Benches | (DPW.0233) | \$100,000 |
| Replacement program and addition of picnic tables and benches at popular picnic sites. (Central Park, Wesburn Park, Fraser Forshore Park and Barnet Beach). Older tables at various sites replaced with concrete tables to reduce vandalism graffiti and possibility of fire due to barbeque use. | | |
| 7. Tennis Courts | (DPW.0204) | \$185,000 |
| Resurfacing, fencing, gates, benches and net replacements as required. Sites requiring work for 2017 include Squint Lake Park and Kensington Park. | | |
| 8. Minor Equipment | (DPY.0058) | \$75,000 |
| Purchase of the annual replacement of small mowers, weed eaters, leaf blowers, power saws, small turf attachments and janitorial equipment. | | |

Sufficient Capital Reserves are available to complete the above projects in the 2017-2021 Provisional Financial Plan. It is recommended that Council be requested to bring down a bylaw to appropriate \$1,277,010 (inclusive of GST) from Capital Reserves to finance these projects.

To: Parks, Recreation & Culture Commission
From: Director Parks, Recreation & Cultural Services
Re: 2017 February Parks, Recreation & Cultural
Services Capital Funding Bylaw

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Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

DH:lw:tc

P:\Admin\Clerical\Staff\Administration Clerk\Don Hunter\Commission

Copied to: Director Finance
City Solicitor



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COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2017 February 15

FROM: DIRECTOR FINANCE **FILE:** 5820-20
Reference: 135-07/16

**SUBJECT: CONTRACT INCREASE
 LED STREET LIGHT CONVERSION – PHASE III**

PURPOSE: To obtain Council approval to increase a contract for the LED Street Light Conversion – Phase III.

RECOMMENDATION:

- 1. THAT** Council approves a contract increase for an estimated total cost of \$385,140.00 including GST in the amount of \$18,340.00 to Standard Electric BC Ltd. for the total contract value of \$699,329.25 including GST in the amount of \$33,301.25 as outlined in this report. Final payment will be based on actual quantity of goods and services provided.

REPORT

On 2016 September 26, the City awarded a contract to Standard Electric BC Ltd. for the LED Streetlight Conversion – Phase II in the amount of \$314,186.25 including GST in the amount of \$14,961.25.

Five submissions to a Request for Proposals were received by the closing time on 2016 August 10. The Request for Proposals included a statement of work for both Phases II and III, and Phase II was previously awarded by Council in 2016. With Phase II largely underway, this project involves the installation of about 3668 (Phase III – northwest quadrant) new LED street light luminaires to replace the existing HPS luminaires, including removal and disposal of the existing HPS luminaires and lamps. The LED streetlights will reduce energy use, reduce maintenance costs, and provide a higher quality (white) light. The supply of LED streetlights has been purchased through the Corporate Supply Arrangement (CSA) with the Provincial government, and the award has been previously adopted by Council. A contract increase of \$385,140.00 including GST in the amount of \$18,340.00 is required to award Phase III of the LED Street Light Conversion project.

The recommended company, Standard Electric BC Ltd. is currently completing Phase II under contract to the satisfaction of the City. Review by City staff indicates the contractor has the equipment and personnel capability to successfully complete the work required under this contract increase. The Director Engineering concurs with the above recommendation.

To: City Manager
From: Director Finance
Re: CONTRACT AWARD
LED STREET LIGHT CONVERSION – PHASE III

2017 February 15 Page 2

Funding has been provided for this capital work within the 2016 – 2020 Annual Financial Plan under the following WBS element: EMH.0015 (\$366,800).

for 
Denise Jorgenson
DIRECTOR FINANCE

GC:SL/tis

Copied to: Director Engineering



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COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2016 February 15

FROM: DIRECTOR FINANCE **FILE:** 5820-20
190-10/16

**SUBJECT: CONTRACT AWARD
TANDEM DUMP TRUCKS**

PURPOSE: To obtain Council approval to award a contract for the supply and delivery of two tandem dump trucks.

RECOMMENDATION:

1. **THAT** Council approve a contract award to Peterbilt Pacific Inc. for a total cost of \$574,315.84 including GST and PST in the amount of \$61,533.84 as outlined in this report.

REPORT

Three submissions including 12 different combinations of chassis/body were received by the closing time on 2016 November 21. This contract includes the supply and delivery of two Model 367 tandem axle with Del Beuroc DCS-165 Hardox dump boxes.

The recommended bidder, Peterbilt Pacific Inc., has provided similar vehicles in the past with a proven track record for performance and reliability to the satisfaction of the City. The other two bidders did not meet engine specifications. The recommendation is based on overall standardization of equipment and parts, interchangeability of fleet components, parts and servicing availability. The Director Engineering concurs with the above recommendation.

This expenditure was approved by Council on 2017 February 06, using Bylaw 13711. Budget for this requirement will be included in the 2017 – 2021 Annual Financial Plan under capital project ENZ.0050 (\$548,700).

for Denise Jorgenson
DIRECTOR FINANCE

GC: IP /tis

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