



(REVISED)

PARKS, RECREATION AND CULTURE COMMISSION

NOTICE OF OPEN MEETING

DATE: WEDNESDAY, 2018 JANUARY 17

TIME: 7:00 P.M.

PLACE: Council Chambers, Burnaby City Hall

A G E N D A

1.	<u>CALL TO ORDER</u>	<u>PAGE</u>
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5. NEW BUSINESS

6. INQUIRIES

7. ADJOURNMENT



PARKS, RECREATION AND CULTURE COMMISSION MINUTES

Wednesday, 2017 December 13

An 'Open' meeting of the Parks, Recreation and Culture Commission was held in the Council Chambers, Burnaby City Hall, 4949 Canada Way, Burnaby, B.C. on Wednesday, 2017 December 13 at 7:00 p.m.

1. CALL TO ORDER

PRESENT: Councillor Dan Johnston, Acting Chair
 Commissioner Guyle Clark
 Commissioner James Jang
 Commissioner Barbara Larkin
 Commissioner Lee Loftus
 Commissioner Dan Staschuk
 School Trustee Baljinder Narang

ABSENT: Councillor Paul McDonell
 Commissioner Karin Alzner
 Commissioner Lance Matricardi

STAFF: Mr. Dave Ellenwood, Director Parks, Recreation & Cultural Services
 Mr. Craig Collis, Assistant Director - Recreation
 Mr. Don Hunter, Assistant Director - Parks
 Mr. David O'Connor, Assistant Director - Golf Operations
 Ms. Heather Edwards, Manager – Parks Planning, Design & Dev.
 Mr. Dean Pelletier, Manager - Business Operations
 Mr. David Jordan, Manager Arts Services
 Mr. John Quach, Research Analyst
 Mr. Johannes Schumann, Sr. Current Planner - Planning & Building
 Ms. Kathryn Matts, Commission Secretary
 Ms. Theresa Cheng, Recording Secretary

The 'Open' Commission meeting was called to order at 7:00 p.m.

MOVED BY COMMISSIONER LOFTUS
SECONDED BY COMMISSIONER CLARK

“THAT the Open Commission meeting do now reconvene.”

CARRIED UNANIMOUSLY

The Open Commission meeting reconvened in the Council Chambers.

2. MINUTES

a) **Open Minutes of 2017 November 15**

MOVED BY COMMISSIONER LARKIN
SECONDED BY COMMISSIONER JANG

“THAT the minutes of the Open Commission meeting held on 2017 November 15 be now adopted.”

CARRIED UNANIMOUSLY

3. CORRESPONDENCE

MOVED BY COMMISSIONER LOFTUS
SECONDED BY COMMISSIONER STASCHUK

“THAT the following items of correspondence be received.”

CARRIED UNANIMOUSLY

a) **Burnaby Minor Lacrosse Club** **Re: Jack Crosby Novice All-Star Tournament 2018**

Ms. Susan Kirkby, BMLC Vice President/Registrar, requested a facility rental fee waiver for the use of Bill Copeland, Burnaby Lake and Kensington Arenas for the Jack Crosby Novice All-Star Tournament 2018 from July 05 to 08.

Note: A report on this subject will be submitted at a future meeting.

Commissioner Loftus advised that it is a unique tournament at the novice level across America for the provincial championship. It is a very prestigious sport event for Burnaby. A new covered sports box will enhance the growth of minor lacrosse and many other sports.

**b) Parkinson Society British Columbia
Re: Parkinson Society British Columbia Support Group
- Waiver of Fee**

Ms. Jean Blake, CEO, Parkinson Society British Columbia, requested a waiver of rental fees for the monthly meetings of the Parkinson Society British Columbia Support Group at Confederation Community Centre.

Note: A report on this subject will be submitted at a future meeting.

4. DIRECTOR'S REPORT

**a) Director's Report No. 11
2017 December 13**

The Director Parks, Recreation and Cultural Services submitted his Report No. 11, dated 2017 December 13, covering the following item.

MOVED BY COMMISSIONER LARKIN
SECONDED BY COMMISSIONER LOFTUS

"THAT the Director's Report be received."

CARRIED UNANIMOUSLY

i) Special Outdoor Events 2018

Staff requested preliminary approval for outdoor events at Deer Lake Festival Lawn and special events at Swangard Stadium. The Deer Lake Festival Lawn events will include the annual Symphony in the Park, Burnaby Blues and Roots Festival and up to 12 ticketed concerts. The events at Swangard Stadium will include Burnaby Celebrates Canada Day, the annual European Festival, and up to 15 other special events.

It was recommended:

1. THAT approval be granted for up to 12 outdoor events at Deer Lake Park Festival Lawn between 2018 May 01 and 2018 September 30, and up to 15 special events at Swangard Stadium between 2018 April 01 and 2018 November 01.
2. THAT this report be forwarded to Council for approval.

MOVED BY COMMISSIONER LOFTUS
SECONDED BY COMMISSIONER LARKIN

“THAT the two recommendations be adopted.”

CARRIED UNANIMOUSLY

5. **NEW BUSINESS**

There was no item raised under New Business.

6. **INQUIRIES**

Commissioner Loftus expressed appreciation of serving on the Parks, Recreation and Culture Commission for six years and thanked the Director and staff for their support.

On behalf of Council, the Acting Chair thanked Commissioner Loftus for his service on the Commission.

School Trustee Narang thanked the Parks, Recreation and Culture Commission and staff for the close relationship, coordination and collaboration with the School District to make Burnaby richer as a community. School Trustee Narang wished everyone a Happy New Year.

Commissioner Clark advised that the Burnaby Art Gallery Advisory Committee received information from staff that in 2017 there have been 150 new acquisitions for the Burnaby Art Gallery. There will be some great exhibitions in 2018. Staff were commended for their tremendous research work. Commissioners were encouraged to attend the Pat Quinn Classic Hockey Tournament from December 27 to 30. Tourism Burnaby invited the Commission to the VIP Reception this Saturday.

On behalf of staff, the Director thanked Commissioner Loftus for his service, insight, knowledge and dedication.

The Acting Chair wished everyone a Merry Christmas.

7. **ADJOURNMENT**

MOVED BY COMMISSIONER LOFTUS
SECONDED BY COMMISSIONER LARKIN

“THAT the Open Commission meeting do now adjourn.”

CARRIED UNANIMOUSLY

The Open Commission meeting adjourned at 7:12 p.m.

Kathryn Matts
COMMISSION SECRETARY

Councillor Dan Johnston
ACTING CHAIR

tc

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Office of the City Clerk

Commission Agenda	
Date	2018 Jan 17
Correspondence	(a)

D. Back, City Clerk
K. O'Connell, Deputy City Clerk

INTER-OFFICE MEMORANDUM

TO: DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES DATE: 2017 DECEMBER 12

FROM: CITY CLERK FILE: 01200-01

SUBJECT: BURNABY 125 | CANADA 150 CELEBRATIONS
ITEM NO. 5(1), MANAGER'S REPORTS, COUNCIL 2017 DECEMBER 11

Burnaby City Council, at the Open Council meeting held on 2017 December 11, received the above noted report and adopted the following recommendations contained therein:

1. **THAT** Council receive this report for information purposes.
2. **THAT** a copy of this report be sent to the Parks, Recreation and Culture Commission for their information.

Dennis Back
City Clerk

DB:rj

Copy to: Assistant Director, Cultural Services
Manager, Marketing & Communications

NOTE

This is for the information of the Commission



Item.....	
Meeting	2017 Dec 11

COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2017 Nov. 29

FROM: DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES **FILE:** 1650-20
Celebrate 150/125

SUBJECT: BURNABY 125 | CANADA 150 CELEBRATIONS

PURPOSE: To provide Council with information regarding the Burnaby 125 | Canada 150 Celebrations

RECOMMENDATIONS:

1. **THAT** Council receive this report for information purposes.
2. **THAT** a copy of this report be sent to the Parks, Recreation and Culture Commission for their information.

REPORT**1.0 BACKGROUND**

2017 saw the dual celebration of Canada's 150th Anniversary of Confederation and the 125th Anniversary of the City of Burnaby which was incorporated on 1892 September 22.

To mark Burnaby's 125th Anniversary, the Parks, Recreation & Cultural Services Department applied for and received \$75,900 in federal funding from the Ministry of Canadian Heritage under the Community Anniversaries component of Building Communities Through Arts and Heritage program. Community Anniversaries funding is available to commemorate a community's 100th anniversary or greater (in increments of 25 years). A matching financial commitment is required by the City of Burnaby to receive this grant funding.

In a report to Council dated 2016 October 13, Council approved the receipt of the \$75,900 grant along with an additional expenditure of \$205,000 from the Operating Gaming Fund for an expanded year-long program to celebrate Burnaby's 125 and Canada's 150 Anniversaries.

2.0 HIGHLIGHTS

The following report summarizes the key highlights for this significant year of celebration in the City of Burnaby.

To: City Manager
 From: Director Parks, Recreation and Cultural Services
 Re: Burnaby 125 | Canada 150 Celebrations
 2017 November 29 Page 2

- a. **Local Showcase Performers:** The Shadbolt Centre for the Arts initiated a call for musicians, artists and heritage performers, adjudicated the responses and established a roster of selected performers who were scheduled at many of the Celebration events. In total, there were 92 performances with more than 400 local performers who helped the City celebrate this milestone year. This roster database is a legacy from Burnaby 125. It will assist city staff with scheduling performers at civic events for future years.
- b. **Celebrate Volunteers:** The City of Burnaby would like to acknowledge over 80 volunteers who demonstrated community pride and spirit by giving over 525 hours of volunteer time to make the Celebrate events an incredible success.
- c. **Signature Events:** Over 90,000 people joined the festivities at eight Celebrate 125 | 150 signature events throughout the summer. Many of the events featured local performing artists through stage performances as well as roving throughout the crowds.
 - **Canada Day:** Nearly 30,000 people attended Burnaby's three official Canada Day celebrations. Family events were held at Edmonds Park, the Burnaby Village Museum and ended with a free concert and fireworks at Swangard Stadium. The day was filled with local and national pride as Canadians from coast-to-coast joined together to celebrate.
 - **125 Weekend of Fun:** On September 22nd, the community joined together in an incredible three-day celebration to commemorate Burnaby's 125th birthday. Throughout the weekend, the price of admission to drop-in programs at recreation facilities, a small bucket of balls, golf clinics and lattes were rolled back to \$1.25. More than 13,000 participated in these drop-in activities. In addition, over 5,000 people took part in special birthday events at eight community centres featuring local performances, interactive displays from City departments and family friendly activities.
- d. **Community events:** In addition to the signature events, the Celebrate Burnaby team brought the Celebrate Burnaby Activation Tent to 18 local community events throughout the summer. From golf festivals, environment week and cultural events to sporting and neighbourhood events – more than 130,000 residents and visitors joined in Burnaby-themed arts, crafts and other activities.
- e. **Communications:** A comprehensive marketing and communications plan was developed to increase awareness of the celebration activities. Elements of the plan included a dedicated website page with over 19,000 page views, outdoor street banners throughout the city, transit shelters, videos, eNewsletters, on-site signage, and more. On social media, over 1,000 tweets, 400 Facebook posts and 300 Instagram images were made along with over 50,000 video views. Thanks to

To: City Manager
 From: Director Parks, Recreation and Cultural Services
 Re: Burnaby 125 | Canada 150 Celebrations
 2017 November 29..... Page 3

the corporate sponsorship from the Burnaby Now, a comprehensive advertising plan was also established in the local newspaper.

- f. **Celebrating Burnaby's Past:** The community was able to take a look back at Burnaby's history through an engaging exhibit entitled, *Then and Now* chronicling the city's journey over the past century at the Burnaby Village Museum; free presentations as part of the Burnaby Neighbourhood History Series; as well as a series of heritage markers which are being installed at key locations across the city.
- g. **Infrastructure Projects:** To commemorate these historic celebrations – and thanks to the support of local non-profit groups and the federal government – the City has several Canada 150 infrastructure projects underway to help serve the community for years to come. These included renovations at the Bob Prittie Metrotown Library, the Central Park tree planting, the Central Park multi-use trail, the outdoor fitness circuit at Burnaby Fraser Foreshore Park and the Willingdon Linear Park.
- h. **Burnaby Parks:** The Parks Department created and placed 13 new owl Eco-sculptures (representing each of Canada's 13 provinces and territories) in Central Park as well as a maple leaf inspired design on a disk at the Shadbolt Centre for the Arts and the frogs at Bill Copeland Sports Centre. As well, the Parks Department created a festive community float to salute our local RCMP, and to celebrate Burnaby's 125th and Canada's 150th Birthdays.
- i. **#celebrateburnaby Photo Gallery:** Throughout the year, the City invited social media users to post pictures on Instagram with #celebrateburnaby. Over 2,000 images were submitted to an online photo gallery celebrating what the community loves about Burnaby. www.burnaby.ca/photogallery

The Burnaby 125 | 150 Celebrations have offered a great opportunity this year for the community to come together to celebrate the arts, to connect with each other, to have fun and show their community spirit.



Dave Ellenwood
 DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

DE:MI/ab:tc
 Burnaby 125 Canada 150 Celebrations (2017.12.11)

Copied to: Assistant Director, Cultural Services
 Manager, Marketing & Communications



Office of the City Clerk

Commission Agenda	
Date	2018 Jan 17
Correspondence	(b)

D. Back, City Clerk
K. O'Connell, Deputy City Clerk

INTER-OFFICE MEMORANDUM

TO: CHAIR AND MEMBERS DATE: 2017 DECEMBER 12
PARKS, RECREATION AND CULTURE
COMMISSION

FROM: CITY CLERK FILE: 49500-01

SUBJECT: REZONING SERIES, ITEM #12, REZ. REF. #17-10010
Portion of 3883 Imperial Street (5989 Patterson Avenue)
(ITEM NO. 5(10), MANAGER'S REPORTS, COUNCIL 2017 DECEMBER 11)

Burnaby City Council, at the Open Council meeting held on 2017 December 11, received the above noted report and adopted the following recommendations contained therein:

1. **THAT** the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.
2. **THAT** a copy of this report be sent to the Parks, Recreation and Culture Commission for information purposes.

Please find attached a copy of the report for your information.

Dennis Back
City Clerk

DB:rj

NOTE

This is for the information of the Commission



Item	
Meeting	2017 December 11

COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2017 December 06

FROM: DIRECTOR PLANNING AND BUILDING **FILE:** 49500 01
Reference: Rez: Series

SUBJECT: REZONING APPLICATIONS

PURPOSE: To submit the current series of new rezoning applications for the information of Council.

The location of the sites under the current series of rezoning applications is shown on the *attached* Sketch. Council consideration of the recommendations contained within the individual reports is requested. A short form notation of the report recommendations are also outlined below for the convenience of Council.

Item #01 Application for the Rezoning of:
Rez #17-09 Lot A, DL 149, Group 1, NWD Plan 85664

From: P5 Community Institutional District

To: CD Comprehensive Development District (based on P5 Community Institutional District and RM3 Multiple Family Residential District)

Address: 7401 Sussex Avenue

Purpose: The purpose of the proposed rezoning bylaw amendment is to permit the development of a new multi-age care facility and non-market rental housing facility.

RECOMMENDATION

1. **THAT** the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.

Item #02 Application for the Rezoning of:
Rez #17-24 Schedule A (*attached*)

From: RM2 Multiple Family Residential District

To: CD Comprehensive Development District (based on RM5s Multiple Family Residential District and the Metrotown Town Centre plan as guidelines)

Address: 6004, 6006 and 6018 Wilson Avenue

Purpose: The purpose of the proposed rezoning bylaw amendment is to permit the construction of a single high-rise apartment building with townhouses fronting Wilson Avenue.

RECOMMENDATION

1. **THAT** the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.

Item #03 Application for the rezoning of:
Rez #17-25 Schedule A (*attached*)

From: R5 Residential District

To: CD Comprehensive Development District (based on RM4s Multiple Family Residential District and Metrotown Downtown Plan as guidelines) and P3 Public Park and Public Use District.

Address: 6438-6468 McKay Avenue and 6443-6467 Silver Avenue

Purpose: The purpose of the proposed rezoning bylaw amendment is to permit the construction of a single high-rise apartment building with full underground parking, as well as expand the southern boundary of Maywood Park to Maywood Street in line with the adopted Metrotown Downtown Plan.

RECOMMENDATIONS

1. **THAT** the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.
2. **THAT** a copy of this report be sent to the Parks, Recreation and Cultural Commission for information purposes.

Item #04 Application for the Rezoning of:
Rez #17-31 Lot 5 to 11, DL 121, Group 1, NWD Plan NW P1054

From: C8 Urban Village Commercial District and R5 Residential District

To: CD Comprehensive Development District (based on C8 Urban Village Commercial District, RM3 Multiple Family Residential District, C2h Community Commercial District, and the Heights Urban Village plan as guidelines)

Address: 4125 Hastings Street

Purpose: The purpose of the proposed rezoning is to permit construction of a five storey mixed-use development fronting Hastings Street and a three storey ground oriented development fronting Albert Street.

RECOMMENDATIONS

1. **THAT** the sale be approved in principle of City-owned property for inclusion within the subject development site in accordance with Section 3.7 of this report, and subject to the applicant pursuing the rezoning proposal to completion.
2. **THAT** the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.

Item #05 Application for the rezoning of:
Rez #17-32 Lot 58, District Lots 151 and 153, Group 1, NWD Plan 25603

From: RM3 Multiple Family Residential District

To: CD Comprehensive Development District (based on the RM5s Multiple Family District and Metrotown Downtown Plan as guidelines)

Address: 5977 Wilson Avenue

Purpose: The purpose of the proposed rezoning bylaw amendment is to permit a high-density multiple-family residential apartment with townhouses fronting Wilson Avenue and full underground parking.

RECOMMENDATION

1. **THAT** the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.

Item #06 Application for the Rezoning of:
Rez #17-41 Lots 17-22, Block A, DL 95, Group 1, NWD Plan 1264

From: R5 Residential District

To: CD Comprehensive Development District (based on RM3s Multiple Family Residential District and Edmonds Town Centre Plan guidelines)

Address: 6909, 6915, 6921, 6931, 6939 and 6949 Balmoral Street

Purpose: The purpose of the proposed rezoning bylaw amendment is to permit the construction of a three-storey residential townhouse development with underground parking.

RECOMMENDATION

1. **THAT** the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.

Item #07 Application for the rezoning of:
Rez Lot 16 District Lot 124 Group 1 New Westminster District Plan 3343 and Lot 137
#17-10002 District Lot 124 Group 1 New Westminster District Plan 52645

From: M2 Manufacturing District

To: CD Comprehensive Development District (based on RM4s Multiple Family Residential District, C9 Urban Village Commercial District, and Brentwood Town Centre Development Plan as guidelines)

Address: 4612 and 4650 Dawson Street

Purpose: The purpose of the proposed rezoning bylaw amendment is to permit the construction of a mixed-use multi-family residential building with street fronting townhouses, and above and below grade structured parking.

RECOMMENDATION

1. **THAT** the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.

Item #08 Application for the rezoning of:
Rez See Schedule 'A'
#17-10003

From: M2 Manufacturing District

To: CD Comprehensive Development District (based on M2 General Industrial District, M5 Light Industrial District and Byrne Road and Marine Way Commercial Precinct Development Plan as guidelines)

Address: 5317, 5371 Byrne Road and Portion of 9001 Bill Fox Way

Purpose: The purpose of the proposed rezoning bylaw amendment is to permit construction of a multi-tenant office and light-industrial building.

RECOMMENDATIONS

1. **THAT** the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.
2. **THAT** the sale be approved in principle of City-owned property for inclusion within the subject development site in accordance with the terms outlined in Section 4.2 of this report, and subject to the applicant pursuing the rezoning and subdivision/consolidation proposal to completion.

Item #09 Application for the rezoning of:
Rez Lot 1, DL 125, Group 1, NWD Plan 3674 and Parcel A (Reference Plan 6258 Lot 2
#17-10005 DL 125 Group 1 NWD Plan 3674

From: M2 Manufacturing District

To: CD Comprehensive Development District (based on RM5s Multiple Family Residential District, and Brentwood Town Centre Development Plan guidelines)

Address: 2152 and 2172 Douglas Road

Purpose: The purpose of the proposed rezoning bylaw amendment is to permit the construction of a multi-family residential building with street-fronting townhouses and/or work/live units and underground parking.

RECOMMENDATION

1. **THAT** the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.

Item #10 Application for the rezoning of:
Rez Lot 1 Block 47 District Lot 69 Group 1 New Westminster District Plan 1321
#17-10006

From: P3 Park and Public Use District

To: CD Comprehensive Development District (based on P3 Park and Public Use District, P2 Administration and Assembly District and the Broadview Community Plan as guidelines)

Address: 4041 Canada Way

Purpose: The purpose of the proposed rezoning bylaw amendment is to permit the heritage revitalization and designation of the "Schou Street School", and construction of a new adjoining building for the offices of the Burnaby School District.

RECOMMENDATIONS

1. **THAT** a copy of this report be forwarded to the Burnaby Heritage Commission for information.
2. **THAT** the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.

Item #11 Application for the rezoning of:
Rez Lot 20, DL 211, Group 1, NWD Plan BCP45523
#17-10007

From: CD Comprehensive Development District (based on P11e SFU Neighbourhood District)

To: Amended CD Comprehensive Development District (based on P11e SFU Neighbourhood District and SFU Community Plan as guidelines)

Address: 8725 University Crescent

Purpose: The purpose of the proposed rezoning bylaw amendment is to permit construction of two high-rise apartment buildings atop a three storey townhouse podium and underground parkade.

RECOMMENDATION

1. **THAT** the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.

Item #12 Application for the rezoning of:
Rez A portion of Lot 1, District Lot 151, Group 1, New Westminster District Plan LMP
#17-10010 7878

From: P3 Park and Public Use District

To: CD Comprehensive Development District (based on the P2 Administration and Assembly District and Metrotown Downtown Plan as guidelines)

Address: Portion of 3883 Imperial Street (5989 Patterson Avenue)

Purpose: The purpose of the proposed rezoning bylaw amendment is to permit the installation of one-storey electrical building related to the Metro Vancouver Central Park Pump Station.

RECOMMENDATIONS

1. **THAT** the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.
2. **THAT** a copy of this report be sent to the Parks, Recreation and Culture Commission for information purposes.

Item #13 Application for the rezoning of:
Rez Lot 17, Block 7, DL 186, NWD Plan 1124 and Lot 1, DL 186, Group 1, NWD Plan
#17-10011 LMP30660

From: R5 Residential District and CD Comprehensive Development District (based on P5 Community Institutional District)

City Manager
Rezoning Applications
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To: Amended CD Comprehensive Development District (based on P5 Community Institutional District)

Address: 3839 and 3871 Pandora Street

Purpose: The purpose of the proposed rezoning bylaw amendment is to permit the construction of a new parish rectory and office.

RECOMMENDATION

1. **THAT** the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.


Lou Pelletier, Director
PLANNING AND BUILDING

:eb

Attachments

Cc: Burnaby School District #41, Attn: Secretary Treasurer

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Schedule A
Rezoning Reference #17-24

ADDRESS	LEGAL DESCRIPTION	PID
6004 Wilson Avenue	Lot 11 District Lot 153 Group 1 New Westminster District Plan 2389	002-722-861
6006 Wilson Avenue	Lot 12 District Lot 153 Group 1 New Westminster District Plan 2389	002-459-965
6018 Wilson Avenue	Lot 5 District Lots 151 And 153 Group 1 New Westminster District Plan 1214	004-032-136

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SCHEDULE A

REZONING 17-00025

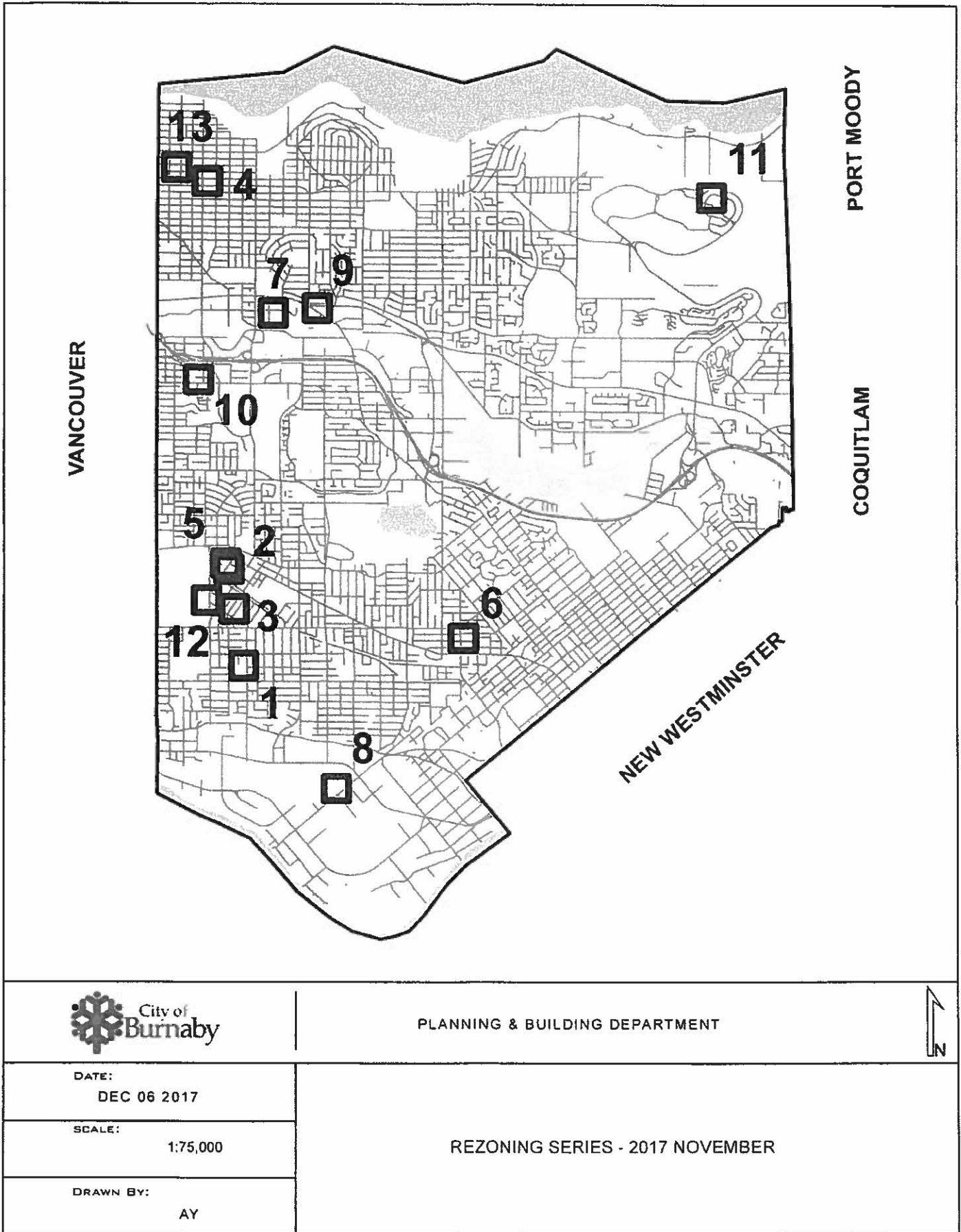
ADDRESS	LEGAL DESCRIPTION	PID
6438 McKay Ave.	Parcel "E" (H94881E) Lot 14 DL 151 and 153 Group 1 NWD Plan 2884	002-976-641
6456 McKay Ave	Westerly half Lot 13 DL 153 Group 1 NWD Plan 2884 Having a frontage of 52 feet on McKay Avenue by a uniform depth of 104 feet	010-745-190
6468 McKay Ave.	Lot 12 Except Parcel "A" DL 153 Group 1 NWD Plan 2884	002-797-976
6443 Silver Ave	Easterly half Lot 14 DL 153 Group 1 NWD Plan 2884 Having a frontage of 52 feet on Silver Avenue by a uniform depth of 104 feet	010-745-254
6455 Silver Ave	Easterly half Lot 13 DL 153 Group 1 NWD Plan 2884 Having a frontage of 52 feet on Silver Avenue by a uniform depth of 104 feet	010-745-246
6467 Silver Ave	Parcel A (Explanatory Plan 13719) of Lot 12 DL 151 and 153 Group 1 NWD Plan 2884	002-594-382
4305 Maywood St	Lot "D" DL 153 Group 1 NWD Plan 23107	002-849-640
4325 Maywood St	Lot 3 DL 153 Group 1 NWD Plan 2884	003-089-215
4325 Maywood St	Lot 4 DL 153 Group 1 NWD Plan 2884	003-089-258

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Schedule A
Rezoning Reference #17-10003

ADDRESS	LEGAL DESCRIPTION	PID
5317 Byrne Road	Lot 5 District Lot 162 Group 1 New Westminster District Plan 7195	001-683-900
5371 Byrne Road	Lot 6 District Lot 162 Group 1 New Westminster District Plan 7195	001-679-635
Ptn. Of 9001 Bill Fox Way	Lot 1 District Lots 162, 163, 164 And 165 Group 1 New Westminster District Plan Epp30041	029-107-997

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CITY OF BURNABY

PLANNING AND BUILDING
 REZONING REFERENCE #17-10010
 2017 December 06

ITEM #12

1.0 GENERAL INFORMATION

- 1.1 Applicant:** CWA Engineering Inc.
 Suite 380 – 2925 Virtual Way,
 Vancouver, BC V5M 4X5
 (Attention: Rigel Wong)
- 1.2 Subject:** Application for the rezoning of:
 A portion of Lot 1, District Lot 151, Group 1, New Westminster
 District Plan LMP 7878
- From:** P3 Park and Public Use District
- To:** CD Comprehensive Development District (based on the P2
 Administration and Assembly District and Metrotown Downtown
 Plan as guidelines)
- 1.3 Address:** Portion of 3883 Imperial Street (5989 Patterson Avenue)
- 1.4 Location:** The subject site is located within Central Park, proximate to the
 eastern park entry via Patterson Avenue, south of the tennis courts
 (Sketch #1 *attached*).
- 1.5 Size:** The site is rectangular in shape, measuring approximately 44.7 m
 (147 ft.) x 84.3 m (277 ft.) and an area of approximately 3,768.2 m²
 (40,560 sq. ft.)
- 1.6 Services:** The Director Engineering will be requested to provide all relevant
 servicing information.
- 1.7 Rezoning Purpose:** The purpose of the proposed rezoning bylaw amendment is to permit
 the installation of a one-storey electrical building related to the Metro
 Vancouver Central Park Pump Station.

2.0 NEIGHBOURHOOD CHARACTERISTICS

- 2.1 The subject site is located within Central Park, proximate to the eastern park entry via Patterson Avenue. On the surface, the site is improved with parking, washroom facilities, and the eastern trail entry into Central Park, as well as ventilation equipment and small kiosks related to Metro Vancouver's subsurface Central Park Water Pump Station.
- 2.2 To the north are tennis courts, beyond which are the Central Park forest conservation area, Expo Line SkyTrain and baseball diamond/lawn bowling area. To the east, across Patterson Avenue, are high-rise apartment buildings. To the south, is the Central Park Pitch and Putt, beyond which is Imperial Street. To the west is the Central Park forest conservation area, beyond which is Boundary Road.

3.0 BACKGROUND INFORMATION

- 3.1 In 1971, Council received a report summarizing a three year study by the Greater Vancouver Water District (GVWD) determining Central Park as the optimal location for future major water installations (water main, reservoir, and pump station) necessary to serve Burnaby. The report also concluded that recreational amenities, such as tennis courts and other allied uses, could be supported atop the subsurface infrastructure. In 1976, the water infrastructure and recreational uses were constructed and have been operating since that time.
- 3.2 Metro Vancouver has advised that the electrical equipment for the Central Park Pump Station is nearing the end of its useful life and requires replacement. Since 2015, Metro Vancouver and their consultants have been reviewing options for the replacement of the electrical equipment, including location and enclosure type. Based on the results of the review, Metro Vancouver has determined that the preferred option for the replacement electrical equipment is to locate the infrastructure within the existing Metro Vancouver statutory right-of-way at Central Park, above ground, with vehicular access for servicing and post-disaster reasons.

4.0 GENERAL INFORMATION

- 4.1 This rezoning application is for the construction of a one-storey building, which will be used to house the electrical equipment related to the operations of the Metro Vancouver Central Park Pump Station. It is noted that the subject site, which sits atop the Metro Vancouver statutory-right-of-way, is occupied with other Metro Vancouver infrastructure, including a climate station, as permitted by the existing statutory right-of-way in favour of Metro Vancouver. As part of a suitable plan of development, the applicant in working with Planning and Parks staff will determine the preferred location for the proposed electrical building within this defined area, as well as to ensure that the building is designed in a manner that is integrated with the overall park and compatible with the adjacent Central Park East neighbourhood. The building will also be designed

with the necessary sound attenuations to mitigate any noise emanating from the electrical equipment, compliant with the Burnaby Sound Abatement Bylaw. It is anticipated that Metro Vancouver staff will access the finished electrical building on a monthly basis for maintenance and monitoring. Vehicular access to the site is via Patterson Avenue, using the existing Central Park eastern parking area.

- 4.2 No road dedication, closures or additional statutory rights-of-way are required in connection with this application.
- 4.3 The Director Engineering will be requested to provide an estimate for all services necessary to serve this site.
- 4.4 Stormwater Management Best Practises in line with established guidelines will be required.
- 4.5 Approval by the Engineering Environmental Services Division of a detailed plan of an engineered sediment control system.
- 4.6 A tree survey is required to determine if any trees are to be retained. Existing trees to be retained are to be protected by 4.0 ft. high chain link fencing, on steel posts. Temporary chain link fencing around the site area is also to be provided during construction adjacent to public park areas.
- 4.7 The proposed perquisite conditions to the rezoning will be included in a future report.

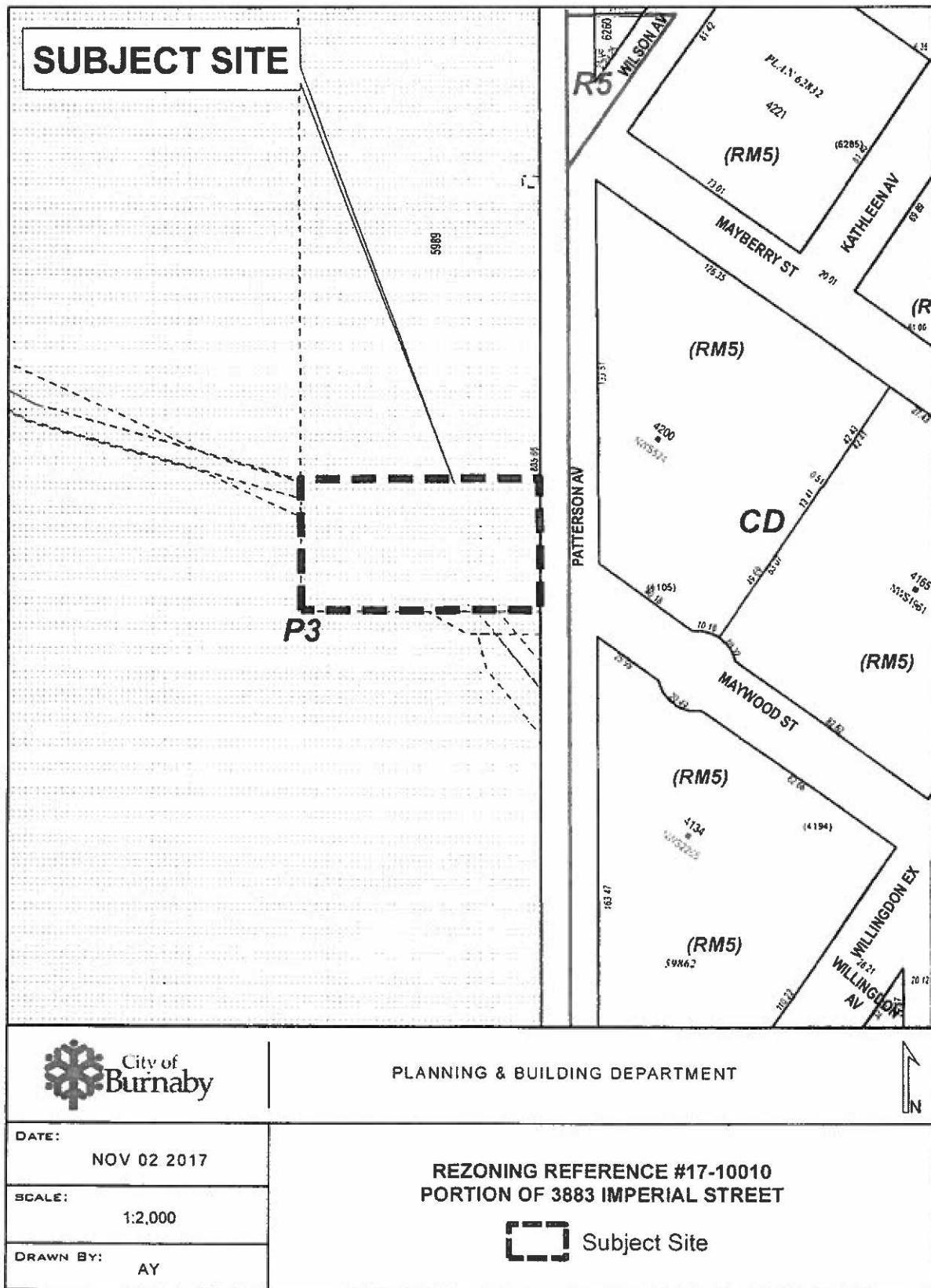
5.0 RECOMMENDATIONS

- 1. **THAT** the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.
- 2. **THAT** a copy of this report be sent to the Parks, Recreation and Culture Commission for information purposes.

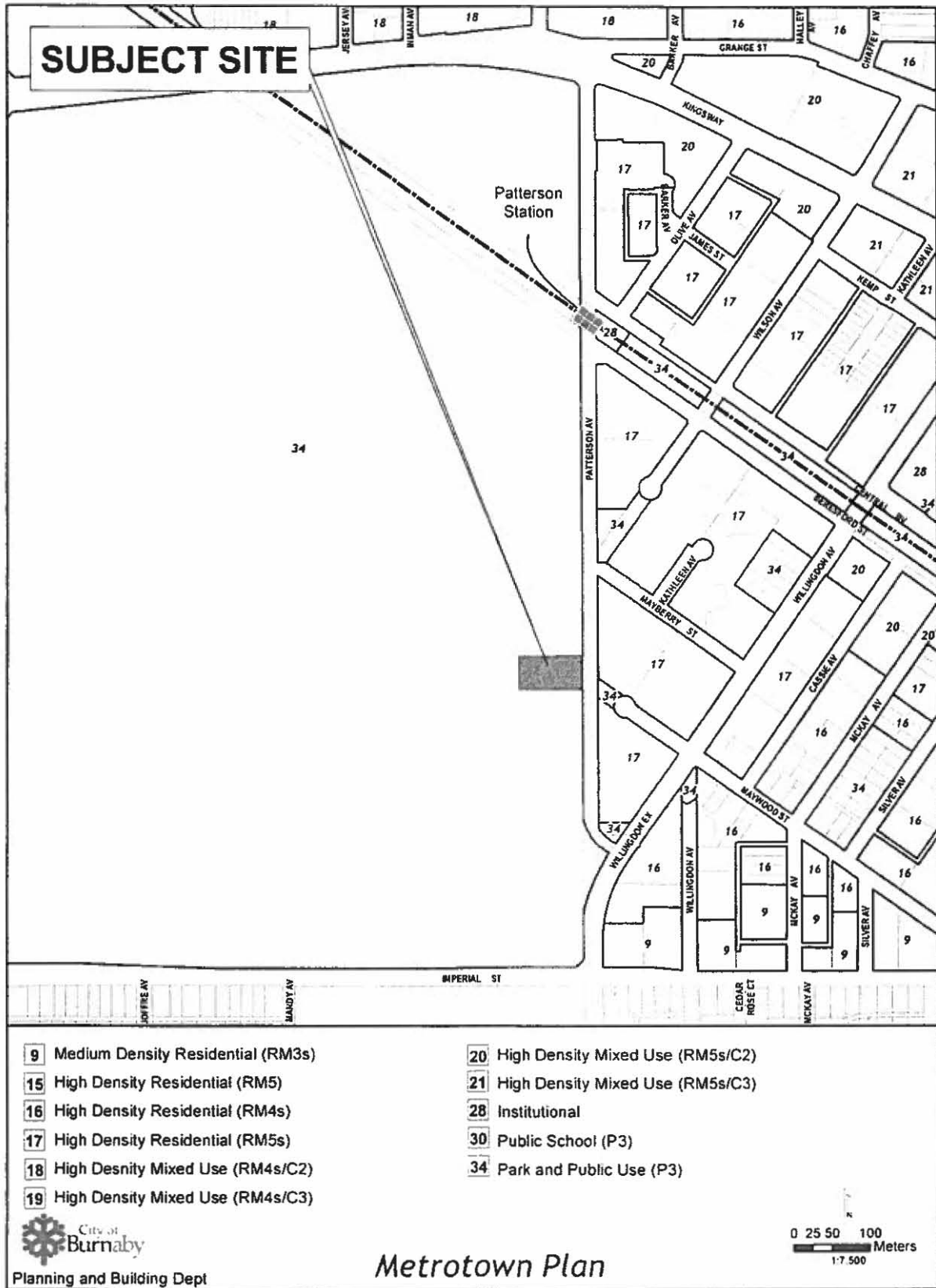
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 Attachments

cc: Director Engineering
 Director Parks, Recreation and Cultural Services
 City Solicitor
 City Clerk



Sketch #1



Printed on November 2, 2017

Sketch #2



October 27, 2017

City of Burnaby
 4949 Canada Way,
 Burnaby, BC, V5G 1M2

Project: 15047-02

Attention: Planning and Building Department

Reference: Application for Rezoning: Letter of Intent

Dear Sir / Madam,

The area for planned development is within Lot 1 of District Lot 151, Group 1, New Westminster District, Plan LMP7878. The Central Park Pump Station is currently zoned P3 and the proposed zoning will be CD(P2). Only the southeast portion of this area is intended to be developed.

In this area, Metro Vancouver proposes to install an aboveground, pre-fabricated electrical building on the rooftop of the existing underground Central Park Pump Station. The electrical building will then be fenced off for approximately one-half of its perimeter. The reasons to install this pre-fabricated electrical building aboveground are the following:

- The electrical feed to the pump station is going to be upgraded from 2400V to 4160V
- The current electrical equipment at Central Park Pump Station is nearing the end of life
- There is insufficient space to install all the new electrical equipment inside Central Park Pump Station
- For operational safety and maintenance, having the new electrical equipment aboveground is preferred
- Pre-fabrication of the electrical building will reduce the overall site construction footprint and minimize disruption to the public.

Functional operations of the pump station will remain the same after the project is completed. Ongoing maintenance of the new aboveground equipment will be done at an annual frequency. Accessibility to the equipment by Metro Vancouver personnel will be by vehicles, utilizing the parking lot at the pump station.

There is a climate station located within the project site. This climate station may be relocated depending on the final footprint configuration of the electrical building. The nominal footprint dimensions of the proposed electrical building is approximately 12m x 6m x 4m high.

Metro Vancouver is currently working with CWA Engineers Inc. (CWA) on the engineering detailed design for this project. For overall sequencing and scheduling, CWA and Metro Vancouver intends to work closely with the City of Burnaby with the rezoning and permitting process concurrently with engineering detailed design. Since August 2015, Metro Vancouver and CWA Engineers worked rigorously to identify several possible locations for the electrical building before finalizing the aboveground location. Metro Vancouver/CWA has also had preliminary discussions with the Burnaby Parks Board and with BC Hydro.

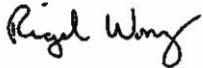
Metro Vancouver intends to begin construction at the Central Park Pump Station site starting in early 2019, and finish construction in 2020. The construction start date is contingent on receiving approvals for rezoning and permitting and the ability to work through potential architectural requirements for the electrical building and

**METRO VANCOUVER
CENTRAL PARK PUMP STATION LETTER OF INTENT**

transformer enclosure with stakeholders. These potential requirements need to be communicated with vendors and suppliers prior to signing purchase agreements.

We trust that the above letter of intent satisfies the initial requirements from City of Burnaby and supports a favourable consideration of the rezoning application by Council. Please do not hesitate to contact the undersigned should you have additional questions.

Yours truly,
CWA Engineers Inc.



Rigel Wong, P.Eng, PMP
Mechanical Engineer

Commission Agenda

Date2018 Jan 17

Correspondence.....(c)

December 15, 2017

City of Burnaby,
Parks and Recreation,
#101 4946 Canada Way,
Burnaby BC V5G 4H7

Dear Parks and Recreation,

The Burnaby Glens District, Girl Guides of Canada **Holly Tea and Fair** on November 25, 2017 was very successful. It was a real community event, attended by approximately 400 people. They enjoyed refreshments, visited, shopped, and played games. Most importantly, they bid on Silent Auction items. The Holly Tea is our major fundraiser for the year and the Silent Auction is the most significant component of this.

This is possible thanks to generous donations such as the drop in passes for fitness and swimming. We sincerely appreciate your continued support of Girl Guides. In Guiding, girls learn citizenship, global awareness, self-reliance, responsibility, and camping and other skills. They also make lifelong friendships. You can be proud to have made a contribution toward a positive future for girls.

Thank you again,



Marie Fenton, Silent Auction Co-ordinator



Margaret Stevens, Holly Tea Co-ordinator

NOTE

This is for the information of the Commission

(REVISED)

CITY OF BURNABY

PARKS, RECREATION AND CULTURAL SERVICES DEPARTMENT

DIRECTOR'S REPORT NO. 1, 2018

2018 JANUARY 17

BURNABY PARKS, RECREATION AND CULTURE COMMISSION

Ladies and Gentlemen:

Your Director reports as follows:

<u>ITEM</u>	<u>DESCRIPTION</u>
1.	2018 Recognition Night
2.	Burnaby Minor Lacrosse Club Fee Waiver Request – Jack Crosby Novice All Star Tournament
3.	2018 January - Parks, Recreation And Cultural Services Capital Funding Bylaw
4.	2018 January - Parks, Recreation and Cultural Services Gaming Fund Projects
5.	New Year Resolution Prizes

Respectfully submitted,



DAVE ELLENWOOD
Director Parks, Recreation and Cultural Services

tc

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Item	1
Director's Report No.	1
Meeting	2018 Jan 18

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE COMMISSION

FROM: DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

SUBJECT: 2018 RECOGNITION NIGHT

RECOMMENDATION:

1. **THAT** approval be given to host Recognition Night on Friday, 2018 April 20 at the Riverway Golf Course Clubhouse.

REPORT

In 2017 the Commission hosted its annual Recognition Night on April 28 at the Clubhouse at Riverway Golf Course with approximately 160 people in attendance. The purpose of Recognition Night is to recognize the important contribution that the volunteer community groups add to the provision of parks, recreational and cultural programs and services in the city.

After hosting this annual dinner for more than 40 consecutive years, the event continues to be popular with Burnaby's community organizations and the Riverway Clubhouse has proven to be a very successful venue.

The invitation criteria reflect that the community organizations provide a service or partnership role which enhances the services provided by our department.

The invitation criteria are as follows:

1. The purpose of Recognition Night is to honour representatives from not-for-profit groups which provide a significant benefit to the community through the provision of parks, recreation and cultural services through either a partnership or as a service which enhances that offered by the department.
2. Representatives are invited from groups who offer open membership to all qualified and interested Burnaby residents.
3. Representatives are invited only from those sports associations which represent more than one team.

./..

To: Parks, Recreation & Culture Commission
From: Director Parks, Recreation and Cultural Services
Re: 2018 RECOGNITION NIGHT

.....Page 2

Staff will be working on the arrangements in the coming months and a draft program is attached for the Commission's information. Estimated expenses for the 2018 Recognition Night are \$13,500.



Dave Ellenwood
DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

ps

Attachment

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DRAFT

2018 RECOGNITION NIGHT
THE CLUBHOUSE AT RIVERWAY GOLF COURSE
FRIDAY, 2018 APRIL 20

APPROXIMATE TIME**6:00 - 7:00 pm GUEST SIGN-IN AND SOCIAL HOUR**

Chair and Commissioners will take turns greeting guests as they arrive.

- Sign-in of guests / Name tags will be available
- Cash Bar

7:00 - 7:15 pm INTRODUCTIONS

Chair requests guests to be seated.

- Welcome and Introductory remarks: Commission Chair
- Introduction of His Worship, Mayor Derek Corrigan
Brief welcome from his Worship, Mayor Derek Corrigan
- Remarks by Chair:
 - Introduction of Commissioners
 - Introduction of Special Guests
 - Introduction of Staff

Cash Bar remains open during dinner.

7:15 - 8:30 pm DINNER**8:30 pm PRESENTATIONS**

- Thank you to staff
- Presentation of gift to former Commissioner Lee Loftus
 - Recognition of all Volunteers - Digital Presentation (5 min.)
 - Flower arrangements presentation

8:45 pm CLOSING BY CHAIR

ps
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Item.....	2
Director's Report No.....	1
Meeting.....	2018 Jan 18

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE COMMISSION

FROM: DIRECTOR - PARKS, RECREATION & CULTURAL SERVICES

SUBJECT: BURNABY MINOR LACROSSE CLUB FEE WAIVER REQUEST
– JACK CROSBY NOVICE ALL STAR TOURNAMENT

RECOMMENDATIONS:

1. **THAT** Burnaby Minor Lacrosse Club be granted a fee waiver for the use of Bill Copeland Sports Complex, Burnaby Lake Arena and Kensington Arena for the 2018 Jack Crosby Novice All Star Tournament.
2. **THAT** a copy of this report be sent to Ms. Susan Kirkby, Burnaby Minor Lacrosse Club (BMLC) Vice President and Registrar.

REPORT

At their meeting of 2017 December 13, Commission received correspondence from Ms. Susan Kirkby, Vice President and Registrar of the Burnaby Minor Lacrosse Club for the 2018 Jack Crosby Novice All Star Tournament (Attachment #1), requesting that the facility rental fees for the use of three City of Burnaby arenas for this event be waived. The tournament, in its 33rd year, is taking place 2018 July 05 to July 08.

Staff works with BMLC to make the necessary facility schedule modifications in order to accommodate this event. The tournament has the support of the other sports organizations that utilize the arenas. The allotment cost, based on the club's request at this time, is estimated to be \$5,321.51 (GST excluded) which represents community group rates for both prime and non-prime times. Additional staff time is required to assist with the facilitation of the event. The staff cost estimate at this time is \$1,365.37 which will be covered by the BMLC.

To: Parks, Recreation & Culture Commission
From: Director Parks, Recreation & Cultural Services
Re: BURNABY MINOR LACROSSE CLUB FEE
WAIVER REQUEST – JACK CROSBY
NOVICE ALL STAR TOURNAMENT

..... Page 2

The BMLC has provided a valuable service to the sport of lacrosse and have given a positive experience to the youth of Burnaby since 1963. It is recommended that the facility rental fee be waived to support this historical event but that the direct costs for additional staff be paid by the club. Food Services revenue will assist in offsetting the impact of waiving the allotment fees.



Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

TK/LW:tc

P:\Admin\Clerical\Staff\tc\tk\2018 Jack Crosby Novice All Star Fee Waiver

Attachment



Attachment

RECEIVED
 Parks, Recreation & Cultural Services

DEC 06 2017

Commission Agenda	
Date	2017 Dec 13
Correspondence	(a)

December 2, 2017

City of Burnaby - Parks, Recreation & Cultural Services
 Attention: Mr. Dave Ellenwood
 Suite 101 - 4946 Canada Way
 Burnaby BC V5G 4H7

Dear Mr. Ellenwood,

Re: **JACK CROSBY NOVICE ALL - STAR TOURNAMENT 2018**

The Jack Crosby Novice All-Star Tournament Committee and the Burnaby Minor Lacrosse Club would like to thank the City of Burnaby for their continued support over the many years of this premiere minor lacrosse event.

This coming year marks the 33rd Annual Jack Crosby All-Star Tournament and will take place July 5, 6, 7, and 8, 2018 at the Bill Copeland, Burnaby Lake and Kensington arenas. Teams from Calgary, Vancouver Island, the BC Interior and Oakville, Ontario have already contacted us to reserve spots in our 2018 tournament.

We kindly request that Burnaby Parks and Recreation Cultural Services consider waving the Arena Time Allotment Fees for the 2018 event as you have so graciously done in previous years. As our tournament has grown in popularity over the past few years we will require floor time on Bill Copeland, Burnaby Lake and Kensington (minimal) to cover the number of games in the tournament.

We also would like to thank the concession for having chicken strips and fries on the menu for the past tournaments and hope that such can be done again for the 2018 Tournament as we believe they sold very well and made many kids happy.

Thank you for your time and consideration.

Sincerely,

Susan Kirkby
 BMLC Vice President/Registrar

NOTE

A report on this subject will be submitted at a future meeting



Item	3
Director's Report No.....	1
Meeting	2018 Jan 17

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION AND CULTURE
COMMISSION

DATE: 2017 Jan 02

FROM: DIRECTOR PARKS, RECREATION AND
CULTURAL SERVICES

FILE: 62500-01

SUBJECT: 2018 JANUARY - PARKS, RECREATION AND CULTURAL SERVICES
CAPITAL FUNDING BYLAW

PURPOSE: To request a Capital Reserve Fund Bylaw to finance the projects outlined
in this report.

RECOMMENDATION:

1. **THAT** Parks, Recreation and Culture Commission recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$3,584,000 to finance the projects outlined in this report.

REPORT

Capital expenditures for the following twenty-three projects for Parks, Recreation and Cultural Services have been included in the 2018-2022 Financial Plan that is under preparation. To enable work to go ahead on these projects, approval is requested for bylaw funding.

1. **Burnaby Village Museum** **\$154,000 (estimated)**
(DPW.0317, DPY.0088, DPW.0318, DPW.0332, DPX.0193)
Orchard landscape redesign to encourage better public use to include an expanded garden, tree replacement, accessible pathways, seating and interpretive signage. Website development for better experience across desktop, tablet, and mobile platforms with the addition of emergency notification and booking modules as added features. Replacement of Deer Lake Avenue fencing and improvement for access gates. Increase electrical capacity at the Love Farmhouse for special events and improved safety. Storage and workspace improvements; to include shelving for artifact/design storage and office furniture.

To: Parks, Recreation and Culture Commission
 From: Director Parks, Recreation and Cultural Services
 Re: 2018 January - Parks, Recreation and Cultural Services Capital Funding Bylaw

..... Page 2

2. **Burnaby Mountain Conservation Area (DPW.0341) \$200,000 (estimated)**
 Continued development of the trail system to include safety improvements, slope grading, riparian work and the extension and widening of trails.
3. **Deer Lake Park (DPW.0363) \$150,000 (estimated)**
 This project will include design and early preparation for construction of the Oakland staircase replacement.
4. **Edmonds Park (DPW.0295) (DPW.0296) \$230,000 (estimated)**
 Work for this project will include trail connections with lighting, site furniture, shade structure installations and architectural design work for the washroom building replacement. Preparation for construction of the washroom in 2019 will include excavations, removals, concrete work, asphalt work, electrical work, sewer and water hook-up.
5. **Barrier Gates and Bleachers (DPW.0348) \$70,000 (estimated)**
 Replacement of barrier gates and bleachers at various park sites and sports fields in the park system. Installation of new gates and bleachers are based on public concerns and requests. Proposed installations will include Burnaby Heights, Barnet Marine Park and various other sites.
6. **Environmental Upgrades (DPW.0345) \$50,000 (estimated)**
 Invasive species excavation, replacement fill and soil, sub base preparation, native plantings and landscaping of the areas. This responds to previous years' treatments, weather and new growth. This is also a continuation of habitat restoration in areas such as Deer Lake Park, Central Park, and Burnaby Mountain natural forest areas.
7. **Fencing and Support Structures (DPW.0347) \$150,000 (estimated)**
 This project is for fencing replacement and improvement to park and playfield fences. Included this year are upgrades to Eastlake, Riverway and Willingdon Park and various other locations.
8. **Footbridges and Stairs (DPW.0355) \$100,000 (estimated)**
 This project is for the replacement of footbridges, stairways, retaining walls and safety railings within 236 km of trails in City Parks such as Byrne Creek, Stoney Creek, Robert Burnaby, Deer Lake and additional park sites.
9. **Minor Equipment (DPY.0097) \$95,000 (estimated)**
 This project is for the purchase of the annual replacement of small mowers, weed eaters, leaf blowers, power saws, small turf attachments, janitorial equipment, and various other motorized pieces of equipment.

To: Parks, Recreation and Culture Commission
 From: Director Parks, Recreation and Cultural Services
 Re: 2018 January - Parks, Recreation and Cultural Services Capital Funding Bylaw

..... Page 3

- 10. Trail System Development (DPW.0352) \$100,000 (estimated)**
 Reconstruction of trails throughout the parks system and installation of new pathways with loop trails for improved access to park features. Locations to be considered include Byrne Creek Ravine, Brentwood Park, Robert Burnaby Park, Terminus Park and various other sites.
- 11. Park Signage (DPW.0263) \$35,000 (estimated)**
 There are 164 parks in the system (local, neighborhood, and district levels). Each park requires at least one sign and some sites multiple signs. Signs will be installed in all parks that don't have a specialized design such as Deer Lake Park precinct. Each year new locations will be identified for sign installation.
- 12. Picnic Tables and Bench Replacement (DPW.0354) \$100,000 (estimated)**
 This project is for the replacement and addition of picnic tables and benches at popular park sites. Older tables at various sites are replaced with concrete tables to reduce vandalism, graffiti and the possibility of fire due to barbeque use. Included this year are upgrades to Central Park, Fraser Foreshore, Barnet Beach, Second Narrows Park, Confederation Park, and various other locations.
- 13. Watermain Replacement (DPW.0359) \$90,000 (estimated)**
 This project is for the installation and replacement of various park water mains originally installed from 1975-1978.
- 14. Sports Courts (DPW.0357) \$75,000 (estimated)**
 This project is for resurfacing, fencing and major upgrades to basketball courts, ball hockey courts and multi-use sports courts within the Parks system. Included this year are Cariboo Hill School Park, Burnaby Heights Park, and Rene Park.
- 15. Shade Structures (DPW.0349) \$120,000 (estimated)**
 Installation of shade structures in coordination with recreation program needs in various locations (spray parks, playgrounds, etc.) throughout the Park system. Locations are subject to public input and may include David Gray, George Green, Edmonds, McGill, Ron McLean, or Keswick Park for 2018.
- 16. Minor Development (DPW.0340) \$150,000 (estimated)**
 Minor capital replacement work and upgrades at various park locations due to breakdowns, vandalism or unanticipated capital repairs. Projects done in the past include irrigation systems, turf replacement, culvert excavation and replacement, and watercourse riparian work.

To: Parks, Recreation and Culture Commission
 From: Director Parks, Recreation and Cultural Services
 Re: 2018 January - Parks, Recreation and Cultural Services Capital Funding Bylaw

..... Page 4

- 17. Neighbourhood Park Landscape (DPW.0350) \$90,000 (estimated)**
 This project is to enhance and improve neighborhood park landscaping including accessible path connection to facilities and parking areas and reconstruction of outdoor elements to meet current safety codes. Locations planned include Wesburn Park, Robert Burnaby Park, Kisby Park and a few additional park sites.
- 18. Parking Lots and Roads (DPW.0337) \$650,000 (estimated)**
 Repaving work, as well as design specifications for 2019 tender of various access roads and parking lots in Parks, Includes paving and drainage improvements as well as repaving of parking lots in deteriorated condition, replacement of curbs and related landscape restoration. Projects planned for 2018 include nursery service road, Robert Burnaby Pool lot, Central Park Pool lot and a few smaller sites.
- 19. Cariboo Park (DPW.0288) \$185,000 (estimated)**
 Replacement of the 1989 playground structure to meet lifecycle renewal timeline. Accessibility improvements will be included in the work. Includes excavation and removal of old play structures, preparation of sub-base, installation of surface materials and edging, installation of new play equipment and landscape restoration.
- 20. Kisby Park (DPW.0333) \$185,000 (estimated)**
 Replacement of the 1987 playground structure to meet lifecycle renewal timeline. Accessibility improvements will be included in the work. Includes excavation and removal of old play structures, preparation of sub-base, installation of surface materials and edging, installation of new play equipment and landscape restoration.
- 21. Lou Moro Park (DPW.0334) \$185,000 (estimated)**
 Replacement of the 1993 playground structure to meet lifecycle renewal timeline. Accessibility improvements will be included in the work. Includes excavation and removal of old play structures, preparation of sub-base, installation of surface materials and edging, installation of new play equipment and landscape restoration.
- 22. CSA Playground Compliance (DPW.0335) \$160,000 (estimated)**
 Equipment replacement, due to wood preservative and lead paint on equipment, installed fifteen years ago at Royal Oaklands, Meadowood Park, Central Park, Bell Park, and various other locations.

To: Parks, Recreation and Culture Commission
 From: Director Parks, Recreation and Cultural Services
 Re: 2018 January - Parks, Recreation and Cultural Services Capital Funding Bylaw

..... Page 5

23. Vehicle Purchase (DPZ.0022)

\$260,000 (estimated)

Additions to the Parks Fleet to reduce response time and improve maintenance standards. These vehicles will replace rental units and older equipment that has been kept in service beyond their useful life cycle. The units required include two trucksters for park maintenance, an aerovator for artificial sports fields, and an allowance for customization.

The expenditures for these projects have been included for consideration in the 2018-2022 Financial Plan which is currently under preparation. Upon approval of this funding request by Council, these expenditures will be included in the 2018-2022 Financial Plan. Sufficient Capital Reserve funds are available to finance the capital projects outlined in this report.

POLICY SECTION

The projects identified in this report contribute to the Corporate Strategic Plan by providing:

- safe facilities
- improvements to the environment, and
- constructing and maintaining the Parks infrastructure to meet community needs.

RECOMMENDATION:

It is requested that Parks, Recreation and Culture Commission recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$3,584,000, to finance the twenty-three projects outlined in this report.



Dave Ellenwood
 DIRECTOR PARKS, RECREATION and CULTURAL SERVICES

DH:km:tc
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Copied to Director of Finance



Item	4
Director's Report No.....	1
Meeting	2018 Jan 17

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION AND CULTURE
COMMISSION

DATE: 2017 Jan 02

FROM: DIRECTOR PARKS, RECREATION AND
CULTURAL SERVICES

FILE: 62500-01

SUBJECT: 2018 JANUARY - PARKS, RECREATION AND CULTURAL SERVICES
GAMING FUND PROJECTS

PURPOSE: To request the use of Gaming Reserve to finance two parks projects outlined in this report.

RECOMMENDATION:

1. **THAT** the Parks, Recreation and Culture Commission recommend the Financial Management Committee authorize the use of Gaming Reserves in the amount of \$125,000 to finance the projects outlined in this report.

REPORT

This report requests that Gaming Reserves be approved to finance the following two projects:

1. **Graffiti Wrap (DPW.0361)** **\$25,000 (estimated)**
Covering of park site lighting control, electrical and irrigation kiosks with graffiti wrap similar to the program on City boulevard kiosks as well as making CPTED (Crime Prevention through Environmental Design) enhancements to parks to help prevent graffiti.
2. **Water Conservation (DPW.0353)** **\$100,000 (estimated)**
This project is for the installation and improvements to irrigation systems on sports fields, drinking fountains and water features to reduce water consumption.

The expenditures for these projects have been included for consideration in the 2018 – 2022 Financial Plan which is currently under preparation. Upon approval of this funding request by the Financial Management Committee, these expenditures will be included in the 2018-2022 Financial Plan. Sufficient Gaming Reserves are available to finance the capital projects outlined in this report.

To: Parks, Recreation and Culture Commission
From: Director Parks, Recreation and Cultural
Services
Re: 2018 January – PRCS Gaming Fund Request
..... Page 2

POLICY SECTION

The projects identified in this report contribute to the Corporate Strategic Plan by providing:

- safe facilities
- improvements to the environment, and
- constructing and maintaining the Parks infrastructure to meet community needs.

RECOMMENDATION:

It is requested that the Parks, Recreation and Culture Commission recommend the Financial Management Committee authorize the use of Gaming Reserves in the amount of \$125,000, to finance the two projects outlined in this report.



Dave Ellenwood
DIRECTOR PARKS, RECREATION and CULTURAL SERVICES

DH:km:tc
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Copied to Director of Finance



Item	5
Director's Report No.	1
Meeting	2018 Jan 17

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE COMMISSION

FROM: DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

FILE: 54000-01

SUBJECT: NEW YEAR RESOLUTION DRAW PRIZES

RECOMMENDATION:

1. **THAT** approval be given to provide five sets of three personal training packages as draw prizes for a new goal setting initiative at each of our Recreation Centres.

REPORT

Staff at City of Burnaby recreation centres have created an initiative for patrons to make New Year's resolutions or goals to assist in their plans to lead a healthy lifestyle. The purpose of the initiative is to help patrons reach their goals in a fun and supportive manner, while promoting the facilities and services of the centres.

Studies show that individuals have a higher success rate when they write down and share their goals. Patrons are asked to write their goals down on a form provided by staff, and are then given tips and encouragement to help them achieve their goals. Staff are using the SMARTER goal setting format where goals need to be:

- Specific
- Measureable
- Achievable
- Realistic
- Time sensitive
- Evaluated
- Re-done (once they finish)

To: Parks, Recreation & Culture Commission
From: Director Parks, Recreation & Cultural Services
Re: New Year Resolution Draw Prizes

.....Page 2

As part of the initiative, prize draws are planned to encourage participation and to promote the City's Personal Training program. Therefore, approval is requested for permission to give away five sets of three personal training packages. The estimated value of these prizes is \$766.



Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

TK/LW:tc

P:\Admin\Clerical\Staff\tc\tk\Personal Training Prizes