



PARKS, RECREATION AND CULTURE COMMISSION

NOTICE OF OPEN MEETING

DATE: WEDNESDAY, 2018 MARCH 21

TIME: 7:00 PM

PLACE: Council Chambers, Burnaby City Hall

A G E N D A

1.	<u>CALL TO ORDER</u>	<u>PAGE</u>
2.	<u>MINUTES</u>	
a)	Open meeting of 2018 February 28	1
3.	<u>DELEGATIONS</u>	
a)	Speaker: Ms. Susie Chang Padel Association of BC Re: Padel Tennis	10
b)	Speakers: Ms. Cathy Griffin and Ms. Debbie Reid Re: Urban Trails and Central Valley Greenway	12
c)	Speaker: Mr. Darcy Olson Re: Cherry Blossom Festival, Migratory Bird Month and Park Dedication	13
4.	<u>CORRESPONDENCE</u>	
a)	Administrative Officer Re: Burnaby Festival of Learning	14
b)	City Clerk Re: Implementation of a Bike Patrol Unit to Operate in City Parks and Public Spaces	19

- c) City Clerk 24
Re: Consent to Metro Vancouver Regional Parks Service Amendment
Bylaw No. 1260
- d) Burnaby Firefighters Charitable Society 35
Re: Charitable Golf Tournament

5. REPORTS

- a) Revised 2018 Committee and Liaison Member Appointments 36

6. DIRECTOR'S REPORTS

- a) Director's Report No. 3 37
2018 March 21
- i) Move for Health Day 2018 38
- ii) 2018 Giro di Burnaby 41
- iii) Eileen Dailly Leisure Pool and Fitness Centre's 25th Anniversary 47
Celebration
- iv) Burnaby Firefighters Charitable Society - Request For Tournament 49
Green Fee Waiver
- v) South Burnaby Lawn Bowls Club Licence Renewal - 2018 52
- vi) Burnaby North Lawn Bowling Club Licence Renewal - 2018 54
- vii) Community Participation in Environmental Programs - 2018 56
- viii) Central Park Perimeter Trail: Patterson Section 60
- ix) 2018 March - Parks, Recreation and Cultural Services Capital Funding 63
Bylaw
- x) 2018 March - Parks, Recreation and Cultural Services Gaming Fund 67
Project

7. TABLED MATTER

- a) Parks, Recreation and Culture Commission
Re: Election of Deputy Chair for 2018
(Deferred 2018 February 28)

8. NEW BUSINESS

9. **INQUIRIES**

10. **ADJOURNMENT**



PARKS, RECREATION AND CULTURE COMMISSION MINUTES

Wednesday, 2018 February 28

An 'Open' meeting of the Parks, Recreation and Culture Commission was held in the Lobby, Bill Copeland Sports Centre, 3676 Kensington Avenue, Burnaby, B.C. on Wednesday, 2018 February 28 at 7:00 p.m.

1. CALL TO ORDER

PRESENT: Councillor Paul McDonell, Chair
 Commissioner Karin Alzner
 Commissioner Guyle Clark
 Commissioner Stace Dayment
 Commissioner James Jang
 Councillor Dan Johnston
 Commissioner Barbara Larkin
 Commissioner Dan Staschuk

ABSENT: Commissioner Lance Matricardi
 School Trustee Baljinder Narang

STAFF: Mr. Dave Ellenwood, Director Parks, Recreation & Cultural Services
 Mr. Craig Collis, Assistant Director - Recreation
 Mr. Don Hunter, Assistant Director - Parks
 Mr. David O'Connor, Assistant Director - Golf Operations
 Mr. Denis Nokony, Assistant Director - Cultural Services
 Mr. Dean Pelletier, Manager - Business Operations
 Mr. Johannes Schumann, Sr. Current Planner - Planning & Building
 Ms. Robin Juergensen, Manager Recreation Planning & Community Program
 Mrs. Kathryn Matts, Commission Secretary
 Ms. Theresa Cheng, Recording Secretary

The Chair called the 'Open' Commission Meeting to order at 7:00 p.m.

MOVED BY COUNCILLOR JONSTON
SECONDED BY COMMISSIONER CLARK

"THAT the Open Commission meeting do now convene."

CARRIED UNANIMOUSLY

The Open Commission meeting convened in the Lobby at Bill Copeland Sports Centre.

The Chair welcomed the audience to the Bill Copeland Sports Centre and introduced the Commissioners and the Director in attendance. The Director Parks, Recreation and Cultural Services introduced staff members in attendance.

2. **CONFIRMATION OF CHAIR**

a) **Confirmation of Chair 2018**

Councillor McDonell advised that he was appointed the 2018 Chair of the Parks, Recreation & Culture Commission by Council at the January 22 Council Meeting.

3. **ELECTION OF DEPUTY CHAIR**

a) **Election of Deputy Chair 2018**

A Motion to Table the Election of Deputy Chair for 2018 was introduced.

MOVED BY COMMISSIONER LARKIN
SECONDED BY COMMISSIONER CLARK

“THAT the election of Deputy Chair be TABLED.”

CARRIED UNANIMOUSLY

4. **APPOINTMENT OF COMMISSION SECRETARY**

a) **Appointment of Commission Secretary 2018**

MOVED BY COUNCILLOR JOHNSTON
SECONDED BY COMMISSIONER ALZNER

“THAT Mrs. Kathryn Matts be appointed Secretary to the Parks, Recreation and Culture Commission.”

CARRIED UNANIMOUSLY

5. **MINUTES**

a) **Open meeting of 2018 January 17**

MOVED BY COMMISSIONER LARKIN
SECONDED BY COMMISSIONER ALZNER

“THAT the minutes of the Open Commission meeting held on 2018 January 17 be now adopted.”

CARRIED UNANIMOUSLY

6. DELEGATION

MOVED BY COMMISSIONER LARKIN
SECONDED BY COUNCILLOR JOHNSTON

“THAT the delegation be heard.”

CARRIED UNANIMOUSLY

**a) Ms. Nancy Small and Ms. Jennifer Scott
Tourism Burnaby
Re: 2018 Juno Cup**

Ms. Nancy Small, Executive Director, Tourism Burnaby, introduced her colleague, Ms. Jennifer Scott, Senior Manager, Sport Tourism. Ms. Small provided an update of events promoted by Tourism Burnaby in 2018. The Juno Cup will be held at Bill Copeland Sports Centre on March 23 with proceeds to “Music Counts” – (Canada’s music education charity). A new event on City soccer fields this year is the Easter Invitational Soccer Tournament. Several other events will be returning with the Harry Jerome Track and Field Meet at Swangard Stadium and the Rowing National Championships taking place at Burnaby Lake. Tourism Burnaby has worked very closely with Burnaby Minor Hockey Association on the successful Pat Quinn Classic Hockey Tournament that takes place in December. Tourism Burnaby is one of the sponsors for the iconic Burnaby Blues and Roots Festival. In addition, Tourism Burnaby helps to bring other events to the community such as the goal ball, table tennis, soccer, lacrosse and blind hockey. Events such as these support tourism in the City of Burnaby and are beneficial to local businesses and the hotel industry. Support from the Commission and the City is appreciated.

The Chair thanked Ms. Small and Ms. Scott for the presentation.

7. CORRESPONDENCE

MOVED BY COUNCILLOR JOHNSTON
SECONDED BY COMMISSIONER LARKIN

“THAT the following items of correspondence be received.”

CARRIED UNANIMOUSLY

**a) Montecito Elementary School Parents Advisory Council
Re: Playground Development Grant**

Mr. Michael Lee, Montecito Elementary School PAC, requested a grant of \$4,000 for an outdoor learning area upgrade. The grant request is supported by the Burnaby Board of Education.

Item 1 of the Director's Report No. 2 refers to this matter.

**b) Cameron Elementary School Parents Advisory Council
Re: Playground Development Grant**

Ms. Jen Zerkee, Chair of Cameron Elementary School PAC, requested a grant of \$4,000 to purchase an accessible swing for the school playground. The grant request is supported by the Burnaby Board of Education.

Item 1 of the Director's Report No. 2 refers to this matter.

**c) City Clerk
Re: Metro Vancouver Regional Parks Service**

The City Clerk advised that Council received correspondence from Metro Vancouver re: "Metro Vancouver Regional Parks Service" requesting to remove Abbotsford as a participant in the regional park function. Council approved the adoption of Metro Vancouver Regional District Parks Service Amending Bylaw No. 1255, 2017 and sent a copy of the Bylaw and related Metro Vancouver reports to the Parks, Recreation and Culture Commission for information.

8. REPORTS

a) 2018 Committee and Liaison Member Appointments

The Chair submitted his report re: 2018 Committee and Liaison Member Appointments for the approval of the Commission.

It was recommended:

1. THAT the 2018 Committee and Liaison Member Appointments be approved.

MOVED BY COMMISSIONER DAYMENT
SECONDED BY COMMISSIONER CLARK

"THAT the recommendation be approved."

CARRIED UNANIMOUSLY

9. DIRECTOR'S REPORT**a) Director's Report No. 2
2018 February 28**

The Director Parks, Recreation and Cultural Services submitted his Report No. 2, dated 2018 February 28, covering the following items listed as 1 – 4.

MOVED BY COUNCILLOR JOHNSTON
SECONDED BY COMMISSIONER JANG

“THAT the Director's Report be received.”

CARRIED UNANIMOUSLY

i) Playground Development Grant Requests from Cameron Elementary School and Montecito Elementary School

Jen Zerkee, Chair of Cameron Elementary PAC, and Michael Lee, Chair of Montecito Elementary PAC, requested a grant of \$4,000 each from the 2018 Annual Operating Playground Development Budget to assist with the redevelopment of their playgrounds. Both schools meet the Playground Grant guidelines and have received approval from the Burnaby School District to install the playground components.

It was recommended:

1. THAT the playground development grant requests from Cameron Elementary School and Montecito Elementary School be approved.
2. THAT a copy of this report be forwarded to; Jen Zerkee, Chair, Cameron Elementary PAC; Al Post, Principal, Cameron Elementary School; Michael Lee, Chair, Montecito Elementary PAC; Heather Kimmie, Principal, Montecito Elementary School.
3. THAT Council be requested to authorize the City enter into an agreement with the Burnaby School District for the contribution to the cost of the playground upgrades as detailed in this report.

MOVED BY COUNCILLOR JOHNSTON
SECONDED BY COMMISSIONER CLARK

“THAT the three recommendations be approved.”

CARRIED UNANIMOUSLY

ii) Central Park Horseshoe Pitching Club Licence Agreement Renewal

The City has had a licence agreement with the Trustees of the Central Park Horseshoe Pitching Club for the last thirty years. The Club is responsible to manage and fund their operations, maintain the interior of the facility for reasonable wear and tear, as well as provide this activity to residents of Burnaby, and pays \$1 per year to the City. Club membership remains consistent at 28 - 30 people. The Club is a key member of the B.C. Horseshoe Association and a member of Horseshoe Canada. The Central Park Horseshoe Pitching Club continues to provide a valuable service to the community, and operate within the terms and conditions of their licence.

It was recommended:

1. THAT approval be granted to renew a licence agreement with the Central Park Horseshoe Pitching Club for an additional five year term beginning 2018 April 15 and ending on 2023 April 14 under the terms and conditions outlined in this report.
2. THAT Council be requested to approve the renewal of the licence agreement with the Central Park Horseshoe Pitching Club as outlined in this report.
3. THAT the City Solicitor be authorized to execute a lease agreement with the Central Park Horseshoe Pitching Club as outlined in this report.
4. THAT a copy of this report be sent to Mr. Bob Salisbury, President of the Central Park Horseshoe Pitching Club.

MOVED BY COUNCILLOR JOHNSTON
SECONDED BY COMMISSIONER ALZNER

"THAT the four recommendations be approved."

CARRIED UNANIMOUSLY

iii) Bylaw to Fund Byrne Creek Artificial Sportsfield Replacement

The Byrne Creek artificial sportsfield was installed in 2005 as part of a joint use program with Burnaby School District #41 and the City of Burnaby. The carpet is worn through and progressive compaction has created a very hard landing surface for players. The replacement field surface will be a monofilament crumb rubber infill with a synthetic turf surface. It was clarified that the new turf surface is designed primarily for soccer. The field will be ready for the 2018 fall season.

It was recommended:

1. THAT the Parks, Recreation and Culture Commission recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund bylaw in the amount of \$1,600,000 to finance the Artificial Turf Replacement Project as outlined in this report.

MOVED BY COMMISSIONER LARKIN
SECONDED BY COMMISSIONER DAYMENT

"THAT the recommendation be approved."

CARRIED UNANIMOUSLY

iv) 2018 February - Parks, Recreation and Cultural Services Capital Funding Bylaw

The 2018-2022 Provisional Financial Plan for Parks, Recreation and Cultural Services contains 11 projects to be funded from Capital Reserves. To enable work to go ahead on these projects, approval is requested to bring down a bylaw for funding. The expenditure is planned for 2018.

It was recommended:

1. THAT Parks, Recreation and Culture Commission recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$1,505,600 to finance the projects outlined in this report.

MOVED BY COMMISSIONER STASCHUK
SECONDED BY COMMISSIONER LARKIN

"THAT the recommendation be approved."

CARRIED UNANIMOUSLY

10. NEW BUSINESS

The Commission introduced the following motions:

MOVED BY COMMISSIONER CLARK
SECONDED BY COUNCILLOR JOHNSTON

"THAT the Community Commission meeting be rescheduled to 2018 October 24 at Burnaby Mountain Golf Course."

CARRIED UNANIMOUSLY

MOVED BY COMMISSIONER STASCHUK
SECONDED BY COUNCILLOR JOHNSTON

“THAT 4 golf passes to the Burnaby Mountain Golf Course, 4 golf passes to the Riverway Golf Course and 4 tickets to the Burnaby Blues Festival be given to the Burnaby Neighbourhood House for their premier annual fundraising event, the 14th Annual Diamond Ball Gala.”

CARRIED UNANIMOUSLY

11. INQUIRIES

Commissioner Larkin inquired regarding the policy on use of poisons to control rodents in Burnaby parks.

Staff advised that no poisons are used. Occasionally traps are deployed.

12. PUBLIC COMMENT / QUESTION PERIOD

The Chair acknowledged School Trustee Hayes in the audience and advised that Commissioner Matricardi and School Trustee Narang sent their regrets. The Chair announced the beginning of the public comment/question period. The audience was encouraged to speak to the Commission on matters of interest or concern.

Ms. Janice Bobic inquired regarding the whereabouts of the native totem poles near the Horizons Restaurant in Burnaby Mountain Park as they were there when the park opened in 1958.

The Director advised that the native totem poles were damaged by insects. Staff advised that they have to look into the whereabouts of the totem poles to the west of the restaurant. The two totem poles to the east were taken down because of safety hazard to the public. Their deteriorated condition is natural. Normally the poles will reside where they fall and return to earth. Those poles were taken away for safety reasons and put in storage at Barnet Beach. Staff have been in contact with the artists' families. There is a traditional protocol for the totem poles to be restored to earth and it is under review. Staff have also contacted the Simon Fraser University and local cultural organizations to determine the appropriate way to celebrate the demise of these poles. Any future installation of totem poles is a matter of policy related to the public art program in Burnaby. The Playground of the Gods was commissioned and offered as a gift from the City of Kushiro in 1990 to the community of Burnaby. The preservation and restoration of totem poles is an expensive process. Staff are not aware of the totem pole in front of the restaurant and can look into this matter.

Ms. Bobic thanked staff for the information.

School Trustee Larry Hayes thanked the Commission for the support of the Montecito and Cameron playground development grants. The long standing partnership is much appreciated. The Byrne Creek Secondary School turf field replacement project is another example of the partnership. The facility will be well used by the school and the community. As a long-time member of the Burnaby Minor Hockey Association, School Trustee Hayes thanked the Commission and Parks staff, especially the front line staff, for their support.

Mr. Tom Kellett of the Burnaby Minor Lacrosse Club expressed appreciation of the Commission's continued support for the 34th Jack Crosby Novice All Star Tournament. The Midget Provincials will be held in July. They hope to see the new arena in 2020 to increase their dry floor time. However, they are still looking forward to the new covered sports box for more practice time.

The Chair provided an update of the soil testing with unfavourable results at a potential site to build a covered sports box in the Central Valley. Staff are still searching for a suitable site.

The Director advised that other potential sites in this precinct are being explored and analyzed for the right soil type.

The Chair advised that at the Council meeting on 2018 February 26, the tender for the new arena was awarded.

At the conclusion of the meeting, the Chair thanked the audience for their attendance.

13. **ADJOURNMENT**

MOVED BY COMMISSIONER CLARK
SECONDED BY COUNCILLOR JOHNSTON

"THAT the Open Commission meeting do now adjourn."

CARRIED UNANIMOUSLY

The Open Commission meeting adjourned at 8:00 p.m.

Kathryn Matts
COMMISSION SECRETARY

Councillor Paul McDonnell
CHAIR

tc

p:\admin\clerical\staff\Agenda\minutes plus\180228\open minutes 2018 Feb 28

Commission Agenda	
Date.....	2018 Mar 21
Delegations	(a)

From: Susie Chang
Sent: Sunday, January 28, 2018 4:54 PM
To: Parks - City of Burnaby
Subject: Delegation Speaking Request - Attn: Kathryn Matts – Commission Secretary

Dear Kathryn,

My name is Susie Chang and I would like to present to the City of Burnaby Parks Recreation and Culture Commission on **Padel Tennis (padel)** at the next public Commission meeting on March 21st.

Padel is a racquet sport similar to doubles tennis and squash. It is a fun, social and competitive sport that I aspire to bring to the City of Burnaby. I discovered the sport in Sydney, Australia but it is played around the world in 50 countries and most notably, Spain, where they have 40,000 padel courts. There are currently no padel courts in the Greater Vancouver area - the closest is one in Kelowna and another one in Calgary - and I'd very much like to change that.

A group of padel enthusiasts living in Vancouver and I have formed an organizing team. We have created a club name with a website ([link here](#)) and we are also an incorporated not-for-profit society under the name, Padel Association of BC.

We would like to propose to the Commission the idea of bringing padel to one of the Burnaby parks. If we are given the opportunity to speak, we would provide many more details on the plan and benefits of having the sport in Burnaby. For now, please see attached an informational brochure we created as a quick facts sheet.

Please let me know if you require any further information at any time by email or phone. I look forward to hearing back about the possibility of speaking in front of the Commission.

Kind regards,

Susie

In Spain, padel has grown to overtake tennis as the No. 2 sport in the country behind soccer. The Spaniards currently have 40,000 padel courts. All countries in Europe and Asia are following their steps.



Today Over 30 Million Participants Play Padel In 50 Countries

In the United States, padel has been growing at a fast pace. The prestigious Houstonian Tennis Club has installed outdoor padel courts and is home to the U.S. Padel Team.

WHAT IS PADEL?

Padel is a racquet sport that follows doubles tennis rules and scoring system. It is often played outdoors and in an enclosed synthetic glass and metal court (10 x 20 meters), allowing the use of the side and back walls. You get a second chance to retrieve a shot as it will come back from the wall. The points can become very intensive and fast-paced, which is what makes it a lot of fun.

WHY IS PADEL SUCH A FANTASTIC SPORT?

PADEL IS SOCIAL, FUN, AND COMPETITIVE



- A smaller court brings everyone closer, enabling conversation between players during a match

- The walls keep the ball in play and longer rallies are the norm



- The point starts with an underhand serve which is an easy shot to make and return

PADEL IS ACCESSIBLE AND INTERGENERATIONAL



- Anyone can start playing immediately because the game is easy to learn and players can improve quickly

- Grandparents can play with parents and kids, and everyone can have fun together

• **1992**

Padel was **introduced** to Canada by Bill Stamile

• **2008**

Bill and his team hosted the **World Padel Championships** in Calgary. It was a very successful event attended by over 220 athletes from 16 countries.

• **2009**

The Canadian Junior Boys team finished **3rd** in the World Championship behind powerhouses, Argentina and Spain

• **2017**

The Calgary Padel Club began its full season of Padel at the Glenbrook Community in West Calgary. Today this club has **over 100** active members.

Commission Agenda	
Date	2018 Mar 21
Delegations	(b)

(Excerpt)

-----Original Message-----

> From: cathy griffin

> Sent: Sunday, February 18, 2018 4:21 PM

> To: Parks - City of Burnaby

> Subject: Presentation to Parks, Recreation and Culture Commission

> Topic: poor state of urban trails around Burnaby; paving of the Central Valley Greenway

> Hello

> I would like to get on the next agenda to discuss the state of urban trails in and around Burnaby with the commission Thank you Cathy Griffin

Debbie Reid

Cathy Griffin

Thank you

Cathy Griffin

Commission Agenda	
Date	2018 Mar 21
Delegations	(c)

From: darcy olson
Sent: February-22-18 3:46 PM
To: Parks - City of Burnaby
Subject: Follow up to last year's presentation to Parks Committee.

Dear Parks Recreation and Culture Commission.

Please note that I would like to present as a delegation at your next meeting. I would like to discuss the progress you have made on the following issues.

1. Cherry Blossom Festival Month in Burnaby.
2. Migratory Bird Month in Burnaby.
3. Progress on park dedication
(S.E. corner of Delta and Halifax Streets) for Mr. James Barrington, Freeman of Burnaby.

Please advise date and time.

Sincerely,
Darcy Olson

*You are where you have been.
Yours, on the road.
Darcy Olson, Traveler.
Sent from my LG Mobile*



Financial Management Committee
c/o Office of the City Clerk

Commission Agenda	
Date	2018 Mar 21
Correspondence	(a)

K. O'Connell, City Clerk

INTER-OFFICE MEMORANDUM

TO: CHAIR AND MEMBERS DATE: 2018 FEBRUARY 27
PARKS, RECREATION AND CULTURE
COMMISSION

FROM: ADMINISTRATIVE OFFICER FILE: 2410-20

SUBJECT: **BURNABY FESTIVAL OF LEARNING**
(ITEM 4(C), FMC REPORT, COUNCIL 2018 FEBRUARY 26)

Burnaby City Council, at the Open Council meeting held on 2018 February 26, received the above noted report and adopted the following recommendations contained therein:

1. THAT Council receive this report for information.
2. THAT a copy of this report be forwarded to the Parks, Recreation and Culture Commission and the Burnaby Public Library Board for information.

As directed, a copy of the report is attached for your information.

Blanka Zeinabova
Administrative Officer

NOTE

This is for the information of the Commission



Meeting 2018 February 26

COUNCIL REPORT

FINANCIAL MANAGEMENT COMMITTEE

*HIS WORSHIP, THE MAYOR
AND COUNCILLORS*

SUBJECT: BURNABY FESTIVAL OF LEARNING

RECOMMENDATIONS:

1. THAT Council receive this report for information.
2. THAT a copy of this report be forwarded to the Parks, Recreation and Culture Commission and the Burnaby Public Library Board for information.

REPORT

The Financial Management Committee, at its meeting held on 2018 February 15, received and adopted the attached report seeking Committee approval to use the Operating Gaming Reserve to support marketing and programming costs for the 2018 Burnaby Festival of Learning from May 5 to 12.

The Committee approved the use of \$50,000 from the Gaming Interest Reserve, and further recommended that this report be forwarded to the Parks, Recreation and Culture Commission and the Burnaby Public Library Board for information.

Respectfully submitted,

Councillor D. Johnston
Chair

Councillor C. Jordan
Vice Chair

Copied to:	City Manager Director Parks, Rec. & Cult. Services Chief Librarian Director Finance
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Meeting 2018 Feb 14
COMMITTEE REPORT

TO: CHAIR AND MEMBERS
FINANCIAL MANAGEMENT COMMITTEE

DATE: 2018 Jan 17

FROM: CITY OF BURNABY MEMBERS OF THE
BURNABY FESTIVAL OF LEARNING
STEERING COMMITTEE

FILE: 66000-20

SUBJECT: BURNABY FESTIVAL OF LEARNING

PURPOSE: To request the use of Operating Gaming Reserve to support the 2018 Burnaby Festival of Learning.

RECOMMENDATIONS:

1. **THAT** the Financial Management Committee authorize the use of \$50,000 from the Operating Gaming Reserve to support marketing and programming costs for the 2018 Burnaby Festival of Learning from May 05 to 12.
2. **THAT** a copy of this report be forwarded to the Parks, Recreation and Culture Commission and the Burnaby Public Library Board for information.

REPORT

1.0 BACKGROUND

The Burnaby Festival of Learning is a week-long celebration of learning with events designed to inform, engage and spark creative conversations between diverse audiences. All events are free.

The 2016 and 2017 Festivals offered strong programs celebrating learning and community engagement in Burnaby and strengthened the partnership between SFU and the City of Burnaby. The Festival has completed two successful years by presenting a diverse and interesting program of learning opportunities for Burnaby residents of all ages. Over 10,000 people attended 72 events at the 2017 festival. In both years, the Burnaby Festival of Learning took place in the first week of May and was anchored by two large established events:

- The Rhododendron Festival (City of Burnaby);
- Science Rendezvous (SFU).

To: Financial Management Committee
 From: Director Parks, Recreation & Cultural Services
 Re: BURNABY FESTIVAL OF LEARNING
 2018 Feb 14 Page 2

A third large event, SD41 Day at SFU, offered secondary school students a full day of lectures and demonstrations to engage their interest in higher learning. Over 39 events were offered on this day.

The full program of events included a combination of pre-existing and newly created events with overall branding and promotion provided by the Festival.

Shadbolt Centre for the Arts, the Burnaby Art Gallery, Burnaby Public Library and the Burnaby Village Museum offered their own programs and hosted SFU programs. In total, City of Burnaby facilities hosted roughly three quarters of the events. Topics included visual arts, science, literature, history, and technology.

2.0 PROJECT DESCRIPTION

In 2018, the Steering Committee is reaching out to institutions and community groups such as the BC Institute of Technology and Burnaby Neighbourhood House to further diversify and expand program offerings and host sites with the intent of reaching an even broader audience.

The Festival will once again leverage the knowledge and skills of the founding partners – the City of Burnaby and Simon Fraser University – and those of any new partners to offer a wide range of quality learning opportunities that will appeal to our diverse community.

The Festival will take place from May 05 to 12.

3.0 BUDGET

Simon Fraser University is committing \$100,000 that would support a full-time Project Manager, a part-time seasonal Project Assistant, and steering committee and administrative expenses.

The City of Burnaby's \$50,000 from the Operating Gaming Reserve would be allocated roughly as follows:

- \$25,000 for marketing and promotion;
- \$15,000 for programming and logistical costs (with the intent of continuing to keep events free to participants);
- \$10,000 to host stand-alone opening and closing receptions that could include keynote speakers.

To: Financial Management Committee
From: Director Parks, Recreation & Cultural Services
Re: BURNABY FESTIVAL OF LEARNING
2018 Feb 14 Page 3

4.0 CONCLUSION

The Burnaby Festival of Learning provides unique opportunities for Burnaby citizens to celebrate learning and to inform, engage and spark conversations between diverse audiences. It is also a valuable partnership with Simon Fraser University, the Burnaby School District and other community partners. The \$50,000 from the Operating Gaming Reserve will allow the Festival to expand and diversify its offerings and reach more Burnaby residents.

It is further recommended that a copy of this report be forwarded to the Parks, Recreation and Culture Commission and the Burnaby Public Library Board for information.



Dave Ellenwood
DIRECTOR PARKS, RECREATION
& CULTURAL SERVICES



Deb Thomas,
DEPUTY CHIEF LIBRARIAN
BURNABY PUBLIC LIBRARY
CO-CHAIR, FESTIVAL OF LEARNING
STEERING COMMITTEE

DT:DE:tc

p:\admin\tc\del\reports\financial management committee\Burnaby Festival of Learning 2018

Copied to: Director Finance



Office of the City Clerk

Commission Agenda

Date 2018 Mar 21

Correspondence (b)

K. O'Connell, City Clerk

INTER-OFFICE MEMORANDUM

TO: CHAIR AND MEMBERS
PARKS, RECREATION AND CULTURE
COMMISSION

DATE: 2018 MARCH 06

FROM: CITY CLERK

FILE: 43000-01

**SUBJECT: IMPLEMENTATION OF A BIKE PATROL UNIT TO OPERATE IN CITY
PARKS AND PUBLIC SPACES**
(ITEM NO. 6(1), MANAGER'S REPORTS, COUNCIL 2018 MARCH 05)

Burnaby City Council, at the Open Council meeting held on 2018 March 05, received the above noted report and adopted the following recommendations contained therein:

1. **THAT** Council authorize the Director of Public Safety and Community Services to implement a Bike Patrol Unit for a one year trial period as described in this report.
2. **THAT** a copy of this report be provided to the Public Safety Committee for information.
3. **THAT** a copy of this report be provided to the Financial Management Committee for information.
4. **THAT** a copy of this report be provided to the Parks, Recreation and Culture Commission for information.

In accordance with recommendation #4, please find attached a copy of the report.

Kate O'Connell
City Clerk

KO:rj

Copy to: Director Public Safety and Community Services

NOTE

This is for the information of the Commission



Item
Meeting 2018 Mar 5

COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2018 Feb 26

FROM: DIRECTOR PUBLIC SAFETY AND
COMMUNITY SERVICES

SUBJECT: IMPLEMENTATION OF A BIKE PATROL UNIT TO OPERATE IN
CITY PARKS AND PUBLIC SPACES

PURPOSE: To request Council authorize a Bike Patrol Unit pilot program that will patrol
Parks and Public Spaces.

RECOMMENDATIONS:

1. **THAT** Council authorize the Director of Public Safety and Community Services to implement a Bike Patrol Unit for a one year trial period as described in this report.
2. **THAT** a copy of this report be provided to the Public Safety Committee for information.
3. **THAT** a copy of this report be provided to the Financial Management Committee for information.
4. **THAT** a copy of this report be provided to the Parks, Recreation and Culture Commission for information.

REPORT

1.0 BACKGROUND

Mayor and Council requested staff undertake a review of City parks and public spaces in order to identify possible initiatives to enhance public safety and security in these areas. A report was subsequently submitted to the Public Safety Committee on 2017 October 03 co-signed by the Director of Parks, Recreation & Cultural Services and the Director of Public Safety & Community Services. The report was accepted and endorsed by the Public Safety Committee, which in turn submitted the report to Council.

The report detailed several possible safety enhancements, including the creation of a Bike Patrol Unit which would operate in the parks and public areas. The Bike Patrol Unit would be an expansion of the existing bylaw enforcement group and consist of 4 bylaw officers and be implemented as a one year pilot program. Upon completion of the pilot, analysis would be

To: City Manager
 From: Director Public Safety and Community Services
 Re: Bike Patrol of City Parks
 2018 Feb 26 Page 2

undertaken to determine whether the bike patrol initiative should be implemented on a full time basis.

On 2017 October 16, Council received and approved in principle the additional safety measures in parks and public places, which included the Bike Patrol Unit. Council requested staff provide a further detailed report and present to Council. This work has now been completed for the Bike Patrol Unit and is presented for Council in this report. The remaining additional safety measures will be brought before Council in a separate report in the near future.

2.0 PROGRAM STAFFING, IMPLEMENTATION AND DUTIES

2.1 Bike Patrol Unit Staffing

The proposed Bike Patrol Unit will consist of four newly hired temporary city staff members employed as bylaw officers. These new bylaw officers will receive training on the safe operation of bicycles suitable for park trails and pathways. These bylaw officers will be placed in the Public Safety & Community Services Department and will report directly to the supervisor of the traffic bylaw section. Staff engaged in the Bike Patrol Unit will wear uniforms consistent with the existing bylaw uniforms which will easily identify them to the public and park patrons as City of Burnaby bylaw enforcement officers.

The proposed Bike Patrol Unit will consist of four members working in teams of two, deployed on staggered shifts and will operate seven days a week including statutory holidays, subject to staff availability. Daily operational hours will be from 8 am to 9 pm on Friday, Saturday and Sunday and 1 pm to 9 pm Monday to Thursday. The daily schedule takes into account peak park use-age (evenings and weekends) and will be adjusted to reflect seasonal requirements. During periods of inclement weather and/or seasonal down times these staff can be temporarily reassigned to augment other bylaw enforcement staff teams.

2.2 Implementation Date

The target implementation date for this new program is 2018 May 19, which coincides with the start of the *May Long Weekend*, the traditional unofficial public commencement of summer activities. A communication plan (social media, press release, etc.) announcing the deployment of the Bike Patrol Unit will be developed with the assistance of Corporate Services Communications. The public will be informed of the Bike Patrol Unit in the weeks leading up to the deployment, to ensure park users are aware of the Bike Patrol Unit and the role they will be playing to enhance public safety in our parks and public spaces.

2.3 Scope of Duties

The Bike Patrol Bylaw Officers will be responsible for bike mounted patrols within parks and public spaces in order to provide a heightened visual presence and deter nuisance and/or illegal activities in these locations.

To: City Manager
 From: Director Public Safety and Community Services
 Re: Bike Patrol of City Parks
 2018 Feb 26 Page 3

The pilot program will place an emphasis on patrols in the larger parks spaces such as Central Park, Deer Lake Park and Robert Burnaby Park, however additional public spaces including Civic Square, and seasonally used parks space like Barnet Beach, will also be covered. While patrolling these areas, the bike patrols will also focus on trails and forested spaces that are not typically accessible by motor vehicle and are somewhat secluded.

The unit will be equipped with cellphones in order to maintain close communication with the RCMP to ensure a prompt response should illegal activity be encountered. The team will be authorized to issue Bylaw Violation Notices for bylaw offences ranging from Animal Control, Parks, and Street and Traffic bylaws.

The Bike Patrol Unit will be located at the Still Creek Works Yard, where they will commence and end each shift. The unit will be provided a suitable vehicle from the existing City fleet which will be equipped with a bike rack, providing the unit transportation from the Still Creek Works Yard to the park or area to be patrolled. When required, the vehicle will also be used throughout the shift to transport the unit to various patrol locations throughout the City.

3.0 BUDGET

The total anticipated cost for a one year Bike Patrol Unit pilot program is \$334,000.00 (funded from Gaming Reserve) and is included in the 2018 Operating Budget.

Salary and Benefits (4 Patrollers)	305,000
Communication (cellphones)	2,000
Training	5,000
Purchase of Equipment (bikes/gear/etc.)	13,000
Maintenance of Equipment	4,000
Uniforms	5,000
Total Program Cost	334,000

4.0 POLICY SECTION

The Bike Patrol Unit initiative is aligned with the City of Burnaby's Corporate Strategic Plan by supporting the following goals and sub-goals of the plan:

A Safe Community

- Transportation

A Connected Community

- Social connection
- Geographic connection

An Inclusive Community

- Create a sense of community

To: City Manager
 From: Director Public Safety and Community Services
 Re: Bike Patrol of City Parks
 2018 Feb 26 Page 4

A Healthy Community

- Healthy life
- Healthy environment

A Dynamic Community

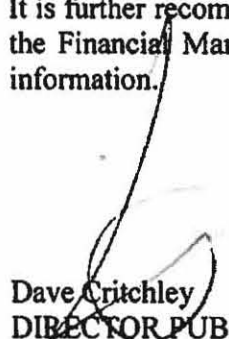
- City facilities and infrastructure

To learn more about the City of Burnaby's Corporate Strategic Plan, please visit www.burnaby.ca/CSP.

5.0 RECOMMENDATIONS

This report presents information regarding the implementation of a Bike Patrol Unit that will enhance public safety in City parks and public spaces. It is recommended that Council authorize the Director of Public Safety and Community Services to implement a Bike Patrol Unit for a one year trial period as described in this report.

It is further recommended that a copy of this report be provided to the Public Safety Committee, the Financial Management Committee, and the Parks, Recreation & Culture Commission, for information.


 Dave Critchley
 DIRECTOR PUBLIC SAFETY AND COMMUNITY SERVICES

DC:dl

Copies to: Director Finance
 Director Parks, Recreation & Cultural Services
 Director Corporate Services
 OIC Burnaby Detachment



Office of the City Clerk

Commission Agenda

Date2018 Mar 21

Correspondence.....(c)

K. O'Connell, City Clerk

INTER-OFFICE MEMORANDUM

TO: CHAIR AND MEMBERS DATE: 2018 MARCH 06
 PARKS, RECREATION AND CULTURE
 COMMISSION

FROM: CITY CLERK FILE: 61000-01

SUBJECT: **CONSENT TO METRO VANCOUVER REGIONAL PARKS SERVICE
 AMENDMENT BYLAW NO. 1260**
 ITEM NO. 4(A), CORRESPONDENCE, COUNCIL 2018 MARCH 05

Under the Correspondence portion of the 2018 March 05 Council meeting, reference was made to a letter dated 2018 February 23 from Metro Vancouver requesting consent to amend the Metro Vancouver Regional Parks Service to remove Abbotsford as a participant in the regional park function.

The removal of the City of Abbotsford from the Metro Vancouver Regional Parks District is supportable given that Abbotsford is a member of the Fraser Valley Regional District. Abbotsford will now appropriately join the Fraser Valley Regional Parks District.

Staff support the resolution because the payments for, and benefits from, the Metro Vancouver Regional Parks system will now be directly aligned with the member municipalities of the Metro Vancouver Regional District.

Arising from discussion, Council adopted the following motions:

1. **THAT** the Council of Burnaby approves adoption of Metro Vancouver Regional District Regional Parks Service Amending Bylaw No. 1260, 2018 by providing consent on behalf of the electors.
2. **THAT** a copy of Metro Vancouver Regional District Bylaw No. 1260, 2018 and related Metro Vancouver reports be forwarded to the Burnaby Parks, Recreation and Culture Commission for information.

Kate O'Connell
 City Clerk

NOTE

This is for the information of the Commission

KO:rj

Copied to: City Manager, Director Parks, Rec., and Cultural Services, Director Planning and Building



Office of the City Clerk

K. O'Connell, City Clerk

INTER-OFFICE MEMORANDUM

TO: HIS WORSHIP, MAYOR CORRIGAN AND COUNCILLORS DATE: 2018 March 02

FROM: CITY CLERK

SUBJECT: **METRO VANCOUVER REGIONAL PARKS SERVICE AMENDMENT
BYLAW NO. 1260**

At the 2018 February 05 Regular Council Meeting, Council passed a motion in support of the Metro Vancouver Regional District Parks Service Amending Bylaw No. 1255, 2017.

The City has received correspondence from Metro Vancouver advising that the Inspector of Municipalities has indicated that Bylaw No. 1255 will not be approved. The Inspector requested a new bylaw be prepared for Council consent.

Recent correspondence from Metro Vancouver on this matter is included in the Correspondence section of Monday's Regular Council Meeting agenda (2018 March 05). The new Bylaw No. 1260 is identical to the previous bylaw except that the following Clause G has been removed:

"The Metro Vancouver Regional District has obtained the approval of the Lieutenant Governor in Council to the continued operation of the Regional Parks Service outside the boundaries of the MVRD; and"

The Office of the City Clerk conveyed the information to the Director of Parks, Recreation and Culture to determine if there were any concerns in supporting Bylaw No. 1260. The Director of Parks, Recreation and Culture did not have any concerns and believes the bylaw is still supportable as presented.

A correspondence script with the requested motion will be provided to Council prior to the Monday's meeting.

Kate O'Connell
CITY CLERK

Copy: City Manager
Director Corporate Services
Director Parks, Rec. & Cult. Service

Board and Information Services, Legal and Legislative Services
 Tel. 604 432.6250 Fax 604 451.6686

FEB 26 2018

File: CR-12-01
 Ref: RDP 2018 Feb 23

Kate O'Connell, City Clerk
 City of Burnaby
 4949 Canada Way
 Burnaby, BC V5G 1M2

Dear Ms. O'Connell:

Re: Consent to Metro Vancouver Regional Parks Service Amendment Bylaw No. 1260

At its February 23, 2018 regular meeting, the Board of Directors of the Metro Vancouver Regional District (Metro Vancouver) gave three readings to *Metro Vancouver Regional District Regional Parks Service Amending Bylaw No. 1260, 2018*; directed staff to seek consent of at least 2/3 of the participants to amend the service area to remove Abbotsford as a participant in the regional park function; and following that, forward the Bylaw to the Inspector of Municipalities for approval.

Section 346 of the *Local Government Act* applies to municipal participating area approval and therefore a council may give participating area approval by consenting on behalf of the electors to the adoption of the Bylaw.

I respectfully ask that this matter be included on Council agenda. A sample resolution is set out below for your convenience:

"The Council of _____ approves adoption of *Metro Vancouver Regional District Regional Parks Service Amending Bylaw No. 1260, 2018* by providing consent on behalf of the electors."

A response, including Council resolution, to my attention by March 9, 2018 is appreciated. Should you have questions or need clarification, I can be reached at 604.432.6338 or by email at chris.plagnol@metrovancover.org.

Yours truly,



Chris Plagnol
Corporate Officer

CP/kh

Encl: Metro Vancouver Regional District Regional Parks Service Amending Bylaw No. 1260, 2018
Regional Parks Service Amendment Bylaw No 1260, dated February 19, 2018

24614992

**METRO VANCOUVER REGIONAL DISTRICT
BYLAW NO. 1260, 2018**

**A Bylaw to Amend Greater Vancouver Regional District
Regional Parks Service Conversion and Amendment Bylaw No. 1024, 2005**

BACKGROUND:

- A. By Division V of Letters Patent issued January 13, 1972, as amended by further Supplementary Letters Patent, Metro Vancouver Regional District was granted the function of regional parks (the "**Regional Parks Service**"), and the participating areas for the Regional Parks Service were deemed to include not only Metro Vancouver Regional District member municipalities, but also member municipalities of the former Vancouver-Fraser Park District;
- B. One of the member municipalities of the former Vancouver-Fraser Park District was the former District of Matsqui, which was not within the boundaries of the MVRD;
- C. On January 1, 1995, the former District of Matsqui and the former District of Abbotsford were incorporated as the City of Abbotsford;
- D. On July 25, 2005, the Board of Directors of the Metro Vancouver Regional District adopted "Greater Vancouver Regional District Regional Parks Service Conversion and Amendment Bylaw No. 1024, 2005", a bylaw to convert the Regional Parks Service and to amend the participating areas to include the area within the boundaries of the former District of Abbotsford, such that the whole of the City of Abbotsford became a municipal participating area for the Regional Parks Service;
- E. The City of Abbotsford has consented to an amendment to the "Greater Vancouver Regional District Regional Parks Service Conversion and Amendment Bylaw No. 1024, 2005", to remove the City of Abbotsford as a participating area from the Regional Parks Service;
- F. The Board of Directors of the Metro Vancouver Regional District wishes to amend "Greater Vancouver Regional District Regional Parks Service Conversion and Amendment Bylaw No. 1024, 2005";
- G. Two-thirds of the participants in the Regional Parks Service have consented to the adoption of this Bylaw to amend the "Greater Vancouver Regional District Parks Service Conversion and Amendment Bylaw No. 1024, 2005".

NOW THEREFORE the Board of Directors of the Metro Vancouver Regional District, in open meeting assembled, enacts as follows:

1. The Greater Vancouver Regional District Regional Parks Service Conversion and Amendment Bylaw No. 1024, 2005 (the "Bylaw") is hereby amended as follows:
 - a) By deleting section 2 of the Bylaw; and
 - b) In section 3 of the Bylaw, by striking the phrase "City of Abbotsford" in its entirety.
2. This bylaw may be cited as "Metro Vancouver Regional District Regional Parks Service Amending Bylaw No. 1260, 2018".

READ A FIRST TIME THIS 23 day of February, 2018.

READ A SECOND TIME THIS 23 day of February, 2018.

READ A THIRD TIME THIS 23 day of February, 2018.

APPROVED BY THE INSPECTOR OF MUNICIPALITIES THIS _____ day of _____, 2018.

PASSED AND FINALLY ADOPTED THIS _____ day of _____, 2018.

Greg Moore, Chair

Chris Plagnol, Corporate Officer



To: MVRD Board

From: Chris Plagnol, Corporate Officer

Date: February 19, 2018 Meeting Date: February 23, 2018

Subject: **Regional Parks Service Amendment Bylaw No. 1260**

RECOMMENDATION

That the MVRD Board:

- a) give first, second and third reading to *Metro Vancouver Regional District Regional Parks Service Amending Bylaw No. 1260, 2018*; and
 - b) direct staff to seek consent of at least 2/3 of the participants to amend the service area to remove Abbotsford as a participant in the regional park function, and following that, forward the *Metro Vancouver Regional District Regional Parks Service Amending Bylaw No. 1260, 2018* to the Inspector of Municipalities for approval.
-

PURPOSE

To consider first, second and third reading of the *Metro Vancouver Regional District Regional Parks Service Amending Bylaw No. 1260, 2018* that will initiate the withdrawal of the City of Abbotsford as a participant in the regional parks function, and to direct staff to seek consent of at least 2/3 of the participants in the regional parks function in relation to the withdrawal of the City of Abbotsford as a participant.

BACKGROUND

On January 26, 2018, the MVRD Board furthered the withdrawal of the City of Abbotsford as a participant in the MVRD Regional Parks Service by giving second and third reading to the *Metro Vancouver Regional District Regional Parks Service Amending Bylaw No. 1255, 2017*, and by directing staff to seek consent of the participants for the Amending Bylaw.

This Amending Bylaw had been previously provided to the Ministry of Municipal Affairs and Housing for its preliminary consideration and to highlight any areas of concern given the complexity of the matter.

On February 15, 2018, the Ministry informed Metro Vancouver that after further investigation, the Amending Bylaw 1255 could not be approved by the Inspector of Municipalities. The Bylaw contained a reference to an Order-in-Council which the Ministry reasoned could not override the statutory requirements for operating a park outside the boundaries of the regional district. On that basis, the Inspector of Municipalities has indicated that the Amending Bylaw cannot be approved, but has recommended a new Amending Bylaw be prepared.

This report brings forward a new Amending Bylaw to initiate the withdrawal of the City of Abbotsford as a participant in the regional parks function.

MVRD REGIONAL PARKS AMENDING BYLAW

The adoption of a bylaw to amend the *Greater Vancouver Regional District Regional Parks Service Conversion and Amendment Bylaw No. 1024, 2005* is required to facilitate the withdrawal of the City of Abbotsford from the Metro Vancouver Regional Parks function. If approved, the Amending Bylaw will amend the participants in the service area by removing the City of Abbotsford as a participant under section 2 and section 3 of Conversion Bylaw 1024.

The proposed Amending Bylaw 1260 is substantially similar to the former Amending Bylaw 1255 (which will be abandoned) except it no longer contains a clause intended to continue park operations outside the boundaries of the regional district. A complete background on various elements of Abbotsford's withdrawal from the service was provided in the report dated January 26, 2018, titled "Regional Parks Service Amendment Bylaw No. 1255".

The new Amending Bylaw is before the Board for first, second and third reading. Once third reading is given, the Amending Bylaw will be circulated to all service area participants (which includes the City of Abbotsford) to obtain their consent to the adoption of the Bylaw. Two-thirds consent of participants is required before the Amending Bylaw can be considered for adoption by the Board. Once consent is obtained, the Amending Bylaw will be forwarded to the Inspector of Municipalities for approval.

ALTERNATIVES

1. That the MVRD Board:
 - a) give first, second and third reading to *Metro Vancouver Regional District Regional Parks Service Amending Bylaw No. 1260, 2018*; and
 - b) direct staff to seek consent of at least 2/3 of the participants to amend the service area to remove Abbotsford as a participant in the regional park function, and following that, forward the *Metro Vancouver Regional District Regional Parks Service Amending Bylaw No. 1260, 2018* to the Inspector of Municipalities for approval.
2. That the MVRD Board receive for information the report dated February 19, 2018, titled "Regional Parks Service Amendment Bylaw No. 1260" and provide alternate direction.

FINANCIAL IMPLICATIONS

If the Board approves alternative one, the financial implications include an adjustment to Metro Vancouver's 2018 Annual Budget and Financial Plan (which will be brought forward in March), a reimbursement from the Fraser Valley Regional District on the City of Abbotsford's behalf for its allocated costs of participating in the MVRD regional parks function for the months from January to March 2018, and a one-time payment by Metro Vancouver to the City of Abbotsford representing the proportional return of Park Reserve Fund contributions and transitional costs.

The Fraser Valley Regional District is in the process of establishing a new sub-regional parks function with the City of Abbotsford as a participant beginning in 2018. The transferred regional parks will form part of the new FVRD regional parks function.

If the Board does not approve the Amending Bylaw, the City of Abbotsford will remain as a participant in the MVRD Regional Parks function. The approval of this alternative will require a review of the terms and conditions agreed upon by Metro Vancouver and the City of Abbotsford with respect to its withdrawal from the function and the disposition of parkland.

SUMMARY / CONCLUSION

The MVRD Board approved the terms for the withdrawal of the City of Abbotsford as a participant in the MVRD Regional Parks Service. This change to the service area requires an amendment to the *Greater Vancouver Regional District Regional Parks Service Conversion and Amendment Bylaw No. 1024, 2005* to amend service area participants. This report brings forward the associated Amending Bylaw to facilitate this service withdrawal for consideration by the Board. Staff recommend Alternative One.

Attachments:

1. *Metro Vancouver Regional District Regional Parks Service Amending Bylaw No. 1260, 2018*

24599727

ATTACHMENT 1

**METRO VANCOUVER REGIONAL DISTRICT
BYLAW NO. 1260, 2018**

A Bylaw to Amend Greater Vancouver Regional District
Regional Parks Service Conversion and Amendment Bylaw No. 1024, 2005

BACKGROUND:

- A. By Division V of Letters Patent issued January 13, 1972, as amended by further Supplementary Letters Patent, Metro Vancouver Regional District was granted the function of regional parks (the "**Regional Parks Service**"), and the participating areas for the Regional Parks Service were deemed to include not only Metro Vancouver Regional District member municipalities, but also member municipalities of the former Vancouver-Fraser Park District;
- B. One of the member municipalities of the former Vancouver-Fraser Park District was the former District of Matsqui, which was not within the boundaries of the MVRD;
- C. On January 1, 1995, the former District of Matsqui and the former District of Abbotsford were incorporated as the City of Abbotsford;
- D. On July 25, 2005, the Board of Directors of the Metro Vancouver Regional District adopted "Greater Vancouver Regional District Regional Parks Service Conversion and Amendment Bylaw No. 1024, 2005", a bylaw to convert the Regional Parks Service and to amend the participating areas to include the area within the boundaries of the former District of Abbotsford, such that the whole of the City of Abbotsford became a municipal participating area for the Regional Parks Service;
- E. The City of Abbotsford has consented to an amendment to the "Greater Vancouver Regional District Regional Parks Service Conversion and Amendment Bylaw No. 1024, 2005", to remove the City of Abbotsford as a participating area from the Regional Parks Service;
- F. The Board of Directors of the Metro Vancouver Regional District wishes to amend "Greater Vancouver Regional District Regional Parks Service Conversion and Amendment Bylaw No. 1024, 2005";
- G. Two-thirds of the participants in the Regional Parks Service have consented to the adoption of this Bylaw to amend the "Greater Vancouver Regional District Parks Service Conversion and Amendment Bylaw No. 1024, 2005".

NOW THEREFORE the Board of Directors of the Metro Vancouver Regional District, in open meeting assembled, enacts as follows:

1. The Greater Vancouver Regional District Regional Parks Service Conversion and Amendment Bylaw No. 1024, 2005 (the "**Bylaw**") is hereby amended as follows:
 - a) By deleting section 2 of the Bylaw; and
 - b) In section 3 of the Bylaw, by striking the phrase "City of Abbotsford" in its entirety.
2. This bylaw may be cited as "Metro Vancouver Regional District Regional Parks Service Amending Bylaw No. 1260, 2018".

READ A FIRST TIME THIS _____ day of _____, 2018.

READ A SECOND TIME THIS _____ day of _____, 2018.

READ A THIRD TIME THIS _____ day of _____, 2018.

APPROVED BY THE INSPECTOR OF MUNICIPALITIES THIS _____ day of _____, 2018.

PASSED AND FINALLY ADOPTED THIS _____ day of _____, 2018.

Greg Moore, Chair

Chris Plagnol, Corporate Officer

PHONE: (604) 434-1717
FAX: (604) 434-1551



#205 - 6515 BONSOR AVE.
BURNABY, B.C. V5H 3E8

CHARITABLE SOCIETY

Commission Agenda

Date.....2018 Mar 21
Correspondence (d)

March 1, 2018

Attention: Paul McDonell (Chairperson)

To the Parks, Recreation & Culture Commission,

I want to take a minute, to thank you for your continued support of our charitable Society specifically our Charitable Golf Tournament by waiving the green fees at previous tournaments. The money we raise for our charitable society allows us to distribute funds to over 60 different charities and organizations throughout the lower mainland, with over 40 right here in Burnaby, starting with our Nutritional Snack Program at over 30 schools along with our continued CPR Program for grade 10 students. Their needed access for funds received from the Burnaby Firefighters Charitable Society, helps keep these organizations going.

Once again, we are asking for a grant for this year's golf tournament which is being held this September 19th. We would be very grateful if you were able to grant us what you have in the past and waive our green fees for another year.

Sincerely,

Miles Ritchie
Secretary, Local 323
Burnaby Firefighters Charitable Society
604.812.3331

NOTE

Item 4 of the Director's Report refers to this matter

Commission Agenda

Date.....2018 Mar 21

Reports (Revised) (a)

TO: MEMBERS OF THE PARKS, RECREATION AND CULTURE COMMISSION

FROM: CHAIR - PARKS, RECREATION AND CULTURE COMMISSION

RE: 2018 COMMITTEE AND LIAISON MEMBER APPOINTMENTS

RECOMMENDATION:

1. THAT the 2018 Committee and Liaison Member Appointments be approved as submitted.

COMMITTEE	DATE OF MEETING	MEMBERS APPOINTED
Burnaby Art Gallery Advisory Committee	- Six Tuesdays a year - Evening (2 hrs.)	1. Guyle Clark (Alternate) Barb Larkin
Burnaby Village Museum Advisory Committee	At the call of the Chair	1. Paul McDonell 2. Dan Johnston 3. Dan Staschuk 4. Stace Dayment
Burnaby Arts Council and Other Arts and Cultural Groups	2 nd Tuesday every month - Evening	1. James Jang (Alternate) Lance Matricardi
Parks Names and Signs Committee	At the call of the Chair	1. Paul McDonell 2. Dan Johnston 3. Karin Alzner
School Board Buildings and Grounds Committee	Meetings held on 3 rd Wednesday of each month at 5:30 p.m.	Commission as a Whole when required.
District Community School Advisory and Coordinating Committee	Meetings to be decided by the Committee	1. Lance Matricardi (Alternate) Guyle Clark
Community Heritage Commission	- 1 st Thursday every other month (except in summer) - 6:00 p.m. in Council Committee Room	1. Karin Alzner (Alternate) Stace Dayment
Senior Citizens' Centres	Seniors Advisory Committee - 9:30 a.m. – 11:30 a.m.: Jan. 15 th at Confederation; Mar. 12 th at Edmonds; May 14 th at Bonsor 55+; Oct. 15 th at Cameron.	1. Barb Larkin (Alternate) Karin Alzner

DE:km:tc

p:\admin\tclannual\2018 committee and liaison member appointments-revised

CITY OF BURNABY

PARKS, RECREATION AND CULTURAL SERVICES DEPARTMENT

DIRECTOR'S REPORT NO. 3, 2018

2018 MARCH 21

BURNABY PARKS, RECREATION AND CULTURE COMMISSION

Ladies and Gentlemen:

Your Director reports as follows:

<u>ITEM</u>	<u>DESCRIPTION</u>
1.	Move for Health Day 2018
2.	2018 Giro di Burnaby
3.	Eileen Dailly Leisure Pool and Fitness Centre's 25 th Anniversary Celebration
4.	Burnaby Firefighters Charitable Society - Request For Tournament Green Fee Waiver
5.	South Burnaby Lawn Bowls Club Licence Agreement Renewal
6.	Burnaby North Lawn Bowling Club Licence Renewal
7.	Community Participation in Environmental Programs
8.	Central Park Perimeter Trail: Patterson Section
9.	2018 March – Parks, Recreation and Cultural Services Capital Funding Bylaw
10.	2018 March – Parks, Recreation and Cultural Services Gaming Fund Project

Respectfully submitted,



DAVE ELLENWOOD
Director Parks, Recreation and Cultural Services

tc
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Item.....	1
Director's Report No.	3
Meeting	2018 Mar 21

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION AND CULTURE
COMMISSION

DATE: 2018 Mar 09

FROM: DIRECTOR PARKS, RECREATION AND
CULTURAL SERVICES

FILE: 66000-20

SUBJECT: MOVE FOR HEALTH DAY 2018

PURPOSE: To request approval for a fee waiver for select swim sessions during Move for Health Day on Thursday, 2018 May 10.

RECOMMENDATION:

1. **THAT** approval be given to waive the fee for select swim sessions during Move for Health Day on Thursday 2018 May 10 as outlined in this report.

REPORT**INTRODUCTION**

Move for Health Day, held annually on May 10, was launched by the World Health Organization in 2002. The purpose of the day is to encourage people to adopt physically active lifestyles as part of maintaining health and well-being. Every year communities across the province plan activities in local neighbourhoods to promote healthy living, some of which are free.

Move for Health Day events have been held in Burnaby since its inception in 2002 with over 11,000 participants enjoying a broad range of activities. In 2017, more than 200 people participated in fourteen opportunities including a Tough Mother obstacle challenge, Walk With Your Doc, cycling introduction for youth, canoeing on Deer Lake, Tai Chi for families, and adult stroke improvement classes.

New opportunities this year include TRX RIP Training, an introductory tennis lesson, a Kidfit circuit, teen stroke improvement and masters swimming at Bonsor Pool (Attachment #1).

Staff would like to offer free swimming at Bonsor, Fred Randall and Eileen Dailly pools as part of Move for Health Day activities. Since these swim sessions have Commission

To: Parks, Recreation and Culture Commission
From: Director Parks, Recreation and Cultural Services
Re: Move for Health Day 2018

..... Page 2

approved fees, approval is requested to waive the usual admission fee on this day to encourage participation.

POLICY SECTION

Move for Health Day is aligned with the City of Burnaby's Corporate Strategic Plan by supporting the following Goals:

A Connected Community

Social connection

Enhance social connections throughout Burnaby

A Healthy Community

Healthy Life

Encourage opportunities for healthy living and well being

Lifelong Learning

Improve upon and develop programs and services that enable ongoing learning

RECOMMENDATION

The events planned on May 10, vary from year to year so that interest may be piqued by those who do not normally take part in regular programs and services. Offering free activities removes a major barrier to participation. Ultimately the aim is to improve the health of Burnaby residents through participation in one of the many opportunities the City has to offer.

It is recommended that approval be given to waive the fee for select swim sessions during Move for Health Day on 2018, May 10.



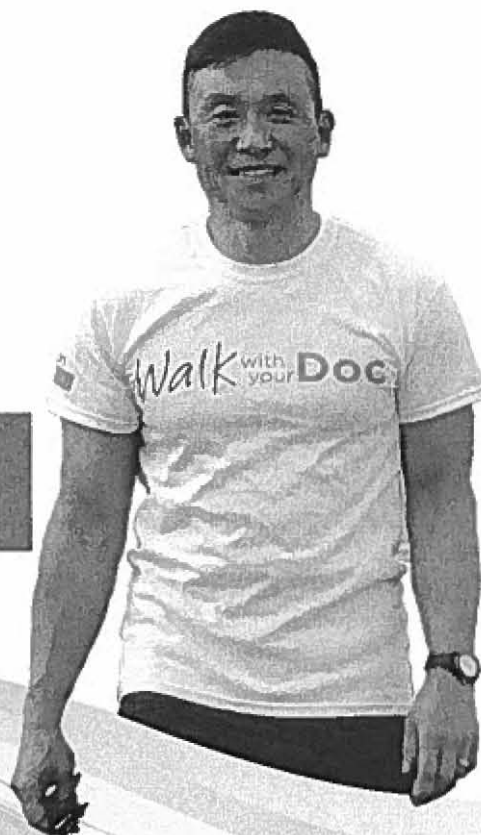
Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

TK:km:tc

Attachment

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MAY 10, 2018 MOVE FOR HEALTH DAY



These free events are taking place all over Burnaby and everyone is invited!

Barnet Marine Park

Move on the Water

10 years & up

6:15-7pm Barcode 472102

7-7:45pm Barcode 472100

7:45-8:30pm Barcode 472101

Enjoy a free introductory kayak lesson. Youth 10-15 years must be accompanied by an adult. Participants must sign a waiver; for those under 19 years, a parent or guardian must sign the waiver. Please visit burnaby.ca/outdoorrec for meeting spot and other info.

Bonsor Recreation Complex

Teen Stroke Improvement

10-15 years

7-7:45pm Barcode 476574

8-8:45pm Barcode 476575

Pre-requisite: ability to swim 100m continuously in deep water or Swim Kids 6 or higher. Work on stroke correction, swimming endurance, and lifesaving skills. Maximum eight students per session. Pre-registration required.

Masters Swim

14 years & up

7-7:45pm Barcode 476576

8-8:45pm Barcode 476577

Lead by an instructor who focuses on stroke correction and workouts for swimmers looking to improve physical fitness and swimming technique. Must have the ability to swim continuous lengths. Maximum eight students per session. Pre-registration required.

Cycling Workshops

9:15-9:45pm Barcode 475689 4:45-

5:15pm Barcode 475690

This introductory indoor class teaches how to use "Coach by Colour" technology for a personalized cycling workout. Equipment set up and proper technique are covered. Pre-registration required.

Cameron Recreation Complex

TRX RIP Trainer

16 years & up

10:45-11am Barcode 475828

11:15-11:30am Barcode 475829

Variable resistance exercises with a multi-faceted approach to strength and cardiovascular conditioning that challenges you in all three planes of motion...every rep, every set, every workout.

Tough Mother Challenge

Note! Saturday, May 12

All Ages

11am-12noon Barcode 473307

Challenge your Mom and family to this outdoor obstacle race. All levels welcome. Please pre-register as space is limited.

Confederation Senior Centre

Talk & Walk with Doc

All ages | 6:30pm

Join Dr. Davidicus Wong for an inspirational 30-45 minute talk on the benefits of exercise and the importance of an active, healthy lifestyle. Afterwards, enjoy an invigorating community walk with some local physicians at the Confederation track. To be part of this fun annual event, visit walkwithyourdoc.ca, click on the "Walks across BC" tab and scroll down to sign up for the Burnaby walk. Registration required.

Edmonds Community Centre

New Equipment Demonstrations

14 years & up | 10:30-11am & 5-5:30pm

Check out the new cardio equipment in our weightroom.

Belly Dancing

19 years & up

2:45-3:45pm Barcode 476759

Shake and shimmy your way through this fun-loving sampler class!

Eileen Dailly Pool

Masters Swim

16 years & up | 7-8pm

Lead by an instructor who is available for stroke correction. This is a one hour long swim workout including warm up and stretching. Must have the ability to swim continuous lengths.

AquaFit

16 years & up | 8-9pm

The class is a moderate to intense class and has a shallow and deep option.

Kensington Park

Move on the Tennis Court

5 years & up

6-7:30pm Barcode 476590

Drop-in at the tennis courts at Burnaby Lake Sports Complex East for a free introductory lesson. Bring family members and find out if tennis is the sport for you. Please bring a tennis racket. Balls are provided. Youth under 15 must be accompanied by an adult.

Willington Centre

MOVEMENT Exploration Circuit

4:45-6pm Barcode 476580

Try something innovative! Explore and challenge yourself through guided expressive movement exercises and circuit stations along to lively beats and music.

KidFit Circuit

5-12 years

3:15-4:30pm Drop-in | Lower Field

Run through our fun fitness circuit. A mini obstacle course features body weight exercises, flexibility, agility and fun.

Register now!

Visit burnaby.ca/webreg or register at any Burnaby recreation facility. For more information, burnaby.ca/moveforhealth





Item.....	2
Director's Report No.....	3
Meeting	2018 Mar 21

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION AND CULTURE
COMMISSION

DATE: 2018 Mar 09

FROM: DIRECTOR PARKS, RECREATION AND
CULTURAL SERVICES

FILE: 66000-20

SUBJECT: 2018 GIRO DI BURNABY

PURPOSE: To request approval for the road closure for the Giro di Burnaby as identified in this report.

RECOMMENDATION:

1. **THAT** Commission recommend Council authorize the road closure for the Giro di Burnaby as identified in this report.

REPORT

On Thursday, 2018 July 12 the Giro di Burnaby criterium cycling event returns to the historic area of Burnaby Heights for the enjoyment of thousands of fans and spectators. Council approval of the road closures necessary to hold the event is requested as detailed in this report.

BACKGROUND

The Giro di Burnaby, named as a tribute to the area's Italian community and to the world famous Giro d'Italia, made its debut in 2006, attracting 7,000 spectators. The following year it joined the BC Superweek series, attracting more than 200 riders to the races over the next few years and producing a list of winners that includes some of North America's finest cyclists.

2017 was another successful Giro with large crowds and terrific racing, and once again the event is generously sponsored by Appia Development as well as many other Burnaby based sponsors.

To: Parks, Recreation and Culture Commission
 From: Director Parks, Recreation and Cultural Services
 Re: Giro di Burnaby 2018

..... Page 2

Utilizing an integrated marketing strategy, the Giro and sponsors are promoted extensively on the internet via www.girodiburnaby.ca. This dynamic website, complete with extensive video, blog and social media, provide event information to riders, volunteers, sponsors and spectators.

The Giro di Burnaby committee's objectives are to:

- promote community pride, cycling awareness, local commerce and tourism
- profile Burnaby internationally
- deliver a world class cycling event

The Giro di Burnaby is a professional cycle race that is part of BC Superweek, the richest event in Canadian cycling with professional racers from around the world competing in the Lower Mainland.

POLICY SECTION

The Giro di Burnaby is aligned with the City of Burnaby's Corporate Strategic Plan by supporting the following Goals:

A Connected Community

Social connection

Enhance social connections throughout Burnaby

A Healthy Community

Healthy Life

Encourage opportunities for healthy living and well being

A Dynamic Community

Economic opportunity

THE 2018 EVENT

This year's Superweek series includes 9 races:

- Tour de Delta prologue, criterium, and road race (July 6, 7, 8)
- New West Grand Prix (July 10)
- Gastown Grand Prix (July 11)
- Giro di Burnaby criterium (July 12)
- Poco Grand Prix (July 13)
- Tour de White Rock criterium and road race (July 14, 15)

With over 5,000 spectators in attendance at each event and over \$140,000 in cash prizes for the cyclists who participate to win, this is the cycling event that puts the Lower Mainland on the map and makes it a destination event for professional teams from all over North America and beyond.

To: Parks, Recreation and Culture Commission
 From: Director Parks, Recreation and Cultural Services
 Re: Giro di Burnaby 2018

..... Page 3

Since 2006 title sponsorship for the Giro di Burnaby has been collaborative with three title sponsors. Appia Development came on board as the sole title sponsor in 2014 and they continue as the sole title sponsor in 2018.

Giro di Burnaby 2018 comprises a single cycling event, the Criterium, open to male and female cyclists competing for a total prize purse of over \$15,000, which is paid to the racers from monies collected from sponsorship. The race consists of 30 laps of the 1.1 km. course (Attachment #1) for the female riders and 45 laps for the male riders.

The women's race will start at 6:00 p.m. and the men's race begins at approximately 7:15 p.m. Hastings Street and the surrounding streets are required to be closed to local traffic from 4:00 p.m. - 10:00 p.m. with restricted parking in the immediate area beginning at 3:00 p.m.

City of Burnaby staff will work with the race organizing committee and the Burnaby Heights Merchants Association (HMA) to review the route and the road closure times for 2018. The road closure times and route have now been honed to guarantee both cyclists and timing officials have sufficient daylight to ensure a safe, professional race. The 4:00 p.m. closure allows the large volunteer team the time required to set up the 8,000 plus feet of required security fencing and ample time for the staging area to be moved into position.

The organizing committee and the HMA will provide a notice to residents and merchants regarding the closures. The road closure route and times now have history within the community with the event in its eleventh year. Overall it is an evening of racing that is looked forward to by the community with little negative impact to the residents, commuters and businesses along the corridor due to the significant advance notice provided via the website, Canada Post and media sponsor.

The Burnaby Heights Merchants Association is very supportive of the race and they look forward to welcoming Burnaby and Lower Mainland residents to their neighbourhood to enjoy a high caliber sporting event on 2018 July 12 (Attachment #2).

RECOMMENDATION

In 2017, the Giro di Burnaby saw thousands of people attend the race. This race continues to gain momentum and community recognition and has become a signature event for the City of Burnaby. It is expected that 2018 will see more racers competing and additional spectators attending to enjoy the event.

To: *Parks, Recreation and Culture Commission*
From: *Director Parks, Recreation and Cultural Services*
Re: *Giro di Burnaby 2018*

..... Page 4

It is requested that Commission recommend Council approve a road closure of the race route on Hastings Street, Rosser Avenue, Albert Street, Gilmore Avenue and MacDonald Avenue, from 4:00 p.m. to 10:00 p.m. on Thursday, 2018 July 12, as indicated in this report.

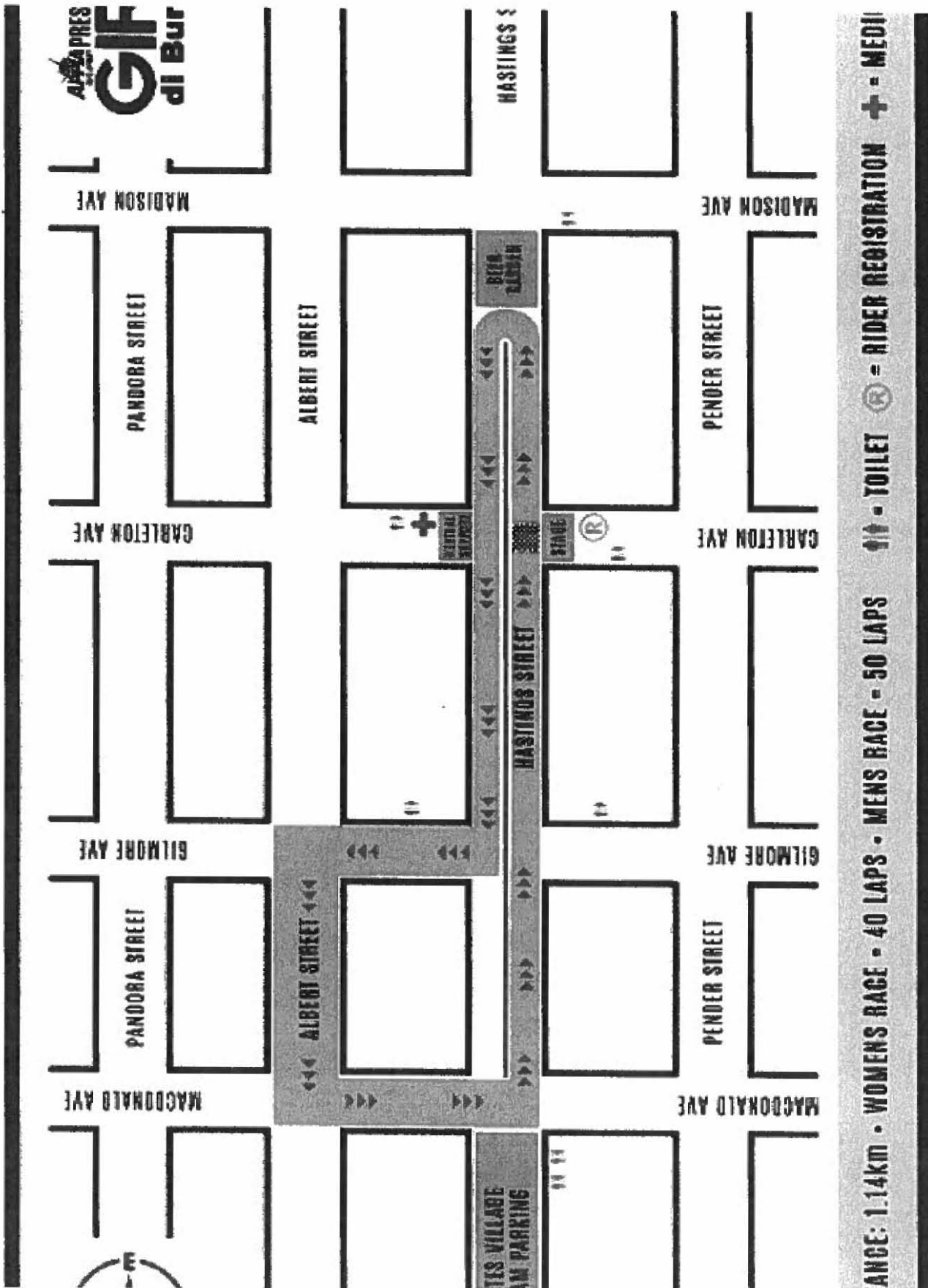


Dave Ellenwood
DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

TK:km:tc

Attachments (2)

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Attachment #2

RECEIVED
Parks, Recreation & Cultural Services

MAR 07 2018

March 1, 2018

To	Initials
DE	

Mayor Derek Corrigan and
Council Members
City of Burnaby
4949 Canada Way
Burnaby, BC V5G 1M2

Dear Mayor and Council,

On behalf of the Heights Merchants Association, I am writing to express the Heights Merchants' Association support and enthusiasm for the Giro di Burnaby.

With the 2018 Giro di Burnaby scheduled for Thursday, July 11, 2018, the HMA is looking at ways to support this event by liaising with merchants, encouraging businesses to participate in various ways, and helping promote the event.

As in previous years, we anticipate that the event will be held on Hastings Street along a fixed route. The HMA will continue to liaise with our businesses well in advance to inform them of the 2018 planned road closures and parking restrictions. We will continue to look for ways to enhance the streetscape atmosphere for our visitors.

The HMA hopes this race will keep growing in popularity and attract visitors to our City. We thank the City of Burnaby, Council and staff, for all the work you do to foster the success of the Giro di Burnaby and invest in it as a premier cycling event, and also for choosing Burnaby Heights to host it in.

Sincerely,

Isabel Kolic
Executive Director

C: David Ellenwood, Director of Parks, Recreation and Cultural Services
Rainy Kent, Event Organizer, Giro di Burnaby



Item.....	3
Director's Report No.....	3
Meeting	2018 Mar 21

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION AND CULTURE
COMMISSION

DATE: 2018 Mar 09

FROM: DIRECTOR PARKS, RECREATION AND
CULTURAL SERVICES

FILE: 54000-30

**SUBJECT: EILEEN DAILLY LEISURE POOL AND FITNESS CENTRE'S 25TH
ANNIVERSARY CELEBRATION**

PURPOSE: To request approval to provide a bActive Annual pass as a draw prize for Eileen Dailly Leisure Pool and Fitness Centre's 25th Anniversary celebration and approve a fee waiver for the evening Family Swim on 2018, May 16.

RECOMMENDATIONS:

1. **THAT** approval be given to provide a bActive Annual pass as a draw prize for Eileen Dailly Leisure Pool and Fitness Centre's 25th Anniversary celebration on Wednesday, 2018 May 16.
2. **THAT** approval be given to waive the fee for Family Swim from 7:00 p.m. – 9:00 p.m. on Wednesday, 2018 May 16 in celebration of Eileen Dailly Leisure Pool and Fitness Centre's 25th Anniversary.

REPORT**INTRODUCTION**

Eileen Dailly Leisure Pool and Fitness Centre will be celebrating its 25th anniversary on Wednesday, 2018 May 16. To celebrate this day, the community will be invited to view an archived photo gallery of the construction of Eileen Dailly Pool and Fitness Centre. Cake and beverages will be served at the event and staff will be handing out 25th anniversary chocolate coins as well as ballots for a draw prize.

As part of the celebrations, staff suggest that the City offer a free Family Swim at Eileen Dailly Leisure Pool from 7:00 p.m. – 9:00 p.m. on Wednesday, 2018 May 16.

To: Parks, Recreation and Culture Commission
From: Director Parks, Recreation and Cultural Services
Re: Eileen Dailly 25th Anniversary Celebration
..... Page 2

POLICY SECTION

Celebrating Eileen Dailly Leisure Pool and Fitness Centre's 25th anniversary is aligned with the City of Burnaby's Corporate Strategic Plan by supporting the following Goals:

A Connected Community

Social connection

Enhance social connections throughout Burnaby

A Healthy Community

Healthy Life

Encourage opportunities for healthy living and well being

RECOMMENDATION

Approval is requested to waive the fee for Family Swim from 7:00 p.m. – 9:00 p.m. and to provide one annual bActive pass for a draw prize as part of the anniversary celebration. The estimated value of the pass is a maximum of \$401.05 (adult rate).



Dave Ellenwood

DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

EB:km:tc

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Item.....	4
Director's Report No.	3
Meeting	2018 Mar 21

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION AND CULTURE
COMMISSION

DATE: 2018 Mar 09

FROM: DIRECTOR PARKS, RECREATION AND
CULTURAL SERVICES

FILE: 06700-01

SUBJECT: BURNABY FIREFIGHTERS CHARITABLE SOCIETY - REQUEST FOR
TOURNAMENT GREEN FEE WAIVER

PURPOSE: To request approval for co-sponsoring the 2018 Charity Golf Tournament with the Burnaby Firefighters Charitable Society.

RECOMMENDATIONS:

1. **THAT** approval be given to the Burnaby Firefighters Charitable Society to co-sponsor the 2018 Charity Golf Tournament with the Burnaby Parks, Recreation and Culture Commission at the Riverway Golf Course on Wednesday, September 19.
2. **THAT** the Burnaby Firefighters Charitable Society be granted a fee waiver for all green fees.
3. **THAT** the proceeds of the 2018 charity golf tournament be contributed to a Commission sponsored program to benefit this community.
4. **THAT** a copy of this report be sent to Miles Ritchie, Secretary Local 323 of the Burnaby Firefighters Charitable Society.

REPORT

Appearing as correspondence is a letter received from the Burnaby Firefighters Charitable Society, requesting approval to co-sponsor a golf tournament with the Commission at the Riverway Golf Course on 2018 September 19.

The following policy for tournaments benefiting Commission facilities was adopted by the Commission 1995 May.

To: Parks, Recreation and Culture Commission
 From: Director Parks, Recreation and Cultural Services
 Re: 2018 BFCS Fee Waiver Request

..... Page 2

“That one tournament be allowed per year at either Burnaby Mountain or Riverway Golf Course as a Commission sponsored initiative according to the following:

- Proposals would be accepted/solicited from Burnaby organizations to organize a tournament on the City’s behalf.
- The purpose of the tournament is to benefit a municipal facility or project.
- Subject to Commission approval, the tournament organizer may request a waiver of all fees.
- Date of event to be planned with City staff, to coordinate with other tournaments.”

The Burnaby Firefighters Local 323 Charitable Society is well organized and has staged numerous events which have benefited local charities. Organization of a large charity golf tournament requires tremendous networking in the business community to solicit participation and support in the form of sponsorship and prizes. The Burnaby Firefighters have held annual golf tournaments at Burnaby facilities and have consistently demonstrated their ability to organize and stage this type of event. Staff have held initial meetings with Board Members and have mutually agreed that the event be held at the Riverway Golf Course on 2018 September 19.

POLICY SECTION

The co-sponsorship of the Burnaby Firefighters Charitable Society golf tournament is aligned with the City of Burnaby’s Corporate Strategic Plan by supporting the following Goals:

A Connected Community

Social connection

Enhance social connections throughout Burnaby

A Healthy Community

Healthy Life

Encourage opportunities for healthy living and well being

Community involvement

Encourage residents and businesses to give back to and invest in the community.

To: Parks, Recreation and Culture Commission
From: Director Parks, Recreation and Cultural Services
Re: 2018 BFCS Fee Waiver Request

..... Page 3

RECOMMENDATION

It is recommended that approval be given to the Burnaby Firefighters Charitable Society to co-sponsor the 2018 Burnaby Charity Golf Tournament with the Burnaby Parks, Recreation and Culture Commission on Wednesday, 2018 September 19. It is further recommended that all green fees be waived and that proceeds of the 2018 event be contributed to an appropriate Burnaby facility or project, mutually determined by the Society and the Commission.



Dave Ellenwood
DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

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Item.....	5
Director's Report No.....	3
Meeting	2018 Mar 21

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE
COMMISSION

DATE: 2018 March 09

FROM: DIRECTOR PARKS, RECREATION &
CULTURAL SERVICES

FILE: 09100-25

**SUBJECT: SOUTH BURNABY LAWN BOWLS CLUB LICENCE AGREEMENT
RENEWAL**

PURPOSE: To obtain approval for a licence agreement renewal with the South Burnaby Lawn Bowls Club.

RECOMMENDATIONS:

1. **THAT** approval be granted to renew a licence agreement with the South Burnaby Lawn Bowls Club, for an additional five year term beginning 2018 April 15 and ending on 2023 April 14 under the terms and conditions as outlined in this report.
2. **THAT** Council be requested to approve the renewal of the licence agreement with the South Burnaby Lawn Bowls Club as outlined in this report.
3. **THAT** the City Solicitor be authorized to execute a licence agreement with the South Burnaby Lawn Bowls Club as outlined in this report.
4. **THAT** a copy of this report be sent to Diana Newton, President of the South Burnaby Lawn Bowls Club.

REPORT

The City has had an agreement with the Trustees of the South Burnaby Lawn Bowls Club dating back as far as 1972. This year's opening day is May 05. The Club has approximately 100 returning players and 20 social members. They continue to provide a valuable service to the community and to operate within the terms and conditions of their licence.

To: Parks, Recreation & Culture Commission
 From: Director Parks, Recreation & Cultural Services
 Re: SOUTH BURNABY LAWN BOWLS CLUB
 LICENCE RENEWAL

..... Page 2

The terms of the licence have been reviewed with members of the South Burnaby Lawn Bowls Club for the new five year term:

1. Returning trustees for the South Burnaby Lawn Bowls Club will be Gerry Scofield and Diana Newton.
2. Mailing address will be South Burnaby Lawn Bowls Club, P.O. Box 72084 Old Orchard Post Office, Burnaby, B.C. V5H 4P9.
3. The new term for the licence will be for five years, commencing on the 15th day of April, 2018 and ending on the 14th day of April, 2023.
4. Insurance requirements will be amended to comply with City Standards.

POLICY SECTION

The licence agreement renewal is in alignment with the Corporate Strategic Plan by providing:

A Healthy Community

- encourage residents to give back to and invest in the community.

An Inclusive Community

- provide opportunities that encourage and welcome all community members and create a sense of belonging.

A Connected Community

- enhance social connections throughout Burnaby.

RECOMMENDATION

It is recommended that approval be given for the renewal of the licence agreement as outlined in the report.



Dave Ellenwood
 DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

DP:tc

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Copied to: City Solicitor
 Director Finance
 Risk Manager



Item.....	6
Director's Report No.	3
Meeting	2018 Mar 21

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE
COMMISSION

DATE: 2018 March 09

FROM: DIRECTOR PARKS, RECREATION &
CULTURAL SERVICES

FILE: 09100-25

SUBJECT: BURNABY NORTH LAWN BOWLING CLUB LICENCE RENEWAL

PURPOSE: To obtain approval for a licence agreement renewal with the Burnaby North Lawn Bowling Club.

RECOMMENDATIONS:

1. **THAT** approval be granted to renew the licence agreement with the Burnaby North Lawn Bowling Club, for an additional five year term beginning 2018 April 15, and ending on 2023 April 14 under the terms and conditions as outlined in this report.
2. **THAT** Council be requested to approve the renewal of the licence agreement with the Burnaby North Lawn Bowling Club as outlined in this report.
3. **THAT** the City Solicitor be authorized to execute a licence agreement with the Burnaby North Lawn Bowling Club as outlined in this report.
4. **THAT** a copy of this report be sent to Mr. Russ Banning, President of the Burnaby North Lawn Bowling Club.

REPORT

The City has had an agreement with the Trustees of the Burnaby North Lawn Bowling Club for many years. This year's opening day will be on April 28. The Club has approximately 65 returning playing members and 30 social members, and they continue to provide a valuable service to the community. The club continues to operate within the terms and conditions of their licence.

To: Parks, Recreation & Culture Commission
From: Director Parks, Recreation & Cultural Services
Re: BURNABY NORTH LAWN BOWLING CLUB
LICENCE RENEWAL

..... Page 2

The terms of the licence have been reviewed with members of the Burnaby North Lawn Bowling Club for the new five year term:

1. Trustees for the Burnaby North Lawn Bowling Club will be Leeta Sokalski and Arlene Chow.
2. The new term for the licence will be for five years, commencing on the 15th day of April, 2018 and ending on the 14th day of April, 2023.
3. Insurance requirements will be updated to comply with City Standards.

POLICY SECTION

The licence agreement renewal is in alignment with the Corporate Strategic Plan by providing:

A Healthy Community

- encourage residents to give back to and invest in the community

An Inclusive Community.

- provide opportunities that encourage and welcome all community members and create a sense of belonging.

A Connected Community

- enhance social connections throughout Burnaby.

RECOMMENDATION

It is recommended that approval be given for the renewal of the licence agreement, as outlined in the report.



Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

DP:tc

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Copied to: City Solicitor
Director Finance
Risk Manager



Item.....	7
Director's Report No.....	3
Meeting	2018 Mar 21

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE
COMMISSION

DATE: 2018 March 12

FROM: DIRECTOR PARKS, RECREATION &
CULTURAL SERVICES

FILE: 76500-01

SUBJECT: COMMUNITY PARTICIPATION IN ENVIRONMENTAL PROGRAMS

PURPOSE: To provide information regarding community participation in environmental programs.

RECOMMENDATION:

1. **THAT** this report be received for information purposes.

REPORT**BACKGROUND**

City of Burnaby staff and CUPE Local 23, in co-operation with local stream keeper groups, neighbourhood groups and community groups have supported annual stream and neighbourhood clean-ups as well as other restoration activities over the past number of years. These community events often coincide with an opportunity for environmental grant funding, an annual environmental campaign such as Earth Day, Environment Week, Rivers Day or TD Friends of the Environment Tree Days.

Community members who take an active role in the community where they work or live become advocates for City work and growth. Community participation fosters community spirit, a sense of pride and ownership to parks and the community, leading to a reduction in vandalism and an increase in community safety. Staff believe that supporting community environmental activities are a benefit to the work that the City does. As part of the City's mandate to protect the environment, community activities are encouraged in City parks and the community in a managed and controlled way.

In addition to the typical annual volunteer events outlined in Attachment #1, staff support community initiatives that include invasive plant removal, clean-ups, restoration and native species planting in natural areas.

To: Parks, Recreation & Culture Commission
 From: Director Parks, Recreation & Cultural Services
 Re: Community Participation in Environmental Programs

..... Page 2

POLICY SECTION

Community participation in environmental programs is aligned with the City of Burnaby's Corporate Strategic Plan by supporting the following Goals:

A Connected Community

Social connection

Enhance social connections throughout Burnaby

A Healthy Community

Healthy Life

Encourage opportunities for healthy living and well being

Lifelong Learning

A Dynamic Community

Community development

DISCUSSION

Although many of the volunteer community events occur on a yearly basis and advance notice is given, the City is receiving an increased number of requests on short notice requesting opportunities to provide volunteer service for a day. These unplanned requests are scattered throughout the year and do not fall within the pre-planned activity list; however, they are community groups earnestly hoping to provide service in their community. Staff propose creating a set schedule for community volunteer opportunities. The ad hoc volunteer event requests would be allocated to a preset event date that would be staggered throughout the spring/summer/fall seasons. This would allow staff to develop a program that would respond to the plant growth cycles and preferred removal periods for invasive plants which range throughout the season and react to variable weather patterns throughout the year.

Annually, 10 additional event dates would be allocated to groups who come forward and make requests on an ad hoc basis.

Arrangements will be made to have staff representatives on hand to ensure that these activities are undertaken to City standards. Provision will be made for garbage pick-up, truck availability and appropriate staffing as required by the event. Coordination of these arrangements will be undertaken by the Environmental Technician in Parks in cooperation with the Superintendent of Parks, who will ensure that staff members are appropriately scheduled for each event.

To: Parks, Recreation & Culture Commission
From: Director Parks, Recreation & Cultural Services
Re: Community Participation in Environmental Programs

..... Page 3

SUMMARY

Community activities in Burnaby parks provide a way to undertake activities that would not be possible within the current operational work plan. More importantly, providing opportunities for volunteers to contribute to their community helps to reinforce a pride of ownership for the public. The typical annual events that are currently supported would continue. In addition, to manage the ad hoc event requests, a work program with up to 10 events will be created. The final dates would be confirmed on an annual basis with alternate back up dates to allow for rescheduling due to inclement weather.



Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

HE:my:tc

Attachment

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PARKS, RECREATION AND CULTURAL SERVICES DEPARTMENT**TYPICAL COMMUNITY EVENTS LISTING****Stewardship Campaigns**

Great Canadian Shoreline Clean-up	-	Ongoing
Eagle Streamkeepers Salmon Release	-	Tentative
Earth Day	-	April 22
Great Salmon Send-off	-	May 12
Environment Week	-	June 02 to 10
World River's Day	-	Sept 23, 4 th Sunday in September
Arbour Day	-	Variable across Canada
Waste Reduction Week	-	Third Week in October

Location Based Activities

Burnaby Streamkeepers Groups	-	Ongoing
Deer Lake BCIT activities	-	Ongoing
Lower Mainland Green Team	-	Ongoing
Burnaby Mountain Biking Association	-	April 01 – October 22 (4 events)

Neighbourhood Clean-Ups

Kingsway/Imperial Neighbourhood Association	-	Ongoing
SE Community Coordinator working with EPIC	-	Ongoing
Windsor Elementary School	-	April 19
Lochdale Elementary School	-	April 20
Edmonds Business and Community Association	-	May 05 and October 06

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Item.....	8
Director's Report No.....	3
Meeting	2018 Mar 21

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE
COMMISSION

DATE: 2018 March 09

FROM: DIRECTOR PARKS, RECREATION &
CULTURAL SERVICES

FILE: 61100-20

SUBJECT: CENTRAL PARK PERIMETER TRAIL: PATTERSON SECTION

PURPOSE: To request a capital reserve fund bylaw to finance the project outlined in this report.

RECOMMENDATION:

1. **THAT** the Parks Recreation and Culture Commission recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$1,800,000 to finance the project outlined in this report.

REPORT

INTRODUCTION

Central Park is located west of Metrotown and on the border of the City of Vancouver. Tens of thousands of residents in surrounding high-rises and Western Canada's second largest commercial mall are located next to Central Park. The Skytrain rail line and station sit adjacent to the park, making it the most accessible park in the region. This popular destination park features a second growth Coastal Douglas Fir forest which covers approximately 64 hectares, or 75% of the park. Besides the natural forest ecology, the park offers a wealth of recreational opportunities, including golf, swimming, tennis, group picnic areas, and accessible playgrounds. Central Park is one of the most visited parks in the City with over one-half of Burnaby's 250,000 residents visiting the park and attractions in a typical year.

Central Park currently has limited pedestrian or bicycle access to the park. The current paths are made up of materials which are not accessible and provide only limited and disconnected circulation along busy arterial roads. The proposed multi-use trail will create an accessible and safe access into the park as well as a recreational route for people to enjoy for walking and biking. The Burnaby resident Needs and Preference

To: Parks, Recreation & Culture Commission
 From: Director Parks, Recreation & Cultural Services
 Re: Central Park Perimeter Trail: Patterson Section
 Page 2

and biking. The Burnaby resident Needs and Preference Study cited walking, hiking and recreational cycling as the most desirable recreational activities in the City.

POLICY SECTION

The Central Park perimeter trail: Patterson section is aligned with the City of Burnaby's Corporate Strategic Plan by supporting the following goals and sub-goals of the plan:

A Safe Community

- Transportation

A Connected Community

- Geographic connection

A Healthy Community

- Healthy life
- Healthy environment

Central Park Perimeter Trail (DPW.0237)

\$1,800,000(estimated)

The Central Park perimeter project along Patterson will provide the second section of the multi-use trail segment that will eventually circumnavigate the perimeter of Central Park in Burnaby. The Patterson leg is 825 meters in length along the east perimeter of the park along Patterson Avenue stretching from Imperial Street to the Patterson Skytrain station. The multi-use trail will be 4 m. or less in width depending on tree, roadside, and utility conditions. A double row of trees will be planted along this route to provide shade and color. The path surface will be porous, and resilient, offering comfort for walking and jogging while being cycling friendly. The porous surface will promote quick drying, as well as provide water and air percolation to important tree root systems nearby. Future phases will include: the south perimeter along Imperial Street replacing an existing sidewalk and gravel path, the northeast perimeter along Patterson to Kingsway replacing an existing sidewalk and the northwest leg from the Central Park Pool around Swangard Stadium to Kingsway. The total future multi-use trail circuit will both circumnavigate the park and have an east/west additional connection through the BC Parkway. The entire project will be realized in phases over the next 5 years as funding permits.

Detail design and construction documents have been initiated for the Patterson leg of the trail in anticipation of tender and construction in 2018 and 2019. Expenditure of this funding is planned as follows: \$1,469,300 in 2018 and \$330,700 in 2019.

To: Parks, Recreation & Culture Commission
From: Director Parks, Recreation & Cultural Services
Re: Central Park Perimeter Trail: Patterson Section
..... Page 3

SUMMARY

This project is the second phase of a longer continuous multi-use trail on three sides of the park that will connect on the north to the BC Parkway Trail and in the future extend to Kingsway. The first leg of the trail along Boundary Road was complete and open in 2018. As of the end of 2017, this project has received funding of \$1,800,000: approximately \$1,457,300 from internal bylaw reserves, \$80,000 from Gas Reserves, and \$262,700 from Federal and other grants. This report is requesting an additional \$1,800,000 for a total project cost of \$3,600,000 to date. The continuation of the trail segments around the park perimeter and eventual connection to Kingsway will offer safe, accessible, and convenient access, enhanced recreational opportunities for commuters and a new venue for community groups to host fundraising runs and walks.

These expenditures are included in the 2018 – 2022 Provisional Financial Plan and sufficient Capital Reserve Funds are available to finance the capital projects outlined in this report.

RECOMMENDATION

A yearly funding plan has been approved for Central Park including this work within the 5-Year Capital Plan 2018-2022 to continue the project to completion. It is recommended that the Parks, Recreation and Culture Commission recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$1,800,000 to complete the design and construction of the second phase of the perimeter trail.



Dave Ellenwood
DIRECTOR PARKS, RECREATION and CULTURAL SERVICES

HE:tc:km

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Item.....	9
Director's Report No.....	3
Meeting	2018 Mar 21

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION AND CULTURE
COMMISSION

DATE: 2018 Mar 21

FROM: DIRECTOR PARKS, RECREATION AND
CULTURAL SERVICES

FILE: 62500-01

SUBJECT: 2018 MARCH - PARKS, RECREATION AND CULTURAL SERVICES
CAPITAL FUNDING BYLAW

PURPOSE: To request a Capital Reserve Fund Bylaw to finance the projects outlined
in this report.

RECOMMENDATION:

1. **THAT** the Parks, Recreation and Culture Commission recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$1,455,000 to finance the projects outlined in this report.

REPORT**INTRODUCTION**

Bylaw funding approval is being requested to enable work to go ahead on the projects listed below. Expenditure for all projects is planned for 2018, subject to operating conditions.

POLICY SECTION

The projects identified in this report contribute to the Corporate Strategic Plan by providing:

- safe facilities
- improvements to the environment, and
- constructing and maintaining the Parks infrastructure to meet community needs.

To: Parks, Recreation and Culture Commission
 From: Director Parks, Recreation and Cultural Services
 Re: 2018 March - Parks, Recreation and Cultural
 Services Capital Funding Bylaw

..... Page 2

1. **Access Improvements (DPW.0358) \$50,000 (estimated)**
 Improvement to connections between activity sites and parking to allow wheelchair and stroller mobility. The work includes curb cuts, path hardening, width of entry gates, accessible pads under benches, picnic tables and washroom access routes.
2. **Bear Proof Garbage Containers (DPW.0351) \$25,000 (estimated)**
 This replaces regular garbage barrels with bear proof containers in select bear sighting areas. Sites are selected based on public input and staff knowledge of problem areas.
3. **Tennis Courts (DPW.0344) \$185,000 (estimated)**
 Resurfacing, fencing, gates, benches and net replacements as required. Sites for 2018 include Lou Moro Park, Ron McLean Park, Burnaby South Memorial Park and other locations based on public complaints and input.
4. **Goal Post Replacement (DPY.0099) \$135,000 (estimated)**
 Replacement of goal posts at numerous sports field locations. This includes removal of old posts and ground sleeves, purchase of new goals landscaping of disturbed area and reinstallation of new sleeves as required.
5. **Still Creek Works Yard (DPX.0214) \$40,000 (estimated)**
 Increase secure storage capability and work space modifications for project preparation.
6. **Bike Skills Area (DPW.0364) \$30,000 (estimated)**
 Replacement of the structural fill compaction and shaping of grades to meet original specifications as well as replacement of structural timbers on jumps and ramps to maintain safety standards.
7. **Swangard Stadium Improvements (DPX.0203, DPX.0202, DPY.0091) \$250,000 (estimated)**
 Swangard Stadium is used by community groups to host special events and festivals that entertain, foster community spirit and pride and bring the community and surrounding region together. Annually over 75 events are hosted attracting over 100,000 visitors. There are three components to this project:
 - Remove and replace damaged drain covers and field facility infrastructure that requires replacement due to end of life or wear and tear (\$75,000).

To: Parks, Recreation and Culture Commission
 From: Director Parks, Recreation and Cultural Services
 Re: 2018 March - Parks, Recreation and Cultural
 Services Capital Funding Bylaw

..... Page 3

- Replace the out of warranty stereo and amplification equipment which will include addition of speaker cabinets directed at the back concourse and additional speaker cabinets directed at track level. Two new high quality wireless microphones, capability for 2 wireless microphones as well as 2 new amps in both press boxes are included. (\$75,000).
- Purchase of mobile bleachers to provide additional seating for Swangard Stadium events (\$100,000).

8. Recreation Equipment (DPY.0095) \$300,000 (estimated)

This is for new and replacement equipment for the enhancement of customer experience in recreation facilities and services. Examples include arena equipment, lockers, lobby furniture, aquatic and program equipment. Life expectancies of this equipment vary depending on wear and tear, technological advancement and patron expectations.

9. Fitness Equipment (DPY.0086) \$300,000 (estimated)

This is for new and replacement athletic and fitness equipment for facility and community programs as well as the weight rooms at all facilities. Examples include strength machines, free weights and racks, stationary bicycles, treadmills, stair machines, studio equipment for fitness classes and yoga, replacement backboards or standards and nets, goals for hockey. Life expectancies of this equipment are variable depending on wear and tear, technological advancement and patron expectations.

10. Sport Field/Outdoor Sports Equipment (DPY.0094) \$90,000 (estimated)

This is for new and replacement equipment for the Sports Fields and Outdoor programs. Examples include goals used for field lacrosse and field hockey, bleachers, kayaks, canoes. Life expectancies of this equipment are variable depending on wear and tear, technological advancement and patron expectations.

11. Safety and Security (DPY.0096) \$50,000 (estimated)

This is for new and updated safety and security equipment, installations and building/property features at recreation facilities. Examples include expanding our video surveillance and improving our video quality which assist in deterring and investigating incidents of crime such as theft and assault. Facility improvements incorporate CPTED principles to improve patron and staff safety.

These expenditures are included in the 2018 – 2022 Provisional Financial Plan and sufficient Capital Reserve Funds are available to finance the capital projects outlined in this report.

To: *Parks, Recreation and Culture Commission*
From: *Director Parks, Recreation and Cultural Services*
Re: *2018 March - Parks, Recreation and Cultural
Services Capital Funding Bylaw*

..... Page 4

RECOMMENDATION

It is recommended that the Parks, Recreation and Culture Commission recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$1,455,000 to finance the 11 projects outlined in this report.



Dave Ellenwood

DIRECTOR PARKS, RECREATION and CULTURAL SERVICES

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City Solicitor



Item	10
Director's Report No.....	3
Meeting	2018 Mar 21

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION AND CULTURE
COMMISSION

DATE: 2018 Mar 05

FROM: DIRECTOR PARKS, RECREATION AND
CULTURAL SERVICES

FILE: 62500-01

SUBJECT: 2018 MARCH - PARKS, RECREATION AND CULTURAL SERVICES
GAMING FUND PROJECT

PURPOSE: To request the use of Gaming Reserves to finance the parks project outlined in this report.

RECOMMENDATION:

1. **THAT** the Parks, Recreation and Culture Commission recommend the Financial Management Committee authorize the use of Gaming Reserves in the amount of \$192,000 to finance the project outlined in this report.

REPORT

INTRODUCTION

Gaming funding expenditure approval is being requested to allow staff to proceed with the project identified in this report. The project cost is estimated and the funds are planned to be expended in 2018 subject to operating conditions.

POLICY SECTION

The project identified in this report is aligned with the Corporate Strategic Plan by supporting the following goals and sub-goals of the plan.

- A Safe Community – Community Amenity Safety
- A Dynamic Community – City facilities and Infrastructure

Mathers House (DPX.0104)**\$192,000 (estimated)**

Program and studio upgrades to the Mathers House and Mathers Kiln Shed facilities. Upgrades to the main floor Mathers glaze room will take place in 2018 to support clay storage and open up the Turret for renovation mid-2018.

To: *Parks, Recreation and Culture Commission*
From: *Director Parks, Recreation and Cultural Services*
Re: *2018 March – PRCS Gaming Fund Request*
..... Page 2

These expenditures are included in the 2018 – 2022 Provisional Financial Plan and sufficient Gaming Reserves are available to finance the project outlined in this report.

RECOMMENDATION

It is requested that the Parks, Recreation and Culture Commission recommend the Financial Management Committee authorize the use of Gaming Reserves in the amount of \$192,000, to finance the project outlined in this report.



Dave Ellenwood
DIRECTOR PARKS, RECREATION and CULTURAL SERVICES

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