



FINANCIAL MANAGEMENT COMMITTEE

MINUTES

An Open meeting of the Financial Management Committee was held in the Council Committee Room, City Hall, 4949 Canada Way, Burnaby, B.C. on Tuesday, **2018 January 16** at 5:30 p.m.

1. CALL TO ORDER

PRESENT: Councillor Dan Johnston, Chair
Councillor Pietro Calendino, Member
Councillor Paul McDonell, Member

ABSENT: Councillor Colleen Jordan, Vice Chair

STAFF: Mr. Lambert Chu, City Manager
Mr. Dipak Dattani, Director Corporate Services
Ms. Noreen Kassam, Director Finance
Mr. Dave Ellenwood, Director Parks, Recreation & Cultural Services
Mr. Lou Pelletier, Director Planning & Building
Ms. Shari Wallace, Chief Information Officer
Mr. John Cusano, Assistant Chief Building Inspector
Ms. Blanka Zeinabova, Administrative Officer

The Chair called the Open meeting to order at 5:46 p.m.

2. MINUTES

- a) [Minutes of the Financial Management Committee
Open meeting held on 2017 November 22](#)

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR CALENDINO

THAT the minutes of the Financial Management Committee Open meeting held on 2017 November 22 be adopted.

CARRIED UNANIMOUSLY

3. **CORRESPONDENCE**

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR CALENDINO

THAT the correspondence be received.

CARRIED UNANIMOUSLY

a) **[Correspondence from Fair Haven Super Seniors](#)**
Re: Letter of Appreciation [17.53.(e)]

Correspondence was received from Ms. Heather Overy, Fair Haven Super Seniors, expressing appreciation for a contribution towards their annual Christmas Dinner held on 2017 December 21.

b) **Correspondence from William Wiltse**
Re: Rideshare

Correspondence was received from Mr. William Wiltse regarding expansion of Bonny's Taxi fleet and rideshare options (i.e. Lyft, Uber, etc.).

4. **REPORTS**

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR CALENDINO

THAT the reports be received.

CARRIED UNANIMOUSLY

a) **[Report from the Director Planning and Building](#)**
Re: Burnaby Access Advisory Committee - Capital Bylaw Funding Request and Overview of Activities

The Director Planning and Building submitted a report requesting a Capital Reserve Fund Bylaw to finance the 2018 Access Improvements Program, and providing a summary of recent Burnaby Access Advisory Committee activities.

The Director Planning and Building recommended:

1. THAT the Financial Management Committee recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$82,000 to finance the access improvement projects at City facilities, as outlined in Section 3.0 of this report.

2. THAT a copy of this report be forwarded to the Sustainable City Advisory Committee for information.

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR MCDONELL

THAT the recommendations of the Director Planning and Building be adopted.

CARRIED UNANIMOUSLY

b) [Report from the Director Planning and Building](#)
Re: 2018 Environmental Awards Program

The Director Planning and Building submitted a report seeking approval for the 2018 Environmental Awards Program, the call for nominations and an expenditure for promotion and advertising.

The Director Planning and Building recommended:

1. THAT Council approve the proposed call for nominations for the 2018 Environmental Awards Program.
2. THAT Council approve an expenditure of \$2,500 from the Boards, Committees and Commissions' operating budget for promoting and advertising the Environmental Awards Program call for nominations.

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR CALENDINO

THAT the recommendations of the Director Planning and Building be adopted.

CARRIED UNANIMOUSLY

c) [Report from the Director Finance](#)
Re: City Investments - 2017 Year End Report

The Director Finance submitted a report providing an update on the 2017 Investment Program, and presenting a forecast on investments for 2018.

The Director Finance recommended:

1. THAT this report be received for information purposes.

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR CALENDINO

THAT the recommendation of the Director Finance be adopted.

CARRIED UNANIMOUSLY

5. NEW APPLICATIONS

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR CALENDINO

THAT the New Applications be received.

CARRIED UNANIMOUSLY

a) #18.01.p - Rotary Club of Burnaby Metrotown
2018 Wine, Food and Music Festival

An application was received from the Rotary Club of Burnaby Metrotown requesting an in-kind printing grant in support of the 2018 Wine, Food and Music Festival scheduled to take place on Saturday, 2018 May 5 at the Nikkei National Museum and Cultural Centre. Proceeds raised support the Rotary Club's charitable work in Burnaby.

Request:	\$3,000	CPA:	2017 - \$2,500 (in-kind printing)
	in-kind printing		2016 - \$2,500 (in-kind printing)
			2015 - \$2,500 (in-kind printing)

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR MCDONELL

THAT an in-kind grant up to the amount of \$2,500 be awarded to the Rotary Club of Burnaby Metrotown in support of the 2018 Wine, Food and Music Festival to be held on 2018 May 5 at the Nikkei National Museum and Cultural Centre.

CARRIED UNANIMOUSLY

b) #18.02.p - Burnaby Hospice Society
Hike for Hospice Palliative Care

An application was received from the Burnaby Hospice Society requesting an in-kind grant for printing of promotional materials (brochures, posters, banners, etc.) for the 16th annual Hike for Hospice Burnaby to be held on Sunday, 2018 May 6 in Central Park. Event proceeds assist the Society's

hospice palliative care and bereavement support programs, offered at no cost to Burnaby residents and their families and friends.

Request:	\$1,500	CPA:	2017 - \$1,500 in-kind printing
	in-kind printing		2016 - \$1,500 in-kind printing
			2015 - \$1,500 in-kind printing

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR MCDONELL

THAT an in-kind grant up to the amount of \$1,500 be awarded to the Burnaby Hospice Society in support of the 16th annual Hike for Hospice Burnaby to be held on 2018 May 6 in Central Park.

CARRIED UNANIMOUSLY

c) [#18.03. - Moscrop Secondary School](#)
2018 BC Provincial High School Gymnastics Championships

An application was received from Moscrop Secondary School requesting a grant towards hosting the 2018 BC Provincial High School Gymnastics Championships to be held on 2018 March 7–10. Teams of boys and girls (Grades 8-12) from around BC will compete in apparatus and floor routines. Approximately 40 coaches, 250 competitors, 16 certified judges, and families and friends will attend the 69th annual event.

Request:	Unspecified	CPA:	2017 - No Application
			2016 - Denied
			2015 - No Application

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR CALENDINO

THAT a grant up to the amount of \$1,500 be awarded to Moscrop Secondary School to sponsor volunteer appreciation event during the 2018 BC Provincial High School Gymnastics Championships to be held on 2018 March 7-10.

CARRIED UNANIMOUSLY

d) [#18.04. - Motivated by Wisdom Society](#)
Core Programs

An application was received from the Motivated by Wisdom Society requesting a grant to assist with the cost of programs provided by the organization in 2018. Motivated by Wisdom is a non-profit organization that empowers youth

through developing good life coping skills. Their programs are for youth (ages 13–28), and includes families with teenagers transitioning into adulthood.

Request: \$10,000

CPA: 2017 - No Application
2016 - No Application
2015 - No Application

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR CALENDINO

THAT this grant request be denied.

CARRIED UNANIMOUSLY

e) **[#18.05. - SFU Sustainable Development Club](#)**
Sustainable Communities Conference

An application was received from the Simon Fraser University (SFU) Sustainable Development Club requesting a grant in support of the Sustainable Communities Conference to be held on 2018 January 27 at the Diamond Family Auditorium, SFU. The Sustainable Communities Conference connects youth with BC's sustainable development community to share knowledge and develop tools among seasoned and emerging leaders.

Request: \$550

CPA: 2017 - No Application
2016 - No Application
2015 - No Application

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR MCDONELL

THAT a one-time only grant in the amount of \$550 be awarded to the SFU Sustainable Development Club in support of the Sustainable Communities Conference to be held on 2018 January 27 at the Diamond Family Auditorium.

THAT a copy of this grant be forwarded to the Sustainable City Advisory Committee for information.

CARRIED UNANIMOUSLY

6. **NEW BUSINESS**

Boulevard Trees

Councillor Calendino inquired regarding funding for replacement of problem trees on boulevards.

Staff advised that funding information will be presented to Council during the budget workshops scheduled for February.

Budget Workshops

The City Manager and the Director Finance advised that the following Council workshops will be held in February:

- Provisional Operating Plan – February 7
- Reserve Funds and Reserves – February 13
- Provisional Capital Plan & FMC meeting – February 14

7. INQUIRIES

There were no inquiries brought before the Committee at this time.

8. CLOSED

[Public excluded according to Sections 90 and 92 of the Community Charter.](#)

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR MCDONELL

THAT the Open Committee meeting do now recess.

CARRIED UNANIMOUSLY

The Open Committee meeting recessed at 7:18 p.m.

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR CALENDINO

THAT the Open Committee meeting do now reconvene.

CARRIED UNANIMOUSLY

The Open Committee meeting reconvened at 7:19 p.m.

9. ADJOURNMENT

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR CALENDINO

THAT the Open Committee meeting do now adjourn.

CARRIED UNANIMOUSLY

The Open Committee meeting adjourned at 7:19 p.m.

Blanka Zeinabova
Administrative Officer

Councillor Dan Johnston
Chair