SUSTAINABLE CITY ADVISORY COMMITTEE

MINUTES

An Open meeting of the Sustainable City Advisory Committee was held in the Council Chamber, City Hall, 4949 Canada Way, Burnaby, B.C. on Wednesday, **2018 April 25** at 6:00 p.m.

1. CALL TO ORDER

PRESENT: Councillor Sav Dhaliwal, Chair
Councillor Pietro Calendino, Member
Councillor James Wang, Member
Trustee Baljinder Narang, Burnaby School Board
Ms. Tessa Vanderkop, Burnaby Board of Trade
Mr. Bill Brassington Jr., Citizens' Representative
Mr. Peter Cech, Citizens' Representative
Mr. Frank Huang, Citizens' Representative
Ms. Mary Lumby, Citizens' Representative
Mr. Frank Zhao, Citizens' Representative

ABSENT: Councillor Nick Volkow, Member *(due to illness)*
Ms. Lubna Abdelrahman, Citizens' Representative
Mr. William Tsai, Citizens' Representative

STAFF: Mr. Dipak Dattani, Director Corporate Services
Ms. Lee-Ann Garnett, Assistant Director Long Range Planning
Ms. Lauren Cichon, Administrative Officer

The Chair called the Open meeting to order at 6:03 p.m.

2. MINUTES

a) **Minutes of the Sustainable City Advisory Committee held on 2018 February 06**

MOVED BY COUNCILLOR CALENDINO
SECONDED BY MR. ZHAO

THAT the minutes of the Sustainable City Advisory Committee held on 2018 February 06 be adopted.

CARRIED UNANIMOUSLY

3. PRESENTATIONS

MOVED BY TRUSTEE NARANG
SECONDED BY COUNCILLOR CALENDINO

THAT the presentations be heard.

CARRIED UNANIMOUSLY

a) 2017 Annual Solid Waste and Recycling Report - A Year in Review

Speaker: James Lota, Assistant Director Engineering

Mr. James Lota, Assistant Director Engineering, provided an update on the 2017 Annual Solid Waste and Recycling Report.

Mr. Lota provided the key highlights which included:

- implementation of every other week garbage collection;
- undertaking a pilot project for AVL/Telematics;
- initiating a pilot project for bear-resistant green bins;
- pre-planning for enhanced public street scape receptacles;
- implementation of an enhanced snow management program;
- participation in the National Solid Waste Benchmarking Initiative;
- completion of waste audit for single and two-family curbside collection and multi-family complexes; and,
- implementation of disaster debris waste management guidelines.

The speaker noted that the City provides full in-house collection of multi-sector based services to single and two-family homes, multi-family units, commercial, institutional and civic facilities, and public spaces.

It was noted the City provides the following services:

- bulky item collection program (for large appliances);
- mattress collection program;
- litter and public space collection program;
- abandoned materials service (construction materials that get abandoned);
- internal city program “I Recycle @ Work” to encourage recycling;
- outreach and education programs; and,
- central eco-centre.

Mr. Lota advised that in July 2016, the City initiated a year-long bear-resistant green bin pilot project. The pilot project included five multi-family complexes (a total of 455 units, serviced by the City that is within beer areas such as Forest

Grove, Cariboo and Simon Fraser Village). The pilot project will assist the City in identifying effectiveness, ease of use and durability of receptacles and any potential challenges in servicing containers and any required administrative or bylaw amendments. The City provided each complex with three styles of bear-resistant green bins to test. Staff undertook a survey this year to participating residents and City staff, and presented the findings to the Committee and Council.

In addition, the City undertook a single and two-family residential curbside waste composition study of 100 households and six multi-family residential complexes serviced by the City for garbage, recycling and green waste. The study was conducted in July 2017 over a two week period. The study was to determine:

- composition of household waste, recycling and green waste for both single and two-family households, and for residential multi-family complexes;
- diversion rate for single and two-family and multi-family residential properties; and,
- contamination rates within each of the tree material streams.

Mr. Lota provided an update on the free Waste Collection App (App), which provides residents with:

- collection day reminders for residential curbside collection schedules;
- drop off depot information through the "What goes where?" searchable database; and,
- "Report a Problem" feature to notify the City about missed collection, graffiti, litter etc.

In 2017, the number of residents actively using the App was 56,610 (a 227% increase from 2016) with a total of 1,139,725 resident interactions (an 89% increase over 2016).

The Committee inquired promoting the City's free Waste Collection App and where to find the App (Android and/or Apple).

Staff undertook to explore options to promote the App and provide materials to residents how to find the App. Further information about the App is on the City's website and on the 2018 Curbside Calendar.

The Chair inquired regarding the review of service delivery fees.

Mr. Zhao left the meeting at 6:29 p.m.
Mr. Zhao returned to the meeting at 6:32 p.m.

Staff undertook to investigate.

b) Burnaby Transportation Update
Speaker: Deirdre Bostock, Senior Long Range Planner

Ms. Deirdre Bostock, Senior Long Range Planner, provided an update on the Burnaby Transportation Plan.

Ms. Bostock provided the key highlights which included:

- Burnaby Transportation Update;
- Phase 1 Public Consultation Program: Results and Outcomes;
- Phase 2 – Building the Plan; and,
- Recommendations and Next Steps.

The speaker advised the Burnaby Transportation Plan aligns with the City's Corporate Strategic Plan along with the Official Community Plan and the three sustainability strategies. It was noted the City has completed Phase 1, and have begun Phase 2. The scope for Phase 2 is focused on the detailed policies, networks and actions.

Phase 2 will include the following activities:

- background research (which will take most of 2018);
- policy development (ongoing through 2018 and 2019);
- public consultation (undertaken in two parts in 2019); and,
- reporting activities (ongoing through the process).

In conclusion, Ms. Bostock provided an overview of the next steps the City has taken:

- undertake technical research and analysis;
- undertake policy and plan development;
- create policy, network, and action proposals;
- define the public consultation program for Phase 2 – Part A; and,
- apply the approved Vision, Themes and Goals to the City's ongoing transportation work, as the plan development work is undertaken in Phase 2.

Staff reminded Committee members about participating in the Walk30 Burnaby|New West walking challenge. The wrap up celebration will take place on Saturday, May 12 at Edmonds Community Centre.

4. CORRESPONDENCE

MOVED BY TRUSTEE NARANG
SECONDED BY MR. ZHAO

THAT the correspondence be received.

CARRIED UNANIMOUSLY

a) Memorandum from the Administrative Officer
Re: Burnaby Transportation Plan Update: Outcomes from the Phase 1 Public Consultation and Phase 2 Scope

A memorandum was received from the Administrative Officer advising that Council, at the Open Council meeting held on 2018 March 12, received and adopted the above noted report providing information on Phase 1 (Public Consultation Program) and received Council's approval for the Plan's vision, themes and goals. The report also outlines Phase 2 (Building the Plan) which details the Plan's scope, activities and timeline.

b) Memorandum from the City Clerk
Re: Drinking Water Conservation Plan

A memorandum was received from the City Clerk advising that Council, at the Open Council meeting held on 2018 February 26, received and adopted the above noted report informing about the amendments approved by Metro Vancouver to the Drinking Water Conservation Plan.

c) Memorandum from the City Clerk
Re: 2018 Environment Week Program

A memorandum was received from the City Clerk advising that Council, at the Open Council meeting held on 2018 April 16, received and adopted the above noted report advising of the proposed program for 2018 Environment Week.

d) Memorandum from the City Clerk
Re: Local Government Awareness Week 2018

A memorandum was received from the City Clerk advising that Council, at the Open Council meeting held on 2018 April 16, received and adopted the above noted report noting activities for Burnaby's participation in Local Government Awareness Week 2018.

e) Correspondence from Environment and Climate Change Canada
Re: Schedule 1 Amendments of the Species at Risk Act

Correspondence was received from the Conservation Planning Unit, Canadian Wildlife Service – Pacific Region, Environment and Climate Change Canada, regarding the proposed changes to Schedule 1 of the *Species at Risk Act* for seven terrestrial species. The public has the opportunity to provide comments on the proposed changes that ends on May 22, 2018 for most species found in BC.

f) Correspondence from Jeffrey Hooites Meursing and Tessa Brauer
Re: Child Care Fees

Correspondence was received from Mr. Jeffrey Hooites Meursing and Ms. Tessa Brauer regarding the increase in child care fees. The writers advised the wages being paid to early childcare professionals in Burnaby are below a living wage for the Lower Mainland, and these professionals are leaving to neighboring cities paying higher wages.

5. REPORTS

MOVED BY MR. CECH
SECONDED BY TRUSTEE NARANG

THAT the reports be received.

CARRIED UNANIMOUSLY

a) Report from the Director Corporate Services and Director Planning and Building
Re: 2017 Climate Action Revenue Incentive Program Report

The Director Corporate Services and Director Planning and Building submitted a report informing of the climate actions and corporate emissions reported on in the 2017 Climate Action Revenue Incentive Program (CARIP) Report.

The Director Corporate Services and Director Planning and Building recommended:

1. THAT the Committee recommend Council to receive this report for information.

MOVED BY COUNCILLOR CALENDINO
SECONDED BY MR. ZHAO

THAT the recommendation of the Director Corporate Services and Director Planning and Building be adopted.

CARRIED UNANIMOUSLY

The Committee inquired regarding options for reducing construction and demolition waste.

Staff undertook to investigate.

b) Report from the Director Engineering
Re: 2017 Annual Solid Waste and Recycling Report - A Year in Review

The Director Engineering submitted a report presenting the 2017 annual report on the City's integrated solid waste and recycling program.

The Director Engineering recommended:

1. THAT the Committee recommend Council to receive the 2017 Annual Solid Waste and Recycling Report and forward it to Council for information.

Staff provided a PowerPoint presentation summarizing the report.

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR WANG

THAT the recommendation of the Director Engineering be adopted.

CARRIED UNANIMOUSLY

c) Report from the Director Planning and Building
Re: EV Charging Requirements for New Residential Development

The Director Planning and Building submitted a report seeking approval for the proposed amendments for EV charging in new residential development, and outlining additional EV policy topics for further review.

The Director Planning and Building recommended:

1. THAT Council authorize staff to work with the City Solicitor to prepare the necessary text amendments to the Zoning Bylaw to implement the recommended requirements for EV charging in new residential development, as outlined in Section 4 of this report.

2. THAT Council receive for information the updates on the status of policy research into topic areas for future policy and program direction as outlined in Section 3 of this report.

MOVED BY TRUSTEE NARANG
SECONDED BY MR. BRASSINGTON JR.

THAT the recommendations of the Director Planning and Building be adopted.

- amended

MOVED BY TRUSTEE NARANG
SECONDED BY MR. BRASSINGTON JR.

THAT the recommendations be **AMENDED** to send a copy of the report to the Heights Merchants Association.

CARRIED UNANIMOUSLY

MOVED BY MR. CECH
SECONDED BY TRUSTEE NARANG

THAT the recommendations, **AS AMENDED**, be adopted.

CARRIED UNANIMOUSLY

The Committee inquired when the policy requirements are proposed to be implemented.

Staff advised the zoning bylaw amendments will be brought to Council in late May or early June for First Reading and Public Hearing at the end of June. The effective date will be set at that time, likely for September or October 2018. At that point, all new developments will be obligated to comply with the requirements.

The Committee inquired when a report will be brought forward regarding Public EV Charging/City-owned facility charging.

Staff are to review the options/considerations and report back to Council in the future.

6. NEW BUSINESS

Frank Zhao

Mr. Zhao advised he will be resigning from the Committee as a result of a job opportunity in Asia.

Councillor Dhaliwal expressed appreciation for Mr. Zhao's service to the City.

Peter Cech

Mr. Cech inquired regarding the public access to showers and requested an update on this matter.

The Committee advised this issue has been referred to the Parks, Recreation and Culture Commission.

7. INQUIRIES

There were no new inquiries brought before the Committee at this time.

8. ADJOURNMENT

MOVED BY MR. BRASSINGTON JR.
SECONDED BY MR. ZHAO

THAT this Open Committee meeting do now adjourn.

CARRIED UNANIMOUSLY

The Open meeting adjourned at 7:44 p.m.

Lauren Cichon	Councillor Sav Dhaliwal
ADMINISTRATIVE OFFICER	CHAIR