



## **COUNCIL MEETING MINUTES**

**Monday, 2018 January 22**

An Open meeting of the City Council was held in the Council Committee Room, Burnaby City Hall, 4949 Canada Way, Burnaby, B.C. on Monday, 2018 January 22 at 6:15 p.m. followed immediately by a Closed meeting from which the public was excluded. At the conclusion of the Closed meeting, the Open meeting was reconvened at 7:00 p.m. in the Council Chamber.

### **1. CALL TO ORDER**

PRESENT: His Worship, Mayor Derek R. Corrigan  
Councillor Pietro Calendino  
Councillor Sav Dhaliwal  
Councillor Dan Johnston  
Councillor Paul McDonell  
Councillor Nick Volkow

ABSENT: Councillor Colleen Jordan  
Councillor James Wang

STAFF: Mr. Lambert Chu, City Manager  
Mr. Chad Turpin, Deputy City Manager  
Mr. Dipak Dattani, Director Corporate Services  
Mr. James Lota, Deputy Director Engineering  
Ms. Noreen Kassam, Director Finance  
Mr. Dave Ellenwood, Director Parks, Recreation & Cultural Services  
Mr. Lou Pelletier, Director Planning & Building  
Mr. Dave Critchley, Director Public Safety & Community Services  
Ms. May Leung, City Solicitor  
Mr. Dennis Back, City Clerk  
Ms. Kate O'Connell, Deputy City Clerk

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR VOLKOW

THAT the Open Council meeting do now reconvene.

CARRIED UNANIMOUSLY

The Open Council meeting reconvened at 7:03 p.m.

2. **MINUTES**

A) **[Open Council Meeting held 2017 December 11](#)**

MOVED BY COUNCILLOR VOLKOW  
SECONDED BY COUNCILLOR CALENDINO

THAT the minutes of the Open Council meeting held on 2017 December 11 be now adopted.

CARRIED UNANIMOUSLY

B) **[Public Hearing \(Zoning\) held 2017 December 12](#)**

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR DHALIWAL

THAT the minutes of the Public Hearing (Zoning) held on 2017 December 12 be now adopted.

CARRIED UNANIMOUSLY

3. **PROCLAMATION**

A) **[Alzheimer's Awareness Month \(2018 January\)](#)**

Councillor Johnston, on behalf of His Worship, Mayor Derek R. Corrigan proclaimed the month of January as "***Alzheimer's Awareness Month***" in the City of Burnaby.

4. **DELEGATIONS**

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR VOLKOW

THAT the delegations be heard.

CARRIED UNANIMOUSLY

A) **Alzheimer Society of B.C.**

**Re: Alzheimer Awareness Month and Burnaby Dementia-Friendly Community Action Plan**

**Speakers: Heather Cowie, Provincial Coordinator, Dementia-Friendly Communities  
Dorothy Leclair, Support and Education Coordinator First Link  
Margaret Manifold, Senior Social Planner**

**Ms. Heather Cowie**, Provincial Coordinator, Dementia-Friendly Communities, **Ms. Dorothy Leclair**, Support and Education Coordinator First Link, and **Ms. Margaret Manifold**, Senior Social Planner, appeared before Council and presented on Alzheimer Awareness Month and the Burnaby Dementia-Friendly Community Action Plan. The speakers highlighted fundraising and community activities in support of those with Dementia and their families, including the First Link Dementia Helpline and the Annual Walk for Alzheimer's.

Ms. Manifold outlined some of the City's key actions stemming from the Burnaby Dementia-Friendly Community Action Plan, including City staff training initiatives in recreation and library service areas, accessibility improvements at the Brentwood Town Centre, and the ongoing activities of Burnaby's Citizen Support Service Department.

B) **Burnaby Board of Trade**

**Re: Business Walk in the Big Bend/Glenlyon District**

**Speakers: Paul Holden, President & CEO  
Cory Redekop, Manager - Policy & Stakeholder Relations**

**Mr. Paul Holden**, President & CEO and **Mr. Cory Redekop**, Manager - Policy & Stakeholder Relations, appeared before Council and presented on the findings of the Big Bend/Glenlyon District Business Walk held on 2017 November 28.

Council expressed appreciation to the Burnaby Board of Trade for the opportunity to participated in the walk, and for sharing the results. City representatives that participate in the November Business Walk included: Mayor Corrigan, Leon Gous (Director Engineering), Dave Ellenwood (Director Parks, Recreation & Cultural Services), Johannes Schumann (Senior Current Planner), and Aaron Fourt (Community Engagement Manager).

5. **REPORTS**

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR JOHNSTON

THAT Council do now resolve itself into a Committee of the Whole.

CARRIED UNANIMOUSLY

A) **City Clerk**  
**Re: Certificate of Sufficiency - Resident Initiated**

The City Clerk submitted a report of the Resident Initiated Local Area Service Project petitions.

The City Clerk recommended:

1. THAT Council receive this report for information.
2. THAT the owners of the properties on the petitions be advised of the outcome.

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR VOLKOW

THAT the recommendations of the City Clerk be adopted.

CARRIED UNANIMOUSLY

B) **Financial Management Committee**  
**Re: Burnaby Access Advisory Committee - Capital Bylaw**  
**Funding Request and Overview of Activities**

The Financial Management Committee submitted a report requesting Council approval for the 2018 Access Improvements Program. The report includes a summary of recent Burnaby Access Advisory Committee activities.

The Financial Management Committee recommended:

1. THAT Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$82,000 to finance the access improvement projects at City facilities, as outlined in Section 3.0 of this report.
2. THAT a copy of this report be forwarded to the Sustainable City Advisory Committee for information.

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR MCDONELL

THAT the recommendations of the Financial Management Committee be adopted.

CARRIED UNANIMOUSLY

C) [Financial Management Committee](#)  
Re: 2018 Environmental Awards Program

The Financial Management Committee submitted a report seeking Council approval for the 2018 Environmental Awards Program, the call for nominations, and an expenditure for promotion and advertising.

The Financial Management Committee recommended:

1. THAT Council approve the proposed call for nominations for the 2018 Environmental Awards Program.
2. THAT Council approve an expenditure of \$2,500 from the Boards, Committees and Commissions' operating budget for promoting and Advertising the Environmental Awards Program call for nominations.

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR MCDONELL

THAT the recommendations of the Financial Management Committee be adopted.

CARRIED UNANIMOUSLY

D) [Financial Management Committee](#)  
Re: Grant Applications

The Financial Management Committee submitted a report seeking Council approval of the grant applications received up to 2018 January 10.

The Financial Management Committee recommended:

1. THAT Council approve the grant recommendations, as outlined in this report.
2. THAT a copy of the grant application #18.05. – SFU Sustainable Development Club be forwarded to the Sustainable City Advisory Committee for information.

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR MCDONELL

1. THAT Council approve the grant recommendations as follows:

<b>#18.01.p</b>	<b>Rotary Club of Burnaby Metrotown</b> <i>2018 Wine, Food and Music Festival</i>	<b>\$2,500</b> <i>In-kind printing</i>
<b>#18.02.p</b>	<b>Burnaby Hospice Society</b> <i>Hike for Hospice Palliative Care</i>	<b>\$1,500</b> <i>In-kind printing</i>
<b>#18.04.</b>	<b>Motivated by Wisdom Society</b> <i>Core Programs</i>	<b>Denied</b>
<b>#18.05.</b>	<b>SFU Sustainable Development Club</b> <i>Sustainable Communities Conference</i>	<b>\$500.00</b> <i>One time only</i>

2. THAT a copy of the grant application #18.05. – SFU Sustainable Development Club be forwarded to the Sustainable City Advisory Committee for information.
3. THAT grant application #18.03, from Moscrop Secondary School, up to \$1,500, be **TABLED**.

CARRIED UNANIMOUSLY

E) [Financial Management Committee](#)  
Re: City Investments - 2017 Year End Report

The Financial Management Committee submitted a report to Council providing an update on the 2017 Investment Program, and presenting a forecast on investments for 2018.

The Financial Management Committee recommended:

1. THAT this report be received for information purposes.

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR MCDONELL

THAT the recommendation of the Financial Management Committee be adopted.

CARRIED UNANIMOUSLY

**F) [City Manager's Report, 2018 January 22](#)**

The City Manager submitted a report dated 2018 January 22 on the following matters:

**6. MANAGER'S REPORTS**

**1. [2018 PARCEL TAX ROLL REVIEW PANEL](#)**

The City Manager submitted a report from the Director Finance seeking Council authority to convene a Parcel Tax Roll Review Panel on Wednesday, 2018 March 07 at 6:00 p.m. in the Council Chamber.

The City Manager recommended:

1. THAT Council appoint at least three Council members as the members of the Parcel Tax Roll Review Panel, and approve a Parcel Tax Roll Review Panel be established in the Council Chambers on Wednesday, 2018 March 07 at 6:00 p.m. to hear appeals against the Local Area Service and Sewer Parcel Assessment Rolls.

MOVED BY COUNCILLOR VOLKOW  
SECONDED BY COUNCILLOR MCDONELL

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

**2. [RESIGNATION OF COUNCILLOR ANNE KANG](#)**

The City Manager submitted a report from the City Clerk seeking Council direction in regard to the vacancy on Council.

The City Manager recommended:

1. THAT the vacancy on Council due to the resignation of Councillor Anne Kang not be filled until the next general local election on 20 October 2018.

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR VOLKOW

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR MCDONELL

THAT His Worship, Mayor Corrigan, on behalf of Council, send a letter to Anne Kang in appreciation of her service as a Burnaby City Councillor.

CARRIED UNANIMOUSLY

**3. 2018 FCM MEMBERSHIP DUES**

The City Manager submitted a report from the City Clerk seeking Council approval for payment of the Federation of Canadian Municipalities 2018 Membership Dues.

The City Manager recommended:

1. THAT Council approve payment of the invoice from the Federation of Canadian Municipalities for the 2018 membership dues in the amount of \$36,621.45 (including GST in the amount of \$1,743.88).

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR VOLKOW

THAT the recommendation of the City Manager be adopted.

-amended



MOVED BY COUNCILLOR DHALIWAL  
SECONDED BY COUNCILLOR MCDONELL

THAT the recommendation of the City Manager be **AMENDED** to include the optional Legal Defense Fund service fees in the amount of \$5,621.03 (including GST in the amount of \$267.67).

MOVED BY COUNCILLOR DHALIWAL  
SECONDED BY COUNCILLOR MCDONELL

THAT the motion, as **AMENDED**, be approved.

CARRIED UNANIMOUSLY

4. **SPECIAL OUTDOOR EVENTS 2018**

The City Manager submitted a report from Director Parks, Recreation and Cultural Services seeking Council approval for special outdoor events in 2018.

The City Manager recommended:

1. THAT Council approve up to 12 outdoor events at Deer Lake Park Festival Lawn between 2018 May 01 and 2018 September 30, and up to 15 special events at Swangard Stadium between 2018 April 01 and 2018 November 01.

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR VOLKOW

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

5. **BUILDING PERMIT TABULATION REPORT NO. 12**  
**FROM 2017 DECEMBER 01 - 2017 DECEMBER 31**

The City Manager submitted a report from Director Planning and Building providing Council with information on construction activity as reflected by the building permits that have been issued for the subject period.

The City Manager recommended:

1. THAT this report be received for information purposes.

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR VOLKOW

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

6. 2018 JANUARY - PARKS, RECREATION AND CULTURAL  
SERVICES CAPITAL FUNDING BYLAW

The City Manager submitted a report from the Director Parks, Recreation and Cultural Services seeking a Capital Reserve Fund Bylaw to finance 23 projects.

The City Manager recommended:

1. THAT Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$3,846,000 to finance the Projects included in the Capital Plan, as outlined in the report.

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR VOLKOW

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

7. CONTRACT INCREASE - PMWEB SOFTWARE LICENCES

The City Manager submitted a report from the Director Finance seeking Council approval to increase a contract to order additional PMWeb software licences.

The City Manager recommended:

1. THAT Council approve a contract increase for an estimated cost of \$232,750 including GST and PST in the amount of \$22,750 to Project Execution Group Inc. as outlined in this report. Final payment will be based on actual quantity of goods and services provided.

MOVED BY COUNCILLOR VOLKOW  
SECONDED BY COUNCILLOR MCDONELL

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

8. **CONTRACT EXTENSION - ANIMAL CONTROL AND SHELTER SERVICES**

The City Manager submitted a report from the Director Finance seeking Council approval for the award of the first one year contract extension for the operation of the City's animal shelter and provision of enforcement services for the Animal Control Bylaw.

The City Manager recommended:

1. THAT Council approve a first one year contract extension to British Columbia Society for the Prevention of Cruelty to Animals (BCSPCA) for an estimated cost of \$621,086 as outlined in this report.

MOVED BY COUNCILLOR VOLKOW  
SECONDED BY COUNCILLOR JOHNSTON

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

9. **ROAD CLOSURE REFERENCE #17-05**  
**X-REFERENCES: SUBDIVISION #17-27; REZONING #16-22**  
**PROPOSED CLOSURE OF A PORTION OF LANE BETWEEN**  
**7550 ROSEWOOD STREET AND 7210 MARY AVENUE**

The City Manager submitted a report from the Director Planning and Building seeking Council authority to introduce a Burnaby Highway Closure Bylaw for the closure of a portion of lane between 7550 Rosewood Street and 7210 Mary Avenue.

The City Manager recommended:

1. THAT Council authorize the introduction of Burnaby Highway Closure Bylaw for a 91 (979.52 sq.ft.) portion of unopened lane allowance, as shown on Sketch #1 in the report.

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR VOLKOW

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

10. **STRATA TITLE APPLICATION #16-04**  
**3921 GILPIN STREET**

The City Manager submitted a report from the Director Planning and Building seeking Council authority for strata titling of an existing occupied two-family dwelling.

The City Manager recommended:

1. THAT Strata Titling of 3921 Gilpin Street be approved subject to complete satisfaction of the Guidelines for Conversion of Existing and Occupied Two-Family Dwellings into Strata Title Units.

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR VOLKOW

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

11. **SITING APPROVAL #17-00018**  
**7375 11TH AVENUE**  
**PROPOSED NEW TWO-FAMILY DWELLING**  
**EDMONDS TOWN CENTRE PLAN**

The City Manager submitted a report from the Director Planning and Building with information on the development of a new two-family dwelling under existing zoning in the Edmonds Town Centre Plan.

The City Manager recommended:

1. THAT this report be received for information purposes.

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR JOHNSTON

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR VOLKOW

THAT the Committee now rise and report.

CARRIED UNANIMOUSLY

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR VOLKOW

THAT the report of the Committee be now adopted.

CARRIED UNANIMOUSLY

## 7. **BYLAWS**

### **First, Second and Third Reading**

- |    |  |        |
|----|--|--------|
| A) | <a href="#"><u>Burnaby Local Improvement Fund Expenditure Bylaw No. 1, 2018</u></a>                | #13831 |
| B) | <a href="#"><u>Burnaby Local Area Service Construction (Project #18-005) Bylaw No. 1, 2018</u></a> | #13832 |
| C) | <a href="#"><u>Burnaby Highway Closure Bylaw No. 1, 2018</u></a><br>(Road Closure #17-05)          | #13833 |

MOVED BY COUNCILLOR DHALIWAL  
SECONDED BY COUNCILLOR CALENDINO

THAT Bylaw No. 13831, 13832 and 13833 be now introduced and read three times.

CARRIED UNANIMOUSLY

**Second Reading**

- D) [Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 38, 2017 - Rez. #16-42 \(6525/59/85 Sussex Avenue\)](#) #13814
- E) [Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 39, 2017 - Rez. #16-56 \(Portion of 5115 North Fraser Way\)](#) #13815
- F) [Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 40, 2017 - Rez. #17-11 \(Unit #21-06 - 4501 Lougheed Highway\)](#) #13816

MOVED BY COUNCILLOR DHALIWAL  
SECONDED BY COUNCILLOR VOLKOW

THAT Bylaw No. 13814, 13815 and 13816 be now read a second time.

CARRIED UNANIMOUSLY

**Reconsideration and Final Adoption**

- G) [Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 12, 2016 - Rez. #15-08 \(4453/63/75 Hastings Street\)](#) #13588
- H) [Burnaby Development Cost Charge Reserve Fund Expenditure Bylaw No. 2, 2017](#) #13830

MOVED BY COUNCILLOR DHALIWAL  
SECONDED BY COUNCILLOR JOHNSTON

THAT Bylaw No. 13588 and 13830 be now reconsidered and Finally Adopted, signed by the Mayor and Clerk and the Corporate Seal affixed thereto.

CARRIED UNANIMOUSLY

**8. NEW BUSINESS**

**a) Councillor Calendino – Cariboo Road/Cariboo Drive Traffic Safety Improvements**

Councillor Calendino referred to Item I of the Council Correspondence Package received 2018 January 18 and extended Council's deepest sympathies to the family of the young woman who recently lost her life while crossing on Cariboo Road at Cariboo Drive.

Councillor Calendino outlined some of the completed and planned traffic safety improvements for this section of road including: speed reader board installed for northbound traffic, RCMP speed enforcement, yellow flashing beacon installed above crosswalk, message boards to encourage drivers to slow down, additional street lighting, reflective pavement markers, and special crosswalk with overhead illuminated signs with down lighting. Additionally Council will consider further traffic safety options to be presented by City staff in a forthcoming report.

**b) Councillor Johnston – BC Hydro Grant Letter**

Councillor Johnston referred to Item M of the Council Correspondence Package received 2018 January 18 from BC Hydro regarding the Community ReGreening Grant application deadline.

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILL MCDONELL

That the letter from BC Housing regarding the 2018 Community ReGreening Grant be **REFERRED** to staff.

CARRIED UNANIMOUSLY

**c) Mayor Corrigan – City Clerk, Dennis Back**

His Worship, Mayor Corrigan, on behalf of Council, extended appreciation to outgoing City Clerk, Dennis Back for his service over the past few years.

**d) Mayor Corrigan & Councillor Volkow – Chad Turpin, Deputy City Manager**

His Worship, Mayor Corrigan and Councillor Volkow acknowledged the long service of Deputy City Manager Chad Turpin. Mayor Corrigan highlighted the impactful contributions Mr. Turpin has made to the City and community over his 45 year career with Burnaby. Mr. Turpin has served on a variety of Boards in the community including: United Way, BC Summer Games, Michael J. Fox Theatre Society, Burnaby Hospital Foundation and was a founding Director of the Burnaby Board of Trade. Most notably, Mr. Turpin was the Chair of the World Police and Fire Games.

Mr. Turpin has been a confidant to many Mayors, sharing his historical knowledge, wisdom and expertise. He is also appreciated by staff for his compassion, empathy and guidance. Chad will be greatly missed as he enters his retirement, but his legacy will continue as he has positively influenced so many.

9. **INQUIRIES**

There were no inquiries brought before Council at this time.

10. **ADJOURNMENT**

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR JOHNSTON

THAT this Open Council meeting do now adjourn.

CARRIED UNANIMOUSLY

The Open Council meeting adjourned at 8:31 p.m.

Confirmed:

Certified Correct:

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK