



FINANCIAL MANAGEMENT COMMITTEE

NOTICE OF OPEN MEETING

DATE: TUESDAY, 2018 APRIL 17

TIME: 5:30 PM

PLACE: Council Committee Room, Burnaby City Hall

A G E N D A

1. <u>CALL TO ORDER</u>	<u>PAGE</u>
2. <u>MINUTES</u>	
a) <u>Minutes of the Financial Management Committee Open meeting held on 2018 April 11</u>	1
3. <u>DELEGATION</u>	
a) <u>Crisis Intervention and Suicide Prevention Centre of BC</u> Re: Burnaby Services and Programs <u>Speaker</u> : Sandy Biggerstaff, Executive Director	4
4. <u>CORRESPONDENCE</u>	
a) <u>Correspondence from the Community Centred College for the Retired</u> Re: Letter of Appreciation (#18.08.)	5
5. <u>REPORTS</u>	
a) <u>Report from the Chief Information Officer</u> Re: April 2018 Information Technology Capital Program	6
b) <u>Report from the Director Engineering</u> Re: 2018 April Engineering Capital Infrastructure Bylaw Funding Request - Empire Drive, Gamma to Hastings (EMC.3039)	13
c) <u>Report from the Director Engineering</u> Re: 2018 April Engineering Capital Infrastructure Bylaw Funding Request - Marine Drive, Boundary to Patterson and Sussex to Byrne (EMC.3040)	16

- d) [Report from the Director Engineering](#) 20
Re: 2018 April Engineering Capital Infrastructure Bylaw Funding Request - Infrastructure
- e) [Report from the Director Engineering](#) 23
Re: Informational Report - Deer Lake Avenue Paving Project (EMC.3094)
- f) [Report from the Director Finance and Director Corporate Services](#) 26
Re: Amendments to the Burnaby Routine Transaction Authority Bylaw 1999
- g) [Report from the Director Finance](#) 30
Re: Contract Award - Property Tax System
- h) [Report from the Director Finance and](#) 32
Director Public Safety and Community Services
Re: Insurance Contract Renewals - Nine Programs
- i) [Report from the Director Parks, Recreation and Cultural Services](#) 35
Re: Safety and Security Enhancements in Parks and Public Spaces
- j) [Report from the Director Parks, Recreation and Cultural Services](#) 41
Re: 2018 March - Parks, Recreation and Cultural Services Gaming Fund Project

6. **NEW APPLICATIONS - FESTIVALS BURNABY**

Neighbourhood Events

- a) [#18-N-003 - Korean Writers' Association of Canada](#) 44
2018 Canada-Korean Literary Festival

An application was received from the Korean Writers' Association of Canada for the Canada-Korean Literary Festival to be held on 2018 October 13 at the Shadbolt Centre for the Arts. This annual event is held to create an understanding between Canadian and Korean cultures and forge a bond through multicultural performances, readings and interpreting poems written in other languages.

Request: \$4,000

CPA: 2017 - \$1,500 (Neighbourhood Grant)
2016 - \$1,500 (Neighbourhood Grant)
2015 - \$2,000 (Neighbourhood Grant)

46

Request: \$4,000 CPA: 2017 - No Application
2016 - No Application
2015 - No Application

48

Request: \$600 CPA: 2017 - No Application
2016 - No Application
2015 - No Application

50

Request: \$3,000 CPA: 2017 - No Application
2016 - No Application
2015 - No Application

- e) **#18-S-005 - Edmonds City Fair and Classic Car Show Committee** 52
2018 Edmonds City Fair and Classic Car Show

An application was received from the Edmonds City Fair and Classic Car Show Committee for the Edmonds City Fair and Classic Car Show to be held on 2018 July 15 along Edmonds Street, from Canada Way to Kingsway. This free annual event features an old fashion City Fair with rides, petting zoo, family activities, an International Village and community displays, and a Classic Car Show.

Request: \$6,000 CPA: 2017 - \$5,500 (Small Scale Grant)
2016 - \$5,500 (Small Scale Grant)
2015 - \$5,000 (Small Scale Grant)

- f) **#18-S-006 - Bula! Fiji Association of British Columbia** 54
2018 Fiji Festival

An application was received from the Bula! Fiji Association of British Columbia for the Fiji Festival to be held on 2018 July 14 at Swangard Stadium. This free annual festival, in its 17th year, will showcase a traditional Fijian ceremony, entertainment, a talent and fashion show, ethnic foods, a cultural display and soccer tournament.

Request: \$5,000 CPA: 2017 - \$4,000 (Small Scale Grant)
2016 - \$4,000 (Neighbourhood Grant)
2015 - \$4,000 (Small Scale Grant)

- g) **#18-S-007 - Edo Friends of British Columbia Association** 56
Africa Ekassa Cultural/Musical Festival

An application was received from the Edo Friends of British Columbia Association for the Africa Ekassa Cultural/Musical Festival to be held on 2018 August 4 at Confederation Park. This event will showcase African music and dance performances, a wide variety of cultural foods, unique arts and crafts, cultural information booths and crafts, games and storytelling.

Request: \$5,000 CPA: 2017 - \$3,500 (Small Scale Grant)
2016 - No Application
2015 - No Application

- h) **#18-S-009 - Scandinavian Community Centre** 58
2018 Scandinavian Midsummer Festival

An application was received from the Scandinavian Community Centre for the Scandinavian Midsummer Festival to be held on 2018 June 23-24 at the Scandinavian Community Centre. This annual two-day festival, in its 23rd

year, celebrates Swedish, Norwegian, Finnish, Icelandic and Danish heritage. With a program showcasing cultural songs, dance, entertainment, food, the event is meant for the whole family. Key highlights include an authentic Viking village and the traditional raising of the Maypole dance. This year's theme is Scandinavian Folklore.

Request: \$10,000 CPA: 2017 - \$6,000 (Small Scale Grant)
2016 - \$6,000 (Small Scale Grant)
2015 - \$6,000 (Small Scale Grant)

Large Scale Events

- i) **#18-L-001 - Nikkei National Museum and Cultural Centre** 60
Nikkei Place Matsuri Family Festival 2018

An application was received from the Nikkei National Museum and Cultural Centre for the Nikkei Place Matsuri Family Festival 2018 to be held on 2018 September 1-2 at Nikkei Place. This event, in its 6th year, is a celebration of Japanese culture that enables all of the diverse cultures in the City to join in. The festival has grown to be one of the largest festivals in Metro Vancouver with this year's projected attendance of over 12,000 people. The event will showcase Japanese entertainment, ethnic foods and family oriented games.

Request: \$25,000 CPA: 2017 - \$11,000 (Large Scale Grant)
2016 - \$11,000 (Large Scale Grant)
2015 - \$10,000 (Large Scale Grant)

- j) **#18-L-003 - Heights Merchants Association BIA** 62
Hats Off Day 2018

An application was received from the Heights Merchants Association BIA for Hats Off Day 2018 to be held on 2018 June 2 on Hastings Street, between Boundary Road and Gamma Avenue. This event is the largest parade and street festival in Burnaby. The festival features music, entertainment, kids' activities, a vintage car show, ethnic food and more.

Request: \$15,000 CPA: 2017 - \$8,000 (Large Scale Grant)
2016 - \$8,000 (Small Scale Grant)
2015 - \$8,000 (Small Scale Grant)

- k) **#18-L-004 - Korean Cultural Heritage Society** 64
17th Annual Korean Cultural Heritage Festival

An application was received from the Korean Cultural Heritage Society for the 17th Annual Korean Cultural Heritage Festival to be held on 2018 August 4 at Swangard Stadium. This full day event includes an opening ceremony

with special guest performances, live entertainment, food and souvenirs.
The festival celebrates multiculturalism in Metro Vancouver.

Request: \$25,000	CPA: 2017 - \$20,000 (Large Scale Grant)
	2016 - \$17,000 (Large Scale Grant)
	2015 - \$16,000 (Large Scale Grant)

7. **NEW APPLICATIONS**

a) **#18.15. - Burnaby Minor Hockey Association** 66
Provincial Tournament

An application was received from the Burnaby Minor Hockey Association (Midget A1 Team) requesting a grant to assist with travel expenses for 18 players, Burnaby residents, to attend the BC Hockey Provincial Tournament to be held on 2018 March 18–23 in Fort St. John, BC.

Request: Unspecified	CPA: 2017 - \$1,000
	2016 - No Application
	2015 - No Application

b) **#18.16.o - United Way of the Lower Mainland** 67
Street Banner Program

An application was received from United Way of the Lower Mainland requesting an in-kind grant (for labour cost) in support of the 2018 United Way Fall Campaign in the amount of \$15,000 to cover banner installation and removal costs along Kingsway, between Boundary Road and Royal Oak Avenue. The banners would be installed 2018 September and removed at the end of December.

Request: \$15,000**(in-kind labour cost)	CPA: 2017 - \$15,000 (used \$3,279)
	2016 - \$15,000 (used \$4,566)
	2015 - \$15,000 (used \$2,250)

***NOTE: request for \$15,000 is due to unforeseen circumstances such as the need for hardware replacement*

c) **#18.17. - Burnaby Family Life** 68
Community Grant - Support for Burnaby Residents

An application was received from Burnaby Family Life requesting a grant in support of services provided by the organization to all Burnaby residents in 2018.

Request: \$20,000	CPA: 2017 - \$17,000
	2016 - \$17,000
	2015 - \$16,000

8. **NEW BUSINESS**

9. **INQUIRIES**

10. **CLOSED**

[Public excluded according to Sections 90 and 92 of the Community Charter.](#)

11. **ADJOURNMENT**