COMMUNITY HERITAGE COMMISSION

NOTICE OF OPEN MEETING

DATE: THURSDAY, 2017 NOVEMBER 16
TIME: 6:00 PM
PLACE: Council Committee Room, Burnaby City Hall

AGENDA

1. CALL TO ORDER

2. MINUTES
   a) Minutes of the Community Heritage Commission
      Open meeting held on 2017 September 07

3. PRESENTATION
   a) The Case of the Missing Minutes: Rediscovering Burnaby's
      Incorporation the First Year of Council
      Presenter: Jim Wolf, Senior Long Range Planner

4. CORRESPONDENCE
   a) Correspondence from the Salish Sea Trust
      Re: Salish Sea - Call for Nomination as UNESCO World Heritage Site
   b) Correspondence from the Salish Sea Trust
      Re: Grand Finale 2017
   c) Memorandum from the City Archivist
      Re: Heritage Burnaby Website - Archives Response
   d) Memorandum from the City Archivist
      Re: City of Burnaby Archives - Update
5. REPORT
   a) Report from the Director Planning and Building
      Re: Heritage Burnaby - "Migration Stories Project"

6. NEW BUSINESS

7. INQUIRIES

8. ADJOURNMENT
An Open meeting of the Community Heritage Commission was held in the Council Committee Room, City Hall, 4949 Canada Way, Burnaby, B.C. on Thursday, 2017 September 07 at 6:00 p.m.

1. CALL TO ORDER

PRESENT:  Councillor Colleen Jordan, Chair  
Councillor Sav Dhaliwal, Vice Chair  
Ms. Diane Gillis, Citizen Representative  
Ms. Ruby Johnson, Honorary Member Emeritus  
Mr. Lee Loftus, Parks, Recreation and Culture Commission Representative  
Ms. Tammy Marchioni, Citizen Representative  
Mr. Harry Pride, Historian

ABSENT:  Councillor Nick Volkow, Member (due to illness)  
Ms. Les Lee Lowe, Burnaby Historical Society Representative  
Ms. Coni O’Neill, Citizen Representative

STAFF:  Mr. Jim Wolf, Senior Long Range Planner  
Ms. Helen Lee, Long Range Planner  
Ms. Deborah Tuyttens, Museum Services Supervisor  
Ms. Lisa Codd, Museum Curator  
Ms. Rebecca Pasch, City Archivist  
Ms. Blanka Zeinabova, Administrative Officer

The Chair called the Open meeting to order at 6:07 p.m.

2. MINUTES

a) Minutes of the Community Heritage Commission Open meeting held on 2017 June 08

MOVED BY COMMISSIONER MARCHIONI  
SECONDED BY COUNCILLOR DHALIWAL

THAT the minutes of the Community Heritage Commission Open meeting held on 2017 June 08 be adopted.  

- amended
The Commission noted corrections to the minutes/page 3 - Senior Long Range Planner, the School Book History project.

MOVED BY COMMISSIONER MARCHIONI
SECONDED BY COUNCILLOR DHALIWAL

THAT the minutes of the Community Heritage Commission meeting held on 2017 June 08 be AMENDED to read as follows:

Mr. Wolf provided an update on the School Book History project noting that staff met with the Book Committee and will be receiving their submissions, organizing the documents, and a sample book chapter will be presented to the Committee for approval.

Mr. Pride advised that extra documentation, not included in the book, will be binded and stored in the Library or the Archives.

Staff undertook to follow up with Mr. Pride regarding the binding and storage in the Archives.

CARRIED UNANIMOUSLY

MOVED BY COMMISSIONER MARCHIONI
SECONDED BY COUNCILLOR DHALIWAL

THAT the minutes be adopted as AMENDED.

CARRIED UNANIMOUSLY

Commissioner Pride conveyed thanks to staff involved with the School Book History project.

3. PRESENTATION

a) Demo on Accessing Council Records on Heritage Burnaby
   Presenters: Alix Nay and Edith Chan, Archives

Ms. Rebecca Pasch, City Archivist, introduced Ms. Alix Nay, Archival Assistant, and Ms. Edith Chan, Archives Clerk. Ms. Pasch advised that a press release regarding “Burnaby City Council records from 1894 to present day are now searchable online” will be available on Monday, 2017 September 11.

Ms. Nay provided background information noting there were four phases in which Council records were added to the online database:

- 2008 – records from 1980 to 1996
- 2015 – records from 1997 to 2014
- 2016 – records from 1970 to 1979
- 2017 – records from 1894 to 1969

Council records are now entirely available and searchable online.

The speaker provided a brief overview of the work done by the Archives staff (1,473 Council meetings, and 18,000 index entries created), and noted that among the newly added records are some of the oldest known surviving records created by the Corporation of Burnaby.

Ms. Chan provided an overview of the digitization process, and demonstrated accessibility of the records on the Heritage Burnaby website.

Councillor Jordan suggested an image of the old minute book (hand-written) be sent out together with the press release.

Councillor Dhaliwal inquired regarding the access to Closed records.

Staff advised that Closed minutes and reports are entered in the database as well; however, they are not publicly accessible.

Councillor Dhaliwal noted that reference should be made on the website to records from 1892 to 1894 destroyed by fire, to document the beginning of Burnaby’s history.

Staff advised that a research was done previously, and there are some newspaper articles from 1891 to 1894 which could be included as records on the website.

Staff undertook to investigate.

4. **CORRESPONDENCE**

**MOVED BY COMMISSIONER PRIDE**
**SECONDED BY COMMISSIONER LOFTUS**

THAT the correspondence be received.

CARRIED UNANIMOUSLY
2.a) Memorandum from the City Archivist  
Re: City of Burnaby Archives - Update

A memorandum was received from Ms. Rebecca Pasch, City Archivist, providing an update on completion of creating a current index of all Council minutes and reports, entirely searchable online.

5. REPORTS

MOVED BY COMMISSIONER GILLIS  
SECONDED BY COMMISSIONER MARCHIONI

THAT the reports be received.  
CARRIED UNANIMOUSLY

a) Report from the Director Planning and Building  
Re: Remembering Working People: "Plaques Around the Province" Project

The Director Planning and Building submitted a report seeking approval for the installation of two commemorative plaques under the BC Labour Heritage Centre’s “Plaques Around the Province” project.

The Director Planning and Building recommended:

1. THAT Council be requested to approve the installation of two commemorative plaques for the BC Labour Heritage Centre’s “Plaques Around the Province” project, as outlined in Section 2.0 of this report.

2. THAT a copy of this report be sent to the Parks, Recreation and Culture Commission for their information.

MOVED BY COMMISSIONER GILLIS  
SECONDED BY COMMISSIONER MARCHIONI

THAT the recommendations of the Director Planning and Building be adopted.  
CARRIED UNANIMOUSLY
b) Report from the Director Planning and Building
Re: "Burnaby Then and Now"
Celebrating Burnaby 125 with Heritage Markers

The Director Planning and Building submitted a report providing an update on the Burnaby 125 Heritage Markers project, and presenting the final design concept and proposed locations of 12 plaques.

The Director Planning and Building recommended:

1. THAT Council be requested to approve the final design and location for a series of plaques produced under the Burnaby 125 Heritage Markers project, as outlined in this report.

Staff provided a PowerPoint presentation summarizing the report.

MOVED BY COUNCILLOR DHALIWAL
SECONDED BY COMMISSIONER PRIDE

THAT the recommendation of the Director Planning and Building be adopted.

- amended

MOVED BY COMMISSIONER LOFTUS
SECONDED BY COMMISSIONER GILLIS

THAT the location of the Chinese-Canadian Farmers of Big Bend plaque be changed from Willard Park, 6280 12th Avenue to Riverway Golf Course, 9001 Bill Fox Way, and the report entitled “Burnaby Then and Now” Celebrating Burnaby 125 with Heritage Markers be AMENDED to reflect the change in location.

CARRIED UNANIMOUSLY

MOVED BY COMMISSIONER LOFTUS
SECONDED BY COMMISSIONER GILLIS

THAT the report be adopted as AMENDED.

CARRIED UNANIMOUSLY

c) Report from the Director Planning and Building
Re: New Kapoor Singh Siddoo "Stop of Interest" Sign

The Director Planning and Building submitted a report seeking concurrence with implementation of a new interpretive sign under the Provincial Government’s “Stop of Interest” signage program.
The Director Planning and Building recommended:

1. THAT Council authorize staff to facilitate the installation of the proposed Provincial “Stop of Interest” sign for Kapoor Singh Siddoo in Barnet Marine Park, as outlined in Section 3.0 of this report.

2. THAT a copy of this report be sent to the Parks, Recreation and Culture Commission for their information.

MOVED BY COMMISSIONER MARCHIONI
SECONDED BY COUNCILLOR DHALIWAL

THAT the recommendations of the Director Planning and Building be adopted.

CARRIED UNANIMOUSLY

6. NEW BUSINESS

Deborah Tuyttens, Museum Services Supervisor

Ms. Tuyttens noted that World Rivers Day will be held on 2017 September 24 (with carousel rides for $1.25), and Culture Days will be held on 2017 September 30.

The speaker noted that in 2017, the Museum received in total 87,000 visitors (10,000 more than last year).

Ms. Tuyttens advised that the Museum, in partnership with the Public Library and the Historical Society, will be presenting the Burnaby Neighbourhood Histories Series in the fall.

MOVED BY COUNCILLOR DHALIWAL
SECONDED BY COMMISSIONER MARCHIONI

THAT the Commission meeting scheduled for Thursday, 2017 November 02 be rescheduled to Thursday, 2017 November 16.

CARRIED UNANIMOUSLY

7. INQUIRIES

There were no inquiries brought before the Commission at this time.
8. **ADJOURNMENT**

MOVED BY COMMISSIONER LOFTUS
SECONDED BY COUNCILLOR DHALIWAL

THAT this Open Commission meeting do now adjourn.

CARRIED UNANIMOUSLY

The Open meeting adjourned at 7:38 p.m.

_________________________  __________________________
Blanka Zeinabova  Councillor Colleen Jordan
ADMINISTRATIVE OFFICER  CHAIR
Dear Mayor & Council,

You'll no doubt have gathered a lot of ideas from the UBCM meetings of this past week. We would like to add one more however - offering the balanced economic and environmental opportunity of our World Heritage Site application for the Salish Sea, and all the benefits which would follow.

Yesterday we invited BC MLAs, and Canada's MPs, to sign onto the federal E-Petition that would have the Salish Sea added onto Canada’s Tentative List for UNESCO World Heritage Sites. The on-line House of Commons Petition is sponsored by BC MP Rachel Blaney, and follows from an application the Salish Sea Trust submitted to Parks Canada in May.

**With this letter we would like to invite your consideration in personally signing e-Petition 1269 for the Salish Sea.** And, if you deem it appropriate and within your capacity as an elected representative, we would welcome you making this Petition known to those in your communities. We have just two months remaining to convince the federal government of the importance in protecting the Salish Sea's heritage and outstanding universal values. In December the PM or Environment Minister will announce those WHS applications which will be approved to the Tentative List.

By way of providing a quick update and background please note that some 15,000 individuals expressed support for the Salish Sea World Heritage Site application previously - including MPs, MLAs, local governments and First Nations. Our website provides an overview as well as a copy of the application. And you may find our short intro to the World Heritage Site initiative of interest as well ...“Salish Sea - A Legacy Moment”: [https://vimeo.com/212160230](https://vimeo.com/212160230)

Referred to:
- Community Heritage Commission (2017.11.16)

Copy to:
- Dir. Planning and Building
The Salish Sea WHS E-Petition serves to remind our federal representatives of the importance of the Salish Sea, and the considerable economic and environmental benefits that come from being recognized as a World Heritage Site - with cultural and natural protections the foundation of the proposal. The Lakes District in Britain, for example, sees overall tourism returns amounting to £2.2B, sustaining some 18,000 jobs. Their recent WHS cultural landscape designation is expected to add a minimum of £20M annually.

Cooperation and partnership, reconciliation and healing, sustainability and stewardship are similar priorities of the UNESCO World Heritage Site program – a program which requires all partners to agree, and a 6-10 year assessment and outreach process before approval may be given. The Salish Sea WHS application fits very specific targets of UNESCO’s WHS program – including climate change, enabling indigenous communities, and ocean/marine health and revitalization. It is also of particular interest that the west coast of North America is under-represented in terms of WHS sites; and the potential for inter-jurisdictional and co-governance arrangements with WA/OR/CA coincides with present goals of consolidating coastal ecosystem-based management. Such management practices were embraced last year in the Great Bear Rainforest mid-coast agreement, and in the north coast Marine Plan Partnership. To our detriment the Salish Sea does not have a management plan in place at this time.

We can provide additional information with respect to the rationale, benefits and process particular to World Heritage Sites, and the Salish Sea in particular, on request. With this note however we simply wanted to invite you to show your support for the Salish Sea and its world-class heritage, by way of signing E-Petition 1269: https://petitions.ourcommons.ca/en/Petition/Details?Petition=e-1269 FYI, we have provided a copy of this Petition below, along with our press release announcement.

Please feel free to contact us directly if you have questions.

best wishes,

Laurie Gourlay
Interim Director
Salish Sea Trust
"The sea lives in every one of us." - Wyland
Salish Sea Trust, Box 333, Cedar, B.C., V9X 1W1
250.722.3444, <salishseatrust@shaw.ca> (www.salishseatrust.ca)
E-Petition Calls For World Heritage Site Recognition

[CEDAR, BC] – "The Salish Sea is ten weeks away from being recognized as a World Heritage Site," according to the ever-optimistic predictions of Laurie Gourlay, Interim Director of the Salish Sea Trust - the organization that submitted the UNESCO WHS application.

And just to be sure Canada's federal politicians appreciate the global significance of the Salish Sea's world-class heritage, MP Rachel Blaney is sponsoring their House of Commons on-line Petition E-1269. Blaney is MP for North Island - Powell River, and has a long history of working with coastal and indigenous communities.

"We want Parliamentarians to seize this legacy moment for Canada," says Gourlay. "To realize how important the Salish Sea is to the west coast's future, and to release the many economic
and environmental benefits that will accrue by recognizing it as a World Heritage Site."

Working with SeaLegacy the non-profit Salish Sea Trust submitted a World Heritage Site application to Parks Canada in May. Accompanied by 15,000 signatures of support this spring the Trust's Petition maintains that the Pacific Ocean gateway is vitally important to Canadians, and directly calls upon MP's to 'show leadership for coastal and marine protection initiatives'.

"We're doubling down, reaching out to Parliament and to all Canadians," Gourlay adds. "We want support from all who love the Salish Sea, who appreciate its diversity and beauty, and the incredible historical, cultural and natural values these west coast waters embody."

The Petition calls for UNESCO World Heritage Site designation to help protect some 3000 species in this unique inner ocean, along with recognition of a 10,000 year old First Nation culture that deserves honour and respect. All Canadians are invited to show their support.

A copy of House of Commons Salish Sea Petition E-1269 can be found at: https://petitions.ourcommons.ca/en/Petition/Details?Petition=e-1269

- 30 -

Further information:

Laurie Gourlay            Kait Burgan                             MP Rachel Blaney
Interim Director          SeaLegacy                               North Island—Powell River
Salish Sea Trust           250-816-0046                         House of Commons
(250 722-3444)            www.sealegacy.org                613-943-2185

Salish Sea Trust, Box 333, Cedar, B.C., V9X 1W1
250.722.3444, <salishseaturst@shaw.ca> (www.salishseaturst.ca)

~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~
-11-
To: Mayors & Councils, and Regional Directors in the Province of BC

re: A Grande Finale for 2017, ...Sustainable Development, & Our Local & World Heritage

October 27, 2017

Dear Mayor & Councils, and Regional Directors,

We have two requests which would greatly benefit from your personal consideration ...and your formal support as representatives of local government in British Columbia.

1) Recognition for December 11th, A Day For Our Common Future, this year being the 30th anniversary of the Brundtland Report's presentation to the United Nations. The BC Government, and many local governments have supported this designation since 2012.

<http://viccs.vcn.bc.ca/all-nations-and-peoples-proclamation-a-day-for-our-common-future/>

2) Praise and recognition of the 41 UNESCO World Heritage Site applications submitted in 2017, from across Canada; Minister McKenna to announce ten successful bids this December.

<http://salishseatrust.ca/2016/10/31/updating-canadas-tentative-list-for-world-heritage-sites/>

As 2017 comes to an end we find a wonderful opportunity before us, a chance to provide leadership and commitment to the very best our communities, province and country have to offer. And as respected and honourable representatives of local government - Mayors & Council Members and Directors in the Province of BC, we are then approaching you - to champion the spirit and strength that vitalizes and runs throughout our communities in British Columbia, and Canada.

In the near future, over the next month, we hope you might then find a chance to support the 30th anniversary of UNCED and sustainable development. And as you debate our legacy, and future, please consider support for UNESCO and our rich cultural and natural World Heritage ...in your neighbourhoods and regions, and across our great province and country.

Additional information is available, at your request. As non-profit organizations we are working together to encourage efforts locally which reflect national and global goals. These requests highlight new and ongoing work in the community of communities that is B.C. and Canada, and the benefits that follow from such initiatives.

Thank you for your time and consideration.

Laurie Gourlay
Interim Director, Salish Sea Trust
President, V.I. Coast & Conservation Society

c.c. - MP Rachel Blaney, MP, North Island - Powell River,
*sponsor of House of Commons Salish Sea World Heritage Petition E-1269

Copied to:
Community Heritage Commission (2017.11.16)
Dir. Planning and Building
Mayor's Office - For Proclamation

Salish Sea Trust, Box 333, Cedar, B.C., V9X 1W1
250.722.3444, <SalishSeaTrust@shaw.ca> (www.salishseatrust.ca)
INTER-OFFICE MEMORANDUM

TO: CHAIR AND MEMBERS
COMMUNITY HERITAGE COMMISSION

DATE: 07 November 2017

FROM: REBECCA PASCH
CITY ARCHIVIST

FILE: 2410-20
Reference: Community Heritage Commission

SUBJECT:
COMMUNITY HERITAGE COMMISSION MEETING HELD ON 2017 SEPTEMBER 07
RE: HERITAGE BURNABY WEBSITE – ARCHIVES RESPONSE

Arising from the last Community Heritage Commission meeting held on 2017 September 07, the Administrative Officer provided the following memo on 2017 September 08:

At the Community Heritage Commission Open meeting held on 2017 September 07, staff provided a presentation and a demonstration of Council records on the Heritage Burnaby website (www.heritageburnaby.ca).

Arising from the discussion, Councillor Dhaliwal noted that reference should be made on the website to records from 1892 to 1894 destroyed by fire, to document the beginning of Burnaby’s history.

Staff advised that a research was done previously, and there are some newspaper articles from 1891 to 1894 which could be included as records on the website.

In response, last month, Archives staff completed the work of referencing early records through the use of the ‘News’ item feature, the ‘Research’ page, the ‘Search Results’ page, and a new pdf:

- Follow this link (or see attached screenshot) to view the ‘News’ item on Heritage Burnaby that provides a brief history of the Great Fire in New Westminster and its impact on the City of Burnaby’s early records: https://heritageburnaby.ca/news/explore-the-early-years-of-burnabys-incorporation/

- Follow this link and click on ‘Council Minutes & Council Reports’ (or see attached screenshot) to view the description of all Council records on Heritage Burnaby from the
CHAIR AND MEMBERS COMMUNITY HERITAGE COMMISSION

Subject: Community Heritage Commission meeting held
      on 2017 September 07
      Re: Heritage Burnaby Website – Archives
      Response

2017 November 07 .................................................. Page 2

'Research' page, explaining which Council records are missing and why:
https://heritageburnaby.ca/research/

- Follow this link (or see attached screenshot) to see what happens when you search for
  Council minutes under the years 1892 and 1893:
  https://search.heritageburnaby.ca/list?q=year%3A%5B1892+TO+1893%5D&src_facet=
  Council+Minutes&p=1&ps=50

- Follow this link to view the pdf (or see attached screenshot) that explains why 1892 and
  1893 Council records are unavailable. This pdf is attached to the description for 1892 and
  1893 Council minutes:
  https://search.heritageburnaby.ca/media/Hpo/_Data/_CouncilMinutesAndReports/Unrestr
  icted/1892-1893-Council.pdf

The work of including newspaper articles from 1891 to 1894 as records on the website is in the
early planning stages as a joint initiative with the Planning Department.

Respectfully submitted,

Rebecca Pasch
City Archivist
Explore the Early Years of Burnaby’s Incorporation

The City Archives is pleased to announce that a current index of all Council minutes and reports is now entirely searchable online. Rubbings versions of more than 50% of the documents are available on view with more being added every day.

Among these records are some of the oldest known surviving records created by the Corporation of Burnaby.

In the early years of Burnaby’s incorporation, the Municipal Council met for its weekly meetings in some rather unusual places, like the tram station, backyards, and private homes. There was no permanent and secure place in Burnaby where official records could be housed. To remedy this situation in March 1918, the Municipal Council authorized the purchase of a large safe that could hold all the records and would be housed in a municipal building in New Westminster.

Six months later a devastating fire destroyed the entire downtown portion of New Westminster. Unfortunately, the minute books from 1902-1903 were destroyed completely and the others were thought to be lost or destroyed as well. In October of 1904 the British Columbia Archives in Victoria microfilmed the 1886-1896 records in their holdings and donated them to the City of Burnaby where they went through immediate conservation treatment.

Now that these records and all others of Council since are available electronically, anyone with access to a computer can gain a unique window into the actions, decisions, and events that came from Burnaby’s earliest years and the workings of some of Burnaby’s first Mayor and City Council members through to present-day Mayor and Council.

Click on the following link to explore Council minutes and to view a very Burnaby related reference from Council’s recreation of her family’s experiences of the New Westminster fire.

Access to ALL open Council Records

We are pleased to announce that a current index of all Council minutes and reports is now entirely searchable online. Rubbings versions of...

Eileen Daly


In honour of International Women’s...

Heritage Week: February 13 - 19, 2017

Heritage Week celebrates the heritage across BC and Canada. In 2017, the theme is “My Canada” in celebration of Canadians’ 150th anniversary.

Discover Burnaby’s heritage with Story Maps

The Charting Change Atlas was first introduced in a poster format in 2000 to celebrate the Millennium. It showcased a series of historical maps.

Burnaby Remembers

Burnaby’s Honor Rolls are on display at Burnaby City Hall from November 2 through
The City of Burnaby Archives does not hold Council records for 1892-1893. The 24-Mar-1894 Council minutes are the earliest Council records in our holdings.

In the early years of Burnaby's incorporation, the Municipal council met for its weekly meetings in some rather unusual places, like the Train Station, local schools and private homes.

There was no permanent and secure place in Burnaby where official records could be housed. To remedy this situation, in March 1898, the Municipal Council authorized the purchase of a large safe that could hold all the records and would be housed in a municipal building in New Westminster.

Six months later a devastating fire destroyed the entire downtown section of New Westminster. Unfortunately, the minute books from 1892-1893 were destroyed completely and the others were thought to be lost or destroyed as well. In October of 2004 the British Columbia Archives in Victoria miraculously found the 1894-1898 records in their holdings and donated them to the City of Burnaby where they went through immediate conservation treatment.
INTER-OFFICE MEMORANDUM

TO: CHAIR AND MEMBERS
COMMUNITY HERITAGE COMMISSION

FROM: REBECCA PASCH
CITY ARCHIVIST

DATE: 07 November 2017

FILE: 2410-20
Reference: Community Heritage Commission

SUBJECT: CITY OF BURNABY ARCHIVES – UPDATE

For the information of the Chair and Members of the Community Heritage Commission, the following report outlines the activities and initiatives undertaken by the City Archives since the last CHC meeting:

- The Truth and Reconciliation Commission Final Report (2016) includes a Call to Action specifically for Archives.
  - Call to Action no. 77 states that Archives identify and collect copies of all records relevant to the history and legacy of the residential school system for the National Centre for Truth and Reconciliation (NCTR).
  - We began gathering the data on our described holdings last fall, but had records in our backlog that we felt may be relevant. With the completion of the Council record description project in August, we were able to conduct a full survey of our holdings.
  - As there were no residential schools within the municipality of Burnaby, the Archives has few records to produce that are directly relevant to the Truth and Reconciliation Commission. Nonetheless, we have tried to identify and produce any records related to Indigenous peoples and lands found in our holdings; these records are primarily related to the treaty negotiations in the Lower Mainland and in the Province of British Columbia more broadly.
  - These issues are all connected, of course, and we hope that the production of these records will still contribute to reconciliation and will assist with the NCTR’s goals for the future and further development. We were happy to assist, and very glad that the City of Burnaby Archives was able to respond to this Call to Action.
The Archives has been working towards best practices for preservation:

- Twenty of the forty-nine leather-bound Council minute books in the Archives were fraying due to age. These vital records have now been wrapped to forestall further deterioration by Burnaby Village Museum (BVM) Conservation Aide Tania Ainsworth.

- Seventy-six glass plate negatives taken by photographer J.W. Phillips between 1910 and 1914 are some of the most fragile and historically significant community records held at the Archives. Local collector Roland Cretain kept the glass plate negatives in his home in their original negative boxes and, upon his death in 2008, his family donated them to the Archives. This collection of glass plate negatives have now been carefully rehoused in new, upright enclosures to ensure their preservation.

- This fall we were able to conduct a maturity check for all digital assets in our holdings. The maturity check assessed where we are at with our digital preservation activities, identified risks and issues, and determined next steps. Preserving the most at-risk materials in our holdings – those that are born-digital or material for which we only hold electronic copies (digital content) – is our next step.

- Photograph preservation masters (TIFFs) were all migrated from CDs to a secure permanent drive maintained by the IT department. Preservation masters are created from analogue originals to protect the original from being handled. They are also created from born-digital records to protect these born-digital records from being corrupted.

Respectfully submitted,

Rebecca Pasch
City Archivist
TO: CHAIR AND MEMBERS
COMMUNITY HERITAGE COMMISSION
FROM: DIRECTOR PLANNING AND BUILDING
DATE: 2017 November 09
FILE: 3520 20
Reference: “Migration Stories Project”

SUBJECT: HERITAGE BUMABY – “MIGRATION STORIES PROJECT”

PURPOSE: To outline a new partnership project with Simon Fraser University for the creation of a digital project for Heritage Burnaby.

RECOMMENDATIONS:

1. THAT the Community Heritage Commission approve the “Migration Stories Project” as outlined in this report as a partnership project with Simon Fraser University to enhance Heritage Burnaby.

2. THAT Council be requested to approve an expenditure of $10,000 towards Phase One of the “Migration Stories Project”, as outlined in this report.

3. THAT a copy of this report be sent to Dr. David Kaufman, Faculty of Education at Simon Fraser University.

REPORT

1.0 BACKGROUND

In 2015, the City initiated the Burnaby Digital Storytelling Project, which resulted in more than 50 Burnaby seniors participating in workshops to create short films about important life events. Several of those films have been collected by the Burnaby Village Museum for inclusion on the Heritage Burnaby website. Following a presentation to the Community Heritage Commission (CHC) at their meeting of 2016 February 04 by representatives of the Burnaby Digital Storytelling Project, City staff were directed to update the CHC on future opportunities for collaboration that would further advance the project as a key educational initiative to promote Burnaby’s multi-cultural heritage.

Building on the success of the recent “Burnaby Then and Now” heritage marker project, the City has pursued further opportunities to highlight Burnaby’s significant multi-cultural heritage. Since that time, the CHC directed staff to create a series of heritage markers to commemorate Burnaby 125. As part of that project, an outreach strategy was developed to collect and interpret stories reflecting the community’s cultural diversity. Significant momentum has been created, in particular with long-time Chinese Canadian residents of Burnaby.
To: Community Heritage Commission  
From: Director Planning and Building  
Re: Heritage Burnaby – “Migration Stories Project”  
2017 November 09. ................................................................. Page 2

This effort was to build on the Burnaby Social Sustainability Strategy and the key Strategic Priority of “Celebrating Diversity and Culture”. A goal of the Commission is to enhance digital resources available on the City’s Heritage Burnaby website and provide more access to the history of the City’s ethnic communities and citizens.

The proposed new initiative of the “Migration Stories Project” aims to expand on the success of previous partnerships with Simon Fraser University (SFU), while increasing the City’s capacity to collect stories reflecting the diversity of Burnaby’s population, both past and present.

2.0 MIGRATION STORIES PROJECT

2.1 Project Outline

The goal of the “Migration Stories Project” is to collect short, “digital stories” representing Burnaby’s diverse cultural communities. Digital stories are short films that incorporate images, video, and sound to tell a story. They are created in collaboration between a person who lived the experience (the storyteller) and a facilitator who helps with the production.

The “Migration Stories Project” will focus on collecting personal stories of people who have come from elsewhere to make Burnaby their home. It will include stories from recent migrants, as well as long-time residents. It will include people of many cultural groups, and explore common themes of migration, adaptation to a new community, and integration. The stories will be shared with community agencies and educators, to help build cross-cultural understanding. It is expected that the project will assist the City and its partners to educate and create wider knowledge and interest regarding how Burnaby has responded to successive waves of migration, and create opportunities to share Burnaby’s success as a place that welcomes diverse newcomers into the community.

Key deliverables of the project will be the short films to specifically enhance the City’s Heritage Burnaby website, and use in other media, with content that builds on the resources available for education of cultural diversity and the rich history of the City.

2.2 Project Partnership with Simon Fraser University

To pursue the goals of the CHC in advancing the digital storytelling initiative, staff have initiated further discussions and collaboration with the City’s existing partnership at SFU, through Dr. David Kaufman with the Faculty of Education. It is noted that the CHC has successfully worked in the past with Dr. Kaufman and his students and staff to complete work within the City including the “Freeman Legacy Project” (2006) and the “Burnaby Digital Storytelling Project” (2014-2016).

To enhance the project, Dr. David Kaufman has submitted an application to the Social Sciences and Humanities Research Council of Canada (SSHRC) on behalf of the project being sponsored largely by SFU. If supported by the CHC and Council, the City would serve as a project partner with a recommended contribution of $10,000, and staff in-kind support valued at $5,000.
The total funding being requested at this time is for Phase One of a multi-year project. Phase One involves collecting digital stories, as well as bringing community members, educators, and members of the not-for-profit sector together to develop a plan to ensure the project’s success in future years. The deliverables for the City will include videos that will supplement the existing Heritage Burnaby online content.

It is proposed by SFU that a conference-style event will be held to bring stakeholders together to share information and develop a more detailed framework for future phases. Future phases will be dependent on the success of funding applications.

2.3 City Financial Contribution

A summary of the overall budget funding for Phase One being proposed by the project partnership is provided below:

<table>
<thead>
<tr>
<th>INCOME</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>City of Burnaby cash contribution</td>
<td>$10,000</td>
</tr>
<tr>
<td>City of Burnaby in-kind contribution</td>
<td>$5,000</td>
</tr>
<tr>
<td>SFU cash contribution</td>
<td>$26,000</td>
</tr>
<tr>
<td>SFU in-kind contribution</td>
<td>$7,000</td>
</tr>
<tr>
<td>Funding requested from SSHRC</td>
<td>$48,000</td>
</tr>
<tr>
<td>TOTAL:</td>
<td>$96,000</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>EXPENSES</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Project staff (SFU students)</td>
<td>$70,000</td>
</tr>
<tr>
<td>City staff (in-kind staff support)</td>
<td>$5,000</td>
</tr>
<tr>
<td>Project supplies and services</td>
<td>$21,000</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL:</td>
<td>$96,000</td>
</tr>
</tbody>
</table>

The City’s contribution is proposed to be $10,000 towards the project, as outlined in the submitted budget. Sufficient funds would be available in the 2018 operating budget of the Commission. Release of City funding would be contingent on securing the outlined grants and approvals from both SFU and external funding agencies.

3.0 NEXT STEPS

As outlined in this report, the “Migration Stories Project” builds on the City of Burnaby’s Strategic Goal to be an Inclusive Community that celebrates diversity, and is welcoming to all community members to create a sense of belonging. The project will further enhance the City’s effort to build a more inclusive history of the community by collecting and sharing stories
through Heritage Burnaby of the diverse cultural communities who have made Burnaby their home.

With the approval of the Commission and Council, staff will confirm the City’s financial commitment to the project in order to partner with SFU and in support of its funding applications. Notifications for award of the federal funding are expected in January 2018. Should the partnership be successful in securing the funds required, Phase One of the project would be completed in 2018.

Lou Pelletier, Director
PLANNING AND BUILDING

cc: City Manager
    Deputy City Manager
    City Clerk