



PARKS, RECREATION AND CULTURE COMMISSION MINUTES

Wednesday, 2018 May 16

An 'Open' meeting of the Parks, Recreation and Culture Commission was held in the Maple Room, Cameron Recreation Centre, 9523 Cameron Street, Burnaby, B.C. on Wednesday, 2018 May 16 at 6:55 p.m. followed immediately by a 'Closed' meeting from which the public was excluded. At the conclusion of the 'Closed' meeting, the 'Open' meeting was reconvened at 7:05 p.m. in the Hemlock/Spruce Room.

1. CALL TO ORDER

PRESENT: Councillor Paul McDonell, Chair
Commissioner Stace Dayment
Councillor Dan Johnston
Commissioner Barbara Larkin
Commissioner Lance Matricardi
Commissioner Dan Staschuk

ABSENT: Commissioner Karin Alzner
Commissioner Guyle Clark
Commissioner James Jang
School Trustee Baljinder Narang

STAFF: Mr. Dave Ellenwood, Director Parks, Recreation & Cultural Services
Mr. Craig Collis, Assistant Director - Recreation
Mr. Don Hunter, Assistant Director - Parks
Mr. David O'Connor, Assistant Director - Golf Operations
Mr. Denis Nokony, Assistant Director - Cultural Services
Mr. Dean Pelletier, Manager - Business Operations
Ms. Heather Edwards, Manager – Parks Planning, Design & Dev.
Ms. Robin Juergensen, Manager Rec. Plan. & Community Program
Ms. Cindy Chang, Manager Recreation Services East
Mr. Eric Bientjes, Manager Recreation Services
Mr. Johannes Schumann, Sr. Current Planner - Planning & Building
Mrs. Kathryn Matts, Commission Secretary
Ms. Theresa Cheng, Recording Secretary

The Chair called the 'Open' Commission Meeting to order at 7:05 p.m.

MOVED BY COMMISSIONER LARKIN
SECONDED BY COMMISSIONER DAYMENT

“THAT the Open Commission meeting do now reconvene.”

CARRIED UNANIMOUSLY

The Open Commission meeting reconvened in the Hemlock/Spruce Room, Cameron Recreation Centre.

The Chair welcomed the audience to the Cameron Recreation Centre, advised that the Commission holds 3 meetings a year in different communities to provide an opportunity to meet residents, and introduced the Commissioners and the Director in attendance. Commissioners Alzner, Clarks, Jang and School Trustee Narang sent their regrets.

The Director Parks, Recreation and Cultural Services introduced staff members in attendance.

2. MINUTES

a) Open meeting of 2018 April 18

MOVED BY COMMISSIONER STASCHUK
SECONDED BY COUNCILLOR JOHNSTON

“THAT the minutes of the Open Commission meeting held on 2018 April 18 be now adopted.”

CARRIED UNANIMOUSLY

3. CORRESPONDENCE

MOVED BY COMMISSIONER MATRICARDI
SECONDED BY COMMISSIONER LARKIN

“THAT the following items of correspondence be received.”

CARRIED UNANIMOUSLY

a) City Clerk
Re: Safety and Security Enhancements in Parks and Public Places

The City Clerk advised that Council received a report re: Safety and Security Enhancements in Parks and Public Places and sent a copy of the report to the Parks, Recreation and Culture Commission for information.

**b) United Way 2018 Committee Chair
Re: 2018 City of Burnaby Employees Workplace United Way Campaign**

Ms. Lisa Patek, City of Burnaby United Way 2018 Committee Chair, requested contribution from the Parks, Recreation & Culture Commission to enhance the success of this year's fundraising efforts.

Item 1 of the Director's Report referred to this matter.

4. DIRECTOR'S REPORT

**a) Director's Report No. 5
2018 May 16**

The Director Parks, Recreation and Cultural Services submitted his Report No. 5, dated 2018 May 16, covering the following items listed as 1 – 4.

MOVED BY COMMISSIONER MATRICARDI
SECONDED BY COUNCILLOR JOHNSTON

"THAT the Director's Report be received."

CARRIED UNANIMOUSLY

i) 2018 Annual United Way Campaign - Request for Support

The City of Burnaby 2018 United Way Steering Committee requested that the Commission continue with their support and provide a selection of passes as incentive prizes for this year's campaign. The incentive prizes are intended to generate new users, promote existing services and expose city staff to Parks, Recreation and Cultural Services facilities and services with little impact on facility revenue expectations.

It was recommended:

1. THAT Commission support the City of Burnaby 2018 United Way Workplace Campaign with a donation of recreation passes, cultural services admissions, rounds of golf and a lunch or dinner for two at Burnaby Mountain valued at \$50.00.
2. THAT a copy of this report be forwarded to Lisa Patek - Chair of the City of Burnaby United Way Campaign Committee.

MOVED BY COUNCILLOR JOHNSTON
SECONDED BY COMMISSIONER MATRICARDI

“THAT the two recommendations be approved.”

CARRIED UNANIMOUSLY

ii) 2018/2019 Community School Grant

The City of Burnaby and School District #41 have been working together since 1974 to provide services to the citizens of Burnaby. The eight Burnaby Community Schools fill a valuable role in our neighbourhoods, welcoming community into the facilities for programs, events, resources, and community spaces. They provide an additional layer of recreation and community services to the citizens of Burnaby. The District Community School Advisory and Coordinating approved the 2018/2019 Community School budget and requested that the School District and the City of Burnaby provide the funds for the continued operation of the eight Community Schools for the upcoming school year.

It was recommended:

1. THAT approval be given for the expenditure of \$484,238 as the City of Burnaby's share of the operating funds for the 2018/2019 Community School Program.
2. THAT the Parks, Recreation and Culture Commission recommend Council authorize the execution of an agreement with the Burnaby School District #41 for the support and operation of eight Community Schools (Byrne Creek, Edmonds, Gilmore, Lochdale, Maywood, Second Street, Stoney Creek and Stride Avenue).
3. THAT a copy of this report be forwarded to the Burnaby Board of Education for their information.

MOVED BY COMMISSIONER STASCHUK
SECONDED BY COMMISSIONER DAYMENT

“THAT the three recommendations be approved.”

CARRIED UNANIMOUSLY

iii) Fee Waiver Request - Gadabouts Picnic

The City of Burnaby's Citizen Support Services requested a waiver of rental fees at the Shadbolt Centre for the Arts for the use of Studio 103 on 2018 July 11 for the Gadabouts Summer Picnic. The Citizen Support Services fundraises to provide

activities for housebound seniors in the community. This is a valuable community service enriching the lives of many seniors.

It was recommended:

1. THAT Citizen Support Services be granted a fee waiver of \$528.15 for the use of Studio 103 at the Shadbolt Centre for the Arts on 2018 July 11 to host their Gadabouts Summer Picnic.
2. THAT a copy of this report be forwarded to Ms. Anne Waller, Administrator, Citizen Support Services.

MOVED BY COMMISSIONER MATRICARDI
SECONDED BY COUNCILLOR JOHNSTON

“THAT the two recommendations be approved.”

CARRIED UNANIMOUSLY

**iv) Burnaby Village Museum - Parks, Recreation and Cultural Services
Capital Funding Bylaw**

Bylaw funding approval was requested to enable work to go ahead on projects for a preliminary design for construction of a new building to house the Old Curly Locomotive, and revising drainage systems, installing metal doors and constructing a small roof over the main entry doors to the Tram Barn.

It was recommended:

1. THAT the Parks, Recreation and Culture Commission recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$115,000 to finance the 2 projects as outlined in this report.

MOVED BY COMMISSIONER MATRICARDI
SECONDED BY COMMISSIONER STASCHUK

“THAT the recommendation be approved.”

CARRIED UNANIMOUSLY

10. NEW BUSINESS

Commissioner Larkin advised that she attended the 2018 BCRPA Symposium Session for April 30 and learned about the current development in parks and recreation.

MOVED BY COMMISSIONER STASCHUK
SECONDED BY COMMISSIONER MATRICARDI

“THAT four green fees for Riverway Golf Course or Burnaby Mountain Golf Course be donated to the 15th Annual Canadian MPS (Mucopolysachride & Related Diseases) Society Fundraising Gala on 2018 May 26.”

CARRIED UNANIMOUSLY

11. INQUIRIES

There were no items raised under Inquiries.

12. PUBLIC COMMENT/QUESTION PERIOD

The Chair announced the beginning of the public comment/question period. The audience was encouraged to speak to the Commission on matters of interest or concern. There were no comments from the audience. The Chair thanked the audience for their attendance.

13. ADJOURNMENT

MOVED BY COMMISSIONER LARKIN
SECONDED BY COMMISSIONER MATRICARDI

“THAT the Open Commission meeting do now adjourn.”

CARRIED UNANIMOUSLY

The Open Commission meeting adjourned at 7:25 p.m.

Kathryn Matts
COMMISSION SECRETARY

Councillor Paul McDonnell
CHAIR

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