



**CITY COUNCIL MEETING**  
**Council Chamber, Burnaby City Hall**  
**4949 Canada Way, Burnaby, B. C.**

**OPEN PUBLIC MEETING AT 7:00 PM**  
**Monday, 2018 April 16**

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**A G E N D A**

<b>1.</b>	<b><u>CALL TO ORDER</u></b>	<b><u>PAGE</u></b>
<b>2.</b>	<b><u>MINUTES</u></b>	
	A) Open Council Meeting held 2018 April 09	1
<b>3.</b>	<b><u>PROCLAMATION</u></b>	
	A) National Volunteer Week (2018 April 15-20)	
<b>4.</b>	<b><u>DELEGATION</u></b>	
	A) Citizen Support Services Re: Annual Report <u>Speaker:</u> Anne Waller, Administrator Community Volunteer Resources	16
<b>5.</b>	<b><u>REPORTS</u></b>	
	A) Community Heritage Commission Re: City Award Sponsorship for the "Rivers to Sea Regional Heritage Fair", 2018 May 11 & 12	17
	B) Community Heritage Commission Re: Heritage BC Annual Conference, New Westminster, BC - 2018 May 10-12	18
	C) Financial Management Committee Re: Licence, Inspection and Permit System Replacement (Phase 1) - Close-Out Report	20
	D) City Manager's Report, 2018 April 16	26

**6. MANAGER'S REPORTS**

- |           |   |           |
|-----------|---|-----------|
| <b>1.</b> | <b>LOCAL GOVERNMENT AWARENESS WEEK 2018</b>   | <b>28</b> |
|           | Purpose: To propose activities for Burnaby's participation in Local Government Awareness Week 2018.   |           |
| <b>2.</b> | <b>2018 ENVIRONMENT WEEK PROGRAM</b>  | <b>32</b> |
|           | Purpose: To seek approval of the proposed program for 2018 Environment Week.  |           |
| <b>3.</b> | <b>SIGNING OFFICERS - BANK</b>  | <b>37</b> |
|           | Purpose: To change signing officers on City bank accounts.  |           |
| <b>4.</b> | <b>2018 LOCAL SERVICE TAX BYLAW</b>   | <b>38</b> |
|           | Purpose: To seek Council approval to bring forward a Local Service Tax Bylaw to impose parcel taxes for local improvement works completed between 2017 January 01 and 2017 December 31. |           |
| <b>5.</b> | <b>REZONING APPLICATIONS</b>  | <b>41</b> |
|           | Purpose: To submit the current series of new rezoning applications for the information of Council.  |           |

**7. BYLAWS**

**A) First, Second and Third Reading**

- |    |   |              |
|----|---|--------------|
| A) | #13871 - Burnaby Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 18, 2018<br>A bylaw authorizing the expenditure of monies in the Capital Works, Machinery and Equipment Reserve Fund - \$225,000 to finance the 2018 March - Burnaby Public Library Capital Funding Projects<br>(Item 5(1), Manager's Report, Council 2018 April 09) | <b>13871</b> |
|----|---|--------------|

**B) Reconsideration and Final Adoption**

- |    |   |              |
|----|---|--------------|
| B) | #13683 - Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 51, 2016 - Rez. #12-04 (5289,5309/55 Lane Street) From M4 Special Industrial District and CD Comprehensive Development District (based on C9 Urban Village) | <b>13683</b> |
|----|---|--------------|

Commercial District and Royal Oak Community Plan guidelines, and in accordance with the development plan entitled "Lane Street Phase 1 5369/5401/5437 Lane Street Burnaby B.C." prepared by Cornerstone Architecture) to CD Comprehensive Development District (based on C9 Urban Village Commercial District and Royal Oak Community Plan guidelines, and in accordance with the development plan entitled "Lane 2 'eternity' 5309 Lane Street Burnaby B.C." prepared by Cornerstone Architecture)

Purpose - to permit the construction of a four-storey mixed-use development with full underground parking, comprised of at grade commercial fronting Lane Street with residential uses behind and above

(Item 7(10), Manager's Report, Council 2016 November 21)

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|----|--|--------------|
| C) | <p><b>#13864 - Burnaby Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 11, 2018</b></p> <p>A bylaw authorizing the expenditure of monies in the Capital Works, Machinery and Equipment Reserve Fund - \$90,000 to finance the One-Colour Offset Press Replacement Project (Item 6(C), FMC Report, Council 2018 March 26)</p>                             | <b>13864</b> |
| D) | <p><b>#13865 - Burnaby Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 12, 2018</b></p> <p>A bylaw authorizing the expenditure of monies in the Capital Works, Machinery and Equipment Reserve Fund - \$2,990,800 to finance the 2018 Engineering Vehicles and Equipment Procurement Project (Item 6(D), FMC Report, Council 2018 March 26)</p>          | <b>13865</b> |
| E) | <p><b>#13866 - Burnaby Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 13, 2018</b></p> <p>A bylaw authorizing the expenditure of monies in the Capital Works, Machinery and Equipment Reserve Fund - \$4,074,300 to finance 2018 and 2019 Engineering capital infrastructure projects (Item 6(E), FMC Report, Council 2018 March 26)</p>                | <b>13866</b> |
| F) | <p><b>#13867 - Burnaby Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 14, 2018</b></p> <p>A bylaw authorizing the expenditure of monies in the Capital Works, Machinery and Equipment Reserve Fund - \$1,300,000 to finance the 2018 component of the Douglas/Sprott to Trans-Canada Highway project (Item 6(F), FMC Report, Council 2018 March 26)</p> | <b>13867</b> |

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- G) #13868 - Burnaby Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 15, 2018 **13868**  
A bylaw authorizing the expenditure of monies in the Capital Works, Machinery and Equipment Reserve Fund - \$1,505,600 to finance the 2018 February - Parks, Recreation and Cultural Services Capital Funding Bylaw projects  
(Item 7(7), Manager's Report, Council 2018 March 26)
- H) #13869 - Burnaby Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 16, 2018 **13869**  
A bylaw authorizing the expenditure of monies in the Capital Works, Machinery and Equipment Reserve Fund - \$1,455,000 to finance the 2018 March - Parks, Recreation and Cultural Services Capital Funding Bylaw projects  
(Item 7(8), Manager's Report, Council 2018 March 26)
- I) #13870 - Burnaby Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 17, 2018 **13870**  
A bylaw authorizing the expenditure of monies in the Capital Works, Machinery and Equipment Reserve Fund - \$1,800,000 to finance the Central Park Perimeter Trail - Patterson Section project  
(Item 7(9), Manager's Report, Council 2018 March 26)

8. **NEW BUSINESS**

9. **INQUIRIES**

10. **ADJOURNMENT**





## **COUNCIL MEETING MINUTES**

**Monday, 2018 April 09**

An Open meeting of the City Council was held in the Council Committee Room, Burnaby City Hall, 4949 Canada Way, Burnaby, B.C. on Monday, 2018 April 09 at 6:30 p.m. followed immediately by a Closed meeting from which the public was excluded. At the conclusion of the Closed meeting, the Open meeting was reconvened at 7:00 p.m. in the Council Chamber.

### **1. CALL TO ORDER**

PRESENT: His Worship, Mayor Derek R. Corrigan  
Councillor Pietro Calendino  
Councillor Sav Dhaliwal  
Councillor Dan Johnston  
Councillor Colleen Jordan  
Councillor Paul McDonell  
Councillor Nick Volkow  
Councillor James Wang

STAFF: Mr. Lambert Chu, City Manager  
Mr. Dipak Dattani, Director Corporate Services  
Mr. James Lota, Deputy Director Engineering  
Ms. Noreen Kassam, Director Finance  
Mr. Dave Ellenwood, Director Parks, Recreation & Cultural Services  
Mr. Lou Pelletier, Director Planning & Building  
Mr. Dave Critchley, Director Public Safety & Community Services  
Ms. May Leung, City Solicitor  
Ms. Kate O'Connell, City Clerk  
Ms. Blanka Zeinabova, Administrative Officer

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR CALENDINO

THAT the Open Council meeting do now reconvene.

CARRIED UNANIMOUSLY

The Open Council meeting reconvened at 7:05 p.m.

**2. MINUTES****A) Open Council Meeting held 2018 March 26**MOVED BY COUNCILLOR VOLKOWSECONDED BY COUNCILLOR MCDONELL

THAT the minutes of the Open Council meeting held on 2018 March 26 be now adopted.

CARRIED UNANIMOUSLY

**B) Public Hearing (Zoning) held 2018 March 27**MOVED BY COUNCILLOR CALENDINOSECONDED BY COUNCILLOR JOHNSTON

THAT the minutes of the Public Hearing (Zoning) held on 2018 March 27 be now adopted.

CARRIED UNANIMOUSLY

**3. PRESENTATION****A) Burnaby South Rebels  
Provincial Gold - 2018 BC Senior Boys AAAA Basketball  
Championships  
Presenter: His Worship, Mayor Derek R. Corrigan**

His Worship, Mayor Derek R. Corrigan congratulated the Burnaby South Rebels Basketball Team on their 2018 Provincial Gold win at the 2018 BC Senior Boys AAAA Basketball Championships. Burnaby City Council and the citizens of Burnaby take great pride in this achievement and in the teamwork, sportsmanship, and commitment to fair play that characterize the Burnaby South Rebels Senior Boys High School Basketball Team.

Mayor Corrigan presented each player and coach with a certificate and small gift in recognition of their achievement.

**4. REPORTS**MOVED BY COUNCILLOR MCDONELLSECONDED BY COUNCILLOR JOHNSTON

THAT Council do now resolve itself into a Committee of the Whole.

CARRIED UNANIMOUSLY

**A) Financial Management Committee**  
**Re: 2017 Outstanding Citizen of the Year –**  
**Douglas (Bill) Corson**

The Financial Management Committee submitted a report announcing the recipient of the 2017 Citizen of the Year Award, Mr. Douglas (Bill) Corson. The award will be presented to Mr. Corson at the annual City Appreciation Dinner to be held on 2018 May 04.

The Financial Management Committee recommended:

1. THAT Council receives this report for information.

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR CALENDINO

THAT the recommendation of the Financial Management Committee be adopted.

CARRIED UNANIMOUSLY

**B) Financial Management Committee**  
**Re: Brentwood Pedestrian and Cycling Linkages**  
**Capital Reserve**

The Financial Management Committee submitted a report seeking Council approval to establish a Capital Reserve that will be used to fund the future construction of Brentwood pedestrian and cycling linkages.

The Financial Management Committee recommended:

1. THAT Council create a Brentwood Pedestrian and Cycling Linkages Capital Reserve.

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR JORDAN

THAT the recommendation of the Financial Management Committee be adopted.

CARRIED UNANIMOUSLY

**C) Financial Management Committee**  
**Re: Property Tax Collection Satellite Office and Mailbox Initiative**

The Financial Management Committee submitted a report providing information regarding a planned pilot exercise for the provision of alternative locations for the payment of property taxes.

The Financial Management Committee recommended:

1. THAT Council receive this report for information.

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR JORDAN

THAT the recommendation of the Financial Management Committee be adopted.

CARRIED UNANIMOUSLY

**D) Planning and Development Committee**  
**Re: Proposed Zoning Bylaw Text Amendments - 2018 March**

The Planning and Development Committee submitted a report proposing a number of text amendments to the Burnaby Zoning Bylaw: 1) definition of "Bay Window"; 2) adaptable housing units; 3) Metrotown payment-in-lieu of parking program; and 4) calculation of gross floor area and above grade floor area for any portion of a building with a clear height of more than 3.7 m (12.1 ft.).

The Planning and Development Committee recommended:

1. THAT Council authorize the preparation of a bylaw amending the Burnaby Zoning Bylaw, as outlined in Section 2.0 of this report, for advancement to the Public Hearing on 2018 April 24.

MOVED BY COUNCILLOR JORDAN  
SECONDED BY COUNCILLOR JOHNSTON

THAT the recommendation of the Planning and Development Committee be adopted.

CARRIED UNANIMOUSLY

**E) City Manager's Report, 2018 April 09**

The City Manager submitted a report dated 2018 April 09 on the following matters:

5. **MANAGER'S REPORTS**

1. **2018 MARCH - BURNABY PUBLIC LIBRARY CAPITAL FUNDING BYLAW**

The City Manager submitted a report from the Chief Librarian seeking Council approval to finance four Library projects: Bob Prittie Metrotown Branch Renovations; Cameron Branch Shelving; Book Bike; and Microfilm Reader.

The City Manager recommended:

1. THAT Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$225,000 to finance the four Library projects included in the Capital Plan, as outlined in the attached report.

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR JOHNSTON

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

2. **BUILDING PERMIT TABULATION REPORT NO. 3 FROM 2018 MARCH 01 – 2018 MARCH 31**

The City Manager submitted a report from the Director Planning and Building providing Council with information on construction activity as reflected by the building permits that have been issued for the subject period.

The City Manager recommended:

1. THAT this report be received for information purposes.

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR CALENDINO

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

3. **CONTRACT AWARD**  
**2018 SANITARY SEWER MAINLINE GROUT**

The City Manager submitted a report from the Director Finance seeking Council approval to award a contract for the 2018 Sanitary Sewer Mainline Grout Project.

The City Manager recommended:

1. THAT Council approve a contract award to Mar-Tech Underground Service Ltd. for an estimated total cost of \$715,431.99 including GST in the amount of \$34,068.19 as outlined in this report. Final payment will be based on the actual quantity of goods and services delivered and unit prices as tendered.

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR JORDAN

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

**4. CONTRACT AWARD**  
**SUPPLY AND INSTALLATION OF SYNTHETIC TURF**  
**BYRNE CREEK COMMUNITY SCHOOL**

The City Manager submitted a report from the Director Finance seeking Council approval to award a contract for the supply and installation of synthetic turf at Byrne Creek Community School.

The City Manager recommended:

1. THAT Council approve a contract award to AstroTurf West Distributors Ltd. for an estimated total cost of \$612,150 including GST in the amount of \$29,150 as outlined in this report. Final payment will be based on actual quantity of goods and services delivered and unit prices as submitted.

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR JOHNSTON

THAT the recommendation of the City Manager be adopted.

- amended

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR MCDONELL

THAT the recommendation be **AMENDED** to include that a copy of the report be forwarded to the Burnaby Board of Education.

CARRIED UNANIMOUSLY

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR MCDONELL

THAT the motion be approved as **AMENDED**.

CARRIED UNANIMOUSLY

**5. CONTRACT AWARD CC-3008**  
**KINGSWAY PAVEMENT REPAIRS AND LOCAL ROADS**  
**PAVEMENT REHABILITATION FOR PROJECTS**  
**CONSTRUCTED BY CITY FORCES**

The City Manager submitted a report from the Director Finance seeking Council approval to award a contract for the Kingsway Pavement Repairs and Local Roads Pavement Rehabilitation for Projects constructed by City forces.

The City Manager recommended:

1. THAT Council approve a contract award to Mainland Construction Materials ULC doing business as Winvan Paving, for an estimated total cost of \$683,403.91 including GST in the amount of \$32,543.04 as outlined in this report. Final payment will be based on the actual quantity of goods and services delivered and unit prices as tendered.

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR MCDONELL

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

**6. REZONING APPLICATIONS**

The City Manager submitted a report from the Director Planning and Building with the current series of rezoning applications for the information of Council.

The City Manager recommended:

**Item #01** Application for the Rezoning of:  
**Rez #16-13** Lot A (Explanatory Plan 29292), DL 152, Group 1, NWD Plan 4955

**From:** RM3 Multiple Family Residential District

**To:** CD Comprehensive Development District (based on RM5s Multiple Family Residential District and Metrotown Downtown Plan guidelines)

**Address:** 4960 Bennett Street and Portion of Lane

**Purpose:** The purpose of the proposed rezoning bylaw amendment is to permit the construction of a high-rise residential building with ground oriented townhousing and underground parking.

The City Manager recommended:

1. THAT the introduction of a Highway Closure Bylaw be authorized according to the terms outlined in Section 4.5 of this report, contingent upon the granting by Council of Second Reading of the Subject Rezoning Bylaw.
2. THAT the sale be approved in principle of City-owned property for inclusion within the subject development site in accordance with Section 4.5 of this report, and subject to the applicant pursuing the rezoning proposal to completion.
3. THAT a copy of this report be forwarded to the owners of 4930 Bennett Street for information.
4. THAT the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR MCDONELL

THAT the recommendations of the City Manager be adopted.

CARRIED UNANIMOUSLY

Council requested additional information regarding the adjacent lots that are not included in this rezoning application.

**Item #02** Application for the Rezoning of:  
**Rez #17-34** Lot 100, District Lots 151 and 153, Group 1, New Westminster District Plan 34561 and Lot "B", District Lot 153, Group 1, New Westminster District Plan 8356

**From:** RM3 Multiple Family Residential District

**To:** CD Comprehensive Development District (based on the RM4s Multiple Family Residential District and Metrotown Downtown Plan as guidelines)



**Address:** 6366 Cassie Avenue and 6433 McKay Avenue

**Purpose:** The purpose of the proposed rezoning bylaw amendment is to permit the construction of a single high-rise apartment building with street-oriented townhousing and full underground parking.

The City Manager recommended:

1. THAT the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR CALENDINO

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

**Item #03**            Application for the rezoning of:  
**Rez #17-**        Lot "D" (Reference Plan 29509) District Lot 151 Group 1 New  
**10001**           Westminster District Plan 2155

**From:**        RM3 Multiple Family District

**To:**            CD Comprehensive Development District (based on RM5s  
Multiple Family Residential District and Metrotown Downtown  
Plan as guidelines)

**Address:**    5900 Olive Avenue

**Purpose:**      The purpose of the proposed rezoning bylaw amendment is to permit the construction of a high-rise apartment building with townhouses or apartments fronting Olive Avenue and James Street.

The City Manager recommended

1. THAT the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR CALENDINO

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

**Item #04**      Application for the Rezoning of:  
**Rez #18-02**    Lot 84, DL 216, Group 1, NWD Plan 10936

**From:**        R2 Residential District

**To:**            R2a Residential District

**Address:**    7297 Ridge Drive

**Purpose:**      The purpose of the proposed rezoning bylaw amendment is to permit the construction of a residential development with a total gross floor area beyond that permitted under the current R2 Residential District zoning.

The City Manager recommended:

1. THAT the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR CALENDINO

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

**Item #05**      Application for the Rezoning of:  
**Rez #18-09**    Lot 8 District Lot 155a Group 1 New Westminster District Plan Lmp30202

**From:**        CD Comprehensive Development District (based on RM2 Multiple Family Residential District as guidelines)

**To:**            Amended CD Comprehensive Development District (based on RM2 Multiple Family Residential District and Edmonds Town Centre Plan as guidelines)

**Address:** 6438 Byrnepark Drive

**Purpose:** The purpose of the proposed rezoning bylaw amendment is to permit the construction of a ground oriented multiple-family development.

The City Manager recommended:

1. THAT the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR JOHNSTON

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

**Item #06** Application for the Rezoning of:  
**Rez #18-10** Lot 19, DL 211, Group 1, NWD Plan BCP45523

**From:** CD Comprehensive Development District (based on P11e SFU Neighbourhood District and SFU Community Plan as guidelines)

**To:** Amended CD Comprehensive Development District (based on P11e SFU Neighbourhood District and SFU Community Plan as guidelines)

**Address:** 8750 University Crescent

**Purpose:** The purpose of the proposed rezoning bylaw amendment is to permit construction of a mid-rise residential building, atop three levels of underground parkade.

The City Manager recommended:

1. THAT the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR CALENDINO

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

**Item #07**      Application for the Rezoning of:  
**Rez #18-11**    Lot 56 District Lot 95 Group 1 New Westminster District Plan 1152, Lot 57 Except: North Westerly 10 Feet, District Lot 95 Group 1 New Westminster District Plan 1152, and Lot 2 District Lot 95 Group 1 New Westminster District Plan LMP5577

**From:**        R5 Residential District, CD Comprehensive Development District (based on RM2 Multiple Family Residential District)

**To:**            CD Comprehensive Development District (based on RM2 Multiple Family Residential District and Edmonds Town Centre Plan as guidelines)

**Address:**    7149, 7151 and 7163 17<sup>th</sup> Avenue

**Purpose:**      The purpose of the proposed rezoning bylaw amendment is to permit the construction of a townhouse development.

The City Manager recommended:

1. THAT the sale be approved in principle of City-owned property for inclusion within the subject development site in accordance with Section 4.3 of this report, and subject to the applicant pursuing the rezoning proposal to completion.
2. THAT the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR CALENDINO

THAT the recommendations of the City Manager be adopted.

CARRIED UNANIMOUSLY

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR MCDONELL

THAT the Committee now rise and report.

CARRIED UNANIMOUSLY

MOVED BY COUNCILLOR CALENDINO  
SECONDED BY COUNCILLOR MCDONELL

THAT the report of the Committee be now adopted.

CARRIED UNANIMOUSLY

## 6. **BYLAWS**

### **First Reading**

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|--|--------|
| A) Burnaby Heritage Designation Bylaw No. 1, 2018              | #13841 |
| B) Burnaby Heritage Revitalization Agreement Bylaw No. 1, 2018 | #13842 |
| C) Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 8, 2018      | #13860 |
| D) Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 9, 2018      | #13861 |
| E) Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 10, 2018     | #13862 |
| F) Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 11, 2018     | #13863 |

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR JOHNSTON

THAT Bylaw No. 13841, 13842, 13860, 13861, 13862 and 13863 be now introduced and read a first time.

CARRIED UNANIMOUSLY

### **First, Second and Third Reading**

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|---|--------|
| G) Burnaby Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 11, 2018 | #13864 |
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| H) | Burnaby Capital Works, Machinery and Equipment Reserve<br>Fund Expenditure Bylaw No. 12, 2018 | #13865 |
| I) | Burnaby Capital Works, Machinery and Equipment Reserve<br>Fund Expenditure Bylaw No. 13, 2018 | #13866 |
| J) | Burnaby Capital Works, Machinery and Equipment Reserve<br>Fund Expenditure Bylaw No. 14, 2018 | #13867 |
| K) | Burnaby Capital Works, Machinery and Equipment Reserve<br>Fund Expenditure Bylaw No. 15, 2018 | #13868 |
| L) | Burnaby Capital Works, Machinery and Equipment Reserve<br>Fund Expenditure Bylaw No. 16, 2018 | #13869 |
| M) | Burnaby Capital Works, Machinery and Equipment Reserve<br>Fund Expenditure Bylaw No. 17, 2018 | #13870 |

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR JOHNSTON

THAT Bylaw No. 13864, 13865, 13866, 13867, 13868, 13869 and 13870 be now introduced and read three times.

CARRIED UNANIMOUSLY

### **Second Reading**

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|----|--|--------|
| N) | Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 4, 2018 | #13853 |
| O) | Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 6, 2018 | #13855 |

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR VOLKOW

THAT Bylaw No. 13853 and 13855 be now read a second time.

CARRIED UNANIMOUSLY

## **7. NEW BUSINESS**

### **Councillor Dhaliwal & Councillor McDonell – Humboldt Broncos Accident**

Councillor Dhaliwal referred to a tragic accident on Friday, 2018 April 6 that claimed the lives of 15 people and injured others from the Humboldt Broncos hockey team.

Arising from discussion, Councillor McDonell introduced the following motion:

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR DHALIWAL

WHEREAS we were heartbroken to learn that a tragic bus crash this past Friday claimed the lives of 15 individuals and left many others injured from the Humboldt Broncos hockey team; and

WHEREAS this unimaginable accident resulted in the loss of young players from the Humboldt Broncos, their head coach, and members of their support team; and

WHEREAS the Canadian hockey family and citizens around Canada have expressed their grief and sadness and have come together to find comfort, strength, and courage in very difficult circumstances;

THEREFORE, be it resolved that the Mayor of Burnaby, Derek R. Corrigan, send a letter on behalf of Burnaby City Council, staff, and all of our citizens to the Humboldt Broncos hockey team and the Humboldt City Mayor and Council expressing our deep sympathy and solidarity with everyone affected by this tragedy in Saskatchewan.

CARRIED UNANIMOUSLY

8. **INQUIRIES**

There were no inquiries brought before the Council at this time.

9. **ADJOURNMENT**

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR JORDAN

THAT this Open Council meeting do now adjourn.

CARRIED UNANIMOUSLY

The Open Council meeting adjourned at 8:01 p.m.

Confirmed:

Certified Correct:

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK





Office of The Mayor of the City of Burnaby

PROCLAMATION

NATIONAL VOLUNTEER WEEK

- WHEREAS** 13.3 million Canadian volunteers give their time to help others, contributing close to 2 billion volunteer hours per year; and
- WHEREAS** Volunteers mentor our children, feed our hungry, comfort our lonely and improve our lives with their skills, experience and passion to help others; and
- WHEREAS** Burnaby volunteers are students, families, self-employed, retirees, new immigrants; connecting to the people and places where they live; and
- WHEREAS** Through volunteering people build confidence and competence, building community and creating a more just and caring Canada.

NOW THEREFORE I, DEREK R. CORRIGAN, MAYOR OF BURNABY,  
DO HEREBY PROCLAIM APRIL 15 – 20, 2018 AS

“NATIONAL VOLUNTEER WEEK”

IN THE CITY OF BURNABY  
and urge my fellow citizens to recognize the crucial role  
played by volunteers in our community.

*Derek Corrigan*

Derek R. Corrigan  
M A Y O R



Dated this 16<sup>th</sup> day of April, 2018 A.D.





DELEGATION 2018 APRIL 16
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Citizen Support Services

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2018 March 01

Blanka Zeinabova  
Office of the City Clerk

Dear Blanka:

**SUBJECT: DELEGATION TO COUNCIL**

I would like to request a delegation to Council on the Monday of National Volunteer Week, when the Mayor reads the proclamation, on April 16<sup>th</sup> please. We will have our annual reports available for Council and also a short video presentation.

Thank you,

Regards,

Anne Waller  
Administrator Community Volunteer Resources  
Phone: 604-294-7497  
Email: Anne.Waller@burnaby.ca

:aw

Copied to: City Manager Mayor's Office - For Proclamation
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*We support our community in health and independence*

#111 - 4940 Canada Way, Burnaby, BC V5G 4K6 ❖ Telephone 604-294-7980 Fax 604-570-3614 ❖  
www.burnaby.ca/citizensupportservices



Meeting 2018 April 16

COUNCIL REPORT

### **COMMUNITY HERITAGE COMMISSION**

*HIS WORSHIP, THE MAYOR  
AND COUNCILLORS*

**SUBJECT: CITY AWARD SPONSORSHIP FOR THE "RIVERS TO SEA REGIONAL HERITAGE FAIR", 2018 MAY 11 & 12**

### **RECOMMENDATION:**

1. THAT Council approve \$500 to fund the City of Burnaby Award for the 2018 "Rivers to Sea Regional Heritage Fair", as outlined in this report.

### **REPORT**

The Community Heritage Commission, at its meeting held on 2018 April 05, received correspondence from Ms. Lorenda Calvert, Heritage Fair Coordinator, Burnaby Village Museum, seeking judges and sponsorship for the annual Rivers to Sea Regional Heritage Fair to be held on 2018 May 11 & 12.

The City of Burnaby community award recognizes the best student project with a Burnaby heritage or history theme. Awarding of a community award in the name of the City encourages students to explore, and learn about Burnaby's heritage and contribute to this valuable educational endeavour.

The cost of engraving a City of Burnaby presentation award, and purchasing and engraving an individual 'keeper' plaque for the 2018 Rivers to Sea Regional Heritage Fair, is estimated at \$500. The Community Heritage Commission requests that Council approve this expenditure. Funds are available in the Committees, Boards and Commissions budget.

Respectfully submitted,

Councillor Colleen Jordan  
Chair

Councillor Sav Dhaliwal  
Vice Chair

Copied to:	City Manager Director Parks, Rec. and Cult. Services Director Planning and Building Director Finance
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Meeting 2018 April 16

COUNCIL REPORT

### **COMMUNITY HERITAGE COMMISSION**

*HIS WORSHIP, THE MAYOR  
AND COUNCILLORS*

**SUBJECT: HERITAGE BC ANNUAL CONFERENCE,  
NEW WESTMINSTER, BC – 2018 MAY 10-12**

### **RECOMMENDATION:**

1. THAT Council authorize an expenditure up to \$1,320 for Community Heritage Commission members to attend the Heritage BC Annual Conference to be held New Westminster, BC in May 2018.

### **REPORT**

The Community Heritage Commission, at its meeting held on 2018 April 05, received information from Heritage BC regarding its upcoming Annual Conference. Commission members expressed an interest in attending the Conference, which will be held in New Westminster, BC from 2018 May 10 to May 12.

Heritage BC organizes an annual conference with a focus on a different heritage theme every year. It offers a great opportunity to hear keynote speakers, participate in workshops, raise community issues and attend the Annual General Meeting. Held in a different city every year, the annual conference also includes guided tours to explore the important heritage sites of the host community. Recent achievements across the Province are recognized at the Annual Awards ceremony and banquet.

This year's conference theme is "*Rich Heritage: Telling Our Stories*". Storytelling brings to life beliefs, ideas, knowledge and values. Stories connect past and present, create community, preserve language, share knowledge, and connect people. Stories are intangible but they transmit heritage and culture. They share memories and reveal new understandings, draw us together and shape our communities.

Copied to:	City Manager Director Planning and Building Director Finance
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To: His Worship, the Mayor and Councillors  
From: Community Heritage Commission  
Re: Heritage Society BC Annual Conference  
2018 April 16..... Page 2

The Community Heritage Commission respectfully requests that Council authorize an expenditure up to \$1,320 for Community Heritage Commission members to attend the Heritage BC 2018 Annual Conference. Funds are available in the Committees, Boards and Commissions budget.

Respectfully submitted,

Councillor Colleen Jordan  
Chair

Councillor Sav Dhaliwal  
Vice Chair



Meeting 2018 April 16

COUNCIL REPORT

### **FINANCIAL MANAGEMENT COMMITTEE**

*HIS WORSHIP, THE MAYOR  
AND COUNCILLORS*

**SUBJECT: LICENCE, INSPECTION AND PERMIT SYSTEM REPLACEMENT  
(PHASE 1) – CLOSE-OUT REPORT**

### **RECOMMENDATION:**

1. THAT Council receive this report for information.

### **REPORT**

The Financial Management Committee, at its meeting held on 2018 March 14, received and adopted the attached report providing an update on the successful completion of the project to replace the City's legacy Permit\*Plan system with the new Tyler EnerGov system.

Respectfully submitted,

Councillor D. Johnston  
Chair

Councillor C. Jordan  
Vice Chair

Copied to:	City Manager Chief Information Officer Director Planning & Building Director Corporate Services Director Public Safety & Community Services Director Engineering Director Finance City Solicitor Chief Licence Inspector
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Meeting 2018 March 14  
COMMITTEE REPORT

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**TO:** CHAIR AND MEMBERS  
FINANCIAL MANAGEMENT COMMITTEE

**DATE:** 2018 March 05

**FROM:** CHIEF INFORMATION OFFICER  
DIRECTOR PLANNING AND BUILDING

**FILE:** 1910-01

**SUBJECT:** LICENCE, INSPECTION AND PERMIT SYSTEM REPLACEMENT  
(PHASE 1) – CLOSE-OUT REPORT

**PURPOSE:** To provide an update to the Committee and Council on the successful completion of the project to replace the City's legacy Permit\*Plan system with the new Tyler EnerGov system.

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#### RECOMMENDATION:

1. **THAT** the Financial Management Committee receive and forward this report to Council for information.

### REPORT

#### 1.0 BACKGROUND

In April 2016, the City commenced the Licence, Inspection and Permit System Replacement (LIPS) project with the goal of replacing its previous Permit\*Plan system with a new software application that would enhance service delivery to Burnaby residents and businesses, and reduce the business and technical risk associated with the aging legacy system. The issuance of permits and licences at the City represents the processing of around 23,000 cases, 40,000 referrals and 50,000 inspections each year.

Staff conducted an extensive market search before selecting the Tyler EnerGov solution. Council awarded a contract to Tyler Inc. in July 2015 for \$3.4M covering software licences and professional services for the software implementation. Phase 1 of the project was estimated to cost a total of \$8.9M and included costs related to software licences, hardware, contingency and additional City staff hired to assist with the implementation and integration of the selected solution. The duration of Phase 1 was estimated to be 18 – 24 months.

To: *Financial Management Committee*  
 From: *Chief Information Officer and Director Planning and Building*  
 Re: *Licences, Inspections and Permits System Replacement (Phase 1) - Project Close-out Report*  
 2018 March 05 ..... Page 2

Phase 1 of the project focused on replacing core Permit\*Plan functionality for the Planning, Building and Licence departments, as well as some Engineering case types that support core Planning and Building processes. Additional functionality included integration with other City systems required to ensure effective operation of the purchased solution (e.g., Point of Sale, SAP and GIS), as well as development of EnerGov as a platform for future functionality such as online services.

## 2.0 RESULTS OF PHASE 1

Phase 1 began in April 2016 and the EnerGov software went live on October 2, 2017. The go-live was well planned and executed, with minimal disruption experienced for front counter staff and those who do business with the City. The project delivered the following:

- Licence, inspection and permit processes are up and running in the new EnerGov system, including automated work flows and documents
- A new mobile inspections application was launched which allows inspectors to schedule inspections, complete reports in the field and file results without returning to the office
- Automated integration of related Engineering functions into the land development processes
- Conversion of the annual business licence printing and payment process to EnerGov; the 2018 business licence renewal process was completed successfully in the new system
- Implementation of the new 2018 fees schedule
- Ability to display land parcels and property information via GIS
- Integration between EnerGov, the Point of Sale system and SAP financials.

LIPS Phase 1 has delivered the following business benefits:

- The permits and licensing functionality contained in the legacy Permit\*Plan system has been transferred to the new EnerGov system and Permit\*Plan has been restricted to read-only use for the majority of users
- Enhanced co-ordination of work and transparency of information between departments as a result of shared information within the system
- Staff has the ability to provide information to permit applicants on application review and approval status more efficiently
- Enhanced customer satisfaction with online receipt of an inspection report
- Reduction of paper processes and manual re-keying (e.g., fees and bonds in Engineering)
- Improved financial visibility and control as a result of enhanced integration between EnerGov, SAP and the new Point of Sale system implemented 3Q2017.

To: *Financial Management Committee*  
 From: *Chief Information Officer and Director Planning and Building*  
 Re: *Licences, Inspections and Permits System Replacement (Phase 1) - Project Close-out Report*  
 2018 March 05 ..... Page 3

The total approved budget for the project was \$8,900,000, and the final project cost (including warranty, early stabilization period and final project close out) is expected to be \$8,850,000. Details of project budget to actual expenditures are provided in Appendix 1. The annual support and maintenance cost for the EnerGov software is \$300,000 (by year 5). Interim operating funding of \$435,000 is provided in the 2018 budget to conduct project post go-live stabilization and sustainment work. During this post go-live stabilization period in 2018, the LIPS team will assess the long term sustainment costs of the EnerGov platform and will include the annual operating funding requirement in the future operating budget.

The EnerGov system has now been in production for five months. Staff is increasingly familiar with the new system and processes, and business is continuing as usual with minimal disruption for customers. The EnerGov product itself is robust and sustainable, and the vendor is investing in future functionality to ensure the long term viability and vitality of the product. Staff has also recommended other business processes where EnerGov could add value to their daily work and these are being explored for future phases of LIPS, subject to cost justification.

### **3.0 FUTURE PHASES**

The original program plan for LIPS outlined three project phases, with future phases building on the EnerGov platform to deliver additional case types, online services, and electronic documentation and plan checking. In 2015, Council approved Phase 1 of the program, with the understanding that subsequent phases would be cost justified based on overall value to the City.

Following the successful launch of EnerGov in 2017, the work plan for 2018 will focus on optimizing the value of the initial investment. The LIPS team will continue to familiarize itself with the new system with a view to long-term sustainment of the platform by City staff. The team will also conduct an upgrade to the latest version, convert the remaining manual Engineering case types and complete any enhancement requests with a high business value. In 2018, the LIPS team will evaluate a pilot version of the new Customer Self-Service platform and develop the business case for new permits and licensing online services. A further report will be submitted to the Committee for consideration when the evaluation is complete.

The legacy RS/6000 hardware on which the Permit\*Plan permits and licensing module was housed, is also used to manage and maintain property, address and ownership data and to feed the Burnaby Property Database (BPD). This data repository supplies essential property information to the City's Geographical Information System, BurnabyMap and Energov, as well as to the BC Assessment and Land Title and Survey Authorities. The legacy hardware cannot be fully retired until all data and associated processing can be migrated to an alternative platform. It is anticipated that the software purchased for the new Property Tax System (PTS) will meet this need for property data by other departments and users. A project that addresses the storage, management and integration of property information for land development, permitting and licensing and other City processes will be brought forward to the Financial Management Committee for consideration as soon as the PTS scoping exercise is complete.



To: Financial Management Committee  
From: Chief Information Officer and Director Planning and Building  
Re: Licences, Inspections and Permits System Replacement (Phase 1) - Project Close-out Report  
2018 March 05 ..... Page 4

#### 4.0 RECOMMENDATION

It is recommended that the Financial Management Committee receive and forward this report to Council for information.



Shari Wallace  
CHIEF INFORMATION OFFICER



Kou Pelletier, Director  
PLANNING AND BUILDING

SJW:sjw

cc: City Manager  
Director Corporate Services  
Director Public Safety and Community Services  
Director Engineering  
Director Finance  
City Solicitor  
Chief Licence Inspector

To: Financial Management Committee  
 From: Chief Information Officer  
 Re: Licences, Inspections and Permits System Replacement (Phase 1) - Project Close-out Report  
 2018 March 5..... Page 5

## APPENDIX 1 LIPS Phase 1 – Budget to Actuals Details

Category	Resource / Service	Project Budget	Project Actuals	Comments
1. Project Resources	City Staff	2,120,324	2,772,829	Additional City staff were deployed for testing and implementation; this ensured a smooth go-live and minimized disruption to citizens and businesses.
2. Implementation Services	Professional Services - Non-Tyler	1,830,767	1,179,653	Under budget - ended up using more staff than consultants on the project
	Professional Services - Tyler	2,036,593	1,901,054	Under budget - built internal staff expertise in favour of external consultants.
3. Software & Licences	Software and Maintenance - Tyler	1,634,662	1,689,201	Actual number of licences were slightly higher than the original project estimate.
	Software & Licences - Non-Tyler	1,030,854	663,199	Includes database licences and server operating systems; actuals were less than original project estimate.
4. Infrastructure/Hardware	Hardware & Peripherals and Supplies	324,800	504,043	Additional servers and storage were required to ensure efficient operation of EnerGov; iPads were also needed to run the iG-Inspect mobile application.
5. Miscellaneous	Final project close-out		138,750	Clearance of final commitments and etc.; final costs could be less than current estimate.
<b>Grand Total</b>		<b>8,978,000</b>	<b>8,848,728</b>	Under budget by 1.44 - 2.98% depending on clearance of final commitments.

-26-



## MANAGER'S REPORT April 16, 2018

*Unless otherwise noted, the departmental recommendations contained in this Manager's Report are approved and recommended by the City Manager to the Mayor and Council*

### HIS WORSHIP THE MAYOR AND MEMBERS OF COUNCIL;

The following report is submitted for your consideration:

#### Item

#### 01      **LOCAL GOVERNMENT AWARENESS WEEK 2018**

**PURPOSE:** To propose activities for Burnaby's participation in Local Government Awareness Week 2018.

#### 02      **2018 ENVIRONMENT WEEK PROGRAM**

**PURPOSE:** To seek approval of the proposed program for 2018 Environment Week.

#### 03      **SIGNING OFFICERS - BANK**

**PURPOSE:** To change signing officers on City bank accounts.

#### 04      **2018 LOCAL SERVICE TAX BYLAW**

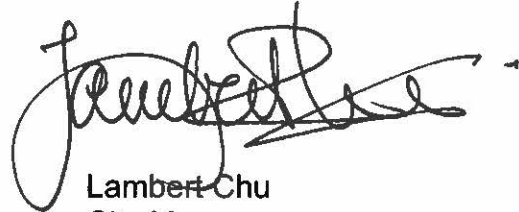
**PURPOSE:** To seek Council approval to bring forward a Local Service Tax Bylaw to impose parcel taxes for local improvement works completed between 2017 January 01 and 2017 December 31.

**Item**

**05        REZONING APPLICATIONS**

**PURPOSE:** To submit the current series of new rezoning applications for the information of Council.

Yours respectfully,

A handwritten signature in black ink, appearing to read 'Lambert Chu', with a large, stylized flourish extending from the end of the signature.

Lambert Chu  
City Manager



Item .....
Meeting ..... 2018 Apr 16

## COUNCIL REPORT

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**TO:** CITY MANAGER **DATE:** 2018 April 11

**FROM:** DIRECTOR PLANNING AND BUILDING **FILE:** 2125 20  
*Reference:* UBCM

**SUBJECT:** LOCAL GOVERNMENT AWARENESS WEEK 2018

**PURPOSE:** To propose activities for Burnaby's participation in Local Government Awareness Week 2018.

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**RECOMMENDATIONS:**

1. **THAT** Council approve the City's involvement in Local Government Awareness Week 2018, as outlined in Section 3.2 of this report.
2. **THAT** a copy of this report be forwarded to the Sustainable City Advisory Committee for their information.

**REPORT****1.0 BACKGROUND**

Local Government Awareness Week (LGAW) is an annual Union of BC Municipalities (UBCM) initiative held in May to educate the public about the roles and responsibilities of local government, and to encourage public participation in local government processes.

LGAW was undertaken as a regular program item of the UBCM from 1987 to 2003. In 2010, following an endorsed resolution at the 2009 UBCM Convention, the initiative was reinstated with additional support provided by the UBCM for associated activities. UBCM now delivers LGAW in partnership with CivicInfo BC<sup>1</sup>, the Local Government Management Association<sup>2</sup>, the Provincial Ministry of Municipal Affairs and Housing, the BC School Trustees Association and the Public Works Association of BC<sup>3</sup>. Burnaby has participated since 2011.

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<sup>1</sup> CivicInfo BC is a co-operative information service for those who work, or have an interest in British Columbia's local government sector. The main goal of CivicInfo BC is to facilitate the free and open exchange of local government information, which is done primarily through the web site: [www.civicinfo.bc.ca](http://www.civicinfo.bc.ca).

<sup>2</sup> The Local Government Management Association works to promote professional management and leadership excellence in local government in BC: [www.lgma.ca](http://www.lgma.ca).

<sup>3</sup> The Public Works Association of BC is a non-profit organization that supports individuals working for municipalities, utility companies and engineering consulting firms by providing opportunities for information sharing, education and professional development: <http://pwabc.cpwa.net/Index.html>.

To: City Manager  
 From: Director Planning and Building  
 Re: Local Government Awareness Week 2018  
 2018 April 11..... Page 2

Over the past few years, the City of Burnaby has implemented several ongoing civic engagement and awareness initiatives. For example, City Hall stays open late on Thursdays in order to better serve the public. As well, staff and the Mayor's Office offer tours to the general public and elementary students to introduce them to City Hall and City functions.

Last year, LGAW took place from 2017 May 22 – 26. Activities centered on celebrating Burnaby's 125<sup>th</sup> birthday. These included:

- An official City proclamation recognizing Local Government Awareness Week in Burnaby;
- A 'celebration' themed colouring contest for Burnaby Grades 5, 6, and 7 students. The contest was promoted via the Burnaby School District. Approximately 100 student submissions were received. All entries were excellent in quality and the most impressive were featured via social media, on the City's website, and in a feature InfoBurnaby cover story (Summer 2017 issue). The winners were also invited to attend a Council meeting where their art work was officially recognized by the Mayor; and
- A refreshed 'Be Involved' portal on the City's website ([www.burnaby.ca/BeInvolved](http://www.burnaby.ca/BeInvolved)).

The purpose of this report is to propose activities for Burnaby's participation in LGAW 2018. The UBCM is encouraging municipalities to develop their own theme. Due to the meeting schedule for the Sustainable City Advisory Committee, this report is being advanced directly to Council with the concurrence of the Committee Chair.

## 2.0 POLICY

The *Burnaby Social Sustainability Strategy* supports the City's continued participation in Local Government Awareness Week. Two of the seven strategic priorities identified in the Strategy are 'Getting Involved' and 'Learning for Life'. Through the Strategy's development process, it became evident that Burnaby residents place great value on the many existing opportunities in Burnaby to be involved, aware and engaged in civic matters and to have access to opportunities for informal learning.

In addition, the proposed 2018 Local Government Awareness Week activities are aligned with the City of Burnaby's Corporate Strategic Plan by supporting the following goals and sub-goals of the Plan:

- An 'Connected Community',
  - 'Provide online access to core City services and information'.
- A 'Healthy Community',
  - 'Improve upon and develop programs and services that enable ongoing learning';
  - 'Encourage residents and businesses to give back to and invest in the community'.

To: City Manager  
 From: Director Planning and Building  
 Re: Local Government Awareness Week 2018  
 2018 April 11..... Page 3

### 3.0 PROPOSED LOCAL GOVERNMENT AWARENESS WEEK 2018 IN BURNABY

Local Government Awareness Week provides an appropriate opportunity for the City to highlight its history, roles and functions and to encourage its citizens to become involved civically, socially and culturally. In 2018, LGAW dates will occur from May 21 – 25. This would be the eighth annual observance of LGAW in Burnaby.

#### 3.1 Proposed Theme

The proposed theme for Local Government Awareness Week 2018 is '*Your Voice Counts*'. This theme would seek to increase citizen awareness of the many avenues for Burnaby residents to get involved in their local government and community, and further educate residents as to their rights and opportunities surrounding voting and the election process.

#### 3.2 Suggested Activities for Local Government Awareness Week 2018

Based on the '*Your Voice Counts*' theme, the following activities are proposed to recognize LGAW in 2018:

- City Proclamation: the City would issue an official proclamation recognizing Local Government Awareness Week in Burnaby.
- Launch of Elections Information: The Elections Office would initiate the promotion and distribution of the 2018 local government election basic voter guide, including both a regular and 'pocket' sized version, to correspond with LGAW.
- 'Local Government 101 Workshop': it is proposed that staff work with the Burnaby Intercultural Planning Table (BIPT) to host an information workshop for new citizens on the mechanics and responsibilities of local government. The BIPT was formed in 2007 to help immigrant and refugee service providers share resources and identify ways to better meet the needs of newcomers. The City has been a member of the BIPT since its inception.

All of the suggested activities would be undertaken with existing staff and budget resources.


### 4.0 CONCLUSION

As demonstrated through the development of the *Burnaby Social Sustainability Strategy (June 2011)*, Burnaby residents place great value on the opportunity to be civically engaged and active in their community, and pursue life-long learning. Local Government Awareness Week (LGAW) is an opportunity for the City to build upon this strong base to develop greater awareness among the public of the roles and responsibilities of local government and improve access to this information.

To: City Manager  
 From: Director Planning and Building  
 Re: Local Government Awareness Week 2018  
 2018 April 11..... Page 4

The proposed 2018 theme of '*Your Voice Counts*' seeks to increase citizen awareness of the many avenues for Burnaby residents to get involved in their local government and community, and further educate residents as to their rights and opportunities surrounding voting and the election process.

It is recommended that Council approve the City's involvement in Local Government Awareness Week 2018 through three proposed activities, as outlined in Section 3.2 of this report. It is further recommended that a copy of this report be forwarded to the Sustainable City Advisory Committee for their information.

  
 Lou Pelletier, Director  
 PLANNING AND BUILDING

RM/sa

cc: Director Corporate Services  
 Chief Librarian  
 Chief Election Officer  
 City Clerk

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Item .....
Meeting.....2018 Apr 16

## COUNCIL REPORT

**TO:** CITY MANAGER **DATE:** 2018 April 11

**FROM:** DIRECTOR PLANNING AND BUILDING **FILE:** 33000 01  
Reference: Environment Week

**SUBJECT:** 2018 ENVIRONMENT WEEK PROGRAM

**PURPOSE:** To seek approval of the proposed program for 2018 Environment Week.

**RECOMMENDATIONS:**

1. **THAT** Council approve the proposed program for 2018 Environment Week.
2. **THAT** a copy of this report be forwarded to the Sustainable City Advisory Committee for their information.

**REPORT****1.0 BACKGROUND**

The City of Burnaby's Environment Week program aims to promote environmental awareness and stewardship through a range of environmentally-themed free public events and activities. It is coordinated by the City and is an opportunity for Burnaby residents, local community groups, businesses, CUPE Local 23 and other government agencies to come together to recognize and celebrate our community and the environment. Burnaby Environment Week has taken place annually since the early 1990s and takes place during the first week of June to coincide with Canadian Environment Week and World Environment Day on June 05. These programs encourage Canadians and others around the world to celebrate environmental accomplishments in their communities and contribute to protecting and enhancing the environment.

The approach for organizing and planning this year's Environment Week program was approved by Council on 2018 March 05. This report seeks approval of the proposed program for Environment Week. Due to the meeting schedule of the Sustainable City Advisory Committee, this report is being advance directly to Council with the concurrence of the Committee Chair.

**2.0 CORPORATE STRATEGIC PLAN**

Environmental awareness and stewardship initiatives align with the Corporate Strategic Plan by supporting the following two goals and six sub-goals of the plan:

*A Connected Community (goal 2)*

- Social connection (sub-goal 2)
- Partnership (sub-goal 3)

To: City Manager  
 From: Director Planning and Building  
 Re: 2018 Environment Week Program  
 2018 April 11 ..... Page 2

#### *A Healthy Community (goal 3)*

- Healthy life (sub-goal 1)
- Healthy environment (sub-goal 2)
- Lifelong learning (sub-goal 3)
- Community involvement (sub-goal 4)

### **3.0 PROPOSED ENVIRONMENT WEEK PROGRAM**

Information about Environment Week, including event and activity schedules and registration information is found on the City's website ([www.burnaby.ca/environmentweek](http://www.burnaby.ca/environmentweek)).

#### **3.1 Schedule**

Burnaby Environment Week will take place from Saturday, June 02 to Sunday, June 10, as previously approved by Council (2018 March 05).

#### **3.2 Theme**

The theme for Environment Week 2018 is 'ecological restoration', defined as the practice of restoring degraded or damaged ecosystems. The City of Burnaby recognizes the importance of healthy, functioning ecosystems that support many wildlife species and enhance the quality of life for people in our community. Through our parks and open space plan and the development approval process, the City actively protects and acquires waterways and environmentally sensitive areas.

In support of this theme, the development of a new story map is proposed. Story maps are digitally based and viewed best on tablet and mobile devices. The City already has a number of story maps available to the public that present information on various topics in a visual, geographical and interactive format (see <https://www.burnaby.ca/City-Services/Maps-Open-Data.html#storymaps>). This new story map will present many of the ecological restoration projects that are planned or have been completed as part of land acquisition developments and in the city. Other ecological restoration projects and environmental sustainability initiatives could be added to this map in the future.

The purpose of the story map is to raise public awareness of ecological restoration projects in Burnaby and how they contribute to environmental sustainability and the health of our community. The story map would be made available to the public during Environment Week through the City's social media channels. The story map and examples of ecological restoration will be part of the content displayed at the three Environment Week pop-up activities on June 02, 09 and 10 (discussed in the sections below).

#### **3.3 Program Elements**

Events and activities proposed for Environment Week are described below. A more detailed description that includes registration information and meeting place and time will be made available on the Environment Week webpage on the City's website.

To: City Manager  
 From: Director Planning and Building  
 Re: 2018 Environment Week Program  
 2018 April 11 ..... Page 3

### ***2018 Environmental Awards Program***

This year's recipients will be announced to the public on May 14 and their achievements promoted on social media during Environment Week. The recipients will receive their awards at the Council Meeting on June 11, the day after Environment Week ends.

### ***Bike to Work Week and the Commuter Challenge***

Bike to Work Week (BTWW, May 28 to June 03) and the Commuter Challenge (June 03 to 10) are two separate programs promoted in Metro Vancouver by HUB: Your Cycling Connection and Better Environmentally Sound Transportation (BEST), respectively. Each program encourages the public to commute to work by bicycle or using options other than a single occupancy vehicle and to record their trips online. BTWW encourages participants to form teams based on their place of work and to challenge other work places based on criteria such as participation rate or total distance travelled. The Commuter Challenge provides metrics for a sustainable commute, such as distance travelled and greenhouse gas emissions avoided, which can be aggregated by place of work, city and province.

The schedules for both of these programs overlap with Burnaby Environment Week. The City will encourage public participation in these two programs using our social media channels and by placement of posters at civic facilities.

### ***Environment Week at Burnaby Public Libraries***

The organizing theme of 'ecological restoration', the link to the proposed new story map and web link to the Environment Week program schedule will be conveyed to Burnaby Public Library branches. Each branch will have the option of developing display content or programming to support Environment Week.

### ***Environment Week Pop-up activity at Hats Off Day in Burnaby Heights (June 2)***

At Hats Off Day on Saturday, June 2, the City of Burnaby Planning Department will be an exhibitor and will present an interactive display with content developed around the theme of ecological restoration and examples of environmental sustainability. This may include examples of ecological restoration of waterways such as Still Creek and Beecher Creek, the results of City programs focusing on energy conservation for municipal operations and examples of locations where new town centre street standards have been installed.

### ***5<sup>th</sup> Annual Still Creek Watershed Tour (June 03)***

This tour is presented by Still Moon Arts Society and the City of Burnaby. This year the event will consist of a leisurely guided bicycle tour along the Central Valley Greenway and urban trails on the morning of Sunday, June 03. The tour is planned to depart from Renfrew SkyTrain Station in Vancouver and end at the City Hall in Burnaby. Participants will learn about the history and ecology of Still Creek and ecological restoration projects in the watershed.

To: City Manager  
 From: Director Planning and Building  
 Re: 2018 Environment Week Program  
 2018 April 11 ..... Page 4

***Guided Nature Tour (Mandarin language) of Burnaby Lake Regional Park (June 03)***

Planned for Sunday, June 03 in the afternoon, this tour will be led by the Metro Vancouver based Green Club (Joseph Lin) and will consist of a guided nature walk on trails within Burnaby Lake Regional Park to learn about the ecology of this natural area. The walk will depart from the Burnaby Lake Nature House on Piper Avenue.

***Guided Canoe Trips on Deer Lake (June 05)***

Two sessions of guided canoe trips on Deer Lake are planned for the evening of Tuesday, June 05. Participants will experience the nature of Deer Lake in the heart of Burnaby. Novice paddlers will receive guidance from the tour leaders.

***Environment Week Pop-up activity at the Burnaby Farmers Market (June 09)***

On Saturday, June 09, the Burnaby Farmers Market is hosting an 'Enviro-festival' as part of the regular market. The City of Burnaby Planning Department will participate as an exhibitor with a pop-up display. The display will be the same as the content planned for Hats Off Day, but will incorporate additional content relevant to the southwest quadrant of Burnaby. This may include examples of ecological restoration in the Deer Lake watershed and examples of streets constructed to the town centre street standards.

The Farmers Market will invite other environmental exhibitors to participate, including product stewardship groups such as Regeneration, Encorp Pacific and ElectroRecycle. ElectroRecycle collects small appliances and power tools for recycling. They plan to host a community drop off event at the market that day with assistance from the City to promote it to the public as part of Environment Week.

***Car Trunk Sale, Environment Week edition, Bill Copeland Sports Centre (June 09)***

This annual event, organized by the Parks, Recreation and Cultural Services Department, encourages waste reduction by promoting reuse of ordinary household items. Sellers load up their cars with items they no longer need and register for a parking spot to sell to buyers.

***Open House at the Burnaby Eco-Centre (June 09)***

The Burnaby Eco-Centre is a public facility where residents can take large volumes of materials accepted into the City's recycling program. There will be information displays and staff available to answer questions about what the facility accepts and where materials go.

***Great Blue Heron Colony Tour (June 10)***

Organized by the Parks, Recreation and Cultural Services Department, this will be a free guided tour, led by a local expert, to visit the nearby Pacific Great Blue Heron colony adjacent Deer Lake Avenue. The tour is scheduled for the morning of Sunday, June 10 and will begin with an indoor presentation at the Shadbolt Centre before departing on foot to visit the colony.

To: City Manager  
 From: Director Planning and Building  
 Re: 2018 Environment Week Program  
 2018 April 11 ..... Page 5

***‘Wild About Burnaby Lake’, Environmental Stewardship Festival (June 10)***


The second annual ‘Wild About Burnaby Lake’ environmental stewardship event, offered by Metro Vancouver Regional Parks and the Burnaby Lake Park Association, will take place on Sunday, June 10 from noon to 4pm. The event is for all ages and will invite the public to the Burnaby Lake Rowing Pavilion and surrounding trails to learn about how to bring more nature to Burnaby. Pre-registration is required for the free voyageur canoe rides on Burnaby Lake and the guided nature walks. There will also be a Weedbusters invasive species pull event for public participation.

In keeping with the Environment Week theme of ecological restoration, there will be exhibits and scheduled talks from a variety of environmental organizations including the Northern Spotted Owl Recovery Program, Stanley Park Ecological Society, Northwest Wildlife Preservation Society, South Coast Conservation Program, North Shore Black Bear Society, Burnaby Lake Park Association, and Metro Vancouver Parks. The Planning Department will also participate as an exhibitor with content focused on examples of ecological restoration and the proposed new story map.

#### **4.0 CONCLUSION**

The Environment Week program celebrates Burnaby’s ongoing commitment to environmental sustainability and stewardship of the environment. The program this year includes two pop up Environment Week displays at Hats Off Day and the Farmers Market and development of a new story map that aims to raise public awareness of ecological restoration projects undertaken as part of land redevelopment in Burnaby.

It is recommended that Council approve the proposed program for 2018 Environment Week. It is further recommended that a copy of this report be forwarded to the Sustainable City Advisory Committee for their information.

  
 Lou Pelletier, Director  
 PLANNING AND BUILDING

MS/sla

cc: Director Corporate Services  
 Director Parks, Recreation and Cultural Services  
 Director Engineering  
 Director Finance  
 Chief Librarian  
 Officer in Charge, RCMP  
 Fire Chief  
 Manager, Environmental Engineering  
 City Clerk  
 President, CUPE Local 23



Item .....
Meeting ..... 2018 Apr 16

## COUNCIL REPORT

**TO:** CITY MANAGER **DATE:** 2018 April 11  
**FROM:** DIRECTOR FINANCE **FILE:** 7750-00  
**SUBJECT:** SIGNING OFFICERS - BANK  
**PURPOSE:** To change signing officers on City bank accounts.

**RECOMMENDATION:**

1. **THAT** the signing officers for the operating investment transaction account, the operating disbursement and deposit accounts, payroll bank account and the U.S. bank account be as follows, any two of:

N. Kassam, R. Klimek, R. Grewal, K. Lai, R. Mester, W. Kwan, J. Pavich, the Mayor.

**REPORT**

The appointment of Jonathan Pavich to the position of Asset Manager makes it necessary to amend the bank account signing officers.

Council's approval for this recommendation is requested.

Noreen Kassam, CPA, CGA  
DIRECTOR FINANCE

NK:NL/ml



Item .....
Meeting ..... 2018 Apr 16

## COUNCIL REPORT

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**TO:** CITY MANAGER **DATE:** 2018 April 11

**FROM:** DIRECTOR FINANCE **FILE:** 43500-01

**SUBJECT:** 2018 LOCAL SERVICE TAX BYLAW

**PURPOSE:** To seek Council approval to bring forward a Local Service Tax Bylaw to impose parcel taxes for local improvement works completed between 2017 January 01 and 2017 December 31.

---

**RECOMMENDATION:**

1. **THAT** Council authorizes the City Solicitor bring forward a Local Service Tax Bylaw to impose parcel taxes for completed local improvement works on benefiting properties included in Attachment 1, as outlined in this report.

**REPORT**

Under Part 7, Division 5, Section 210 (1) (Local Service Taxes) of the Community Charter, the City is required to pass a new Local Service Tax Bylaw for 2018 to pay for improvement works that are now complete and billable for the first time. This report is for works completed on or following 2017 January 01 and up to and including 2017 December 31.

Attachment 1 provides a summary of the newly completed Local Area Service works. Frontage taxes and interest rates are those in place at the time of petition. The applicable bylaw for newly billable projects in 2018 is the Burnaby Local Improvement Charges Bylaw 1985, (13325 consolidated). Such taxes will be billed annually over a specified repayment period with Property Taxes. Property owners were advised of the proposed taxation amounts and provided with an opportunity to appear at the 2018 March 07 Parcel Tax Roll Review Panel.

Applicable Local Area Service Tax charges of \$7,697.36 will be added to the existing annual levy for Local Area Service Tax charges from 2018. Details of the new charges are included in Attachment 1, 2018 Schedules 1 to 2. A summary is provided in Table 1.

To: City Manager  
 From: Director Finance  
 Re: 2018 LOCAL SERVICE TAX BYLAW  
 2018 April 16.....Page 2

**Table 1 – Summary Schedule of the Local Service Tax Bylaw**

SCHEDULE	CONSTRUCTION BYLAWS	DESCRIPTION OF WORKS	ANNUAL LEVY (\$)	# OF YEARS
1	13667	Sidewalk – Charles St from lane west of Madison Ave to Madison Ave	281.60	15
2	13517	Lane Paving - 12 <sup>th</sup> Ave to 13 <sup>th</sup> Ave, between Mary Ave and Davies Street	7,415.76	5
<b>Total</b>			<b>\$ 7,697.36</b>	

### RECOMMENDATION

It is recommended that the City Solicitor bring forward a Local Service Tax Bylaw to impose a local service parcel tax for local improvement works completed between 2017 January 01 and 2017 December 31.



Noreen Kassam, CPA, CGA  
 DIRECTOR FINANCE

NK:RR /ml

Attachment: 1 – 2018 Schedule of the Local Service Tax Bylaw

Copied to: Director Engineering  
 City Solicitor  
 City Clerk



## 2018 SCHEDULE OF THE LOCAL SERVICE TAX BYLAW

SCHEDULE NUMBER	PROJECT NUMBER	CONSTRUCTION BYLAW NUMBER	DESCRIPTION OF WORKS	WORK/RATE CODE REASON	RATE PER FT. OF TAXABLE FRONTAGE (\$/FT.)	NUMBER OF YEARS	PROJECT ACTUAL FRONTAGE (FT.)	PROJECT TAXABLE FRONTAGE (FT.)	TOTAL ANNUAL FRONTAGE TAX PAYABLE*
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### 2017 Sidewalk

1	17-801	13667	Charles St from lane west of Madison Ave to Madison Ave, Sidewalk	06/01 Sidewalk	\$3.2004	15	122.01	87.99	\$281.60
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### 2016 Lane Paving

2	16-601	13517	12 <sup>th</sup> Ave to 13 <sup>th</sup> Ave, between Mary Ave and Davies Street	03/01 Lane paving	\$9.1441	5	905.05	810.99	\$7,415.76
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\* Includes the sum of all property annual frontage charges payable for the project.



Item .....
Meeting ..... 2018 April 16

## COUNCIL REPORT

**TO:** CITY MANAGER **DATE:** 2018 April 11

**FROM:** DIRECTOR PLANNING AND BUILDING **FILE:** 49500 01  
Reference: Rez Series

**SUBJECT: REZONING APPLICATIONS**

**PURPOSE:** To submit the current series of new rezoning applications for the information of Council.

The location of the sites under the current series of rezoning applications is shown on the *attached* Sketch. Council consideration of the recommendations contained within the individual reports is requested. A short form notation of the report recommendations are also outlined below for the convenience of Council.

**Item #01** Application for the Rezoning of:  
**Rez #17-27** Lot G, District Lot 151, Group 1, NWD Plan 2069 and Lot 50, District Lot 151, Group 1, NWD Plan 25004

**From:** RM3 Multiple Family Residential District

**To:** CD Comprehensive Development District (based on the RM5s and RM3 Multiple Family Residential Districts and Metrotown Downtown Plan as guidelines)

**Address:** 6444 Willingdon Avenue and 4241 Maywood Street

**Purpose:** The purpose of the proposed rezoning bylaw amendment is to permit the construction of a single high-rise apartment building with street-oriented townhousing, and a low-rise non-market rental building.

**RECOMMENDATION**

**THAT** the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.

*City Manager*  
*Rezoning Applications*  
 2018 April 11      *Page 2*

**Item #02**      Application for the Rezoning of:  
**Rez #17-28**      Lot 114, District Lot 151, Group 1, New Westminster District Plan 41022

**From:**      RM3 Multiple Family Residential District  
**To:**      CD Comprehensive Development District (based on the RM5s and RM3 Multiple Family Residential Districts and Metrotown Downtown Plan as guidelines)

**Address:**      6075 Wilson Avenue

**Purpose:**      The purpose of the proposed rezoning bylaw amendment is to permit the construction of a single-high rise apartment building with street-oriented townhousing, as well as a non-market housing component.

### RECOMMENDATION

**THAT** the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.

**Item #03**      Application for the rezoning of:  
**Rez #18-05**      Lot B, District Lot 153, Plan EPP40748, Group 1; Lot 2, District Lot 153, Group 1, New Westminster Plan BCP51090

**From:**      Amended CD Comprehensive Development District (based on the RM5s Multiple Family Residential District, C3 General Commercial District)

**To:**      Amended CD Commercial District (based on the RM5s Multiple Family Residential District, C3 General Commercial District and Metrotown Downtown Plan as guidelines)

**Address:**      4670 Assembly Way

**Purpose:**      The purpose of the proposed rezoning bylaw amendment is to permit the construction of an entry vestibule, as well as retractable weather protection for the outdoor restaurant patio within the “City Plaza – City Room” at the corner of Silver Drive and Kingsborough Street.

### RECOMMENDATION

**THAT** the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.

*City Manager*  
*Rezoning Applications*  
 2018 April 11 *Page 3*

**Item #04** Application for the rezoning of:  
**Rez #18-08** Lot B, DL 69, Group 1, NWD Plan 17722

**From:** M6 Truck Terminal District and R5 Residential District

**To:** CD Comprehensive Development (based on M2 General Industrial District)

**Address:** 3945 Myrtle Street

**Purpose:** The purpose of the proposed rezoning bylaw amendment is to permit the construction of a new trade contractor warehouse with supporting office and amenity areas.

### **RECOMMENDATION**

**THAT** the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.

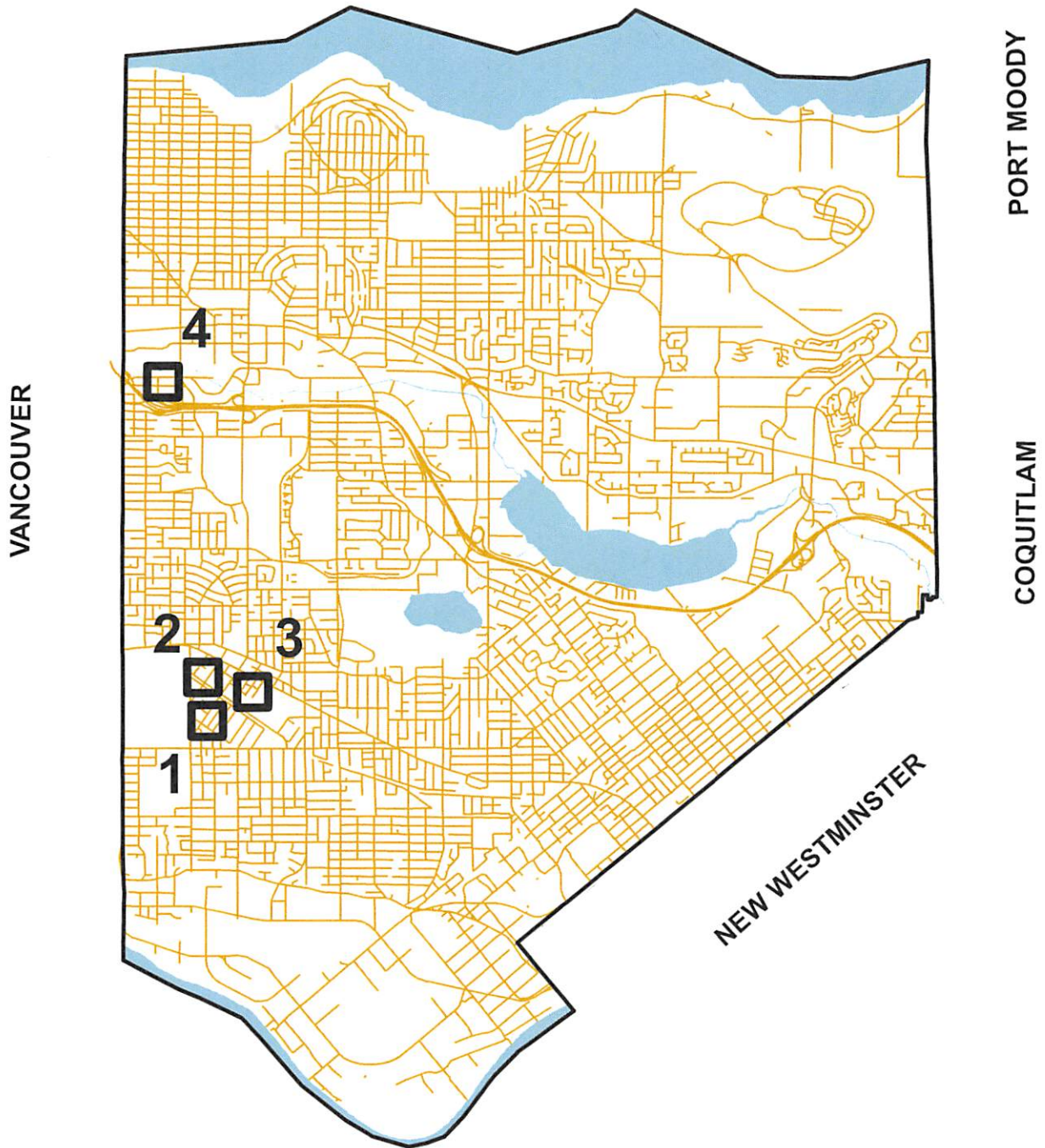
  
 Lou Pelletier, Director  
 PLANNING AND BUILDING

:eb

***Attachment***

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PLANNING & BUILDING DEPARTMENT



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REZONING SERIES - 2018 APRIL 16

## CITY OF BURNABY

PLANNING AND BUILDING  
 REZONING REFERENCE #17-27  
 2018 APRIL 11

## ITEM #01

## 1.0 GENERAL INFORMATION

- 1.1 Applicant:** Anthem Properties Group Ltd.  
 300-550 Burrard Street  
 Vancouver, BC V6C 2B5  
 Attention: Melissa Howey
- 1.2 Subject:** Application for the rezoning of:  
 Lot G, District Lot 151, Group 1, NWD Plan 2069 and Lot 50,  
 District Lot 151, Group 1, NWD Plan 25004
- From:** RM3 Multiple Family Residential District
- To:** CD Comprehensive Development District (based on the RM5s and  
 RM3 Multiple Family Residential Districts and Metrotown  
 Downtown Plan as guidelines)
- 1.3 Address:** 6444 Willingdon Avenue and 4241 Maywood Street
- 1.4 Location:** The subject site is located on Maywood Street, between Willingdon  
 Avenue and Cassie Avenue (Sketches #1 and #2 *attached*).
- 1.5 Size:** The site is rectangular in shape with a frontage on Willingdon  
 Avenue of approximately 100.6 m (330 ft.), and an area of  
 approximately 6,087.3 m<sup>2</sup> (65,523 sq. ft.).
- 1.6 Services:** The Director Engineering will be requested to provide all relevant  
 servicing information.
- 1.7 Rezoning Purpose:** The purpose of the proposed rezoning bylaw amendment is to permit  
 the construction of a single high-rise apartment building with street-  
 oriented townhousing, and a low-rise non-market rental building.

## 2.0 NEIGHBOURHOOD CHARACTERISTICS

- 2.1** The subject site is located on Maywood Street, between Willingdon Avenue and Cassie Avenue (see *attached* Sketch #1). The property at 6444 Willingdon Avenue is improved with a 72-unit, three-storey low-rise rental apartment building that was constructed in 1969, while 4241 Maywood Street is improved with a 19-unit, three-storey low-rise rental apartment building that was constructed in 1963. Vehicular access to the site is currently provided from Cassie Avenue.

- 2.2 Immediately to the north, east across Cassie Avenue, and south across Maywood Avenue are low-rise apartments of varying age and condition, including a newer multiple-family development to the east of the subject site (Rezoning Reference #11-32). To the west, across Willingdon Avenue, are high-rise apartments.

### 3.0 BACKGROUND INFORMATION

- 3.1 The subject development site is located within the Maywood neighbourhood of the Metrotown Downtown Plan Area (see *attached* Sketch #2). The Council-adopted Plan designates the subject development site for high-density multiple-family residential development under the CD Comprehensive Development District, utilizing the RM5s Multiple Family Residential District as a guideline. Under the 's' zoning category, there is an expectation of significant community benefits, a sustainable redevelopment approach, exceptional public realm improvements, high quality urban design and superior architectural expression to be derived from the project. This site is also considered suitable for the 's' category parking standard of 1.1 spaces per unit given its strategic location near the Metrotown and Patterson SkyTrain Stations, as well as the provision of an acceptable Transportation Demand Management strategy for the site.
- 3.2 The desired development form for the site would consist of a single high-rise residential apartment building with street-oriented low-rise apartments or townhouses, full underground parking, and an east-west Neighbourhood Linkage along the north property line. Vehicular access to the site will be from Cassie Avenue.

### 4.0 GENERAL INFORMATION

- 4.1 The applicant is proposing a single high-rise apartment building with street-oriented townhousing. On a preliminary basis, the development concept also includes a further low-rise non-market rental housing building oriented towards Willingdon Avenue proposed to be developed in partnership with BC Housing and a non-market housing provider. To achieve this proposal, the RM3 District has been included in the rezoning application, providing up to 1.1 FAR of additional density to be allocated to the non-market rental building. The proposed non-market rental housing component, while not specifically identified in the Plan, is considered supportable given its potential contribution to the stock of secured affordable rental housing in Burnaby. As such, a minor amendment to the Metrotown Downtown Plan would be necessary to provide for the proposed additional non-market residential density on the site should it be advanced as a viable component of the development.
- 4.2 The non-market rental housing component of the development may be eligible for consideration of an allocation of Housing Funds to support servicing costs and permit fees, subject to further review by the Planning and Development Committee and Council. Further details on the proposed development and potential non-market housing component will be provided in a future, more detailed report to Council prior to Public Hearing.

- 4.3 In accordance with the CD (RM5s) District, the subject development site would achieve a maximum market residential density component of 5.0 FAR, inclusive of the available 1.6 amenity density bonus. The Realty and Lands Division of the Public Safety and Community Services Department will be requested to provide an estimate of value for the bonus density on the subject site. A further report will be submitted to Council regarding value of the bonused density and recommendations for its application.
- 4.4 The Director Engineering will provide an estimate for all services necessary to serve the subject site will include, but not necessarily be limited to the following:
- construction of Willingdon Avenue to its final Town Centre standard including sidewalk, cycle track, front boulevard, pedestrian lighting, rain water amenities, curb bulges, and street trees;
  - construction of Maywood Street to its final Town Centre standard including sidewalk, cycle track, front boulevard, pedestrian lighting, rain water amenities, curb bulges, and street trees;
  - construction of Cassie Avenue to its final Town Centre standard including sidewalk, cycle track, front boulevard, pedestrian lighting, rain water amenities, curb bulges, and street trees;
  - construction of a Neighbourhood Linkage along the north property line, connecting Willingdon Avenue to Cassie Avenue, with landscaping, shared pedestrian and cycle path and pedestrian lighting; and,
  - storm, sanitary sewer and water main upgrades as required.
- A 4.0 m (13 ft.) statutory right-of-way along the north property line is required for a Neighbourhood Linkage, connecting Willingdon Avenue to Cassie Avenue.
- 4.5 Any required road dedications and/or statutory rights-of-way along Willingdon Avenue, Maywood Street, Cassie Avenue are to be determined as part of a suitable road geometric.
- 4.6 The underground of existing overhead wiring abutting the subject site along Maywood Street and Cassie Avenue is required.
- 4.7 The granting of any necessary statutory rights-of-way, easements and covenants for the site will be provided, including but not necessarily limited to covenants restricting the enclosure of balconies and prohibiting gates at the project's surface driveways.
- 4.8 Due to the subject site's proximity to Willingdon Avenue, an acoustic study will be required to ensure compliance with the Council adopted sound criteria.
- 4.9 The submission of a Green Building strategy for the subject site will be required.



- 4.10 Given the extent of excavation anticipated for the subject development, the retention of existing trees on-site is unlikely. A survey will be required to determine the type and sizes of trees to be removed in advance of a tree cutting permit application.
- 4.11 In line with Council's adopted guidelines for adaptable housing, 20% of the units within the proposed development must meet the BC Building Code adaptable housing standards.
- 4.12 Approval of a Tenant Assistance Plan is required in conjunction with this rezoning application.
- 4.13 The submission of an on-site Stormwater Management Plan will be required.
- 4.14 Approval by the Engineering Environmental Services Division of a detailed plan of an engineered sediment control system will be required.
- 4.15 Approval by the Engineering Environmental Services Division of a suitable solid waste and resource storage facility plan will be required.
- 4.16 The provision of an approved on-site residential loading facility will be required.
- 4.17 Parkland Acquisition, School Site Acquisition, and GVS & DD Sewerage Cost Charges are applicable to this application.
- 4.18 The proposed prerequisite conditions to the rezoning will be included in a future report.

## 5.0 RECOMMENDATION

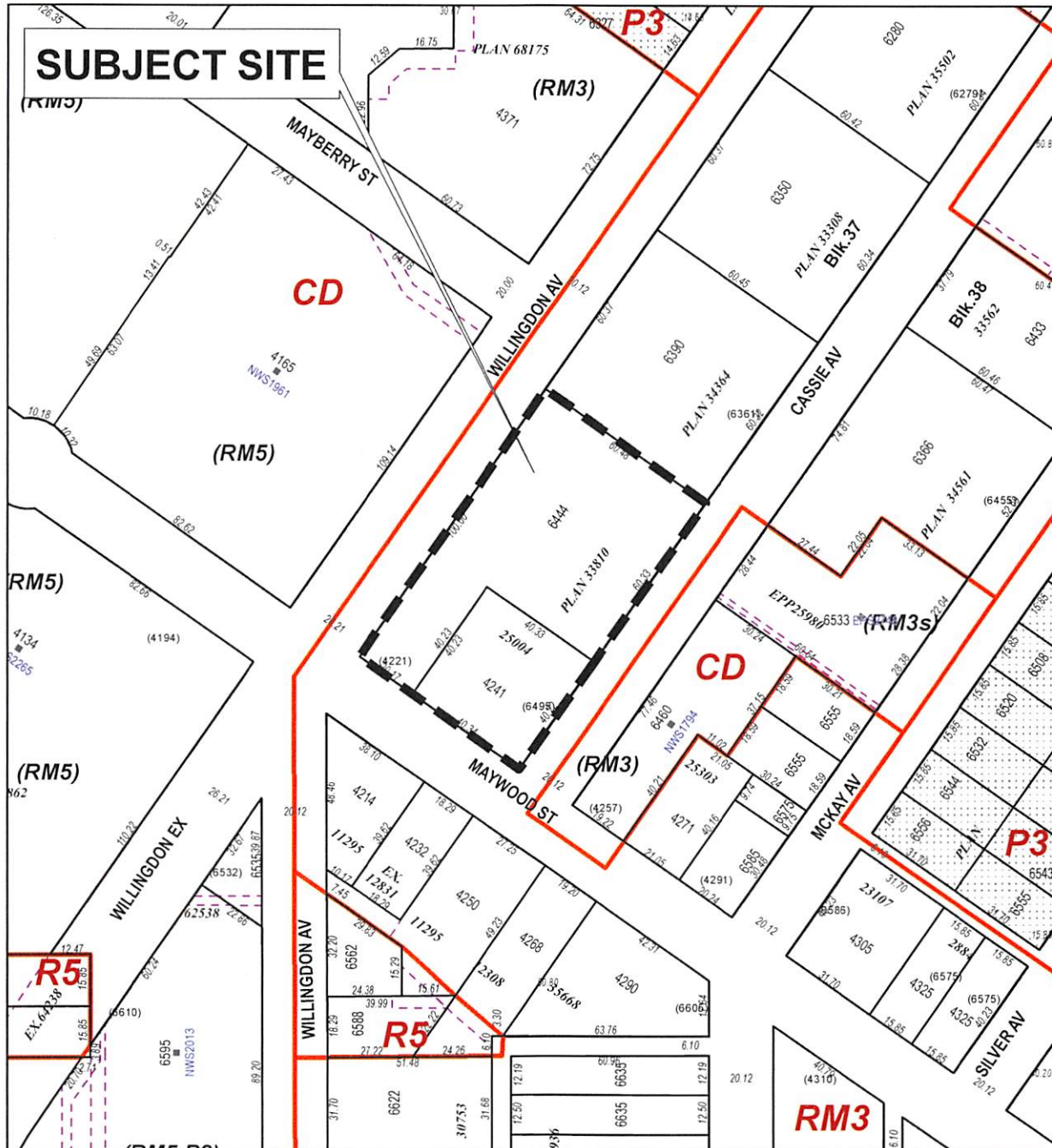
**THAT** the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.

*LP*

SMN:JD:eb  
**Attachments**

cc: Director Public Safety and Community Services  
 City Solicitor  
 City Clerk

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PLANNING & BUILDING DEPARTMENT



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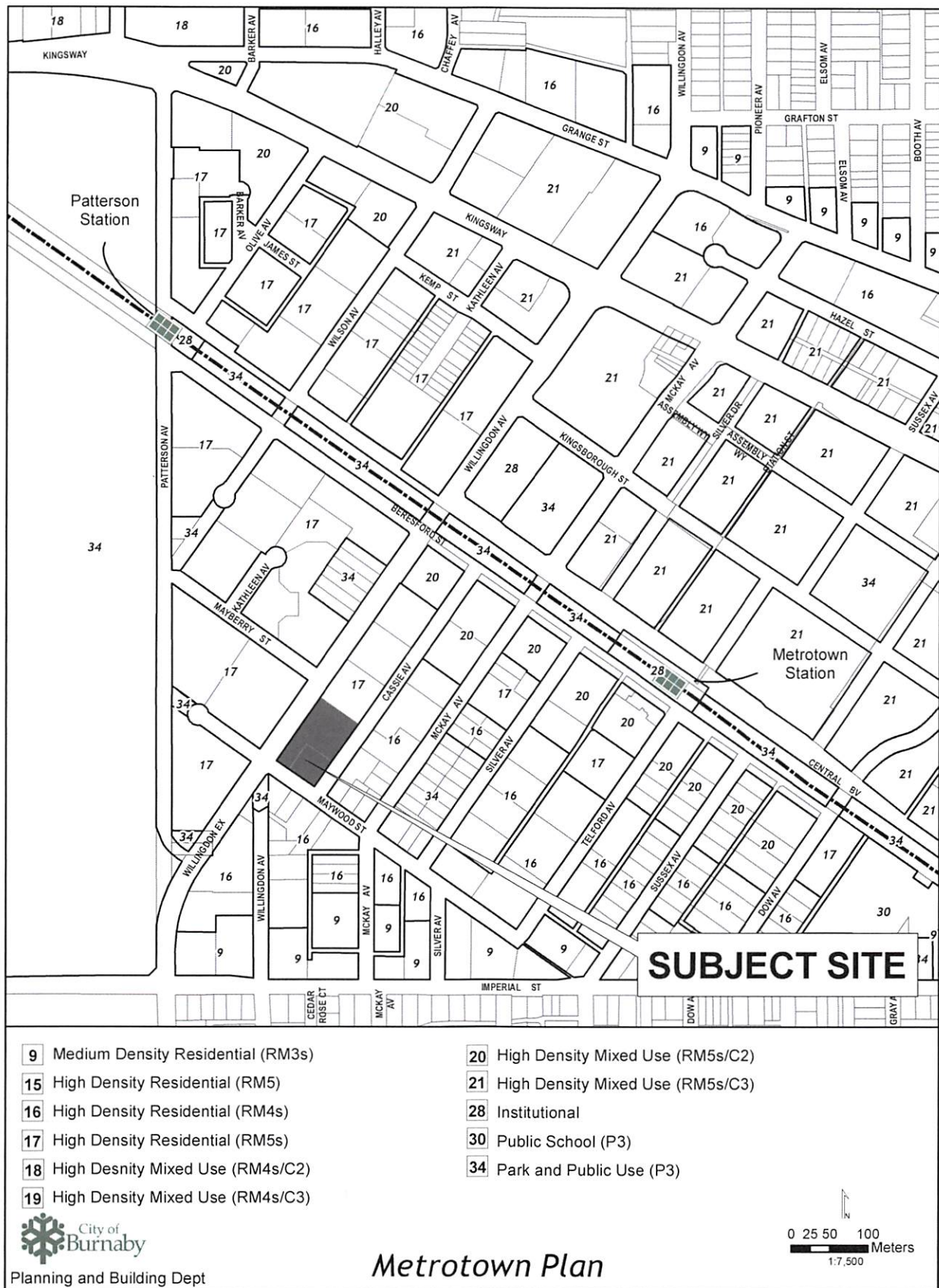
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REZONING REFERENCE #17-27  
4241 MAYWOOD STREET  
6444 WILLINGDON AVENUE

 Subject Site

Sketch #1





Sketch #2



March 5, 2018

City of Burnaby  
4949 Canada Way  
Burnaby, BC V6B 2B5

Attention: Lou Pelletier

Re: Rezoning Application Letter of Intent  
6444 Willingdon Avenue & 4241 Maywood Street, Rez #17-027

Dear Lou,

Enclosed please find our Application for Rezoning for 6444 Willingdon Avenue & 4241 Maywood Street in the Maywood neighbourhood of the Metrotown Downtown area.

The current zoning for this site is RM3. By way of this application, Anthem intends to rezone the site to CD based on RM5s of the new Metrotown Downtown Community Plan. The proposed development will consist of a market residential tower with townhomes at grade. In addition to this, Anthem is also proposing a non-market housing component using the RM3 District as a guideline. The project will be of high quality design and construction and will enhance the Maywood neighborhood in response to the goals and visions of the new Metrotown Downtown Plan. The site is a corner location with street frontages on Willingdon Avenue and Maywood Street.

Currently there are two residential rental apartment buildings on the site that will be removed as part of the redevelopment process.

We look forward to working with you and the City of Burnaby on this application.

Please feel free to contact me directly at 604-235-3178 or at [mhowey@anthemproperties.com](mailto:mhowey@anthemproperties.com).

Kind regards,

**ANTHEM**

  
Per: Melissa Howey  
Development Manager

## CITY OF BURNABY

PLANNING AND BUILDING  
 REZONING REFERENCE #17-28  
 2018 April 11

## ITEM #02

## 1.0 GENERAL INFORMATION

- 1.1 **Applicant:** Anthem Properties Group Ltd.  
 300-550 Burrard Street  
 Vancouver, BC V6C 2B5  
 (Attention: Melissa Howey)
- 1.2 **Subject:** Application for the rezoning of:  
 Lot 114, District Lot 151, Group 1, New Westminster District Plan 41022
- From:** RM3 Multiple Family Residential District
- To:** CD Comprehensive Development District (based on the RM5s and RM3 Multiple Family Residential Districts and Metrotown Downtown Plan as guidelines)
- 1.3 **Address:** 6075 Wilson Avenue
- 1.4 **Location:** The subject site is located on the northwest corner of Wilson Avenue and Central Boulevard (Sketches #1 and #2 *attached*).
- 1.5 **Size:** The site is irregular in shape with a frontage on Wilson Avenue of approximately 72.2 m (237 ft.), a frontage on Central Boulevard of approximately 88.1 m (289 ft.), and a site area of approximately 5,809.6 m<sup>2</sup> (62,534 sq. ft.)
- 1.6 **Services:** The Director Engineering will be requested to provide all relevant servicing information.
- 1.7 **Rezoning Purpose:** The purpose of the proposed rezoning bylaw amendment is to permit the construction of a single-high rise apartment building with street-oriented townhousing, as well as a non-market housing component.

## 2.0 NEIGHBOURHOOD CHARACTERISTICS

- 2.1 The subject site is located at the northwest corner of Wilson Avenue and Central Boulevard (see *attached* Sketch #1). The site is currently improved with an 86-unit, three-storey apartment building with full underground parking that was constructed in 1972.



- 2.2 To the north, west and east are low-rise apartments of varying age and condition, including a newer strata development immediately west of the subject site (Rezoning Reference #07-02) and a four-storey housing co-operative (Rainbow's End Housing Co-Operative) to the east across Wilson Avenue. To the south, across Central Boulevard, is the Expo Line SkyTrain.

### 3.0 BACKGROUND INFORMATION

- 3.1 The development site is within the Central Park East neighbourhood of the Metrotown Downtown Plan Area (see *attached* Sketch #2). The adopted Plan identifies this neighbourhood as a high density neighbourhood with a garden-like setting that is defined by its relationship to Central Park, Kingsway, the BC Parkway and Patterson SkyTrain Station. Specifically, high density multiple-family residential development east of Central Park are intended to have a tranquil park-like neighbourhood character, enhanced with public-accessible pocket parks as well as pedestrian and cycling linkages, which connect to Central Park, Kinnee Park, the BC Parkway, and other parks within Metrotown. With respect to building form, such developments are intended for high-rise residential apartment buildings with low-rise apartments, townhousing or row-housing podiums that do not exceed four storeys.
- 3.2 The adopted Plan designates the subject site for high-density multiple-family residential development under the RM5s Multiple Family Residential District. In line with development under the 's' zoning category, there is an expectation of significant community benefits, a sustainable redevelopment approach, exceptional public realm improvements, high quality urban design and superior architecture expression to be derived from the project. This site is also considered suitable for the available 's' category parking standard of 1.1 spaces per unit, given its strategic location in relation to the nearby Patterson SkyTrain Station, as well as the provision of an acceptable Transportation Demand Management (TDM) strategy for the site.
- 3.3 The desired development form for the site would consist of a single high-rise apartment building with street-oriented low-rise apartments or townhousing.

### 4.0 GENERAL INFORMATION

- 4.1 The preliminary development concept is for a single high-rise apartment building oriented towards the corner of Wilson Avenue and Central Boulevard with street-oriented townhousing fronting Wilson Avenue. A key component of this development is the inclusion of landscaping and urban design elements that promote a tranquil park-like neighbourhood character, including enhanced sidewalk treatment.

On a preliminary basis, the development concept also includes a potential low-rise non-market rental housing building oriented towards Central Boulevard to be developed in partnership with BC Housing and non-market housing provider. To achieve this proposal, the RM3 District has been included in the rezoning application, providing up to 1.1 FAR of additional density to be allocated toward the potential non-market rental housing building. It is noted that this non-market rental housing component, while not specifically identified in the Plan, is considered desirable and supportable given its contribution to the stock of secured

affordable rental housing in Burnaby. As such, a minor amendment to the Metrotown Downtown Plan would be necessary to acknowledge the proposed non-market residential density should it be advanced as a viable component of the development.

- 4.2 The non-market rental housing component of the development may be eligible for consideration of an allocation of Housing Funds to support servicing costs and permit fees, subject to further review by the Planning and Development Committee and Council. Further details on the proposed development and potential non-market housing component will be provided in a future, more detailed report to Council prior to Public Hearing.
- 4.3 In accordance with the CD (RM5s) District, the applicant would achieve a maximum market residential density of 5.0 FAR, inclusive of the available 1.6 amenity density bonus. The Realty and Lands Division of the Public Safety and Community Services Department will be requested to provide as per sq. ft. buildable estimate of value for the bonused density. A further report will be submitted to Council regarding the value of the bonused density.
- 4.4 The Director Engineering will be required to provide an estimate for all services necessary to serve this site, but not necessarily be limited to the following:
  - construction of Wilson Avenue to its final Town Centre standard (Two-Lane Collector) including sidewalk, cycle track, front boulevard, pedestrian lighting, rain water amenities, curb bulges, and street trees;
  - construction of Central Boulevard to its final Town Centre standard (modified Two-Lane Collector), including sidewalk, cycle-track, front boulevard, pedestrian lighting, rain water amenities, curb bulges and double-row street trees;
  - upgrading of the rear lane as necessary; and,
  - storm, sanitary sewer and water main upgrades as required.
- 4.5 A dedication in the range of 3.3 m is required along Wilson Avenue to enable public realm construction to its final standard, including a 3.0 m x 3.0 m truncation at the corner of Central Boulevard and Wilson Avenue. A dedication along Central Boulevard is required aligning with the property line of the development to the east (6088 Wilson Avenue), which will be determined prior to advancement to a Public Hearing.
- 4.6 The undergrounding of overhead wiring abutting the site within the rear lane is required.
- 4.7 Any necessary easements and covenants for the site are to be provided.
- 4.8 Approval of a Tenant Assistance Plan is required in conjunction with this rezoning application.
- 4.9 Due to proximity to Kingsway, Central Boulevard, and the Patterson SkyTrain Station, an acoustical study is required to ensure compliance with Council-adopted sound criteria.

PLANNING AND BUILDING  
 REZONING REFERENCE #17-28  
 2018 April 11 ..... PAGE 4

- 4.10 Given the extent of excavation anticipated for the subject development, the retention of existing trees on-site is unlikely. A survey will be required to determine the type and size of trees to be removed in advance of a tree cutting permit application.
- 4.11 In line with the City's adopted guidelines for adaptable housing, 20% of the apartment units within the proposed development need to meet BC Building Code adaptable housing standards.
- 4.12 Approval by the Engineering Environmental Services Division of a detailed plan of an engineered sediment control system will be required.
- 4.13 Approval by the Engineering Environmental Services Division of a suitable solid waste and resource storage facility plan will be required.
- 4.14 The provision of covered car wash stalls will be required. A detailed plan of the subject facility will need to be submitted to the Engineering Environmental Services Division for approval.
- 4.15 A comprehensive on-site storm water management system is required in conjunction with this rezoning application.
- 4.16 Parkland Acquisition, School Site Acquisition, and GVS & DD Sewerage Cost Charges are applicable to this application.
- 4.17 The proposed prerequisite conditions to the rezoning will be included in a future report.

## 5.0 RECOMMENDATION

**THAT** the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.

*h.p.*

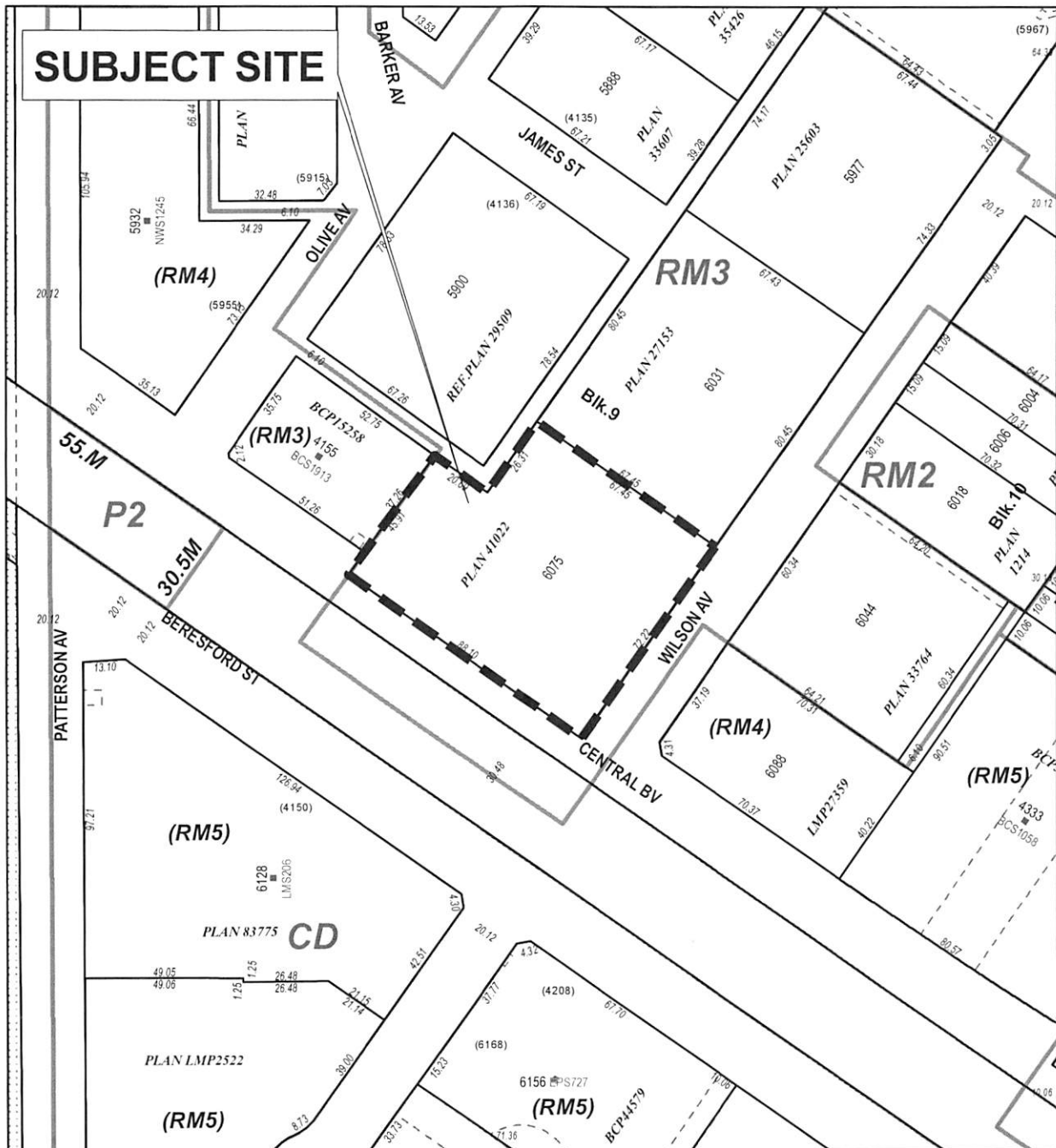
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### ***Attachments***

cc: Director Public Safety and Community Services  
 City Solicitor  
 City Clerk

P:\49500 Rezoning\20 Applications\2017\17-28 6075 Wilson Avenue\Council Reports\Rez Reference 17-28 Initial Report 2018.04.16.doc





PLANNING & BUILDING DEPARTMENT



DATE:

MAR 06 2018

SCALE:

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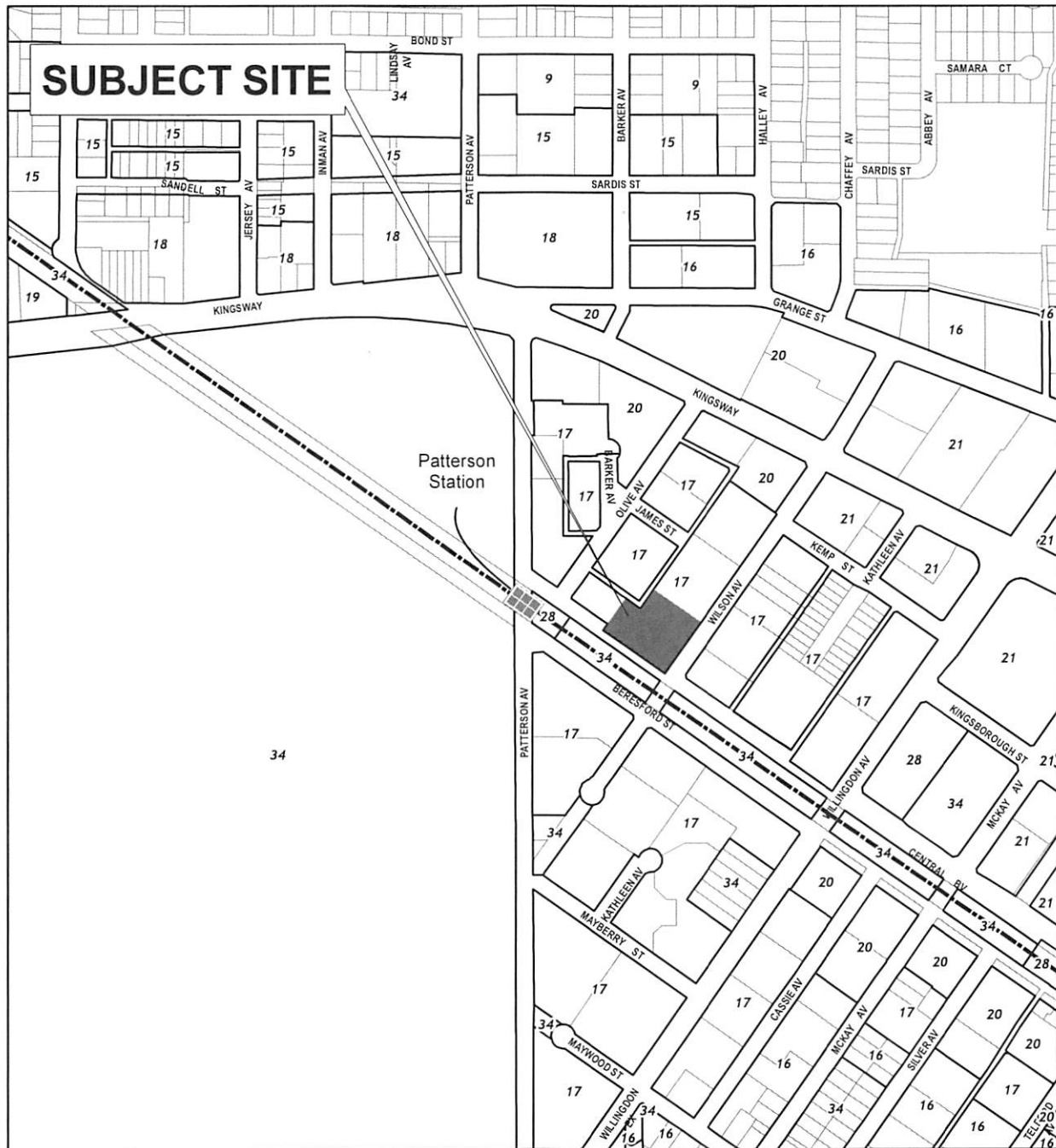
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REZONING REFERENCE #17-28  
6075 WILSON AVENUE



Subject Site

Sketch #1



- 9** Medium Density Residential (RM3s)
- 15** High Density Residential (RM5)
- 16** High Density Residential (RM4s)
- 17** High Density Residential (RM5s)
- 18** High Density Mixed Use (RM4s/C2)
- 19** High Density Mixed Use (RM4s/C3)

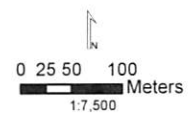
- 20** High Density Mixed Use (RM5s/C2)
- 21** High Density Mixed Use (RM5s/C3)
- 28** Institutional
- 30** Public School (P3)
- 34** Park and Public Use (P3)



Planning and Building Dept

Printed on March 6, 2018

## Metrotown Plan



Sketch #2



March 5, 2018

City of Burnaby  
4949 Canada Way  
Burnaby, BC V6B 2B5

Attention: Lou Pelletier

Re: Rezoning Application Letter of Intent  
6075 Wilson Avenue, Rez #17-028

Dear Lou,

Enclosed please find our Application for Rezoning for 6075 Wilson Avenue in the Central Park East neighbourhood of the Metrotown Downtown area.

The current zoning for this site is RM3. By way of this application, Anthem intends to rezone the site to CD based on RM5s of the new Metrotown Downtown Community Plan. The proposed development will consist of a market residential tower with townhomes at grade. In addition to this, Anthem is also proposing a non-market housing component using the RM3 District as a guideline. The project will be of high quality design and construction and will enhance the Central Park East neighborhood in response to the goals and visions of the new Metrotown Downtown Plan. The site is a corner location with street frontages on Wilson Avenue & Central Boulevard and it is immediately adjacent to the Patterson SkyTrain Station.

Currently there is one residential rental apartment building on the site that will be removed as part of the redevelopment process.

We look forward to working with you and the City of Burnaby on this application.

Please feel free to contact me directly at 604-235-3178 or at [mhowey@anthemproperties.com](mailto:mhowey@anthemproperties.com).

Kind regards,

**ANTHEM**

  
Per: Melissa Howey  
Development Manager

## CITY OF BURNABY

PLANNING AND BUILDING  
 REZONING REFERENCE #18-05  
 2018 April 11

## ITEM #03

## 1.0 GENERAL INFORMATION

- 1.1 Applicant:** Randall Olafson Consultants Ltd  
 Suite 200 – 1157 Bridgeport Road  
 Richmond, British Columbia V6X 1T5  
 Attn: Randall Olafson
- 1.2 Subject:** Application for the rezoning of:  
 Lot B, District Lot 153, Plan EPP40748, Group 1; Lot 2, District Lot 153, Group 1, New Westminster Plan BCP51090
- From:** Amended CD Comprehensive Development District (based on the RM5s Multiple Family Residential District, C3 General Commercial District)
- To:** Amended CD Commercial District (based on the RM5s Multiple Family Residential District, C3 General Commercial District and Metrotown Downtown Plan as guidelines)
- 1.3 Address:** 4670 Assembly Way
- 1.4 Location:** The subject site is located within the Station Square Development at the northeast corner of Kingsborough Street and Silver Drive (Sketches #1 and #2 *attached*).
- 1.5 Size:** The site is rectangular in shape with a width of approximately 81.15m (266 ft.), a depth of approximately 143.47m (470 ft.) and an area of approximately 1.15 hectares (2.84 acres).
- 1.6 Services:** The Director Engineering will be requested to provide all relevant servicing information.
- 1.7 Rezoning Purpose:** The purpose of the proposed rezoning bylaw amendment is to permit the construction of an entry vestibule, as well as retractable weather protection for the outdoor restaurant patio within the “City Plaza – City Room” at the corner of Silver Drive and Kingsborough Street.



## 2.0 NEIGHBOURHOOD CHARACTERISTICS

- 2.1 To the north, across Assembly Way, is a high-rise apartment tower over a commercial low-rise podium (Lot 1 – Phase I of the Station Square development). Further north, beyond the Station Square development, across Kingsway, are a number of office and retail developments. To the east, across Station Street, is the Metropolis at Metrotown shopping complex. To the west and northwest, across Silver Drive, are Phase 3 and Phase 4 of the Station Square development (Rezoning Reference #12-43 - 6080 McKay Avenue and 4630 Kingsway), which are currently under construction for two high-rise apartment buildings with a retail and office podium. Further west, across McKay Avenue, is the Crystal shopping complex and the Hilton Metrotown Hotel. To the south, across Kingsborough Street, is an existing commercial development, which has undergone renovation as part of the first phase of development for Station Square.
- 2.2 The subject site is within Lot 2 - Phase II of the Station Square Development. (see *attached* Sketch #1), which is currently developed with two high-rise apartment towers above a low-rise office and retail podium. Residential vehicular access is taken from Station Street (private road). Commercial vehicular access to the site is currently taken from Assembly Way (private road).

## 3.0 BACKGROUND INFORMATION

- 3.1 The subject site is within the Metro Downtown neighbourhood of the Metrotown Downtown Plan Area (see *attached* Sketch #2). The adopted Plan identifies the Metro Downtown as the primary centre for business, commercial and employment within the City. It is also intended to be a place of urban activity and excitement – a destination for leisure, employment, retail and entertainment uses that provide high levels of activity during both the day and night. The downtown is also supported by a fully integrated transportation system and a high-quality public realm that will add to the functionality, desirability and enjoyment of the downtown core. The desired built-form within the downtown core area includes signature high-rise residential apartment and office buildings supported by attractive and engaging commercial podiums that frame the public realm.
- 3.2 On 2012 July 30, Council granted Final Adoption to Rezoning Reference #04-09 for the Master Plan and detailed Phase I development plan for the Station Square development site. The Master Plan concept established development guidelines for the redevelopment of the Station Square site to include 5 high-rise residential apartment towers over low-rise and street level office, retail, and restaurant uses.
- 3.3 On 2014 May 26, Council granted Final Adoption to Rezoning Reference #12-43 for Phases 2 and 3 of the Station Square Development. Phases II and III, both of which are currently under construction, encompass two high-rise apartment towers above a low-rise

office and retail podium oriented towards Silver Drive, Kingsborough Street and Assembly Way. Key features of the approved development plan include a continuation of the “High Street” concept along Silver Drive, with uniform paving across the roadway (no curbs), providing a continuous urban space; smaller boutique style commercial units at the ground level; ambient lighting including “catenary” or suspending lighting; and, intimate corner plazas or “city rooms” to encourage public gatherings and celebrations. Of particular note is the realization of the “City Plaza – City Room” at the corner of Silver Drive and Kingsborough Street as part of Phases II and III. This area is one of the most visible public open space plazas within the Station Square development, complete with specialized landscaping, outdoor seating, restaurant patios and a signature fountain.

The applicant has advised that the future tenant of the corner retail unit at Silver Drive and Kingsborough Street is a restaurant (Cactus Club Café), for which the applicant is seeking minor changes to the unit, as part of the restaurant’s overall branding. Specifically, the applicant is seeking to construct an entry vestibule, as well as retractable weather protection for the outdoor restaurant patio within the “City Plaza-City Room”. Rezoning is required given the minor addition in commercial gross floor area to the overall development, as well as the minor changes to the east and south elevation at the ground floor commercial level.

#### 4.0 GENERAL INFORMATION

- 4.1 This rezoning application is for the construction of an entry vestibule, as well as retractable weather protection for the outdoor restaurant patio within the “City Plaza-City Room”. The proposed vestibule entry, which would be oriented towards Silver Drive, is approximately 20.9 m<sup>2</sup> (225 sq. ft.) in area. The proposed patio enclosure would extend along the entire length of the “City Plaza-City Room”, measuring approximately 101.2 m<sup>2</sup> (1,090 sq. ft.) in area. The preliminary development concept for the patio enclosure is a series of glazed retractable panels so as to continue to animate the plaza and provide for a high degree of visibility between the patio and remainder of the plaza.
- 4.2 The residential component of the site is unchanged from that approved under Rezoning Reference #12-42, with the maximum residential density of 5.34 FAR on the overall development, inclusive of the available 1.77 FAR amenity density bonus, and in line with the density allocation covenant over the overall Station Square development site. The maximum commercial density approved for the overall development is 0.79 FAR, which translates to a commercial gross floor area of 9,085.0 m<sup>2</sup> (97,790 sq. ft.). As such, an amendment to the overall permitted commercial density and commercial gross floor area is needed to permit the proposed entry vestibule and outdoor patio enclosure.
- 4.3 All requisite services to serve the development site were obtained through Rezoning Reference #12-42 and Subdivision #13-32. Notwithstanding, the Director Engineering will be requested to provide an estimate for any additional servicing necessary to serve this site.

PLANNING AND BUILDING  
 REZONING REFERENCE #18-05  
 2018 April 11 ..... PAGE 4

- 4.4 The required dedications have been obtained as part of the Master Plan rezoning and subdivision for Station Square (Rezoning Reference #04-09 and Subdivision Reference #11-59). Any further necessary road requirements for Kingsborough Street will be determined prior to advancement to a Public Hearing.
- 4.5 Any necessary easements and covenants for the site are to be provided.
- 4.6 As the residential components of the development remain unchanged, a revised acoustical study is not required.
- 4.7 An engineered Sediment Control System has been approved by the Engineering Department Environmental Services Division.
- 4.8 A comprehensive on-site Stormwater Management System has been approved by the Engineering Department Environmental Services Division.
- 4.9 GVS & DD Sewerage Cost Charges are applicable to this application.
- 4.10 The proposed prerequisite conditions to the rezoning will be included in a future report.

## 5.0 RECOMMENDATION

**THAT** the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.

*h.p.*

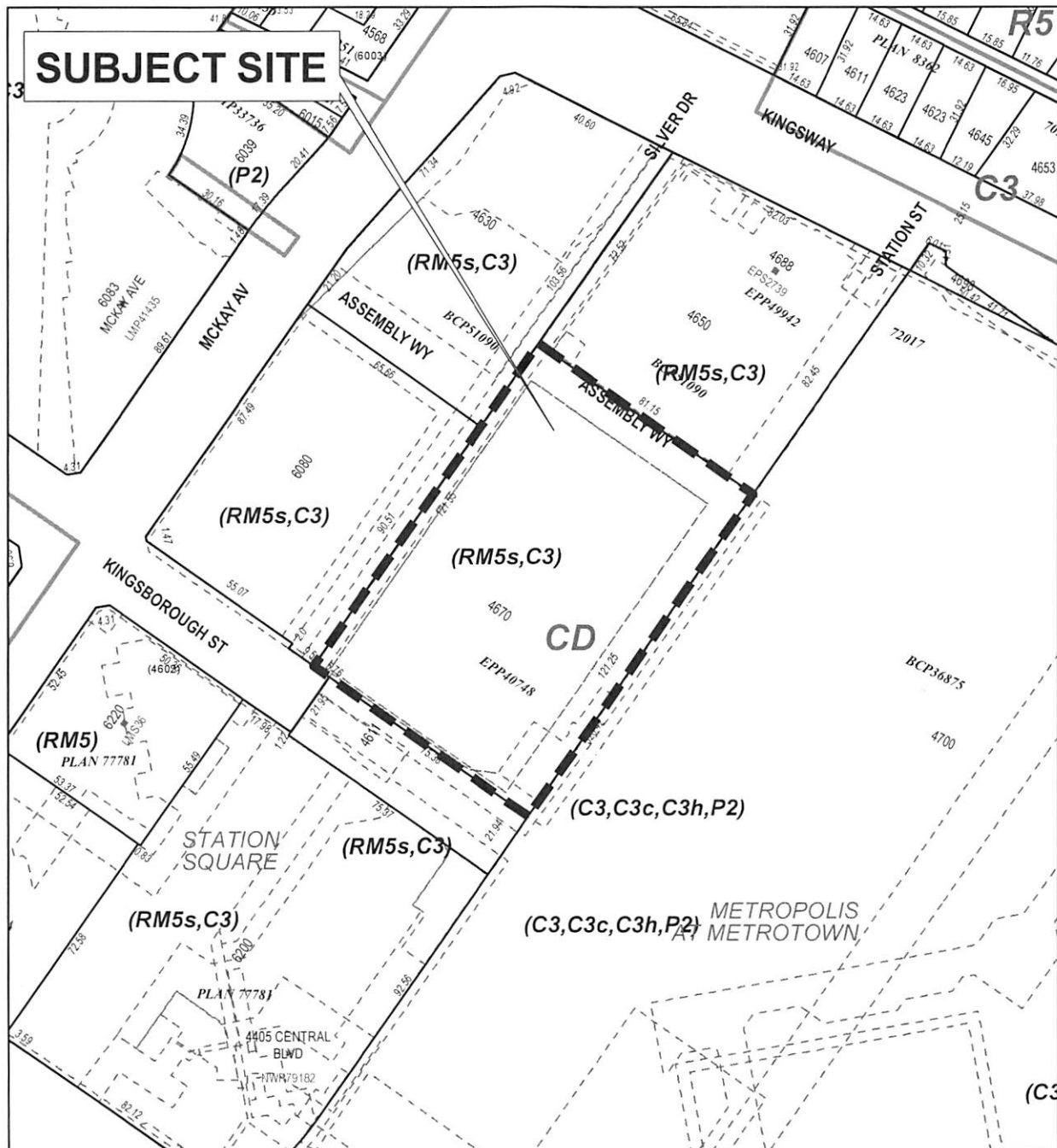
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*Attachments*

cc: City Solicitor  
 City Clerk

P:\49500 Rezoning\20 Applications\2018\18-05 4670 Assembly Way (Station Square Cactus Club)\Council Reports\Rez Reference 18-05 Initial Report 2018.04.16.Doc

## SUBJECT SITE



PLANNING &amp; BUILDING DEPARTMENT



DATE:

MAR 06 2018

SCALE:

1:2,000

DRAWN BY:

AY

**REZONING REFERENCE #18-05**  
**4670 ASSEMBLY WAY**



Subject Site

### Sketch #1





- 9 Medium Density Residential (RM3s)
- 15 High Density Residential (RM5)
- 16 High Density Residential (RM4s)
- 17 High Density Residential (RM5s)
- 18 High Density Mixed Use (RM4s/C2)
- 19 High Density Mixed Use (RM4s/C3)

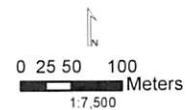
- 20 High Density Mixed Use (RM5s/C2)
- 21 High Density Mixed Use (RM5s/C3)
- 28 Institutional
- 30 Public School (P3)
- 34 Park and Public Use (P3)



Planning and Building Dept

Printed on March 6, 2018

## Metrotown Plan



Sketch #2



## Randall Olafson Consultants Ltd

Suite 200 – 11575 Bridgeport Road  
Richmond, British Columbia  
Canada, V6X 1T5

Telephone: 604.273.9946 Facsimile: 604. 273.9917 Cell: 604.644.7617 E-Mail: randall.olafson@gmail.com

February 14, 2018

Lou Pelletier  
Director Planning and Building  
City of Burnaby  
4949 Canada Way  
Burnaby, BC V5G 1M2 April 14 20134

Re: Re-zoning Amendment, Cactus Club Café, 4670 Assembly Way , Burnaby, B.C.

Mr. Pelletier,

Please find attached, drawings in aid of providing two minor alterations to the Kingsborough elevation and to the Silver Drive elevation of this new restaurant facility. The primary purpose of this application is to continue our unique design and construction techniques to permit our patrons a similar experience at all of our locations. Therefore this application is to continue our conformity of our model at this location by providing a vestibule and retractable weather protection on our patio.

The proposed modifications to the patio area are indicated and best described on the attached drawings SK048.05 through to SK 048.08. Primarily the patio sliding glazed wall system float above the ground and do not run on tracks and are fairly unique in the marketplace and exterior environment.

We have used these successfully in British Columbia, Alberta and Ontario. With temperature variances from rain, wind, snow and sleet etc. commonplace in these provinces, this wall system is unique. As compared to standard roll-down vinyl curtains this retractable glazing system provides a dramatic transparency unattainable with vinyl options and consequently the customers and pedestrians enjoy more of a sense of a connection.

This wall system has provided us a great alternative at our other locations and we now design them to be retracted and completely enclosed in fixed pockets/closets when not in use. Having this ability greatly improves the aesthetic enhancements and wow effect that are patios are well-known. I'm sure staff can appreciate the level of detail that is superior in every way in our restaurants and these panels add to the level of the décor that I believe will be well received by all individuals that will be circulating through the pedestrian through affairs in and around the development.

This panel system is very effective at sealing out both wind and rain and this provides animation in the area where there would certainly be none without adequate weather protection for our patrons. At this point I believe it's important to note that our latest addition to our location in Toronto went through a similar process (the approved drawings on that installation was submitted to Burnaby staff prior) in that case the planning authority decision was that the panels did not constitute an exterior wall. Therefore there was no additional floor area attributed to the development.

One of the observations made by staff was the substantial amount of time that the panels were actually open and the patio functioned in a similar fashion to a sidewalk café. Furthermore it is noted that these patio weather protection systems also provided a high level of security for the computers, furniture and fixtures located on the patio.

In regard to the vestibule this is also an integral part of our business plan as it provides a limited amount of waiting-area off of the sidewalk. This also allows for a more harmonized experience for our patrons as they submit their name for a table or have a look at menu out of the weather. This also reduces the amount of milling around or congestion that can be found at the immediate entry to our restaurants.

From a design perspective care to make sure the materials used in the design of the vestibule was in keeping with the immediate architecture of the building. As you can see by the design; from the vestibule around the corner and down beyond the patio there is a complete design rhythm that provides an elegant streetscape that starts with our vestibule.

I firmly believe that this application has been made based on good information from the architects, the landlord, and staff of the city of Burnaby. As such, I consider that the supplied reasoning for the Slide Clear weather barrier and the vestibule meets the intent of the zoning for the area and this very large scale commercial mixed use development.

Yours truly,



Randall Olafson

**RANDALL OLAFSON CONSULTANTS, LTD.**

Cc: Mr. David Thompson, Assembledge, Project Architect  
 Mr. Robert Maylan, Director of Facilities, Cactus Club Café  
 Mr. Darcy Kube, Senior Manager, Design, Development and Facilities, Cactus Club Café



## CITY OF BURNABY

PLANNING AND BUILDING  
 REZONING REFERENCE #18-08  
 2018 April 11

## ITEM #04

## 1.0 GENERAL INFORMATION

- 1.1 Applicant:** Ankenman Marchand Architects  
 1645 W 5<sup>th</sup> Street  
 Vancouver, BC V6J 1N5  
 Attn: Dimitar Bojadziev
- 1.2 Subject:** Application for the rezoning of:  
 Lot B, DL 69, Group 1, NWD Plan 17722
- From:** M6 Truck Terminal District and R5 Residential District
- To:** CD Comprehensive Development (based on M2 General Industrial District)
- 1.3 Address:** 3945 Myrtle Street
- 1.4 Location:** The subject site is located on the north side of Myrtle Street between Ingleton Avenue and Gilmore Avenue (Sketch #1 *attached*).
- 1.5 Size:** The site is rectangular in shape with a width of approximately 30.17 m (98.98 ft.), a depth of approximately 80.46 m (263.98 ft.), and an area of approximately 2,427.33 m<sup>2</sup> (26,127.56 sq. ft.).
- 1.6 Services:** The Director Engineering will be requested to provide all relevant servicing information.
- 1.7 Rezoning Purpose:** The purpose of the proposed rezoning bylaw amendment is to permit the construction of a new trade contractor warehouse with supporting office and amenity areas.

## 2.0 NEIGHBOURHOOD CHARACTERISTICS

The subject site is located in an established industrial area, just north of the Myrtle Street Community Plan area boundary. Surrounding properties to the east, west, and north are zoned either M2 General Industrial or M6 Truck Terminal District and contain a variety of manufacturing, contractor, and truck related uses. Properties to the south of the subject property, across Myrtle Street, are light industrial and office developments that have been constructed in line with the M5 Light Industrial District and the Myrtle Street Plan. A small R5 Residential

District neighbourhood is located southwest of the site, in the area south of Myrtle Street and west of Ingleton Avenue (see Sketch #1 *attached*).

### 3.0 BACKGROUND INFORMATION

- 3.1 The site is designated for General Industrial use in the Official Community Plan (OCP), and for Industrial use in the Regional Growth Strategy (RGS). The site is improved with a small industrial building that was constructed in 1957.

### 4.0 GENERAL INFORMATION

- 4.1 The applicant is requesting to rezone the subject property from the M6 Truck Terminal District and R5 Residential District to the Comprehensive Development (CD) District (based on the M2 General Industrial District) in order to accommodate a refrigeration, HVAC (heating, ventilation, and air conditioning systems), and plumbing trade contractor warehouse with supporting office and amenity areas.
- 4.2 Storage buildings, workshops, and yards for trade contractors, including the proposed type of trade contractor, are permitted uses in the M2 District. Accessory office uses are also permitted on an ancillary basis.
- 4.3 The minimum lot area for the M2 District is 930 m<sup>2</sup> (10,010.76 ft<sup>2</sup>) and the minimum lot width is 30 m (98.43 ft.). The area of the subject lot is approximately 2,427.33 m<sup>2</sup> (26,127.56 sq. ft.) and its width is 30.17 m (98.98 ft.). The subject lot therefore meets the lot area and width requirements of the M2 District.
- 4.4 Vehicular access will be permitted from Still Creek Avenue and Myrtle Street.
- 4.5 The Director Engineering will be requested to provide an estimate for services necessary to serve this site, including but not necessarily limited to:
- dedication to match the north property line of 3988 Still Creek Avenue;
  - cash-in-lieu to complete Still Creek Avenue to its final standard; and,
  - cash-in-lieu to complete Myrtle Street to its final standard.
- 4.6 The undergrounding of existing overhead wiring abutting the site on Still Creek Avenue will be required.
- 4.7 The granting of any necessary statutory rights-of-way, easements, and/or covenants will be required.
- 4.8 Ministry of Transportation approval of this rezoning is required.

PLANNING AND BUILDING  
 REZONING REFERENCE #18-08  
 2018 April 11 ..... PAGE 3

4.9 The GVS & DD Sewerage Charge (Vancouver Sewerage Area) of \$0.443 per sq. ft. of gross floor area applies.

4.10 The proposed prerequisite conditions to rezoning will be included in a future report.

## 5.0 RECOMMENDATION

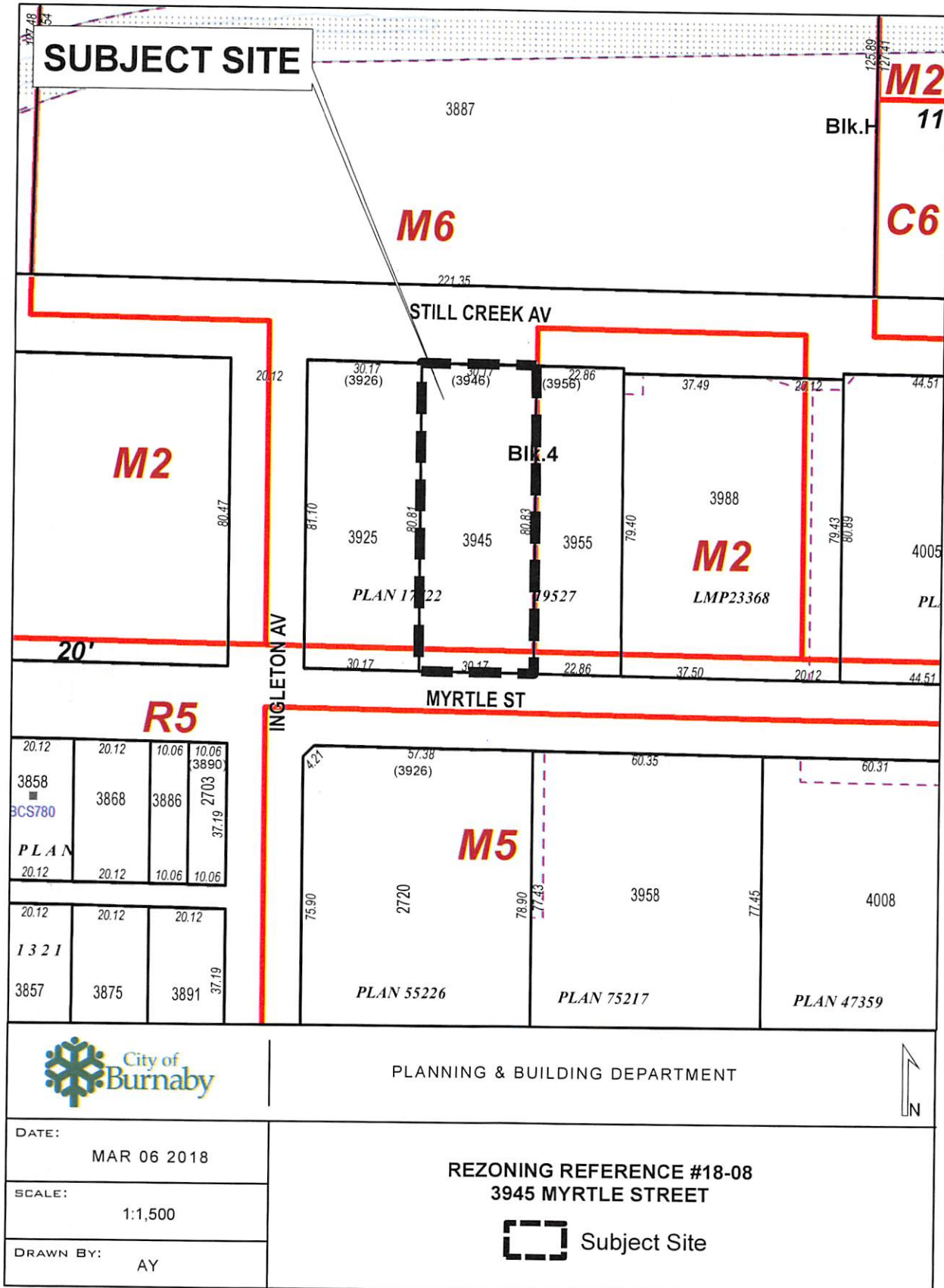
**THAT** the Planning and Building Department be authorized to continue to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing on the understanding that a more detailed report will be submitted at a later date.

*LP*

LS:eb  
*Attachment*

cc: City Solicitor  
 City Clerk

P:\49500 Rezoning\20 Applications\2018\18-08 3945 Myrtle Street\Council Reports\Rez Reference 18-08 Initial Report 2018.04.16.doc



Sketch #1



A N K E N M A N M A R C H A N D

February 19, 2018

**City of Burnaby, Planning and Building Department**  
4949 Canada Way  
Burnaby, BC V5G 1M2

Attention: *Lisa Scott – Community Planner*

To whom it may concern;

**Re: Rezoning Letter of Intent – 3945 Myrtle Street**

As required in the “Rezoning Application Procedure and 2018 Schedule”, this Letter of Intent is being submitted intended to state the purpose of the rezoning:

The sole purpose of this rezoning is to rezone the subject property, currently split-zoned primarily to the M6 Truck Terminal District, with a small strip on the south side of the property zoned to the R5 Residential District, to Comprehensive Development District, based on the M2 General Industrial District zoning bylaw guidelines.

The principal use of the project is a warehouse space for Control Temp Ltd., with a supporting office area for the proposed use, and an amenity area that is only to be used by on-site employees (including technicians based on-site). The project site area is 2,438 m<sup>2</sup> (26,242 SF), and the project FAR is 0.81 at 2,211.0 m<sup>2</sup> (21,163.2 SF). The primary use of the project is the warehouse space, which accounts for 55% (13,755.1 SF) of the GFA, with the supporting office use accounting for the remainder. The project fronts onto both Myrtle Street and Still Creek Avenue, with a drive aisle connecting the two along the East side of the property, and allowing vehicles to access the primary entrance on Still Creek Avenue.

Thank you in advance for your consideration. Should you have any questions or comments, please do not hesitate to contact me directly at (604)-872-2595, Ext. # 28.

Thank you in advance for your consideration.

Yours sincerely,  
**ANKENMAN MARCHAND ARCHITECTS**

Per:



Timothy Ankenman  
MAIBC | MRAIC | M Arch | AIA | Founding Principal  
Registered in State of Washington



DIMITAR BOZADZIEV



**CITY OF BURNABY****BYLAW NO. 13871**

A BYLAW authorizing the expenditure of monies in the  
Capital Works, Machinery and Equipment  
Reserve Fund

WHEREAS there is an unappropriated balance in the Capital Works Financing Fund of Capital Works, Machinery and Equipment Reserve Fund (hereinafter called "the said Reserve Fund") established pursuant to Bylaw No. 7256 of \$51,024,534.45 as at the 18th day of March 2018, calculated as follows:

Balance in Fund at January 1, 2018		\$73,290,234.45
Add: Additions to the fund including interest earned to date		<u>\$73,290,234.45</u>
Less: Appropriated by expenditure bylaws for 2018 (Nos 1-10), less GST	\$20,639,900.00	
Appropriations for 2018 Other Projects less GST	\$1,625,800.00	
		<u>\$ (22,265,700.00)</u>
Uncommitted balance		<u>\$ 51,024,534.45</u>

AND WHEREAS it is deemed desirable to expend \$225,000 to finance the 2018 March – Burnaby Public Library Capital Funding Projects (hereinafter called the "said works");

NOW THEREFORE the Council of the City of Burnaby ENACTS as follows:

1. This Bylaw may be cited as **BURNABY CAPITAL WORKS, MACHINERY AND EQUIPMENT RESERVE FUND EXPENDITURE BYLAW NO. 18, 2018.**
2. The sum of \$225,000 is hereby appropriated from the said Reserve Fund to be expended for the said works.
3. Should any of the said sum of \$225,000 remain unexpended after the expenditures hereby authorized have been made, any unexpended balance shall be returned to the credit of the said Reserve Fund.

Read a first time this	day of	2018
Read a second time this	day of	2018
Read a third time this	day of	2018
Reconsidered and adopted by Council this	day of	2018

MAYOR

CLERK



## INTER-OFFICE COMMUNICATION

**TO:** CITY CLERK **DATE:** 2018 April 11

**FROM:** DIRECTOR PLANNING AND BUILDING

**SUBJECT:** **REZONING REFERENCE #12-04**  
**BYLAW 13683, AMENDMENT BYLAW NO. 51/2016**  
**Four-Storey Mixed-Use Development**  
**Final Adoption**

**ADDRESS:** 5289, 5309, and 5355 Lane Street

**LEGAL:** Schedule A (*attached*)

**FROM:** M4 Special Industrial District and CD Comprehensive Development District (based on C9 Urban Village Commercial District and Royal Oak Community Plan guidelines and in accordance with the development plan entitled "Lane Street Phase 1 5369/5401/5437 Lane Street Burnaby B.C." prepared by Cornerstone Architecture)

**TO:** CD Comprehensive Development District (based on C9 Urban Village Commercial District and Royal Oak Community Plan guidelines and in accordance with the development plan entitled "Lane 2 'eternity' 5309 Lane Street Burnaby B.C." prepared by Cornerstone Architecture)

The following information applies to the subject rezoning bylaw:

- a) First Reading given on 2016 November 21;
- b) Public Hearing held on 2016 December 13;
- c) Second Reading given on 2017 January 23; and,
- d) Third Reading given on 2017 October 16.

The prerequisite conditions have been completely satisfied as follows:

- a) The submission of a suitable plan of development.
  - *A complete suitable plan of development has been submitted.*
- b) The deposit of sufficient monies, including a 4% Engineering Inspection Fee, to cover the costs of all services necessary to serve the site and the completion of a servicing agreement covering all requisite services. All services are to be designed to City standards and constructed in accordance with the Engineering Design. One of the conditions for the release of occupancy permits will be the completion of all requisite services.

- *The applicant has submitted the necessary funds including a 4% inspection fee to cover the costs of all services necessary to serve the site and the servicing agreement has been completed.*
- c) The installation of all electrical, telephone and cable servicing, and all other wiring underground throughout the development, and to the point of connection to the existing service where sufficient facilities are available to serve the development.
  - *The applicant has agreed to this prerequisite in a letter dated 2017 October 04.*
- d) The submission of an undertaking to remove all existing improvements from the site prior to or within six months of the rezoning bylaw being affected. Demolition of any improvements will be permitted at any time, provided that the applicant acknowledges that such permission does not fetter Council's ability to grant or not to grant Second Reading, Third Reading and/or Final Adoption of the Rezoning Bylaw.
  - *The applicant has agreed to this prerequisite in a letter dated 2017 October 04.*
- e) The undergrounding of existing overhead wiring abutting the site.
  - *The applicant has agreed to this prerequisite in a letter dated 2017 October 04 and has deposited the necessary funds to guarantee the completion of this prerequisite.*
- f) The consolidation of the net project site into one legal parcel.
  - *The requisite subdivision plan of consolidation has been submitted in registerable form and will be deposited in the Land Title Office prior to Final Adoption.*
- g) The granting of any necessary statutory rights-of-way, easements and/or covenants.
  - *The requisite statutory rights-of-way and covenant plans have been submitted in registerable form and will be deposited in the Land Title Office prior to Final Adoption.*
- h) The granting of any necessary Section 219 Covenants including, but not limited to, a restriction on the enclosure of balconies; provision and maintenance of electric vehicles; that all handicap accessible stalls remain as common property; and ensuring compliance with the submitted acoustical analysis.
  - *The requisite covenant plans have been submitted in registerable form and will be deposited in the Land Title Office prior to Final Adoption.*
- i) A noise study is required to ensure compliance with the Council-adopted sound criteria.
  - *The applicant has submitted an acoustic study which has been accepted by*

*Engineering Environmental Services Division and submitted a letter dated 2017 October 04 agreeing to comply with the Council-adopted sound criteria.*

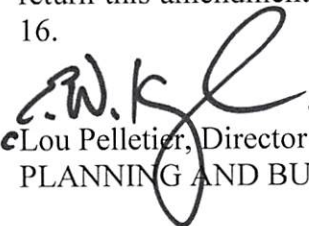
- j) Compliance with the guidelines for underground parking for residential visitors.
  - *The applicant has agreed to this prerequisite in a letter dated 2017 October 04 and the necessary provisions are indicated on the development plans.*
- k) The provision of a covered car wash stall and adequately sized and appropriately located garbage handling and recycling material holding space to the approval of the Director Engineering and a commitment to implement the recycling provisions.
  - *The necessary provisions are indicated on the development plans and the applicant has submitted a letter of undertaking dated 2017 October 04 committing to implement the recycling provisions.*
- l) The provision of a suitable on-site stormwater management system to the approval of the Director Engineering, and the granting of a Section 219 Covenant to guarantee its provision and continuing operation.
  - *A suitable on-site stormwater management system has been approved by the Director Engineering, the required covenant has been submitted in registerable form and will be deposited in the Land Title Office prior to Final Adoption and the required funds to guarantee this provision have been deposited.*
- m) The design and provision of units adaptable to persons with disabilities and the provision of customized hardware and cabinet work being subject to the sale/lease of the unit to a disabled person, with allocated disabled parking spaces protected by a Section 219 Covenant.
  - *This provision is indicated on the development plans and the applicant has submitted a letter dated 2017 October 04 agreeing to meet this prerequisite. The required covenant will be deposited in the Land Title Office and the required funds to guarantee this provision will be deposited prior to Final Adoption.*
- n) The submission of a Site Profile and resolution of any arising requirements.
  - *The applicant has submitted the required Site Profile for the development site and has committed to obtaining an appropriate instrument from the Ministry of Environment prior to release of any Occupancy Permits. The required Covenant governing this arrangement has been submitted in registerable form and will be deposited in the Land Title Office prior to Final Adoption.*
- o) The review of a detailed Sediment Control System by the Director Engineering.
  - *The applicant has submitted the required Sediment Control System plans for*

City Clerk  
 Director Planning and Building  
 Final Adoption  
 2018 April 11 .....Page 4

*approval by the Engineering Environmental Services Division and has agreed in a letter dated 2017 October 04 to install the system as approved prior to commencing construction.*

- p) The provision of facilities for cyclists in accordance with Section 4.6 of the rezoning report.
  - *This provision is indicated on the development plans and the applicant has submitted a letter dated 2017 October 04 agreeing to meet this prerequisite.*
- q) The submission of a detailed comprehensive sign plan.
  - *An approvable detailed comprehensive sign plan has been achieved.*
- r) The deposit of the applicable Parkland Acquisition Charge.
  - *The required deposit has been made to meet this prerequisite.*
- s) The deposit of the applicable GVS & DD Sewerage Charge.
  - *The required deposit has been made to meet this prerequisite.*
- t) The deposit of the applicable School Site Acquisition Charge.
  - *The required deposit has been made to meet this prerequisite.*
- u) The submission of a written undertaking to distribute area plan notification forms, prepared by the City, with disclosure statements; and, to post area plan notification signs, also prepared by the City, on the development site and in the sales office in prominent and visible locations prior to Third Reading, or at the time marketing for the subject development commences, whichever is first, and remain posted for a period of one year, or until such time that all units are sold, whichever is greater.
  - *The applicant has provided a letter of undertaking dated 2017 October 04 and the area plan notification signs are in place.*

As the prerequisite conditions to this rezoning are now complete, could you please arrange to return this amendment bylaw to Council for Reconsideration and Final Adoption on 2018 April 16.

  
 Lou Pelletier, Director  
 PLANNING AND BUILDING

GT:eb

**Attachment**

P:\49500 Rezoning\20 Applications\2012\Rez 12-04 Lane 2\Rezoning Reference 12-04 Final Adoption 2018.04.16.Docx



**REZONING REFERENCE #12-04  
SCHEDULE "A"**

5289 Lane Street	The West Half Of Lot 30, DL 94, Group 1, NWD Plan 720
5309 Lane Street	Strata Lot 1, DL 94, Group 1, NWD Strata Plan LMS527 Together With An Interest In The Common Property In Proportion To The Unit Entitlement Of The Strata Lot As Shown On Form 1
5355 Lane Street	Lot A, DL 94, Group 1, NWD Plan EPP34619

P:\REZONING\Applications\2012\Rez 12-04 Lane 2\Schedule A 12-04.docx

**CITY OF BURNABY****BYLAW NO. 13864**

A BYLAW authorizing the expenditure of monies in the  
Capital Works, Machinery and Equipment  
Reserve Fund

WHEREAS there is an unappropriated balance in the Capital Works Financing Fund of Capital Works, Machinery and Equipment Reserve Fund (hereinafter called "the said Reserve Fund") established pursuant to Bylaw No. 7256 of \$42,258,862.45 as at the 18th day of March 2018, calculated as follows:

Balance in Fund at January 1, 2017	\$79,732,451.98
Add: Additions to the fund including interest earned to date	<u>\$80,647,740.61</u>
	\$160,380,192.59
Less: Appropriated by expenditure bylaws for 2017 (Nos 1-39), less GST	\$94,051,342.00
Appropriated by expenditure bylaws for 2018 (No. 1-10), less GST	\$20,639,900.00
Appropriations for 2017 Other Projects less GST	\$3,275,700.00
Appropriations in previous years booked in current year	\$154,388.14
	<u>\$ (118,121,330.14)</u>
Uncommitted balance	<u>\$ 42,258,862.45</u>

AND WHEREAS it is deemed desirable to expend \$90,000 to finance the One-Colour Offset Press Replacement Project (hereinafter called the "said works");



NOW THEREFORE the Council of the City of Burnaby ENACTS as follows:

1. This Bylaw may be cited as **BURNABY CAPITAL WORKS, MACHINERY AND EQUIPMENT RESERVE FUND EXPENDITURE BYLAW NO.11, 2018.**
2. The sum of \$90,000 is hereby appropriated from the said Reserve Fund to be expended for the said works.
3. Should any of the said sum of \$90,000 remain unexpended after the expenditures hereby authorized have been made, any unexpended balance shall be returned to the credit of the said Reserve Fund.

Read a first time this	day of	2018
Read a second time this	day of	2018
Read a third time this	day of	2018
Reconsidered and adopted by Council this	day of	2018

MAYOR

CLERK

**CITY OF BURNABY****BYLAW NO. 13865**

A BYLAW authorizing the expenditure of monies in the  
Capital Works, Machinery and Equipment  
Reserve Fund

WHEREAS there is an unappropriated balance in the Capital Works Financing Fund of Capital Works, Machinery and Equipment Reserve Fund (hereinafter called "the said Reserve Fund") established pursuant to Bylaw No. 7256 of \$42,258,862.45 as at the 18th day of March 2018, calculated as follows:

Balance in Fund at January 1, 2017	\$79,732,451.98
Add: Additions to the fund including interest earned to date	<u>\$80,647,740.61</u>
	\$160,380,192.59
Less: Appropriated by expenditure bylaws for 2017 (Nos 1-39), less GST	\$94,051,342.00
Appropriated by expenditure bylaws for 2018 (No. 1-10), less GST	\$20,639,900.00
Appropriations for 2017 Other Projects less GST	\$3,275,700.00
Appropriations in previous years booked in current year	\$154,388.14
	<u>\$ (118,121,330.14)</u>
Uncommitted balance	<u>\$ 42,258,862.45</u>

AND WHEREAS it is deemed desirable to expend \$2,990,800 to finance the 2018 Engineering Vehicles and Equipment Procurement Project (hereinafter called the "said works");

NOW THEREFORE the Council of the City of Burnaby ENACTS as follows:

1. This Bylaw may be cited as **BURNABY CAPITAL WORKS, MACHINERY AND EQUIPMENT RESERVE FUND EXPENDITURE BYLAW NO.12, 2018.**
2. The sum of \$2,990,800 is hereby appropriated from the said Reserve Fund to be expended for the said works.
3. Should any of the said sum of \$2,990,800 remain unexpended after the expenditures hereby authorized have been made, any unexpended balance shall be returned to the credit of the said Reserve Fund.

Read a first time this	day of	2018
Read a second time this	day of	2018
Read a third time this	day of	2018
Reconsidered and adopted by Council this	day of	2018

MAYOR

CLERK

**CITY OF BURNABY****BYLAW NO. 13866**

A BYLAW authorizing the expenditure of monies in the  
Capital Works, Machinery and Equipment  
Reserve Fund

WHEREAS there is an unappropriated balance in the Capital Works Financing Fund of Capital Works, Machinery and Equipment Reserve Fund (hereinafter called "the said Reserve Fund") established pursuant to Bylaw No. 7256 of \$42,258,862.45 as at the 18th day of March 2018, calculated as follows:

Balance in Fund at January 1, 2017	\$79,732,451.98
Add: Additions to the fund including interest earned to date	<u>\$80,647,740.61</u>
	\$160,380,192.59
Less: Appropriated by expenditure bylaws for 2017 (Nos 1-39), less GST	\$94,051,342.00
Appropriated by expenditure bylaws for 2018 (No. 1-10), less GST	\$20,639,900.00
Appropriations for 2017 Other Projects less GST	\$3,275,700.00
Appropriations in previous years booked in current year	\$154,388.14
	<u>\$ (118,121,330.14)</u>
Uncommitted balance	<u>\$ 42,258,862.45</u>

AND WHEREAS it is deemed desirable to expend \$4,074,300 to finance 2018 and 2019 Engineering capital infrastructure projects (hereinafter called the "said works");

NOW THEREFORE the Council of the City of Burnaby ENACTS as follows:

1. This Bylaw may be cited as **BURNABY CAPITAL WORKS, MACHINERY AND EQUIPMENT RESERVE FUND EXPENDITURE BYLAW NO.13, 2018.**
2. The sum of \$4,074,300 is hereby appropriated from the said Reserve Fund to be expended for the said works.
3. Should any of the said sum of \$4,074,300 remain unexpended after the expenditures hereby authorized have been made, any unexpended balance shall be returned to the credit of the said Reserve Fund.

Read a first time this	day of	2018
Read a second time this	day of	2018
Read a third time this	day of	2018
Reconsidered and adopted by Council this	day of	2018

MAYOR

CLERK

**CITY OF BURNABY****BYLAW NO. 13867**

A BYLAW authorizing the expenditure of monies in the  
Capital Works, Machinery and Equipment  
Reserve Fund

WHEREAS there is an unappropriated balance in the Capital Works Financing Fund of Capital Works, Machinery and Equipment Reserve Fund (hereinafter called "the said Reserve Fund") established pursuant to Bylaw No. 7256 of \$42,258,862.45 as at the 18th day of March 2018, calculated as follows:

Balance in Fund at January 1, 2017	\$79,732,451.98
Add: Additions to the fund including interest earned to date	<u>\$80,647,740.61</u>
	\$160,380,192.59
Less: Appropriated by expenditure bylaws for 2017 (Nos 1-39), less GST	\$94,051,342.00
Appropriated by expenditure bylaws for 2018 (No. 1-10), less GST	\$20,639,900.00
Appropriations for 2017 Other Projects less GST	\$3,275,700.00
Appropriations in previous years booked in current year	\$154,388.14
	<u>\$ (118,121,330.14)</u>
Uncommitted balance	<u>\$ 42,258,862.45</u>

AND WHEREAS it is deemed desirable to expend \$1,300,000 to finance the 2018 component of the Douglas – Sprott to Trans Canada Highway project (hereinafter called the "said works");

NOW THEREFORE the Council of the City of Burnaby ENACTS as follows:

1. This Bylaw may be cited as **BURNABY CAPITAL WORKS, MACHINERY AND EQUIPMENT RESERVE FUND EXPENDITURE BYLAW NO.14, 2018.**
2. The sum of \$1,300,000 is hereby appropriated from the said Reserve Fund to be expended for the said works.
3. Should any of the said sum of \$1,300,000 remain unexpended after the expenditures hereby authorized have been made, any unexpended balance shall be returned to the credit of the said Reserve Fund.

Read a first time this	day of	2018
Read a second time this	day of	2018
Read a third time this	day of	2018
Reconsidered and adopted by Council this	day of	2018

MAYOR

CLERK



**CITY OF BURNABY****BYLAW NO. 13868**

A BYLAW authorizing the expenditure of monies in the  
Capital Works, Machinery and Equipment  
Reserve Fund

WHEREAS there is an unappropriated balance in the Capital Works Financing Fund of Capital Works, Machinery and Equipment Reserve Fund (hereinafter called "the said Reserve Fund") established pursuant to Bylaw No. 7256 of \$42,258,862.45 as at the 18th day of March 2018, calculated as follows:

Balance in Fund at January 1, 2017	\$79,732,451.98
Add: Additions to the fund including interest earned to date	<u>\$80,647,740.61</u>
	\$160,380,192.59
Less: Appropriated by expenditure bylaws for 2017 (Nos 1-39), less GST	\$94,051,342.00
Appropriated by expenditure bylaws for 2018 (No. 1-10), less GST	\$20,639,900.00
Appropriations for 2017 Other Projects less GST	\$3,275,700.00
Appropriations in previous years booked in current year	\$154,388.14
	<u>\$ (118,121,330.14)</u>
Uncommitted balance	<u>\$ 42,258,862.45</u>

AND WHEREAS it is deemed desirable to expend \$1,505,600 to finance the 2018 February – Parks, Recreation and Cultural Services Capital Funding Bylaw projects (hereinafter called the "said works");

NOW THEREFORE the Council of the City of Burnaby ENACTS as follows:

1. This Bylaw may be cited as **BURNABY CAPITAL WORKS, MACHINERY AND EQUIPMENT RESERVE FUND EXPENDITURE BYLAW NO.15, 2018.**
2. The sum of \$1,505,600 is hereby appropriated from the said Reserve Fund to be expended for the said works.
3. Should any of the said sum of \$1,505,600 remain unexpended after the expenditures hereby authorized have been made, any unexpended balance shall be returned to the credit of the said Reserve Fund.

Read a first time this	day of	2018
Read a second time this	day of	2018
Read a third time this	day of	2018
Reconsidered and adopted by Council this	day of	2018

MAYOR

CLERK

**CITY OF BURNABY****BYLAW NO. 13869**

A BYLAW authorizing the expenditure of monies in the  
Capital Works, Machinery and Equipment  
Reserve Fund

WHEREAS there is an unappropriated balance in the Capital Works Financing Fund of Capital Works, Machinery and Equipment Reserve Fund (hereinafter called "the said Reserve Fund") established pursuant to Bylaw No. 7256 of \$42,258,862.45 as at the 18th day of March 2018, calculated as follows:

Balance in Fund at January 1, 2017	\$79,732,451.98
Add: Additions to the fund including interest earned to date	<u>\$80,647,740.61</u>
	\$160,380,192.59
Less: Appropriated by expenditure bylaws for 2017 (Nos 1-39), less GST	\$94,051,342.00
Appropriated by expenditure bylaws for 2018 (No. 1-10), less GST	\$20,639,900.00
Appropriations for 2017 Other Projects less GST	\$3,275,700.00
Appropriations in previous years booked in current year	\$154,388.14
	<u>\$ (118,121,330.14)</u>
Uncommitted balance	<u>\$ 42,258,862.45</u>

AND WHEREAS it is deemed desirable to expend \$1,455,000 to finance the 2018 March – Parks, Recreation and Cultural Services Capital Funding Bylaw projects (hereinafter called the "said works");

NOW THEREFORE the Council of the City of Burnaby ENACTS as follows:

1. This Bylaw may be cited as **BURNABY CAPITAL WORKS, MACHINERY AND EQUIPMENT RESERVE FUND EXPENDITURE BYLAW NO.16, 2018.**
2. The sum of \$1,455,000 is hereby appropriated from the said Reserve Fund to be expended for the said works.
3. Should any of the said sum of \$1,455,000 remain unexpended after the expenditures hereby authorized have been made, any unexpended balance shall be returned to the credit of the said Reserve Fund.

Read a first time this	day of	2018
Read a second time this	day of	2018
Read a third time this	day of	2018
Reconsidered and adopted by Council this	day of	2018

MAYOR

CLERK

**CITY OF BURNABY****BYLAW NO. 13870**

A BYLAW authorizing the expenditure of monies in the  
Capital Works, Machinery and Equipment  
Reserve Fund

WHEREAS there is an unappropriated balance in the Capital Works Financing Fund of Capital Works, Machinery and Equipment Reserve Fund (hereinafter called "the said Reserve Fund") established pursuant to Bylaw No. 7256 of \$42,258,862.45 as at the 18th day of March 2018, calculated as follows:

Balance in Fund at January 1, 2017	\$79,732,451.98
Add: Additions to the fund including interest earned to date	<u>\$80,647,740.61</u>
	\$160,380,192.59
Less: Appropriated by expenditure bylaws for 2017 (Nos 1-39), less GST	\$94,051,342.00
Appropriated by expenditure bylaws for 2018 (No. 1-10), less GST	\$20,639,900.00
Appropriations for 2017 Other Projects less GST	\$3,275,700.00
Appropriations in previous years booked in current year	\$154,388.14
	<u>\$ (118,121,330.14)</u>
Uncommitted balance	<u>\$ 42,258,862.45</u>

AND WHEREAS it is deemed desirable to expend \$1,800,000 to finance the Central Park Perimeter Trail – Patterson Section project (hereinafter called the "said works");

NOW THEREFORE the Council of the City of Burnaby ENACTS as follows:

1. This Bylaw may be cited as **BURNABY CAPITAL WORKS, MACHINERY AND EQUIPMENT RESERVE FUND EXPENDITURE BYLAW NO.17, 2018.**
2. The sum of \$1,800,000 is hereby appropriated from the said Reserve Fund to be expended for the said works.
3. Should any of the said sum of \$1,800,000 remain unexpended after the expenditures hereby authorized have been made, any unexpended balance shall be returned to the credit of the said Reserve Fund.

Read a first time this	day of	2018
Read a second time this	day of	2018
Read a third time this	day of	2018
Reconsidered and adopted by Council this	day of	2018

MAYOR

CLERK