



CITY COUNCIL MEETING
Council Chamber, Burnaby City Hall
4949 Canada Way, Burnaby, B. C.

OPEN PUBLIC MEETING AT 7:00 PM
Monday, 2017 October 16

A G E N D A

- | 1. <u>CALL TO ORDER</u> | <u>PAGE</u> |
|---|--------------------|
| 2. <u>MINUTES</u> | |
| A) Open Council Meeting held 2017 October 02 | 1 |
| 3. <u>PROCLAMATIONS</u> | |
| A) Foster Family Month (2017 October) | |
| B) Great British Columbia Shakeout Day (2017 October 19) | |
| C) Poppy Weeks (2017 October 28 - November 12) | |
| D) Waste Reduction Week (2017 October 16 - 22) | |
| 4. <u>PRESENTATIONS</u> | |
| A) 2017 Burnaby Local Hero Awards
<u>Presenters:</u> His Worship, Mayor Derek Corrigan and
Councillor Dan Johnston, Chair, Financial Management
Sub-Committee (Award Selection) | |
| <u>Award Recipients:</u>
Tazul Nisha Ali, Joe Gallo, Giovanna Lore, Delmer Rens,
 Daniella Revitt, Bernie Richter | |

- B) **Muscular Dystrophy Canada**
The Burnaby Firefighters Charitable Society Recognized as the
BC Fire Department of the Year
Presenter: Devon Bailey, Manager of Revenue Development

5. **DELEGATION**

- A) The Royal Canadian Legion 19
Re: 2017 Poppy Campaign
Speakers: Scott and Grace Browning, Branch 148

6. **REPORTS**

- A) Financial Management Committee 20
Re: City Fibre Network Strategy
- B) Public Safety Committee 27
Re: Safety and Security Enhancements in Parks and Public
Places
- C) Public Safety Committee 35
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- D) City Manager's Report, 2017 October 16 44

7. **MANAGER'S REPORTS**

1. **CORPORATE STRATEGIC PLAN** 46

Purpose: To present the Corporate Strategic Plan to Council
for consideration and approval.
2. **2018 MEETING SCHEDULES FOR COUNCIL, PUBLIC
HEARINGS, BOARDS, COMMITTEES AND COMMISSIONS** 50

Purpose: To set the 2018 meeting dates for Regular Council,
Public Hearings, Board, Committees and
Commissions.
3. **UNSIGHTLY PREMISES AT 6227 PORTLAND STREET** 58

Purpose: To obtain Council authority for City Staff and/or
agents to enter onto the property at 6227 Portland
Street in order to bring the property into compliance
with the Burnaby Unsightly Premises Bylaw, No.
5533.

4. BUILDING PERMIT TABULATION REPORT NO. 9 61
FROM 2017 SEPTEMBER 01 TO 2017 SEPTEMBER 29

Purpose: To provide Council with information on construction activity as reflected by the building permits that have been issued for the subject period.

5. CONTRACT EXTENSION – FUEL PRODUCTS 63

Purpose: To obtain Council approval for a one year contract extension for the supply and delivery of gasoline, diesel, bio-diesel and related fuel products.

8. BYLAWS

A) First, Second and Third Reading

- A) #13803 - Burnaby Taxation Exemption Bylaw 2017 **13803**
A bylaw to exempt from taxation certain lands and improvements pursuant to Section 224 of the Community Charter
(Item 4(G), FMC Report, Council 2017 September 18 and Item 6(2), Manager's Report, Council 2017 October 02)

B) Consideration and Third Reading

- B) #13518 - Burnaby Zoning Bylaw 1965, Amendment Bylaw **13518**
No. 29, 2015 - Rez. #14-34 (3600 Norland Avenue)
From CD Comprehensive Development District (based on P2 Administration and Assembly District) to Amended CD Comprehensive Development District (based on P2 Administration and Assembly District and the Burnaby Lake Sports Complex Development Plan as guidelines and based on the development plan entitled "8-Rinks" prepared by CoDesign Architecture Inc.)
Purpose - to permit the on-site expansion of the Burnaby 8 Rinks facility
(Item 5(12), Manager's Report, Council 2015 September 28)

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- C) #13683 - Burnaby Zoning Bylaw 1965, Amendment Bylaw **13683**
No. 51, 2016 - Rez. #12-04 (5289,5309/55 Lane Street)
From M4 Special Industrial District and CD Comprehensive Development District (based on C9 Urban Village Commercial District and Royal Oak Community Plan guidelines, and in accordance with the development plan

entitled "Lane Street Phase 1 5369/5401/5437 Lane Street Burnaby B.C." prepared by Cornerstone Architecture) to CD Comprehensive Development District (based on C9 Urban Village Commercial District and Royal Oak Community Plan guidelines, and in accordance with the development plan entitled "Lane 2 'eternity' 5309 Lane Street Burnaby B.C." prepared by Cornerstone Architecture)

Purpose - to permit the construction of a four-storey mixed-use development with full underground parking, comprised of at grade commercial fronting Lane Street with residential uses behind and above

(Item 7(10), Manager's Report, Council 2016 November 21)

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- D) #13753 - Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 19, 2017 - Rez. #16-25 (4828, 4874 Lougheed Highway and 2099 Delta Avenue) **13753**

From CD Comprehensive Development District (based on RM4s and RM5s Multiple Family District) to Amended CD Comprehensive Development District (based on RM4s and RM5s Multiple Family Residential District and Brentwood Town Centre Development Plan as guidelines, and in accordance with the development plan entitled "Concord Brentwood Phase 1B" prepared by Francl Architecture)

Purpose - to permit the development of two high-rise buildings atop underground and structured parking

(Item 7(3), Manager's Report, Council 2017 May 01)

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C) Third Reading, Reconsideration and Final Adoption

- E) #13634 - Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 33, 2016 - Rez. #15-42 (3500 Gilmore Way) **13634**

From CD Comprehensive Development District (based on M8 Advanced Technology District and Discovery Place Community Plan guidelines) to Amended CD

Comprehensive Development District (based on M8a Advanced Technology District and Discovery Place Community Plan guidelines, and in accordance with the development plan entitled "The Redstone Group 3500 Gilmore Way" prepared by Kasian Architecture Ltd.)

Purpose - to permit general business and professional office uses in an existing three-storey high technology/office building

(Item 7(20), Manager's Report, Council 2016 July 25)

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- F) #13788 - Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 31, 2017 - Text Amendment **13788**
Purpose - to permit residential care facilities in the RM3, RM4 and RM5 Multiple-Family Residential Districts, subject to CD zoning
(Item 7(9), Manager's Report, Council 2017 August 28)

D) Reconsideration and Final Adoption

- G) #13789 - Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 32, 2017 - Text Amendment **13789**
Purpose - to remove the Rezoning Application Fee Schedule from the Burnaby Zoning Bylaw. The fees are incorporated into the Building and Planning Fees Bylaw.
(Item 7(2), Manager's Report, Council 2017 August 28)
- H) #13790 - Burnaby Planning and Building Fees Bylaw 2017 **13790**
A bylaw to impose fees in respect of Planning and Building matters
(Item 7(2), Manager's Report, Council 2017 August 28)
- I) #13791 - Burnaby Building Bylaw 2016, Amendment Bylaw No. 1, 2017 **13791**
A bylaw to amend the Building Bylaw (fees)
(Item 7(2), Manager's Report, Council 2017 August 28)
- J) #13792 - Burnaby Electrical Bylaw 1974, Amendment Bylaw No. 1, 2017 **13792**
A bylaw to amend the Electrical Bylaw (fees)
(Item 7(2), Manager's Report, Council 2017 August 28)
- K) #13793 - Burnaby Gas Bylaw 1978, Amendment Bylaw No. 1, 2017 **13793**
A bylaw to amend the Gas Bylaw (fees)
(Item 7(2), Manager's Report, Council 2017 August 28)
- L) #13794 - Burnaby Liquor Licence Application Fee Bylaw 2001, Amendment Bylaw No. 1, 2017 **13794**
A bylaw to amend the Liquor Licence Application Fee Bylaw (fees)
(Item 7(2), Manager's Report, Council 2017 August 28)
- M) #13795 - Burnaby Plumbing Bylaw 2000, Amendment Bylaw No. 1, 2017 **13795**
A bylaw to amend the Plumbing Bylaw (fees)
(Item 7(2), Manager's Report, Council 2017 August 28)

- N) #13796 - Burnaby Subdivision Control Bylaw 1971, **13796**
Amendment Bylaw No. 1, 2017
A bylaw to amend the Subdivision Control Bylaw (fees)
(Item 7(2), Manager's Report, Council 2017 August 28)
- O) #13797 - Burnaby Tree Bylaw 1996, Amendment Bylaw No. **13797**
1, 2017
A bylaw to amend the Tree Bylaw (fees)
(Item 7(2), Manager's Report, Council 2017 August 28)
- P) #13798 - Burnaby Watercourse Bylaw 1988, Amendment **13798**
Bylaw No. 1, 2017
A bylaw to amend the Watercourse Bylaw (fees)
(Item 7(2), Manager's Report, Council 2017 August 28)
- Q) #13799 - Burnaby Bylaw Notice Enforcement Bylaw 2009, **13799**
Amendment Bylaw No. 1, 2017
A bylaw to amend the Bylaw Notice Enforcement Bylaw
(fees)
(Item 7(2), Manager's Report, Council 2017 August 28)

9. **NEW BUSINESS**

10. **INQUIRIES**

11. **ADJOURNMENT**



COUNCIL MEETING MINUTES

Monday, 2017 October 02

An Open meeting of the City Council was held in the Council Committee Room, Burnaby City Hall, 4949 Canada Way, Burnaby, B.C. on Monday, 2017 October 02 at 6:30 p.m. followed immediately by a Closed meeting from which the public was excluded. At the conclusion of the Closed meeting, the Open meeting was reconvened at 7:00 p.m. in the Council Chamber.

1. CALL TO ORDER

PRESENT: His Worship, Mayor Derek R. Corrigan
 Councillor Pietro Calendino
 Councillor Sav Dhaliwal
 Councillor Dan Johnston
 Councillor Colleen Jordan
 Councillor Paul McDonell
 Councillor James Wang

ABSENT: Councillor Nick Volkow *(due to illness)*

STAFF: Mr. Lambert Chu, City Manager
 Mr. Chad Turpin, Deputy City Manager
 Mr. Dipak Dattani, Deputy Director Engineering
 Ms. Noreen Kassam, Director Finance
 Mr. Dave Ellenwood, Director Parks, Recreation & Cultural Services
 Mr. Lou Pelletier, Director Planning & Building
 Mr. Dave Critchley, Director Public Safety & Community Services
 Ms. May Leung, City Solicitor
 Mr. Dennis Back, City Clerk
 Ms. Kate O'Connell, Deputy City Clerk

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR WANG

THAT the Open Council meeting do now reconvene.

CARRIED UNANIMOUSLY

The Open Council meeting reconvened at 7:05 p.m.

2. MINUTES**A) Open Council Meeting held 2017 September 18**

MOVED BY COUNCILLOR JOHNSTON
SECONDED BY COUNCILLOR JORDAN

THAT the minutes of the Open Council meeting held on 2017 September 18 be now adopted.

CARRIED UNANIMOUSLY

B) Public Hearing (Zoning) held 2017 September 19

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR MCDONELL

THAT the minutes of the Public Hearing (Zoning) held on 2017 September 19 be now adopted.

CARRIED UNANIMOUSLY

3. PRESENTATIONS**A) Wesburn U14 Galaxy Soccer Team
Provincial Gold - 2017 Les Sinnott Cup Tournament
Presenter: His Worship, Mayor Derek R. Corrigan**

His Worship, Mayor Derek R. Corrigan congratulated the 2017 Wesburn U14 Galaxy Soccer Team on their 2017 July 09 Provincial Gold win at the Les Sinnott Cup Tournament. Their win marks the first time a Wesburn soccer team has won the Provincial Gold Medal since 1989. Burnaby City Council and the citizens of Burnaby take great pride in this achievement and in the teamwork, sportsmanship and commitment to fair play that characterize the Wesburn U14 Galaxy Soccer Team.

Mayor Corrigan presented each player and coach with a certificate and small gift in recognition of their achievement.

4. PROCLAMATIONS**A) Homelessness Week (2017 October 8 - 14)**

Councillor Calendino, on behalf of His Worship, Mayor Derek R. Corrigan proclaimed the week of 2017 October 8 - 14 as **"Homelessness Week"** in the City of Burnaby.

B) International Trigeminal Neuralgia Day (2017 October 7)

His Worship, Mayor Derek R. Corrigan proclaimed 2017 October 07 as **"International Trigeminal Neuralgia Day"** in the City of Burnaby.

C) Manufacturing Month (2017 October)

Councillor Johnston, on behalf of His Worship, Mayor Derek R. Corrigan proclaimed the month of October as **"Manufacturing Month"** in the City of Burnaby.

D) World Mental Health Day (2017 October 10)

Councillor Jordan, on behalf of His Worship, Mayor Derek R. Corrigan proclaimed 2017 October 04 as **"World Mental Health Day"** in the City of Burnaby.

In Memorium – Ms. Georgie Cole

His Worship, Mayor Derek R. Corrigan acknowledged the passing of Georgie Cole, 2013 Kushiro Cup winner, who passed away on 2017 September 20. The text of the Mayor's statement follows:

"Tonight I want to mention that Georgie Cole, a long time Burnaby resident and Citizen of the Year 2013 Kushiro Cup winner, has passed away. Georgie was active in Burnaby for over 50 years and selflessly gave her time and energy to her friends, family, and community. We are so grateful to have had her as a friend and to have shared many special memories with her throughout the years."

Georgie passed away on September 20th in her home of 62 years surrounded by her loving family. She was predeceased by her husband of 56 years, William Edward Cole and leaves behind children: David, Nancy, and Janice. Also her grandchildren with whom she spent countless hours: Andrew, Alex, Samantha, Chelsea, Shane, and Ayla.

Georgie was awarded the Citizen of the Year in 2013 for her devotion to Burnaby and generosity in giving her time to the community. She was known to be a passionate advocate for families, children, and youth. Georgie was an active member of the school community for more than 48 years and was instrumental in bringing in the community school designation and the breakfast homework club. She also supported literacy centres in the schools, helped out with the knitting club, and participated in many other social events and hobbies. She volunteered with the Deer Lake United Church, East Burnaby United Church, Block Watch, Burnaby Barracudas Swim Club and Robert Burnaby Park.

A quote from one her nominators for the Kushiro Cup describes Georgie's dedication to those around her perfectly:

"Communities don't happen without the passion, heart and soul of the people within them. Georgie Cole personifies every one of those qualities. It is with passion that she advocates for the rights of families, children and youth in her neighbourhood, keeping their futures in mind. It is with her whole heart that she embraces people from every walk of life and helps them make connections with one another so that they feel loved and welcomed."

We will truly miss Georgie and the passion and joy with which she lived her life and inspired those around her.

A memorial service will be held at Deer Lake United Church in Burnaby on Saturday, November 4 from 2:00 to 3:00 pm.

A Celebration of her Life will follow the service at Second Street Community School, a place where she spent countless happy hours".

5. **REPORTS**

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR JOHNSTON

THAT Council do now resolve itself into a Committee of the Whole.

CARRIED UNANIMOUSLY

A) Financial Management Committee **Re: 2016 Gas Tax Program**

The Financial Management Committee submitted a report providing information on the 2016 Gas Tax funding received and utilized by the City.

Financial Management Committee recommended:

1. THAT Council receive this report for information.

MOVED BY COUNCILLOR JOHNSTON
SECONDED BY COUNCILLOR MCDONELL

THAT the recommendation of the Financial Management Committee be now adopted.

CARRIED UNANIMOUSLY

B) Financial Management Committee
Re: Grant Applications

The Financial Management Committee submitted the following Grant Applications for Council consideration:

#17.49.	Vancouver International School of Music <i>Annual Health Fair</i>	DENIED
#17.51.	Burnaby Barracudas Summer Aquatic Club <i>Aquatics Championships</i>	\$1,000
#17.52.	AIESEC Canada Inc. <i>2017 Western Regional Conference</i>	DENIED

The Financial Management Committee recommended:

1. THAT Council approve the grant recommendations, as outlined in this report.

MOVED BY COUNCILLOR JOHNSTON
SECONDED BY COUNCILLOR JORDAN

THAT the recommendation of the Financial Management Committee be adopted.

CARRIED UNANIMOUSLY

C) Financial Management Committee
Re: Festivals Burnaby Grant Program Application

The Financial Management Committee submitted the following Festival Burnaby Grant Program applications for approval.

#17-N-011 Burnaby North Road Business Improvement Association \$3,500
Korean Community Day 2017

The Financial Management Committee recommended:

1. THAT Council approve the Festivals Burnaby grant recommendations, as outlined in this report.

MOVED BY COUNCILLOR JOHNSTON
SECONDED BY COUNCILLOR CALENDINO

THAT the recommendation of the Financial Management Committee be adopted.

CARRIED UNANIMOUSLY

D) City Manager's Report, 2017 October 02

The City Manager submitted a report dated 2017 October 02 on the following matters:

6. MANAGER'S REPORTS

1. 7769 AND 7771 DAVIES STREET, BURNABY, BC
LOT 2, DL 29, PLAN NW16816

The City Manager submitted a report from the Director Planning and Building to file a notice in the Land Title Office pursuant to Section 57 of the Community Charter, with respect to a property in contravention of City Bylaws.

The City Manager recommended:

- 1) THAT Council direct the City Clerk to file a Notice in the Land Title Office against title to the subject property stating THAT:
 - a) A resolution relating to the land has been made under Section 57 of the Community Charter; and,
 - b) Further information respecting the resolution may be inspected at the offices of the City Clerk, City of Burnaby.
- 2) THAT a copy of this report be sent to the registered owners:
 - i) Xiao Miao and Russell S. Mooney
7769 Davies St. Burnaby, BC V3N 3H5

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR JORDAN

THAT the recommendations of the City Manager be adopted.

CARRIED UNANIMOUSLY

2. ADDITIONAL 2018 PERMISSIVE PROPERTY TAX EXEMPTIONS

The City Manager submitted a report from the Director Finance seeking approval for two additional Permissive Property Tax Exemptions for 2018.

The City Manager recommended:

1. THAT Council authorize the City Solicitor to add two properties to the Permissive Property Tax Bylaw to be partially exempt from property taxation in 2018.

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR JOHNSTON

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

3. REMEMBRANCE DAY PARADE – NORTH BURNABY – 2017 NOVEMBER 11

The City Manager submitted a report from the Director Engineering seeking Council approval for a Remembrance Day Parade on Saturday, 2017 November 11.

The City Manager recommended:

1. THAT Council approve the parade as discussed in this report.
2. THAT a copy of this report be sent to:
 - i) Sam Cartagner for Dave Taylor
President, Royal Canadian Legion #148
4356 Hastings St. E. Burnaby, BC V5C 2J9

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR JOHNSTON

THAT the recommendations of the City Manager be adopted.

CARRIED UNANIMOUSLY

**4. CONTRACT EXTENSION
PROCESSING AND MARKETING OF RESIDENTIAL GREEN
WASTE COMPOSTABLE MATERIALS**

The City Manager submitted a report from the Director Finance seeking approval to award an extension for the processing and marketing of residential green waste compostable materials.

The City Manager recommended:

1. THAT Council approve a two year contract extension for \$5,134,500 including GST in the amount of \$244,500 for processing and marketing of residential green waste compostable materials for a total estimated cost of \$9,049,450 including GST in the amount of \$430,921 as outlined in this report. Final payment will be based on the actual quantities

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR JOHNSTON

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

**5. CONTRACT INCREASE
REPAIR AND MAINTENANCE OF STREET LIGHTS AND
TRAFFIC SIGNALS**

The City Manager submitted a report from the Director Finance seeking Council approval to increase the existing contract for the repair and maintenance of street lights and traffic signals.

The City Manager recommended:

1. THAT Council approve a contract increase to Crown Contracting Limited in the amount of \$450,000 for the total contract value of \$1,600,000 including GST in the amount of \$76,190 as outlined in this report. Final payment will be based on actual quantity of goods and services provided.

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR JOHNSTON

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

6. STRATA TITLE APPLICATION #17-02
8456 AND 8458 FOURTEENTH AVENUE

The City Manager submitted a report from the Director Planning and Building seeking Council authority for strata titling of an existing occupied two-family dwelling.

The City Manager recommended:

1. THAT Strata Titling of 8456 and 8458 Fourteenth Avenue be approved subject to complete satisfaction of the Guidelines for Conversion of Existing and Occupied Two-Family Dwellings into Strata Title Units.

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR CALENDINO

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

7. REZONING APPLICATIONS

The City Manager submitted a report from the Director Planning and Building regarding the current series of new rezoning applications for Council's information.

Item #01
Rez #16-24

Application for the Rezoning of:
See Schedule A

From: C4a Service Commercial District

To: CD Comprehensive Development District (based on RM3 Multiple Family Residential District, C2 Community Commercial District and Hastings Street Area Plan guidelines)

Address: 4716, 4736 and 4780 Hastings Street

Purpose: The purpose of the proposed rezoning bylaw amendment is to permit the construction of two mixed-use buildings on the subject site.

The City Manager recommended:

1. THAT the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.

MOVED BY COUNCILLOR DHALIWAL
SECONDED BY COUNCILLOR JOHNSTON

THAT the recommendations of the City Manager be adopted.

CARRIED UNANIMOUSLY

Item #02
Rez #17-23

Application for the Rezoning of:
Lots 313 DL 56, Group 1, NWD Plan 66423

From: M3 Heavy Industrial District

To: CD Comprehensive Development District (based on M5 Light Industrial District, B1 Suburban Office District, and Lake City Business Centre as guidelines)

Address: 2751 Production Way

Purpose: The purpose of the proposed rezoning bylaw amendment is to construct a four storey multi-tenant light manufacturing / warehouse / office development.

The City Manager recommended:

1. THAT the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR CALENDINO

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

Item #03 Application for the Rezoning of:
Rez #17-29 See Schedule A

From: R2 Residential District

To: M2 General Industrial District, P3 Park and Public Use District and P12 Utility Corridor District

Address: 9450, 9520, 9461 and 9369 Broadway and 2740 Beaverbrook Crescent

Purpose: The purpose of the proposed rezoning bylaw amendment is to bring public lands in the Lougheed Town Centre into conformance with their current uses and the adopted Community Plan.

The City Manager recommended:

1. THAT the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.
2. THAT a copy of this report be forwarded to the Project Manager, Katrine Nielsen, BC Hydro and Power Authority, 15th Floor, 6911 Southpoint Drive, Burnaby, BC V4N 4X8.
3. THAT a copy of this report be forwarded to the Secretary-Treasurer, Russell Horswill, Burnaby School District 41, 5325 Kincaid Street, Burnaby, BC V5G 1W2.

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR JOHNSTON

THAT the recommendations of the City Manager be adopted.

CARRIED UNANIMOUSLY

Item #04 Application for the Rezoning of:
Rez #17-33 See Schedule A

From: CD Comprehensive Development District (based on RM4s, RM5s Multiple Family Residential District) and P3 Park and Public Use District

To: CD Comprehensive Development District (based on RM4s, RM5s Multiple Family Residential Districts, C2 Community Commercial District and Brentwood Town Centre Development Plan as guidelines) and P3 Park and Public Use District

Address: Ptn. 4828 Lougheed Highway, 4827, ptn. 4828, 4829 Dawson Street, 2235, 2285, ptn. 2311 Delta Avenue and ptn. 2316 Beta Avenue

Purpose: The purpose of the proposed rezoning bylaw amendment is to permit the construction of Phase 2 of the Woodlands Site redevelopment, comprised of two high-rise buildings, one mid-rise building, ground oriented low-rise apartments and townhouses, and street fronting commercial and underground parking.

The City Manager recommended:

1. THAT the sale be approved in principle of City-owned property for inclusion within the subject development site in accordance with Section 4.4 of this report, and subject to the applicant pursuing the rezoning proposal to completion.
2. THAT the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.

MOVED BY COUNCILLOR JOHNSTON
SECONDED BY COUNCILLOR WANG

THAT the recommendations of the City Manager be adopted.

CARRIED UNANIMOUSLY

Item #05
Rez #17-36 Application for the Rezoning of:
See Schedule A

From: M1 Manufacturing, M2r General Industrial, and M5 Light Industrial Districts

To: CD Comprehensive Development District (based on RM4s Multiple Family Residential and C9 Urban Village Districts and Brentwood Town Centre Plan guidelines)

Address: 4500, 4554 Dawson Street, 2223, 2375 Alpha Avenue and 2350, 2410, 2430 Willingdon Avenue

Purpose: The purpose of the proposed rezoning bylaw amendment is to establish a conceptual Master Plan and development guidelines as a framework for future site specific rezoning applications, as well as a detailed first phase of development.

The City Manager recommended:

1. THAT the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR JORDAN

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

Item #06
Rez #17-37 Application for the Rezoning of:
Lot 19 Except: Part Subdivided By Plan 67600; District Lot 130 Group NWD Plan 21055

From: C1 Neighbourhood Commercial District

To: CD Comprehensive Development District (based on C1 Neighbourhood Commercial District and C2h Community Commercial District)

Address: 5901 Broadway

Purpose: The purpose of the proposed rezoning bylaw amendment is to permit a private retail liquor store use.

The City Manager recommended:

1. THAT the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR MCDONELL

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

Item #07 Application for the Rezoning of:
Rez #17-38 Lot A District Lot 119 Group 1NWD Plan 40447

From: M1 Manufacturing District

To: CD Comprehensive Development District (based on RM4s
Multiple Family Residential District and Brentwood Town
Centre Development Plan as guidelines)

Address: 4455 Alaska Street and portion of lane and Willingdon Avenue.

Purpose: The purpose of the proposed rezoning bylaw amendment is
to permit the construction of a multi-family residential building
with above and below grade structured parking.

The City Manager recommended:

1. THAT the introduction of a Highway Closure Bylaw be authorized as outlined in Section 4.2 of this report contingent upon granting by Council of Second Reading of the subject Rezoning Bylaw.
2. THAT the sale be approved in principle of City-owned road and lane property for inclusion within the subject development site in accordance with the terms outlined in Section 4.2 of this report, subject to the applicant pursuing the rezoning proposal to completion.
3. THAT the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR JOHNSTON

THAT the recommendations of the City Manager be adopted.

CARRIED UNANIMOUSLY

MOVED BY COUNCILLOR JOHNSTON
SECONDED BY COUNCILLOR CALENDINO

THAT the Committee now rise and report.

CARRIED UNANIMOUSLY

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR JOHNSTON

THAT the report of the Committee be now adopted.

CARRIED UNANIMOUSLY

7. **BYLAWS**

First Reading

- A) Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 34, #13801
2017 - Rez. #16-27 (4285 & 4295 Dawson Street)
- B) Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 35, #13802
2017 - Text Amendment

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR MCDONELL

THAT Bylaws No. 13801 and 13802 be now introduced and read a first time.

CARRIED UNANIMOUSLY

Second Reading

- C) Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 30, #13787
2017 - Rez. #16-22 (Ptn. of 7550 Rosewood Street and
7126, 7210/16 Mary Avenue)

- D) Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 31, #13788
2017 - Text Amendment
- E) Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 33, #13800
2017 - Rez. #17-10 (Ptn. of 9702 Glenlyon Parkway)

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR MCDONELL

THAT Bylaw No. 13787, 13788 and 13800 be now read a second time.

CARRIED UNANIMOUSLY

Second and Third Reading

- F) Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 32, #13789
2017 - Text Amendment
- G) Burnaby Planning and Building Fees Bylaw 2017 #13790
- H) Burnaby Building Bylaw 2016, Amendment Bylaw No. 1, #13791
2017
- I) Burnaby Electrical Bylaw 1974, Amendment Bylaw No. 1, #13792
2017
- J) Burnaby Gas Bylaw 1978, Amendment Bylaw No. 1, 2017 #13793
- K) Burnaby Liquor Licence Application Fee Bylaw 2001, #13794
Amendment Bylaw No. 1, 2017
- L) Burnaby Plumbing Bylaw 2000, Amendment Bylaw No. 1, #13795
2017
- M) Burnaby Subdivision Control Bylaw 1971, Amendment #13796
Bylaw No. 1, 2017
- N) Burnaby Tree Bylaw 1996, Amendment Bylaw No. 1, 2017 #13797
- O) Burnaby Watercourse Bylaw 1988, Amendment Bylaw No. #13798
1, 2017
- P) Burnaby Bylaw Notice Enforcement Bylaw 2009, #13799
Amendment Bylaw No. 1, 2017

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR MCDONELL

THAT Bylaw No. 13789, 13790, 13791, 13792, 13793, 13794, 13795, 13796, 13797, 13798 and 13799 be now read a second and third time.

CARRIED UNANIMOUSLY

Consideration and Third Reading

- Q) Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 49, #13673
2016 - Rez. #15-52 (6921/31/39/47/57/65 Arcola Street)
- R) Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 23, #13765
2017 - Rez. #15-58 (4390 Grange Street)

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR JOHNSTON

THAT Bylaw No. 13673 and 13765 be now considered and read a third time.

CARRIED UNANIMOUSLY

8. NEW BUSINESS

a) Councillor Jordan – DCC Rate Increases

Councillor Jordan referenced Item D of the Council Correspondence Package received 2017 September 28 from the City of Langley regarding Fraser Sewage Area DCC Rate increases.

Council requested that a report on the impact of DCC increases be included with the correspondence for consideration at the Financial Management Committee.

b) Councillor Wang – Autumn Festival, Moon Festival Activities

Councillor Wang encouraged Council and Burnaby residents to attend the various Mid-Autumn Moon Festival activities taking place in October throughout the Lower Mainland.

9. INQUIRIES

There were no inquiries brought before Council at this time.

10. ADJOURNMENT

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR JORDAN

THAT this Open Council meeting do now adjourn.

CARRIED UNANIMOUSLY

The Open Council meeting adjourned at 8:03 p.m.

Confirmed:

Certified Correct:

MAYOR

CITY CLERK

DELEGATION 2017 OCTOBER 16



THE ROYAL CANADIAN LEGION
 BRANCH 83
 5289 GRIMMER STREET, BURNABY, B.C. V5H 2H3
 PHONE: (604) 568-2912/FAX: (604) 568-2910

August 9, 2017

Derek Corrigan, Mayor
 and Council
 City of Burnaby
 4949 Canada Way
 Burnaby, B.C.
 V5G 1M2

Re: Royal Canadian Legion 2017 Poppy Campaign

Your Worship, Mayor Corrigan and Council:

Remembrance Day 2017 is fast approaching.

We would like to make arrangements with you to allow the Royal Canadian Legion North Burnaby Branch No. 148 and South Burnaby Branch No. 83 to appear before Council so that the Mayor can declare Poppy Weeks 2017 as October 28th through November 12th.

Thank you for your assistance in this matter.

Peter Pasanen
 Remembrance Day Committee
 Royal Canadian Legion, Branch No. 83

cc: Poppy Fund Chair
 North Burnaby, Branch No. 148

Copied to:
 City Manager
 Mayor's Office - For Proclamation



Meeting 2017 October 16

COUNCIL REPORT

FINANCIAL MANAGEMENT COMMITTEE

*HIS WORSHIP, THE MAYOR
AND COUNCILLORS*

SUBJECT: CITY FIBRE NETWORK STRATEGY

RECOMMENDATION:

1. THAT Council approve in principle the strategic direction for the City's long-term fibre communications network, as outlined in this report.

REPORT

The Financial Management Committee, at its meeting held on 2017 September 14, received and adopted the attached report seeking Council's approval in principle for the City's long-term strategy to implement a City-owned fibre communications network.

Respectfully submitted,

Councillor D. Johnston
Chair

Councillor C. Jordan
Vice Chair

Copied to:	City Manager Deputy City Manager Chief Information Officer Director Engineering Director Finance Director Parks, Rec. & Cult. Services Director Planning & Building City Solicitor
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Meeting 2017 September 13

COUNCIL REPORT

TO: CHAIR AND MEMBERS
FINANCIAL MANAGEMENT COMMITTEE

DATE: 2017 August 18

FROM: CHIEF INFORMATION OFFICER

FILE: 1920-30
Reference Digital Communications Systems

SUBJECT: CITY FIBRE NETWORK STRATEGY

PURPOSE: To seek approval in principle for the City's long-term strategy to implement a City-owned fibre communications network.

RECOMMENDATIONS:

1. **THAT** Financial Management Committee recommend Council approve in principle the strategic direction for the City's long term fibre communications network as outlined in this report.

REPORT**1.0 INTRODUCTION**

The City provides a wide range of citizen-facing services across Burnaby, in-person at City facilities and on-line. Supporting the delivery of civic functions and services are a number of business systems and a data network that transmit information between sites. This network also supports operations that go largely unseen by citizens such as control and monitoring systems that keep equipment operating safely, and global positioning systems used to assist first responders and manage the City's fleet of vehicles. Given the extent to which departments have come to rely on technology to support core processes, it is important that they have a telecommunications network that is high-speed and highly-available. And that this network can scale to meet anticipated levels of growth in systems use over the next 10 – 15 years.

The current City of Burnaby network is a combination of commercial services and City-owned fibre. The City Hall campus (City Hall, West Building, Deer Lake and Fire Hall 1) is connected by an internal City fibre network ring. Other sites are serviced by external communications companies. In 2015, the City entered into a ten year agreement with Telus for high-speed broadband service for 26 City sites at advantageous rates, in part exchange for Telus' ability to install small cell devices on City street infrastructure – e.g., light poles. This agreement provided substantial savings over equivalent commercial pricing. It was understood that, over time, the City's network requirements would outstrip the speed and bandwidth available under the

To: Chair and Members Financial Management Committee
 From: Chief Information Officer
 Re: City Fibre Network Strategy
 2017 September 13.....Page 2

agreement, and that future contract renewals at standard commercial rates would become untenable when extrapolated across all City locations and services.

Most local municipalities have elected to build their own network and treat it like a utility; some over-build and sell or share surplus capacity with third parties. City-owned networks carry significant benefits over commercial services:

- IT infrastructure staff have a clear, end-to-end view of the network for optimal performance, security management and incident diagnosis and resolution;
- lower total cost of ownership over commercial services of an equivalent speed and service level;
- faster recovery time in the event of an emergency or disaster as commercial providers restore service based on internal and not municipal priorities.

2.0 CURRENT SITUATION

The City's existing fibre network connecting City Hall, West Building, Deer Lake and Fire Hall 1 was constructed to replace commercial third party services at its highest network traffic locations. In anticipation of future network demand across the remaining City sites, Staff developed a fibre network strategy to assess the feasibility and cost effectiveness of provisioning a City-owned and managed communications network. In 2015, a pilot project was initiated with City Engineering to share the costs of building network conduit between Bill Copeland Sports Complex and Burnaby Sports West Building and Fields. A further pilot was conducted with an external third party to develop an exchange agreement to share existing communications duct in the Boundary/Hastings and Gilmore/Canada Way areas. These shared pilot projects successfully delivered future network connection points at considerable savings over a custom-built IT-only construction project. The pilots also determined that the size and geography of Burnaby, coupled with the dispersed nature of City sites, would require a phased, selective approach to provisioning a network.

The strategic direction arising from the pilot projects and subsequent analysis is that the City should build and manage its own fibre communications network, focusing on the locations with highest bandwidth and service continuity requirements, in the most cost effective manner possible. Subject to location and contractual agreements, surplus network capacity could be made available to third parties.

3.0 PROPOSED IMPLEMENTATION APPROACH

The City has 22 major network sites (e.g., the City Hall campus, Burnaby Public Library – Metrotown branch, Laurel and Still Creek Works Yards); 55 medium sized sites (e.g., Bonsor Recreation Centre and Cameron Library) and numerous network access points (e.g., traffic lights and SCADA). To develop the implementation road map, staff evaluated each City site based on key criteria including: services delivered, impact of outages and cost to provision fibre to that

To: Chair and Members Financial Management Committee
 From: Chief Information Officer
 Re: City Fibre Network Strategy
 2017 September 13.....Page 3

site. Based on this analysis, priority sites for development were identified as the Laurel and Still Creek Works Yards and Fire Hall 7; Emergency Support Services' locations and the remaining Fire Halls.

Staff will employ the following approaches to reduce implementation costs:

- co-build with existing capital works programs – include fibre communications conduit in upcoming Engineering and Parks capital works projects that traverse City facilities, in the order of priority as outlined in Appendix 1;
- leverage existing city planning procedures and processes – for major new developments, request that City network communications requirements be included in the planning process;
- develop partnerships with 3rd parties – as opportunities arise, form partnerships with 3rd parties to build new fibre conduit, swap excess capacity (conduit, fibre cabling or both) and co-build new fibre communications conduit. Established City processes will be used to manage the relationships and contractual agreements.

Towards the end of the program, there may be a need for some stand-alone IT construction projects to fill in the gaps between network segments that are close in proximity but do not completely connect. It is also expected that some commercial services will be retained for remote sites where fibre network builds cannot be cost justified.

An internal policy document will be developed to define the fundamental goals for the City Fibre Network, along with principles to guide site selection and implementation, and the ongoing operation and management of the assets that comprise an internal fibre communications network. This document will leverage existing City processes and contractual agreements for asset construction and management wherever possible.

4.0 FINANCIALS

If the IT Department were to undertake independent projects to rapidly build a communications network to connect all civic facilities, the estimated cost would be around \$37M over an eight year timeframe. The approach outlined in Section 3.0, which leverages cost sharing arrangements with other City departments and external partners, will take longer to execute but will reduce construction costs to approximately \$17M over 15 years. Commercial services will be retained for remote sites where the cost of provisioning City-owned fibre proves prohibitive. Construction costs will be offset by retiring existing commercial telecommunications services at an average rate of \$13,500/site/year based on current pricing. Over the life of the program, two additional full time equivalent staff will be required to manage the network and provide support to City sites at an estimated cost of \$120,000 per employee (one in Year 2 and another approximately mid-way through the construction program). The break-even point for the network build is estimated at Year 11 (1 year after the current Telus agreement ends) with projected annual savings rising to \$1.5M per year (after Year 20). Savings are based on the estimated cost of commercial telecommunications services adjusted for projected growth in data

To: Chair and Members Financial Management Committee
 From: Chief Information Officer
 Re: City Fibre Network Strategy
 2017 September 13.....Page 4

utilization and transmission. Additional commercial services, such as back-up routes for network fail-over, would result in extra ongoing charges. Increased services on an internal network would not incur incremental costs after the City network is in place.

5.0 PHASED IMPLEMENTATION SCHEDULE

Implementation of the City's fibre communications network will be phased over approximately 15 years with incremental improvements made in subsequent years to address emerging needs: e.g., new City facilities. Appendix 1 details the proposed list of City network locations as per the implementation road map. Because the City Fibre Network Program will share costs with other internal and external construction projects, the implementation plan will need to reflect – and adapt to – the schedules of these other groups. Scope and cost estimates may fluctuate from year to year based on the opportunities available. IT staff will bring forward an implementation plan and funding request on an annual basis as part of the capital budgeting process in order to progress the roll-out of the City Fibre Network Program.

6.0 CONCLUSIONS AND PROPOSED WAY FORWARD

The majority of Lower Mainland municipalities have built, or are in the process of building, high capacity, high speed city-owned fibre networks to facilitate strategic service delivery and citizen support objectives at a reduced cost over commercial telecommunications providers. Burnaby will require similar infrastructure to deliver network bandwidth that supports an increasing reliance on systems and data, as well as citizen demand for online services. To optimize the cost of provisioning this network, staff will leverage existing City infrastructure projects, processes and governance, and will partner with third parties to share or acquire additional bandwidth. A strategic road map of the City's planned fibre network will be maintained and sites proposed for development will be included in the annual capital budget review process.

7.0 RECOMMENDATIONS

It is recommended that the Financial Management Committee recommend Council approve in principle the strategic direction for the City's long term fibre communications network and that the City Fibre Network Strategy be used to provide context to annual IT capital budget requests for the interim segments that will ultimately link core City sites into a high speed, high capacity fibre network. Specific fibre network capital projects will be included in future capital programs for consideration and approval by Council.



Shari Wallace
 CHIEF INFORMATION OFFICER

SJW:sjw

To: Chair and Members Financial Management Committee
From: Chief Information Officer
Re: City Fibre Network Strategy
2017 September 13.....Page 5

Copied to: City Manager
Deputy City Manager
Director Engineering
Director Finance
Director Parks, Recreation and Cultural Services
Director Planning & Building
City Solicitor

To: Chair and Members Financial Management Committee
 From: Chief Information Officer
 Re: City Fibre Network Strategy
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APPENDIX 1 – Proposed City Site Implementation Plan

1. CITY HALL, CORE LOOP AND HASTINGS CORRIDOR

The first phase will allow the potential collection of the nodes along the Hastings corridor in preparation for connection to City Hall. The major connections made during this phase are:

- Hastings Corridor (connects ~35 nodes)
- Southwest quadrant emergency site (Bonsor)
- Highest overall network traffic corridor (Norland/Sperling)
- Firehall 7 (Core Loop continuation)
- Highest utilized library (Metrotown Library)

2. HASTINGS CORRIDOR AND SOUTHEAST QUADRANT

The second phase connects up to 37 nodes of the Hastings corridor and the SE Emergency Support Services location to City Hall. The major connections made during this phase are:

- Southeast quadrant emergency site (Edmonds Community Centre)
- Northern Hastings Corridor to Core Loop
- Core Loop back-up route (part 1)

3. NORTH BURNABY AND CORE LOOP REDUNDANCY

The third phase connects the remaining two Emergency Support Services location to City Hall and completes the core loop redundancy pathway. The major connections made during this phase are:

- Northeast quadrant emergency site (Cameron Rec Centre)
- Northwest quadrant emergency site (Brentwood Centre)
- Northern Hastings Corridor back-up routes
- Core Loop back-up route (part 2)

4. BALANCE OF REMAINING CIVIC FACILITIES

The fourth phase connects the remaining Civic sites and all remaining Parks, Recreation and Cultural Services (PRCS) sites. The major connections made during this phase are:

- Additional remaining Civic & PRCS facilities
- All Burnaby Mountain Facilities

5. SCADA, TRAFFIC AND RESEARCH SITES

The fifth phase connects the remaining PRCS, Research and Community Police Office sites.

Note: project details will be included in future annual financial plans for final review and discussion by Council.



PUBLIC SAFETY COMMITTEE

*HIS WORSHIP, THE MAYOR
AND COUNCILLORS*

SUBJECT: SAFETY & SECURITY ENHANCEMENTS IN PARKS AND PUBLIC PLACES

RECOMMENDATION:

1. THAT Council approve in principle the additional safety measures in parks and public places, as outlined in this report.

REPORT

The Public Safety Committee, at its meeting held on 2017 October 03, received and adopted the attached report seeking Council's approval in principle to initiate measures (e.g., bike patrols, security cameras, trail lighting, call boxes, park closure, and signage) to enhance safety and security in parks and public places.

Respectfully submitted,

Councillor P. Calendino
Chair

Councillor S. Dhaliwal
Vice Chair

Copied to:	City Manager Director Finance Director Parks, Recreation & Community Services Director Public Safety & Community Services Acting Chief Superintendent, Burnaby RCMP
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Meeting 2017 Oct 03

COMMITTEE REPORT

TO: CHAIR AND MEMBERS
PUBLIC SAFETY COMMITTEE

DATE: 2017 Sept 28

FROM: DIRECTOR PUBLIC SAFETY &
COMMUNITY SERVICE

DIRECTOR PARKS, RECREATION &
CULTURAL SERVICES

SUBJECT: SAFETY & SECURITY ENHANCEMENTS IN PARKS AND PUBLIC PLACES

PURPOSE: To seek Council's approval in principle to initiate measures to enhance safety and security in parks and public places.

RECOMMENDATION:

1. **THAT** Council approve in principle the additional safety measures in parks and public places as outlined in this report.

REPORT**1.0 Background**

Council has asked staff to review safety measures that may be considered to enhance public safety and security in city parks and public spaces. The requested review also provides an opportunity for staff to review best safety practices and bylaw compliance as part of the consolidated public safety functions established within the City organization in late 2016. Burnaby is proud of the exceptional parks and green spaces that it has created for its citizens. Presently, 25% of the City's land is devoted to green space and parks. Many kilometres of walking, hiking and cycling trails are within these green spaces. Many Burnaby citizens use these green spaces and enjoy the natural environment and the abundance of wildlife that co-exist with the human population.

While public safety in parks is of paramount importance, a balance between protecting the natural environment and public safety must be maintained. The City has implemented best practices in Crime Prevention Through Environmental Design (CPTED) for park and trail design. In response to the public safety review requested by Council, additional safety measures to improve the general safety and security of parks

To: Public Safety Committee
 From: Director Parks, Recreation & Cultural Services
 Re: Safety & Security Enhancements in Parks and
 Public Places

2017 Sep 28..... Page 2

and public spaces are identified and presented in this report for Council's approval in principle.

It should be noted that while the recommended improvements will enhance safety in parks and open spaces, the public should always be mindful of their personal safety as there is a vast amount of park space throughout the City and increased risk occurs when attending isolated and remote areas alone and during night time when the park is used by the public infrequently.

2.0 Proposed Measures to Improve Safety and Security

In consultation with the RCMP and other City Departments, and through an evaluation of measures that have been successfully initiated in other similar jurisdictions in Canada and internationally, the following measures can be considered for implementation in Burnaby:

Bike Patrols

The RCMP have found that bike patrols reach into areas quickly that are not accessible by motor vehicle. Additionally, these bike patrols are less conspicuous, which allows for a greater ability to find offences in progress, that might otherwise not be discovered by a motorized vehicle. Parks such as Central Park, Robert Burnaby Park and Burnaby Lake Park, and in particular trails and forested areas, can utilize the bike patrol model staffed by municipal employees to gain quick access to patrol the more remote places. The additional benefit of a park bike patrol program is the deterrent effect of the unexpected presence of uniformed bylaw officers deep in forested areas.

For operational efficiency, staff are proposing to expand the existing bylaw enforcement group of City staff to create a bike patrol unit which would operate in parks and public areas. This City staff group would focus on patrolling trails and forested areas to enhance the presence of bylaw officers in the park, to provide service when the need arises and to enforce City bylaws. It is proposed this staff group be uniformed so they are easily identified by park patrons, and they have the authority to enforce the Park Regulation Bylaw, the Street and Traffic Bylaw and other applicable bylaws in order to deter nuisance activities in these areas. This staff group will maintain close communication with the RCMP to ensure prompt response when illegal activity is encountered in the same manner that Burnaby's parking bylaw enforcement and park patrol staff groups currently operate. Staff are recommending that the initial deployment of the bike mounted bylaw enforcement group be in key City parks as a pilot project for one year. Subject to Council approval of this report, staff would assess the number of staff required to provide a reasonable coverage in Central Park, Robert Burnaby Park and Burnaby Lake Park, and the financial requirement for Council approval.

To: Public Safety Committee
 From: Director Parks, Recreation & Cultural Services
 Re: Safety & Security Enhancements in Parks and
 Public Places
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Security Cameras

Security Cameras are currently used in various City facilities and locations to deter illegal activity. They are useful as a tool for law enforcement as an investigative aid, and as a deterrent against potential illegal activity when it is known that an area is being monitored. Security Cameras have been integrated into the landscape and are used to varying degrees internationally according to laws that govern information access and privacy in each jurisdiction. In Canada, the Freedom of Information and Protection of Privacy Act (FIPPA) determines the extent to which security cameras can be deployed and used within Canadian jurisdictions. Currently all of the devices used by the City of Burnaby comply with FIPPA regulations.

Staff are proposing to install security cameras at selected key access points in Central Park which will comply with FIPPA regulations. Recorded footage of these cameras will be used to provide law enforcement and investigators with a greater ability to gather potential evidence in the event that illegal activities take place within the park. The camera locations will be made known through prominent signage in compliance with the applicable privacy protection law. Currently the City monitors other outdoor areas such as frequent illegal dump sites and recreation facility common areas to deter illegal dumping and theft. In a similar manner, staff are proposing to expand the use of security cameras to key Central Park access points to provide an added level of safety and security for park patrons.

Trail Lighting

Many park users feel that increasing lighting along trails will make them safer to use at night. While this may be true in some circumstances, it is not universally true for all environments. Lighting attracts and at times invites use, and in some instances it will build the perception of safety while creating shadows for people to hide and nefarious activity to occur. Lighting in remote areas may create a false sense of security if there is no natural surveillance, as lights alone do not deter criminal activity. Nocturnal lighting also has negative effects on flora and fauna in natural areas and lighting these areas should be avoided if possible. However, where it is used appropriately, lighting can guide people to use trails more safely. By illuminating areas that can be naturally monitored by surrounding residents or drivers, or by illuminating connections between lit areas which are used frequently at night (such as a pathway from a stadium to its parking lot, or between a facility that is busy at night and a residential neighbourhood), these connections can become safer.

While it is not recommended that trails through natural areas be lit, staff recommend that enhanced lighting be installed at major trailheads/entrances to trails and on pathways that connect facilities used frequently at night. Particularly, it is important to illuminate signage at perimeter trailheads at night to ensure people are informed about

To: Public Safety Committee
 From: Director Parks, Recreation & Cultural Services
 Re: Safety & Security Enhancements in Parks and Public Places
 2017 Sep 28..... Page 4

the trail network. Staff will also review park usage patterns to discourage the use of any unintended pedestrian cut-throughs.

Call Boxes

Call boxes are used to provide a secure and accessible emergency communication system which connects people instantly with first responders. While there is little definitive data to show that call boxes deter crime, affording users an opportunity to summon help rapidly is comforting and helpful. While cell phone use is common these days, not everyone has a cellphone to call for help if they feel they are in danger. Call boxes are designed to require little maintenance and can be powered efficiently, which makes them an efficient compliment to other safety and security measures that can be implemented within parks and public spaces. Staff are mindful that it is unreasonable to expect call boxes to be available in all trails, parks and open spaces. A proliferation of call boxes would have a negative impact on the natural and ecological environment of the parks. Therefore, staff recommend the City consider the installation of a few call boxes only on a trial basis to gauge their effectiveness and usefulness. These trial boxes would be installed at heavily used locations within the trail network in Central Park as a compliment to the bike patrol and security camera initiatives. These call boxes will provide instant and direct contact to 911 dispatch. They will be designed to be a 'Help Zone' which is lit, with clear signage that a video monitoring device is built in to record activity in a specific vicinity around the box. Help Zones designed in this manner, will be FIPPA compliant and will provide park users with a defined space that anyone can attend should they feel threatened in any way. The Help Zones will also be equipped with an auto locator that will provide instant location information for emergency dispatchers which is sometimes problematic or leads to a critical delay when a cell phone is used.

Park Closure

A park closure bylaw is another effective tool to allow bylaw enforcement officers to control access to park areas at certain times during the night. Illegal and nuisance activity most often occurs during late night hours, and without a closure bylaw it is often difficult for law enforcement to justify removing people from a park or acting on complaints if officers are not on hand when the activities are taking place. Staff recommend that the City consider the advisability and feasibility of a park closure bylaw through public consultation to identify certain parks, and specific areas in parks to be closed at night to allow enforcement officers to remove unwanted traffic from parks which are not in operation during the night.

To: *Public Safety Committee*
 From: *Director Parks, Recreation & Cultural Services*
 Re: *Safety & Security Enhancements in Parks and Public Places*
 2017 Sep 28 Page 5

Signage

In concert with the above recommended safety and security initiatives, staff will review park signage to ensure that there is clear and visible wayfinding signs, and clear and visible information signs to ensure people understand how to appropriately use trails and pathways. In addition, staff will ensure that adequate and appropriate signage is installed to inform people about the use of security cameras and call boxes. As noted above it is important that the signage be visible and understandable by all park users for it to be as effective as possible. New sign kiosks have been recently installed at five key access points in Central Park (see Attachment 1), and staff will expand this signage into the park interior and other major parks in the near future.

3.0 Funding Sources, Cost and Proposed Timing for Implementation

Subject to Council approval of this report, the cost of implementing the proposed measures will be included in the upcoming capital and operating budgets discussion. Gaming Fund and Capital Contingency Fund will be considered to fund capital items such as security cameras, call boxes, signage and lighting. Operating expenditures such as the staff cost of the pilot bike patrol program will be included in the operating budget once the detailed parameters and requirements are identified in detail. Council approval for these expenditures will be sought through the budget review process.

Should Council approve of these measures in principle, staff will work toward a detailed assessment of the cost of implementation and staff will prepare a report back for approval. This detailed assessment will include information on the number of additional staff required and the associated cost, a description of the equipment required and its function, proposed locations and the installation cost for such things as security cameras and call boxes. It is estimated this assessment can be completed over the next few weeks, which would allow implementation to occur by the start of 2018.

4.0 Conclusion

Burnaby's numerous parks and open spaces offer excellent opportunities for recreation and leisure activities, and these open spaces account for 25% of the City's entire land area. Council understands that public safety in these open spaces is important and has requested staff to review additional safety measures that may be considered to enhance public safety in parks, trails and open spaces. While public safety can always be improved, the City cannot be at all places at all times. The general public should always be mindful of the environment they are in and they should avoid entering into isolated and remote areas alone and areas that are used infrequently by the public. This report summarizes several measures that have been used successfully to deter illegal activity, to provide law enforcement with more tools to monitor, investigate and respond to emergency situations. Staff are recommending that Council approve in principle the safety measures identified in this report to improve public safety in parks and open

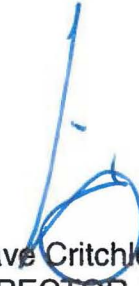
To: Public Safety Committee
From: Director Parks, Recreation & Cultural Services
Re: Safety & Security Enhancements in Parks and
Public Places

2017 Sep 28 Page 6

spaces. Staff will provide a further report to Council at a later date on the implementation details such as cost, equipment requirements, installation locations and other relevant information.



Dave Ellenwood
DIRECTOR PARKS, RECREATION &
CULTURAL SERVICES

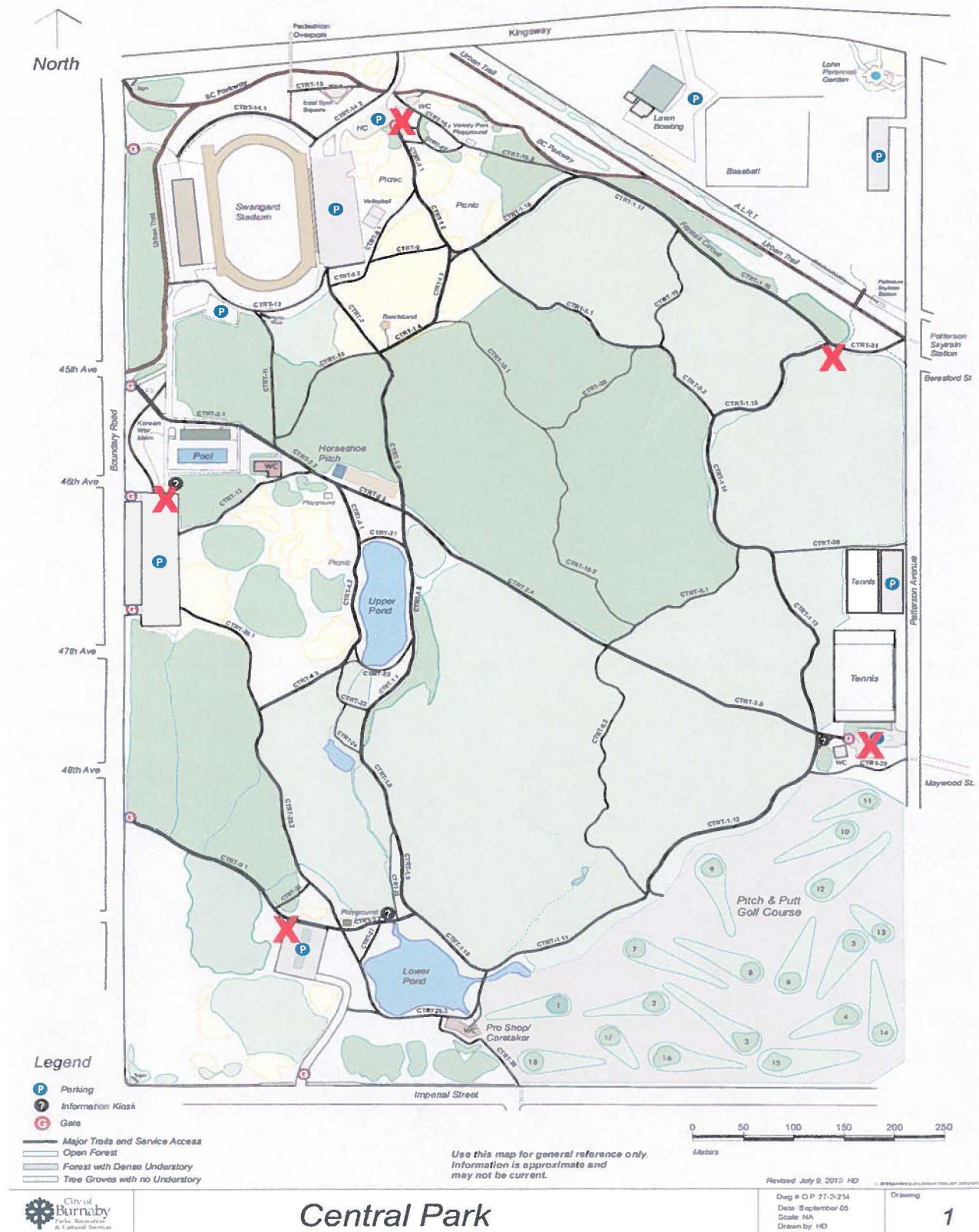


Dave Critchley
DIRECTOR PUBLIC SAFETY &
COMMUNITY SERVICE

:DE

cc. City Manager
Director Finance
Acting Chief Superintendent, Burnaby RCMP

NEW SIGN KIOSK LOCATIONS, CENTRAL PARK = X





PUBLIC SAFETY COMMITTEE

*HIS WORSHIP, THE MAYOR
AND COUNCILLORS*

SUBJECT: PUBLIC SAFETY COMMITTEE 2017-19 WORKPLAN

RECOMMENDATION:

1. THAT Council endorse the Public Safety Committee's proposed 2017-19 Workplan, ***attached*** as **Appendix 1**.

REPORT

The Public Safety Committee, at its meeting held on 2017 October 03, received and adopted the *attached* report providing an update on implementation of the Public Safety Committee's 2015-17 Workplan, and proposing a Workplan for 2017-19.

Respectfully submitted,

Councillor P. Calendino
Chair

Councillor S. Dhaliwal
Vice Chair

Copied to:	City Manager Deputy City Manager Director Engineering Director Finance Director Parks, Recreation and Cultural Services Director Public Safety and Community Services
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Meeting 2017 October 03

COMMITTEE REPORT

TO: CHAIR AND MEMBERS
PUBLIC SAFETY COMMITTEE

DATE: 2017 September 21

FROM: DIRECTOR PUBLIC SAFETY AND
COMMUNITY SERVICES

FILE: 2410 20

SUBJECT: PUBLIC SAFETY COMMITTEE 2017-19 WORKPLAN

PURPOSE: To provide an update on implementation of the Public Safety Committee's 2015-17 Workplan, and to propose a Workplan for 2017-19.

RECOMMENDATION:

1. **THAT** The Committee request Council to endorse its proposed 2017-19 Workplan, *attached* as Appendix 1.

REPORT**1.0 INTRODUCTION**

The Public Safety Committee (PSC) collaborates with the Burnaby RCMP, Burnaby Fire Department and the Engineering and Planning Departments to implement and promote public safety programs and initiatives while providing an opportunity for the public to have input into community safety priorities.

The PSC has been traditionally guided by a Workplan. At its 2017 April 11 and May 2 meetings, the PSC reviewed a summary of activities and initiatives contained in the 2015-17 PSC Workplan and provided input into the development of the 2017-19 Workplan.

The Workplan provides a framework for the Committee to:

- support public safety and crime prevention initiatives of the RCMP, Fire Department and the City in general;
- be engaged in identifying community safety priorities; and
- participate in activities and initiatives to address priorities.

This report outlines progress with implementation of the 2015-17 Workplan and proposes a 2017-19 workplan prepared by the Committee. The proposed 2017-19 Workplan consists of four key actions.

To: Public Safety Committee
 From: Director Public Safety and Community Services
 Re: Public Safety Committee 2017-19 Workplan
 2017 September 21 Page 2

2.0 PROGRESS ON THE 2015-17 WORKPLAN

During 2015-17, the Public Safety Committee provided input into the development of public safety initiatives through the procedural means of regular Committee meetings, participation in the RCMP annual performance review, and through reports submitted by the Community Policing Advisory Committees (CPACs) from each community policing district.

The Public Safety Committee's 2015-17 Workplan focused on the following five topics:

- Revision and implementation of the Business Watch Program;
- Continued expansion of the Committee's external communications/public education plan;
- Monitoring of the RCMP Mental Health Intervention Program;
- Promotion of increased traffic enforcement and pedestrian safety in school zones; and,
- Promotion of a Cell Watch (distracted driving) program to promote awareness of the dangers of distracted driving.

Progress on each topic is described below.

2.1 Business Watch Program

Action: *Work with the RCMP to revise the Business Watch Program.*

The Business Watch program encourages business owners/operators to watch out for other businesses near them and to call 911 when suspicious activity is observed. It aims to increase communications between the police and the business community, reduce calls for service through crime prevention, and promote a safer working environment.

The Burnaby Business Watch Program was re-launched in September 2015 as a web-based platform. Information is posted on the City's website including crime trend maps, crime alerts, and information on upcoming safety seminars and workshops. Businesses can sign-up to the City website to receive monthly e-newsletters, event reminder emails and crime prevention tips. The Crime Prevention Unit worked with the Burnaby Board of Trade and local business improvement areas to develop the program.

2.2 Communications/Public Education

Action: *Continue to extend the Committee's external communications/public education plan.*

The 2015-17 Workplan action involves continuing to disseminate community safety and crime prevention information through a variety of channels including social media, delivering community presentations on topics of interest, working with partners to help distribute community policing and crime prevention information, and developing user-friendly educational materials.

To: Public Safety Committee
 From: Director Public Safety and Community Services
 Re: Public Safety Committee 2017-19 Workplan
 2017 September 21 Page 3

In 2015-17, the Crime Prevention Unit actively distributed community safety and security information through a variety of mediums including, but not limited to, the following:

- Tweets from @burnabyrcmp;
- Regular seminars and workshops held under the successful Safe Community Series of presentations;
- Digital Tips, an electronic newsletter;
- Neighbourhood crime alerts in response to emerging crime issues;
- Monthly Crime Reduction Bulletins; and
- A wide selection of communications materials including pamphlets, wallet cards and other educational items which are distributed widely in the community.

The PSC's Communications Subcommittee also assisted in communication initiatives. During 2015-17, it continued to meet quarterly to prepare community safety and crime prevention articles for the City's quarterly newsletter InfoBurnaby. It also worked with Burnaby South students on a pilot project to prepare videos with public safety messages geared to youth.

2.3 RCMP Mental Health Intervention Program

Action: *Monitor the implementation of the RCMP's Mental Health Intervention Program.*

The Burnaby RCMP implemented a Mental Health Intervention Program in 2012 to develop alternative approaches for interacting with people with mental illness while maintaining community safety. The goal of the program is to reduce repeat calls for service related to people with mental illness and the impacts associated with these calls (e.g. hours and resources used when police escort mental health patients to the hospital).

The program is implemented through the Burnaby RCMP Mental Health Coordinator who provides a coordinated and effective response to police calls for mental health intervention. The Coordinator meets with partner agencies (e.g. Fraser Health Mental Health) on a regular basis. Information is shared between these agencies contributing to a safer environment for all involved. A Burnaby Mental Health nurse attends client residences at least one day per week with the Coordinator. The program has resulted in reduced calls for service.

2.4 Traffic Enforcement and Pedestrian Safety in School Zones

Action: *Work with the RCMP and Speed Watch program to promote increased traffic enforcement and pedestrian safety in school zones.*

The Speed Watch program is a partnership between community policing volunteers, the Burnaby RCMP and ICBC that aims to reduce speed-related crashes. Speed Watch volunteers use portable radar and an electronic display board to monitor speeds in neighbourhoods, particularly around schools and playgrounds. The display boards tell drivers the speed at which they are travelling as they pass. Experience has shown that drivers who are exceeding the speed limit slow down when they see a speed-reader board.

To: Public Safety Committee
 From: Director Public Safety and Community Services
 Re: Public Safety Committee 2017-19 Workplan
 2017 September 21 Page 4

In 2016, Burnaby RCMP Community Policing volunteers provided over 86,000 hours of service delivering high visibility Speed Watch deployments throughout Burnaby. In support of these operations, ICBC provided the Community Police Offices with an additional Speed Watch reader board. The Community Police Offices will also be assuming the use of an additional volunteer vehicle to increase volunteer capacity.

The Burnaby RCMP Community Programs and Traffic Enforcement sections have also conducted several outreach and educational events at different locations throughout the community over the last two years.

2.5 Cell Watch (Distracted Driving) Program

Action: Work with the RCMP, ICBC, City representatives and community policing volunteers to implement a Cell Watch program to promote awareness of the dangers of distracted driving.

Similar to the Speed Watch program, ICBC has launched a Cell Watch program aimed at reducing distracted driving. Community policing volunteers work with the RCMP and ICBC to set up "leave the phone alone" sandwich boards and conduct road-side surveys observing drivers and their behaviours. Information is used to help the police and ICBC to better understand the issue at a local level and to develop initiatives to reduce distracted driving.

Since 2015, all four Community Police offices in Burnaby have robust Cell Watch programs involving specially trained Cell Watch volunteers. The Burnaby RCMP engages in community road safety events through ICBC designated distracted driving months and regular communications regarding safe driving practices and the dangers of distracted driving. The PSC's communications subcommittee also included information on the dangers of distracted driving in the safety articles published in InfoBurnaby.

3.0 PROPOSED 2017-19 WORKPLAN

At its 2017 April and May meetings, the Public Safety Committee reviewed the 2015-17 Workplan and discussed potential actions for the new Workplan. In their discussions, Committee members considered the Burnaby RCMP's Annual Performance Plan (APP) priorities for the coming year, as determined by the RCMP in a community consultation process on 2017 April 20. Of the APP priorities, the Committee determined it would focus on road safety, drugs and property crime. The Committee also considered potential fire prevention actions.

The actions proposed for the 2017-19 Workplan are outlined below. Further details, including tasks associated with each action, can be found in the proposed 2017-19 Workplan provided in **Appendix 1, attached.**

To: Public Safety Committee
 From: Director Public Safety and Community Services
 Re: Public Safety Committee 2017-19 Workplan
 2017 September 21 Page 5

Actions:

Action #1: Work with the RCMP, City staff, ICBC and the School District to promote road safety for pedestrians and drivers.

- The PSC will work with partners to promote road safety for pedestrians and drivers through awareness initiatives such as Speed Watch and Cell Watch (distracted driving) and promotion and distribution of communications materials that focus on the dangers of distracted driving and walking (e.g. texting while walking). The PSC will explore working with Burnaby secondary school students to develop safety messages geared to their peers.

Action #2: Monitor the Federal process to legalize marijuana and potential impacts on policing and City bylaws.

- The PSC will seek updates from the RCMP and City staff on the Federal government's legalization of marijuana process and information on any potential impacts at the local level.

Action #3: Continue to support ongoing community policing initiatives to prevent property crime.

- The PSC will work with the RCMP, City staff, Community Policing volunteers and community partners to support crime prevention programs such as Citizens Crime Watch, Crime-Free Multi-Housing Business Watch and Block Watch. The PSC will support ongoing efforts to disseminate community safety and crime prevention information through different channels including social media, delivering community presentations on topics of interest, including Business Watch information in new and renewed business license packages, and working with partners to help distribute community policing and crime prevention information.

Action #4: Work with the Fire Department to increase the use of smoke alarms by all Burnaby residents.

- The PSC will support the Burnaby Fire Department in its work to ensure all Burnaby households have a working smoke alarm. In the near term, the Fire Department will focus on households that have the highest risk (e.g. households with at least one young child, an older adult, or a person with a disability, and rental housing areas).

In addition to the four actions above, the Committee will continue to act on its objective to provide input into the development of police service strategies through the procedural means of regular Committee meetings and the discussion of RCMP and district CPAC reports. This input is intended to support the continuing work of the Burnaby RCMP detachment.

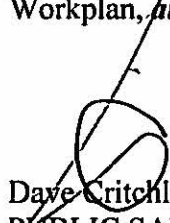
To: Public Safety Committee
 From: Director Public Safety and Community Services
 Re: Public Safety Committee 2017-19 Workplan
 2017 September 21 Page 6

It is expected that execution of the proposed 2017-19 PSC Workplan can be undertaken with existing staff resources and within existing budgets. Council approval for any strategies developed as a result of the proposed Workplan, and any expenditure associated with those strategies would be sought, as appropriate, through subsequent reports.

4.0 CONCLUSION

The work of the Public Safety Committee (PSC) is guided by a Workplan. This report outlines progress to date with the implementation the Committee's 2015-17 Workplan and proposes a Workplan for 2017-19 consisting of four actions.

It is recommended that the Committee request Council to endorse its proposed 2017-19 Workplan, *attached* as **Appendix 1**.


 Dave Critchley, Director
 PUBLIC SAFETY
 AND COMMUNITY SERVICES

MM/sa
Attachment

Copied to: City Manager
 Deputy City Manager
 Director Engineering
 Director Finance
 Director Parks, Recreation and Cultural Services
 City Clerk

R:\Long Range Clerical\DOCS\MM\Committee Reports\2017\Public Safety Committee-2017-19 Work Plan (2017.10.03).docx

Appendix 1

**CITY OF BURNABY
PROPOSED PUBLIC SAFETY COMMITTEE
2017-19 WORKPLAN**

ACTIONS:

- 1. Work with the RCMP, City staff, ICBC and the School District to promote road safety for pedestrians and drivers.**

Possible Tasks:

- a. Work with the RCMP, ICBC, City staff, the School District and community policing volunteers to promote road safety for drivers and pedestrians through awareness initiatives such as Speed Watch and Cell Watch.
- b. Work with the RCMP Crime Prevention Unit, ICBC and PSC Communications Subcommittee to promote and disseminate public education materials on road safety issues. Explore methods of disseminating this information through different channels including social media.
- c. Work with Burnaby secondary school students to develop safety messages geared to their peers.

- 2. Monitor the Federal process to legalize marijuana and potential impacts on policing and City bylaws.**

Possible Tasks:

- a. Request updates on the implementation of the Federal government's process to legalize marijuana.
- b. Report on potential impacts of the legislation at the local level. Consider lessons learned from other jurisdictions such as Washington and Colorado.

- 3. Continue to support ongoing community policing initiatives to prevent property crime.**

Possible Tasks:

- a. Work with the RCMP, City staff, Community Policing volunteers and community partners to support crime prevention programs such as Citizens Crime Watch, Business Watch and Block Watch.
- b. Include information on the Business Watch Program with new or renewed Business Licenses.
- c. Continue to disseminate community safety and crime prevention information through different channels including social media and community safety presentations on topics of interest.
- d. Work with community partners to help distribute community safety and crime prevention information.

4. Work with the Fire Department to increase the use of smoke alarms by all Burnaby residents.

Possible Tasks:

- a. Support the Fire Department in an awareness campaign to increase the use of smoke alarms in all Burnaby households. The campaign could include working collaboratively with an industry partner to acquire smoke alarms at a reasonable cost (possibly through a partnership with IAFF Local 323) and initiating a program to check for and install working smoke alarms. In the near term, the Fire Department will focus on households that have the highest risk (e.g. households with at least one young child, an older adult, or a person with a disability, and rental housing areas).



MANAGER'S REPORT October 16, 2017

Unless otherwise noted, the departmental recommendations contained in this Manager's Report are approved and recommended by the City Manager to the Mayor and Council

HIS WORSHIP THE MAYOR AND MEMBERS OF COUNCIL;

The following report is submitted for your consideration:

Item

01 CORPORATE STRATEGIC PLAN

PURPOSE: To present the Corporate Strategic Plan to Council for consideration and approval.

02 2018 MEETING SCHEDULES FOR COUNCIL, PUBLIC HEARINGS, BOARDS, COMMITTEES AND COMMISSIONS

PURPOSE: To set the 2018 meeting dates for Regular Council, Public Hearings, Boards, Committees and Commissions.

03 UNSIGHTLY PREMISES AT 6227 PORTLAND STREET

PURPOSE: To obtain Council authority for City Staff and/or agents to enter onto the property at 6227 Portland Street in order to bring the property into compliance with the Burnaby Unsightly Premises Bylaw, No. 5533.

04 BUILDING PERMIT TABULATION REPORT NO. 9 FROM 2017 SEPTEMBER 01 – 2017 SEPTEMBER 29

PURPOSE: To provide Council with information on construction activity as reflected by the building permits that have been issued for the subject period.

Item

05 CONTRACT EXTENSION – FUEL PRODUCTS

PURPOSE: To obtain Council approval for a one year contract extension for the supply and delivery of gasoline, diesel, bio-diesel and related fuel products.

Yours respectfully,

A handwritten signature in black ink, appearing to read 'Lambert Chu', with a long horizontal flourish extending to the right.

Lambert Chu
City Manager



Item
Meeting 2017 Oct 16

COUNCIL REPORT

TO: MAYOR AND COUNCIL

DATE: 2017 Oct 11

FROM: CITY MANAGER

SUBJECT: CORPORATE STRATEGIC PLAN

PURPOSE: To present the Corporate Strategic Plan to Council for consideration and approval.

RECOMMENDATION:

1. **THAT** Council approve the Corporate Strategic Plan as outlined in this report.

REPORT**1.0 INTRODUCTION**

Over the past 125 years, the City of Burnaby has built a vibrant community for its citizens and businesses while preserving 25% of the City land as parks and green space. The robust infrastructure and efficient service delivery models built by the City have also been regarded by many as a tradition of excellence. In recent years, Council has established further a series of forward-looking plans and adopted the Economic Development Strategy, Social Sustainability Strategy and Environmental Sustainability Strategy which have become the foundation and guiding light for City plans and services.

Building on past success, the City continues to move forward towards its goal of sustaining an open and progressive world class community that is inclusive, safe and thriving for its citizens and businesses. In the past 6 months, staff have worked on a corporate strategic plan, in consultation with Council, to capture the vision, values and goals that have been guiding our work and service delivery; and to enhance and refine our goals for the future. The plan is now complete and the report is presented herein for Council's review and approval. The specific goals outlined in the strategic plan will serve as the bedrock principles for future service and program priorities to meet the evolving needs of our community.

A copy of the strategic plan document is provided to Council under separate cover.

To: Mayor and Council
 From: City Manager
 Re: Corporate Strategic Plan
 2017 Oct 16..... Page 2

2.0 CORPORATE STRATEGIC PLAN

As described earlier, the strategic plan is founded upon existing City policies, Official Community Plan and the City's trilogy of sustainability strategies developed in consultation with citizens, businesses and not-for-profit organizations. The strategic plan presented here before Council sets out our vision, core values and goals for the City. The plan is built by staff and Council and will be used by staff and Council for all future City programs and services.

A summary of the key elements of the strategic plan is provided below:

Our Vision: A world-class city committed to creating and sustaining the best quality of life for our entire community.

Burnaby is rich with corporate talents, natural beauty and innovative minds. Burnaby is proud of its accomplishments – healthy economic development, well protected natural environment, a diverse and inclusive community, and forward looking financial sustainability plan. Our vision is not just keeping Burnaby a great city to work, live and learn, but leveraging its attributes for the betterment of all citizens and a brighter future for the City.

Our Core Values: We embrace *community, integrity, respect, innovation and passion* as our core values and principles that guide our actions and decisions.

There are many other core values that are just as important as the ones identified in our strategic plan. We believe these essential and foundational core values, chosen for our plan, best support the City's vision and provide an integrated focus to guide our service delivery and work to fulfill our goals.

Our Goals: There are six goals to help us prioritize our plans, programs, and services. They are:

- *A Safe Community;*
- *A Connected Community;*
- *An Inclusive Community;*
- *A Healthy Community;*
- *A Dynamic Community; and,*
- *A Thriving Organization.*

The goals provide the framework for future City strategies and long range plans while leveraging existing plans, developed and supported by Council in consultation with our community.

To: Mayor and Council
 From: City Manager
 Re: Corporate Strategic Plan

2017 Oct 16..... Page 3

Under each goal are more specific objectives and outcomes that will be used to help the development of more detailed initiatives, action plans and projects. These specific objectives are:

Goal 1 – A Safe Community

- Crime prevention and reduction
- Emergency preparedness
- Emergency services
- Transportation safety
- Community amenity safety

Goal 2 – A Connected Community

- Digital connection
- Social connection
- Partnership
- Geographic connection

Goal 3 – An Inclusive Community

- Celebrate diversity
- Serve a diverse community
- Enhance City workforce diversity
- Create a sense of community

Goal 4 – A Healthy Community

- Healthy life
- Healthy environment
- Lifelong learning
- Community involvement

Goal 5 – A Dynamic Community

- Economic opportunity
- Community development
- City facilities and infrastructure

Goal 6 – A Thriving Organization

- Organization culture
- Financial viability
- Human resources
- Communication
- Reliable services, technology and information
- Technology and innovation

To: Mayor and Council
 From: City Manager
 Re: Corporate Strategic Plan
 2017 Oct 16..... Page 4

The above objectives will be used to guide the development of future plans, service enhancement and capital projects such as the South Burnaby Ice Arena, Central Park Perimeter Trail – Phase 2, Burnaby Transportation Plan, Road and Accessibility Improvements, Affordable Housing, Child Care Facilities, Public Arts, Fibre Network, Digital Solution, Laurel Street Operations Centre, Flood Protection, Habitat Restoration, Town Centre Community Centres, Performance Centre, Staff Recruitment, Leadership and Other In-house Trainings, and many other staff and Council initiatives.

We look forward to continuing our work with Council, citizens and businesses of Burnaby and other organizations to achieve the above noted objectives.

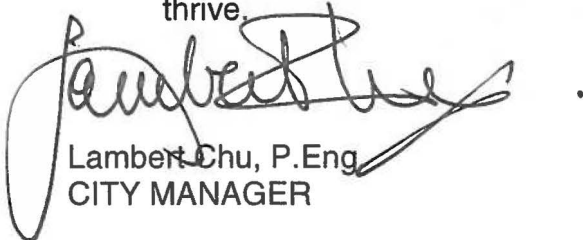
3.0 NEXT STEPS

Subject to Council approval of this report, we would begin the formulation of a communication plan to share and distribute the strategic plan and its key messages to staff, the general public and businesses. The vision, core values and goals outlined in the strategic plan will be communicated to all staff to work together to achieve the goals of the City. In early 2018, we will report back to Council to provide an update on the communication process and the outcome.

We would also commence implementation of the strategic plan for all future studies, programs and projects. Specific initiatives will be brought forward directly to Committees/Council for consideration or through the annual budget discussion process. Annually, we will report out in the annual Financial Plan on the progress of the implementation of the strategic plan and achievements.

4.0 SUMMARY

Over the past 125 years, Burnaby has built a vibrant community for its citizens and established itself as a forward looking city with its trilogy of sustainability strategies and progressive policies adopted by Council. The strategic plan presented in this report is the collaborative effort of Council and staff. This plan will be used by staff to lay out the framework for future programs and services and to maximize the City's safety, connectivity, inclusivity, financial strength and overall health to ensure that Burnaby and its citizens and businesses continue to thrive.



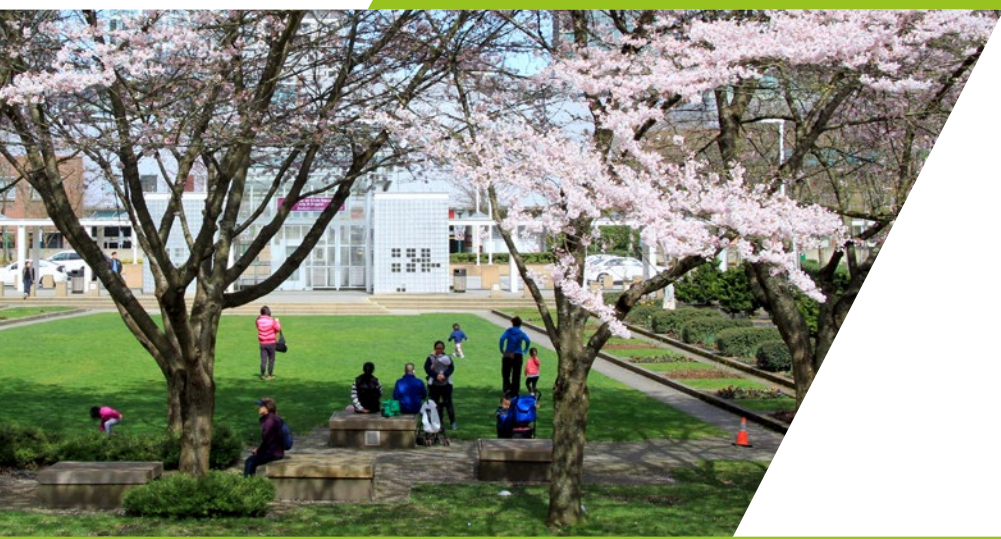
Lambert Chu, P.Eng
 CITY MANAGER

LSC:
 Attachment (1 – provided separately)



VISION
CORE VALUES
GOALS

Corporate Strategic Plan





Burnaby is a vibrant city at the geographic centre of Metro Vancouver. It has an amazing natural environment, a strong cultural mosaic and thriving town centres.

As a City, we provide facilities and services that support a safe, connected, inclusive, healthy and dynamic community. The City works collaboratively with residents, businesses, organizations and other governments. We are proud of our accomplishments, and are driven to improve our services.

This strategic plan is founded upon and guided by the goals that the City of Burnaby has established through a series of forward-thinking, long-term plans. The Council-adopted trilogy of sustainability strategies (social, environmental and economic), the Official Community Plan and other City policies establish the planning and resource context for our work.

This plan is the result of the collaborative efforts of City Council and staff. The goals outlined in this plan will be used to guide City staff in delivering services, setting priorities and developing programs. The principles and goals of this plan will be reflected in the City's Annual Financial Plan and other City plans. Specific projects and initiatives will continue to be developed to move the City toward the vision and goals identified in this strategic plan.



Our Vision

A world-class city committed to creating and sustaining the best quality of life for our entire community.

Our vision describes what we want our work to achieve, and what we aspire to do for our community.

Our Core Values

Community

Citizen and business needs are at the forefront of our plans, services and programs

Integrity

We are open, transparent, consistent and accountable

Respect

We treat people fairly and with dignity

Innovation

We seek out creative approaches to improve our services

Passion

We approach our work with conviction and enthusiasm

Our core values describe how we do our work. They are the principles that guide our actions and decisions.

Our Goals

A Safe
Community

A Connected
Community

An Inclusive
Community

A Healthy
Community

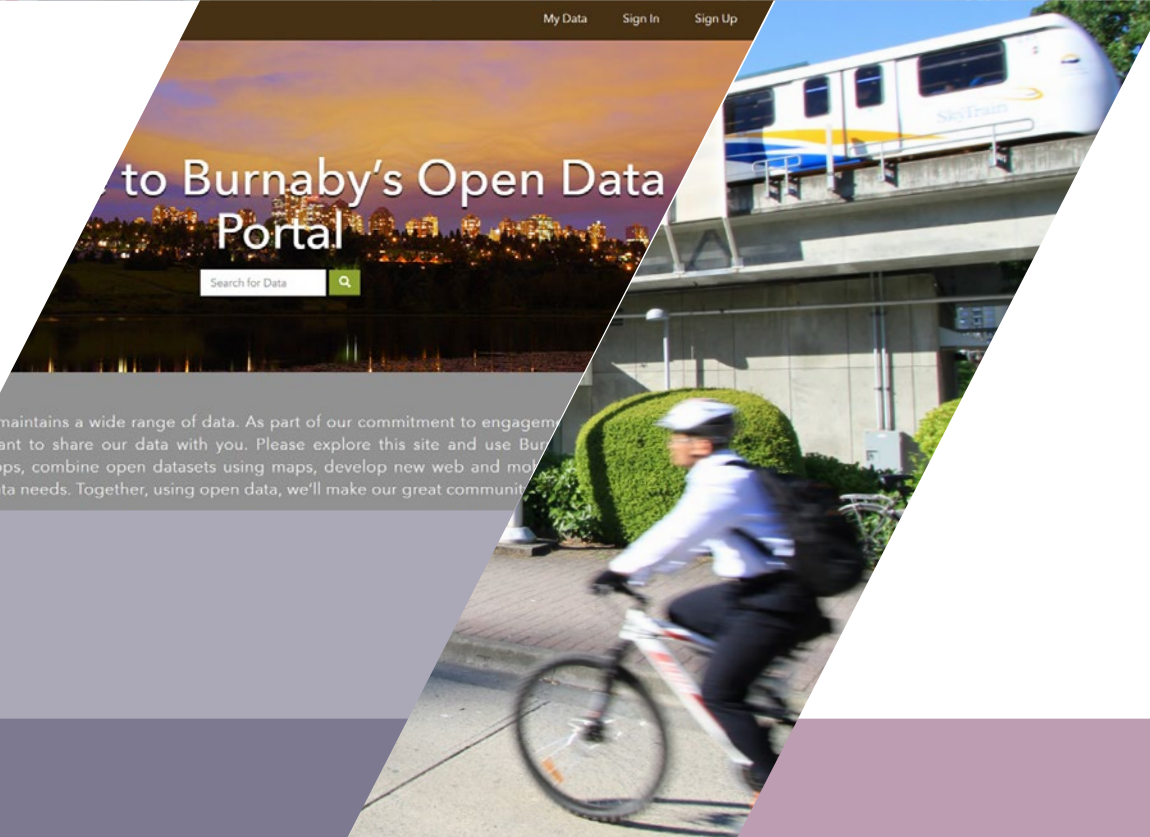
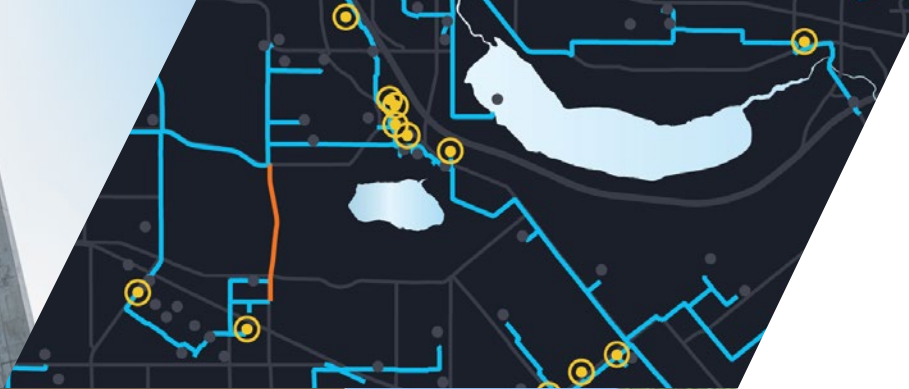
A Dynamic
Community

A Thriving
Organization

**Our goals describe the key
focus areas of our work.
They help us prioritize our
efforts and resources.**

A Safe Community

- 1. Crime prevention and reduction**
Ensure citizens and businesses feel safe in our community
- 2. Emergency preparedness**
Enhance plans, procedures and services so that we are better prepared to respond to emergencies and are able to maintain City services
- 3. Emergency services**
Provide responsive emergency services
- 4. Transportation safety**
Make City streets, pathways, trails and sidewalks safer
- 5. Community amenity safety**
Maintain a high level of safety in City buildings and facilities for the public and City staff



A Connected Community

- 1. Digital connection**
Provide online access to core City services and information
- 2. Social connection**
Enhance social connections throughout Burnaby
- 3. Partnership**
Work collaboratively with businesses, educational institutions, associations, other communities and governments
- 4. Geographic connection**
Ensure that people can move easily through all areas of Burnaby, using any form of transportation

An Inclusive Community

- 1. Celebrate diversity**
Create more opportunities for the community to celebrate diversity
- 2. Serve a diverse community**
Ensure City services fully meet the needs of our dynamic community
- 3. Enhance City workforce diversity**
Support a diversified City workforce by identifying barriers and implementing proactive strategies
- 4. Create a sense of community**
Provide opportunities that encourage and welcome all community members and create a sense of belonging



A Healthy Community

- 1. Healthy life**
Encourage opportunities for healthy living and well-being
- 2. Healthy environment**
Enhance our environmental health, resilience and sustainability
- 3. Lifelong learning**
Improve upon and develop programs and services that enable ongoing learning
- 4. Community involvement**
Encourage residents and businesses to give back to and invest in the community

A Dynamic Community

- 1. Economic opportunity**
Foster an environment that attracts new and supports existing jobs, businesses and industries
- 2. Community development**
Manage change by balancing economic development with environmental protection and maintaining a sense of belonging
- 3. City facilities and infrastructure**
Build and maintain infrastructure that meets the needs of our growing community



A Thriving Organization

- 1. Organizational culture**
Ensure that our core values are reflected in our policies, programs and service delivery
- 2. Financial viability**
Maintain a financially sustainable City for the provision, renewal and enhancement of City services, facilities and assets
- 3. Human resources**
Foster an environment for teamwork, efficiency and excellence to deliver customer service in alignment with our core values
- 4. Communication**
Practice open and transparent communication among staff, Council and the community
- 5. Reliable services, technology and information**
Protect the integrity and security of City information, services and assets
- 6. Technology and innovation**
Support technology development and innovation to empower staff and to advance community objectives





Item.....
Meeting..... 2017 October 16

COUNCIL REPORT

TO: CITY MANAGER

DATE: 2017 October 11

FROM: CITY CLERK

SUBJECT: 2018 MEETING SCHEDULES FOR COUNCIL, PUBLIC HEARINGS, BOARDS, COMMITTEES AND COMMISSIONS

PURPOSE: To set the 2018 meeting dates for Regular Council, Public Hearings, Boards, Committees and Commissions.

RECOMMENDATIONS:

1. **THAT** Council approve the 2018 meeting schedules for Council (*Appendix 'A'*), Public Hearings (*Appendix 'B'*), and Boards, Committees & Commissions (*Appendix 'C'*); and
2. **THAT** Council receive for information the 2018 meeting schedule for the Public Library Board (*Appendix 'D'*) and the Burnaby Parks, Recreation and Culture Commission meetings (*Appendix 'E'*).

REPORT

Section 127 of the *Community Charter* requires Council to adopt a schedule of Regular Council meetings. This report recommends a schedule of Regular Council meetings, as well as Public Hearings, Boards, Committees & Commissions.

As Council is aware, the following Committees meet as required (at the Call of the Chair) and therefore are not included in the attached meeting schedule:

- Audit Committee
- International Relations & Friendship Cities Committee
- Simon Fraser Liaison Committee

Upon adoption of the meeting schedules, Section 94(2)(a) and (b) of the *Community Charter* requires that public notice of the Regular Council meeting schedule be published in a newspaper, once each week for two consecutive weeks.

It is recognized that adopting this report does not preclude Council or a Committee from adopting future resolutions or at the discretion of the Chair to add, cancel or change meeting dates, times and/or venues if and when required.

DENNIS BACK
CITY CLERK

Copy: City Manager
Deputy City Manager
Director Engineering
Director Finance
Director Parks, Recreation & Cultural Services
Director Planning & Building
Director Public Safety & Community Services
Chief Librarian
Fire Chief
OIC, RCMP

APPENDIX 'A'
2018 REGULAR COUNCIL MEETING SCHEDULE

January	22	July	09
	29		23
February	05	August	27
	26		
March	05	September	17
	12		24
	26		
April	09	October	01
	16		29
	23		
May	07	November	05* <i>Inaugural</i>
	14		19
	28		26
June	11	December	03
	25		10

APPENDIX 'B'
2018 PUBLIC HEARINGS SCHEDULE

January	30	July	24
February	27	August	28
March	27	September	25
April	24	October	30
May	29	November	20
June	26	December	11

APPENDIX 'C'

2018 BOARDS, COMMITTEES AND COMMISSIONS MEETINGS SCHEDULE

Board of Variance

(6:00 p.m. - Council Chamber)

January	04	July	05
February	01	August	02
March	01	September	06
April	05	October	04
May	03	November	01
June	07	December	06

Community Heritage Commission

(6:00 p.m. - Council Committee Room)

February	01	September	06
April	05	November	01
June	07		

Financial Management Committee

(5:30 p.m. - Council Committee Room)

January	16	June	19
February	14	July	24
March	14	September	26
April	17	October	10
May	23	November	28

Planning and Development Committee

(5:00 p.m. - Council Committee Room)

January	30	June	26
February	27	September	25
March	27	October	30
April	24	November	20
May	29	December	11

Public Safety Committee

(6:00 p.m. - Council Chamber)

January	23	July	17
March	13	September	18
May	15	November	06

Sustainable City Advisory Committee

(6:00 p.m. - Council Chamber)

February	06	September	05
April	10	November	14
June	12		

APPENDIX 'D'

2018 BURNABY PUBLIC LIBRARY BOARD MEETING SCHEDULE

Public Library Board*

(7:00 p.m. - Bob Prittie Metrotown Library unless otherwise noted)

January	18	July	19 (McGill Library)
February	15	<i>No Meeting in August</i>	
March	15	September	20 (Cameron Library)
April	19	October	18
May	24* (Tommy Douglas Library)	November	15
June	21	December	13*

**Advanced/deferred from 3rd Thursday.*

APPENDIX 'E'
2018 BURNABY PARKS, RECREATION AND
CULTURE COMMISSION MEETING SCHEDULE

Parks, Recreation and Culture Commission

(7:00 p.m. - Council Committee Room and Council Chamber unless otherwise noted)

January	17	July	18
February	21 <i>(Bill Copeland Sports Centre)</i>	<i>No Meeting in August</i>	
March	21	September	19
April	18	October	17 <i>(Burnaby Mountain Golf Course)</i>
May	16 <i>(Cameron Recreation Complex)</i>	November	21
June	20	December	12

**Schedule adopted by the Parks, Recreation and Culture Commission on 2017 September 20*



Item.....
Meeting.....2017 Oct 16

COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2017 October 11

FROM: DIRECTOR OF PUBLIC SAFETY & COMMUNITY SERVICES **FILE:** RFS17-01650

SUBJECT: UNSIGHTLY PREMISES AT 6227 PORTLAND STREET

PURPOSE: To obtain Council authority for City Staff and/or agents to enter onto the property at 6227 Portland Street in order to bring the property into compliance with the Burnaby Unsightly Premises Bylaw, No. 5533.

RECOMMENDATION

1. **THAT** Council authorize City staff and/or agents to enter the property at 6227 Portland Street to remove and dispose of any overgrowth and/or debris contributing to the unsightliness of the property at the expense of the property owner.

REPORT

On 2017 July 13 the Licence Office received a complaint alleging the residential property located 6227 Portland Street was unsightly. A site inspection performed shortly after receipt of the complaint, confirmed that the property was unsightly and had large amounts of overgrowth and debris in the front, side and rear yards contrary to the Burnaby Unsightly Premises Bylaw. The home appeared to be vacant.

Since receiving the complaint, staff have been unsuccessful in all attempts to make contact with the property owner and resolve the bylaw violations voluntarily. Repeated visits to the property and two compliance letters sent to the property owner on 2017 July 14 and 2017 September 06 have not resulted in any response. On 2017 September 13, the second compliance letter was returned to the Licence Office marked "unclaimed". On 2017 September 15, a copy of that letter was posted on the front door of the residence. A follow up inspection on October 03 found the letter still posted on the front door.

In addition to the letters, staff have also attempted to reach the property owner by telephone again with no success.

To: City Manager
 From: DIRECTOR OF PUBLIC SAFETY & COMMUNITY SERVICES
 Re: Unsightly Premises at 6227 Portland Street
 2017 October 11.....Page 2

Three additional complaints have been received by the Licence Office (on 2017 September 01, September 05 and September 07) from three separate neighbouring property owners regarding the state of the property.

The Licence Office has received Unsightly Premises complaints about 6227 Portland Street in the past. As a result of neighbourhood complaints, in 2004 and again in 2009, Council authorized City crews to clean up the property at the expense of the owner. In 2013 September another complaint was received, however in this instance the property was brought in to compliance voluntarily after letters were sent to the property owner.

As a result of the bylaw violation staff request Council authorize City personnel or agents to enter the property to perform the necessary clean-up contributing to unsightly conditions, at the expense of the property owner.

Under the provisions of the Burnaby Unsightly Premises Bylaw No.5533, Council may authorize the municipality by its employees or other persons, at reasonable times and in a reasonable manner, may enter on the property and effect the clearing at the expense of the person who failed to comply, and the expenses for so doing, if unpaid on the 31st day of December of the year in which the expenses were incurred, shall be added to and form part of the taxes payable in respect of that real property as taxes in arrears.



Dave Critchley
 DIRECTOR OF PUBLIC SAFETY & COMMUNITY SERVICES

Attachment: Pictures of 6227 Portland Street, Burnaby (front and rear)

Copied to Director Engineering

Attachment 1:



Attachment 2:





Item
Meeting 2017 October 16

COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2017 OCTOBER 02

FROM: DIRECTOR PLANNING AND BUILDING **FILE:** 49000 05
Reference: Bldg. Tab Rpt

**SUBJECT: BUILDING PERMIT TABULATION REPORT NO. 9
 FROM 2017 SEPTEMBER 01 – 2017 SEPTEMBER 29**

PURPOSE: To provide Council with information on construction activity as reflected by the building permits that have been issued for the subject period.

RECOMMENDATION:


1. **THAT** this report be received for information purposes.

REPORT

Attached is Report No. 9 of the Building Permit Tabulation for the period **from 2017 SEPTEMBER 01 to 2017 SEPTEMBER 29.**

This is for the information of Council.


 Lou Pelletier, Director
 PLANNING AND BUILDING

 PS:ap
Attachment

cc: Director Finance

This Period	Total Permits			New Buildings			Alterations or Repairs		
	No. of Permits	value	% of total this period	No. of Permits	value	% of total this period	No. of Permits	value	% of total this period
single family	30	\$9,754,306	13.89%	17	\$9,558,406	13.61%	13	\$195,900	0.28%
two family	1	\$605,450	0.86%	1	\$605,450	0.86%	0	\$0	0.00%
multi family	11	\$22,221,532	31.64%	6	\$21,406,982	30.48%	5	\$814,550	1.16%
commercial	34	\$6,374,040	9.08%	0	\$0	0.00%	34	\$6,374,040	9.08%
industrial	19	\$23,622,406	33.63%	4	\$6,398,920	9.11%	15	\$17,223,486	24.52%
public	7	\$7,655,496	10.90%	1	\$8,496	0.01%	6	\$7,647,000	10.89%
demolition	26			26					
Period Total	128	\$70,233,230	100%	55	\$37,978,254	54.07%	73	\$32,254,976	45.93%

Year to Date	Total Permits			New Buildings			Alterations or Repairs		
	No. of Permits	value	% of total YTD	No. of Permits	value	% of total YTD	No. of Permits	value	% of total YTD
single family	358	\$153,684,262	20.86%	248	\$145,416,981	19.74%	110	\$8,267,281	1.12%
two family	33	\$17,357,035	2.36%	28	\$17,003,035	2.31%	5	\$354,000	0.05%
multi family	112	\$338,243,851	45.90%	36	\$328,893,142	44.64%	76	\$9,350,709	1.27%
commercial	337	\$63,604,416	8.63%	4	\$329,240	0.04%	333	\$63,275,176	8.59%
industrial	143	\$104,323,114	14.16%	25	\$69,603,955	9.45%	118	\$34,719,159	4.71%
public	50	\$59,628,678	8.09%	7	\$608,496	0.08%	43	\$59,020,182	8.01%
demolition	313			313					
Total Permits YTD	1346	\$736,841,356	100%	661	\$561,854,849	76.25%	685	\$174,986,507	23.75%

Previous Construction Totals (Year to Date)			Other Permits			New Dwelling Units		
	No. of Permits	value		This period	YTD		This period	YTD
2016	1416	\$438,724,120	Electrical	260	2667	SFD	17	248
2015	1364	\$648,443,792	Plumbing	118	1004	Duplex	2	56
2014	1372	\$558,613,465	Gas	123	1111	Coop 1-4 storey	0	0
			Heating	39	310	Coop 4+ storey	0	0
			Sprinkler	18	231	Rental 1-4 storey	145	145
						Rental 4+ storey	0	90
						Strata 1-4 storey	4	263
						Strata 4+ storey	28	1275
			Total	558	5323	Total	196	2077

Previous Construction Totals (Year End)		
2016	1799	\$819,492,990
2015	1774	\$879,352,602
2014	1737	\$698,524,017
2013	1674	\$674,683,580
2012	1803	\$514,669,315



Item.....
Meeting 2017 Oct 16

COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2017 October 11

FROM: DIRECTOR FINANCE **FILE:** 5820-20

SUBJECT: CONTRACT EXTENSION – FUEL PRODUCTS

PURPOSE: To obtain Council approval for a one year contract extension for the supply and delivery of gasoline, diesel, bio-diesel and related fuel products.

RECOMMENDATION:

- 1. THAT** Council approve a one year contract extension for the supply and delivery of fuel products with Chevron Canada Ltd. for an estimated cost of \$3,350,000 including GST in the amount of \$159,600. Final payment will be based on actual delivered quantities and quoted unit pricing.

REPORT

The City of Vancouver issued a Request for Proposal on behalf of the British Columbia Petroleum Product Buying Group (“BCPPBG”), of which the City of Burnaby is a member. The BCPPBG is comprised of approximately 75 regional and municipal governments, and school board member organizations, which in total purchase approximately 36 million litres of fuel products annually.

On 2011 November 23, Council awarded a three year contract (2011 December 14 to 2014 December 13) to Chevron Canada Ltd. with a provision for up to two additional one year periods to a maximum of five years. This recommendation is for a fourth contract extension for the period 2017 December 14 to 2018 December 13 as the lead agency (City of Vancouver) has advised Chevron that it is exercising a clause within the Agreement that states that where both parties continue to deal with each other following the expiry date, the Agreement will be deemed to be renewed for additional one year periods. Chevron Canada Ltd. has a proven record in supplying gasoline, diesel, bio-diesel and related fuel products to the City for more than fifteen years. The City has found their prices competitive and reflective of the current market conditions. City staff have reviewed the provision of service and concur with the BCPPBG recommendation to extend the Chevron Canada Ltd. contract for one year to 2018 December 13.

Funding for these expenditures is included in various operating accounts in the 2017 – 2021 Financial Plan.

Noreen Kassam, CPA, CGA
DIRECTOR FINANCE

NK:GC:SL /mlm

Copied to: Director Engineering



INTER-OFFICE COMMUNICATION

TO: CITY CLERK 2017 October 11

FROM: DIRECTOR PLANNING AND BUILDING

SUBJECT: REZONING REFERENCE #14-34
 AMENDMENT BYLAW NO. 29/15; BYLAW #13518
 Sports Complex Expansion
 Burnaby Lake Sports Complex
 Third Reading

ADDRESS: 3600 Norland Avenue

LEGAL: Lot A, D.L.'s 76 and 77, Group 1, NWD Plan LMP22854

FROM: CD Comprehensive Development District (based on P2 Administration and Assembly District)

TO: Amended CD Comprehensive Development District (based on P2 Administration and Assembly District and the Burnaby Lake Sports Complex Development Plan as guidelines and based on the development plan entitled "8-Rinks" prepared by TKL Architect Inc.)

The following information applies to the subject rezoning bylaw:

- a) First Reading given on 2015 October 05;
- b) Public Hearing held on 2015 October 27; and,
- c) Second Reading given on 2015 November 09.

The prerequisite conditions have been partially satisfied as follows:

- a. The submission of a suitable plan of development.
 - *A virtually complete suitable plan of development has been submitted. A few remaining details will be resolved prior to Final Adoption.*
- b. The deposit of sufficient monies, including a 4% Engineering Inspection Fee, to cover the costs of all services necessary to serve the site and the completion of a servicing agreement covering all requisite services. All services are to be designed to City standards and constructed in accordance with the Engineering Design. One of the conditions for the release of occupancy permits will be the completion of all requisite services.
 - *The applicant has submitted engineering design drawings for review and has agreed in a letter dated 2017 September 18 to deposit the necessary funds including 4% inspection fees and complete the servicing agreement prior to Final Adoption.*

City Clerk
 Rezoning Reference #14-34
 Third Reading
 2017 October 11Page 2

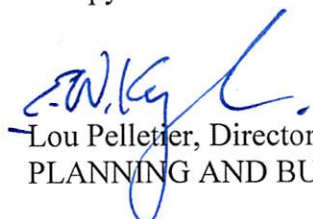
- c. The installation of all electrical, telephone and cable servicing, and all other wiring underground throughout the development, and to the point of connection to the existing service where sufficient facilities are available to serve the development.
 - *The applicant has agreed to this prerequisite in a letter dated 2017 September 18.*
- d. The granting of any necessary statutory rights-of-way, easements and/or covenants.
 - *The requisite covenant, easement, and statutory right-of way plans have been submitted and will be deposited in the Land Title Office prior to Final Adoption.*
- e. The submission of a suitable on-site stormwater management system to the approval of the Director Engineering, the deposit of sufficient monies for its provision, and the granting of a Section 219 Covenant to guarantee its provision and continuing operation.
 - *The applicant has agreed to this prerequisite in a letter dated 2017 September 18. A suitable on-site stormwater management system will require approval of the Director Engineering, the required covenant will be deposited in the Land Title Office and the required funds to guarantee this provision will be deposited prior to Final Adoption.*
- f. The submission of a geotechnical review regarding stability confirming that the site may be used safely for the intended use, for review by the Chief Building Inspector and granting of a Section 219 Covenant respecting the submitted report.
 - *The applicant has agreed to this prerequisite in a letter dated 2017 September 18.*
- g. The review of a detailed Sediment Control System by the Director Engineering.
 - *The applicant has agreed to this prerequisite in a letter dated 2017 September 18. A detailed Sediment Control System plan has been submitted to the Engineering Department - Environmental Services for approval prior to Final Adoption.*
- h. Submission of a Site Profile and resolution of any arising requirements.
 - *The applicant has submitted the required Site Profile which is being processed to determine if remediation measures are required.*
- i. The submission of a detailed comprehensive sign plan.
 - *The applicant has agreed to this prerequisite in a letter dated 2017 September 18.*

City Clerk
Rezoning Reference #14-34
Third Reading
2017 October 11Page 3

- j. The deposit of the applicable GVS & DD Sewerage Charge.
- *The applicant has agreed in a letter dated 2017 September 18 to make the necessary deposits prior to Final Adoption.*

As the prerequisite conditions to this rezoning are now substantially complete, could you please arrange to return this amendment bylaw to Council for Consideration and Third Reading on 2017 October 16, with Reconsideration and Final Adoption to follow when the prerequisites are completely fulfilled and Planning notifies you to that effect.

A copy of the Public Hearing minutes for this rezoning application is ***attached*** for information.


Lou Pelletier, Director
PLANNING AND BUILDING

DR:eb

Attachment

cc: City Manager

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INTER-OFFICE COMMUNICATION

TO: CITY CLERK **DATE:** 2017 October 11

FROM: DIRECTOR PLANNING AND BUILDING

SUBJECT: **REZONING REFERENCE #12-04**
BYLAW 13683, AMENDMENT BYLAW NO. 51/2016
Four-Storey Mixed-Use Development
Third Reading

ADDRESS: 5289, 5309, and 5355 Lane Street

LEGAL: Schedule A (*attached*)

FROM: M4 Special Industrial District and CD Comprehensive Development District (based on C9 Urban Village Commercial District and Royal Oak Community Plan guidelines and in accordance with the development plan entitled "Lane Street Phase 1 5369/5401/5437 Lane Street Burnaby B.C." prepared by Cornerstone Architecture)

TO: CD Comprehensive Development District (based on C9 Urban Village Commercial District and Royal Oak Community Plan guidelines and in accordance with the development plan entitled "Lane 2 'eternity' 5309 Lane Street Burnaby B.C." prepared by Cornerstone Architecture)

The following information applies to the subject rezoning bylaw:

- a) First Reading given on 2016 November 21;
- b) Public Hearing held on 2016 December 13; and,
- c) Second Reading given on 2017 January 23.

The prerequisite conditions have been partially satisfied as follows:

- a) The submission of a suitable plan of development.
 - *A virtually complete suitable plan of development has been submitted. A few remaining details will be resolved prior to Final Adoption.*
- b) The deposit of sufficient monies, including a 4% Engineering Inspection Fee, to cover the costs of all services necessary to serve the site and the completion of a servicing agreement covering all requisite services. All services are to be designed to City standards and constructed in accordance with the Engineering Design. One of the conditions for the release of occupancy permits will be the completion of all requisite services.

- *The applicant has submitted engineering design drawings for review and has agreed in a letter dated 2017 October 04 to deposit the necessary funds including 4% inspection fees and complete the servicing agreement prior to Final Adoption.*
- c) The installation of all electrical, telephone and cable servicing, and all other wiring underground throughout the development, and to the point of connection to the existing service where sufficient facilities are available to serve the development.
 - *The applicant has agreed to this prerequisite in a letter dated 2017 October 04.*
- d) The submission of an undertaking to remove all existing improvements from the site prior to or within six months of the rezoning bylaw being effected. Demolition of any improvements will be permitted at any time, provided that the applicant acknowledges that such permission does not fetter Council's ability to grant or not to grant Second Reading, Third Reading and/or Final Adoption of the Rezoning Bylaw.
 - *The applicant has agreed to this prerequisite in a letter dated 2017 October 04.*
- e) The undergrounding of existing overhead wiring abutting the site.
 - *The applicant has agreed to this prerequisite in a letter dated 2017 October 04.*
- f) The consolidation of the net project site into one legal parcel.
 - *The requisite subdivision plan of consolidation has been submitted and will be deposited in the Land Title Office prior to Final Adoption.*
- g) The granting of any necessary statutory rights-of-way, easements and/or covenants.
 - *The requisite statutory rights-of-way and covenant plans have been submitted and will be deposited in the Land Title Office prior to Final Adoption*
- h) The granting of any necessary Section 219 Covenants including, but not limited to, a restriction on the enclosure of balconies; provision and maintenance of electric vehicles; that all handicap accessible stalls remain as common property; and ensuring compliance with the submitted acoustical analysis.
 - *The requisite covenant plans have been submitted and will be deposited in the Land Title Office prior to Final Adoption.*
- i) A noise study is required to ensure compliance with the Council-adopted sound criteria.
 - *The applicant has agreed to this prerequisite in a letter dated 2017 October 04 and the necessary provisions are indicated on the development plans.*

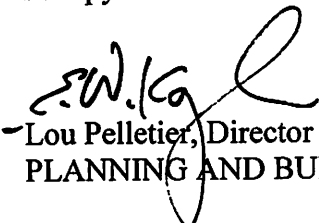
- j) Compliance with the guidelines for underground parking for residential visitors.
- *The applicant has agreed to this prerequisite in a letter dated 2017 October 04 and the necessary provisions are indicated on the development plans.*
- k) The provision of a covered car wash stall and adequately sized and appropriately located garbage handling and recycling material holding space to the approval of the Director Engineering and a commitment to implement the recycling provisions.
- *The applicant has agreed to this prerequisite in a letter dated 2017 October 04 and the necessary provisions are indicated on the development plans.*
- l) The provision of a suitable on-site stormwater management system to the approval of the Director Engineering, and the granting of a Section 219 Covenant to guarantee its provision and continuing operation.
- *The applicant has agreed to this prerequisite in a letter dated 2017 October 04. A suitable on-site stormwater management system will require approval of the Director Engineering, the required covenant will be deposited in the Land Title Office and the required funds to guarantee this provision will be deposited prior to Final Adoption.*
- m) The design and provision of units adaptable to persons with disabilities and the provision of customized hardware and cabinet work being subject to the sale/lease of the unit to a disabled person, with allocated disabled parking spaces protected by a Section 219 Covenant.
- *This provision is indicated on the development plans and the applicant has submitted a letter dated 2017 October 04 agreeing to meet this prerequisite. The required covenant will be deposited in the Land Title Office and the required funds to guarantee this provision will be deposited prior to Final Adoption.*
- n) The submission of a Site Profile and resolution of any arising requirements.
- *The applicant has submitted the required Site Profile which is being processed to determine if remediation measures are required.*
- o) The review of a detailed Sediment Control System by the Director Engineering.
- *The applicant has agreed to this prerequisite in a letter dated 2017 October 04.*
- p) The provision of facilities for cyclists in accordance with Section 4.6 of the rezoning report.
- *This provision is indicated on the development plans and the applicant has submitted a letter dated 2017 October 04 agreeing to meet this prerequisite.*

City Clerk
 Director Planning and Building
 Third Reading
 2017 October 11Page 4

- q) The submission of a detailed comprehensive sign plan.
- *The applicant has agreed to this prerequisite in a letter dated 2017 October 04.*
- r) The deposit of the applicable Parkland Acquisition Charge.
- *The applicant has agreed in a letter dated 2017 October 04 to make the necessary deposits prior to Final Adoption.*
- s) The deposit of the applicable GVS & DD Sewerage Charge.
- *The applicant has agreed in a letter dated 2017 October 04 to make the necessary deposits prior to Final Adoption.*
- t) The deposit of the applicable School Site Acquisition Charge.
- *The applicant has agreed in a letter dated 2017 October 04 to make the necessary deposits prior to Final Adoption.*
- u) The submission of a written undertaking to distribute area plan notification forms, prepared by the City, with disclosure statements; and, to post area plan notification signs, also prepared by the City, on the development site and in the sales office in prominent and visible locations prior to Third Reading, or at the time marketing for the subject development commences, whichever is first, and remain posted for a period of one year, or until such time that all units are sold, whichever is greater.
- *The applicant has provided a letter of undertaking dated 2017 October 04 and the area plan notification signs are in place.*

As the prerequisite conditions to this rezoning are now substantially complete, could you please arrange to return this amendment bylaw to Council for Consideration and Third Reading on 2017 October 16, with Reconsideration and Final Adoption to follow when the prerequisites are completely fulfilled and Planning notifies you to that effect.

A copy of the Public Hearing minutes for this rezoning application is **attached** for information.


 -Lou Pelletier, Director
 PLANNING AND BUILDING

SMN:eb
Attachments

cc: City Manager

**REZONING REFERENCE #12-04
SCHEDULE "A"**

5289 Lane Street	The West Half Of Lot 30, DL 94, Group 1, NWD Plan 720
5309 Lane Street	Strata Lot 1, DL 94, Group 1, NWD Strata Plan LMS527 Together With An Interest In The Common Property In Proportion To The Unit Entitlement Of The Strata Lot As Shown On Form 1
5355 Lane Street	Lot A, DL 94, Group 1, NWD Plan EPP34619

P:\REZONING\Applications\2012\Rez 12-04 Lane 2\Schedule A 12-04.docx

**PUBLIC HEARING MINUTES
HELD ON: 2016 DEC. 13
REZ. REF. NO. 12-04
PAGE 1 OF 1**

**Burnaby Zoning Bylaw 1965,
Amendment Bylaw No. 51, 2016 - Bylaw No. 13683**

Rez . #12-04

5289, 5309, and 5355 Lane Street

From: M4 Special Industrial District and CD Comprehensive Development District (based on C9 Urban Village Commercial District and Royal Oak Community Plan guidelines and in accordance with the development plan entitled "Lane Street Phase 1 5369/5401/5437 Lane Street Burnaby B.C." prepared by Cornerstone Architecture)

To: CD Comprehensive Development District (based on C9 Urban Village Commercial District and Royal Oak Community Plan guidelines and in accordance with the development plan entitled "Lane 2 'eternity' 5309 Lane Street Burnaby B.C." prepared by Cornerstone Architecture)

The purpose of the proposed zoning bylaw amendment is to permit the construction of a four-storey mixed-use development with full underground parking, comprised of at grade commercial fronting Lane Street with residential uses behind and above.

The Advisory Planning Commission advised it supports the rezoning application.

One letter was received in response to the proposed rezoning application:

Jianing Liu and Yuping Zhao, PH20 - 5288 Grimmer Street, Burnaby

No speakers appeared before Council in support or opposition to the proposed zoning bylaw amendment.

**MOVED BY COUNCILLOR JOHNSTON
SECONDED BY COUNCILLOR CALENDINO**

THAT this Public Hearing for Rez. #12-04, Bylaw #13683 be terminated.

CARRIED UNANIMOUSLY



INTER-OFFICE COMMUNICATION

TO: CITY CLERK 2017 October 11

FROM: DIRECTOR PLANNING AND BUILDING

SUBJECT: **REZONING REFERENCE #16-25**
AMENDMENT BYLAW NO. 19/17 ; BYLAW #13753
Two High Rise Apartment Towers
Third Reading

ADDRESS: 4828, 4874 Lougheed Highway and 2099 Delta Avenue

LEGAL: Lot 124, DL 124, Group 1, NWD Plan 36610; Lot 8, Block 84, DL 124, Group 1, NWD Plan 1543; That Part of DL 124, Group 1, NWD Shown on Plan EPP56449 as Parcel 2

FROM: CD Comprehensive Development District (based on RM4s and RM5s Multiple Family District)

TO: Amended CD Comprehensive Development District (based on RM4s and RM5s Multiple Family Residential District and Brentwood Town Centre Development Plan as guidelines, and in accordance with the development plan entitled "Concord Brentwood Phase 1B" prepared by Franc Architecture)

The following information applies to the subject rezoning bylaw:

- a) First Reading given on 2017 May 15;
- b) Public Hearing held on 2017 May 30; and,
- c) Second Reading given on 2017 June 12.

The prerequisite conditions have been partially satisfied as follows:

- a. The submission of a suitable plan of development.
 - *A virtually complete suitable plan of development has been submitted. A few remaining details will be resolved prior to Final Adoption.*
- b. The deposit of sufficient monies, including a 4% Engineering Inspection Fee, to cover the costs of all services necessary to serve the site and the completion of a servicing agreement covering all requisite services. All services are to be designed to City standards and constructed in accordance with the Engineering Design. One of the conditions for the release of occupancy permits will be the completion of all requisite services.
 - *The applicant has submitted engineering design drawings for review and has*

City Clerk
 Rezoning Reference #16-25
 Third Reading
 2017 October 11Page 2

agreed in a letter dated 2017 October 11 to deposit the necessary funds including 4% inspection fees and complete the servicing agreement prior to Final Adoption.

- c. The installation of all electrical, telephone and cable servicing, and all other wiring underground throughout the development, and to the point of connection to the existing service where sufficient facilities are available to serve the development.
 - *The applicant has agreed to this prerequisite in a letter dated 2017 October 11.*
- d. The utilization of an amenity bonus through the provision of a cash in-lieu contribution in accordance with Section 3.3 of this report.
 - *The applicant has agreed to this prerequisite in a letter dated 2017 October 11, and will deposit the necessary funds prior to Final Adoption.*
- e. The completion of the sale of City property.
 - *Council has approved the sale and purchase price of City property to be acquired by the applicant. The sale will be completed prior to Final Adoption.*
- f. The dedication of any rights-of-way deemed requisite.
 - *A subdivision plan dedicating the requisite rights-of-way has been submitted and will be deposited in the Land Title Office prior to Final Adoption.*
- g. The consolidation and re-subdivision of the site into two legal lots.
 - *The requisite subdivision plan of consolidation has been submitted and will be deposited in the Land Title Office prior to Final Adoption.*
- h. The granting of any necessary covenants, including, but not necessarily limited to, Section 219 Covenants:
 - restricting enclosure of balconies;
 - indicating that project surface driveway access will not be restricted by gates;
 - guaranteeing provision and maintenance of public art;
 - guaranteeing the provision and continued operation of stormwater management facilities;
 - ensuring compliance with the approved acoustical study;
 - for the provision and ongoing maintenance of the Stickleback Creek Streamside Protection and Enhancement Area;

City Clerk
 Rezoning Reference #16-25
 Third Reading
 2017 October 11Page 3

- ensuring that handicap accessible parking stalls in the underground residential parking areas be held in common property to be administered by the Strata Corporation;
 - ensuring the provision and ongoing maintenance of EV cars and EV plug-in stations;
 - for the provision and ongoing maintenance of on-site car share vehicles and parking stalls;
 - ensuring the protection of suitable trees on-site during construction; and,
 - ensuring that the site can be used safely in accordance with the approved geotechnical report, and that the project does not draw down the water table.
- *The applicant has agreed to this prerequisite in a letter dated 2017 October 11, and the requisite covenants will be deposited in the Land Title Office prior to Final Adoption.*
- i. The execution of an indemnity agreement by the developer saving the City harmless from all liability associated with this development in relation to its geotechnical and hydrological (including any potential contaminated groundwater) impacts to surrounding infrastructure and other nearby development.
- *The applicant has agreed to this prerequisite in a letter dated 2017 October 11.*
- j. The design and provision of units adaptable to persons with disabilities with allocated handicap parking spaces protected by a Section 219 Covenant.
- *The applicant has agreed to this prerequisite in a letter dated 2017 October 11, and the necessary provisions are indicated on the development plans.*
- k. Compliance with the Council-adopted sound criteria.
- *An acoustic study has been submitted for review by the Engineering Environmental Services Division, and the requisite covenant will be deposited in the Land Title Office prior to Final Adoption.*
- l. The submission of a Site Profile and resolution of any arising requirements.
- *The applicant has submitted the required Site Profile for the development site, and has committed to obtaining an appropriate instrument from the Ministry of Environment prior to release of any Occupancy Permits. The required Covenant governing this arrangement has been deposited in the Land Title Office.*

City Clerk
 Rezoning Reference #16-25
 Third Reading
 2017 October 11Page 4

- m. The provision of covered car wash stalls and adequately sized and appropriately located garbage handling and recycling material holding space and a commitment to implement the recycling provisions.
 - *The necessary provisions are indicated on the development plans and the applicant has submitted a letter of undertaking dated 2017 October 11 committing to implement the recycling provisions.*
- n. The submission of a suitable Solid Waste and Recycling Plan to the approval of the Director Engineering.
 - *The applicant has agreed to this prerequisite in a letter dated 2017 October 11. A detailed Solid Waste and Recycling Plan has been approved by the Engineering Department – Environmental Services Division.*
- o. The review of on-site residential loading facilities by the Director Engineering.
 - *The applicant has agreed to this prerequisite in a letter dated 2017 October 11. An on-site residential loading plan has been submitted to the Engineering Department – Traffic Division for approval prior to Final Adoption.*
- p. The provision of facilities for cyclists in accordance with this report.
 - *The applicant has agreed to this prerequisite in a letter dated 2017 October 11, and the necessary provisions are indicated on the development plans.*
- q. The review of a detailed Sediment Control System by the Director Engineering.
 - *The applicant has agreed to this prerequisite in a letter dated 2017 October 11. A detailed Sediment Control System plan has been submitted to the Engineering Department – Environmental Services for approval prior to Final Adoption.*
- r. Compliance with the guidelines for underground parking for visitors.
 - *The applicant has agreed to this prerequisite in a letter dated 2017 October 11, and the necessary provisions are indicated on the development plans.*
- s. The submission of a suitable on-site stormwater management system to the approval of the Director Engineering, the deposit of sufficient monies for its provision, and the granting of a Section 219 Covenant to guarantee its provision and continuing operation.
 - *The applicant has agreed to this prerequisite in a letter dated 2017 October 11. A suitable on-site stormwater management system has been submitted for the approval of the Director Engineering. The required Covenant will be deposited in the Land Title Office and the required funds to guarantee this provision will be*

City Clerk
 Rezoning Reference #16-25
 Third Reading
 2017 October 11Page 5

deposited prior to Final Adoption.

- t. The deposit of the applicable Parkland Acquisition Charge.
 - *The applicant has agreed in a letter dated 2017 October 11 to make the necessary deposits prior to Final Adoption.*
- u. The deposit of the applicable GVS & DD Sewerage Charge.
 - *The applicant has agreed in a letter dated 2017 October 11 to make the necessary deposits prior to Final Adoption.*
- v. The deposit of the applicable School Site Acquisition Charge.
 - *The applicant has agreed in a letter dated 2017 October 11 to make the necessary deposits prior to Final Adoption.*
- w. The submission of a written undertaking to distribute area plan notification forms, prepared by the City, with disclosure statements; and, to post area plan notification signs, also prepared by the City, on the development site and in the sales office in prominent and visible locations prior to Third Reading, or at the time marketing for the subject development commences, whichever is first, and remain posted for a period of one year, or until such time that all units are sold, whichever is greater.
 - *The applicant has provided a letter of undertaking dated 2017 October 11 and the area plan notification signs are in place.*

As the prerequisite conditions to this rezoning are now substantially complete, could you please arrange to return this amendment bylaw to Council for Consideration and Third Reading on 2017 October 16, with Reconsideration and Final Adoption to follow when the prerequisites are completely fulfilled and Planning notifies you to that effect.

A copy of the Public Hearing minutes for this rezoning application is **attached** for information.


 Lou Pelletier, Director
 PLANNING AND BUILDING

IW/JBS:eb
Attachment

cc: City Manager

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**PUBLIC HEARING MINUTES
HELD ON: 2017 May 30
REZ. REF. NO. 16-25
PAGE 1 OF 1**

**BURNABY ZONING BYLAW 1965, AMENDMENT
BYLAW NO.19,2017- BYLAW NO.13753**

Rez. #16-25

4828, 4874 Lougheed Highway and 2099 Delta Avenue

From: CD Comprehensive Development District (based on RM4s and RM5s Multiple Family District)

To: Amended CD Comprehensive Development District (based on RM4s and RM5s Multiple Family Residential District and Brentwood Town Centre Development Plan as guidelines, and in accordance with the development plan entitled "Concord Brentwood Phase 1B" prepared by Franc Architecture)

The purpose of the proposed zoning bylaw amendment is to permit the development of two high-rise buildings atop underground and structured parking.

No letters were received in response to the proposed rezoning application.

No speakers appeared before Council in support or opposition to the proposed zoning bylaw amendment.

**MOVED BY COUNCILLOR JOHNSTON
SECONDED BY COUNCILLOR JORDAN**

THAT this Public Hearing for Rez. #16-25, Bylaw #13753 be terminated.

CARRIED UNANIMOUSLY



Planning and Building Department

INTER-OFFICE MEMORANDUM

TO: CITY CLERK **DATE:** 2017 October 11

FROM: DIRECTOR PLANNING AND BUILDING

SUBJECT: **REZONING REFERENCE # 15-42**
AMENDMENT BYLAW NO. 33/16; BYLAW #13634
Change of use to permit business and professional office uses
Third Reading and Final Adoption

ADDRESS: 3500 Gilmore Way

LEGAL: Lot 2, D.L. 71, Group 1, NWD Plan LMP31089

FROM: CD Comprehensive Development District (based on M8 Advanced Technology District and Discovery Place Community Plan guidelines)

TO: Amended CD Comprehensive Development District (based on M8a Advanced Technology District and Discovery Place Community Plan guidelines, and in accordance with the development plan entitled "The Redstone Group 3500 Gilmore Way" prepared by Kasian Architecture Ltd.)

The following information applies to the subject rezoning bylaw:

- a) First Reading given on 2016 July 25;
- b) Public Hearing held on 2016 August 30; and,
- c) Second Reading given on 2016 September 12.

The prerequisite conditions have been satisfied as follows:

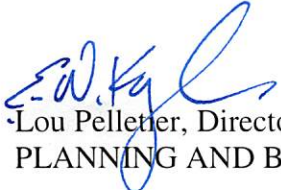
- a. The submission of a suitable plan of development.
 - *A complete suitable plan of development has been submitted.*
- b. The granting of any necessary easements, covenants and statutory rights-of-way
 - *The requisite statutory rights-of-way plans have been deposited in the Land Title Office.*

City Clerk
Rezoning Reference #15-43
Third Reading and Final Adoption
2016 October 19.....Page 2

- c. The approval of the Ministry of Transportation to the rezoning application.
- *The approval of the Ministry of Transportation to the rezoning bylaw has been obtained.*

As the prerequisites to this rezoning are now complete as outlined, could you please arrange to return this amendment bylaw to Council for Consideration and Third Reading, and Reconsideration and Final Adoption on 2017 October 16.

A copy of the Public Hearing minutes for this rezoning application is ***attached*** for information.


Lou Pelletier, Director
PLANNING AND BUILDING

JBS/LS:eb
Attachment

cc: City Manager

P:\49500 Rezoning\20 Applications\2015\15-00042 3500 Gilmore Way\Rezoning Reference 15-42 Third Reading & Final Adoption
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**PUBLIC HEARING MINUTES
HELD ON: 2016 AUGUST 30
REZ. REF. NO. 15-42
PAGE 1 OF 1**

**BURNABY ZONING BYLAW 1965,
AMENDMENT BYLAW NO. 33, 2016 – BYLAW NO. 13634**

Rez. #15-42

3500 Gilmore Way

From: CD Comprehensive Development District (based on M8 Advanced Technology District and Discovery Place Community Plan guidelines)

To: Amended CD Comprehensive Development District (based on M8a Advanced Technology District and Discovery Place Community Plan guidelines, and in accordance with the development plan entitled "The Redstone Group 3500 Gilmore Way" prepared by Kasian Architecture Ltd.)

The purpose of the proposed zoning bylaw amendment is to permit general business and professional office uses in an existing three-storey high technology/office building.

The Advisory Planning Commission advised it supports the rezoning application.

No letters were received in response to the proposed rezoning application.

No speakers appeared before Council in support or opposition to the proposed zoning bylaw amendment.

**MOVED BY COUNCILLOR JOHNSTON
SECONDED BY COUNCILLOR JORDAN**

THAT this Public Hearing for Rez. #15-42, Bylaw #13634 be terminated.

CARRIED UNANIMOUSLY