



PARKS, RECREATION AND CULTURE COMMISSION

NOTICE OF OPEN MEETING

DATE: WEDNESDAY, 2017 NOVEMBER 15
TIME: 7:00 PM
PLACE: Council Chambers, Burnaby City Hall

A G E N D A

1.	<u>CALL TO ORDER</u>	<u>PAGE</u>
2.	<u>MINUTES</u>	
a)	Open Minutes of 2017 October 18	1
3.	<u>DELEGATIONS</u>	
a)	Spokespersons: Teena Martin, Wendy Cormack & Maria Anna Parolin Burnaby Arts Council Subject: Year in Review and Operating Funds	10
b)	Spokespersons: Gaetan Royer and Fred Soofi Human Rights Park Society Subject: Human Rights Park	11
4.	<u>CORRESPONDENCE</u>	
a)	Administrative Officer Re: South Burnaby Ice Arena Project	13
b)	Charlford House Society for Women Appreciation of Donation	19
5.	<u>DIRECTOR'S REPORTS</u>	
a)	Director's Report No. 10 2017 November 15	20

i)	Outdoor Ice Skating and Tobogganing 2017	21
ii)	Burnaby Christmas Bureau Promotional Support 2017	22
iii)	Fee Reduction Request by Pacific Spirit Quilter's Guild	25
iv)	Lotus Sports Club Licence Agreement Renewal	28
v)	2017 Parks, Recreation and Cultural Services Transfer of Donations/Sponsorship Funds to Reserve	30
vi)	Security at Recreation Facilities	33
6.	<u>NEW BUSINESS</u>	
7.	<u>INQUIRIES</u>	
8.	<u>ADJOURNMENT</u>	



PARKS, RECREATION AND CULTURE COMMISSION MINUTES

Wednesday, 2017 October 18

An 'Open' meeting of the Parks, Recreation and Culture Commission was held in the Multi-Purpose Room, Bonsor Recreation Complex, 6550 Bonsor Street, Burnaby, B.C. on Wednesday, 2017 October 18 at 7:05 p.m.

1. CALL TO ORDER

PRESENT: Councillor Paul McDonell, Chair
 Commissioner Karin Alzner
 Commissioner Guyle Clark
 Commissioner James Jang
 Commissioner Barbara Larkin
 Commissioner Lee Loftus
 Commissioner Lance Matricardi, Deputy Chair
 Commissioner Dan Staschuk
 School Trustee Baljinder Narang

ABSENT: Councillor Dan Johnston

STAFF: Mr. Dave Ellenwood, Director Parks, Recreation & Cultural Services
 Mr. Craig Collis, Assistant Director - Recreation
 Mr. Don Hunter, Assistant Director - Parks
 Mr. David O'Connor, Assistant Director - Golf Operations
 Mr. Denis Nokony, Assistant Director - Cultural Services
 Mr. Dean Pelletier, Manager - Business Operations
 Ms. Heather Edwards, Manager - Parks, Planning, Design & Dev.
 Mr. Johannes Schumann, Senior Current Planner - Planning & Bldg.
 Ms. Kathryn Matts, Commission Secretary
 Ms. Shelley Tucker, Recording Secretary

The 'Open' Commission meeting was called to order at 7:05 p.m.

MOVED BY COMMISSIONER LARKIN

SECONDED BY COMMISSIONER JANG

"THAT the Open Commission meeting do now convene."

CARRIED UNANIMOUSLY

The Open Commission meeting convened in the Multi-Purpose Room.

2. MINUTES

a) **Open Commission meeting of 2017 September 20**

MOVED BY COMMISSIONER ALZNER
SECONDED BY COMMISSIONER LOFTUS

"THAT the minutes of the Open Commission meeting held on 2017 September 20 be now adopted."

MOVED BY COMMISSIONER LARKIN
SECONDED BY COMMISSIONER ALZNER

"THAT School Trustee Baljinder Narang be recorded as an attendee of the Open Commission meeting held on 2017 September 20."

CARRIED UNANIMOUSLY

MOVED BY COMMISSIONER LARKIN
SECONDED BY COMMISSIONER JANG

"THAT the minutes of the Open Commission meeting held on 2017 September 20 be now adopted."

3. CORRESPONDENCE

MOVED BY COMMISSIONER ALZNER
SECONDED BY COMMISSIONER LEE

"THAT the following items of correspondence be received."

CARRIED UNANIMOUSLY

a) **Administrative Officer** **Re: Remembering Working People: "Plaques Around the Province" Project**

The Administrative Officer advised that City Council received a report re: Remembering Working People: "Plaques around the Province" Project and sent a copy of the report to the Parks, Recreation and Culture Commission for information.

b) Administrative Officer
Re: New Kapoor Singh Siddoo “Stop of Interest” Sign

The Administrative Officer advises that Council at the meeting of 2017 September 18 received a report re: the New Kapoor Singh Siddoo “Stop of Interest” Sign and forwarded a copy of the report to the Parks, Recreation and Culture Commission for information.

c) Pacific Spirit Quilters’ Guild
Re: Request for Reduction of Rental Fees

The Pacific Spirit Quilters’ Guild requests a reduction of rental fees of 10-15% for use of the Burnaby Village Museum’s Discovery Room. The Guild meets monthly to make “comfort quilts” for Burnaby Family Life and St. Michael’s seniors, as well as preemie and baby quilts for Burnaby General and Royal Columbian Hospitals’ neo-natal units.

NOTE: A report will be prepared for the next Commission meeting.

b) Burnaby Minor Hockey Association
Re: Fee Waiver Request for “Pat Quinn Classic”

Burnaby Minor Hockey Association requests the waiving of arena rental, extra staffing costs, and related costs, for the “Pat Quinn Classic” tournament to be held at the Bill Copeland Sports Centre and the Kensington Park Rink on 2017 December 27-30.

NOTE: Item 1 of the Director’s Report refers to this matter.

4. DIRECTOR'S REPORT

a) Director's Report No. 9
2017 October 18

The Director Parks, Recreation and Cultural Services submitted his Report No. 9, dated 2017 October 18, covering the following items listed i-ii.

MOVED BY COMMISSIONER LOFTUS
SECONDED BY COMMISSIONER STASCHUK

“**THAT** the Director’s Report be received.”

CARRIED UNANIMOUSLY

**i) Burnaby Minor Hockey Association Fee Waiver Request
Pat Quinn Tournament 2017**

Mr. Larry Hayes, Executive Administrator of the Burnaby Minor Hockey Association requested the waiving of arena rental, extra staffing costs, and related costs for the “Pat Quinn Classic” tournament to be held at the Bill Copeland Sports Centre and the Kensington Park Rink from 2017 December 27- 30.

It was recommended:

1. **THAT** the Burnaby Minor Hockey Association (BMHA) be granted a fee waiver of \$11,767.44 (excluding tax) for the use of Bill Copeland Sports Centre and Kensington Arena from 2017 December 27-30 to host the Pat Quinn Classic Hockey Tournament.
2. **THAT** a copy of this report be forwarded to Mr. Larry Hayes, Executive Administrator, Burnaby Minor Hockey Association.

MOVED BY COMMISSIONER LOFTUS
SECONDED BY COMMISSIONER STASCHUK

“**THAT** the two recommendations be approved.”

CARRIED UNANIMOUSLY

ii) BC Heritage Emergency Response Network

Professor Anthony Shelton, Director, Museum of Anthropology invites the Burnaby Village Museum to formally sign an agreement to participate in a BC Heritage Emergency Response Network. This Statement of Cooperation would allow for a quick response between BC's largest arts and culture institutions in the event of a localized emergency.

It was recommended:

1. **THAT** approval be granted for the Burnaby Village Museum to join the BC Heritage Emergency Response Network.
2. **THAT** the Director of the Museum of Anthropology be so advised.

MOVED BY COMMISSIONER CLARK
SECONDED BY COMMISSIONER LARKIN

“**THAT** the two recommendations be approved.”

CARRIED UNANIMOUSLY

5. NEW BUSINESS

Commissioner Jang announced several upcoming events sponsored by the Burnaby Arts Council. There will be a performance by Bill Coon, Juno nominated guitarist/composer, on November 03 at the Deer Lake Gallery entitled "Cinq a Sept". On November 04 there is an opening reception for an exhibit called the "Worlds of Wonder", held at the Deer Lake Gallery. And finally, the 46th Deer Lake Craft Festival will be held at the Shadbolt Centre for the Arts on November 24, 25, and 26. The Festival features hand-made crafts made by 60 BC artisans, and includes live music and entertainment.

6. INQUIRIES

Commissioner Loftus requested an update on the progress of the sports boxes.

Staff advised that the technical analysis precludes Central Valley as an appropriate site due to the high cost of excavation. A study done at the proposed Central Valley location concludes that contamination and instability of the ground has ruled it out as a location for the sports boxes. Next steps include examining other potential sites that might be more suitable.

The Chair advised that two new hockey arenas are being proposed for the South Burnaby area and that public open houses will be held to gather feedback, after which, the projects will obtain Council approval, and then contracts for the work will be sought. The estimated timeline for start of construction is late 2018 or early 2019. As the population of Burnaby grows there is more demand for these venues.

Commissioner Larkin requested an update on the completion date of the Willingdon Linear Park.

Staff advised that the anticipated completion date is late November/early December, 2017, when the park will be largely complete. A second contract process will begin in the spring for the submission and installation of public artwork. The addition of public artwork is an ongoing process, and the Willingdon Linear Park will be populated in phases with artworks by local artists.

Commissioner Alzner enquired if there is anything that can be done about the Deer Lake Park Walkway which can be very icy in winter.

Staff advised that walkways are cleared only after main roads are cleared, and crews cannot always get to the Walkway. Also, the Deer Lake Park Walkway is located in an isolated area that is constantly damp and therefore causes the Walkway to stay icy in winter conditions despite the best efforts of the crews.

7. PUBLIC COMMENTS / QUESTIONS

The Chair announced the beginning of the public comment/question period. The audience was encouraged to speak to the Commission on matters of interest or concern.

Ms. Cathy Griffin, 21 – 8400 Forest Grove Drive, Burnaby, a cyclist that regularly rides the Central Valley Greenway has concerns about the long stretch where she must ride on the road which she feels puts her and other cyclists at risk. Ms. Griffin noted that there are new sewage pipes being installed along the Greenway, and wondered whether a separated cycle path could be added at the same time. In addition, she asked whether there are any plans for the old interurban trail to connect up with the Central Valley Greenway. Furthermore, are there plans to put a cycle path around Burnaby Lake. Finally, Ms. Griffin noted that weaving around pedestrians and other obstacles is not advisable, and asked if it is possible to paint a line down the urban path to separate cyclists from pedestrians.

Staff advised that the sewage refit along Winston Street is a partnership project with Metro Vancouver, and they would have to be consulted about any additional plans. However, there is not enough room along the Burnaby Lake trail to add a separated cycle path. Neither separated and/or separation of cycle paths, nor a connector between the interurban trail and the Central Valley Greenway are in the medium term (10 year) plans for the Cariboo Community. Sixty percent of the Burnaby Lake trails are leased to Metro Vancouver, and there are still some privately owned lands. The lease with Metro Vancouver expires in 2021 at which time, if the City repatriates the park into its holdings, then opportunities for additional recreation amenities would be entertained. Staff explained that there is a new cycle standard for town centres and a hierarchy of cycle facilities that will be implemented resulting in new concrete paths with rumble strip dividers.

The Chair advised that the Provincial Government is responsible for the closed bridge on Gilmore Street, and that the City is in talks with the new Provincial Government to have it replaced, which would provide space for a dedicated bike lane. The hope is that it will be replaced in the next couple of years.

Ms. Trudy Meyer, 5280 Oakmount Crescent, Burnaby, expressed concern about the Oakmount Crescent stairway up to Oakland. She reported that the brickwork has come undone, and it needs to be updated.

Staff advised that a crew would be sent to assess the stairway, and thanked Ms. Meyer for the information.

Ms. Debbie Reid, 420 North Boundary Road, Burnaby, a cyclist, expressed concern that the roots that are coming up through the shared asphalt pathways along the golf course perimeter, and along Sanderson, are a hazard. The roots have been marked

with pink, but no further repairs have been undertaken. She asked when the repairs will be made.

Staff advised that the Traffic Committee would be alerted.

Ms. Debbie Reid, also requested clarification of Parks and Recreation's process when hiring instructors to teach nutrition or mental health courses at the City, specifically the criteria used to hire instructors, and whether educational requirements are followed.

Staff advised that a rigorous system is in place, and that programmers have a set of criteria when hiring instructors that includes a thorough panel assessment of credentials, as well as reference checks and comparative analysis of other municipalities. Staff will report further and thanked Ms. Meyer for bringing it to their attention.

Ms. Christine Joe, 4804 Westlawn Drive, Burnaby, thanked the Commission for the wonderful job on the new Willingdon Linear Walkway to date. Ms. Joe was concerned about the two large rocks that seem out of place and she feels that they unbalance the look of the Walkway. She would also like to see more trees and flowers along the Walkway.

Staff advised that the Willingdon Linear Walkway is not yet complete. There will be over 200 trees planted along the corridor. The two large boulders will be incorporated into the landscape design in a creative and pleasing manner.

Ms. Joe further expressed concern about tree trimming in her neighbourhood. Some older cherry blossom tree branches are hanging low requiring walkers to duck under them. She has reported the issue to the Treeline, but asked if there is a regular maintenance schedule.

Staff advised that it is challenging to manage the 60,000 street trees in the City of Burnaby with only two crews. Council has recently provided increased funding for next year for tree maintenance.

The Chair advised that the Parks and Recreation's budget is the largest operational budget in the City, and great effort is made to strike a balance between budgets and higher taxes.

Ms. Joe also enquired as to the annual pass. She feels it is getting more expensive, and no longer provides the 10% discount that used to be available if the pass was renewed in September. The 10% discount was eliminated several years ago. She notes that there are toonie swim days, but the cost is still prohibitive to certain groups of people who wish to swim. She requested the reintroduction of the 10% discount on the annual passes.

Staff advised that the Be Active Pass program provides a considerable discount to patrons, and that the annual pass remains the best deal. Staff will arrange a time for a personal conversation with Ms. Joe about this issue.

Commissioner Loftus advised that the Commission takes great care in setting the rates. The City of Burnaby endeavours to provide rates below all other municipalities, and there is a significant subsidy in place for Burnaby patrons. The Commission is dedicated to bringing value to Burnaby's recreational programs, and tries to remain as affordable as possible.

Ms. Joe asked if there are any plans to replace the Willingdon Community Centre, which is surrounded by new, large houses and no longer serves the growing community.

The Chair advised that there is a replacement plan being explored. There are two options; the first would be a new park; the second would be to tie into the Willingdon Linear Walkway and the Brentwood area. This is still under discussion.

Ms. Joe requested that signage be improved at the main entrance to Burnaby. Existing signage only says "Burnaby", but she would like to see the sign say "Welcome to Burnaby". She would also like to see some flowers at the boundaries to Burnaby.

The Chair advised that the suggestion will be taken under advisement and addressed where possible; that there are many entrances to Burnaby, and that several roads, such as Boundary Road and North Road, are shared with other municipalities.

At the conclusion of the meeting, the Chair thanked the audience for their attendance.

8. **ADJOURNMENT**

MOVED BY COUNCILLOR JOHNSTON
SECONDED BY COMMISSIONER LARKIN

“**THAT** the Open Commission meeting do now adjourn.”

CARRIED UNANIMOUSLY

The Open Commission meeting adjourned at 8:28 p.m.

Kathryn Matts
COMMISSION SECRETARY

Councillor Paul McDonell
CHAIR

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Matts, Kathryn

To: Teena Martin
Subject: RE: PRC Commission

Commission Agenda	
Date.....	2017 Nov 15
Delegation	(a)

From: Teena Martin [<mailto:info@burnabyartscouncil.org>]
Sent: Thursday, November 02, 2017 9:32 AM
To: Matts, Kathryn
Subject: PRC Commission

Good morning Kathryn,

Can you please add the Burnaby Arts Council to the November agenda for our yearly presentation to the Parks Commission.

Thank you,

Teena Martin

Teena Martin
 Executive Director **Burnaby Arts Council**
 6584 Deer Lake Avenue
 Burnaby, BC V5G 3T7

Tel (604)298-7322
 Email info@burnabyartscouncil.org
 Website www.burnabyartscouncil.org

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Human Rights Park

www.HumanRightsPark.org

Human Rights Park Society
Celebrating Human Rights achievements through art and nature. Our vision is to create a place of commemoration and reflection about Human Rights Challenges & Human Rights Achievements

Board of Directors

Chair, Founder Fred Soofi
 Director Melissa Chaun
 Director Hazel Postma
 Director Gaetan Royer
 Exec Dir. Soudeh Jamshidian

Unfilled Director positions

Honorary Board Chair
 Host City representative
 Human Rights Museum liaison
 Legal advisor
 International logistics advisor

Human Rights Park Society

is a Not-For-Profit Corporation registered in BC, on July 13, 2017 under the Canada Not-For-Profit Corporations Act S.C. 2009, c. 23
 Charitable status application under consideration.

2419 Clarke Street
 Port Moody, BC, V3H 1Z2
 604-816-5399

Endorsed by Amnesty International Canada



Kathryn Matts,
 Commission Secretary
 Parks Administration Department
 City of Burnaby
 #101 - 4946 Canada Way,
 Burnaby, BC V5G 4H7

Chair and Members of the Commission,

Subject: Human Rights Park

This is to respectfully request that the Human Rights Park Society appear as a delegation at a meeting of the Burnaby Parks, Recreation and Culture Commission.

Our representatives will be explaining the vision, mission and activities of the Human Rights Park Society. Our Society was formed to develop a park that will serve as an international cultural tourism destination focused on our mission to promote human rights education and awareness.

The Society wishes to develop a sculpture park featuring international works of art that reflect human rights challenges and achievements. An outdoor counterpart of the Human Rights Museum in Winnipeg, the Human Rights Park will feature the work of prominent artists supported by sponsor agencies and donors from around the world.

Imagine strolling into an open meadow with shimmering water as a backdrop. Meaningful sculptures blend into the landscape. Kids climb on experiential art pieces. Imagine walking along a forest trail to discover clearings where sculptures are nestled among tall trees; interpretation panels tell stories of human sacrifice, freedom withheld, freedom regained and families joyfully reunited; a bench in the shade invites pause and reflection. Imagine more compassionate citizens enlightened by an emotional Human Rights Park experience.

The Human Rights Park Society is currently comparing potential locations based on available amenities and the following key criteria: meadow, forest, water and vista. Of all the parks considered in the Metro Vancouver region so far, Barnet Marine Park stands out as near ideal.

Commission Agenda

Date.....2017 Nov 15

Delegation(b)

Our delegation will be sharing information about our research to date and the process we are engaged in to develop a Human Right Park concept plan. We will be requesting the opportunity to discuss our preliminary ideas further with Burnaby planners and staff.

We also wish to invite the Commission to comment and stay involved as we undertake, at our own expense, a more detailed site assessment and concept plan.

In a world struggling with inequality, isolation and divisive forces, nature pulls people together. In a world still afflicted with wars and protracted conflicts, art invites quiet reflection to help all of us grasp the profound value of Human Rights. Our proposal is to develop the world's first park designed to celebrate Human Rights through art and nature.

We respectfully invite Burnaby Parks, Recreation & Culture Commission to be part of our exciting project as we search for the most appropriate location for a Human Rights Park in the Metro Vancouver region.

Sincerely,

Fred Soofi, Founding Chair, Gaetan Royer, Founding Director

Human Rights Park Society



Financial Management Committee
c/o Office of the City Clerk

Commission Agenda

Date 2017 Nov 15

Correspondence(a)

D. Back, City Clerk
K. O'Connell, Deputy City Clerk

INTER-OFFICE MEMORANDUM

TO: CHAIR AND MEMBERS DATE: 2017 October 31
PARKS, RECREATION AND CULTURE
COMMISSION

FROM: ADMINISTRATIVE OFFICER FILE: 2410-20

SUBJECT: SOUTH BURNABY ICE ARENA PROJECT
(ITEM 4(C), FMC REPORT, COUNCIL 2017 OCTOBER 30)

Burnaby City Council, at the Open Council meeting held on 2017 October 30, received the above noted report and adopted the following recommendations contained therein:

1. THAT Council approve the use of Density Bonus funds in the amount of \$5,347,125 (inclusive of GST @ 5%) to undertake the detailed design for the South Burnaby Ice Arena project at 10th Avenue and 18th Street.
2. THAT a copy of this report be forwarded to the Parks, Recreation and Culture Commission for information.

As directed, a copy of the report is attached for your information.

Blanka Zeinabova
Administrative Officer

NOTE

This is for the information of the Commission

Copy: Director Parks, Rec. & Cult. Services
Director Planning & Building
Director Engineering
Director Finance



Meeting 2017 October 30

COUNCIL REPORT

FINANCIAL MANAGEMENT COMMITTEE

*HIS WORSHIP, THE MAYOR
AND COUNCILLORS*

SUBJECT: SOUTH BURNABY ICE ARENA PROJECT

RECOMMENDATIONS:

1. THAT Council approve the use of Density Bonus funds in the amount of \$5,347,125 (inclusive of GST @ 5%) to undertake the detailed design for the South Burnaby Ice Arena project at 10th Avenue and 18th Street.
2. THAT a copy of this report be forwarded to the Parks, Recreation and Culture Commission for information.

REPORT

The Financial Management Committee, at its meeting held on 2017 October 25, received and adopted the attached report seeking Council funding approval to undertake the detailed design of the South Burnaby Ice Arena at 10th Avenue and 18th Street.

Respectfully submitted,

Councillor D. Johnston
Chair

Councillor C. Jordan
Vice Chair

Copied to:	City Manager Deputy City Manager Director Planning & Building Director Engineering Director Parks, Rec. & Cult. Services Director Finance Chief Building Inspector Purchasing Manager
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Meeting 2017 Oct. 25

COMMITTEE REPORT

TO: FINANCIAL MANAGEMENT COMMITTEE **DATE:** 2017 OCTOBER 16

FROM: MAJOR CIVIC BUILDING PROJECT COORDINATION COMMITTEE **FILE:** 4230-08

SUBJECT: SOUTH BURNABY ICE ARENA PROJECT

PURPOSE: To obtain funding approval to undertake the detailed design of the South Burnaby Ice Arena at 10th Avenue and 18th Street.

RECOMMENDATIONS:

1. **THAT** Council be requested to approve the use of Density Bonus funds in the amount of \$5,347,125 (*inclusive of GST @ 5%*) to undertake the detailed design for the South Burnaby Ice Arena project at 10th Avenue and 18th Street.
2. **THAT** a copy of this report be forwarded to the Parks, Recreation and Culture Commission for information purposes.

REPORT**1.0 BACKGROUND**

In 2017 February, the City retained the consulting firm of HCMA Architecture + Design (HCMA) to undertake a feasibility study and schematic design for the proposed South Burnaby Ice Arena on the site at 10th Avenue and 18th Street, Burnaby (see *attached* Sketch).

Information previously prepared by the Parks and Planning and Building Departments on the programming of the proposed facility was provided to the Consultant for discussion and further development. As part of the overall scope of work, the Consultant evaluated the four-acre site, its constraints and opportunities and also took into consideration the facility's relationship to the surrounding future residential development in the area.

The information obtained led to the preparation of a schematic design that was able to accommodate the desired building program.

Based on the concept plans and preliminary specifications for the proposed building, including mechanical and electrical systems, a Class "C" cost estimate was prepared by a Quantity Surveyor (QS) for the proposed development.

The schematic design information was summarized and presented to members of Council and the Financial Management Committee on 2017 June 20 and subsequently displayed to the public on 2017 September 14 at an Open House meeting conducted at the Edmonds Community Centre. Feedback from the Open House was positive and is currently being summarized by staff and will be taken into consideration to complete the feasibility study process.

To: Financial Management Committee
 From: Major Civic Building Project Coordination Committee
 Re: South Burnaby Ice Arena Project
 2017 October 16 Page 2

With the feasibility study and schematic design phase nearing completion, staff propose to advance the project to the detailed design phase which includes the preparation of a Request for Proposal (RFP) for the selection of the consulting team that will lead the detailed design phase.

2.0 PROJECT DESCRIPTION AND BUILDING PROGRAM

The South Burnaby Ice Arena building program proposed for the site is comprised of two (2) NHL size ice surfaces, complete with the requested change rooms seating and viewing areas, concession, skate rentals, and meeting rooms in addition to the staff and service areas on the second level.

The proposed facility is approximately 90,600 sq. ft. (8,400 m²) and will also include approximately 150 at-grade parking spaces, pick-up and drop-off, loading zone, exterior plaza, urban trail, landscaping and a new bike path connected to the City network. The proposed facility would be capable of providing year-round ice but would also be able to accommodate lacrosse, ball hockey, dry surface sports, community events and other City programs when the ice is removed. The schematic design and details to-date include energy efficient mechanical and electrical equipment, heat recovery systems and natural light to minimize the cost of operating the facility. During the detailed design phase, additional investigation will be undertaken to evaluate the use of photovoltaic and geothermal systems and determine if the capital cost can be supported by the energy savings over the life of the equipment.

3.0 PRELIMINARY PROJECT BUDGET

Based on the schematic design and the investigation completed to-date, the project is estimated to cost in the range of \$44.6 million. This is comprised of site servicing costs, building construction, consulting and testing services, furniture and equipment, design and construction contingency, and other related project costs.

In order to advance the Arena project to the detailed design phase, funding will be required to cover the following estimated expenditures:

- | | | |
|---|---|--------------|
| • Prime Consultant Fees
(Architectural, Structural, Mechanical, Electrical) | - | \$ 3,700,000 |
| • Speciality Consultant(s) Fees
(Civil, Envelope, QS, Code, Geotechnical,
Environmental) | - | \$ 460,000 |
| • Utilities – (Design only)
(BC Hydro, Telus, Terasen) | - | \$ 120,000 |
| • Development Cost Charges / Fees
(PPA, Building Permit, Rezoning Fees,
Subdivision, GVS & D.D. & City Project Mgmt.) | - | \$ 570,000 |

To: Financial Management Committee
 From: Major Civic Building Project Coordination Committee
 Re: South Burnaby Ice Arena Project
 2017 October 16 Page 3

• Design Contingency @ 5%	-	<u>\$ 242,500</u>
Sub Total	-	<u>\$ 5,092,500</u>
• GST @ 5%	-	<u>\$ 254,625</u>
Total	-	<u>\$ 5,347,125</u>


4.0 CONCLUSION


The South Burnaby Ice Arena project is being funded from the Community Benefit Bonus Reserve. It is recommended that the Committee seek Council approval to fund the detailed design phase of this project in the amount of \$5,347,125 (*inclusive of GST @ 5%*) using Density Bonus Funds, as referenced in the 2017-2021 Financial Plan approved by Council in 2017 May 01.

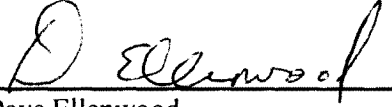
It is further recommended that a copy of this report be forwarded to the Parks, Recreation and Culture Commission for information purposes.

Subject to receiving funding approval, staff will prepare and issue a Request for Proposal (RFP) on BC Bid inviting qualified design firms to submit proposals to undertake the South Burnaby Ice Arena detailed design.

The results of the RFP process and a recommendation on the preferred qualified consulting firm will be the subject of a future report to the Financial Management Committee and Council.


 Lou Pelletier, Chair, Major Civic Building Project
 Coordination Committee


 Leon Gous, Director Engineering


 Dave Ellenwood
 Director Parks, Recreation and Cultural Services

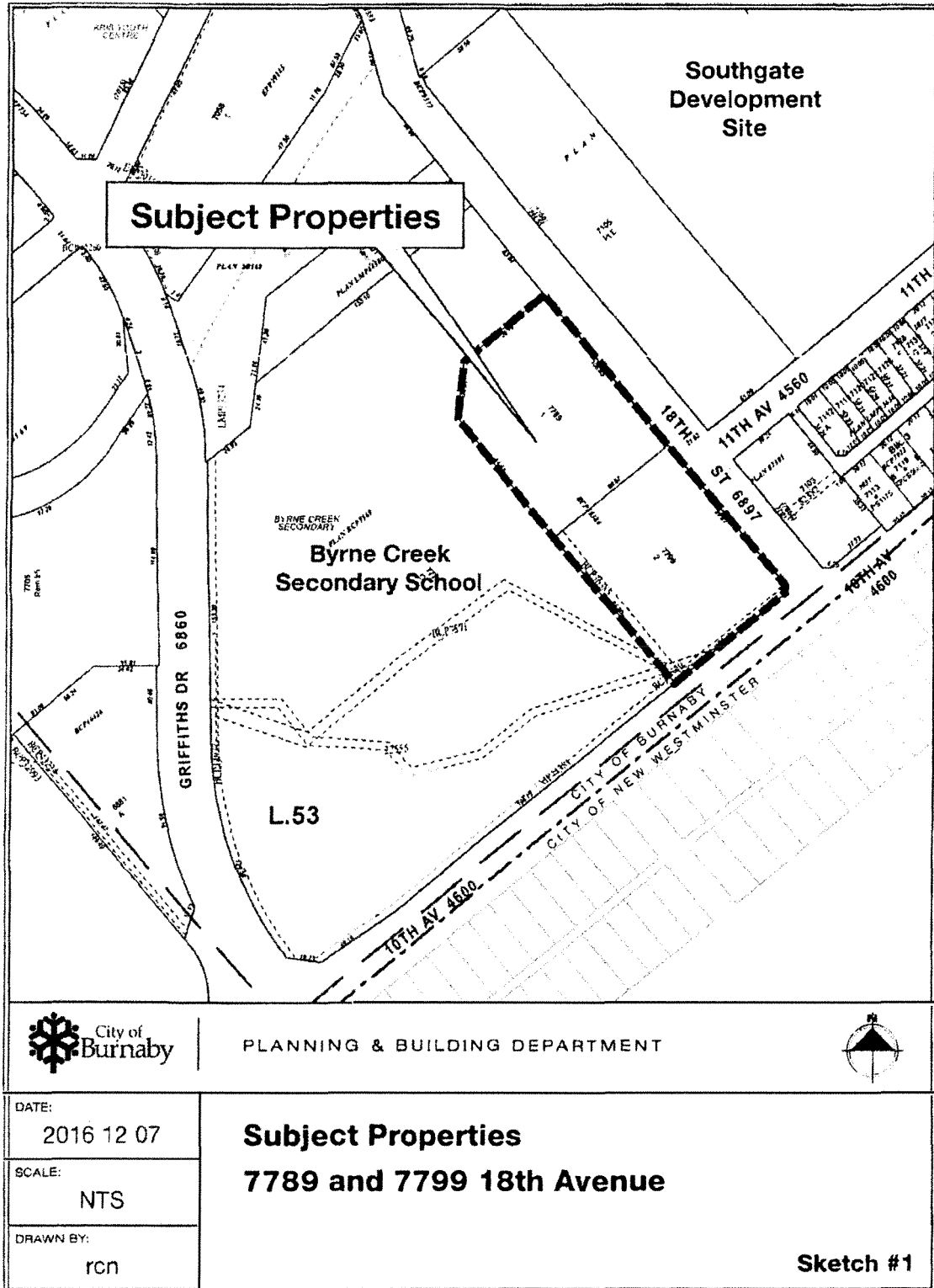
JC:ap

Attachment

q:\project management\south burnaby arena\report\committee\south burnaby ice arena project (2017.10.25).doc

cc: City Manager
 Director Finance
 Purchasing Manager

Deputy City Manager
 Chief Building Inspector
 City Clerk





CHARLFORD
HOUSE

RECEIVED
Parks, Recreation & Cultural Services

4.b)

Hot Line Telephone: 604 420 4626
Administration: 604 420 6601
Fax: 604 420 4629

Commission Agenda
Date2017 Nov 15
Correspondence (b)

PO Box 44077 Burnaby BC V5B 4Y2
www.charlfordhouse.ca

SOCIETY FOR WOMEN

October 13, 2017

Burnaby Parks, Rec and Culture
101 4946 Canada Way
Burnaby, BC V5G 4H7

Dear Management,

On behalf of Charlford House, thank you for donating a silent auction item. The event was a huge success and we couldn't have done this without your support.

Because of your generosity, we are able to continue to provide a safe, supportive and loving environment in which the women can experience recovery.

Thank you for showing our clients the dedication you have for helping your community and for validating their choice to seek help from Charlford House.

For more information about Charlford House and the services we offer, please visit our website at www.charlfordhouse.ca.

Yours very truly,

Nicole Fisher

Nicole Fisher
Fundraising & Events Manager
Charlford House Society for Women
604-420-6601
nicole@charlfordhouse.ca

NOTE

This is for the information of the Commission

CITY OF BURNABY

PARKS, RECREATION AND CULTURAL SERVICES DEPARTMENT

DIRECTOR'S REPORT NO. 10, 2017

2017 NOVEMBER 15

BURNABY PARKS, RECREATION AND CULTURE COMMISSION

Ladies and Gentlemen:

Your Director reports as follows:

<u>ITEM</u>	<u>DESCRIPTION</u>
1.	Outdoor Ice Skating and Tobogganing 2017
2.	Burnaby Christmas Bureau Promotional Support 2017
3.	Fee Reduction Request by Pacific Spirit Quilters' Guild for the Use of the Burnaby Village Museum Discovery Room
4.	Lotus Sports Club Licence Agreement Renewal
5.	2017 Parks, Recreation and Cultural Services Transfer of Donations/Sponsorship Funds to Reserve
6.	Security at Recreation Facilities

Respectfully submitted,



DAVE ELLENWOOD
Director Parks, Recreation and Cultural Services

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Item.....	1
Director's Report No.....	10
Meeting	2017 Nov 15

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE
COMMISSION

FROM: DIRECTOR PARKS, RECREATION &
CULTURAL SERVICES

SUBJECT: OUTDOOR ICE SKATING AND TOBOGGANING

PURPOSE: To provide information on the outdoor skating and tobogganing policy.

RECOMMENDATION:

1. **THAT** this report be received for information purposes.

REPORT

In 1979 and again in 1981, the Commission endorsed a policy not to encourage ice skating on Deer Lake, Burnaby Lake, Central Park ponds, Burnaby Mountain Golf Course ponds or tobogganing on Burnaby Mountain.

Skating is not recommended on the lakes and ponds due to the many potentially dangerous areas. Burnaby's lakes and ponds are fed by streams which are moving water, creating unstable ice conditions. The weather on the west coast rarely creates safe outdoor skating conditions. There needs to be long periods of below zero centigrade temperatures in order to freeze a significant layer of ice on the lakes. Staff do not monitor the condition of the ice. The steep slopes and many obstacles create unsafe tobogganing conditions on Burnaby Mountain.

The Commission continues to implement this policy of not encouraging the above mentioned activities. All appropriate signs were installed by 2017 November 10, and will remain posted until 2018 March 02.

Dave Ellenwood
DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

DH:km

p:\tc\dh\outdoor ice skating and tobogganing



Item.....	2
Director's Report No.....	10
Meeting.....	2017 Nov 15

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE COMMISSION

FROM: DIRECTOR PARKS, RECREATION &
CULTURAL SERVICES

SUBJECT: BURNABY CHRISTMAS BUREAU PROMOTIONAL SUPPORT 2017

PURPOSE: To request Commission's approval for a promotional initiative in support of the Burnaby Christmas Bureau at the Burnaby Village Museum at Heritage Christmas 2017.

RECOMMENDATIONS:

1. **THAT** approval be granted for a promotional initiative in support of the Burnaby Christmas Bureau at the Burnaby Village Museum at Heritage Christmas 2017 as outlined in this report.
2. **THAT** approval be granted to donate revenue from the Burnaby Village Museum Carousel ride sales from 4 p.m. to 9 p.m. on Saturday 2017 December 02 to the Burnaby Christmas Bureau.
3. **THAT** Council be asked to concur.
4. **THAT** Mr. Stephen D'Souza, Executive Director of the Burnaby Christmas Bureau be so advised.

REPORT

The Burnaby Village Museum is presenting Heritage Christmas from 2017 November 25 to 2017 January 05 (closed December 24 and 25). Admission is free to the public.

A request (Attachment #1) from Burnaby Community Connections for their Burnaby Christmas Bureau program is seeking Commission approval for the donation of some Carousel ride revenue for charitable purposes. The Village Museum has extended hours from 1 p.m. to 9 p.m. from 2017 December 16 to 2018 January 05 (except for December 24 and 25). The period being considered is from 4 p.m. to 9 p.m. on 2017 December 02.

To: Parks, Recreation & Culture Commission
From: Director Parks, Recreation & Cultural Services
Re: BURNABY CHRISTMAS BUREAU
PROMOTIONAL SUPPORT 2017

..... Page 2

In past years this request has been supported by Commission, generating approximately \$1,000 in donated revenue to the Burnaby Christmas Bureau. The Museum allows member pass holders unlimited free carousel rides throughout the year and this would need to be honoured.

It is recommended that the Carousel ride revenue from 4 p.m. to 9 p.m. on Saturday, 2017 December 02 be donated to the Burnaby Christmas Bureau, excluding member pass holders.

This partnership allows for a promotional opportunity for the Christmas Bureau and the Museum for Heritage Christmas 2017 and encourages community giving for those who are in need.



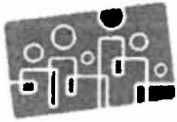
Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

DN:ob:tc

Attachment

p:\admin\lrc\data\wp\dn\Christmas Bureau 2017 Commission REPORT

Copied to: City Manager



BURNABY
COMMUNITY
SERVICES

Attachment #1

October 18, 2017

Dave Ellenwood
Director, Burnaby Parks, Recreation & Cultural Services
101 – 4946 Canada Way
Burnaby, BC, V5G 4H7

Re: Carousel Rides for the Burnaby Christmas Bureau

Hello Mr. Dave Ellenwood,


Thank you for your ongoing support of the Burnaby Community Services and our Burnaby Christmas Bureau program. I am writing today to ask if you will continue to help families with low income, seniors experiencing isolation and those suffering with extreme poverty this Holiday Season through the donation of Carousel ticket sales during the first late night of the Heritage Christmas at the Burnaby Village Museum.

Through the generosity of our community, last year we distributed \$191,569 in holiday items to 3,100 people—including 1,739 children, 137 seniors and 35 unique individuals (those who are homeless or at risk of homelessness).

For as long as I can remember the Burnaby Parks, Recreation & Cultural Services has been supporting the Bureau. First with Loonie, then Toonie, and half price nights on the first late night of Heritage Christmas at the Burnaby Village Museum from 2002 to 2010. Since 2011, with the introduction of free admission, tickets sales on the restored 1912 C.W. Parker Carousel have been donated to the Bureau.

We would ask that the Burnaby Parks, Recreation & Cultural Services consider again supporting the Bureau by donating all carousel ticket sales during Burnaby Village Museum's Heritage Christmas, Bright in Burnaby, on December 2nd, 2017, from 4pm until 9pm.

Thank you again for your ongoing support,


Stephen D'Souza,
Executive Director

Burnaby Community Services
EMPOWERING PEOPLE CHANGING LIVES

2955 Foster Avenue • Burnaby, BC V5G 4H7 • (604) 291-7726 • 2955 FOSTER AVENUE



Item	3
Director's Report No.....	10
Meeting	2017 Nov 15

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE
COMMISSION

FROM: DIRECTOR PARKS, RECREATION &
CULTURAL SERVICES

**SUBJECT: FEE REDUCTION REQUEST BY PACIFIC SPIRIT QUILTER'S GUILD
FOR BURNABY VILLAGE MUSEUM DISCOVERY ROOM**

PURPOSE: To respond to a request from the Pacific Spirit Quilter's Guild for a fee reduction for meetings in the Discovery Room at Burnaby Village Museum.

RECOMMENDATIONS:

1. **THAT** a request from the Pacific Spirit Quilter's Guild, for a fee reduction for meetings that take place in the Discovery Room at Burnaby Village Museum, be denied.
2. **THAT** a copy of this report be sent to Jean Beaton, Pacific Spirit Quilter's Guild.

REPORT

Correspondence was received at the 2017 October 18 Parks, Recreation and Culture Commission meeting from Jean Beaton, representing the Pacific Spirit Quilter's Guild. (Attachment # 1) The Guild is requesting a fee reduction of 10% to 15% for the meetings that take place in the Discovery Room at the Burnaby Village Museum.

Over the year, Commission approves very few fee waivers as the allotment fees for non-profit groups already reflects a reduced fee, compared to the market. The public room rate for the Discovery Room is \$60.54/hr. The Pacific Spirit Quilters' Guild is charged the non-profit community rate of \$46.94/hr. a savings of \$13.60/hr. For a 3.5 hr. meeting including tax and liability insurance, the public rate for the room is \$211.89 while the non-profit rate charged to the Guild is \$176.50.

To: Parks, Recreation & Culture Commission
From: Director Parks, Recreation & Cultural Services
Re: Fee Reduction Request for the use of the BVM
Discovery Room

..... Page 2

Many groups who request a fee reduction provide a valuable service to the community; however, it is not possible to approve all fee reduction requests. The non-profit rate provides all community groups with a significant rate reduction already. Therefore, it is recommended that the fee reduction request be denied.



Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

DN:tc

Attachment

p:\admin\tc\data\wp\dn\Fee Reduction Request for the use of the BVM Discovery Room

Attachment #1

Commission Agenda	
Date.....	2017 Oct 18
Correspondence.....	(c)

2017 September 20th

Dear Parks Commissions Chair,

I am writing you today to request a reduction of rental fees for the Pacific Spirit Quilters' Guild. The guild is one of the Burnaby Village Museum's long standing community groups and has donated much time and knowledge to the museum's programs and events by setting up demonstrations and activities for the museum's visitors for over 10 years. We continue to enrich the site with our quilting, spinning, sewing, and children's activities and are a vital part of the Victoria Day, Canada Day and Labour Day events.

Our guild members meet monthly to support each other, hone our skills and, as part of our commitment to community service, make "comfort quilts" for Burnaby Family Life and St. Michael's seniors, as well as preemie and baby quilts for Burnaby General and Royal Columbian Hospitals' Neo-natal units. The Pacific Spirit Quilters do not only enrich the lives of the museum visitors but also supports the larger Burnaby community through quilting initiatives with seniors at Edmonds Community Centre and by working with mothers from Maywood school, where we provide sewing machines and material to teach the mothers how to sew and quilt for their families.

We have previously used the Burnaby Village Museum's Discovery Room for our meetings but are having difficulty paying the current rental fee. A reduction of 10 to 15% would allow us to continue to meet at the Burnaby Village Museum.

I hope that you will consider this request as it will provide us with an opportunity to continue our work at a site that we love.

Thank you for your time and consideration.

Jean Beaton
Pacific Spirit Quilters' Guild Liaison
604-294-5275
kcbeaton@telus.net

NOTE

A report will be prepared for the next Commission meeting.



Item.....	4
Director's Report No.....	10
Meeting	2017 Nov 15

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE COMMISSION

FROM: DIRECTOR PARKS, RECREATION & CULTURAL SERVICES
FILE: 09100-25

SUBJECT: LOTUS SPORTS CLUB LICENCE AGREEMENT RENEWAL

PURPOSE: To obtain approval for a licence agreement renewal with the Lotus Sports Club to occupy a portion of the Texaco warehouse building.

RECOMMENDATIONS:

1. **THAT** approval be granted to renew a licence agreement with the Lotus Sports Club to occupy a portion of the Texaco warehouse building for an additional three year term beginning 2017 December 01 and ending on 2020 November 30 under the terms and conditions outlined in this report.
2. **THAT** Council be requested to approve the renewal of the licence agreement with the Lotus Sports Club for the Texaco warehouse building as outlined in this report.
3. **THAT** the City Solicitor be authorized to execute a lease agreement with the Lotus Sports Club for the Texaco warehouse building as outlined in this report.
4. **THAT** a copy of this report be sent to Mr. Daniel Chan, President of the Lotus Sports Club.

REPORT

The Lotus Sports Club is a recreational and competitive boating club based at Barnet Marine Park in Burnaby. They have been operating from the City owned Texaco building for several years, and have had a licence agreement since 2005. The previous three year agreement has expired. The Club occupies approximately 3,000 square feet of the approximate 11,000 total building square footage. The remaining portion of the building is used by the City for storage.

The Club continues to be a conscientious and responsible occupant and provides boating opportunities for Burnaby residents. This agreement will allow them to continue

To: Parks, Recreation & Culture Commission
 From: Director Parks, Recreation & Cultural Services
 Re: LOTUS SPORTS CLUB LICENCE
 AGREEMENT RENEWAL

..... Page 2

their use of the facility. It is recommended that approval be given to renew the licence agreement as outlined in this report.

The following is a summary of the agreement extension:

1. The new term for the licence will be for three years commencing on 2017 December 01 and ending on 2020 November 30.
2. The annual licence fee payable by the Club will be \$10,728 annually or \$894 monthly plus applicable taxes, which accounts for the Club's share of the annual cost to the City for providing services to the building, and for their share of the annual cost of maintaining the railway crossing. In the second and third year of the agreement, the licence fee will increase by a percentage equivalent to the consumer price index for Vancouver.
3. Insurance and indemnity requirements comply with updated City standards.
4. The Club is responsible for their equipment, all interior maintenance and for the security of the premises; the City is responsible for exterior maintenance as deemed necessary by the City.

The master plan for Barnet Marine Park is under review from staff. This may affect the long term occupancy of the Texaco building. The agreement in no way negatively affects longer term decisions on the development of this area of the park, including the proposed uses for the Texaco building. The length of the licence term proposed in this agreement will allow the Club to occupy until such time that the planning process determines future park usage.



Dave Ellenwood
 DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

DP:tc

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cc: City Solicitor
 Director Finance
 Risk Manager



Item	5
Director's Report No.....	10
Meeting	2017 Nov 15

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE
COMMISSION

FROM: DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

SUBJECT: 2017 PARKS, RECREATION AND CULTURAL SERVICES TRANSFER
OF DONATIONS/SPONSORSHIP FUNDS TO RESERVES

PURPOSE: To request a transfer to Parks, Recreation and Cultural Services operating reserves.

RECOMMENDATIONS:

1. **THAT** a transfer to Parks, Recreation and Cultural Services operating reserves of \$58,644.96 in donations be approved for use in future years.

REPORT

The donation program, officially known as the Presenting Burnaby Parks Gift Program, was approved at the 1990 November 07 Parks and Recreation Commission meeting. The program has been successful in providing new and replacement opportunities of benches, picnic tables, drinking fountains and trees throughout our park system. Donors are able to make contributions to various programs or areas such as youth or seniors as well as make a donation as a memorial. The program provides citizens an opportunity to show their generosity and appreciation for the parks and recreation facilities that they utilize.

In addition to the donations program, Parks, Recreation and Cultural Services receive sponsorship amounts for various events such as Giro di Burnaby. In most cases sponsorship agreements stipulate that funds in excess of current year expenditures may be used for future year events.

To: Parks, Recreation & Culture Commission
From: Director Parks, Recreation & Cultural Services
Re: Transfer of Funds to Reserves

..... Page 2

The Parks, Recreation and Cultural Services department requests a transfer to Parks, Recreation and Cultural Services operating reserves for the following donations received in excess of current year expenditures:

Cultural Services	\$ 2,475.25
Golf Services	375.85
Parks Services	39,597.05
Recreational Services	<u>16,196.81</u>
Total Transfer	\$58,644.96

It is recommended that the request to transfer \$58,644.96 to the reserves be approved so that funds can be used for future programs and projects in the specific areas.



Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

KM:tc

Attachment

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cc: Director Finance
Asst. Director Finance, Budgets and Reporting

	Donation/Sponsorship	Expenditures	Balance to Transfer
Cultural Services	2,475.25	-	\$ 2,475.25
(BVM Player Piano/Model T Car Rides)			
Golf Services	375.85	-	\$ 375.85
(Junior Golf Pencil Program)			
Parks Services	67,425.00	27,827.95	\$ 39,597.05
(Memorial Benches, Water Fountains, Picnic Tables)			
Recreation Services	117,244.18	101,047.37	\$ 16,196.81
(Giro di Burnaby, Bonsor, ECC)			
Total	\$ 187,520.28	\$ 128,875.32	\$ 58,644.96



Item	6
Director's Report No.....	10
Meeting	2017 Nov 15

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE
COMMISSION

FROM: DIRECTOR PARKS, RECREATION &
CULTURAL SERVICES

SUBJECT: SECURITY AT RECREATION FACILITIES

PURPOSE: To provide information regarding security at recreation facilities.

RECOMMENDATIONS:

1. **THAT** Commission receive this report for information.
2. **THAT** a copy of this report be sent to Mrs. Rona Wang and Mr. Shan Wang, and Mr. James Bud and Ms. Savithri Soorga.

REPORT

In the spring of this year, Commission received information of two separate incidents of theft at Edmonds Community Centre. The first was by way of correspondence from Rona and Shan Wang on March 23 when they were advised of Mr. Wang's bag being stolen from the mens' locker room. The second was at the 2017 May 17 Commission Meeting at Edmonds Community Centre, when Mr. James Bud and Ms. Savithri Soorga advised in the public question period that Ms. Soorga's locker in the women's pool change room was broken into and her car subsequently stolen from the underground parking area. Both parties requested reviews and updating of security at the community centre.

This report provides Commission with an update on the thefts at Edmonds Community Centre and theft prevention measures.

To: Parks, Recreation & Culture Commission
 From: Director Parks, Recreation & Cultural Services
 Re: Security at Recreation Facilities

..... Page 2

CURRENT SITUATION

Edmonds Community Centre with Fred Randall Pool offers a wide variety of programs including aquatics, fitness, yoga, dance, weight room, music, arts and games for all age groups (pre-school, children, youth, adult and seniors). The Centre welcomes approximately one million patrons per year or on average, 3,000 visitors per day. The facility is open 112.5 hours per week as follows:

Centre	M – F 6:00am – 10:30pm	S – S 6:00am – 9:00pm
Pool	M - F 6:00am – 10:00pm	S - S 8:30am – 9:00pm

Lockers are provided for the patrons to use during their activity at the centre. Lockers are located in the main lobby, each aquatics change room, and in the weight room. Additional wallet sized lockers are provided in view of the registration counter in the main lobby. The larger lockers in the lobby, aquatics area, and weight room are locked one time for .25 cents. Smaller lockers in the weight room return the .25 cents after use.

Through signage in the facility, patrons are encouraged to secure their belongings if storing them when visiting the centre. Unfortunately, preventing crime is an ongoing challenge. The history of locker break-ins at Edmonds Community Centre is as follows:

2015	8 break-ins
2016	3 break-ins
2017	3 break-ins

Despite the signage, patrons use lockers without securing them or they leave their belongings out in the open. Some patrons initially lock up their belongings but leave them unlocked while showering, grooming, etc. These situations expand the opportunity for criminal activity and result in incidents as follows:

2015	10 thefts
2016	23 thefts
2017	31 thefts

The criminal element is not easily identifiable and seldom predictable, although patterns can develop when an individual or individuals repeatedly target a location. They typically gain access to locker areas by paying for an admission and entering the 'paid zone' legitimately; by entering a change room through the on-deck pool viewing area; or by sneaking past the registration counter into the change rooms as unpaid.

To: Parks, Recreation & Culture Commission
 From: Director Parks, Recreation & Cultural Services
 Re: Security at Recreation Facilities

..... Page 3

SECURITY INITIATIVES

Safety and security of patrons is a primary objective for our service delivery. Measures are constantly reviewed for improvement and particularly when a potential for criminal activity is identified or it has occurred. A variety of measures are in place or are being considered to provide the highest levels of safety and security.

Daily wristbands acquired at the registration counter are used to identify paid admissions. Those with criminal intent will linger in areas out of sight of staff or use discarded wristbands. Patrons without wristbands or wearing questionable wristbands are approached by staff throughout the facility to confirm admission payment and legitimate intentions. Staff also perform checks of the pool change rooms every 15 minutes.

Signage is posted throughout the facility advising patrons not to leave valuables unattended and to lock up your belongings and valuables. A review of signage and its placement has been recently concluded and is now standardized in our facilities.

Security cameras are installed throughout the facility. Capital funding is allocated annually to improve camera quantity and quality and to enhance monitoring and retrieval capabilities. Additional cameras are being considered for the aquatics change rooms with patron privacy being a significant and balancing factor.

Locker types are under review to provide the most secure and feasible product. The “bring your own lock” lockers and coin return lockers are preferred and will be used in future new and replacement installations. Edmonds Community Centre has been fitted with mostly 25 cent coin operated, pay per use lockers. Replacement of these lockers will be prioritized based on maintaining security and in consideration of other competing projects.

Security guards are hired to deter criminal activity when it occurs or is anticipated at times such as Halloween. This was done at the Edmonds Community Centre this past spring with positive affect.

Building working relationships with RCMP community officers and encouraging their presence in facilities is an ongoing and positive approach to maintaining security. RCMP members are welcomed at all centres, including Edmonds Community Centre, in general as part of the community and to be involved in programming wherever possible.

Admission control points have become common in recreation facilities. Changes to the facility layout and admission processes are being considered to enhance security through more controlled access points. Admission control points and improved observation locations for staff can improve patron scrutiny with access gateways, ‘swipe to enter’ methods of entry and well defined fair paid zones. This type of initiative

To: Parks, Recreation & Culture Commission
From: Director Parks, Recreation & Cultural Services
Re: Security at Recreation Facilities

..... Page 4

requires a combination of facility enhancement and admission system capability, both of which will receive full consideration for new and enhancement projects.

CONCLUSION

The safety and security of patrons is a primary objective of our service delivery. The ongoing challenge of criminal activity receives constant attention at Edmonds Community Centre and all other City facilities. The measures noted in this report represent our efforts to minimize criminal activity and make our facilities welcoming and comfortable for patrons.



Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

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