



PARCEL TAX ROLL REVIEW PANEL MINUTES

Tuesday, 2017 March 21

A meeting of the Parcel Tax Roll Review Panel was held in the Council Chamber, Main Floor, City Hall, 4949 Canada Way, Burnaby, B.C. on Tuesday, 2017 March 21 at 6:00 p.m.

1. CALL TO ORDER

PRESENT: His Worship, Mayor Derek R. Corrigan
Councillor Sav Dhaliwal
Councillor Dan Johnston
Councillor Colleen Jordan
Councillor Paul McDonell

ABSENT: Councillor Pietro Calendino
Councillor Anne Kang
Councillor Nick Volkow (*due to illness*)
Councillor James Wang

STAFF: Mr. Jonathan Helmus, Assistant Director Engineering
Ms. Denise Letkeman, Manager, Revenue & Taxation Services
Ms. Rosa Govorcin, Tax Clerk 3
Mr. Dennis Back, City Clerk
Ms. Nikolina Vracar, Administrative Officer

The Parcel Tax Roll Review Panel was called to order at 6:00 p.m.

2. REPORTS

A) [Report from Director Finance](#) Re: 2017 Parcel Taxes

The Director Finance submitted a report providing the Parcel Tax Roll Review Panel with an overview of the parcel tax process.

The Director Finance recommended:

1. THAT this report be received for information purposes.

MOVED BY COUNCILLOR JOHNSTON
SECONDED BY COUNCILLOR DHALIWAL

THAT the recommendation of the Director Finance be adopted.

CARRIED UNANIMOUSLY

B) Report from Director Finance
Re: Local Area Service Foot Frontage Rules

The Director Finance submitted a report providing an overview of the foot frontage rules used to charge the Local Area Service Taxes that form part of the Parcel Tax Roll.

The Director Finance recommended:

1. THAT this report be received for information purposes.

MOVED BY COUNCILLOR JOHNSTON
SECONDED BY COUNCILLOR MCDONELL

THAT the recommendation of the Director Finance be adopted.

CARRIED UNANIMOUSLY

C) Appeals:

i) Report from Director Engineering
Foot Frontage Assessment – 7693 Dow Avenue

The Director Engineering submitted a report reviewing the Local Area Services foot frontage assessment for Local Area Service Project No. 16-602.

The Director Engineering recommended:

1. THAT the taxable frontage assessment of property at 7693 Dow Avenue be reaffirmed at 20.06 meters (65.81 feet).

MOVED BY COUNCILLOR JOHNSTON
SECONDED BY COUNCILLOR MCDONELL

THAT the recommendation of the Director Engineering be adopted.

CARRIED UNANIMOUSLY

There were no further appeals received.

D) Report from Director Finance
Re: Confirmation and Authentication of the 2017 Parcel Tax Rolls

The Director Finance submitted a report requesting confirmation and authentication of the 2017 Sewer Parcel Tax Roll and the 2017 Local Area Service Tax Roll.

The Director Finance recommended:

1. THAT the 2017 Sewer Parcel Tax Roll as received by the Parcel Tax Roll Review Panel be confirmed and authenticated.
2. THAT the 2017 Local Area Service Tax Roll as received by the Parcel Tax Roll Review Panel be confirmed and authenticated.

MOVED BY COUNCILLOR JOHNSTON
SECONDED BY COUNCILLOR MCDONELL

THAT the recommendations of the Director Finance be adopted.

CARRIED UNANIMOUSLY

3. ADJOURNMENT

MOVED BY COUNCILLOR JOHNSTON
SECONDED BY COUNCILLOR MCDONELL

THAT this Parcel Tax Roll Review Panel do now adjourn.

CARRIED UNANIMOUSLY

The Parcel Tax Roll Review Panel adjourned at 6:03 p.m.

Derek R. Corrigan
MAYOR

Dennis Back
CITY CLERK