



FINANCIAL MANAGEMENT COMMITTEE

NOTICE OF OPEN MEETING

DATE: WEDNESDAY, 2018 MAY 23

TIME: 5:30 PM

PLACE: Council Committee Room, Burnaby City Hall

A G E N D A

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1. <u>CALL TO ORDER</u>	
2. <u>MINUTES</u>	
a) Minutes of the Financial Management Committee Open meeting held on 2018 April 17	1
3. <u>CORRESPONDENCE</u>	
a) Correspondence from Scouts Canada Re: Letter of Appreciation (#18.11.)	18
b) Correspondence from the Union of BC Municipalities Re: 2018 Asset Management Planning Program – Grant Approval	19
c) Correspondence from the Heights Merchants Association Re: 2018-2019 BIA Budget	23 <i>see note</i>
d) Memorandum from the Chief Information Officer Re: Recycling and Reuse of City Desktop Equipment	25
4. <u>REPORTS</u>	
a) Report from the Director Engineering Re: 2018 May Engineering Capital Infrastructure Bylaw Funding Request - Infrastructure	27
b) Report from the Director Engineering Re: 2018 Willingdon Linear Park Community Benefit Funding Request (EMC.3000)	33

- c) [Report from the Director Engineering](#) 37
Re: Interim Local Street Upgrade Strategy
- d) [Report from the Director Engineering](#) 45
Re: Informational Report - Recommendations for Windstorm Preparedness
- e) [Report from the Director Finance](#) 51
Re: Land Assembly and Development Capital Program

5. **NEW APPLICATIONS - FESTIVALS BURNABY**

Neighbourhood Events

- a) [#18-N-001 - Scandinavian Cultural Society](#) 54
Leif Erikson Day Festival

An application was received from the Scandinavian Society for the Leif Erikson Day Festival to be held on 2018 September 29 at the Scandinavian Community Centre. This festival celebrates a different Nordic country each year, showcasing its history, current endeavours and the contributions made to Canada by its immigrants. There will be presentations by experts, concerts, workshops, displays, ethnic foods, films and videos, and children's art programs. There will also be workshops and talks on Norse crafts and Norse history or archaeology.

Request: \$2,000

CPA: 2017 - \$2,000 (Neighbourhood Grant)
2016 - \$2,500 (Neighbourhood Grant)
2015 - \$2,500 (Neighbourhood Grant)

- b) [#18-N-002 - Culture Chats BC Association](#) 56
Intercultural Community Arts Festival

An application was received from the Culture Chats BC Association for the Intercultural Community Arts Festival to be held between 2018 March 01 and 2018 September 30 at Burnaby Neighbourhood House. The Association is planning a free one day event, along with other local partners, to celebrate and showcase multicultural arts and talents. Event activities will include an Immigrant Art Exhibition, language based word games, a Multicultural Dialogue, and Story Creation.

Request: \$2,000

CPA: 2017 - \$1,000 (Neighbourhood Grant)
2016 - No Application
2015 - No Application

c) **#18-N-006 - Burnaby North Community Association** 58
North Burnaby Community Fair

An application was received from the Burnaby North Community Association for the North Burnaby Community Fair to be held on 2018 July 21 at 740 Hammarskjold Drive. This one day family event promotes community involvement in the North Burnaby/Kensington neighbourhood and will feature a barbecue, games, entertainment, and promotion of local businesses and not-for-profits.

Request: \$4,000	CPA: 2017 - \$1,000 (Neighbourhood Grant)
	2016 - \$1,000 (Neighbourhood Grant)
	2015 - \$2,000 (Neighbourhood Grant)

d) **#18-N-007 - Chinese Taoism Kuan Kung Association** 60
Tian Jin Festival

An application was received from the Chinese Taoism Kuan Kung Association for the Tian Jin Festival to be held on 2018 May 6-7 at Jian Tin Temple, 3426 Smith Avenue, Burnaby. This free family oriented festival will showcase Chinese arts and culture through stage performances (including performances from other Asian communities), exhibits, family activities and food.

Request: \$3,000	CPA: 2017 - \$3,000 (Neighbourhood Grant)
	2016 - \$3,000 (Neighbourhood Grant)
	2015 - \$3,000 (Neighbourhood Grant)

Small Scale Events

e) **#18-S-010 - The Society of Mexican Talent in BC** 62
Day of the Dead Festival

An application was received from the Society of Mexican Talent in BC for the Day of the Dead Festival to be held on 2018 November 2 at Edmonds Community Centre. This event is a celebration focused on remembering the dead and supporting their spiritual journey. The origin of the Festival is from ancient indigenous observances for honouring the dead which are celebrated throughout the world. This is a celebration of life including a real "Fiesta" component. It is rich in culture, arts, music and displays representing the real meaning of this tradition to delight the participants in a true learning and cultural experience.

Request: \$12,000	CPA: 2017 - No Application
	2016 - No Application
	2015 - No Application

- f) [#18-S-011 - Namsadang Cultural Institute](#) 64
World Traditional Performing Art Festival

An application was received from the Namsadang Cultural Institute for the World Traditional Performing Art Festival to be held on 2018 September 22 at the Michael J. Fox Theatre. Performers from Korea, Japan, China, India and Bangladesh collaborate on this event to promote understanding and communication.

Request: \$6,000

CPA: 2017 - No Application
2016 - No Application
2015 - No Application

Large Scale Events

- g) [#18-L-006 - CCSA Canadian Community Service Association](#) 66
2018 Chinese Cultural Heritage Festival and the 10th Vancouver Water-Splashing Festival

An application was received from the CCSA Canadian Community Service Association for the Chinese Cultural Heritage Festival & the 10th Vancouver Water-Splashing Festival to be held on 2018 July 29 at Swangard Stadium. This free one day large scale public event promotes Chinese heritage and culture not only to Chinese people but to all people from different ethnic backgrounds.

Request: \$25,000

CPA: 2017 - \$6,000 (Large Scale Grant)
2016 - No Application
2015 - No Application

6. NEW APPLICATIONS

- a) [#18.18. - Odyssey of the Mind](#) 68
World Finals
Buckingham Elementary – Division 2 “Structural Problem”
Buckingham Elementary – Division 2 “Vehicle Problem”
Montecito Elementary – Division 1 “Technical Problem”
Montecito Elementary – Division 1 “Classics Problem”
Parkcrest Elementary – Division 2 “Technical Problem”
St. Michael’s Elementary – Division 1 “Performance Problem”

An application was received from Ms. Holly Lloyd, Head Teacher/Coach, Montecito Elementary School, requesting a grant to assist with travel expenses for six teams from four Burnaby schools to participate at the Odyssey of the Mind World Finals competition to be held on 2018 May 23–26 at Iowa State University.

Request: Unspecified CPA: 2017 - \$4,000 (\$1,000 per school)
2016 - \$2,000 (\$1,000 per school)
2015 - \$2,000 (\$1,000 per school)

b) **#18.19. - Burnaby Meals on Wheels** 70
Meal Delivery Service

An application was received from Burnaby Meals on Wheels requesting a grant to assist with the cost of providing home delivery service of nutritious hot and/or frozen meals to Burnaby residents who cannot prepare meals for themselves.

Request: \$9,000 CPA: 2017 - \$9,000
2016 - \$9,000
2015 - \$9,000

c) **#18.20. - Burnaby Community Services** 72
Core Programs and Publications

An application was received from Burnaby Community Services requesting a grant to assist with the cost of services and programs provided by the Society for 2018. Programs and services include: the Burnaby Camping Bureau (\$6,000), publications not included in the in-kind printing grant requested separately (\$9,000), Seniors Transportation (\$8,000), and the Burnaby Christmas Bureau (\$5,000).

Request: \$28,000 CPA: 2017 - \$28,000
2016 - \$28,000
2015 - \$28,000

d) **#18.21. - Burnaby Community Services** 75
Burnaby Recreation Credit Program (2018 and 2017 Supplemental)

An application was received from Burnaby Community Services requesting a grant to assist with the fixed costs (\$17,000) of administering the Burnaby Parks, Recreation and Cultural Services Recreation Credit Program for 2018, as well as a supplemental balance of \$7,296 for 2017. The Recreation Credit Program provides low-income residents with credits that can be used towards Burnaby Parks, Recreation and Cultural Services programs and admissions.

Request: \$24,296 CPA: 2017 - \$17,000
2017 - \$7,296 Supplemental Grant
2016 - \$17,000
2016 - \$7,912 Supplemental Grant
2015 - \$17,000
2015 - \$8,720 Supplemental Grant

e) **#18.22.p - Burnaby Community Services** 77
Various Publications

An application was received from Burnaby Community Services requesting an in-kind grant to assist with the printing cost of various publications provided by the Society, which were not included under grant request #18.20. These publications include: the Community Resource Guide; Ready, Set, Learn brochure; As We Age Seniors Resource Guide; Seniors Resource Card; and Community Outreach Resources Card.

Request: \$7,750 -	CPA: 2017 - \$3,875 in-kind printing
in-kind printing	2016 - No Application
	2015 - No Application

f) **#18.23. - Cerebral Palsy Association of BC** 79
Campership Program

An application was received from the Cerebral Palsy Association of BC requesting a grant to support promoting and delivering its Campership Program in Burnaby. The Campership Program provides assistance to enable children, youth and adults living with cerebral palsy to attend accessible summer camp or other vacation in BC. Program benefits include: summertime learning for children, recreational opportunities, increased social integration, and respite for caregivers. There are approximately 450 individuals with cerebral palsy living in Burnaby.

Request: \$3,000	CPA: 2017 - Denied
	2016 - No Application
	2015 - No Application

g) **#18.24. - Big Sisters of BC Lower Mainland** 84
Mentoring Programs

An application was received from Big Sisters of BC Lower Mainland requesting a grant in support of mentoring services provided by the organization to girls in Burnaby for 2018.

Request: \$5,000	CPA: 2017 - \$5,000
	2016 - \$5,000
	2015 - \$4,000

h) [#18.25.p - Burnaby Arts Council](#) 85
4th Annual Summer Arts Festival and 3rd Annual Park's Edge Paint Off

An application was received from the Burnaby Arts Council requesting an in-kind grant for printing of signage for the 4th Annual Summer Arts Festival and 3rd Annual Park's Edge Paint Off. The Annual Summer Festival is a one day community event held outside the Deer Lake Gallery on Saturday, 2018 July 7. The event includes an artisan market, outdoor sculpture exhibition, live painting competition, kids' hand-on workshop and face painting. The Annual Park's Edge Paint Off is a wonderful addition to the Festival which features local artists competing to win. Live entertainment features the Burnaby International Folk Dancers, fiddlers, pianist, and other emerging young musicians. All proceeds from the events will go towards providing community support, resources and programming services to a diverse membership of individuals and arts groups, as well as improving and promoting the arts in the City of Burnaby.

Request: \$1,500	CPA: 2018 - \$1,000 in-kind printing
in-kind printing	(2018 Arts BC Conference)
	2017 - \$1,000 in-kind printing
	2016 - \$1,000 in-kind printing
	(Deer Lake Craft Festival - Fall)
	2015 - No Application

i) [#18.26. - Burnaby Neighbourhood House - North House](#) 86
Welcoming Place Program

An application was received from the Burnaby Neighbourhood House requesting a grant to support its North House Welcoming Place Program. This program provides a storefront as a hub of information and resources for socially isolated and low income residents. Highlights of the North House's work include: a digital literacy café, seniors' drop-in centre, family drop-in centre, the math buddies program in partnership with Big Brothers, and a youth leadership program for 13 to 17 year olds promoting community engagement and volunteerism.

Request: \$25,000	CPA: 2017 - \$20,000
	2016 - No Application
	2015 - Denied
	(\$1,500 in-kind printing)

j) **#18.27. - Crisis Intervention and Suicide Prevention Centre of BC** 88
Programs and Services

An application was received from the Crisis Intervention and Suicide Prevention Centre of BC requesting a grant to assist with the cost of providing crisis intervention and suicide prevention programs and services to Burnaby residents. Programs and services include: a 24/7 distress line and online distress chat service; mental health and suicide support workshops for youth; and suicide prevention workshops for health care workers, school staff, police, emergency services staff, youth workers, and older adult care providers.

Request: \$4,000

CPA: 2017 - \$5,000
2016 - Denied
2015 - Denied

7. **NEW BUSINESS**

8. **INQUIRIES**

9. **CLOSED**

[Public excluded according to Sections 90 and 92 of the Community Charter.](#)

10. **ADJOURNMENT**