



## **AUDIT COMMITTEE**

### *NOTICE OF OPEN MEETING*

**DATE: WEDNESDAY, 2018 APRIL 11**

**TIME: 5:30 PM**

**PLACE: Council Committee Room, Burnaby City Hall**

### **A G E N D A**

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|---|--------------------|
| 1. <b><u>CALL TO ORDER</u></b>  |                    |
| 2. <b><u>MINUTES</u></b>  |                    |
| a) Minutes of the Audit Committee Open meeting held on 2017 April 13      | 1                  |
| 3. <b><u>NEW BUSINESS</u></b>   |                    |
| 4. <b><u>INQUIRIES</u></b>  |                    |
| 5. <b><u>CLOSED</u></b>   |                    |
| Public excluded according to Sections 90 and 92 of the Community Charter. |                    |
| 6. <b><u>ADJOURNMENT</u></b>  |                    |



## **AUDIT COMMITTEE MINUTES**

**Thursday, 2017 April 13**

An Open meeting of the Audit Committee was held in the Council Committee Room, Burnaby City Hall, 4949 Canada Way, Burnaby, B.C. on Thursday, 2017 April 13 at 5:00 p.m.

### **1. CALL TO ORDER**

PRESENT: Councillor Dan Johnston, Chair  
Councillor Colleen Jordan, Vice Chair  
Mayor Derek Corrigan, Member  
Councillor Pietro Calendino, Member  
Councillor Anne Kang, Member  
Councillor Paul McDonell, Member

EXTERNAL AUDITORS (KPMG): Mr. Archie G. Johnston, Client Service & Quality Control Reviewer  
Ms. Nancy Adie-MacKay, Engagement Partner

STAFF: Mr. Lambert Chu, Acting City Manager  
Ms. Noreen Kassam, Director Finance  
Ms. Blanka Zeinabova, Administrative Officer

The Chair called the Open meeting to order at 5:26 p.m.

### **2. MINUTES**

a) **Minutes of the Open meeting of the Audit Committee  
Held on 2016 July 21**

MOVED BY COUNCILLOR JORDAN  
SECONDED BY COUNCILLOR MCDONELL

THAT the minutes of the Open meeting of the Audit Committee held on 2016 July 21 be adopted.

CARRIED UNANIMOUSLY

**3. NEW BUSINESS**

There was no new business brought before the Committee at this time.

**4. INQUIRIES**

There were no inquiries brought before the Committee at this time.

**5. CLOSED**

Public excluded according to Sections 90 and 92 of the Community Charter.

MOVED BY COUNCILLOR JORDAN  
SECONDED BY COUNCILLOR KANG

THAT the Open Committee meeting do now recess.

CARRIED UNANIMOUSLY

The Open meeting recessed at 5:27 p.m.

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR CALENDINO

THAT the Open Council meeting do now reconvene.

CARRIED UNANIMOUSLY

The Open meeting reconvened at 6:05 p.m.

**6. ADJOURNMENT**

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR CALENDINO

THAT this Open Committee meeting do now adjourn.

CARRIED UNANIMOUSLY

The Open meeting adjourned at 6:05 p.m.

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Blanka Zeinabova  
ADMINISTRATIVE OFFICER

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Councillor Dan Johnston  
CHAIR