



CITY COUNCIL MEETING
Council Chamber, Burnaby City Hall
4949 Canada Way, Burnaby, B. C.

OPEN PUBLIC MEETING AT 7:00 PM
Monday, 2017 April 24

A G E N D A

- | 1. <u>CALL TO ORDER</u> | <u>PAGE</u> |
|--|--------------------|
| 2. <u>MINUTES</u> | |
| A) Open Council Meeting held 2017 April 10 | 1 |
| 3. <u>PRESENTATION</u> | |
| A) Impact of Kinder Morgan's Proposed Pipeline Routing Plan
<u>Presenter:</u> Dipak Dattani, Deputy Director Engineering | |
| 4. <u>PROCLAMATIONS</u> | |
| A) Elizabeth Fry Week (2017 May 7-13) | |
| B) Human Values Day (2017 April 24) | |
| C) MS Awareness Month (May 2017) | |
| D) National Day of Mourning (2017 April 28) | |
| E) National Volunteer Week (2017 April 23 - 29) | |
| F) Rail Safety Week (2017 April 24 - 30) | |
| 5. <u>DELEGATIONS</u> | |
| A) Community Volunteer Resources
Re: Annual Report
<u>Speaker:</u> Anne Waller, Administrator | 8 |

- B) New Westminster & District Labour Council 9
Re: Day of Mourning
Speaker: Sam Otim

6. CORRESPONDENCE

- A) Stoney Creek Community School 10
Re: Request to Post Signs for Fun Fair **See note**
- B) Burnaby Potters' Guild 11
Re: Request for Summer Show Signs **See note**

7. REPORTS

- A) Community Heritage Commission 13
Re: City Award Sponsorship for the Rivers to Sea Regional
Heritage Fair, 2017 May 12 & 13
- B) Community Heritage Commission 14
Re: Heritage BC Annual Conference, Victoria, BC
2017 May 04 - 06
- C) Financial Management Committee 15
Re: 2017 - 2021 Financial Plan
- D) Public Safety Committee 22
Re: Crosswalk - Oakland Street and Dufferin Avenue
- E) City Manager's Report, 2017 April 24 28

8. MANAGER'S REPORTS

- 1. IMPACT OF KINDER MORGAN'S PROPOSED PIPELINE
ROUTING PLAN 31**

Purpose: To inform Council of the impact of Kinder Morgan's
proposed pipeline routing plan and request approval
from Council to file formal Statements of Opposition
with the National Energy Board.

- 2. FREEDOM OF INFORMATION BYLAW - HEAD OF THE
LOCAL PUBLIC BODY 46**

Purpose: To recommend a change in the designated head of
the City of Burnaby for purposes of the Freedom of
Information and Protection of Privacy Act.

- | | | |
|-----------|---|-----------|
| 3. | 2017 LOCAL SERVICE TAX BYLAW | 48 |
| | Purpose: To seek Council approval to bring forward a Local Service Tax Bylaw to impose parcel taxes for local improvement works completed between 2016 June 01 and 2016 December 31. | |
| 4. | 2017/2018 FACILITY USE, PROGRAM AND SERVICES FEE SCHEDULE | 51 |
| | Purpose: To request approval of the 2017/2018 Facility Use Fee Schedule. | |
| 5. | 2017 APRIL – PARKS, RECREATION & CULTURAL SERVICES CAPITAL FUNDING BYLAW | 62 |
| | Purpose: To request Council authorize staff to bring down a bylaw to appropriate \$601,869 (inclusive of GST) from Capital Reserves to finance five projects. | |
| 6. | GIRO DI BURNABY | 65 |
| | Purpose: To request approval for the road closure for the Giro di Burnaby and approval to maintain the current practice of depositing surplus Giro donations in a reserve for future Giro events. | |
| 7. | BURNABY FESTIVAL OF LEARNING | 71 |
| | Purpose: To provide Council with information regarding the partnership with Simon Fraser University to facilitate Burnaby Festival of Learning. | |
| 8. | ROAD CLOSURE - REMI STREET | 75 |
| | Purpose: To seek Council Approval for a road closure. | |
| 9. | UNSIGHTLY PREMISES AT 7647 WILLARD STREET | 78 |
| | Purpose: To obtain Council authority for City Staff and/or agents to enter onto the property at 7647 Willard Street in order to bring the property into compliance with the Burnaby Unsightly Premises Bylaw, No. 5533. | |

10. BUILDING PERMIT TABULATION REPORT NO. 3 83
FROM 2017 MARCH 01 - 2017 MARCH 31

Purpose: To provide Council with information on construction activity as reflected by the building permits that have been issued for the subject period.

11. CONTRACT AWARD 85
2017 COMBINED SEWER SEPARATION PROGRAM
TRINITY & YALE LANES

Purpose: To obtain Council approval to award a contract for the 2017 Combined Sewer Separation Program – Trinity and Yale Lanes.

9. BYLAWS

A) First, Second and Third Reading

A) #13737 - Burnaby Community Heritage Commission Bylaw, **13737**
Amendment Bylaw No. 1, 2017
A bylaw amending the Burnaby Community Heritage
Commission Bylaw
(Item 4(A), City Clerk, Council 2017 March 20)

B) #13743 - Burnaby Highway Closure Bylaw No. 1, 2017 **13743**
(Road Closure #17-01)
A bylaw to close and remove the dedication of certain
portions of highway – closure and consolidation of Totem
Court road allowance adjacent 4161, 4171 Dawson Street
and 4120, 4160, 4170 & 4180 Lougheed Highway – Gilmore
Station Area – Brentwood Town Centre Development Plan
(all that portion of road in District Lot 119, Group 1, New
Westminster District, dedicated by Plan 69931, containing
0.183ha) shown outlined on Reference Plan prepared by
Mike E. Shaw, B.C.L.S.
(Item 7(11), Manager's Report, Council 2016 November 21)

C) #13747 - Burnaby Rates Bylaw 2017 **13747**
A bylaw to establish tax rates upon all taxable land and
improvements pursuant to Section 197 of the Community
Charter
(Item 7(C), FMC Report, Council 2017 April 24)
Subject to approval of FMC Report Item 7(C)

- D) #13748 - Burnaby Financial Plan Bylaw 2017 13748
A bylaw to adopt the 2017-2021 Financial Plan
(Item 7(C), FMC Report, Council 2017 April 24)
Subject to approval of FMC Report Item 7(C)

- E) #13749 - Burnaby Local Service Tax Bylaw 2017 13749
A bylaw to establish the annual charge for each foot of
taxable foot-frontage to be specially charged against parcels
of land benefitting from certain local area service works
(Item 8(3), Manager's Report, Council 2017 April 24)
Subject to approval of Manager's Report Item 8(3)

B) Consideration and Third Reading

- F) #13529 - Burnaby Zoning Bylaw 1965, Amendment Bylaw 13529
No. 33, 2015 - Rez. #14-29 (6960 Royal Oak Avenue)
From M4 Special Industrial District to CD Comprehensive
Development District (based on C9 Urban Village
Commercial District and Royal Oak Community Plan
guidelines and the development plan entitled "Mix-Use
Development, 6960-Royal Oak Avenue, Burnaby, B.C."
prepared by DF Architecture Inc.)
Purpose - to permit the construction of a four-storey mixed-
use development with full residential underground parking
and at grade commercial parking, with ground level
commercial fronting Royal Oak Avenue and residential uses
(42 units) above
(Item 7(4), Manager's Report, Council 2015 October 26)
Memorandum - Director Planning & Building - 2017 April 19 Page 86

C) Third Reading, Reconsideration and Final Adoption

- G) #13707 - Burnaby Zoning Bylaw 1965, Amendment Bylaw 13707
No. 3, 2017 - Rez. #16-36 (6056 Gilley Avenue)
From CD Comprehensive Development District (based on
R4 Residential District) to R4 Residential District
Purpose - to permit development of a new single family
dwelling under the R4 Residential District
(Item 6(16), Manager's Report, Council 2017 January 23)
Memorandum - Director Planning & Building - 2017 April 19 Page 93

D) Reconsideration and Final Adoption

- H) #13744 - Burnaby Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 18, 2017 **13744**
A bylaw authorizing the expenditure of monies in the Capital Works, Machinery and Equipment Reserve Fund - \$1,208,900 to finance the West Building Interior Renovation project
(Item 6(F), FMC Report, Council 2017 April 03)
- I) #13745 - Burnaby Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 19, 2017 **13745**
A bylaw authorizing the expenditure of monies in the Capital Works, Machinery and Equipment Reserve Fund - \$1,002,766 to finance 2017 March - Parks, Recreation & Cultural Services Capital Projects
(Item 7(2), Manager's Report, Council 2017 April 03)
- J) #13746 - Burnaby Golf Fees Bylaw 2017 **13746**
A bylaw respecting golf fees
(Item 7(3), Manager's Report, Council 2017 April 03)

10. NEW BUSINESS

11. INQUIRIES

12. ADJOURNMENT



COUNCIL MEETING MINUTES

Monday, 2017 April 10

An Open meeting of the City Council was held in the Council Chamber, Burnaby City Hall, 4949 Canada Way, Burnaby, B.C. on Monday, 2017 April 10 at 6:30 p.m. followed immediately by a Closed meeting from which the public was excluded. At the conclusion of the Closed meeting, the Open meeting was reconvened at 7:00 p.m. in the Council Chamber.

1. CALL TO ORDER

PRESENT: His Worship, Mayor Derek R. Corrigan
 Councillor Pietro Calendino
 Councillor Sav Dhaliwal
 Councillor Dan Johnston
 Councillor Colleen Jordan
 Councillor Anne Kang
 Councillor Paul McDonell
 Councillor James Wang

ABSENT: Councillor Nick Volkow *(due to illness)*

STAFF: Mr. Lambert Chu, City Manager
 Mr. Leon Gous, Director Engineering
 Ms. Noreen Kassam, Director Finance
 Mr. Dave Ellenwood, Director Parks, Recreation & Cultural Services
 Mr. Lou Pelletier, Director Planning and Building
 Mr. Dave Critchley, Director Public Safety & Community Services
 Ms. May Leung, City Solicitor
 Mr. Dennis Back, City Clerk
 Ms. Kate O'Connell, Deputy City Clerk
 Ms. Blanka Zeinabova, Administrative Officer

MOVED BY COUNCILLOR JOHNSTON

SECONDED BY COUNCILLOR MCDONELL

THAT the Open Council meeting do now reconvene.

CARRIED UNANIMOUSLY

The Open Council meeting reconvened at 7:04 p.m.

2. **PROCLAMATIONS**

A) **St. George Day (2017 April 23)**

Councillor Wang, on behalf of His Worship, Mayor Derek R. Corrigan proclaimed Sunday, 2017 April 23 as "**St. George Day**" in the City of Burnaby.

3. **PRESENTATIONS**

A) **WorksafeBC Certificate of Recognition** **Presenters: Pat Tennant, Director Human Resources** **Sergio Picco, Manager- Occupational Health & Safety**

Ms. Pat Tennant, Director Human Resources, and **Mr. Sergio Picco**, Manager – Occupational Health & Safety, appeared before Council and provided a presentation on the City of Burnaby's Occupational Health & Safety and Return to Work program successes and highlights. WorkSafeBC and the BC Municipal Safety Association have recognized the City of Burnaby's exemplary compliance with Occupational Health & Safety regulations and Return to Work programs with a Certificate of Recognition (COR). Burnaby is the largest municipality in BC to achieve this recognition and the Burnaby Public Library is the only library in BC with COR certification. Since 2012, the City of Burnaby's COR compliance has resulted in approximately \$1.5 million in WorkSafeBC rebates to the City.

Council expressed appreciation to City departments, Unions and staff for prioritizing workplace safety, ensuring that the City of Burnaby is a safe and healthy place to work.

B) **Property Based Taxes in the Metro Region** **Presenter: John Merkley, Cascadia Partners**

Mr. John Merkley, Cascadia Partners, appeared before Council and presented on property based taxes in the Metro Vancouver region. The presentation focused on three areas including the homeowner grant, school property tax and property transfer tax, highlighting the tax revenue disparities between the Metro Vancouver region and provincial averages. The referenced Metro Vancouver report and relevant data can be found online at www.Localgovernmentmatters.com.

4. MINUTES**A) Open Council Meeting held 2017 April 03**

MOVED BY COUNCILLOR JOHNSTON
SECONDED BY COUNCILLOR CALENDINO

THAT the minutes of the Open Council meeting held on 2017 April 03 be now adopted.

CARRIED UNANIMOUSLY

5. CORRESPONDENCE

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR JOHNSTON

THAT the correspondence be received.

CARRIED UNANIMOUSLY

**A) Stoney Creek Environment Committee
Re: Request to Publicize the 27th Annual Great Salmon
Send-Off - 2017 May 13**

Correspondence was received from the Stoney Creek Environment Committee regarding the 27th Annual Great Salmon Send-Off.

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR CALENDINO

THAT Council grant permission to the Stoney Creek Environment Committee to temporarily place signs on street rights-of-way in order to publicize the 27th Annual Great Salmon Send-Off.

CARRIED UNANIMOUSLY

6. REPORTS

MOVED BY COUNCILLOR JORDAN
SECONDED BY COUNCILLOR JOHNSTON

THAT Council do now resolve itself into a Committee of the Whole.

CARRIED UNANIMOUSLY

A) Sustainable City Advisory Committee
Re: Child Care Resources Group Update for 2017

The Sustainable City Advisory Committee submitted a report to Council providing a summary of activities of the Child Care Resources Group during 2016 and proposing a Workplan for 2017.

The Sustainable City Advisory Committee recommended:

1. THAT Council endorse the proposed 2017 Child Care Resources Group Workplan.
2. THAT Council approve an expenditure of up to \$600 from the 2017 Boards, Committees and Commissions budget to support community engagement and resource material costs.

MOVED BY COUNCILLOR DHALIWAL
SECONDED BY COUNCILLOR MCDONELL

THAT the recommendations of the Sustainable City Advisory Committee be adopted.

CARRIED UNANIMOUSLY

B) City Manager's Report, 2017 April 10

The City Manager submitted a report dated 2017 April 10 on the following matters:

7. MANAGER'S REPORTS

1. FIRE DEPARTMENT 1ST QUARTER 2017 REPORT

The City Manager submitted a report from the Fire Chief providing Council with information relating to the Fire Department's activities during the 1st Quarter of 2017.

The City Manager recommended:

1. THAT this report be received for information purposes.

MOVED BY COUNCILLOR JORDAN
SECONDED BY COUNCILLOR JOHNSTON

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

2. CONTRACT AWARD
2017 HASTINGS STREET INFRASTRUCTURE RENEWAL
PROJECT – BOUNDARY ROAD TO INGLETON AVENUE

The City Manager submitted a report from the Director Finance seeking Council approval to award a contract for the 2017 Hastings Street Infrastructure Renewal Project - Boundary Road to Ingleton Avenue.

The City Manager recommended:

1. THAT Council approve a contract award to Hyland Excavating Ltd. for an estimated total cost of \$2,737,840.35 including GST in the amount of \$130,373.35 as outlined in this report. Final payment will be based on the actual quantity of goods and services delivered and unit prices as tendered.

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR DHALIWAL

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR JORDAN

THAT the Committee now rise and report.

CARRIED UNANIMOUSLY

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR JOHNSTON

THAT the report of the Committee be now adopted.

CARRIED UNANIMOUSLY

8. BYLAWS**First, Second and Third Reading**

- A) #13744 - Burnaby Capital Works, Machinery and Equipment #13744
Reserve Fund Expenditure Bylaw No. 18, 2017
- B) #13745 - Burnaby Capital Works, Machinery and Equipment #13745
Reserve Fund Expenditure Bylaw No. 19, 2017
- C) #13746 - Burnaby Golf Fees Bylaw 2017 #13746

MOVED BY COUNCILLOR CALENDINOSECONDED BY COUNCILLOR MCDONELL

THAT Bylaw No. 13744, 13745 and 13746 be now introduced and read three times.

CARRIED UNANIMOUSLY

Third Reading, Reconsideration and Final Adoption

- D) #13731 - Burnaby Zoning Bylaw 1965, Amendment Bylaw #13731
No. 12, 2017 - Text Amendment

MOVED BY COUNCILLOR CALENDINOSECONDED BY COUNCILLOR MCDONELL

THAT Bylaw No. 13731 be now read a third time, reconsidered and Finally Adopted, signed by the Mayor and Clerk and the Corporate Seal affixed thereto.

CARRIED UNANIMOUSLY

Reconsideration and Final Adoption

- E) #13738 - Burnaby Capital Works, Machinery and Equipment #13738
Reserve Fund Expenditure Bylaw No. 14, 2017
- F) #13739 - Burnaby Capital Works, Machinery and Equipment #13739
Reserve Fund Expenditure Bylaw No. 15, 2017
- G) #13740 - Burnaby Capital Works, Machinery and Equipment #13740
Reserve Fund Expenditure Bylaw No. 16, 2017
- H) #13741 - Burnaby Capital Works, Machinery and Equipment #13741
Reserve Fund Expenditure Bylaw No. 17, 2017

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR MCDONELL

THAT Bylaw No. 13738, 13739, 13740 and 13741 be now reconsidered and Finally Adopted, signed by the Mayor and Clerk and the Corporate Seal affixed thereto.

CARRIED UNANIMOUSLY

9. **NEW BUSINESS**

Councillor Jordan – BC Housing Non-Profit Asset Transfer Program

Councillor Jordan referred to a 2017 March 30 report by the Auditor General of BC, *An Audit of BC Housing's Non-Profit Asset Transfer Program*. The Auditor General report reflects concerns raised by the City of Burnaby, outlined in the 2015 May 04 report, *BC Housing Non-Profit Asset Transfer Program*.

10. **INQUIRIES**

There were no inquiries brought before Council at this time.

11. **ADJOURNMENT**

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR JOHNSTON

THAT this Open Council meeting do now adjourn.

CARRIED UNANIMOUSLY

The Open Council Meeting adjourned at 8:16 p.m.

Confirmed:

Certified Correct:

MAYOR

CITY CLERK

Zeinabova, Blanka

DELEGATION
2017 April 24

From: Waller, Anne
 Sent: February 20, 2017 12:36 PM
 To: Zeinabova, Blanka
 Subject: Delegation to Council

Hi Blanka,

This is a request to come before Council with our annual report on Monday, April 24th, the start of National Volunteer Week. I would also request that the Proclamation for NVW is read out on that particular Monday.
 Thank you,

Anne

Anne Waller
 Administrator Community Volunteer Resources
 111-4940 Canada Way
 Burnaby, BC V5G 4K6
 604-294-7497

"If you want others to be happy, practice compassion. If you want to be happy, practice compassion"
 Dalai Lama



anne.waller@burnaby.ca

Tel: (604) 294-7497

Fax: (604) 570-3614

www.avrbc.com

www.burnabytoasters.org

www.burnaby seniors.org

The contents of the posting or electronic mail message are solely the writings, thoughts and/or ideas of the account holder and my not necessarily reflect those of the City of Burnaby.

If you have any concerns regarding inappropriate use of this account, please Email the postmaster@city.burnaby.bc.ca

Copied to:

City Manager

Dir. Planning & Building

Mayor's Office - for proclamation

Lori Mayhew, President
Janet Andrews, Secretary-Treasurer

New Westminster & District Labour Council

Chartered by the Canadian Labour Congress



BY FAX: 604-294-7537

DELEGATION
2017 APRIL 24

March 15, 2017

Derek Corrigan, Mayor
City of Burnaby
4949 Canada Way
Burnaby, BC V5G 1M2

Dear Mayor Corrigan & Members of Council:

Re: Day of Mourning Presentation

The "Day of Mourning for Workers Killed & Injured" is recognized nationally on April 28th as a day to mourn for workers who have been killed and injured on the job and an opportunity to rededicate ourselves to improve working conditions through education and prevention initiatives.

The New Westminster & District Labour Council requests an opportunity to appear as a delegation to make a presentation at a Council meeting in April prior to April 28. A member of the Labour Council residing in the city will be presenting on behalf of the Labour Council.

Our presentation will include up-to-date information on workers' health and safety issues, WorkSafeBC regulatory reviews and/or changes that have impacted BC's workplace accident and fatality rates.

We appreciate your commitment to the important issue of workers' health and safety and look forward to hearing from you at your earliest convenience.

Sincerely,

Janet Andrews
Secretary-Treasurer
New Westminster & District Labour Council

Copied to:

City Manager
Deputy City Manager
Mayor's Office - for proclamation



Ibrahim, Sabreena**CORRESPONDENCE****2017 APRIL 24**

From: Yvonne Jongejan-Ahmad <Yvonne.Jongejan-Ahmad@sd41.bc.ca>
Sent: April-05-17 11:49 AM
To: Clerks
Cc: 'Dana_m_johnson@hotmail.com'; Lisa Hartman; _DList Stoney Creek Community
Subject: Posting signs for Fun Fair

Dear Sid Cleave:

Stoney Creek School is hosting a Fun Fair on May 26, from 5-8:30 p.m. We would like your permission to temporarily post signs on streets-rights-of way to advertise our Fair and hang a banner facing west on the Beaverbrook Cres. overpass. Your cooperation would be greatly appreciated.

Yours sincerely,

Yvonne Jongejan-Ahmad
 Stoney Creek Community Coordinator
 Stoney Creek School
 2740 Beaverbrook Cres.
 Burnaby, B.C. V3J 7B6
 604 837 6850

Copied to:
 City Manager
 Deputy City Manager
 Dir. Engineering

NOTE from Director Engineering:

In accordance with the Burnaby Street and Traffic Bylaw and Burnaby Sign Bylaw, a motion of Council is required to permit the temporary placement of signs on street rights-of-way for this event.

The request is generally supportable and Engineering staff will work with event organizers to determine the appropriate location and number of signs to be placed on City boulevards near the venue. A banner on the pedestrian overpass across Beaverbrook Crescent will not be permitted for safety reasons.



BURNABY POTTERS' GUILD

CORRESPONDENCE
2017 APRIL 24

April 4, 2017

Mayor and Council;

This letter requests that you consider again our group, the Burnaby Potters' Guild, to have temporary signage for our Summer show and sale on June 10, 2017 and also our Winter dates of November 11 and 12, 2017 which again will be held at the Capitol Hill Hall.

We are a community minded group. We've made and donated bowls for the Empty Bowls Project. We volunteer time at the Rhododendron Festival each year. For many years we did the popular Raku-U, and continue to do the kids clay table each year.

Our signs are 18X26 inches with black lettering on a bright yellow back ground. We have 24 signs with most locations in the central/North Burnaby area. As per Sheryl Pordan's suggestion, I've included a list of the locations requested. We would like to have them up for 2 weeks prior to the sale, if possible.

Previous permission in April 2016 was granted and consideration would be appreciated again. My contact numbers are (604)434-0651, cell (604)230-0412 and my email address is swanson.pa@gmail.com

Yours truly,

Penny Swanson
Burnaby Potters' Guild

Copied to:
City Manager
Deputy City Manager
Dir. Engineering - for note

NOTE from Director Engineering:

In accordance with the Burnaby Street and Traffic Bylaw and Burnaby Sign Bylaw, a motion of Council is required to permit the temporary placement of signs on street rights-of-way for this event.

The request is generally supportable and Engineering staff will work with event organizers to allow the same 16 locations approved last year in close proximity to the venue. Staff will also be addressing concerns about how some of the signs were inappropriately attached to City infrastructure.

Burnaby Potters' Guild sign locations:

1. Boundary and Gravely
2. Boundary and Spruce
3. Willingdon and Albert St.
4. Willingdon and Parker
5. Willingdon and Dawson
6. Willingdon and Moscrop
7. Willingdon and Still Creek (Costco area)
8. Patterson and Moscrop
9. Hastings and Springer
10. Hastings and MacDonald
11. Hastings and Beta
12. Parker and Delta
13. Parker and Holdom
14. Gilmore and Henning Drive (Home Depot)
15. Gilmore and Parker
16. Broadway and Holdom
17. Curtis and Cliff Avenue
18. Sperling and Halifax
19. Kensington and Halifax
20. Kensington and Curtis
21. Kensington and Hastings
22. Royal Oak and Moscrop
23. Deer Lake Municipal Hall
24. Canada Way and Hardwick



Meeting 2017 April 24

COUNCIL REPORT

COMMUNITY HERITAGE COMMISSION

*HIS WORSHIP, THE MAYOR
AND COUNCILLORS*

SUBJECT: CITY AWARD SPONSORSHIP FOR THE "RIVERS TO SEA REGIONAL HERITAGE FAIR", 2017 MAY 12 & 13

RECOMMENDATION:

1. THAT Council approve \$500 to fund the City of Burnaby Award for the 2017 "Rivers to Sea Regional Heritage Fair", as outlined in this report.

REPORT

The Community Heritage Commission, at its meeting held on 2017 April 06, received correspondence from Ms. Lorenda Calvert, Heritage Fair Coordinator, Burnaby Village Museum, seeking judges and sponsorship for the annual Rivers to Sea Regional Heritage Fair to be held on 2017 May 12 & 13.

The City of Burnaby community award recognizes the best student project with a Burnaby heritage or history theme. Awarding of a community award in the name of the City encourages students to explore, and learn about Burnaby's heritage and contribute to this valuable educational endeavour.

The cost of engraving a City of Burnaby presentation award, and purchasing and engraving an individual 'keeper' plaque for the 2017 Rivers to Sea Regional Heritage Fair, is estimated at \$500. The Community Heritage Commission requests that Council approve this expenditure. Funds are available in the Committees, Boards and Commissions budget.

Respectfully submitted,

Councillor Colleen Jordan
Chair

Councillor Sav Dhaliwal
Vice Chair

Copied to:	City Manager Director Parks, Rec. & Cult. Services Director Planning & Building Director Finance
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Meeting 2017 April 24

COUNCIL REPORT

COMMUNITY HERITAGE COMMISSION

*HIS WORSHIP, THE MAYOR
AND COUNCILLORS*

**SUBJECT: HERITAGE BC ANNUAL CONFERENCE,
VICTORIA, BC – 2017 MAY 04 - 06**

RECOMMENDATION:

1. THAT Council authorize an expenditure up to \$4,000 for Community Heritage Commission members to attend the Heritage BC Annual Conference to be held in Victoria, BC in May 2017.

REPORT

The Community Heritage Commission, at its meeting held on 2017 April 06, received information from Heritage BC regarding its upcoming Annual Conference. Commission members expressed an interest in attending the Conference, which will be held in Victoria, BC from 2017 May 04 to May 06.

Heritage BC organizes an annual conference with a focus on a different heritage theme every year. This year's conference theme is "*HERITAGE: Imagining Futures*". It offers a great opportunity to hear keynote speakers, participate in workshops, raise community issues and attend the Annual General Meeting. Held in a different city every year, the annual conference also includes guided tours to explore the important heritage sites of the host community. Recent achievements across the Province are recognized at the Annual Awards ceremony and banquet.

The Community Heritage Commission respectfully requests that Council authorize an expenditure up to \$4,000 for Community Heritage Commission members to attend the Heritage BC 2017 Annual Conference. Funds are available in the Committees, Boards and Commissions budget.

Respectfully submitted,

Councillor Colleen Jordan
Chair

Councillor Sav Dhaliwal
Vice Chair

Copy: City Manager Director Planning & Building Director Finance
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Meeting 2017 April 24

COUNCIL REPORT

FINANCIAL MANAGEMENT COMMITTEE

*HIS WORSHIP, THE MAYOR
AND COUNCILLORS*

SUBJECT: 2017 - 2021 FINANCIAL PLAN

RECOMMENDATIONS:

1. **THAT** Council approve the 2017 – 2021 Financial Plan.
2. **THAT** Council authorize staff to bring down the Burnaby Financial Plan Bylaw 2017 authorizing the proposed funding sources, proposed expenditures, and proposed transfers between funds as set out for each year in the planning period as shown in Schedule A attached hereto and forming part of this report.
3. **THAT** Council authorize staff to bring down the Burnaby Rates Bylaw 2017 in the amount of \$250,575,300 to provide funding for the 2017 fiscal year included within the 2017 – 2012 Financial Plan.

REPORT

The Financial Management Committee, at its meeting held on 2017 April 13, received and adopted the attached report seeking Council's approval for the five year 2017 – 2021 Financial Plan. The bylaws are appearing elsewhere on the agenda.

Respectfully submitted,

Councillor D. Johnston
Chair

Councillor C. Jordan
Vice Chair

Copied to:	City Manager Director Finance City Solicitor
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Meeting 2017 Apr 13

COMMITTEE REPORT

TO: CHAIR AND MEMBERS
FINANCIAL MANAGEMENT COMMITTEE

DATE: 2017 April 05

FROM: DIRECTOR FINANCE

FILE: 7600-20

SUBJECT: 2017 – 2021 FINANCIAL PLAN

PURPOSE: To obtain Council approval for the five year 2017 – 2021 Financial Plan.

RECOMMENDATIONS:

1. **THAT** Financial Management Committee recommend Council approve the 2017 – 2021 Financial Plan.
2. **THAT** Financial Management Committee recommend Council authorize staff to bring down the Burnaby Financial Plan Bylaw 2017 authorizing the proposed funding sources, proposed expenditures, and proposed transfers between funds as set out for each year in the planning period as shown in Schedule A attached hereto and forming part of this report.
3. **THAT** Council authorize staff to bring down the Burnaby Rates Bylaw 2017 in the amount of \$250,575,300 to provide funding for the 2017 fiscal year included within the 2017 – 2021 Financial Plan.

REPORT

The purpose of the five year 2017 – 2021 Financial Plan is to present Council's financial direction for the City. Provincial legislation requires the Financial Plan be adopted any time before the date on which the Annual Property Tax Bylaw is adopted. The Annual Property Tax Bylaw must be adopted after the adoption of the Financial Plan but before 2017 May 15.

Section 165(3.1) of the *Community Charter* requires municipal five-year financial plans to include a more explicit form of revenue and tax policy disclosure. The Financial Plan must set out the municipality's objectives and policies in relation to each of the following, for each year of the planning period:

- for each of the funding sources described in s. 165(7) (i.e. property tax, parcel tax, fees, other sources and proceeds from borrowing), the proportion of total revenue that is proposed to come from that funding source;
- the distribution of property value taxes among the property classes that may be subject to the taxes; and
- the use of permissive tax exemptions.

To: Financial Management Committee

From: Director Finance

Re: 2017 – 2021 FINANCIAL PLAN

2017 April 13..... Page 2

The City of Burnaby's revenue and tax policy disclosure is outlined within the Burnaby Financial Plan Bylaw 2017 as Schedule B.

The Financial Plan must also set out proposed expenditures, proposed funding sources and proposed transfers to or between funds. Each year, the Financial Plan from the previous year remains in effect until the Financial Plan for the current year is adopted. The City of Burnaby's proposed expenditures, proposed funding sources and proposed transfers to or between funds is outlined within the Burnaby Financial Plan Bylaw 2017 as Schedule A.

The 2017 – 2021 Financial Plan focuses on meeting the immediate needs for current year operations and capital improvements including demands for City services, provision for the safety and security of citizens, maintaining and improving existing infrastructure for roads, water and sewer, various community facilities and investment in new technology to better meet the needs of our citizens. Estimates for the current year are as accurate as reasonably possible at the time this budget was prepared. Subsequent years' estimates may be increasingly less accurate but are an indication of priority and will be updated annually.

The Financial Plan encompasses a residential tax draw increase of 2.95%. The Library Act requires the Library surplus of \$200,000 to be carried forward to the credit of the Library Board in 2017. These funds are also used in the 2017 – 2021 Financial Plan to reduce the impact of Library service costs on property taxes in 2017.

The 2017 Operating Plan expenditures total \$469,343,100 (inclusive on \$37,612,300 in transfers) and Capital Plan expenditures total \$162,516,500. The amount of property tax levy funding included in the 2017 – 2021 Financial Plan is \$250,575,300. The Plan reflects a 2.95% residential tax increase of \$48.39 on the average residential property valued at \$1,064,132.

The 2017 – 2021 Financial Plan includes the variable tax rates for the Burnaby Rates Bylaw 2017 which establishes the authority to impose property taxes.

RECOMMENDATIONS

It is recommended that Financial Management Committee recommend Council approve the 2017 – 2021 Financial Plan.

It is recommended that Financial Management Committee recommend Council authorize staff to bring down the Burnaby Financial Plan Bylaw 2017 authorizing the proposed funding sources, proposed expenditures, and proposed transfers between funds as set out for each year in the planning period as shown in Schedule A attached hereto and forming part of this report.

It is recommended that Council authorize staff to bring down the Burnaby Rates Bylaw 2017 in the amount of \$250,575,300 to provide funding for the 2017 fiscal year included within the 2017 – 2021 Financial Plan.

To: Financial Management Committee

From: Director Finance

Re: 2017 – 2021 FINANCIAL PLAN

2017 April 13..... Page 3

The 2017 – 2021 Financial Plan will be available online at www.burnaby.ca. The City of Burnaby is committed to “going green” by using electronic publication of documents wherever possible. Hard copies will be made available upon specific request or at Burnaby’s Public Libraries.



Noreen Kassam
DIRECTOR FINANCE

NK:BK/ml

Attachment: 1 – Burnaby Financial Plan Bylaw 2017 – Schedules A and B

Copied to: City Manager

SCHEDULE A

CITY OF BURNABY

FIVE YEAR CONSOLIDATED FINANCIAL PLAN (2017 – 2021)

PROPOSED REVENUES, PROPOSED EXPENSES AND PROPOSED TRANSFERS:

	2017	2018	2019	2020	2021
PROPOSED REVENUES:					
Taxation revenue	(259,986,900) ¹	(270,509,000)	(281,351,400)	(292,512,100)	(304,013,300)
Parcel taxes	(18,573,300)	(18,987,400)	(19,476,100)	(19,990,600)	(20,530,300)
Fees for goods and services	(114,506,700)	(117,501,000)	(120,035,000)	(122,987,500)	(126,110,700)
Return on investments	(38,529,200)	(39,379,500)	(39,643,700)	(40,036,500)	(40,300,700)
Revenue from other sources	(51,289,000)	(50,232,500)	(49,964,000)	(51,464,000)	(51,464,000)
Community benefit bonus	(40,000,000)	(40,000,000)	(40,000,000)	(40,000,000)	(40,000,000)
Contributed asset revenue	(5,000,000)	(5,000,000)	(5,000,000)	(5,000,000)	(5,000,000)
Transfers from other governments	(18,267,000)	(18,267,000)	(18,267,000)	(18,267,000)	(18,267,000)
Other capital funding sources	(873,100)	(757,600)	(757,600)	(757,600)	(757,600)
Parkland acquisition development cost charges	(2,000,000)	(3,000,000)	(3,000,000)	(3,000,000)	(3,000,000)
TOTAL PROPOSED REVENUES	(549,025,200)	(563,634,000)	(577,494,800)	(594,015,300)	(609,443,600)
PROPOSED EXPENDITURES:					
Operating Expenditures	431,730,800	429,829,000	443,694,100	458,321,800	473,485,900
Capital Expenditures	162,516,500	185,494,900	183,625,900	192,545,300	163,839,700
TOTAL PROPOSED EXPENDITURES	594,247,300	615,323,900	627,320,000	650,867,100	637,325,600
PROPOSED TRANSFERS:					
Transfer to/(from) Capital Works Financing Reserve Fund	(149,416,800)	(154,899,000)	(167,822,700)	(165,727,900)	(132,823,500)
Transfer to/(from) Local Improvement Reserve Fund	1,106,400	828,500	1,224,600	1,229,800	1,233,200
Transfer to/(from) Corporate & Tax Sale Reserve Fund	10,561,800	10,840,900	10,927,600	11,056,600	11,143,300
Transfer to/(from) Vehicle Replacement Reserve Fund	(6,565,400)	(11,524,200)	(6,446,700)	(3,785,900)	(4,155,900)
Transfer to/(from) Non-Statutory Reserves Fund	99,091,900	103,063,900	112,292,000	100,375,600	96,720,900
TOTAL PROPOSED TRANSFERS	(45,222,100)	(51,689,900)	(49,825,200)	(56,851,800)	(27,882,000)
BALANCED BUDGET	-	-	-	-	-

¹ Taxation revenue is comprised of property taxes (\$250.6M), grant in lieu of taxes (\$5.8M), in lieu payments from utility companies (\$3.1M), local improvement frontage levies (\$0.7M), special levies (\$0.09M), and assessment appeal \$0.3M.

SCHEDULE B

CITY OF BURNABY

FIVE YEAR CONSOLIDATED FINANCIAL PLAN (2017 – 2021)

STATEMENT OF POLICIES AND OBJECTIVES:

In accordance with the *Community Charter* disclosure requirements, the City of Burnaby discloses the following information.

- the proportions of revenue proposed to come from the various funding sources
- the distribution of property taxes among property classes; and
- the use of permissive tax exemptions.

Proportion of Total Revenue

Funding Source	% of Total Revenue
Taxation revenue	47.3%
Fees for goods and services	20.9%
Revenue from other sources	9.3%
Community benefit bonus	7.3%
Return on investments	7.0%
Parcel taxes	3.4%
Transfers from other governments	3.3%
Contributed asset revenue	0.9%
Parkland acquisition development cost charges	0.4%
Other capital funding sources	0.2%
Total	100%

The proportion of total revenue raised from each funding source in 2017 is presented in the table above. Property taxes form the greatest proportion of the operating revenue for the City of Burnaby. Property taxes provide a stable and consistent source of revenue for many services that are difficult or undesirable to fund on a user-pay basis. These include services such as fire protection, policing services, transportation and so forth. For these reasons, property taxation will continue to be the major source of the City of Burnaby's revenue.

Fees for goods and services are the second largest portion of general operating revenue. Many City of Burnaby services, such as water, sewer, and recreational programs are charged on a use-pay basis which ensures they are paid for by the taxpayers receiving these services.

Distribution of 2017 Property Taxes among the Various Property Classes

Property Class	% of Tax Burden
Residential (1)	49.5%
Business (6)	39.6%
Light Industry (5)	5.7%
Others (2, 3, 4, 8 & 9)	5.2%
Total	100%

The distribution of property tax revenue among the various property classes is presented in the table above. The practice of Council has been to set tax rates in order to maintain reasonable tax stability in compliance with the *Community Charter*. This is accomplished by maintaining the proportionate relationship provided above between the property classes (property classes are defined and values determined by the British Columbia Assessment).

Use Permissive Tax Exemptions

Council passes an annual permissive exemption bylaw to exempt certain properties from property tax in accordance with guidelines set out by Council Approved Guidelines and the Community Charter. There is no legal obligation to grant exemptions. The objective of the guidelines is to ensure that the broad ranges of community organizations in Burnaby are dealt with consistently and receive equal treatment and consideration for tax exemption and that services and organizations which are most complementary extensions of municipal services for which the tax burden resulting for the exemption is a justifiable expense to the taxpayers of Burnaby. The total revenue forgone for permissive exemptions granted for the 2017 taxation year is approximately \$3,012,145.

Exemptions are reviewed on an annual basis and are granted to those organizations meeting the requirements as set out under Council Approved Guidelines and Sections 220 and 224 of the Community Charter. Council Approved Guidelines ensure that organization recommended for permissive exemption are consistent with municipal policies, plan bylaws, codes and regulations, non-profit, complimentary extensions to municipal services and programs, accessible to the public and used primarily by Burnaby residents.



PUBLIC SAFETY COMMITTEE

*HIS WORSHIP, THE MAYOR
AND COUNCILLORS*

SUBJECT: CROSSWALK – OAKLAND STREET AT DUFFERIN AVENUE

RECOMMENDATION:

1. THAT Council approve the installation of a roadside mounted special crosswalk on Oakland Street at Dufferin Avenue, as detailed in this report.

REPORT

The Public Safety Committee, at its meeting held on 2017 April 11, received and adopted the attached report reviewing pedestrian safety concerns at the intersection of Oakland Street and Dufferin Avenue.

Respectfully submitted,

Councillor P. Calendino
Chair

Councillor S. Dhaliwal
Vice Chair

Copy: City Manager Director Engineering Director Finance
--



Meeting 2017 Apr 11

COMMITTEE REPORT

TO: CHAIR AND MEMBERS
PUBLIC SAFETY COMMITTEE

DATE: 2017 April 05

FROM: DIRECTOR ENGINEERING

FILE: 38000 20
Ref: Traffic Safety

SUBJECT: CROSSWALK – OAKLAND ST AT DUFFERIN AVE

PURPOSE: To review pedestrian safety concerns at the intersection of Oakland and Dufferin.

RECOMMENDATIONS:

1. **THAT** the Committee recommend to Council the installation of a roadside mounted special crosswalk on Oakland St at Dufferin Ave as detailed in this report.

REPORT

BACKGROUND

On 2016 December 06, the Traffic Safety Committee received correspondence from a resident about his concerns regarding pedestrian safety at the intersection of Oakland St and Dufferin Ave. The request for a crosswalk was referred to staff for review and report back.

A traffic engineering review has now been completed based on the standard Canadian warrant analysis procedure from the Transportation Association of Canada (TAC) and the findings are summarized herein.

Site Location

Figure 1 shows the location of the requested crosswalk at the unsignalized intersection of Oakland Street/Dufferin Avenue/Baffin Place. The nearest crosswalks along Oakland St are 620 m to the west at Royal Oak Ave and 570 m to the east at Gilley Ave.

A regular transit service *Route # 144-SFU to Metrotown* runs on Oakland St in both directions and provides service to the adjacent single family residential properties on both sides of Oakland St. A stop for eastbound buses is located on the south side just east of Dufferin. A stop for westbound buses is located on the north side approx. 130 m to the west of Dufferin. Pedestrians cross Oakland St to access these bus stops and trails in Deer Lake Park on the north side of Oakland St.

To: CHAIR AND MEMBERS
PUBLIC SAFETY COMMITTEE
From: DIRECTOR ENGINEERING
Re: Crosswalk – Oakland St at Dufferin Ave
2017 April 05 Page 2

Figure 1: Requested Crosswalk Location



To: CHAIR AND MEMBERS
 PUBLIC SAFETY COMMITTEE
 From: DIRECTOR ENGINEERING
 Re: Crosswalk – Oakland St at Dufferin Ave
 2017 April 05 Page 3

Existing Conditions

Oakland St is a Major Collector with one lane in each direction plus bike lanes. The posted speed limit is 50 km/h, however, operating speeds were found to be 60 km/h and higher. The road is 11 m wide and based on a typical walking speed of 1.2 m/sec it would take a pedestrian 9.0 seconds to cross the road. During the peak hours, there are not many gaps in the traffic stream that are 9.0 sec or longer.

Due to a bend in the road alignment to the east and west of Dufferin Ave, visibility is limited at the subject location. This presents difficulty for pedestrians crossing the street and for drivers making a left or right turn from Dufferin Ave and Baffin Pl onto Oakland St. The available sight distance is 160 m to the west and just over 100 m to the east of the requested crosswalk location. The sight distance is inadequate to the east due to the road curvature and roadside trees near the bridge over the Third Beach Creek approx. 60 m east of Dufferin Ave. To help address existing visibility issues, vegetation along the north side of Oakland St should be trimmed or removed.

Traffic Count

Traffic counts were undertaken in February 2017 at the Oakland St intersections at both Elgin Ave and Dufferin Ave for this review. Based on the counts, Oakland St carries about 1,300 and 1,600 vehicles two-way in the weekday a.m. and p.m. peak hours, respectively. The average pedestrian crossing demand combining the two locations was 10 pedestrians/hour and with a peak of 19 pedestrians/hour in the p.m. peak hour.

The majority of the pedestrians were found crossing Oakland St to access westbound buses toward Metrotown. These counts were undertaken in late February and therefore did not capture any significant pedestrian crossings related to nearby park trails. The actual pedestrian demands during the warmer months would likely be much higher than the counts obtained in February. Taking this increased trail use into account, the average hourly demand is projected to reach 20 pedestrians/ hour, with 30 pedestrians/ hour in the peak hour.

Crosswalk Warrant Analysis

The City follows the TAC standard crosswalk warrant analysis procedure. This takes into account crossing demands, traffic volumes, roadway geometrics, crash history and nearby traffic control and crossing features. This procedure ensures consistency throughout the City, addresses the safety of pedestrians, and meets driver expectations. A crosswalk warrant analysis was previously undertaken for this location in 2012, and at that time due to low demands the warrant thresholds for a formal crosswalk was not satisfied.

To: CHAIR AND MEMBERS
PUBLIC SAFETY COMMITTEE
From: DIRECTOR ENGINEERING
Re: Crosswalk – Oakland St at Dufferin Ave
2017 April 05 Page 4

Based on new count data and an updated warrant analysis, a marked crosswalk with zebra markings and roadside signs is warranted. However, considering the additional crossing distance due to bike lanes and limited visibility, advance Pedestrian Crosswalk Ahead Signs are required in both directions. Further taking the high approach speeds into account at this location, it is recommended that the roadside signs be reinforced with Rectangular Rapid Flashing Beacons (RRFB).

In terms of crosswalk location, the existing crossing demand is slightly higher at Elgin Ave compared to Dufferin Ave due to the westbound bus stop on the north side of Oakland St at Elgin Ave. However, a crosswalk at Elgin Ave is not recommended because visibility is inadequate for pedestrians. Therefore a crosswalk is recommended at Dufferin Ave based on the proposed relocation of the westbound bus stop from Elgin Ave to Dufferin Ave. This would help shift the majority of pedestrian crossings to the proposed crosswalk. The bus stop relocation will require confirmation with CMBC and TransLink, and would involve the relocation of two signs, a bench and a garbage bin.

It is further recommended that a concrete sidewalk be constructed along the north side of Oakland St between Elgin and Dufferin to facilitate pedestrian access to the relocated bus stop from the west. In addition, wheel chair ramps would be required at the Oakland St/Dufferin Ave/Baffin Pl intersection to make the proposed crosswalk accessible.

Conclusions

A marked crosswalk with roadside signs and pedestrian-activated yellow flashing beacons is recommended on Oakland St immediately east of Dufferin Ave. This is intended to enhance the safety of pedestrians accessing transit service and park trails.

The work items required to implement this include:

- a) A 3.0 m wide marked zebra crossing on Oakland St on the east side of Dufferin Ave;
- b) Four Pedestrian Crosswalk signs (RA-4), two back-to-back on each side of Oakland St;
- c) Two wheelchair ramps with corner waiting area on the north and south side of Oakland;
- d) Pedestrian Crosswalk Ahead advisory signs (WC-2R) approx. 130 m ahead of the crosswalk in both directions;
- e) Trimming/removal of vegetation on the north side of the Oakland, near the bridge over Third Beach Creek;
- f) Relocation of the existing westbound bus stop from Elgin to Dufferin subject to consultation with CMBC;
- g) Procurement and installation of RRFBs to reinforce the crosswalk signs with pedestrian push buttons; and
- h) A sidewalk on the north side of Oakland St between Elgin and Dufferin Ave.

To: CHAIR AND MEMBERS
PUBLIC SAFETY COMMITTEE
From: DIRECTOR ENGINEERING
Re: Crosswalk – Oakland St at Dufferin Ave
2017 April 05 Page 5

The cost to implement the above work is estimated to be \$100,000. This will be included in the 2018 Capital Budget for approval subject to resolution of the Public Safety Committee and Council. Staff will apply for funding contributions from the ICBC Road Improvement Program and TransLink's TRRIP program.



For. Leon A. Gous, P. Eng., MBA
DIRECTOR ENGINEERING

MH/DL/ac

Copied to: City Manager



MANAGER'S REPORT April 24, 2017

Unless otherwise noted, the departmental recommendations contained in this Manager's Report are approved and recommended by the City Manager to the Mayor and Council

HIS WORSHIP THE MAYOR AND MEMBERS OF COUNCIL;

The following report is submitted for your consideration:

Item

01 IMPACT OF KINDER MORGAN'S PROPOSED PIPELINE ROUTING PLAN

PURPOSE: To inform Council of the impact of Kinder Morgan's proposed pipeline routing plan and request approval from Council to file formal Statements of Opposition with the National Energy Board.

02 FREEDOM OF INFORMATION BYLAW – HEAD OF THE LOCAL PUBLIC BODY

PURPOSE: To recommend a change in the designated head of the City of Burnaby for purposes of the Freedom of Information and Protection of Privacy Act.

03 2017 LOCAL SERVICE TAX BYLAW

PURPOSE: To seek Council approval to bring forward a Local Service Tax Bylaw to impose parcel taxes for local improvement works completed between 2016 June 01 and 2016 December 31.

Item**04 2017/2018 FACILITY USE, PROGRAM AND SERVICES FEE SCHEDULE**

PURPOSE: To request approval of the 2017/2018 Facility Use Fee Schedule.

05 2017 APRIL – PARKS, RECREATION & CULTURAL SERVICES CAPITAL FUNDING BYLAW

PURPOSE: To request Council authorize staff to bring down a bylaw to appropriate \$601,869 (inclusive of GST) from Capital Reserves to finance five projects.

06 GIRO DI BURNABY

PURPOSE: To request approval for the road closure for the Giro di Burnaby and approval to maintain the current practice of depositing surplus Giro donations in a reserve for future Giro events.

07 BURNABY FESTIVAL OF LEARNING

PURPOSE: To provide Council with information regarding the partnership with Simon Fraser University to facilitate Burnaby Festival of Learning.

08 ROAD CLOSURE – REMI STREET

PURPOSE: To seek Council approval for a road closure.

09 UNSIGHTLY PREMISES AT 7647 WILLARD STREET

PURPOSE: To obtain Council authority for City Staff and/or agents to enter onto the property at 7647 Willard Street in order to bring the property into compliance with the Burnaby Unsightly Premises Bylaw, No. 5533.

Item

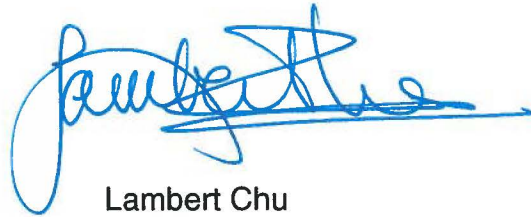
**10 BUILDING PERMIT TABULATION REPORT NO. 3
FROM 2017 MARCH 01 – 2017 MARCH 31**

PURPOSE: To provide Council with information on construction activity as reflected by the building permits that have been issued for the subject period.

**11 CONTRACT AWARD
2017 COMBINED SEWER SEPARATION PROGRAM
TRINITY & YALE LANES**

PURPOSE: To obtain Council approval to award a contract for the 2017 Combined Sewer Separation Program – Trinity and Yale Lanes.

Yours respectfully,



Lambert Chu
City Manager



Item
Meeting 2017 April 24

COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2017 April 19

FROM: DIRECTOR ENGINEERING **FILE:** 33200 10
 DIRECTOR PLANNING AND BUILDING *Reference: Kinder Morgan*
 CITY SOLICITOR

SUBJECT: IMPACT OF KINDER MORGAN'S PROPOSED PIPELINE ROUTING PLAN

PURPOSE: To inform Council of the impact of Kinder Morgan's proposed pipeline routing plan and request approval from Council to file formal Statements of Opposition with the National Energy Board.

RECOMMENDATIONS:

1. **THAT** Council authorize staff to file Statements of Opposition with the National Energy Board related to Kinder Morgan's proposed pipeline routing plan.
2. **THAT** a copy of this report be forwarded to all Burnaby Members of Parliament and the Sustainable City Advisory Committee.

REPORT**1.0 BACKGROUND**

On 2016 November 29, the Federal Governor in Council granted approval for Kinder Morgan's Trans Mountain Expansion Project (the "**Project**") and directed the National Energy Board (NEB) to issue a Certificate of Public Convenience and Necessity with conditions for the Project. The Project includes:

- 980 km of new pipeline;
- 193 km of reactivated pipeline;
- 12 new pump stations;
- addition of 19 new tanks to existing storage terminals – 5 new tanks in Edmonton and 13 new tanks plus one replacement tank in Burnaby; and
- expansion of three new tanker berths at the Westridge Marine Terminal in Burnaby.

The City remains opposed to the Project and it is challenging the Federal Governor in Council decision in the Federal Courts.

To: City Manager
 From: Director Engineering
 Director Planning and Building
 City Solicitor
 Re: Impact of Kinder Morgan's Proposed Pipeline
 Routing
 2017 April 19..... Page 2

The purpose of this report is to inform Council of the impact of Kinder Morgan's proposed pipeline routing plan and seek Council's approval to file Statements of Opposition with the NEB.

2.0 KINDER MORGAN'S PROPOSED PIPELINE ROUTING PLAN

Between 2017 February 17 and 2017 March 03, Kinder Morgan filed its Plan, Profile and Book of Reference (PPBoR) for all seven segments of the proposed detailed route of the new pipeline with the NEB. The segment that crosses Burnaby was filed on 2017 March 03. The PPBoR is required to be filed with the NEB as part of the detailed pipeline route approval process.

The Plan and Profile is a drawing as seen from above (aerial view) and side (profile view). The Book of Reference identifies lands, provides the names of the landowners and land occupants and shows the dimensions (length, width and total area) of the right-of-way or easement and temporary work areas required for the pipeline.

Upon submission of the PPBoR to the NEB, Kinder Morgan is required to publish a notice in the local newspapers and give written notice to all landowners along the proposed pipeline route. An owner whose lands are crossed by the pipeline has 30 days from the date they received the notice of the detailed pipeline route to file a Statement of Opposition with respect to the pipeline route over those lands. Adjacent land owners, leaseholders and occupants do not receive direct notice from Kinder Morgan, but have a right to file a Statement of Opposition with the NEB if they anticipate that their lands may be adversely affected. These persons have 30 days from the last publication of the notice in the local newspaper to file the Statement of Opposition with the NEB. A Statement of Opposition must relate to the location of the proposed route of the pipeline and/or the methods or timing of construction.

The NEB may approve the PPBoR for those segments of the proposed detailed route in respect of which the NEB does not receive any statements of opposition. This would allow Kinder Morgan to file the approved PPBoR in respect of such approved segments of the pipeline route with the appropriate provincial government agencies (usually land titles office or registry) and begin construction of the pipeline in those approved segments.

For Council's information, staff has delivered letters to the residents and businesses adjacent to the proposed route alignment within Burnaby to ensure that they are aware of the proposed alignment and have an opportunity to respond appropriately to the NEB.

To: City Manager
 From: Director Engineering
 Director Planning and Building
 City Solicitor
 Re: Impact of Kinder Morgan's Proposed Pipeline
 Routing
 2017 April 19..... Page 3

In addition, related details were also made available on the City's website and a full page notice was placed in the Burnaby Now newspaper by the City drawing attention to the impact of the proposed pipeline route.

Upon receiving a valid Statement of Opposition within the applicable 30-day period, the NEB must conduct a detailed route hearing in relation to the grounds of opposition raised. Details on methods of construction could relate to clearing of the pipeline right-of-way or easement area, removal and storage of soil, noise and traffic impacts, installation of the pipeline or reclamation of the impacted lands. Details on timing of construction could relate to when it will be constructed and the length of time for construction.

2.1.1 Staff Comments on Kinder Morgan's Proposed Route Alignment in Burnaby

Staff has reviewed Kinder Morgan's proposed pipeline route alignment and would note the following:

- The entire proposed pipeline route alignment within Burnaby is located in a new corridor (see Attachment #1).
- The NEB Act does not require Kinder Morgan to provide any of the following in the PPBoR:
 - provide or publish workspace and access information beyond the 10-metre wide pipeline easement area;
 - information on work duration within portions of the segment to allow impacted landowners or occupants to assess impacts relating to noise, soils management, access, traffic, dust and lighting;
 - rationale for required workspace area(s);
 - information on timing and mitigation of impacted workspace areas; or
 - information, where applicable, on use of highway and/or local roads as workspace areas which could impact traffic and access.
- Kinder Morgan has not issued notices to owners of Highways and local roads where the proposed detailed route crosses those lands.

To: City Manager
 From: Director Engineering
 Director Planning and Building
 City Solicitor
 Re: Impact of Kinder Morgan's Proposed Pipeline
 Routing
 2017 April 19..... Page 4

- Only those landowners whose lands are to be crossed or occupied by the pipeline have been provided with information regarding the proposed location of the 10.0-metre wide pipeline easement and related information on workspace and access areas required by Kinder Morgan. For Burnaby lands, workspace widths are shown to vary from 6.0 metres to 25.0 metres. This is in addition to the 10.0-metre width for the proposed pipeline easement.

While it may be argued by Kinder Morgan that the above information are available elsewhere in their Plans or that it will be made available prior to construction, the absence of the above-listed information compromises a person's ability to make an informed decision and respond to the NEB within the limited 30-day response timeline imposed by the NEB Act.

The following sections outline Burnaby's concerns, observations and opposition to the various sections of the proposed pipeline routing. The parcels are noted, in turn, moving from East to West in Burnaby.

2.1.2 North Road Crossing and Brunette Conservation Area

The proposed alignment's proximity to the bridge structure at North Road, which is jointly owned by the City of Burnaby and the City of Coquitlam, will significantly constrain the municipalities' ability to repair, maintain or expand the bridge in future.

Based on Kinder Morgan's previous submission to the NEB, it is understood that Kinder Morgan will use trenchless technology to install the 914 mm (36 inch) diameter pipeline through the Brunette Conservation Area. However, as with other Kinder Morgan rights-of-way, the proposed 10.0-metre-wide pipeline easement, which bisects the Trans Canada Highway to the north and the rail corridor to the south midway, (see Attachment #2), will be required to be permanently free of trees and shrubs to allow for visual inspections of the pipeline corridor by Kinder Morgan. This, in addition to the required workspace and access for trenchless installation, will result in fragmentation of the conservation area and impact the local streams (Holmes Creek and Lost Creek) and the ecology of the area. Furthermore, the proximity of the pipeline to Brunette River, and lack of ability for timely containment in an event of a potential pipeline rupture or spill, will also have a major impact to the Brunette and Fraser rivers.

To: City Manager
 From: Director Engineering
 Director Planning and Building
 City Solicitor
 Re: Impact of Kinder Morgan's Proposed Pipeline
 Routing
 2017 April 19..... Page 5

2.1.3 Portion of Segments North of the Trans Canada Highway, Cottonwood Park and Segment of Lougheed Highway

Clearing for the varied workspace width and for the 10.0-metre-wide pipeline easement north of Trans Canada Highway will result in removal of a significant number of trees and vegetation, reduction in effective visual and noise buffer for residents to the east, and impacts to City infrastructure located on Government Street (see Attachment #3).

The segment of the alignment to the north leads to Cottonwood Park. Cottonwood Park is to be developed as a neighbourhood park site to serve the residents of the southwest Cameron neighbourhood. Assembly of the site was completed in 2005 with the acquisition of the property, 8839 Government Road, which is located in the core of the park. In addition, the park site contains environmentally significant areas associated with Stoney Creek and its related riparian setbacks to the west of the property. The site also contains the existing Kinder Morgan jet fuel pipeline and BC Hydro power lines to the east of the park property. The proposed new 10.0-metre-wide pipeline easement and the workspace width of 8.0 metres will impose further constraints on the park site and require removal of a significant number of trees and vegetation. In addition, the permanent 10.0-metre-wide footprint of the pipeline easement area will significantly reduce the active usable park zone and sterilize the site in terms for its intended public use (see Attachment #4).

The segment of the pipeline on Lougheed Highway west of Cottonwood Park will result in further impacts due to the removal of trees and vegetation. The above grade pipeline crossing of Stoney Creek within this area will impact City infrastructure along Lougheed Highway, and potentially impact the Creek and downstream environment in the event of a potential pipeline break or rupture.

Furthermore, the removal of trees and vegetation for the 10.0-metre-wide pipeline easement and the varied workspace width at the southeast corner of Lougheed Highway and Gagliardi Way required by Kinder Morgan to tunnel the pipeline across the intersection will significantly impact the residential property developed by Habitat for Humanity. During a site visit by staff at Habitat for Humanity development, staff noted that some residents are generally unaware of the proposed works and related impacts.

To: City Manager
 From: Director Engineering
 Director Planning and Building
 City Solicitor
 Re: Impact of Kinder Morgan's Proposed Pipeline
 Routing
 2017 April 19..... Page 6

2.1.4 Segments of Gagliardi Way, Eastlake Drive

The segment of the proposed pipeline alignment at the northwest corner of the intersection of Gagliardi Way and Lougheed Highway, and a portion along Gagliardi Way could constrain future capacity improvements of the intersection and travel lane (see Attachment #3).

The segment of the proposed pipeline route along Eastlake Drive shows the 10.0-metre-wide pipeline easement area and the workspace area to be on the south side of the Eastlake Drive (see Attachment #5). The workspace area is noted to vary from between 6.0 metres to up to 25.0 metres in width, and will result in removal of additional trees and vegetation. There is no justification provided as to why such a large work area is required by Kinder Morgan. The proposed pipeline will impact City infrastructure and third-party utilities along Eastlake Drive, and will result in future additional costs to the City for any infrastructure-related work due to the close proximity to the pipeline alignment.

2.1.5 Segments Crossing Broadway, Along Broadway, Shellmont Tank Farm and Shellmont Street

The segment crossing Broadway and along Broadway will impact City infrastructure and will result in future additional costs to the City for any infrastructure-related work due to the close proximity to the pipeline alignment (see Attachment #6).

In reviewing the proposed 10.0-metre-wide pipeline segment north of Broadway and along the west side of the Shellmont Tank Farm property located at 2365 Underhill Avenue, staff note that the proposed alignment will result in the removal of a large number of trees and will impact a significant portion of a tributary to Eagle Creek. Information on the workspace that may be required by Kinder Morgan in this area is not readily available. Staff, therefore, cannot determine the full extent of the impact, which may be realized during and post construction, to the buffer zone and the Forest Hill / Meadowood residential neighbourhood located to the west of the Shellmont facilities.

However, staff note that there is a covenant (the "Landscape Buffer Covenant") registered on title to the Shellmont lands (Lot 2 and Lot 271) in favour of the City. Under the terms of the Landscape Buffer Covenant, Shell has an obligation to maintain a landscaped buffer zone on certain portions of Lot 2 and Lot 271. Currently, the buffer zone consists of stands of mature trees. The Landscape Buffer Covenant was a condition of approval of Shell's subdivision and rezoning application to permit the development of the Forest Hill / Meadowood residential community in the early 1980s.

To: City Manager
 From: Director Engineering
 Director Planning and Building
 City Solicitor
 Re: Impact of Kinder Morgan's Proposed Pipeline
 Routing
 2017 April 19..... Page 7

Given that Kinder Morgan's proposed pipeline route alignment will significantly hinder Shell's ability to comply with its obligations under the Landscape Buffer Covenant, the City has written to Shell requesting copy of Shell's response to the NEB and that it identify the conflict between Kinder Morgan's proposed pipeline route and Shell's obligations under the Landscape Buffer Covenant.

2.1.6 Tunnel Segment between Burnaby Terminal and Westridge Terminal

The Project requires construction of two new 30" pipelines between Burnaby Terminal and Westridge Terminal to load vessels. The two pipelines will be located in a 4.24-metre wide diameter tunnel. The tunnel will be 2.6 km in length connecting the Terminals via the Burnaby Mountain Conservation area. The tunnel portals are reported to be located on Kinder Morgan facilities. According to Kinder Morgan, the existing pipeline connecting the Terminals may also be moved to the tunnel, subject to a separate regulatory application. Upon completion, the tunnel containing the pipelines and a precast concrete liner is proposed to be backfilled with grout.


For Council's information, staff are currently reviewing Kinder Morgan's Burnaby Mountain Tunnel Environmental Protection Plan and other related Plans. Technical comments on the Plans will be submitted to the NEB.

In reviewing the tunnel segment between the Terminals, staff notes that Kinder Morgan is requiring a 10.0-metre-wide easement following the tunnel alignment through the Burnaby Mountain Conservation Area (see Attachment #7). The easement area projects to the surface of the land above the tunnel. As such, potential impacts could arise from requiring the easement area to be free of trees and shrubs to allow for visual inspections of the pipeline corridor by Kinder Morgan, as is the case with other Kinder Morgan rights-of-way in Burnaby. In addition, there is a potential for impacts to the surficial portion of the Burnaby Mountain Conservation Area in the event of a need to repair, maintain or respond to a release from the pipelines by Kinder Morgan.

To: City Manager
 From: Director Engineering
 Director Planning and Building
 City Solicitor
 Re: Impact of Kinder Morgan's Proposed Pipeline
 Routing
 2017 April 19..... Page 8

3.0 CONCLUSION

The impact of Kinder Morgan's proposed pipeline routing on Burnaby's lands will be extensive and destructive. Given this, staff recommends that Council authorize staff to file Statements of Opposition with the National Energy Board related to Kinder Morgan's proposed pipeline routing plan. It is also recommended, that a copy of this report be forwarded to all Burnaby Members of Parliament and the Sustainable City Advisory Committee.


 Leon A. Goss, P. Eng., MBA
 DIRECTOR ENGINEERING

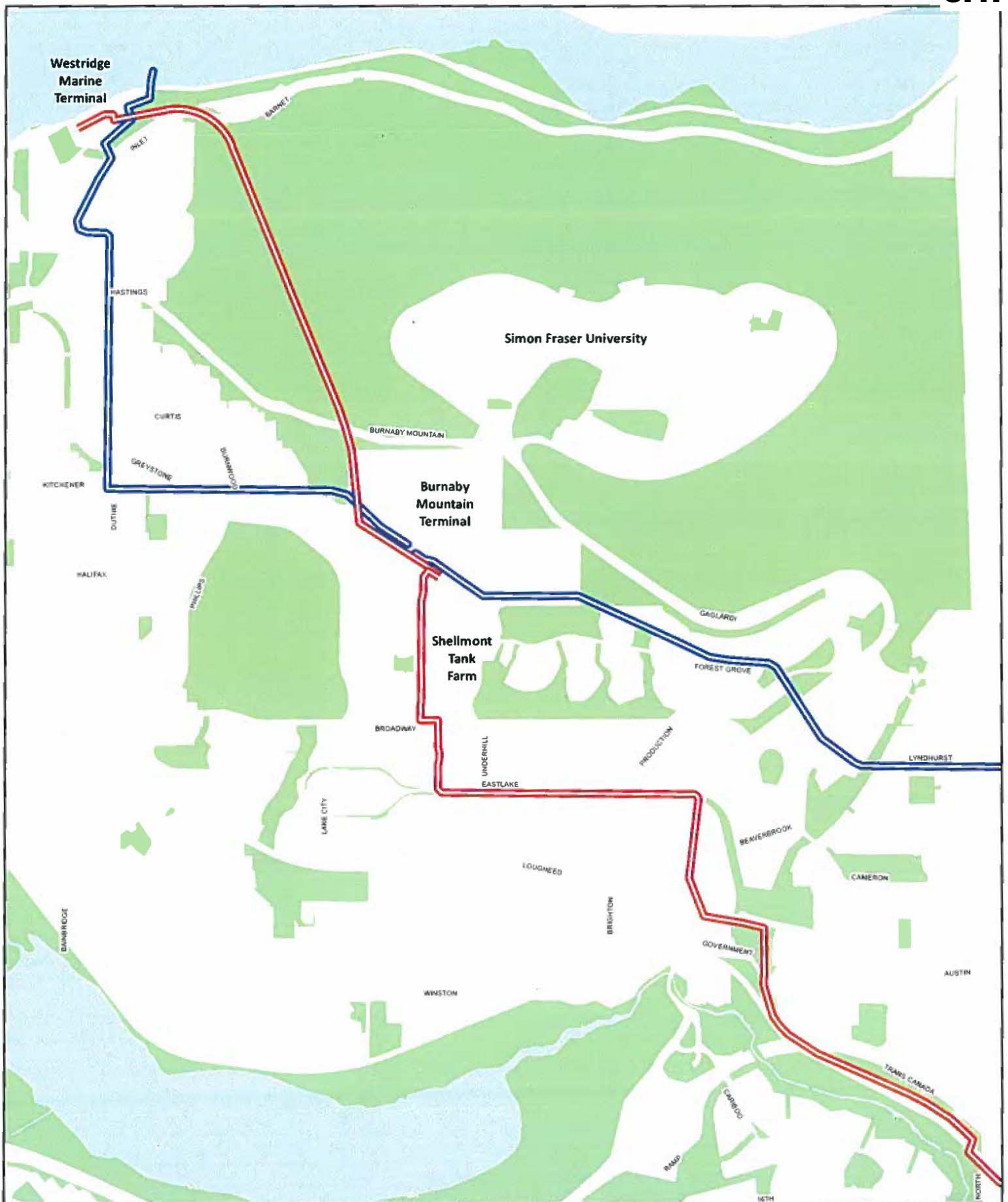

 Lou Pelletier
 DIRECTOR PLANNING AND BUILDING


 May Leung
 CITY SOLICITOR

DD:ac

Attachments

Copied to: Deputy City Manager
 Director Public Safety and Community Services
 Director Parks, Recreation and Cultural Services
 Director Finance

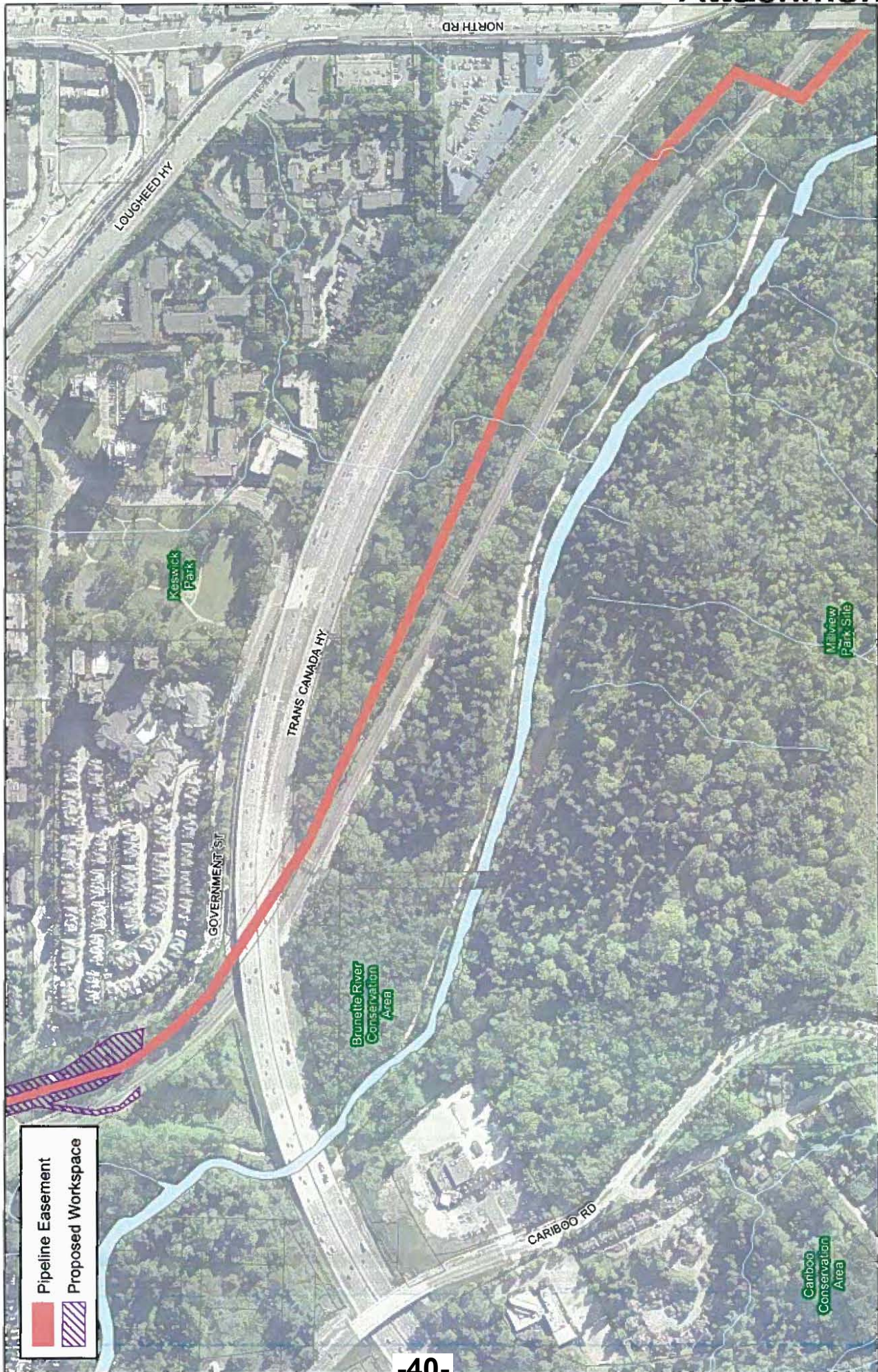


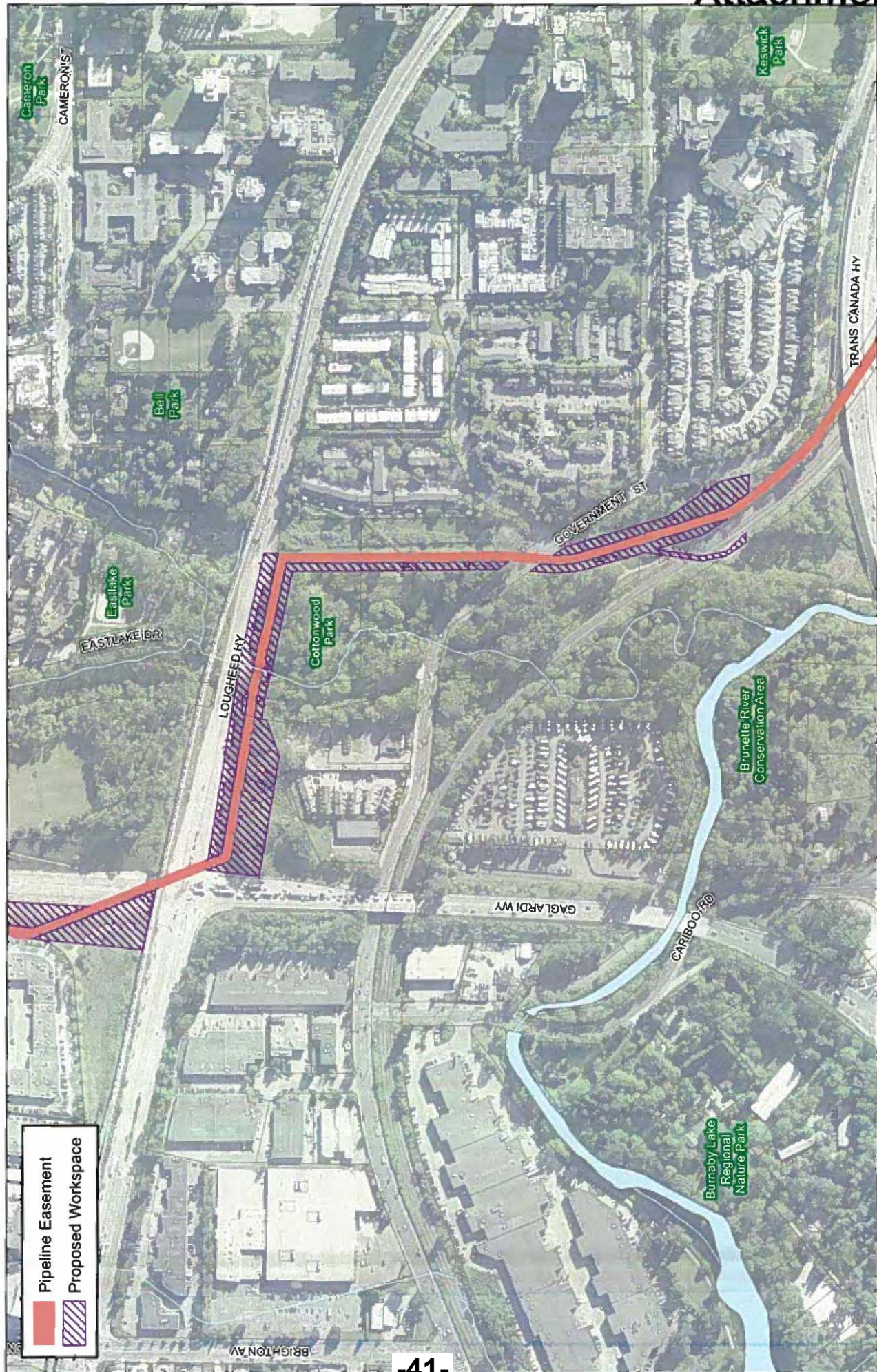
KINDER MORGAN PIPELINE ROUTE - OVERVIEW MAP

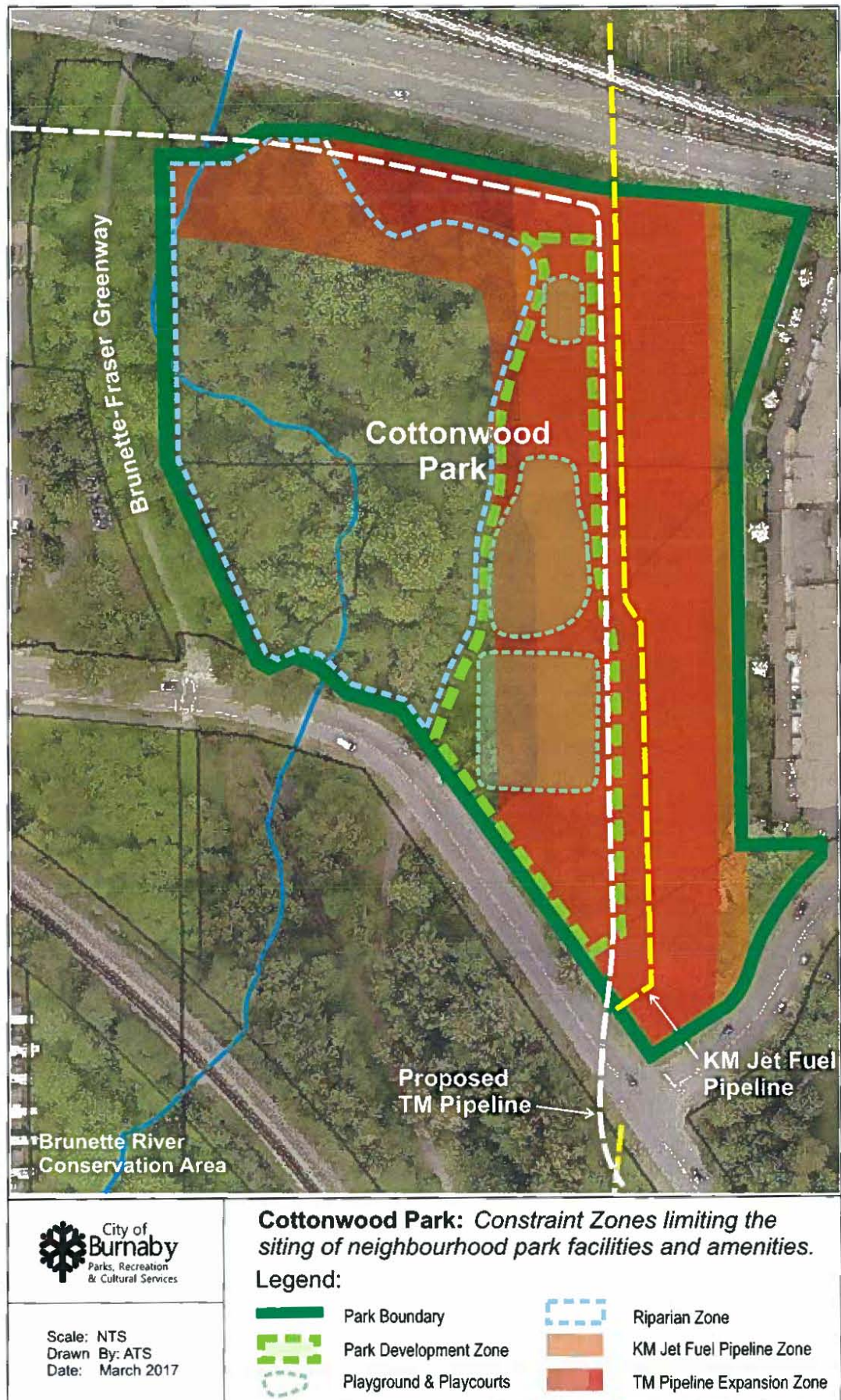
Proposed 10-Metre Wide Pipeline Easement

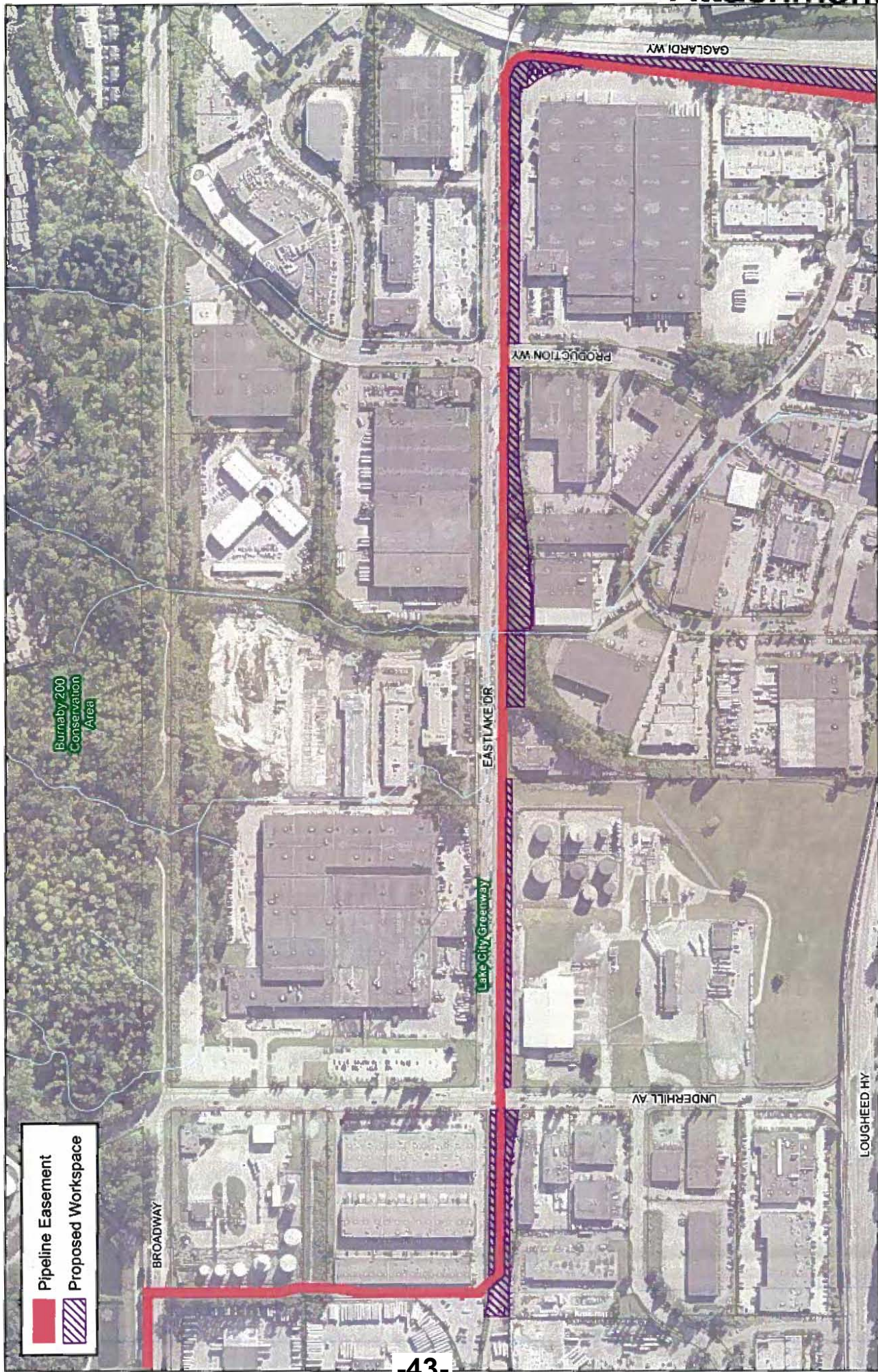
Existing Pipeline

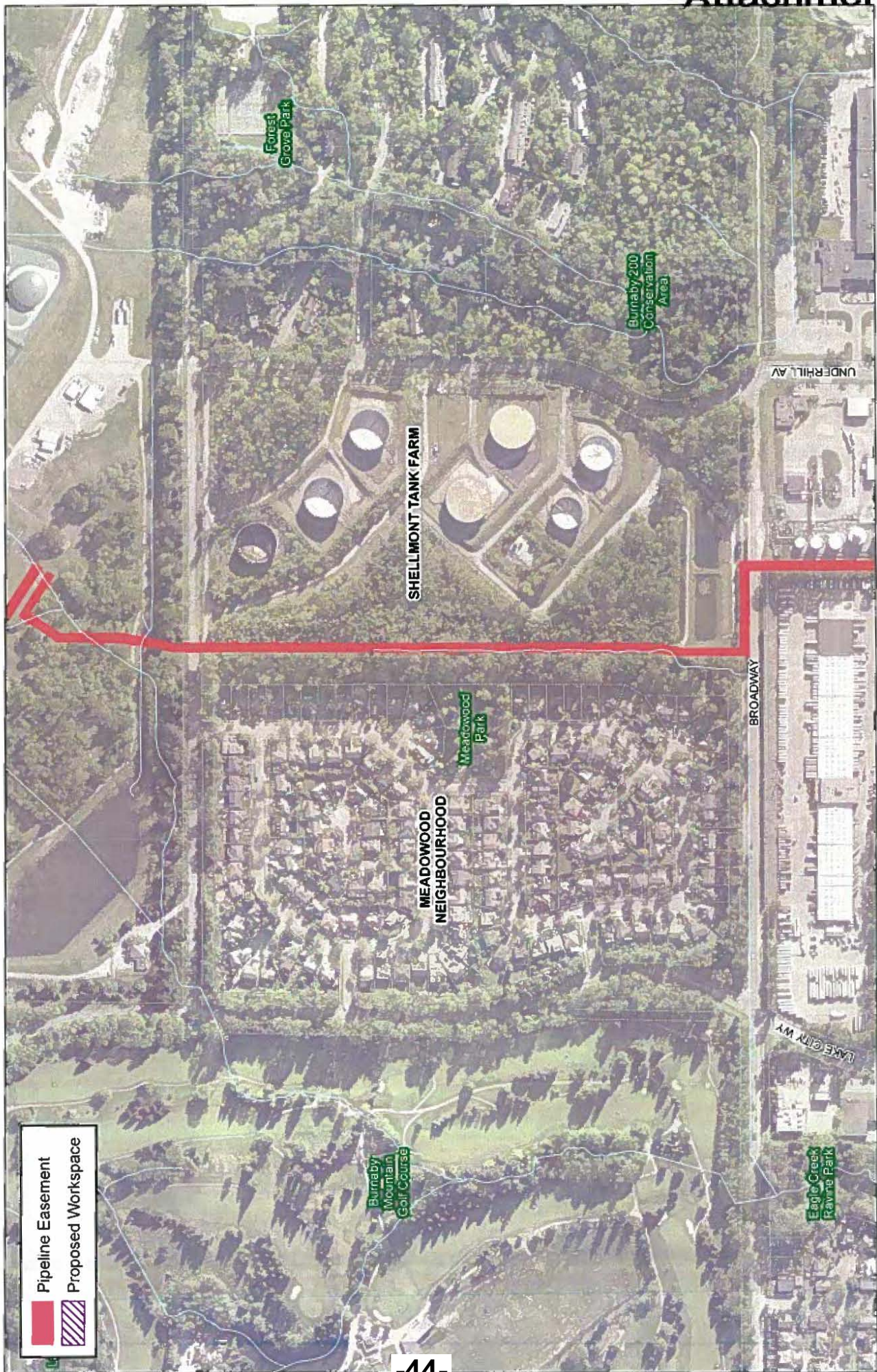
















Item
Meeting 2017 Apr 24

COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2017 April 12

FROM: CITY CLERK

SUBJECT: FREEDOM OF INFORMATION BYLAW – HEAD OF THE LOCAL PUBLIC BODY

PURPOSE: To recommend a change in the designated head of the City of Burnaby for purposes of the Freedom of Information and Protection of Privacy Act

RECOMMENDATIONS:

1. **THAT** Council designate the City Manager as Head for the purposes of the Freedom of Information and Protection of Privacy Act.
2. **THAT** the City Solicitor be authorized to bring forward an amendment to the Burnaby Freedom of Information Bylaw No. 10183 to designate the City Manager as head for the purposes of the Freedom of Information and Protection of Privacy Act.

REPORT

Section 77 of the Freedom of Information and Protection of Privacy Act (FOIPPA) provides that a local public body must designate a person or group of persons as the head of the local public body for the purposes of the Act.

The Burnaby Freedom of Information Bylaw No. 10183 was adopted on 1995 March 20. In the bylaw, the Executive Committee is designated as head for the purposes of the Act.

Earlier this year, there were changes made to the Council committee structure, and through these changes the Executive Committee was integrated into the Financial Management Committee.

A survey was conducted of the Metro Vancouver municipalities and it was determined that in all instances either the City Manager or the City Clerk was designed head for the purpose of FOIPPA.

Given that the Executive Committee no longer exists, it is necessary to amend the Burnaby Freedom of Information Bylaw No. 10183 to designate a new head for the purposes of the Act.

To: City Manager
From: City Clerk
Re: **Freedom of Information Bylaw – head of
the local public body**

2017 April 12..... Page 2

Based on the survey of Metro municipalities, it is recommended that the bylaw be amended to designate the City Manager as head for the purposes of FOIPPA in Burnaby.

The current bylaw designates the City Clerk as Information and Privacy Coordinator, and the coordinator is authorized to perform any duty and exercise any function that the head is authorized and empowered to perform under FOIPPA.



Dennis Back
CITY CLERK

Copied to: Deputy City Manager
City Solicitor



Item.....
Meeting 2016 Apr 24

COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2017 April 19

FROM: DIRECTOR FINANCE **FILE:** 43500-01

SUBJECT: 2017 LOCAL SERVICE TAX BYLAW

PURPOSE: To seek Council approval to bring forward a Local Service Tax Bylaw to impose parcel taxes for local improvement works completed between 2016 June 01 and 2016 December 31.

RECOMMENDATION:

1. THAT City Solicitor bring forward a Local Service Tax Bylaw to impose parcel taxes for completed local improvement works on benefiting properties included in Attachment 1, as outlined in this report.

REPORT

Under Part 7, Division 5, Section 210 (Local Service Taxes) of the Community Charter, the City is required to pass a new Local Service Tax Bylaw for 2017, to impose taxes for local improvement works. This report is for works completed on or following 2016 June 01 and up to and including 2016 December 31.

Attachment 1 provides a summary of the newly completed Local Area Service works. Frontage taxes and interest rates are those in place at the time of petition and are contained in the Burnaby Local Improvement Charges Bylaw 1985, (13325 consolidated). Such taxes will be billed annually over a specified repayment period with Property Taxes.

Property owners were advised of the proposed taxation amounts and provided with an opportunity to appear at the 2017 March 21 Parcel Tax Roll Review Panel.

Applicable Local Area Service Tax charges of \$13,884.13 will be added to the existing annual levy for Local Area Service Tax charges from 2017. Details of the new charges are included in Attachment 1, 2017 Schedules 1 to 2. A summary is provided in table 1 as follows:

Table 1 – Summary Schedule of the Local Service Tax Bylaw

SCHEDULE	CONSTRUCTION BYLAWS	DESCRIPTION OF WORKS	ANNUAL LEVY (\$)	# OF YEARS
1	13547	Street lighting - Mayfield St, Canada Way to 6th St	9,771.75	10
2	13548	Lane Paving - Dow Ave, Rumble St to Southwood St	4,112.38	5
Total			\$13,884.13	

To: City Manager
From: Director Finance
Re: 2017 LOCAL SERVICE TAX BYLAW
2017 April 24..... Page 2

RECOMMENDATION

It is recommended that the City Solicitor bring forward a Local Service Tax Bylaw to impose a local service parcel tax for local improvement works completed between 2016 June 01 and 2016 December 31.



Noreen Kassam
DIRECTOR FINANCE

NK:RR/mm

Attachment: 1 – 2017 Schedule of the Local Service Tax Bylaw

Copied to: Director Engineering
City Solicitor
City Clerk

2017 Schedule of the Local Service Tax Bylaw

SCHEDULE NUMBER	PROJECT NUMBER	CONSTRU- CTION BYLAW NUMBER	DESCRIPTION OF WORKS	WORK/RATE CODE REASON	RATE PER FT. OF TAXABLE FRONTAGE (\$/FT.)	NUMBER OF YEARS	PROJECT ACTUAL FRONTAGE (FT.)	PROJECT TAXABLE FRONTAGE (FT.)	TOTAL ANNUAL FRONTAGE TAX PAYABLE*
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2016 Street Lighting

1	16-405	13547	Mayfield St, Canada Way to 6th St, Street lighting.	05/01 Street lighting	\$4.9592	10	2118.78	1970.43	\$9,771.75
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2016 Lane Paving

2	16-602	13548	Lane off Dow Ave, Rumble St to Southwood St, 4.5m wide paved lane	03/01 Lane paving	\$9.1441	5	429.75	449.73	\$4,112.38
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* Includes sum of all property annual frontage charges payable for the project.



Item
Meeting 2017 Apr 24

COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2017 Apr 20

FROM: DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

SUBJECT: 2017/2018 FACILITY USE, PROGRAM AND SERVICES FEE SCHEDULE

PURPOSE: To request approval of the 2017/2018 Facility Use Fee Schedule.

RECOMMENDATIONS:

1. **THAT** the 2017/2018 Facility Use Fee Schedule (Attachment #1) be approved as outlined in this report.
2. **THAT** the City Solicitor be requested to bring forward the necessary amendments to the following bylaws for consideration:
 - Burnaby Recreation Fees and Admissions Bylaw 2017
 - Burnaby Shadbolt Centre and Burnaby Art Gallery Rental Fee Bylaw 2017
 - Burnaby Village Museum Fees Bylaw 2017

REPORT

At its 'Open' meeting of 2017 April 19, the Parks, Recreation and Culture Commission received the attached report and adopted the three recommendations contained therein.

Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

DE:km
Attachment



Item.....	1
Director's Report No.....	4
Meeting	2017 Apr 19

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE COMMISSION

FROM: DIRECTOR PARKS, RECREATION &
CULTURAL SERVICES

SUBJECT: 2017/2018 FACILITY USE, PROGRAM AND SERVICES FEE
SCHEDULE

RECOMMENDATIONS:

1. **THAT** the 2017/2018 Facility Use Fee Schedule (Attachment #1) be recommended to Council for approval as outlined in this report.
2. **THAT** the 2017/2018 Non-Bylaw Program and Service Fees (Attachment #2) be approved as outlined in this report.
3. **THAT** Council be requested to authorize the City Solicitor to bring forward the necessary amendments to the following bylaws for consideration:
 - Burnaby Recreation Fees and Admissions Bylaw 2017
 - Burnaby Shadbolt Centre and Burnaby Art Gallery Rental Fee Bylaw 2017
 - Burnaby Village Museum Fees Bylaw 2017

REPORT

Each spring Commission receives a report outlining the recommended fee structure for the upcoming year's Recreation and Cultural services. The fees are effective September 01 of each year. They are established at this time to enable staff to program for the fall session using current fees and prepare the Provisional budget for the upcoming year. The 2017/2018 rates will be advertised in the Fall/Winter Leisure Guide which is distributed 2017 August.

The Fee Process

Each year two documents are produced as part of the fees and charges process. The Facility Use Fee Schedule, Bylaw Fees, (Attachment #1) (distributed under separate cover) establishes rates for admissions and allotments and council approval is required. The Non-Bylaw Program and Service Fee document (Attachment #2) (distributed under separate cover) establishes rates for programs and services and is approved by Commission annually.

To: Parks, Recreation & Culture Commission
 From: Director Parks, Recreation & Cultural Services
 Re: 2017/2018 FACILITY USE, PROGRAM AND
 SERVICES FEE SCHEDULE

Page 2

A thorough market survey was completed in 2016 comparing Burnaby's admission rates, allotment rates and program fees to those of other local cities. The surveys are undertaken to ensure that Burnaby's rates are reasonable and competitive with similar programs and services in nearby municipalities. This process takes place every second year. If warranted, adjustments to rates are proposed and in some cases scheduled for incremental increases over a 3 to 5 year period.

Proposed Fees

It is recommended that a 2.0% overall increase be applied to the majority of the 533 2017/2018 Bylaw and Non-Bylaw fees. The exceptions to the 2.0% increase occur when market research illustrates that Burnaby's fees are no longer mid-market and an adjustment is required above or below the recommended increase. There are 60 fees recommended for increase over the rate of inflation (Attachment #3). These cover a range of service areas such as youth sports, adult sports, gym, arena and turf rentals.

The allotment and program fees that are recommended to increase more than 2.0% cover a range of service areas that include some swim lessons, preschool programs, outdoor sports facilities and gymnasiums rentals. In a few cases, new fees are being proposed for new service areas, or to fine tune the current fee structure based on allotment user needs. There are 16 new fees this year (Attachment #3).

It is recommended that 110 fees from a range of service areas be maintained at their current level, as market research and demand indicates the inflationary fee increase would not be appropriate.

In summary, the majority of fees are recommended to increase by 2.0% to keep up with the cost of providing services. The recommended adjustments will continue our practice of providing convenient, quality services at fair and competitive pricing.



Dave Ellenwood
 DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

TS:lw:tc

Attachments (3)

P:\Admin\Clerical\Staff\Admin Clerk\Craig Collis\Commission\2016-2017 Fees & Charges Reprt Final.doc

Bylaw Fee Changes 2017-2018

Increase Above Inflation

Activity Rentals

	Current Fee		% Increase	Explanation of Variance
(pg 4) School Gymnasiums - Private Non-profit community groups or informal community groups with a membership of 60% or more Burnaby residents or employees/employers of a Burnaby based company. Youth and Adult / Mixed ages membership				
Elementary School Gym	\$69.86 /hr.	\$73.35/hr.	5.0%	Below Median
Secondary School Gym	\$128.46/hr.	\$134.88/hr.	5.0%	Below Median

Rentals

-54-

	Current Fee	2017/2018	% Increase	Explanation of Variance
(pg 4) School Gymnasiums - Preferred Non-profit community groups or informal community groups with a membership of 60% or more Burnaby residents or employees/employers of a Burnaby based company. Adult / Mixed ages membership				
Elementary School	\$28.16 /hr.	\$33.79 /hr.	20.0%	Multi-year plan to bring rates in line with SD #41
Secondary School – Alpha, Cariboo, Marlborough(w), Burnaby North(sm)	\$35.28 /hr.	\$42.34 /hr.	20.0%	Multi-year plan to bring rates in line with SD #41
Secondary School – Burnaby North (lg)	\$41.91 /hr.	\$50.29 /hr.	20.0%	Multi-year plan to bring rates in line with SD #41

Outdoors

	Current Fee	2017/2018	% Increase	Explanation of Variances
(pg 10) Sport Field Private Allotment "E" Artificial Turf Youth				
Prime time	\$53.35/hr.	\$56.55 /hr.	6.0%	Year 3 of a 3 year plan
Non-Prime time	\$44.45 /hr.	\$47.12 /hr.	6.0%	Year 3 of a 3 year plan
(pg 11) Sport Field Preferred Allotment General Use Artificial Turf Youth				
Prime time	\$19.96 /hr.	\$21.16 /hr.	6.0%	Year 3 of a 3 year plan
Non-Prime time	\$19.96 /hr.	\$21.16 /hr.	6.0%	Year 3 of a 3 year plan
No Show – Burnaby Lake West only	\$19.96 /hr.	\$21.16 /hr.	6.0%	Year 3 of a 3 year plan
Tournament – per Artificial Field				
Tournament (8 hours)	\$120.87 /hr.	\$132.96/day	10.0%	Year 1 of a 2 year plan
Additional Hour	\$20.14 /hr.	\$22.15/hr.	10.0%	Year 1 of a 2 year plan
(Pg 12) Adult Allotments "E" – Artificial Turf				
Prime Time	\$41.36 /hr.	\$43.84 /hr.	6.0%	Below Median
Non – Prime Time	\$29.63 /hr.	\$31.41 /hr.	6.0%	Below Median
Ultra Non – Prime Time	\$22.23 /hr.	\$23.56 /hr.	6.0%	Below Median
(Pg. 14) Commercial Filming Fees Movie Filming – Outdoor Parks Non – Filming day	\$230.91	288.64	25%	Below Median
Parking Lots Small (up to 99 spots)	\$219.59	\$274.49	25%	Below Median
(Pg 18) Outdoor Special Events				
Level 1	\$62.97	\$66.12	5.0%	Below Median
Level 2	\$167.90/event	\$176.30/event	5.0%	Below Median

Bylaw Fee Changes 2017-2018

Increase Above Inflation

Arenas

	Current Fee	2017/2018	% Increase	Explanation of Variance
(pg 26) Ice Rental (All arenas) Private/Commercial Rentals Non – prime time (all arenas)	\$155.11	\$167.52	8.0%	Year 1 of a 3 year plan
(pg 27) Special Events Burnaby Lake & Kensington Arena				
Per hour cost Private	\$199.21 /hr.	\$213.15	7.0%	Below Median
Non profit	\$114.65 /hr.	\$121.53	6.0%	Below Median
Set Up / Take Down Private	\$104.62	\$108.80	4.0%	Below Median

Bylaw Fee Changes 2017-2018

New Fees

	Current Fee	2017/2018	% Increase	Explanation of Variance
(pg 19) Racquetball/Squash Single Player Practice	NEW	\$6.19		1 bActive Drop - In
(pg. 33) Burnaby Village Museum Private Rentals – Intimate Outdoor Wedding	NEW	\$186.05		
(pg 32) Shadbolt Festival – Attendance Under 5000 Community Organization		\$6.00/hr.		
Artisans		\$11.00/hr.		
Vendors		\$15.00/hr.		
Shadbolt Festival – Attendance Over 5000 Community Organization		\$12.00/hr.		
Artisans		\$22.00/hr.		
Vendors		\$30.00/hr.		

-57-

Preschool

	Current Fee	2017/2018	% Increase	Explanation of Variance
(pg 1)Parent & Tot Programs Level 1	\$4.86	\$5.09	4.7%	Below median
Sports Programs - Level 2	\$5.81	6.09	4.9%	Below median
Core Programs - Level 3	\$6.00	\$6.15	2.5%	Below median
Specialty Programs - Level 4	\$7.38	\$7.57	2.6%	Below median

Non-Bylaw Fee Changes 2017-2018

Increase Above Inflation

Children/Youth Sports

	Current Fee	2017/2018	% Increase	Explanation of Variance
(pg 3) Level 1 Weightroom/Yoga	\$5.30	\$5.85	10.4	Below median
Level 2 Gymnastics	\$6.10	6.70	9.9%	Below median
Level 3 Martial Arts	\$5.95	6.25	5.1%	Below median
(pg.3)				
Level 2 General Sports	\$4.25	\$4.70	10.6%	Below median

Children/Youth Social

	Current Fee	2017/2018	% Increase	Explanation of Variance
(pg.3) Level 2 General Programs- Moderate Costs	\$5.05	\$5.55	9.9%	Below median
Level 3 Specialized Programs- Moderate Costs	\$5.70	\$6.25	9.7%	Below median

Adult Sports

	Current Fee	2017/2018	% Increase	Explanation of Variance
(pg 6) Level 2 Tai Chi	\$6.00	\$6.60	10.0%	Below median
Level 3 Gymnastics	\$6.30	\$6.95	10.4%	Below median
Level 4 Yoga	\$6.55	\$7.20	9.9	Below median

Weight Room

Non-Bylaw Fee Changes 2017-2018

Increase Above Inflation

Table Tennis

	Current Fee	2017/2018	% Increase	Explanation of Variance
(pg 7)				
Adult Drop-In	\$3.95	\$4.19	6.0%	Below median
Adult Punchcard	\$35.50	\$37.80	6.5%	Below median
Adult 1 month pass	\$35.50	\$37.80	6.5%	Below median
Adult 4 month pass	\$106.50	\$113.40	6.5%	Below median
Annual pass	\$255.60	\$272.15	6.5%	Below median
Senior/Student Drop-In	\$2.95	\$3.14	6.4%	Below median
Senior/Student Punchcard	\$26.60	\$28.40	6.8%	Below median
Senior/Student 1 month pass	\$26.60	28.40	6.8%	Below median
Senior/Student 4 month pass	\$79.80	\$85.20	6.8%	Below median
Senior/Student Annual pass	\$191.50	\$204.50	6.8%	Below median

Seniors

	Current Fee	2017/2018	% Increase	Explanation of Variance
(pg 08)				
Fitness Class Drop – In	\$3.14	\$3.48	10.9%	Below median
Fitness Class Punchcard	\$28.30	\$31.30	10.6%	Below median
Yoga	\$4.30	\$4.70	9.3%	Below median
Zumba	\$5.55	\$6.00	8.1%	Below median

Outdoor Programs

	Current Fee	2017/2018	% Increase	Explanation of Variance
(pg 11)				
School Canoe Lessons	\$4.65	\$4.90	5.4%	Below median

Non-Bylaw Fee Changes 2017-2018

Increase Above Inflation

Aquatics

	Current Fee	2017/2018	% Increase	Explanation of Variance
(pg 12)				
Red Cross Swim Kids Level 1-4	\$11.10	\$11.65	5.0%	Below median
Red Cross Swim Kids Level 5-7	\$9.80	\$10.80	10.2%	Below median
Red Cross Swim Kids Level 8-10	\$9.00	\$9.90	10.0%	Below median
Canadian Swim Patrol	\$7.80	\$8.60	10.3%	Below median
Higher Awards (Professional)	\$6.85	\$7.55	10.2%	Below median
Private Lessons	\$54.50	\$59.95	10.0%	Below median

Children/Teen Fine Arts

	Current Fee	2017/2018	% Increase	Explanation of Variance
(pg 14) Theatre Arts	\$6.80	\$7.15	5.1%	
Visual Arts	\$7.20	\$7.55	4.9%	Below median
Music Arts	\$7.70	\$8.05	4.5%	Below median
Music Arts – Specialist	\$7.90	\$8.30	5.0%	Below median

Adult Fine Arts

	Current Fee	2017/2018	% Increase	Explanation of Variance
(pg 14) Adult				
Visual Arts	\$6.65	\$6.95	4.5%	Below median
Theatre Arts	\$6.65	\$6.95	4.5%	Below median
Model/Accompanist	\$3.00	\$3.50	16.7%	Below median

Non-Bylaw Fee Changes 2017-2018

New Fees

Preschool

	Current Fee	2017/2018	% Increase	Explanation of Variance
(pg. 1) Level 5 Outdoor Preschool	NEW	\$8.60		NEW

Adult Sports

	Current Fee	2017/2018	% Increase	Explanation of Variance
(pg 6) Pickleball	NEW	\$5.80		
				NEW

Fine Arts – Adult

	Current Fee	2017/2018	% Increase	Explanation of Variance
(pg 14) Ceramic Arts Specialty	NEW	\$14.05		NEW
Visual Arts Specialty	NEW	\$14.45		NEW



Item.....
Meeting 2017 Apr 24

COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2017 Apr 20

FROM: DIRECTOR PARKS, RECREATION & CULTURAL SERVICES **FILE:** 62500-01

SUBJECT: 2017 APRIL – PARKS, RECREATION & CULTURAL SERVICES CAPITAL FUNDING BYLAW

PURPOSE: To request Council authorize staff to bring down a bylaw to appropriate \$601,869 (inclusive of GST) from Capital Reserves to finance five projects.

RECOMMENDATIONS:

1. **THAT** Council authorize staff to bring down a bylaw to appropriate \$601,869 (inclusive of GST) from Capital Reserves to finance five projects.

REPORT

At its 'Open' meeting of 2017 April 19, the Parks, Recreation and Culture Commission received the attached report and adopted the two recommendations contained therein.

Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

DE:km
Attachment



Item.....	6
Director's Report No.	4
Meeting.....	2017 April 19

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE COMMISSION

FROM: DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

**SUBJECT: 2017 APRIL - PARKS, RECREATION & CULTURAL SERVICES
CAPITAL FUNDING BYLAW**

RECOMMENDATIONS:

1. **THAT** the expenditure of \$575,000 from the 2017-2021 Provisional Financial Plan for the projects outlined in this report be approved.
2. **THAT** Council be requested to bring down a bylaw to appropriate \$601,869 (inclusive of GST) from Capital Reserves to finance these projects.

REPORT

The 2017 – 2021 Provisional Financial Plan for Parks, Recreation and Cultural Services contains the following 5 projects to be funded from Capital Reserves. To enable work to go ahead on these projects, approval is requested to bring down a bylaw for funding.

- | | | |
|--|-------------------|------------------|
| 1. Swangard Stadium | (DPY.0085) | \$100,000 |
| Replacement of equipment in the concessions to include such items as refrigeration, air handling, service counters, dishwashers and various related work. (Capital Reserves) | | |
| 2. Riverway Golf Course | (DPY.0070) | \$50,000 |
| Driving range swing analysis system to monitor swing, speed, ball spin and carry distance. These ten stations will be available for rent by driving range customers. Revenue from one station rental projected to be \$4,320.00 annually and increased ball token sales projected to be \$1,440.00 for a total annual revenue of \$5,760.00 for each station. (Capital Reserves) | | |
| 3. Burnaby Mountain Golf Course | (DPX.0185) | \$150,000 |
| Renovation and construction of new hole alignment and green surface to improve play on Holes #14 and #15. (Capital Reserves) | | |

To: Parks, Recreation & Culture Commission
 From: Director Parks, Recreation & Cultural Services
 Re: 2017 April- Parks, Recreation & Cultural
 Services Capital Funding Bylaw

.....Page 3

4. Bonsor Recreation Complex (DPW.0282) \$200,000

The external water feature at Bonsor has been out of operation for nine years and cannot be repaired as designed due to insurmountable water leakage issues. Tree growth and the existing upper plaza layout is problematic for building maintenance and program optimization. This project will repurpose the water feature and redesign the plaza to create usable outdoor space for stand-alone use and use with the adjacent program rooms at Bonsor. (Capital Reserves)

5. Burnaby Village Museum (DPX.0161) \$75,000

Blacksmith shop upgrade project will include adding two forges, increasing visitor viewing space, improving the barrier between the viewing space and the interpreter zone, lighting and electrical upgrades and the addition of a touchable learning zone for visitors. (Capital Reserves)

Sufficient Capital Reserves are available to complete the above projects in the 2017-2021 Provisional Financial Plan. It is recommended that Council be requested to bring down a bylaw to appropriate \$601,869 (inclusive of GST) from Capital Reserves to finance these projects.



Dave Ellenwood
 DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

DH:lw:tc
 P:\Admin\Clerical\Staff\Administration Clerk\Don Hunter\Commission

Copied to: Director Finance
 City Solicitor



Item
Meeting 2017 Apr 24

COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2017 Apr 20

FROM: DIRECTOR PARKS, RECREATION & CULTURAL SERVICES **FILE:** 66000-20

SUBJECT: GIRO DI BURNABY

PURPOSE: To request approval for the road closure for the Giro di Burnaby and approval to maintain the current practice of depositing surplus Giro donations in a reserve for future Giro events.

RECOMMENDATIONS:

1. **THAT** approval be granted for the road closure for the Giro di Burnaby as identified in the attached report.
2. **THAT** approval be granted to maintain the current practice of depositing surplus Giro donations in a reserve for future Giro events.

REPORT

At its 'Open' meeting of 2017 April 19, the Parks, Recreation and Culture Commission received the attached report and adopted the two recommendations contained therein.

Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

DE:km
Attachment



Item.....	5
Director's Report No.	4
Meeting	2017 Apr 19

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE COMMISSION

FROM: DIRECTOR PARKS, RECREATION & CULTURAL SERVICES **File:** 66000-20

SUBJECT: GIRO DI BURNABY

RECOMMENDATIONS:

1. **THAT** Council be requested to approve the road closure for the Giro di Burnaby as identified in this report.
2. **THAT** Council be requested to maintain the current practice of depositing surplus Giro donations in a reserve for future Giro events

REPORT

Celebrating its 10 year anniversary, the Giro di Burnaby criterium cycling event returns to the historic area of Burnaby Heights on Thursday, 2017 July 13 for the enjoyment of thousands of fans and spectators. Council approval of the road closures necessary to hold the event is requested as detailed in this report.

Background

The Giro di Burnaby, named as a tribute to the area's Italian community and to the world famous Giro d'Italia, made its debut in 2006, attracting 7,000 spectators. The following year it joined the BC Superweek series, attracting more than 200 riders to the races over the next two years and producing a list of winners that includes some of North America's finest cyclists.

The race took a two-year hiatus in 2009 and 2010 but returned in 2011 with renewed title sponsorship for three years from Embassy Development, Appia Development and Palladio Jewellers. 2016 saw another successful Giro event with large crowds despite some challenging weather.

Utilizing an integrated marketing strategy, the Giro and sponsors are promoted extensively on the internet via <http://girodiburnaby.com>. This dynamic website, complete with extensive video, blog and social media, provides event information to riders, volunteers, sponsors and spectators.

To: Parks, Recreation & Culture Commission
 From: Director Parks, Recreation & Cultural Services
 Re: GIRO DI BURNABY

..... Page 2

The Giro di Burnaby committee's objectives are to:

- promote community pride, cycling awareness, local commerce and tourism
- profile Burnaby internationally
- deliver a world class cycling event

The Giro di Burnaby is a professional cycle race that is part of BC Superweek, the richest event in Canadian cycling with professional racers from around the world competing in the Lower Mainland.

Current

This year's Superweek series features seven criteriums and two road races. The races are:

- Tour de Delta prologue, criterium, and road race (July 7, 8, 9)
- New West Grand Prix (July 11, new event)
- Gastown Grand Prix (July 12)
- Giro di Burnaby criterium (July 13)
- PoCo Grand Prix (July 14)
- Tour de White Rock criterium and road race (July 15, 16)

With over 5,000 spectators in attendance at each event and over \$135,000 in prize money and crowd prizes for the cyclists who participate to win, this is the cycling event that puts the Lower Mainland on the map and makes it a destination event for professional teams from all over North America and beyond. For the fourth straight year, BC Superweek will offer equal prize money to both the men's and women's finishers at all nine of the races, making the series one of the most lucrative professional cycling events in North America.

Giro di Burnaby 2017 comprises a single cycling event, the criterium; open to male and female cyclists competing for a total prize purse of over \$15,000, which is paid to the racers from monies collected from sponsorship. The race consists of 30 laps of the 1.2 km. course (Attachment #1) for the female riders and 45 laps for the male riders.

Since 2006 title sponsorship for the Giro di Burnaby has been collaborative with three title sponsors. Appia Development has been the sole title sponsor since 2014 and has committed to this role for 2017.

As the popularity and community profile of the Giro has increased, sponsorship and donations have increased in step. The costs of presenting the Giro accrued by PRCS are completely offset by sponsorship and donation revenue. In the event that revenue exceeds the costs, Commission is requested to recommend to Council that the surplus be deposited into a reserve to support future events and event enhancements.

To: Parks, Recreation & Culture Commission
 From: Director Parks, Recreation & Cultural Services
 Re: GIRO DI BURNABY

..... Page 3

The women's race will start at 6:00 p.m. and the men's race begins at approximately 7:15 p.m. Hastings Street and the surrounding streets are required to be closed to local traffic from 4:00 p.m. - 10:00 p.m. with restricted parking in the immediate area beginning at 3:00 p.m.

City of Burnaby staff will work with the race organizing committee and the Burnaby Heights Merchants Association (HMA) to review the route and the road closure times for 2017. The road closure times and route have now been honed to guarantee both cyclists and timing officials have sufficient daylight to ensure a safe, professional race. The 4:00 p.m. closure allows the large volunteer team the time required to set up the 8,000 plus feet of required security fencing and ample time for the staging area to be moved into position.

The organizing committee and the HMA will provide a notice to residents and merchants regarding the closures. With the event in its tenth year, the road closure route and times now have history within the community. Overall it is an evening of racing that is looked forward to by the community with little negative impact to the residents, commuters and businesses along the corridor due to the significant advance notice provided via the website, Canada Post and media sponsor.

Therefore, Council is requested to approve a road closure of the race route on Hastings Street, Rosser Avenue, Albert Street, Gilmore Avenue and MacDonald Avenue, from 4:00 p.m. to 10:00 p.m. on 2017 July 13.

Conclusion

In 2016, the Giro di Burnaby saw thousands of people attend the race. This race continues to gain momentum and community recognition and is fast becoming a signature event for the City of Burnaby. It is expected that 2017 will see more racers competing and additional spectators attending to enjoy the event.

The Burnaby Heights Merchants Association is very supportive of the race and they look forward to welcoming Burnaby and Lower Mainland residents to their neighbourhood to enjoy a high calibre sporting event on 2017 July 13 (Attachment #2).

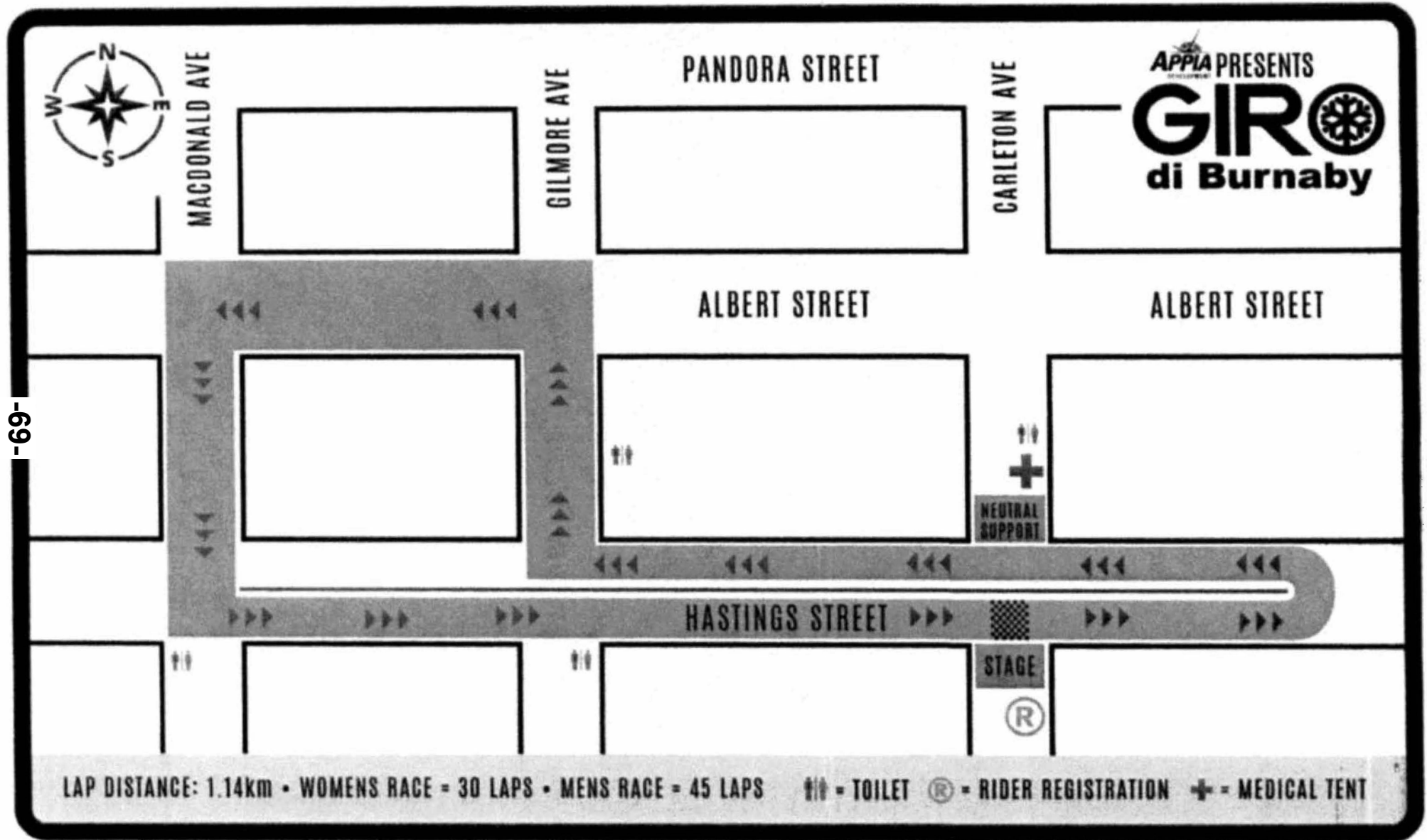


Dave Ellenwood
 DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

TK:tc

Attachments

p:/admin/tc/data/wp/tk/Giro Di Burnaby - 2017





Nov 23, 2017

Attachment # 2

Mayor Derek Corrigan and
Council Members
City of Burnaby
4949 Canada Way
Burnaby, BC V5G 1M2

Dear Mayor and Council,

On behalf of the Heights Merchants Association, we remain delighted that the Giro has become a signature event to take place in the Burnaby Heights district and hope this continues.

We send you and Council this letter as an indication of our continued and enthusiastic support for the Giro di Burnaby bicycle race on Thursday, July 13, 2017.

We understand that the event will be held on Hastings Street between Rosser and MacDonald Avenues, as usual. The HMA will continue to liaise with our businesses well in advance to encourage their participation and inform them of the 2017 planned road closures and parking restrictions. We will continue to look for ways to enhance the streetscape atmosphere for our visitors.

Each year, more Heights merchants are participating in new ways during the event, by positioning themselves in front of their businesses and looking for ways to offer more of an experience to the passer-by. We are hoping this trend continues and will gradually create a more festive atmosphere to benefit the event.

The HMA hopes this race will continue to grow and attract visitors to our City. We thank the City of Burnaby, Council and staff, for all the work you do to foster the success of the Giro di Burnaby and invest in it as a premier cycling event, and also for choosing Burnaby Heights to host it in.

Sincerely,

A handwritten signature in cursive script, appearing to read "Isabel Kolic".

Isabel Kolic
Executive Director

C: David Ellenwood, Director of Parks, Recreation and Cultural Services
Rainy Kent, Event Organizer, Giro di Burnaby



Item
Meeting 2017 April 24

COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2017 April 20

FROM: DIRECTOR PARKS, RECREATION & CULTURAL SERVICES **FILE:** 66000-01

SUBJECT: BURNABY FESTIVAL OF LEARNING

PURPOSE: To provide Council with information regarding the partnership with Simon Fraser University to facilitate Burnaby Festival of Learning.

RECOMMENDATION:

1. **THAT** this report be received for information.

REPORT

At its 'Open' meeting of 2017 April 19, the Parks, Recreation and Culture Commission received the attached report and adopted the two recommendations contained therein.

Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

DE:tc

Attachment

Burnaby Festival of Learning (2017.04.24)

cc: City Manager
Director Finance



Item	1
Director's Report No.	2
Meeting	2017 April 19

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE COMMISSION

FROM: DIRECTOR PARKS, RECREATION &
CULTURAL SERVICES

SUBJECT: BURNABY FESTIVAL OF LEARNING

RECOMMENDATIONS:

1. **THAT** Commission approve the partnership with Simon Fraser University to facilitate SFU's Burnaby Festival of Learning as outlined in this report.
2. **THAT** Council be sent this report for information.

REPORT

In 2016, the City of Burnaby and Simon Fraser University with leadership from the Burnaby Public Library and participation from School District #41 held the inaugural Burnaby Festival of Learning (BFOL). Modelled after a similar festival in Cork, Ireland which has run for 10 years, the Festival is a weeklong celebration of learning with events designated to inform, engage and spark creative conversations between diverse audiences.

In its first year, the Burnaby Festival of Learning included 68 free events and showcased performances, lectures, discussions and debates joining the University's strong history of research and dialogue with the City's diversity in community programming. All events were free and audiences included children, families, young adults and seniors.

On 2017 February 15, the Commission approved two recommendations including support in principle of the proposed partnership and that staff report back to the Commission once the event plan is complete.

Since that time, SFU and City staff from Parks, Recreation & Cultural Services, the Burnaby Public Library and School District #41 have been regularly meeting to organize the festival. SFU hired a Project Manager who is overseeing the overall marketing and promotion, including a dedicated website at <http://festival-of-learning.ca> which is being populated with activities. Collateral materials are being produced and the Burnaby Now

To: Parks, Recreation & Culture Commission
 From: Director Parks, Recreation & Cultural Services
 Re: Burnaby Festival of Learning

.....Page 3

is the media sponsor. This report outlines a more detailed plan for the festival and requests support from the City of Burnaby for facility use.

SFU Contribution:

- Festival Events & Marketing Coordinator position (Co-chair) (full time)
- Festival logistical and administrative coordination and support
- Coordination and funding of Festival promotional activities and materials, including brand creation
- Web site hosting, creation and maintenance of Festival site
- Host of Closing Reception

Festival Objectives:

- Celebrate the relationship between SFU and the City of Burnaby and strengthen partnerships between the SFU and Burnaby communities.
- Showcase the many opportunities SFU and the City of Burnaby offer for learning and community engagement.

Festival Program:

- Anchored by large scale established events
 - May 7 Rhododendron Festival, City of Burnaby
 - May 13 Science Rendezvous, SFU, Burnaby
- Combination of pre-existing and newly created events
- Overall branding and promotion provided by Festival
- Goal to integrate SFU and Burnaby expertise

Program Themes and Sample Events:

- Arts & Culture
 - Origami for Adults
 - Retro Painting Party
 - Burnaby Art Gallery Tour
 - Unpacking Art, SFU Art Collection
- Children & Youth
 - Storytime for Babies/Toddlers
 - Painting Party for Kids
- Science, Health & Nature
 - Rhododendron Festival
 - Gardner-in Residence
 - Indigenous Archeology
 - Science Rendezvous and International Astronomy Day
- Politics, Life & Society
 - History of Burnaby by SkyTrain
 - Aaron Chapman: "Last Gang in Town"
- Technology
 - Computer Basics for Seniors

To: Parks, Recreation & Culture Commission
From: Director Parks, Recreation & Cultural Services
Re: Burnaby Festival of Learning

.....Page 4

Of the 36 free events being offered as part of the BFOL this year, 26 events are happening within City of Burnaby facilities including Cameron Community Centre, Confederation Centre, all four branches of the Burnaby Public Library, the Burnaby Village Museum, the Burnaby Art Gallery and the Shadbolt Centre for the Arts. Since many of these events are part of regular and seasonal programming, it has had very little impact on available space and will not significantly displace patrons of ongoing City programs.

SFU will be hosting a closing event on Saturday, May 13 at 3:00pm to which Mayor & Council, Parks, Recreation & Culture Commissioners and key volunteers and staff will be invited.



Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

DE:gp:tc

p:\admin\tc\data\wp\gp\bfol Commission Report Feb



Item
Meeting 2017 Apr 24

COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2017 April 11

FROM: DIRECTOR ENGINEERING **FILE:** 38000-40

SUBJECT: ROAD CLOSURE – REMI STREET

PURPOSE: To seek Council approval for a road closure.

RECOMMENDATIONS:

1. **THAT** Council approve the road closure as discussed in this report.
2. **THAT** the coordinator of the event, Cynde Downs, Executive Assistant & Facility Coordinator, Spartan Controls, 7500 Winston St, Burnaby, BC, V5A 4X5, be sent a copy of this report.

REPORT

A request to use City streets for the 4th Annual Customer Appreciation Day on Thursday, 2017 June 22 has been received from Cynde Downs, Executive Assistant & Facility Coordinator of Spartan Controls. Council approval is required by the Street & Traffic Bylaw.

Spartan Controls is requesting the closure and use of Remi Street on 2017 June 22 between 3:00 pm to 8:30 pm for a Customer Appreciation Day/ Show & Shine (see *attached* map). The closure of Remi Street is to facilitate a Show & Shine of approximately a dozen or more vehicles.

The organizers have again polled and received approval from the impacted neighbouring businesses of their proposed event. Neighbouring businesses have alternate accesses available via Phillips or Lozells. Neighbouring businesses have also been invited to participate.

The organizers are aware that approval is subject to the following conditions:

1. That the road closure be conducted under the supervision of one person or organizer.
2. That emergency access be maintained at all times on Remi St.
3. That the organizer has agreed to monitor all barricades for the duration of the road closure.
4. That all emergency services are advised of the event.

To: City Manager
From: Director Engineering
Re: Road Closure – Remi St
2017 April 11..... Page 2

5. That the road closure be covered with liability insurance in the minimum amount of \$2 million with the City of Burnaby named as co-insured, and that the insurance policy include a 30 day cancellation notice and a cross liability clause.
6. That a signed copy of the “City of Burnaby Permit For Short Term Use and Occupancy Of City Lands” be received no later than one week prior to the event.



Leon A. Gous, P. Eng. MBA
Director Engineering

SP/ac

Attachment

Copied to: RCMP – OIC Burnaby Detachment Chief Supt. Stephan Drolet
Fire Chief – Joe Robertson
BC Ambulance Special Operations via email at EMSO@bcehs.ca
Emergency Program Coordinator – Charmaine Pflugrath



The information has been gathered and assembled on the City of Burnaby's computer systems. Data provided herein is derived from a number of sources with varying levels of accuracy. The City of Burnaby disclaims all responsibility for the accuracy or completeness of information contained herein.

 Barricades





Item
Meeting 2017 Apr 24

COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2017 April 05

FROM: DIRECTOR PUBLIC SAFETY AND **FILE:** 4800-20
COMMUNITY SERVICES

SUBJECT: UNSIGHTLY PREMISES AT 7647 WILLARD STREET

PURPOSE: To obtain Council authority for City Staff and/or agents to enter onto the property at 7647 Willard Street in order to bring the property into compliance with the Burnaby Unsightly Premises Bylaw, No. 5533.

RECOMMENDATION

1. **THAT** Council authorize City staff and/or agents to enter the property at 7647 Willard Street to remove and dispose of all overgrowth, materials and debris contributing to the unsightliness of the property at the expense of the property owner.
2. **THAT** on completion of the cleanup the directors of Globe Foundry Limited be invoiced for the actual work performed, and if the charges for such work should remain unpaid on the 31st day of December of the year in which the expenses are incurred, they be added to and form part of the taxes payable in respect of the real property, as taxes in arrears.

REPORT

The property at 7647 Willard Street is zoned Administration and Assembly District (P2) and is currently vacant with no improvements. The property is registered to Globe Foundry Limited and was subject to a Council authorized cleanup in June of 2014. The 2014 cleanup action, included the removal of the buildings and was undertaken after numerous complaints were received by the City from neighbouring residents concerning dumping on the property.

Subsequent to the actions in 2014 to bring the property into compliance, the Licence Office has received four additional complaints regarding the state of the property. The first of the four new complaints was received on 2016 June 21. Site visits by staff confirmed the property is again unsightly as a large amount of dumping has occurred on the vacant site contrary to the Burnaby Unsightly Premises Bylaw.

Similar to the experience prior to the 2014 cleanup, staff have been unsuccessful in their attempts to find, or make contact with any person responsible for the property. The company contact

COUNCIL MEETING

To: City Manager
 From: Director Public Safety and Community Services
 Re: Unsightly Premises at 7647 Willard Street
 2017 April 05 Page 2

information for Globe Foundry Limited was received from the BC Corporate Registry Service. On 2017 February 17, staff sent three letters requesting the property be cleaned. A letter was sent to each of the two named directors and a third was sent to the registered office. Except for one letter sent to a director at a Prince Rupert address, the other letters were returned as undelivered. No response was received and the state of the property remains unchanged.

A recent corporate summary shows that the company has been now been formally dissolved. The property is currently in delinquent of taxes and has escheated to the Province of BC, however Globe Foundry Limited is still listed as the the registered owner of the property according to Land Title and Survey Authority records received on 2017 April 05.

Given the public complaints and the ever increasing accumulations of debris on the site staff is now seeking Council authority to undertake a clean-up of the site.

RECOMMENDATION

Staff recommends that, under the provisions of the Burnaby Unsightly Premises Bylaw No.5533.:

1. Council authorize the municipality by its workmen or others, to enter onto the property at 7647 Willard Street to effect the removal and the disposal of any overgrowth, debris or materials contributing to the unsightliness of the property at the expense of the property owner.
2. On completion of the cleanup the directors of Globe Foundry Limited be invoiced for the actual work performed, and if the charges for such work should remain unpaid on the 31st day of December of the year in which the expenses are incurred, they be added to and form part of the taxes payable in respect of the real property, as taxes in arrears.



Dave Critchley

DIRECTOR PUBLIC SAFETY AND COMMUNITY SERVICES

CH:cjh

Attachment: 1 – Aerial Photo of Subject Site on 7647 Willard Street
 2 – Pictures of 7647 Willard Street

Copied to: Director Engineering



Pictures Taken 2017 April 05







Item
Meeting 2017 April 24

COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2017 APRIL 13

FROM: DIRECTOR PLANNING AND BUILDING **FILE:** 49000 05
Reference: Bldg. Tab Rpt

**SUBJECT: BUILDING PERMIT TABULATION REPORT NO. 3
 FROM 2017 MARCH 01 – 2017 MARCH 31**

PURPOSE: To provide Council with information on construction activity as reflected by the building permits that have been issued for the subject period.

RECOMMENDATION:

1. **THAT** this report be received for information purposes.

REPORT

Attached is Report No. 3 of the Building Permit Tabulation for the period **FROM 2017 March 01 TO 2017 March 31.**

This is for the information of Council.


 Lou Pelletier, Director
 PLANNING AND BUILDING

PS:ap
Attachment

cc: Director Finance

This Period	Total Permits			New Buildings			Alterations or Repairs		
	No. of Permits	value	% of total this period	No. of Permits	value	% of total this period	No. of Permits	value	% of total this period
single family	52	\$24,689,834	50.45%	36	\$22,778,853	46.54%	16	\$1,910,981	3.90%
two family	5	\$2,094,934	4.28%	3	\$1,815,934	3.71%	2	\$279,000	0.57%
multi family	14	\$3,555,410	7.26%	1	\$2,100,000	4.29%	13	\$1,455,410	2.97%
commercial	36	\$5,726,905	11.70%	0	\$0	0.00%	36	\$5,726,905	11.70%
industrial	15	\$12,846,556	26.25%	2	\$7,031,585	14.37%	13	\$5,814,971	11.88%
public	1	\$30,000	0.06%	0	\$0	0.00%	1	\$30,000	0.06%
demolition	42			42					
Period Total	165	\$48,943,639	100%	84	\$33,726,372	68.91%	81	\$15,217,267	31.09%

Year to Date	Total Permits			New Buildings			Alterations or Repairs		
	No. of Permits	value	% of total YTD	No. of Permits	value	% of total YTD	No. of Permits	value	% of total YTD
single family	135	\$60,176,582	32.88%	95	\$55,917,106	30.56%	40	\$4,259,476	2.33%
two family	9	\$4,786,791	2.62%	7	\$4,507,791	2.46%	2	\$279,000	0.15%
multi family	34	\$36,384,290	19.88%	8	\$33,605,330	18.36%	26	\$2,778,960	1.52%
commercial	118	\$18,461,778	10.09%	0	\$0	0.00%	118	\$18,461,778	10.09%
industrial	44	\$43,154,449	23.58%	6	\$32,983,585	18.02%	38	\$10,170,864	5.56%
public	7	\$20,040,000	10.95%	0	\$0	0.00%	7	\$20,040,000	10.95%
demolition	108			108					
Total Permits YTD	455	\$183,003,890	100%	224	\$127,013,812	69.40%	231	\$55,990,078	30.60%

Previous Construction Totals (Year to Date)		
	No. of Permits	value
2016	448	\$121,025,860
2015	425	\$149,682,678
2014	391	\$126,838,614

Previous Construction Totals (Year End)		
	No. of Permits	value
2016	1799	\$819,492,990
2015	1774	\$879,352,602
2014	1737	\$698,524,017
2013	1674	\$674,683,580
2012	1803	\$514,669,315

Other Permits		
	This period	YTD
Electrical	381	962
Plumbing	94	292
Gas	149	375
Heating	32	82
Sprinkler	28	85
Total	684	1796

New Dwelling Units		
	This period	YTD
SFD	36	95
Duplex	6	14
Coop 1-4 storey	0	0
Coop 4+ storey	0	0
Rental 1-4 storey	0	0
Rental 4+ storey	0	0
Strata 1-4 storey	0	23
Strata 4+ storey	0	129
Total	42	261

Chief Building Inspector:

Paul Shek

Date: April 13, 2017



Item.....
Meeting 2017 Apr 24

COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2017 April 19

FROM: DIRECTOR FINANCE **FILE:** 5820-20
Reference: CB-3014

SUBJECT: CONTRACT AWARD
2017 COMBINED SEWER SEPARATION PROGRAM
TRINITY & YALE LANES

PURPOSE: To obtain Council approval to award a contract for the 2017 Combined Sewer Separation Program – Trinity and Yale Lanes.

RECOMMENDATION:

1. **THAT** Council approve a contract award to Sandpiper Contracting Ltd. for an estimated total cost of \$1,770,829.41 including GST in the amount of \$84,325.21 as outlined in this report. Final payment will be based on the actual quantity of goods and services delivered and unit prices as tendered.

REPORT

Three tenders ranging from \$1,770,829.41 to \$2,069,156.13 were received by the closing time on 2017 April 11. The scope of this project includes combined sewer separation and watermain replacement work in North Burnaby. Construction includes 573m of sanitary main, 618m of storm main, 655m of water main, and 6000m² of road/lane rehabilitation on the following locations:

1. Lane north of Trinity Street - Ingleton Avenue to Gilmore Avenue
2. Lane north of Yale Street (Ingleton Avenue to Gilmore Ave.)

The lowest tenderer, Sandpiper Contracting Ltd., has completed previous projects under contract to the satisfaction of the City. Review by City staff indicates the contractor has the equipment and personnel capability to successfully complete the work required under this contract. The Director Engineering concurs with the above recommendation.

This capital work is provided for within the 2017-2021 Provisional Financial Plan under the following WBS elements: EJA.0015 (\$431,100), EKA.0015 (\$1,255,500).

Noreen Kassam
DIRECTOR FINANCE

GC:SL/tis

Copied to: Director Engineering



INTER-OFFICE COMMUNICATION

TO: CITY CLERK **DATE:** 2017 April 19

FROM: DIRECTOR PLANNING AND BUILDING

SUBJECT: **REZONING REFERENCE # 14-29**
BYLAW 13529, AMENDMENT BYLAW NO. 33/15,
 Four-Storey Mixed-use Development
 Third Reading

ADDRESS: 6960 Royal Oak Avenue

LEGAL: Lot 106, D.L. 98, Group 1, NWD Plan 56012

FROM: M4 Special Industrial District

TO: CD Comprehensive Development District (based on C9 Urban Village Commercial District and Royal Oak Community Plan guidelines and the development plan entitled "Mix-Use Development, 6960-Royal Oak Avenue, Burnaby, B.C." prepared by DF Architecture Inc.)

The following information applies to the subject rezoning bylaw:

- a) First Reading given on 2015 November 09;
- b) Public Hearing held on 2015 November 24; and,
- c) Second Reading given on 2015 December 07.

The prerequisite condition has been partially satisfied as follows:

- a) The submission of a suitable plan of development.
 - *A virtually complete suitable plan of development has been submitted. A few remaining details will be resolved prior to Final Adoption.*
- b) The deposit of sufficient monies, including a 4% Engineering Inspection Fee, to cover the costs of all services necessary to serve the site and the completion of a servicing agreement covering all requisite services. All services are to be designed to City standards and constructed in accordance with the Engineering Design. One of the conditions for the release of occupancy permits will be the completion of all requisite services.

- *The applicant has submitted engineering design drawings for review and has agreed in a letter dated 2017 April 08 to deposit the necessary funds including 4% inspection fees and complete the servicing agreement prior to Final Adoption.*
- c) The installation of all electrical, telephone and cable servicing, and all other wiring underground throughout the development, and to the point of connection to the existing service where sufficient facilities are available to serve the development.
- *The applicant has agreed to this prerequisite in a letter dated 2017 April 08.*
- d) Demolition of any improvements will be permitted after Second Reading of the Rezoning Bylaw has been granted provided that the applicant acknowledges that such permission does not fetter Council's ability to grant or not to grant Third Reading and/or Final Adoption of the Rezoning Bylaw. In addition, the demolition of any improvements will be permitted at any time if they are vacant and considered by staff to be subject to misuse and vandalism.
- *The applicant has agreed to this prerequisite in a letter dated 2017 April 08.*
- d) The dedication of any rights-of-way deemed requisite.
- *A subdivision plan dedicating the requisite rights-of-way has been submitted and will be deposited in the Land Title Office prior to Final Adoption.*
- e) The granting of any necessary statutory rights-of-way, easements and/or covenants.
- *The requisite statutory right-of-way and covenant plans have been submitted and will be deposited in the Land Title Office prior to Final Adoption.*
- g) The granting of any necessary Section 219 Covenants including:
- restricting enclosure of balconies;
 - indicating that project surface driveway access will not be restricted by gates;
 - ensuring compliance with the approved acoustical study; and,
 - ensuring that handicap accessible parking stalls be held in common property to be administered by the Strata Corporation.
 - *The requisite statutory right-of-way and covenant plans have been submitted and will be deposited in the Land Title Office prior to Final Adoption.*
- h) Compliance with the guidelines for surface and underground parking for residential visitors and commercial patrons.

- *The applicant has agreed to this prerequisite in a letter dated 2017 April 08 and the necessary provisions are indicated on the development plans.*
- i) The review of a detailed Sediment Control System by the Director Engineering.
- *The applicant has agreed to this prerequisite in a letter date 2017 April 08. A detailed Sediment Control System plan has been submitted to the Engineering Department - Environmental Services for approval prior to Final Adoption.*
- j) The submission of a suitable Solid Waste and Recycling plan to the approval of the Director Engineering.
- *The necessary provisions are indicated on the development plans and the applicant has submitted a letter of undertaking dated 2017 April 08 committing to implement the solid waste and recycling provisions.*
- k) The design and provision of units adaptable to persons with disabilities, the provision of customized hardware and cabinet work being subject to the sale/lease of the unit to a disabled person, with allocated disabled parking spaces protected by a Section 219 Covenant.
- *This provision is indicated on the development plans and the applicant has submitted a letter dated 2017 April 08 agreeing to meet this prerequisite.*
- l) The provision of a covered car wash stall and an adequately sized and appropriately located garbage handling and recycling material holding space, to the approval of the Director Engineering and a commitment to implement the recycling provisions.
- *The necessary provisions are indicated on the development plans and the applicant has submitted a letter of undertaking dated 2017 April 08 committing to implement the recycling provisions.*
- m) The review of on-site residential/commercial loading facilities by the Director Engineering.
- *The applicant has agreed to this prerequisite in a letter dated 2017 April 08.*
- n) The submission of a Site Profile and resolution of any arising requirements.
- *The applicant has submitted the required Site Profile which is being processed to determine if remediation measures are required.*
- o) The pursuance of Storm Water Management Best Practices in line with established guidelines.

- *The applicant has agreed to this prerequisite in a letter dated 2017 April 08.*
- p) The submission of a geotechnical review regarding stability confirming that the site may be used safely for both the intended use, for review by the Chief Building Inspector and granting of a Section 219 Covenant respecting the submitted report.
- *The requisite geotechnical review has been submitted for review by the Chief Building Inspector and the requisite covenant will be submitted and deposited in the Land Title Office prior to Final Adoption.*
- q) The provision of facilities for cyclists in accordance with this report.
- *This provision is indicated on the development plans and the applicant has submitted a letter dated 2017 April 08 agreeing to meet this prerequisite.*
- r) Compliance with the Council-adopted sound criteria.
- *An acoustic study has been submitted for review by the Engineering Environmental Services Division. Agreement by the applicant to comply with the Council-adopted sound criteria and an acceptable acoustic study will be achieved prior to Final Adoption.*
- s) The undergrounding of existing overhead wiring abutting the site.
- *The applicant has agreed to this prerequisite in a letter dated 2017 April 08 and will deposit the necessary funds prior to Final Adoption.*
- t) The submission of a detailed comprehensive sign plan.
- *The applicant has agreed to this prerequisite in a letter dated 2017 April 08.*
- u) The deposit of the applicable Parkland Acquisition Charge.
- *The applicant has agreed in a letter dated 2017 April 08 to make the necessary deposits prior to Final Adoption.*
- v) The deposit of the applicable GVS & DD Sewerage Charge.
- *The applicant has agreed in a letter dated 2017 April 08 to make the necessary deposits prior to Final Adoption.*
- w) The deposit of the applicable School Site Acquisition Charge.

City Clerk
Director Planning and Building
Third Reading
2017 April 19Page 5

- *The applicant has agreed in a letter dated 2017 April 08 to make the necessary deposits prior to Final Adoption.*
- x) The submission of a written undertaking to distribute area plan notification forms, prepared by the City, with disclosure statements; and, to post area plan notification signs, also prepared by the City, on the development site and in the sales office in prominent and visible locations prior to Third Reading, or at the time marketing for the subject development commences, whichever is first, and remain posted for a period of one year, or until such time that all units are sold, whichever is greater.
- *The applicant has provided a letter of undertaking dated 2017 April 08 and the area plan notification signs are in place.*

As the prerequisite conditions to this rezoning are now substantially complete, could you please arrange to return this amendment bylaw to Council for Consideration and Third Reading on 2017 April 24, with Reconsideration and Final Adoption to follow when the prerequisites are completely fulfilled and Planning notifies you to that effect.

A copy of the Public Hearing minutes for this rezoning application is **attached** for information.


Lou Pelletier, Director
PLANNING AND BUILDING

GT:spf
Attachment

cc: City Manager

P:\REZONING\APPLICATIONS\2014\14-29 6960 ROYAL OAK\REZONING REFERENCE 14-29 THIRD READING 20170424.DOCX

**PUBLIC HEARING MINUTES
HELD ON: 2015 NOV. 24
REZ. REF. NO. 14-29
PAGE 1 OF 1**

**BURNABY ZONING BYLAW 1965,
AMENDMENT BYLAW NO. 33, 2015 – BYLAW NO. 13529**

Rez. #14-29

6960 Royal Oak Avenue

From: M4 Special Industrial District

To: CD Comprehensive Development District (based on C9 Urban Village Commercial District and Royal Oak Community Plan guidelines and the development plan entitled "Mix-Use Development, 6960-Royal Oak Avenue, Burnaby, B.C." prepared by DF Architecture Inc.)

The purpose of the proposed zoning bylaw amendment is to permit the construction of a four-storey mixed-use development with full residential underground parking and at grade commercial parking, with ground level commercial fronting Royal Oak Avenue and residential uses (42 units) above.

The Advisory Planning Commission advised it supports the rezoning application.

No letters were received in response to the proposed bylaw amendment.

No speakers appeared before Council in support or opposition to the proposed bylaw amendment.

MOVED BY COUNCILLOR S. DHALIWAL
SECONDED BY COUNCILLOR N. VOLKOW

THAT this Public Hearing for Rez. #14-29, Bylaw #13529 be terminated.

CARRIED UNANIMOUSLY

**PUBLIC HEARING MINUTES
HELD ON: 2015 NOV. 24
REZ. REF. NO. 14-29
PAGE 1 OF 1**

**BURNABY ZONING BYLAW 1965,
AMENDMENT BYLAW NO. 33, 2015 – BYLAW NO. 13529**

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No speakers appeared before Council in support or opposition to the proposed bylaw amendment.

MOVED BY COUNCILLOR S. DHALIWAL
SECONDED BY COUNCILLOR N. VOLKOW

THAT this Public Hearing for Rez. #14-29, Bylaw #13529 be terminated.

CARRIED UNANIMOUSLY



INTER-OFFICE COMMUNICATION

TO: CITY CLERK **DATE:** 2017 April 19

FROM: DIRECTOR PLANNING AND BUILDING

SUBJECT: **REZONING REFERENCE #16-36**
BYLAW #13707, AMENDMENT BYLAW NO. 3, 2017,
To Permit Development of a New Single Family Dwelling
Third Reading and Final Adoption

ADDRESS: 6056 Gilley Avenue

LEGAL: Lot 323, DL 92, Group 1, NWD Plan 53936

FROM: CD Comprehensive Development District (based on R4 Residential District)

TO: R4 Residential District

The following information applies to the subject rezoning bylaw:

- a) First Reading given on 2017 February 06;
- b) Public Hearing held on 2017 February 28; and,
- c) Second Reading given on 2017 March 06.

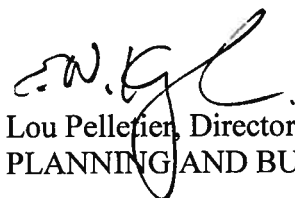
The prerequisite condition has been completely satisfied as follows:

- a. The deposit of sufficient monies including a 4% Engineering Inspection Fee to cover the costs of all services necessary to serve the site and the completion of a servicing agreement covering all requisite services. All services are to be designed to City standards and constructed in accordance with the Engineering design. One of the conditions for the release of occupancy permits will be the completion of all requisite services.
 - *The applicant has submitted the necessary funds including a 4% inspection fee to cover the costs of all services necessary to serve the site and the servicing agreement has been completed.*

As the prerequisite condition to this rezoning is now complete as outlined, could you please arrange to return this amendment bylaw to Council for Consideration and Third Reading, and Reconsideration and Final Adoption on 2017 April 24.

City Clerk
Rezoning Reference #16-36
Third Reading and Final Adoption
2017 April 19.....Page 2

A copy of the Public Hearing minutes for this rezoning application is **attached** for information.


Lou Pelletier, Director
PLANNING AND BUILDING

LS:spf
Attachment

cc: City Manager

P:\REZONING\APPLICATIONS\2016\16-36 6056 GILLEY AVENUE\REZONING REFERENCE 16-36 THIRD READ & FINAL ADOPTION 20170424.DOCX

**PUBLIC HEARING MINUTES
HELD ON: 2017 February 28
REZ. REF. NO. 16-36
PAGE 1 OF 1**

**Burnaby Zoning Bylaw 1965,
Amendment Bylaw No. 3, 2017 - Bylaw No. 13707**

Rez. #16-36

6056 Gilley Avenue

From: CD Comprehensive Development District (based on R4 Residential District)

To: R4 Residential District

The purpose of the proposed zoning bylaw amendment is to permit development of a new single family dwelling under the R4 Residential District.

The Advisory Planning Commission advised it supports the rezoning application.

No letters were received in response to the proposed rezoning application.

No speakers appeared before Council in support or opposition to the proposed zoning bylaw amendment.

**MOVED BY COUNCILLOR JORDAN
SECONDED BY COUNCILLOR MCDONELL**

THAT this Public Hearing for Rez. #16-36, Bylaw #13707 be terminated.

CARRIED UNANIMOUSLY