



## **SUSTAINABLE CITY ADVISORY COMMITTEE**

### *NOTICE OF OPEN MEETING*

**DATE:** WEDNESDAY, 2017 APRIL 05

**TIME:** 6:00 PM

**PLACE:** Council Chamber, Main Floor, City Hall

### **A G E N D A**

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<b>1. <u>CALL TO ORDER</u></b>	
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<b>3. <u>PRESENTATION</u></b>	
a) Lee-Ann Garnett, Assistant Director, Long Range Planning Re: Burnaby's Integrated Approach to Sustainability	
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**5. REPORT**

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Re: Child Care Resources Group Update for 2017

**6. NEW BUSINESS**

**7. INQUIRIES**

**8. ADJOURNMENT**



## **ENVIRONMENT COMMITTEE**

### **MINUTES**

An Open meeting of the Environment Committee was held in the Council Committee Room, main floor, City Hall, 4949 Canada Way, Burnaby, B.C. on Tuesday, **2017 January 17** at 6:00 p.m.

#### **1. CALL TO ORDER**

PRESENT: Councillor Sav Dhaliwal, Vice Chair  
Councillor Pietro Calendino, Member  
Mr. Bill Brassington Jr., Citizen Representative  
Mr. Peter Cech, Citizen Representative  
Ms. Peggy Hua, Citizen Representative  
Mr. Frank Zhao, Citizen Representative (*arrived at 6:04 p.m.*)

ABSENT: Councillor Anne Kang, Chair

STAFF: Mr. Dipak Dattani, Deputy Director Engineering  
Ms. Lee-Ann Garnett, Assistant Director Long Range Planning  
Ms. Gisele Caron, Purchasing Manager  
Mr. Mark Sloat, Planner 1  
Ms. Melinda Yong, Environmental Technician, Parks Design  
Ms. Blanka Zeinabova, Administrative Officer  
Ms. Nikolina Vracar, Administrative Officer

The Vice Chair called the Open meeting to order at 6:00 p.m.

#### **2. MINUTES**

a) **Open meeting of the Environment Committee  
held on 2016 November 08**

MOVED BY COUNCILLOR CALENDINO

SECONDED BY MS. HUA

THAT the minutes of the Open meeting of the Environment Committee held on 2016 November 08 be adopted.

CARRIED UNANIMOUSLY

### 3. DELEGATION

MOVED BY MR. CECH

SECONDED BY COUNCILLOR CALENDINO

THAT the delegation be heard.

CARRIED UNANIMOUSLY

- a) **Force of Nature**  
**Re: Renewable Energy**  
**Speaker: Morag Keegan-Henry**

Ms. Morag Keegan-Henry, Field Organizer, Force of Nature appeared before the Committee seeking to promote the use of renewable energy in Burnaby. The speaker requested the City to consider the creation of an expedited permitting process for small solar energy projects, which would benefit homeowners and stimulate market uptake of solar technology.

*\*\*Mr. Zhao arrived at the meeting at 6:04 p.m.\*\**

It was noted that this expedited permitting process has already been adopted by other Canadian municipalities, including Toronto, Calgary, and Colwood.

In addition the speaker requested the City to consider the adoption of the NRCAN Solar Ready guidelines, which would require new buildings to be built so that they can easily be outfitted with solar energy installations later. Variants of this legislation have been adopted by Edmonton, Port Coquitlam, New Westminster, and North Vancouver.

*\*\*Ms. Katharine Harrison, Force of Nature, arrived at the meeting at 6:14 p.m.\*\**

In conclusion, the speaker requested the City to apply to become the 6<sup>th</sup> Canadian Solar City.

Arising from discussion, the Committee introduced the following motion:

MOVED BY MR. CECH

SECONDED BY MR. BRASSINGTON JR.

THAT the delegation's presentation be **REFERRED** to staff for report.

CARRIED UNANIMOUSLY

**4. CORRESPONDENCE**

MOVED BY COUNCILLOR CALENDINO  
SECONDED BY MS. HUA

THAT the correspondence be received.

CARRIED UNANIMOUSLY

**a) Memorandum from the City Clerk**  
**Re: Review of the Federal Environmental Assessment**  
**Process**

A memorandum was received from the City Clerk advising that Council, at the Open Council meeting held on 2016 November 21, received and adopted the above noted report providing comments on the Federal Environmental Assessment Process and seeking endorsement for submission to the Federal Environmental Assessment Process Expert Panel.

**b) Correspondence from Joel Schiele**  
**Re: Fossil Fuels**

Correspondence was received from Mr. Joel Schiele seeking the City to become a good steward concerning the use of fossil fuels as well as search for ways to reduce reliance upon them. The writer noted that responsible use of fossil fuels also means responsible distribution of them for the benefit of all.

**c) Correspondence from Alan James**  
**Re: Accountability for Fossil Fuel Companies**

Correspondence was received from Mr. Alan James providing a suggestion to make fossil fuel companies pay for adaptation costs of climate change.

Arising from discussion, the Committee requested staff advise the writer to forward his concerns to the Provincial Government.

**5. REPORTS**

MOVED BY COUNCILLOR CALENDINO  
SECONDED BY MR. CECH

THAT the reports be received.

CARRIED UNANIMOUSLY

a) **Report from the Director Planning and Building**  
**Re: Metro Vancouver's RateOurHome.ca Campaign**

The Director Planning and Building submitted a report providing information about Metro Vancouver's RateOurHome.ca campaign. The campaign is a voluntary campaign aimed at promoting home energy labeling to encourage improved energy efficiency. The campaign supports both Metro Vancouver's and the City of Burnaby's policies and targets for reducing greenhouse gas emissions. The campaign is being promoted through the ESS webpage supporting citizen action, and further opportunities for promotion will be considered as they arise.

The Director Planning and Building recommended:

1. THAT the Environment Committee receive this report for information.

MOVED BY COUNCILLOR CALENDINO  
SECONDED BY MR. CECH

THAT the recommendation of the Director Planning and Building be adopted.

CARRIED UNANIMOUSLY

b) **Report from the Director Planning and Building**  
**Re: 2017 Environment Week Program**

The Director Planning and Building submitted a report seeking approval for the 2017 preliminary Environment Week Program. The Program is proposed to begin on May 27 and end on June 11, and will include the Environment Festival, the City-sponsored Garage Sale Day Event, the Environmental Awards Reception and Award Presentation, Spring Bike to Work Week, Deer Lake Guided Canoe Trips, Commuter Challenge, Open House at the Burnaby Eco-Centre, Car Trunk Sale, 'Wild About Burnaby Lake' Environmental Stewardship Festival and Great Blue Heron Colony Tour.

The Director Planning and Building recommended:

1. THAT Council approve the 2017 preliminary Environment Week Program.
2. THAT Council approve an expenditure of up to \$3,000 from the Boards, Committees and Commissions' operating budget for promoting and advertising the City sponsored Garage Sale Day Event.
3. THAT Council approve an expenditure of up to \$5,800 from the Boards, Committees and Commissions' operating budget for promoting and advertising Environment Week.

MOVED BY MR. ZHAO  
SECONDED BY MS. HUA

THAT the recommendations of the Director Planning and Building be adopted.

CARRIED UNANIMOUSLY

6. **NEW BUSINESS**

There was no new business brought before the Committee at this time.

7. **INQUIRIES**

There were no inquiries brought before the Committee at this time.

8. **ADJOURNMENT**

MOVED BY COUNCILLOR CALENDINO  
SECONDED BY MS. HUA

THAT this Open Committee meeting do now adjourn.

CARRIED UNANIMOUSLY

The Committee meeting adjourned at 7:27 p.m.

\_\_\_\_\_  
Blanka Zeinabova  
ADMINISTRATIVE OFFICER

\_\_\_\_\_  
Councillor Sav Dhaliwal  
VICE CHAIR



## **SOCIAL PLANNING COMMITTEE**

### **MINUTES**

An Open meeting of the Social Planning Committee was held in the Council Chamber, City Hall, 4949 Canada Way, Burnaby, B.C. on Wednesday, **2017 February 01** at 6:00 p.m.

#### **1. CALL TO ORDER**

**PRESENT:** Councillor Anne Kang, Vice Chair  
 Councillor James Wang, Member  
 Trustee Baljinder Narang, School Board Representative  
 Ms. Noreen Boudreau, Citizen Representative  
 Mr. Ryan Erwin, Citizen Representative  
 Mr. Frank Huang, Citizen Representative  
 Ms. Mary Lumby, Citizen Representative  
 Mr. Shiraz Nathwani, Citizen Representative  
 Mr. William Tsai, Citizen Representative *(arrived at 6:03 p.m.)*

**ABSENT:** Councillor Nick Volkow, Chair *(due to illness)*  
 Ms. Lubna Abdelrahman, Citizen Representative  
 VACANT, Citizen Representative  
 VACANT, Citizen Representative

**STAFF:** Mr. Craig Collis, Assistant Director – Recreation  
 Ms. Margaret Manifold, Senior Social Planner  
 Ms. Kyra Lubell, Social Planner  
 Ms. Nikolina Vracar, Administrative Officer  
 Ms. Blanka Zeinabova, Administrative Officer

The Vice Chair called the Open Meeting to order at 6:02 p.m.

*\*\*Mr. Tsai arrived at the meeting at 6:03 p.m.\*\**

#### **2. MINUTES**

**A) Minutes of the Social Planning Committee**  
**Open meeting held on 2016 November 09**



MOVED BY TRUSTEE NARANG  
SECONDED BY MR. NATHWANI

THAT the minutes of the Social Planning Committee Open meeting held on 2016 November 09 be adopted.

CARRIED UNANIMOUSLY

3. **PRESENTATION**

MOVED BY MR. HUANG  
SECONDED BY MS. BOUDREAU

THAT the presentation be heard.

CARRIED UNANIMOUSLY

- A) **The Burnaby Access Advisory Committee**  
**Re: 2017 Access Advisory Committee Workplan**  
**Speakers: Nellie Wong**  
**Nickolas Haddad**

**Ms. Nellie Wong** and **Mr. Nickolas Haddad**, representing the Burnaby Access Advisory Committee (BAAC), appeared before the Committee to present information on recent initiatives and the 2017 workplan.

While introducing Ms. Wong and Mr. Haddad to the Committee, staff noted that the BAAC was established in 1988 to provide advice and direction to staff on access and inclusion issues.

Ms. Wong advised that the BAAC addresses a variety of disabilities, including physical, vision and hearing disabilities.

The speakers summarized several initiatives undertaken in 2016, noting some of the access improvements in City facilities, accessibility awareness events, transportation related initiatives, plans and policy consultations, and learning opportunities and initiatives.

In conclusion, Ms. Wong invited the Committee members to attend the "Darius Goes West" film screening at Tommy Douglas Library on 2017 February 06 at 6:30 p.m. The event will commemorate the 2016 United Nations Day of Persons with Disabilities.

Arising from discussion, the Committee introduced the following motion:

MOVED BY TRUSTEE NARANG  
SECONDED BY MR. NATHWANI

THAT staff provide a report on standards for accessible infrastructure for people with disabilities and investigate how the City compares to other municipalities on this matter.

CARRIED UNANIMOUSLY

#### 4. **REPORTS**

MOVED BY MR. NATHWANI  
SECONDED BY MR. HUANG

THAT the reports be received.

CARRIED UNANIMOUSLY

##### **A) Report from the Director Planning and Building** **Re: Burnaby Access Advisory Committee 2017 Workplan**

The Director Planning and Building submitted a report providing a summary of the Burnaby Access Advisory Committee's activities in 2016 and proposing a workplan for 2017.

The Director Planning and Building recommended:

1. THAT the Committee request Council to approve the proposed Burnaby Access Advisory Committee 2017 workplan, as outlined in Section 3.0 of this report.

MOVED BY MS. BOUDREAU  
SECONDED BY TRUSTEE NARANG

THAT the recommendation of the Director Planning and Building be adopted.

CARRIED UNANIMOUSLY

##### **B) Report from the Director Planning and Building** **Re: Local Government Awareness Week 2017**

The Director Planning and Building submitted a report proposing activities for Burnaby's participation in Local Government Awareness Week 2017.

The Director Planning and Building recommended:

1. THAT Council approve the City's involvement in Local Government Awareness Week 2017, as outlined in Section 2.2 of this report.

MOVED BY TRUSTEE NARANG  
SECONDED BY MS. LUMBY

THAT the recommendation of the Director Planning and Building be adopted.

CARRIED UNANIMOUSLY

5. **NEW BUSINESS**

**Mary Lumby**

Ms. Lumby advised that Burnaby's first Coldest Night of the Year, an event which raises awareness about homelessness, will be organized on 2017 February 25 at Salvation Army in Metrotown.

**Shiraz Nathwani**

Mr. Nathwani inquired if the City has specific plans to celebrate Canada's 150<sup>th</sup> anniversary.

Staff advised that the City's website provides a list of all planned events.

**Noreen Boudreau**

Ms. Boudreau announced that Nisga'a Hoobiye 2017 celebration of the moon will take place on 2017 February 3 and February 4 at the Pacific National Exhibition Forum.

Ms. Boudreau also noted that February is a Black History Month.

Staff advised that the National Congress of Black Women Foundation will organize an event at the Burnaby Neighbourhood House in Metrotown on 2017 February 13.

**Councillor Kang**

Councillor Kang encouraged the Committee members to nominate fellow citizens for the Local Heroes award.

**6. INQUIRIES****Noreen Boudreau**

Ms. Boudreau inquired regarding an update on the Public Access to Showers report.

Staff advised that they are in the process of organizing a workshop between staff from the City, Fraser Health Authority, and the Society to End Homelessness.

**7. ADJOURNMENT**

MOVED BY MR. NATHWANI

SECONDED BY MS. BOUDREAU

THAT this Open Committee meeting do now adjourn.

CARRIED UNANIMOUSLY

The Open meeting adjourned at 6:49 p.m.

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Nikolina Vracar  
ADMINISTRATIVE OFFICER

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Councillor Anne Kang  
IN THE CHAIR

**Ibrahim, Sabreena**

SECTION 2 COUNCIL CORRESPONDENCE (2017.01.19)  
 Environment Committee (2017.03.14)  
 City Manager  
 Deputy City Manager  
 Dir. Engineering

**From:** Wong, Elaine  
**Sent:** January-12-17 4:15 PM  
**To:** Clerks  
**Subject:** FW: Update re Food Waste Tax Incentive Proposal - FCM letter to Minister McKenna  
**Attachments:** Catherine McKenna National Zero Waste October 2016 (letter).pdf

**From:** National Zero Waste Council [<mailto:NZWC@metrovanancouver.org>]  
**Sent:** January-12-17 4:08 PM  
**To:** Mayor  
**Cc:** Wong, Elaine  
**Subject:** Update re Food Waste Tax Incentive Proposal - FCM letter to Minister McKenna

Dear Mayor and Council of the City of Burnaby,

As a supporter of the National Zero Waste Council's proposal for a federal tax incentive to increase food donations, we wanted to update you on recent developments. First, on November 3, the Council announced the release of its National Food Waste Reduction Strategy that identifies the policies, innovations, and behaviour change required to significantly reduce food waste in Canada. The tax incentive for food retailers and restaurants is one tool in reducing food waste and this Strategy discusses some of the other initiatives required to make the tax incentive successful including the innovation and investment required to enable the safe delivery of perishable foods and the importance of guidelines from health authorities on nutritious foods. Making progress on reducing food waste in Canada will require collaboration – across different levels of government and across sectors. We look forward to engaging you in this effort.

In our previous correspondence we let you know that the tax incentive was adopted as policy by the Federation of Canadian Municipalities at their September meeting. Attached, for your information, is a letter from FCM to Minister of Environment and Climate Change, the Honourable Katherine McKenna. The National Zero Waste Council has a meeting with Jonathan Wilkinson, Parliamentary Secretary to Minister McKenna, in Vancouver, January 16<sup>th</sup> and are pursuing a meeting with Minister McKenna with the assistance of Parliamentary Secretary Wilkinson.

We will continue to update you as additional information develops.

Sincerely,



Malcolm Brodie, Chair  
 National Zero Waste Council





FEDERATION  
OF CANADIAN  
MUNICIPALITIES

FÉDÉRATION  
CANADIENNE DES  
MUNICIPALITÉS

October 7, 2016

**President  
Président**

Clark Somerville  
Councillor  
Regional Municipality of  
Halton, ON

**First Vice-President  
Première vice-présidente**

Jenny Gerbasi  
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Halifax Regional  
Municipality, NS

**Past President  
Président sortant**

Raymond Louie  
Acting Mayor  
City of Vancouver, BC

**Chief Executive Officer  
Chef de la direction**

Brock Cariton  
Ottawa, ON

The Honourable Catherine McKenna, P.C., M.P.  
Minister of Environment and Climate Change  
House of Commons  
Ottawa, ON  
K1A 0A6

Dear Minister:

Each year at FCM's March and September Board meetings, and again at our Annual Conference in June, FCM's Board of Directors considers resolutions submitted by its membership. Resolutions adopted by FCM's Board of Directors help inform FCM's policy and advocacy priorities with the Government of Canada. Adopted resolutions represent municipal issues of national significance that fall within federal jurisdiction and therefore require a strong federal partner to help find a solution. The attached resolution, **National Zero Waste Council Edible Food Donation Tax Incentive**, was adopted by FCM's Board of Directors at its September meeting in Halton Region, ON.

This resolution reflects the findings of a national study, conducted in 2014, which found that approximately 170,000 tonnes of edible food, equivalent of 300 million meals, wind up in Canadian landfills every year. In monetary terms, this equates to an estimated \$31 billion per year in lost producing, shipping and market value. Organic materials, about half of which is edible food waste, make up approximately 30 per cent of the municipal waste stream and produce 4 per cent of Canada's greenhouse gas emissions.

In 2012, Metro Vancouver and FCM co-founded the National Zero Waste Council (the Council). The Council, through its Food Waste Working Group, has developed a food waste reduction proposal through a federal tax incentive for food producers, suppliers, and retailers who donate their unsold, nutritious food to charities serving Canadian households in need. It is expected the incentive will help reduce unnecessary food waste, decrease disposal costs to municipalities and reduce greenhouse gas (GHG) emissions by diverting organics from landfills.

24, rue Clarence Street,  
Ottawa, Ontario, K1N 5P3

T. 613-241-5221  
F. 613-241-7440

www.fcm.ca

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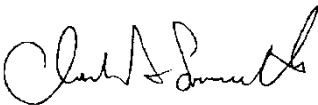
-2-

This initiative could be complimented by municipal actions to divert organic material from landfills such as residential and commercial organics collection, state-of-the art composting facilities and the utilization of landfill gas as an energy source. Taken together, the proposed tax incentive, especially alongside complimentary efforts at the local level, could positively impact waste diversion and GHG emissions.

In support of the attached resolution, FCM urges the Government of Canada to implement tax incentives for food producers, suppliers and retailers which would encourage them to donate unsold nutritious food, thereby helping reduce food waste, lower the costs of waste disposal and decrease the environmental impact of food waste.

FCM looks forward to working with you and your government to reduce food waste and improve environmental outcomes. Please have your staff contact Dallas Alderson, FCM Manager, Policy and Research, at 613-907-6284 or [dalderson@fcm.ca](mailto:dalderson@fcm.ca) to arrange a meeting to discuss further.

Sincerely,

A handwritten signature in black ink, appearing to read 'Clark Somerville', with a stylized flourish at the end.

Clark Somerville  
Councillor, Regional Municipality of Halton, ON  
FCM President

Enclosure

January 30, 2016

**National Zero Waste Council Edible Food Donation Tax Incentive**

**RESOLVED**, That FCM support the National Zero Waste Council's food waste reduction federal tax incentive proposal and urge the Government of Canada to implement tax incentives for food producers, suppliers and retailers to donate unsold nutritious food, thereby helping reduce food waste, lower municipal costs for waste disposal, decrease the environmental impact of food waste.

*Ville de Gatineau, QC  
 City of Burnaby, BC  
 City of North Vancouver, BC  
 City of Ottawa, ON  
 City of Richmond, BC  
 Metro Vancouver, BC  
 Port Coquitlam, BC  
 Ville de Pointe Claire, QC  
 The Corporation of Delta, BC  
 City of Kamloops, BC  
 Sherbrooke, QC  
 The Corporation of the Town of Tecumseh, ON  
 City of Red Deer, AB  
 Municipalité de Racine, QC  
 Lac Simon, QC  
 MRC de Memphrémagog, QC  
 Ville de Montréal, QC*

**2016 SEPTEMBER BOARD DECISION: Category A – concurrence. Resolution adopted.**



**OPEN LETTER TO BC LOCAL GOVERNMENTS**  
**ATTN: Mayor & Council, all BC local governments**  
 January 25, 2017

Dear Sirs/Mesdames:

**Re: We must hold fossil fuel companies responsible for climate change**

Wildfires. Drought. Flooding. Rising sea levels. Climate change is already reshaping and impacting BC communities in profound and frightening ways. As unchecked fossil fuel pollution continues to push global temperatures ever higher, we are frightened for our communities, for communities around the world, and for the world we leave our children. These impacts are still more challenging for vulnerable groups - the poor, Indigenous people, women and children - who are often unable to respond to unexpected weather or other climate impacts.

But there is hope. If the fossil fuel companies - whose products are the major drivers of climate change - had to pay even a fraction of the associated climate costs, they would not be able to out-compete renewables and would pivot towards sustainable alternatives without delay. BC communities can play a key role in demanding accountability from the fossil fuel industry for the harm that they are causing our communities, and challenge the myth that the fossil fuel economy can continue business as usual despite the destruction it is causing to our atmosphere.

The fossil fuel industry is keen to avoid a conversation about its responsibility for climate change. Just 90 entities - primarily fossil fuel companies - have caused almost 2/3 of human caused greenhouse gas emissions, and just three - Chevron, Exxon Mobil and Saudi Aramco - are responsible for almost 10%<sup>1</sup>. Like the tobacco industry before it, Big Oil relies on the perception that individual consumers are responsible for climate change while pocketing billions of dollars in profits from products that they know are disastrous for our atmosphere and communities around the world.<sup>2</sup>

BC and Canadian taxpayers will end up paying the costs of climate change in many different ways. But unless our communities demand that fossil fuel companies pay their fair share of these costs, this industry will continue pushing products that the world cannot afford to burn.

1. Heede, R. "Tracing anthropogenic carbon dioxide and methane emissions to fossil fuel and cement producers, 1854-2010 Climatic Change (2014) 122: 229. doi:10.1007/s10584-013-0986-y. See also <http://www.climateaccountability.org/> for emissions figures through to 2013.

2. <https://www.smokeandfumes.org/>; <https://insideclimatenews.org/content/Exxon-The-Road-Not-Taken>.

SECTION 2 COUNCIL CORRESPONDENCE (2017.02.16)  
 Environment Committee (2017.03.14)  
 City Manager  
 Deputy City Manager  
 Dir. Engineering





BC's local governments are well placed to play a global leadership role by demanding accountability. We can come together to start a new global conversation about the moral and legal responsibility of the fossil fuel industry for its role in fueling climate change.

**We – as BC-based community groups – support the Climate Law in our Hands Initiative and are asking you to:**

### 1. DEMAND FOSSIL FUEL ACCOUNTABILITY

It has been rare for anyone to even ask the fossil fuel industry to take responsibility for its role in causing the global crisis – and the local climate impacts like floods, wildfires and droughts. This avoidance of responsibility ends in BC – when you, and other local governments across the province, write to the world's fossil fuel companies asking them to take their fair share of responsibility for climate change.

This demand can take the form of a detailed invoice for climate costs or a letter simply enquiring as to the company's position on paying a fair share. It can be tailored to reflect the needs and capacity of each community.<sup>3</sup>

### 2. WORK TOWARDS A CLASS ACTION LAWSUIT

BC communities can demand accountability from the fossil fuel industry in a variety of ways, but if necessary, we may need local governments to demand accountability through the courts.

Lawyers at West Coast Environmental Law have exhaustively researched how a class action – a joint legal action brought by one or more “representatives” of BC's local governments – could be brought against major fossil fuel companies for their role in causing climate change.

We ask you to consider whether your municipality would be willing to launch a class action as a representative and/or how you might support a case launched by other local governments. BC communities need to come together and get behind this type of legal action. Bringing this case will make it clear that fossil fuel companies cannot avoid a legal conversation about accountability – and if we win, we will set a precedent that could change the world – putting us on a global path that will avoid more dangerous climate change.<sup>4</sup>

3. Sample accountability letters are available online at [www.climatelawinourhands.org/demand-accountability](http://www.climatelawinourhands.org/demand-accountability).

4. See <http://www.climatelawinourhands.org/bcclassaction> or have your lawyers speak with the Climate Law in our Hands team at West Coast Environmental Law for more information on the legal basis for a class action.



## Conclusion

Both of these actions, as well as a general public discussion about the role of fossil fuels in our future economy, are most likely to move forward if our communities understand how we are being, and will be, impacted by climate change. We urge you to work with your citizens, climate scientists and other experts in a publicly transparent way to explore what needs to be done to prepare your community for climate change.

Whether we realize it or not, our communities are facing a tidal wave of costs, debt and disaster relief arising from the many effects of climate change. It is time to ask whether we alone are going to bear those expenses, or whether the companies that have made billions of dollars creating this situation also bear some responsibility.

By demanding that those who profit the most from climate change pay their fair share, BC local governments can dramatically reshape the global conversation about climate change and the fossil fuel industry. Community groups around BC will be calling on fossil fuel companies to take responsibility for their role in causing the climate crisis and we hope that you will join us.

Signed by:

West Coast Environmental Law Association	350.org Canada	Canadian Association of Physicians for the Environment
Coalition to Protect East Kamloops	Douglas Channel Watch	Public Health Association of BC
Kelowna Chapter Council of Canadians	BC Yukon Kairos	KAIROS Metro Van
KAIROS BC/Yukon Kootenay Subregion	Pacific Wild	Prince George Public Interest Research Group
Silva Forest Foundation	Sierra Club BC	Climate Change in Focus
Blewett Conservation Society	Dogwood Initiative	We Love This Coast
West Kootenay EcoSociety	Gibson Alliance of Business and Community Society	Comox Valley Global Awareness Network
SFU350	Alliance4Democracy	Earthkeepers: Christians for Climate Justice
UBC Environmental Law Group	Sunshine Coast Conservation Association	Burnaby Residents Opposing Kinder Morgan Expansion-BROKE
Voters Taking Action on Climate Change	Comox Valley Council of Canadians	LeadNow
Wilderness Committee	Parksville Qualicum Beach KAIROS	Fraser Voices Association
The WaterWealth Project	Georgia Strait Alliance	Stand.earth
UBC350	Northwest Institute	Knox United Church
Citizens Against Urban Sprawl Society (CAUSS)	Friends of Wild Salmon Coalition	Association of Whistler Area Residents for the Environment
Atira Women's Resource	Friends of Morice Bulkley	Salmon Coast Field Station Society
MiningWatch Canada	My Sea to Sky	Saanich Inlet Network
The Canadian Youth Climate Coalition	Divest Victoria	
Council of Canadians	Wildsight	
Kitimat Terrace Clean Air Coalition	Greenpeace Canada	
	Burnaby Pipeline Watch	
	Environmental Defense Working Group	



Office of the City Clerk

D. Back, City Clerk  
K. O'Connell, Deputy City Clerk

## INTER-OFFICE MEMORANDUM

TO: CHAIR AND MEMBERS ENVIRONMENT COMMITTEE DATE: 2017 JANUARY 31

FROM: CITY CLERK FILE: 02410-20

SUBJECT: **BRITISH COLUMBIA CLIMATE ACTION CHARTER**  
(ITEM NO. 7(1), MANAGER'S REPORTS, COUNCIL 2017 JANUARY 30)

Burnaby City Council, at the Open Council meeting held on 2017 January 30, received the above noted report and adopted the following recommendations contained therein:

1. **THAT** Council approve City membership in the BC Climate Action Charter.
2. **THAT** a copy of this report be sent to:
  - A) The Environment Committee; and
  - B) Ms. Tara Faganello, Assistant Deputy Minister, Local Government Division, Ministry of Community, Sport and Cultural Development, PO Box 9490 Stn Prov Gov., Victoria, BC, V8W 9N7

A copy of the staff report is *enclosed* for your information.

Dennis Back  
City Clerk

DB:lc



Item .....
Meeting .....2017 Jan 30

## COUNCIL REPORT

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**TO:** CITY MANAGER **DATE:** 2017 January 23

**FROM:** DIRECTOR ENGINEERING **FILE:** 33000 02  
DIRECTOR PLANNING AND BUILDING *Reference:*

**SUBJECT: BRITISH COLUMBIA CLIMATE ACTION CHARTER**

**PURPOSE:** To inform Council on actions taken by the City to reduce its corporate greenhouse gas emissions and seek Council's approval in becoming a member of the BC Climate Action Charter.

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**RECOMMENDATIONS:**

1. **THAT** Council approve City membership in the BC Climate Action Charter.
2. **THAT** a copy of this report be sent to:
  - A) The Environment Committee; and
  - B) Ms. Tara Faganello, Assistant Deputy Minister, Local Government Division, Ministry of Community, Sport and Cultural Development, PO Box 9490 Stn Prov Gov., Victoria, BC, V8W 9N7.

**REPORT****1.0 INTRODUCTION**

The City has received a request from the Province to consider becoming a member of the BC Climate Action Charter (BCCAC). The BCCAC, which is a legally non-binding agreement between the Province, the Union of British Columbia Municipalities and the signatory local governments, was initially launched in September 2007 to demonstrate leadership actions and develop strategies to primarily achieve three goals:

- Being carbon neutral in respect of corporate operations by 2012;
- Measuring and reporting on their community Green House Gas (GHG) emissions; and
- Creating complete, compact and energy-efficient rural and urban communities.

At that time, the Charter also established the joint UBCM-Provincial Green Communities Committee (GCC) to support local governments in achieving their Charter commitments.



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Local governments that signed onto the Charter were eligible to receive a rebate on their paid carbon tax (paid on directly purchased fossil fuels) through the *Climate Action Revenue Incentive Program (CARIP)* to support their climate action efforts. However, at that time the BCCAC also required becoming carbon neutral by 2012. This meant that if signatories could not achieve carbon neutrality through their own operational efforts by 2012, they would be required to purchase carbon credits to become carbon neutral for their corporate emissions. Depending on the corporate emissions and the price of purchasing carbon offsets (from the subsequently established Pacific Carbon Trust), local government could potentially pay more than what it received in the CARIP rebate to achieve carbon neutrality. Based on this and other factors, the City did not sign onto the BCCAC at that time.

Given the subsequent challenges faced by many signatory local governments in achieving carbon neutrality for their carbon emissions, the GCC has now changed the wording of the carbon neutrality commitment and endorsed “making progress towards carbon neutrality”. Given this, and the completion of the City’s Environmental Sustainability (ESS) and the Community Energy and Emissions Plan (CEEP), the City is now well positioned to consider the request by the Province to join the BC Climate Action Charter.

The following report informs Council on actions taken by the City to reduce its corporate GHG emissions and seek Council approval for membership in the BC Climate Action Charter.

## **2.0 THE CITY’S HISTORIC COMMITMENT TO REDUCE CORPORATE ENERGY USE AND GHG EMISSIONS**

Over the past 10 years, Burnaby has made significant gains in building energy optimization to reduce energy usage, GHG emissions and operating costs. The City is also making progress on increasing efficiency within its fleet and in conversion of City street lights to LED.

### *A) Early Building Energy Optimization*

The City retained Honeywell to retrofit 49 buildings between 2004 and 2006. Key retrofits included: improved lighting systems; pool covers; building weather stripping and sealing; power factor correction; boiler replacements; sensors and flush controls to reduce water consumption; low-e ceilings; and building automation.

Following standard Measurement and Verification procedures (M&V), Honeywell measured building energy use and compared it to calculated baselines over 6 years, for 33 of the retrofit buildings. This early retrofit project saved Burnaby \$3,265,040 over 6 years, and generated electrical savings of 22,511,536 kWh, natural gas savings of 142,081 GJ, and GHG savings of 7,842 tonnes of GHG’s.

The early retrofits meant that Burnaby had made significant energy efficiency gains *prior to* the provincial Climate Action Charter: building energy optimization projects from 2004 through 2006 reduced total GHG emissions from facilities by 1,263 tonnes in 2007 (based on project calculations of energy savings).

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The City's early and on-going energy efficiency savings represent significant reductions in total emissions: by 2015, the cumulative calculated GHG savings reduced building emissions by more than 20%. These improvements have been achieved despite population growth and the addition of new facilities, including the new Edmonds Community Centre (2013).

*B) Bio-fuels: 10% Ethanol and 5% Bio-diesel starting in 2010*

By choosing to aggressively implement low carbon fuels in 2010, Burnaby took an early leadership role in reducing fleet emissions. Burnaby chose to go to the highest possible carbon reduction from the buyer's side, starting in 2010, with 10% ethanol and 5% biodiesel.

The use of E10 fuel, rather than the provincially mandated E5, resulted in a reduction of 91 tonnes of GHGs in 2015. Use of B5 biodiesel further reduced GHG's in 2015 by 36 tonnes, resulting in a total reduction of 127 tonnes of GHG's. This is just over a 1% reduction from the total Burnaby corporate emissions in 2015.

*C) Conversion of all 14,600 of the City's streetlights to LED lights, phased implementation, 2015-2018.*

Burnaby was the first municipality in the province of BC to commit to replacing all of its streetlights with LED streetlights. The full four phase implementation (2015-2018) across the City will result in all 14,600 streetlights being converted, with total estimated energy savings of over 6,500,000 kWh. During Phases 1-3, 66% of Burnaby's streetlights will be converted, with energy cost savings over 20 years calculated at almost \$12 million dollars. LED lights provide further cost savings in terms of reduced maintenance: the payback on the initial capital investments in Phases 1-3 is calculated to be approximately 6 years.

### 3.0 BC CLIMATE ACTION CHARTER

As noted elsewhere in the report, the BCCAC is a legally non-binding agreement between the Province, the Union of British Columbia Municipalities and the signatory local governments. In reviewing the BCCAC Commitments and the CARIP Conditional Grant Program and Reporting requirements, staff would comment as follows:

#### 3.1 BCCAC Commitments

*a) Being carbon neutral in respect of their corporate operations*

The change in BCCAC requirement from being carbon neutral in respect to corporate emissions by 2012 to "making progress towards carbon neutrality" relieves the City from purchasing carbon offsets as a path to carbon neutrality and instead allows the City to develop long-term plan for corporate and community emission reduction projects and work towards reducing its corporate GHG emissions.

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*b) Measuring and reporting on their community Green House Gas (GHG) emissions*

Based on staff discussion with the Provincial officials, the City can use the Provincial Community Energy and Emission Inventory data to report out on the community GHG emissions in Burnaby.

*c) Creating complete, compact and energy-efficient rural and urban communities.*

The City has on-going and longstanding commitments to developing complete and compact Town Centres and Urban Villages across the City; therefore, the City continues to meet the “complete, compact” commitment and is now progressing on energy efficiency through the ESS and CEEP processes.

### **3.2.1 CARIP Conditional Grant Program and Reporting Requirements**

The CARIP conditional grant program provides 100% of direct carbon taxes paid by local governments back to them provided they:

- a) *Sign the Climate Action Charter.*
- b) *Complete and submit a signed electronic version of the Carbon Tax Calculation Form.*

This form, signed by Burnaby’s Financial Officer, asks for aggregated annual energy use for fuels for which a carbon tax is charged. This data is readily available from Burnaby’s current Fleet and Buildings data.

- c) *Report publicly on their plan and progress towards meeting climate action goals, including progress towards carbon neutrality (i.e. report publicly on community actions and corporate emissions).*

The CARIP reports require qualitative descriptions of community and corporate climate related actions and programs (up to 5 each) for the current year as well as those proposed for the following year. The City is able to meet these requirements by reporting under the required following headings:

- Broad Planning Actions (e.g. climate related sections of OCP, CEEP, Local Area Plans)
- Buildings and Lighting (e.g. low carbon buildings, LED streetlight programs, etc.)
- Energy Generation (e.g. waste heat recovery, solar installations, heat pumps)
- Greenspace/Natural Resource Protection (e.g. creation and upgrading of greenways, parks, etc.)
- Solid Waste (e.g. recycling and household waste programs)
- Transportation Actions (e.g. cycling infrastructure, transit improvements, etc.)
- Water and Wastewater



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- Climate Change Adaptation
- Innovation and Peer-to-Peer Learning

#### **4.0 CONCLUSION**

Over the past 10 years, Burnaby has made significant gains in building energy optimization to reduce energy usage, GHG emissions and operating costs. The City is also making progress on increasing efficiency within its fleet and in conversion of City street lights to LED. In addition, the City has now completed its Environmental Sustainability Strategy and Community Energy and Emissions Plan. Given this, the City is now well positioned to respond to the request from the Province to consider becoming a member of the BC Climate Action Charter (BCCAC). Staff recommends that Council authorize the City's membership in the BCCAC.



Leon A. Gous, P.Eng., MBA  
DIRECTOR ENGINEERING



Lou Pelletier  
DIRECTOR PLANNING AND BUILDING

DD:ac

Copied to: Director Finance  
City Clerk



**Meeting 2017 April 5**  
**COMMITTEE REPORT**

**TO:** CHAIR AND MEMBERS  
SUSTAINABLE CITY ADVISORY  
COMMITTEE

**DATE:** 2017 March 29

**FROM:** DIRECTOR PLANNING AND BUILDING

**FILE:** 1750 20

**SUBJECT: CHILD CARE RESOURCES GROUP UPDATE FOR 2017**

**PURPOSE:** To provide a summary of activities of the Child Care Resources Group during 2016 and to propose a Workplan for 2017.

**RECOMMENDATIONS:**

1. **THAT** the Committee request Council to endorse the proposed 2017 Child Care Resources Group Workplan.
2. **THAT** the Committee request Council to approve an expenditure of up to \$600 from the 2017 Boards, Committees and Commissions budget to support community engagement and resource material costs.

**REPORT**

**1.0 BACKGROUND**

The Child Care Resources Group (CCRG) was established in 1990 as a sub-committee of the Social Planning Committee<sup>1</sup>. It is comprised of representatives from non-profit child care societies operating in Burnaby, as well as Fraser Health, the Burnaby School District, the YMCA Child Care Resource and Referral Program, and the City's Planning and Parks, Recreation and Cultural Services Departments.

As outlined in its Terms of Reference, the mandate of the CCRG is to:

- serve as an advisory body to the Social Planning Committee on child care matters;
- assist with the development of Burnaby child care policies, services and programs; and
- act as an advocate for child care services and programs in Burnaby.

In accordance with Burnaby's Child Care Policy, originally adopted by Burnaby Council in 1993 and revised in 2000, the CCRG has prepared update reports on its activities for the Social Planning Committee and Council. This report provides an overview of activities in 2016 and proposes a workplan for the CCRG for 2017.

<sup>1</sup> The Social Planning Committee was previously named the Social Issues Committee (2003 to 2014) and the Community Issues and Social Planning Committee (1990-2003).

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## 2.0 POLICY CONTEXT

Over the years, the CCRG has assisted staff in monitoring the child care environment and identifying and providing advice to address emerging issues in child care. It was instrumental in developing the City's Child Care Policy, adopted in 1994 and revised in 2000. The Policy's vision states that the City is committed to:

- assisting with the creation of a comprehensive and inclusive child care system in Burnaby;
- supporting families and children in their search for child care options; and
- working with the School Board, government ministries, child care providers, community service providers, and others in pursuing the City's child care objectives.

Further, the Child Care Policy states that the City will work to improve the availability, accessibility, and affordability of child care by providing appropriate and sufficient opportunities for the establishment of child care facilities within the context of the Official Community Plan, community plans, the Burnaby Zoning Bylaw, and other City regulations. These policy statements are also identified as key objectives in the City's Social Sustainability Strategy, adopted in 2011. The Strategy recognizes the role child care plays in people's economic security and its contribution towards the development of complete communities (communities with a range of housing, services, transportation options and amenities within their own boundaries). City policies recognize that while the provision and regulation of child care is the responsibility of the Provincial government, the City can play a supportive role.

## 3.0 KEY ACTIVITIES OF THE CCRG IN 2016

### 3.1 Social Sustainability Strategy Actions Related to Child Care

The CCRG provided advice related to two actions in the Burnaby Social Sustainability Strategy, namely:

***Action #1:** Examine the Burnaby Zoning Bylaw for opportunities to facilitate the development of more child care facilities (e.g., allowing child care as a permitted use in various zoning districts); and*

***Action #2:** Continue to advocate to the federal and provincial governments for a comprehensive and integrated child care plan which establishes an early care and learning system that is universal, publicly funded, inclusive, affordable, and of high quality.*

In relation to **Action #1**, staff, in consultation with the CCRG, prepared a report on Zoning Bylaw amendments necessitated by BC Building Code changes that came into effect on 2014 December that affect home-based child care centres. As a result of Code changes related to building safety, a maximum of eight children is now permitted in a group centre within a single family dwelling where previously a maximum of 10 children were permitted. The amendments provide consistency between the Building Code and Zoning Bylaw and provide greater clarity for child care providers interested in offering home-based child care. This report was advanced

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through Council's Planning and Development Committee at its 2016 April 26 meeting. The Zoning Bylaw amendments received final adoption by Council on 2016 December 12.

In relation to **Action #2**, the CCRG has continued to track child care policy at the Provincial and Federal level. In 2013 February, the Provincial government announced a BC Early Years Strategy that will increase early years services by \$76 million over the coming years. According to the Province, the funds will be used to create 13,000 new child care spaces by 2020; improve the quality of early years services; and strengthen coordination of early childhood development programs and child care services. Since 2013, 4,300 new child care spaces have been funded. In Burnaby, the SFU Child Care Society received \$500,000 to create 24 new school aged spaces in 2014 and in 2015/16 (the third intake of the program), the BCIT Student Association received \$500,000 to create 37 new spaces – 12 for infants and toddlers and 25 for children aged three to five. The Province announced the fourth intake for the Major Capital Funding Program on 2017 March 15 with a deadline of 2017 May 15 for initial applications to the program.

In its 2017 budget, the Federal government announced that it will allocate \$7 billion for child care across Canada over the next decade. This amount includes \$500 million allocated for 2017-18 announced in the 2016 budget. Details of how the funds will be allocated have yet to be announced.

### **3.2 Child Care Information and Awareness**

**Visits to Burnaby politicians and the Burnaby Board of Trade** – As a follow-up to the development of its Quality Child Care pamphlet prepared in 2015, the CCRG met with Burnaby's local politicians and representatives of the Burnaby Board of Trade in 2016 to discuss the contents of the pamphlet, inform them of the CCRG, and raise awareness of the various child care related resources in the community. Members of the CCRG met with all four of Burnaby Members of the Legislative Assembly and the Social Development Committee of the Burnaby Board of Trade. The CCRG intends to continue in 2017 with visits to Burnaby MPs.

### **3.3 Child Care Month**

As part of child care month, the CCRG was involved in a number of activities, as follows:

**Proclamation of Child Care Month** – At the request of the CCRG, City Council proclaimed May 2016 as Child Care Month and May 21 as Child Care Provider Appreciation Day. Banners celebrating Child Care Month and the importance of quality child care as a foundation of life-long learning were displayed from the City's pedestrian overpasses on Canada Way in front of City Hall and on Kingsway near Boundary Road.

**Child Care Provider Appreciation Event** – The CCRG collaborated with the Burnaby Early Childhood Development Community Table in sponsoring a Child Care Provider Appreciation Event at the Burnaby Neighbourhood House on 2016 May 18. The event was well received and attended by over 90 Burnaby child care providers from home-based, private and non-profit child care centres throughout Burnaby.



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#### 4.0 THE YEAR AHEAD - 2017

During 2017, in addition to its ongoing role in monitoring changes in the child care environment at the Provincial and Federal levels, and advising on emerging child care needs and issues, the CCRG proposes to focus on three main initiatives and ancillary activities (see Proposed 2017 Workplan, *attached* as Appendix 1).

#### 4.1 Ongoing Work on Social Sustainability Strategy Actions Related to Child Care

Staff, in consultation with the CCRG, will continue the review of the Zoning Bylaw for potential opportunities to facilitate the development of child care facilities in support of *Action #1* of the Social Sustainability Strategy noted above. This review will examine the implications of including child care as an outright permitted use in various zoning districts.

In relation to *Action #2* of the Strategy, the CCRG will continue to monitor child care policy at the Provincial and Federal level including implementation of the Provincial government's Major Capital Funding Program to create new child care spaces, as well as new policy and funding directives from the Federal government. The CCRG will advise the Committee on any issues for its consideration.

#### 4.2 CCRG Terms of Reference

The CCRG now reports through staff to the Sustainable City Advisory Committee, formerly the Social Planning Committee. To reflect this change as well as changes in the names of some of its members, staff will complete the administrative process to revise the CCRG's Terms of Reference accordingly.

#### 4.3 Child Care Awareness

##### *Children's Charter*

In 2017, the CCRG proposes to work with the Burnaby Children's Community Table<sup>2</sup> in its process to develop a Children's Charter. A Children's Charter sets out a vision for a child-friendly city and promotes the implementation of the UN Convention on the Rights of the Child at the community level. Generally, in a child-friendly city, children and youth have:

- a healthy start in life,
- access to safe places to live and play,
- a supporting and caring community where children and youth feel they belong,
- lifelong learning opportunities, and
- opportunities to reach their full potential.

<sup>2</sup> The Burnaby Children's Community Table (BCCT) includes a broad base of non-government community service providers and government representatives from the City (Parks, Recreation and Culture, Burnaby Public Library and Social Planning), Burnaby School District, Fraser Health and the Ministry of Children and Family Development.

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In this regard, the BCCT appeared as a delegation to Council in 2016 November 7<sup>3</sup> to inform Council of its intention to develop a Children's Charter and to seek the City's ongoing in-kind support for its activities (participation of City staff at Table meetings, use of venues and help with promotion).

To develop the Charter, Table members intend to engage in activities with children and families to learn about child rights and what makes children feel safe and happy in their community. As part of this process, CCRG members propose to engage with children and families in child care centres. CCRG members will help develop and use the resource materials for these activities. To help support the development of resource materials and the engagement process, it is proposed that the Sustainable City Advisory Committee request Council to approve an expenditure of up to \$600 from the 2017 Boards, Committees and Commissions operating budget. The City Clerk has advised that sufficient budget is available for this purpose.

Once the Charter is drafted (anticipated for Fall 2017), the BCCT will be asking public agency partners (City, School District, MCFD, Fraser Health) to review and endorse the charter.

### ***Visits to Burnaby Politicians***

As mentioned in section 3.2 above, the CCRG will continue with its visits to Burnaby politicians to discuss the contents of its recently prepared Quality Child Care pamphlet and raise awareness of child care issues and resources in the community. The CCRG will aim to visit Burnaby's Members of Parliament as well as convey information to Council on these topics.

## **4.4 Celebration of Child Care Month**

To raise public awareness of the importance of child care, the CCRG proposes to celebrate Child Care Month in May 2017 by:

- requesting Burnaby Council to proclaim the month as child care provider appreciation day;
- working with and providing in-kind support to the Burnaby Early Childhood Development (ECD) Table in co-sponsoring an appreciation event for Burnaby child care providers on 2017 May 25; and
- submitting an article on the importance of quality child care to the local newspaper.

As the year progresses, members of the CCRG may identify other activities pertaining to child care issues in Burnaby. Staff working with the CCRG would seek prior approval for any additional major activities it wishes to undertake in 2017. Resource requirements for the CCRG's proposed 2017 activities are expected to be minimal, consisting primarily of the costs associated with preparing resource materials and engaging with children and families in the process to develop a Children's Charter, as noted above in section 3.2 (\$600). Other City

<sup>3</sup> As part of its delegation, the BCCT requested Council to: 1) proclaim November 20 as National Child Day, 2) continue to provide in-kind support for the Table's activities, and 3) support the Table in its bid to host the next Cities Fit for Children conference in spring 2018. A report on the BCCT's requests is currently being prepared for a Council meeting in April.

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expenses associated with the CCRG's work program can be accommodated within the Planning Department's operating budget.

## 5.0 CONCLUSION

This report has provided an overview of the CCRG's key activities in 2016. It also proposes a Workplan for the CCRG for the year ahead. During 2017, the CCRG proposes to:

- continue to assist in the implementation of two child care related actions contained in Burnaby's Social Sustainability Strategy including: 1) reviewing the Zoning Bylaw for opportunities to facilitate the development of child care facilities; and 2) monitoring changes in the child care environment at the Provincial and Federal levels and providing advice to the Social Planning Committee and Council on appropriate City responses, as necessary;
- update its Terms of Reference documents to reflect recent changes;
- support the Burnaby Children's Community Table in its process to develop a Children's Charter by engaging in activities with children and families in child care centres to learn about child rights and what makes children feel safe and happy in their community;
- visit Burnaby's Members of Parliament and convey information to Council on the importance of quality child care and child care resources in the community; and
- celebrate Child Care Month, including support for the Child Care Provider Appreciation event on 2017 May.

It is recommended that the Committee request Council to endorse the proposed 2017 Child Care Resources Group Workplan.

It is also recommended that the Committee request Council to approve an expenditure of up to \$600 from the 2017 Boards, Committees and Commissions budget to support community engagement and resource material costs.

  
 Lou Pelletier, Director  
 PLANNING AND BUILDING

MM:sla:sa  
*Attachment*

cc: City Manager  
 Director Parks, Recreation and Cultural Services  
 Director Finance  
 City Clerk

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**Burnaby Child Care Resources Group (CCRG)  
Proposed 2017 Workplan**

**Child Care Resources Group Mandate (as outlined in CCRG Terms of Reference):**

- to serve as an advisory body to the Social Planning Committee on child care matters;
- to assist with the development of Burnaby child care policies, services and programs; and
- to act as an advocate for child care services and programs in Burnaby.

**Child Care Resources Group Activities for 2017:**

- 1) Assist in the implementation of Actions #1 and 2 in the Burnaby Social Sustainability Strategy. In relation to Action #1, staff, in consultation with the CCRG, will continue the review of the Zoning Bylaw for potential opportunities to facilitate the development of child care. This review will examine the implications of including child care as an outright permitted use in various zoning districts.

In relation to Action #2, the CCRG will continue to monitor child care policy at the Provincial and Federal level including implementation of the Provincial government's Major Capital Funding Program to create new child care spaces, as well as new policy and funding directives from the Federal government. The CCRG will advise the Social Planning Committee on any advocacy actions for its consideration.

- 2) Assist staff in revising the CCRG's Terms of Reference to reflect recent name changes.
- 3) Support the Burnaby Children's Community Table in its process to develop a Children's Charter for Burnaby. A Children's Charter sets out a vision for a child-friendly city and promotes the implementation of the UN Convention on the Rights of the Child at the community level. To ensure the voices of children in Burnaby child care centres are included in the process, CCRG members propose to engage with children and families in child care centres. CCRG members will help develop and use the resource materials for these activities.
- 4) Continue with its visits to Burnaby politicians to discuss the contents of its recently prepared Quality Child Care pamphlet and raise awareness of child care issues and resources in the community. The CCRG will aim to visit Burnaby's Members of Parliament as well as convey information to Council on these topics.
- 5) Help to celebrate Child Care Month by:
  - requesting Burnaby Council to proclaim May 2017 as Child Care Month and proclaim child care provider appreciation day;
  - submitting an article on the importance of quality child care to the local newspaper; and
  - collaborating with the Burnaby Early Childhood Development Community Planning Table in sponsoring an appreciation event for child care providers.