



COUNCIL MEETING MINUTES

Monday, 2017 February 27

An Open meeting of the City Council was held in the Council Committee Room, Burnaby City Hall, 4949 Canada Way, Burnaby, B.C. on Monday, 2017 February 27 at 6:30 p.m. followed immediately by a Closed meeting from which the public was excluded. At the conclusion of the Closed meeting, the Open meeting was reconvened at 7:00 p.m. in the Council Chamber.

1. CALL TO ORDER

PRESENT: His Worship, Mayor Derek R. Corrigan
Councillor Pietro Calendino
Councillor Sav Dhaliwal
Councillor Dan Johnston
Councillor Colleen Jordan
Councillor Anne Kang
Councillor Paul McDonell
Councillor Nick Volkow
Councillor James Wang

STAFF: Mr. Lambert Chu, City Manager
Mr. Leon Gous, Director Engineering
Mr. Bob Klimek, Deputy Director Finance
Mr. Dave Ellenwood, Director Parks, Recreation & Cultural Services
Mr. Lou Pelletier, Director Planning and Building
Mr. Dave Critchley, Director Public Safety & Community Services
Ms. May Leung, City Solicitor
Mr. Dennis Back, City Clerk
Ms. Kate O'Connell, Deputy City Clerk

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR KANG

THAT the Open Council meeting do now reconvene.

CARRIED UNANIMOUSLY

The Open Council meeting reconvened in the Council Chamber at 7:05 p.m.

2. **PROCLAMATIONS**

A) **[Lymphedema Day \(2017 March 01\)](#)**

Councillor Volkow, on behalf of His Worship Mayor Derek R. Corrigan proclaimed Wednesday, 2017 March 01 as "***Lymphedema Day***" in the City of Burnaby.

Mayor Derek R. Corrigan - Barbara Catherine Howard Memorium

Mayor Corrigan acknowledged the recent passing of Barbara Catherine Howard, a long time Burnaby resident and past inductee of the Burnaby Sports Hall of Fame.

Barbara was born in 1920 and was raised in Vancouver at East 10th Avenue and Nanaimo Street. Her family's roots predate the incorporation of the City itself and hers was the only black family among the other English, Irish, and Scottish families in the neighbourhood. She recalled that while all the families in the area were poor, it was a very close-knit community.

Howard's natural speed first became evident in Grade 6 at 'Laura Secord Elementary School'. The principal rang the school bell in the yard and she could sprint the last block-and-a-half and be in her desk on time for class. Soon she was school champion. At 'Britannia High School', she quickly established herself as one of the fastest young sprinters in B.C.

In 1938, at the age of seventeen, Howard ran the 100 yards in a scorching time of 11.2 seconds at the Western Canada 'British Empire Games' trials. The result earned her selection to represent Canada at the 1938 'British Empire Games' in Sydney, Australia and she is believed to be the first black woman athlete to represent Canada in international competition. Her plans to compete on the Olympic stage in the 1940 Tokyo Olympics and the planned 1944 London Olympics were dashed with the outbreak of the Second World War.

Since 1956, Barbara lived on Capitol Hill in North Burnaby overlooking Indian Arm and her cottage on Belcarra Bay. Barbara graduated from UBC in 1959, studied teaching at the 'Vancouver Normal School', and became the first black teacher hired by the 'Vancouver School Board' where she taught Grades 3 to 8 physical education classes, including eight years at Strathcona. She worked as a Vancouver school teacher for 43 years until her retirement in 1984.

With the 2010 Vancouver Olympic Games, the Vancouver Parks and Recreation Department included Howard among a series of 12 posters of "Remarkable Women" displayed in schools, libraries and community centres. In 2012, Howard received numerous honours including induction into both the 'Burnaby Sports Hall of Fame' and the 'BC Sports Hall of Fame'. In 2013, Barbara Howard also received the 'Queen Elizabeth II Diamond Jubilee Medal'.

It was a pleasure to have met Barbara on many occasions and her example as one of Burnaby's finest athletes and citizens will continue to live on in her memory.

3. **MINUTES**

A) **[Open Council Meeting held 2017 February 20](#)**

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR JOHNSTON

THAT the minutes of the Open Council meeting held on 2017 February 20 be now adopted.

CARRIED UNANIMOUSLY

4. **DELEGATION**

MOVED BY COUNCILLOR VOLKOW
SECONDED BY COUNCILLOR JOHNSTON

THAT the delegation be heard.

CARRIED UNANIMOUSLY

A) **[Michael Hong](#)**
Re: Secondary Suite Utility Fees
Speaker: Michael Hong

Mr. Michael Hong appeared before Council to request that Council consider amending the Burnaby Waterworks Regulation Bylaw 1953 and the Burnaby Sewer Charge Bylaw 1931. Mr. Hong is building a new single family home that will contain a secondary suite. According to the current bylaw, utility charges for the primary residence and the suite were initiated by the City when the building permit was issued in December 2016. The house is currently under construction and although Mr. Hong is accepting of the standard utility charges, he does not support the utility billing associated with the secondary suite prior to occupancy.

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR JOHNSTON

THAT the secondary suite utility billing concerns raised by the delegation be **REFERRED** to staff for review and report back to Council.

CARRIED UNANIMOUSLY

5. **REPORTS**

MOVED BY COUNCILLOR KANG
SECONDED BY COUNCILLOR CALENDINO

THAT Council do now resolve itself into a Committee of the Whole.

CARRIED UNANIMOUSLY

A) **Financial Management Committee**
Re: 2017 - 2021 Provisional Financial Plan

The Financial Management Committee submitted a report providing Council with information regarding the 2017 - 2021 Provisional Financial Plan.

The Financial Management Committee recommended:

1. THAT Council receive the 2017 - 2021 Provisional Financial Plan.

MOVED BY COUNCILLOR JOHNSTON
SECONDED BY COUNCILLOR JORDAN

THAT the recommendation of the Financial Management Committee be adopted.

CARRIED UNANIMOUSLY

A video on the 2017 - 2021 Provisional Financial Plan was presented at the meeting for the benefit of Council and the public.

B) **Financial Management Committee**
Re: 2017 Engineering Capital Infrastructure Traffic
Management Bylaw Funding Request

The Financial Management Committee submitted a report seeking Council funding approval for 2017 Traffic Management capital improvements.

The Financial Management Committee recommended:

1. THAT Council approve the capital expenditure of \$1.849 Million for Traffic Management capital improvements, as outlined in this report.
2. THAT Council authorize staff to bring down a Capital Reserves bylaw in the amount of \$1.935 Million (inclusive of GST) to finance the capital programs, as outlined in this report.

MOVED BY COUNCILLOR JOHNSTON
SECONDED BY COUNCILLOR CALENDINO

THAT the recommendations of the Financial Management Committee be adopted.

CARRIED UNANIMOUSLY

C) Financial Management Committee
Re: 2017 Engineering Capital Infrastructure Bylaw Funding Request

The Financial Management Committee submitted a report seeking Council funding approval for 2017 Engineering capital infrastructure improvements.

The Financial Management Committee recommended:

1. THAT Council approve the additional capital expenditure of \$11.310 Million for infrastructure capital improvements, as outlined in this report.
2. THAT Council authorize staff to bring down a Capital Reserves bylaw in the amount of \$7.679 Million (inclusive of GST), and draw from the Sanitary Sewer Capital Fund the amount of \$2.328 Million (inclusive of GST) and the Waterworks Utility Capital Fund the amount of \$1.831 Million (inclusive of GST).

MOVED BY COUNCILLOR JOHNSTON
SECONDED BY COUNCILLOR JORDAN

THAT the recommendations of the Financial Management Committee be adopted.

CARRIED UNANIMOUSLY

D) Financial Management Committee
Re: LGA Section 781 - Property Tax Write-Off

The Financial Management Committee submitted a report seeking Council authority to apply to the Minister of Community, Sport and Cultural Development for the Write-Off of Property Taxes.

The Financial Management Committee recommended:

1. THAT Council authorize staff to apply to the Minister of Community, Sports and Cultural Development to issue an order pursuant to Section

781 of the *Local Government Act* that has the effect of writing off the property taxes in the amount of \$17,160.64 (2016 December 31) that are outstanding for the property listed in Appendix A.

MOVED BY COUNCILLOR JOHNSTON
SECONDED BY COUNCILLOR MCDONELL

THAT the recommendation of the Financial Management Committee be adopted.

CARRIED UNANIMOUSLY

Mayor Corrigan directed staff to prepare a memorandum providing additional information and clarification regarding the property tax write-off process.

E) [Financial Management Committee](#)
Re: Grant Application

The Financial Management Committee submitted the following grant application for Council approval:

#17.14 Crisis Intervention and Suicide Prevention Centre of BC
Services to Burnaby Residents

The Financial Management Committee recommended:

1. THAT a grant of \$4,000 be awarded to the Crisis Intervention and Suicide Prevention Centre of BC in support of funding services in 2017.

MOVED BY COUNCILLOR JOHNSTON
SECONDED BY COUNCILLOR CALENDINO

THAT the recommendation of the Financial Management Committee be adopted.

CARRIED UNANIMOUSLY

F) [Executive Committee of Council](#)
Re: Grant Applications

The Executive Committee of Council submitted the following grant requests for Council approval:

#17.10 Burnaby Community Services Society
Burnaby Recreation Credit Program

The Executive Committee of Council recommended:

1. THAT a grant in the amount of \$24,912 be awarded to Burnaby Community Services Society for Burnaby Recreation Credit Program for 2017 and a supplemental balance for 2016.

MOVED BY COUNCILLOR DHALIWAL
SECONDED BY COUNCILLOR WANG

THAT the recommendation of the Executive Committee of Council be adopted.

CARRIED UNANIMOUSLY

#17.11. Canadian Fallen Heroes Foundation
Youth Remembrance Project

The Executive Committee of Council recommended:

1. THAT this grant request be denied.

MOVED BY COUNCILLOR DHALIWAL
SECONDED BY COUNCILLOR WANG

THAT the recommendation of the Executive Committee of Council be adopted.

CARRIED UNANIMOUSLY

#17.12. Community Centred College for the Retired
Courses and Programs

The Executive Committee of Council recommended:

1. THAT a grant in the amount of \$1,500 be awarded to the Community Centred College for the Retired to assist with the cost of courses and programs.

MOVED BY COUNCILLOR JOHNSTON
SECONDED BY COUNCILLOR WANG

THAT the recommendation of the Executive Committee of Council be adopted.

CARRIED UNANIMOUSLY

#17.13. parkrun
Deer Lake parkrun Events

The Executive Committee of Council recommended:

1. THAT this grant request be denied.

MOVED BY COUNCILLOR JOHNSTON
SECONDED BY COUNCILLOR MCDONELL

THAT the recommendation of the Executive Committee of Council be adopted.

CARRIED UNANIMOUSLY

G) City Manager's Report, 2017 February 27

The City Manager submitted a report dated 2017 February 27 on the following matters:

6. MANAGER'S REPORTS

1. 2017 UBCM MEMBERSHIP DUES

The City Manager submitted a report from the City Clerk seeking Council approval for payment of Union of BC Municipalities 2017 Membership Dues.

The City Manager recommended:

1. THAT Council approve payment of the invoice from the Union of BC Municipalities for the 2017 membership dues in the amount of \$27,936.91, including GST of \$1,330.33.

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR CALENDINO

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

2. REZONING REFERENCE #16-08
APARTMENT TOWER (SOUTHGATE NEIGHBOURHOOD)
EDMONDS TOWN CENTRE

The City Manager submitted a report from the Director Planning and Building seeking Council approval to forward this application to a Public Hearing on 2017 March 28. The purpose of the proposed rezoning bylaw amendment is to permit

construction of a 46-storey residential tower in the Island neighbourhood of the multi-phased Southgate Master Plan Area.

The City Manager recommended:

1. THAT a Rezoning Bylaw be prepared and advanced to First Reading on 2017 March 06 and to a Public Hearing on 2017 March 28 at 7:00 p.m.
2. THAT the following be established as prerequisites to the completion of the rezoning:
 - a) The submission of a suitable plan of development.
 - b) The deposit of sufficient monies including a 4% Engineering Inspection Fee to cover the costs of all services necessary to serve the site and the completion of a servicing agreement covering all requisite services. All services are to be designed to City standards and constructed in accordance with the Engineering Design. One of the conditions for the release of occupancy permits will be the completion of all requisite services.
 - c) The installation of all electrical, telephone and cable servicing, and all other wiring underground throughout the development (as well as underground switching and transformer/service boxes in Town Centre locations), and to the point of connection to the existing service where sufficient facilities are available to serve the development.
 - d) The utilization of an amenity bonus in accordance with Section 3.5 of this report.
 - e) The dedication of any rights-of-way deemed requisite.
 - f) The completion of the necessary subdivision.
 - g) The approval of a detailed park master plan for the future City-owned park.
 - h) The granting of any necessary statutory rights-of-way and/or easements including but not limited to the following:
 - § Statutory right-of-way for the provision, ongoing maintenance and public access and use of identified pedestrian walkways, park/open space features and private roads; and,

- § Statutory right-of-way for a pedestrian pathway across the site.
- i) The granting of Section 219 Covenants as described in Section 3.7 of this report.
- j) The review of a detailed Sediment Control System by the Director Engineering.
- k) The submission of a suitable on-site stormwater management system to the approval of the Director Engineering, the deposit of sufficient monies for its provision, and the granting of a Section 219 Covenant to guarantee its provision and continuing operation in accordance with the adopted Southgate Master Storm Water Management Plan.
- l) The submission of a suitable Solid Waste and Recycling Plan to the approval of the Director Engineering.
- m) The submission of a Site Profile and resolution of any arising requirements.
- n) The design and provision of units adaptable to persons with disabilities.
- o) The provision of four covered car wash stalls and an adequately sized and appropriately located garbage handling and recycling material holding space to the approval of the Director Engineering and a commitment to implement the recycling provisions.
- p) The review of on-site residential loading facilities by the Director Engineering.
- q) Compliance with the Council-adopted sound criteria.
- r) The deposit of the applicable Parkland Acquisition Charge.
- s) The deposit of the applicable GVS & DD Sewerage Charge.
- t) The deposit of the applicable School Site Acquisition Charge.
- u) The submission of a written undertaking to comply with all the prerequisites of the previous rezoning of the site (Rezoning Reference #14-25).

- v) The submission of a written undertaking to distribute area plan notification forms, prepared by the City, with disclosure statements; and, to post area plan notification signs, also prepared by the City, on the development site and in the sales office in prominent and visible locations prior to Third Reading, or at the time marketing for the subject development commences, whichever is first, and remain posted for a period of one year, or until such time that all units are sold, whichever is greater.

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR WANG

THAT the recommendations of the City Manager be adopted.

CARRIED UNANIMOUSLY

3. REZONING REFERENCE #16-02
MULTI-TENANT LIGHT INDUSTRIAL DEVELOPMENT
BIG BEND DEVELOPMENT PLAN

The City Manager submitted a report from the Director Planning and Building seeking Council approval to forward this application to a Public Hearing on 2017 March 28. The purpose of the proposed rezoning bylaw amendment is to permit the construction of a multi-tenant industrial development in accordance with the Burnaby Business Park Concept Plan.

The City Manager recommended:

1. THAT a Rezoning Bylaw be prepared and advanced to First Reading on 2017 March 06 and to Public Hearing on 2017 March 28 at 7:00 p.m.
2. THAT the following be established as prerequisites to the completion of the rezoning:
 - a) The submission of a suitable plan of development.
 - b) The deposit of sufficient monies, including a 4% Engineering Inspection Fee, to cover the costs of all services necessary to serve the site and the completion of a servicing agreement covering all requisite services. All services are to be designed to City standards and constructed in accordance with the Engineering Design. One of the conditions for the release of occupancy permits will be the completion of all requisite services.
 - c) The installation of all electrical, telephone and cable servicing, and all other wiring underground throughout the development, and to

the point of connection to the existing service where sufficient facilities are available to serve the development.

- d) The review of a detailed Sediment Control System by the Director Engineering.
- e) The granting of a Section 219 Covenant respecting flood proofing requirements.
- f) The submission of a geotechnical review regarding stability confirming that the site may be used safely for the intended use, for review by the Chief Building Inspector and granting of a Section 219 Covenant respecting the submitted report.
- g) The granting of any necessary statutory rights-of-way, easements and/or covenants.
- h) The deposit of the applicable GVS & DD Sewerage Charge.
- i) The provision of facilities for cyclists in accordance with Section 4.8 of the rezoning report.
- j) The provision of an adequately sized and appropriately located garbage handling and recycling material holding space, to the approval of the Director Engineering and a commitment to implement the recycling provisions.
- k) The submission of a detailed comprehensive sign plan.
- l) The submission of a Site Profile and resolution of any arising requirements.
- m) The review of on-site commercial loading facilities by the Director Engineering.
- n) The submission of a suitable on-site stormwater management system to the approval of the Director Engineering, the deposit of sufficient monies for its provision, and the granting of a Section 219 Covenant to guarantee its provision and continuing operation.

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR KANG

THAT the recommendations of the City Manager be adopted.

CARRIED UNANIMOUSLY

4. **REZONING REFERENCE #16-46**
REZONING AND SIXTEEN LOT SUBDIVISION

The City Manager submitted a report from the Director Planning and Building seeking Council approval to forward this application to a Public Hearing on 2017 March 28. The purpose of the proposed rezoning bylaw amendment is to facilitate subdivision of the subject property into 16 residential lots, and to allow for construction of one single family dwelling on each created lot.

The City Manager recommended:

1. THAT a Rezoning Bylaw be prepared and advanced to First Reading on 2017 March 06, and to a Public Hearing on 2017 March 28 at 7:00 p.m.
2. THAT the following be established as prerequisites to the completion of the rezoning:
 - a) The submission of a suitable plan of development.
 - b) The deposit of sufficient monies including a 4% Engineering Inspection Fee to cover the costs of all services necessary to serve the site and the completion of a servicing agreement covering all requisite services. All services are to be designed to City standards and constructed in accordance with the Engineering Design. One of the conditions for the release of occupancy permits will be the completion of all requisite services.
 - c) The installation of all electrical, telephone and cable servicing, and all other wiring underground throughout the development, and to the point of connection to the existing service where sufficient facilities are available to serve the development.
 - d) The submission of an undertaking to remove all existing improvements from the site prior to or within six months of the rezoning being effected.

Demolition of any improvements will be permitted at any time provided that the applicant acknowledges that such permission does not fetter Council's ability to grant or not to grant Second Reading, Third Reading and/or Final Adoption of the Rezoning Bylaw.
 - e) The completion of the necessary subdivision is required.
 - f) The granting of any necessary dedications, statutory rights-of-way, easements and/or covenants deemed requisite.

- g) A tree survey and arborist's report for the site will be required to determine whether any existing trees are suitable for retention. The removal of trees over 20 cm (8 inches) in diameter will require a tree removal permit.
- h) The retention of identified existing trees on the site, their protection by registration of a Section 219 Covenant, submission of a written undertaking to ensure that all site areas identified for preservation of existing trees are effectively protected by chain link fencing during the whole course of site and construction work, and deposit of sufficient monies to ensure the protection of identified existing trees, to be refunded a year after release of occupancy permits, upon satisfactory inspection.
- i) The review of a detailed Sediment Control System by the Director Engineering.
- j) The deposit of the applicable Parkland Acquisition Charge.
- k) The deposit of the applicable GVS & DD Sewerage Charge.
- l) The deposit of the applicable School Site Acquisition Charge.

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR JOHNSTON

THAT the recommendations of the City Manager be adopted.

CARRIED UNANIMOUSLY

**5. DEVELOPMENT PROPOSAL FOR A NON-CONFORMING
SMALL LOT AT 6058 MCKEE STREET**

The City Manager submitted a report from the Director Planning and Building informing Council of an application to construct a new single-family dwelling and attached garage under existing zoning on a 5.03 m (16.5 ft.) wide lot at 6058 McKee Street.

The City Manager recommended:

1. THAT this report be received for information purposes.

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR WANG

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

6. SITING APPROVAL #16-90
1430 DUTHIE AVENUE
NEW SINGLE-FAMILY DWELLING WITH SECONDARY SUITE
MONTECITO PLAN AREA

The City Manager submitted a report from the Director Planning and Building informing Council of a request to construct a new single-family dwelling within the Montecito Plan area.

The City Manager recommended:

1. THAT this report be received for information purposes.

MOVED BY COUNCILLOR JORDAN
SECONDED BY COUNCILLOR JOHNSTON

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

MOVED BY COUNCILLOR JORDAN
SECONDED BY COUNCILLOR JOHNSTON

THAT the Committee now rise and report.

CARRIED UNANIMOUSLY

MOVED BY COUNCILLOR KANG
SECONDED BY COUNCILLOR JORDAN

THAT the report of the Committee be now adopted.

CARRIED UNANIMOUSLY

7. **BYLAWS**

First, Second and Third Reading

- A) #13722 - Burnaby Storm Sewer Extension Contribution and Fee Bylaw 2017

#13722

- | | | |
|----|--|--------|
| B) | <u>#13724 - Burnaby Advisory Planning Commission Bylaw 1980, Repeal Bylaw 2017</u> | #13724 |
| C) | <u>#13725 - Burnaby Development Cost Charges Reserve Fund Expenditure Bylaw No. 1, 2017</u> | #13725 |
| D) | <u>#13726 - Burnaby Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 11, 2017</u> | #13726 |
| E) | <u>#13727 - Burnaby Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 12, 2017</u> | #13727 |

MOVED BY COUNCILLOR VOLKOW
SECONDED BY COUNCILLOR JOHNSTON

THAT Bylaw No. 13722, 13724, 13725, 13726 and 13727 be now introduced and read three times.

CARRIED UNANIMOUSLY

Third Reading, Reconsideration and Final Adoption

- | | | |
|----|---|--------|
| F) | <u>#13648 - Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 41, 2016 - Rez. #16-04 (4380 Halifax Street)</u> | #13648 |
|----|---|--------|

MOVED BY COUNCILLOR VOLKOW
SECONDED BY COUNCILLOR JOHNSTON

THAT Bylaw No. 13648 be now read a third time, reconsidered and Finally Adopted, signed by the Mayor and Clerk and the Corporate Seal affixed thereto.

CARRIED UNANIMOUSLY

Reconsideration and Final Adoption

- | | | |
|----|--|--------|
| G) | <u>#13499 - Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 26, 2015 - Rez. #15-05 (Ptn. 4567 Lougheed Highway)</u> | #13499 |
| H) | <u>#13723 - Burnaby Routine Transaction Authority Bylaw 1999, Amendment Bylaw No. 1, 2017</u> | #13723 |

MOVED BY COUNCILLOR VOLKOW
SECONDED BY COUNCILLOR JOHNSTON

THAT Bylaw No. 13499 and 13723 be now reconsidered and Finally Adopted, signed by the Mayor and Clerk and the Corporate Seal affixed thereto.

CARRIED UNANIMOUSLY

8. **NEW BUSINESS**

There was no new business brought before Council at this time.

9. **INQUIRIES**

There were no inquiries brought before Council at this time.

10. **ADJOURNMENT**

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR WANG

THAT this Open Council meeting do now adjourn.

CARRIED UNANIMOUSLY

The Open Council meeting adjourned at 8:14 p.m.

Confirmed:

Certified Correct:

MAYOR

CITY CLERK