



PARKS, RECREATION AND CULTURE COMMISSION

NOTICE OF OPEN MEETING

DATE: WEDNESDAY, 2018 JUNE 20
TIME: 7:00 PM
PLACE: Council Chambers, Burnaby City Hall

A G E N D A

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1. <u>CALL TO ORDER</u>	
2. <u>MINUTES</u>	
a) Open Minutes of 2018 May 16	1
3. <u>DELEGATIONS</u>	
a) Speaker: Mr. Kent Cavaghan BC Society of Model Engineers Re: 25 th Anniversary ceremony on July 07 and the 1 Millionth Rider of the Train	7
4. <u>CORRESPONDENCE</u>	
a) Burnaby Terry Fox Run Organizing Committee Re: The 2018 Burnaby Terry Fox Run -0 Request for In-Kind Support	8
b) Mr. Bobby Ratayats Re: Plan for Recognition of Ms. Doreen Lawson at Burnaby Lake	9
c) City Clerk Re: Willingdon Linear Park Grand Opening Event	10
5. <u>DIRECTOR'S REPORTS</u>	
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v)	Permissive Exemptions from Taxation – 2019	25
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6.	<u>NEW BUSINESS</u>	
7.	<u>INQUIRIES</u>	
8.	<u>ADJOURNMENT</u>	



PARKS, RECREATION AND CULTURE COMMISSION MINUTES

Wednesday, 2018 May 16

An 'Open' meeting of the Parks, Recreation and Culture Commission was held in the Maple Room, Cameron Recreation Centre, 9523 Cameron Street, Burnaby, B.C. on Wednesday, 2018 May 16 at 6:55 p.m. followed immediately by a 'Closed' meeting from which the public was excluded. At the conclusion of the 'Closed' meeting, the 'Open' meeting was reconvened at 7:05 p.m. in the Hemlock/Spruce Room.

1. CALL TO ORDER

PRESENT: Councillor Paul McDonell, Chair
Commissioner Stace Dayment
Councillor Dan Johnston
Commissioner Barbara Larkin
Commissioner Lance Matricardi
Commissioner Dan Staschuk

ABSENT: Commissioner Karin Alzner
Commissioner Guyle Clark
Commissioner James Jang
School Trustee Baljinder Narang

STAFF: Mr. Dave Ellenwood, Director Parks, Recreation & Cultural Services
Mr. Craig Collis, Assistant Director - Recreation
Mr. Don Hunter, Assistant Director - Parks
Mr. David O'Connor, Assistant Director - Golf Operations
Mr. Denis Nokony, Assistant Director - Cultural Services
Mr. Dean Pelletier, Manager - Business Operations
Ms. Heather Edwards, Manager – Parks Planning, Design & Dev.
Ms. Robin Juergensen, Manager Rec. Plan. & Community Program
Ms. Cindy Chang, Manager Recreation Services East
Mr. Eric Bientjes, Manager Recreation Services
Mr. Johannes Schumann, Sr. Current Planner - Planning & Building
Mrs. Kathryn Matts, Commission Secretary
Ms. Theresa Cheng, Recording Secretary

The Chair called the 'Open' Commission Meeting to order at 7:05 p.m.

MOVED BY COMMISSIONER LARKIN
SECONDED BY COMMISSIONER DAYMENT

“THAT the Open Commission meeting do now reconvene.”

CARRIED UNANIMOUSLY

The Open Commission meeting reconvened in the Hemlock/Spruce Room, Cameron Recreation Centre.

The Chair welcomed the audience to the Cameron Recreation Centre, advised that the Commission holds 3 meetings a year in different communities to provide an opportunity to meet residents, and introduced the Commissioners and the Director in attendance. Commissioners Alzner, Clarks, Jang and School Trustee Narang sent their regrets.

The Director Parks, Recreation and Cultural Services introduced staff members in attendance.

2. MINUTES

a) Open meeting of 2018 April 18

MOVED BY COMMISSIONER STASCHUK
SECONDED BY COUNCILLOR JOHNSTON

“THAT the minutes of the Open Commission meeting held on 2018 April 18 be now adopted.”

CARRIED UNANIMOUSLY

3. CORRESPONDENCE

MOVED BY COMMISSIONER MATRICARDI
SECONDED BY COMMISSIONER LARKIN

“THAT the following items of correspondence be received.”

CARRIED UNANIMOUSLY

a) City Clerk
Re: Safety and Security Enhancements in Parks and Public Places

The City Clerk advised that Council received a report re: Safety and Security Enhancements in Parks and Public Places and sent a copy of the report to the Parks, Recreation and Culture Commission for information.

b) United Way 2018 Committee Chair
Re: 2018 City of Burnaby Employees Workplace United Way Campaign

Ms. Lisa Patek, City of Burnaby United Way 2018 Committee Chair, requested contribution from the Parks, Recreation & Culture Commission to enhance the success of this year's fundraising efforts.

Item 1 of the Director's Report referred to this matter.

4. DIRECTOR'S REPORT

a) Director's Report No. 5
2018 May 16

The Director Parks, Recreation and Cultural Services submitted his Report No. 5, dated 2018 May 16, covering the following items listed as 1 – 4.

MOVED BY COMMISSIONER MATRICARDI
SECONDED BY COUNCILLOR JOHNSTON

"THAT the Director's Report be received."

CARRIED UNANIMOUSLY

i) 2018 Annual United Way Campaign - Request for Support

The City of Burnaby 2018 United Way Steering Committee requested that the Commission continue with their support and provide a selection of passes as incentive prizes for this year's campaign. The incentive prizes are intended to generate new users, promote existing services and expose city staff to Parks, Recreation and Cultural Services facilities and services with little impact on facility revenue expectations.

It was recommended:

1. THAT Commission support the City of Burnaby 2018 United Way Workplace Campaign with a donation of recreation passes, cultural services admissions, rounds of golf and a lunch or dinner for two at Burnaby Mountain valued at \$50.00.
2. THAT a copy of this report be forwarded to Lisa Patek - Chair of the City of Burnaby United Way Campaign Committee.

MOVED BY COUNCILLOR JOHNSTON
SECONDED BY COMMISSIONER MATRICARDI

“THAT the two recommendations be approved.”

CARRIED UNANIMOUSLY

ii) 2018/2019 Community School Grant

The City of Burnaby and School District #41 have been working together since 1974 to provide services to the citizens of Burnaby. The eight Burnaby Community Schools fill a valuable role in our neighbourhoods, welcoming community into the facilities for programs, events, resources, and community spaces. They provide an additional layer of recreation and community services to the citizens of Burnaby. The District Community School Advisory and Coordinating approved the 2018/2019 Community School budget and requested that the School District and the City of Burnaby provide the funds for the continued operation of the eight Community Schools for the upcoming school year.

It was recommended:

1. THAT approval be given for the expenditure of \$484,238 as the City of Burnaby's share of the operating funds for the 2018/2019 Community School Program.
2. THAT the Parks, Recreation and Culture Commission recommend Council authorize the execution of an agreement with the Burnaby School District #41 for the support and operation of eight Community Schools (Byrne Creek, Edmonds, Gilmore, Lochdale, Maywood, Second Street, Stoney Creek and Stride Avenue).
3. THAT a copy of this report be forwarded to the Burnaby Board of Education for their information.

MOVED BY COMMISSIONER STASCHUK
SECONDED BY COMMISSIONER DAYMENT

“THAT the three recommendations be approved.”

CARRIED UNANIMOUSLY

iii) Fee Waiver Request - Gadabouts Picnic

The City of Burnaby's Citizen Support Services requested a waiver of rental fees at the Shadbolt Centre for the Arts for the use of Studio 103 on 2018 July 11 for the Gadabouts Summer Picnic. The Citizen Support Services fundraises to provide

activities for housebound seniors in the community. This is a valuable community service enriching the lives of many seniors.

It was recommended:

1. THAT Citizen Support Services be granted a fee waiver of \$528.15 for the use of Studio 103 at the Shadbolt Centre for the Arts on 2018 July 11 to host their Gadabouts Summer Picnic.
2. THAT a copy of this report be forwarded to Ms. Anne Waller, Administrator, Citizen Support Services.

MOVED BY COMMISSIONER MATRICARDI
SECONDED BY COUNCILLOR JOHNSTON

"THAT the two recommendations be approved."

CARRIED UNANIMOUSLY

**iv) Burnaby Village Museum - Parks, Recreation and Cultural Services
Capital Funding Bylaw**

Bylaw funding approval was requested to enable work to go ahead on projects for a preliminary design for construction of a new building to house the Old Curly Locomotive, and revising drainage systems, installing metal doors and constructing a small roof over the main entry doors to the Tram Barn.

It was recommended:

1. THAT the Parks, Recreation and Culture Commission recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$115,000 to finance the 2 projects as outlined in this report.

MOVED BY COMMISSIONER MATRICARDI
SECONDED BY COMMISSIONER STASCHUK

"THAT the recommendation be approved."

CARRIED UNANIMOUSLY

10. NEW BUSINESS

Commissioner Larkin advised that she attended the 2018 BCRPA Symposium Session for April 30 and learned about the current development in parks and recreation.

MOVED BY COMMISSIONER STASCHUK
SECONDED BY COMMISSIONER MATRICARDI

“THAT four green fees for Riverway Golf Course or Burnaby Mountain Golf Course be donated to the 15th Annual Canadian MPS (Mucopolysachride & Related Diseases) Society Fundraising Gala on 2018 May 26.”

CARRIED UNANIMOUSLY

11. **INQUIRIES**

There were no items raised under Inquiries.

12. **PUBLIC COMMENT/QUESTION PERIOD**

The Chair announced the beginning of the public comment/question period. The audience was encouraged to speak to the Commission on matters of interest or concern. There were no comments from the audience. The Chair thanked the audience for their attendance.

13. **ADJOURNMENT**

MOVED BY COMMISSIONER LARKIN
SECONDED BY COMMISSIONER MATRICARDI

“THAT the Open Commission meeting do now adjourn.”

CARRIED UNANIMOUSLY

The Open Commission meeting adjourned at 7:25 p.m.

Kathryn Matts
COMMISSION SECRETARY

Councillor Paul McDonnell
CHAIR

tc

p:\admin\clerical\staff\Agenda\minutes plus\180516\open minutes 2018 May 16



BRITISH COLUMBIA SOCIETY OF MODEL ENGINEERS

120 North Willingdon Avenue Burnaby BC V5C 6K1

Commission Agenda Date..... 2018 Jun 20 Delegations (a)
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From : The President
 14515 86a Avenue
 Surrey, BC
 604-597-9018
 president@bcsme.org

June 12, 2018

To Kathryn Matts
 Commission Secretary
 Parks, Recreation and Cultural Services

Dear Ms. Matts;

As requested, here is the basis of my presentation.

- 1) A brief history of the BC Society of Engineers
- 2) Up coming events for 2018
 - a) The grand opening to the public for our new Garden Railway
 - b) The celebration of the 25th year of running the Burnaby Central Railway
 - c) Our one millionth passenger
 - d) The construction of our new concession

I anticipate this to take five to seven minutes.

I hope that this meets your requirements.

Sincerely,

Kent Cavaghan
 President
 British Columbia Society of Model Engineers

Anna Solnickova, BBA, CPA, CGA, ACCA
 504 – 4350 Beresford Street
 Burnaby, BC V5H 4K9
 604-716-2963 * tfrbby@gmail.com

April 11, 2018

Members of the Parks, Recreation and Culture Commission
 City of Burnaby

Commission Agenda Date2018 Jun 20 Correspondence(a)
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To Whom It May Concern:

Re: The 2018 Burnaby Terry Fox Run
Request for In-Kind Support

This year marks the **38th anniversary of Terry Fox's selfless Marathon of Hope**. As I am a two-time cancer survivor, it is very important to me that Terry's legacy and dream of a cancer free world not be forgotten. In order to share the vision and spirit of this Canadian hero, the Burnaby Terry Fox Run Organizing Committee and I are once again proud to invite Burnaby residents and all other interest parties to the **Burnaby Terry Fox Run on Sunday, September 16, 2018 in Swangard Stadium and Central Park**.

We are grateful for your past support of our event and once again turn to you in hopes of seeking assistance from you, the commissioners, and the City of Burnaby.

As you may know, the Terry Fox Run is unique in several ways, one being that it was the first run to be organized to raise money for charity, namely, cancer research. It differs from other runs in that it has:

- No fee for registration
- No required minimum donation amount
- No exclusions; everyone is welcome to participate
- No corporate sponsorship
- No donor recognition (other than being named on a thank-you board)
- No budget available for the Organizing Committee (all items and operating costs are donated by community members)

It is also worth mentioning that The Terry Fox Foundation continues to be a leader in fiscally responsible fund raising (84 cents of every \$1 donated goes DIRECTLY to cancer research).

In order to assist us with organizing and hosting the 38th Annual Burnaby Terry Fox Run, the **Organizing Committee respectfully request the walver of the fee for the use of the Central Park Trails on Sunday, September 16, 2018**. We will be using the Terry Fox Route for our Run and there should be no expense involved with this as we provide our own extra garbage containers and are diligent in trying to ensure that we leave the Park as we find it.

Additionally, the **Organizing Committee respectfully requests the walver of the fee for the use of the two black pop up tents (10 x 10 and 10 x 15 canopies) on Sunday, September 16, 2018**.

Lastly, we respectfully request the **walver of the fee for the one (1) additional hour above the base rate seven (7) hours with respect to our rent out of Swangard Stadium from 6:30 am to 1:30 pm on Sunday, September 16, 2018**.

We sincerely hope that you will look favorably upon our requests. Thank you very much for your time and consideration.

Sincerely,

Anna Solnickova
 Run Organizer
 Burnaby Terry Fox Run Organizing Committee

NOTE

Item 4 of the Director's Report refers to this matter

RECEIVED
Parks, Recreation & Cultural Services

MAY 24 2018

Initials	Initials
EM	

Commission Agenda
Date 2018 Jun 20
Correspondence (b)

606-555 13th Street
West Vancouver BC
V7T 2N8

22 May, 2018

Parks Board Commissioner
Parks Recreation and Culture Commission
c/o Parks, Recreation and Cultural Services Dept.
101-4946 Canada Way, Burnaby BC, V5G 4H7

Dear Sir/Madam:

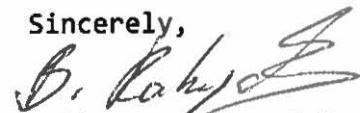
As a friend of the family and a lover of Burnaby Lake I wish to enquire about what happened to the legacy of the former Burnaby 'alderman' Doreen Lawson 'Lady of the Lake' and plans from 14 years ago to build a statue and a boat Nature Discovery Launch in her name?

Ms Lawson was also a parks board commissioner and Burnaby City Councillor for 24 years and she helped save the Burnaby Lake in its natural beauty.

I remember there were even discussions with a sculptor about the design of the statue: if the family preferred her shown in her signature Tilley hat, gum boots and a canoe or in business clothing.

Please keep me informed about your decisions and plans in this regard.
Thanks.

Sincerely,



Bobby Ratayats, P.Eng., Ret.

NOTE

Staff have sent a response to Mr. Ratayats addressing the timeline and current status of development within riparian setbacks.



Office of the City Clerk

Commission Agenda Date2018 Jun 20 Correspondence.....(c)

K. O'Connell, City Clerk
B. Zeinabova, Deputy City Clerk

INTER-OFFICE MEMORANDUM

TO: CHAIR AND MEMBERS DATE: 2018 JUNE 12
PARKS, RECREATION AND CULTURE
COMMISSION

FROM: CITY CLERK FILE: 02410-01

SUBJECT: WILLINGDON LINEAR PARK GRAND OPENING EVENT
SATURDAY, 2018 JULY 21
(ITEM NO. 7(4), MANAGER'S REPORTS, COUNCIL 2018 JUNE 11)

Burnaby City Council, at the Open Council meeting held on 2018 June 11, received the above noted report and adopted the following recommendations contained therein:

1. **THAT** Council approve street closures as outlined in this report.
2. **THAT** a copy of this report be sent to Parks, Recreation and Culture Commission for their information.
3. **THAT** a copy of this report be sent to Amy Rose, Chair, Burnaby North Community Association, 6990 Aubrey Street, Burnaby, BC V5B 2E5.

In Accordance with Recommendation No. 2, a copy of the report is attached for your information.

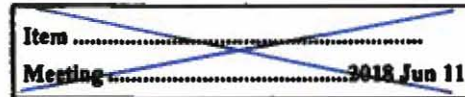
Kate O'Connell
City Clerk

KO:rj

Copied to: Director Parks, Recreation and Cultural Services
Director Engineering

NOTE

This is for the information of the Commission



COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2018 June 06

FROM: DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES
DIRECTOR ENGINEERING **FILE:** 1650-20
Willingdon Linear Park

SUBJECT: WILLINGDON LINEAR PARK GRAND OPENING EVENT
SATURDAY, 2018 JULY 21

PURPOSE: To seek Council approval for the closure of Willingdon Avenue for the Willingdon Linear Park Grand Opening Event.

RECOMMENDATIONS:

1. **THAT** Council approve street closures as outlined in this report.
2. **THAT** a copy of this report be sent to Parks, Recreation and Culture Commission for their information.
3. **THAT** a copy of this report be sent to Amy Rose, Chair, Burnaby North Community Association, 6990 Aubrey Street, Burnaby, BC V5B 2E5.

REPORT

The Willingdon Linear Park grand opening event is proposed to take place on Saturday, 2018 July 21. This celebration is one of several events that will occur this year. Council approval of the street closures to hold this event is requested as outlined in this report.

1.0 Background

Willingdon Linear Park is expected to be completed by early 2018 July. The park extends 13 blocks and runs along the east side of Willingdon Avenue between Brentwood Town Centre and Hastings Street. This park creates a safe, accessible, comfortable, attractive and vibrant open space for pedestrians, cyclists and public transit users. This unique park features art designed specifically for this site and contains two pocket parks with the first one located at Charles Street and Willingdon Avenue and the second located at Parker Street and Willingdon Avenue.

2.0 Event Details

To celebrate the completion of the project and commemorate the official opening of the Willingdon Linear Park, a grand opening event is being proposed for Saturday, 2018 July 21 from

To: City Manager
From: Director Parks, Recreation and Cultural Services
 Director Engineering
Re: Willingdon Linear Park Grand Opening Event
 Saturday, 2018 July 21

2018 June 06 Page 2

10:30 a.m. to 2:30 p.m. The event is proposed to take place in Willingdon Linear Park and extend west to include Willingdon Avenue from Midlawn Drive to Parker Street.

The event site will be divided into three zones:

- Zone A – Active Zone (Midlawn Dr. to Charles St.)
- Zone B – Food Zone (Charles St. to William St.)
- Zone C – City Showcase Zone (William St. to Parker St.)

2.1 Zone A – Active Zone

This section extends from Midlawn Drive to Charles Street and will feature fun interactive activities for all ages including a dedicated area for the North Burnaby Community Fair and community groups throughout Burnaby.

This year's North Burnaby Community Fair was scheduled to take place on the same day as the Willingdon Linear Park Grand Opening event. After meeting with the fair's committee members, the Burnaby North Community Association would like to partner with the City to move their event from Kensington Park to the Willingdon Linear Park celebration.

In addition, the official opening ceremonies will take place in this zone at the Charles Street pocket park.

2.2 Zone B – Food Zone

This section extends from Charles Street to William Street and will feature food trucks and seating areas.

2.3 Zone C – City Showcase Zone

This section extends from William Street to Parker Street and will feature interactive displays from city departments such as Eco-Sculptures, Pop-up Library, Engineering, RCMP and Fire. The area contains the second pocket park on the corner of Parker Street and Willingdon and will include activities from city services, along with featuring the artists who were involved with the design elements in the park.

3.0 Communications and Other Requirements

The Engineering and Parks, Recreation and Cultural Services departments will be working together with the Corporate Marketing Department to coordinate this special event. Sufficient funding is available through the project budget to cover the cost of the event.

3.1 Communications

A full marketing and communications plan is being developed. It will include advertising in the local newspaper, website presence, transit shelter advertising along Willingdon Avenue, social

To: City Manager
 From: Director Parks, Recreation and Cultural Services
 Director Engineering
 Re: Willingdon Linear Park Grand Opening Event
 Saturday, 2018 July 21

2018 June 06 Page 3

media and other promotional materials (i.e. posters and flyers) distributed in civic facilities as well as through parks programs.

Advanced notice regarding the road closure will be provided to the community through radio traffic reports, local newspaper advertising, and the City's website and social media accounts. In addition, letters will be sent out to the residents in the neighbourhoods adjacent to the event to advise them of the road closures and temporary parking restrictions.

3.2 Road Closures

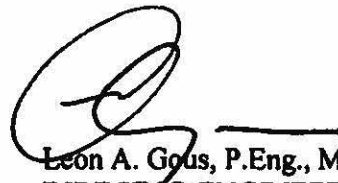
It is proposed Willingdon Avenue between Parker Street and Midlawn Drive be closed between 8:30 a.m. and 4:30 p.m., with the event being held from 10:30 a.m. to 2:30 p.m. At the same time, all cross streets and laneways along the same stretch of Willingdon will be closed between Parker Street and Midlawn Drive (see attached road closure plan). The road closures are necessary to facilitate set up and take down for the event. A traffic management plan is being developed to re-route traffic away from the closed portion of Willingdon Ave and to minimize impacts to local streets.

As per normal practices, staff will ensure that all participants be instructed to respect the rights and property of the residents encountered in the area; that there is appropriate control and monitoring of traffic operations at Willingdon Avenue and Parker Street and at Willingdon Avenue and Brentlawn Drive for the duration of the street closure; that barricade volunteers are arranged for all barricade locations except where traffic operations are present; that certified traffic control persons are in place to control traffic at pre-determined locations for the duration of the road closure and that all emergency and transit services are advised of the event.

It is recommended that Council approve the street closures and that a copy of this report be sent to Parks, Recreation and Culture Commission and the Chair of the Burnaby North Community Association as outlined in this report.



Dave Ellenwood
 DIRECTOR PARKS, RECREATION
 AND CULTURAL SERVICES



Leon A. Gous, P.Eng., MBA
 DIRECTOR ENGINEERING

MI/ab

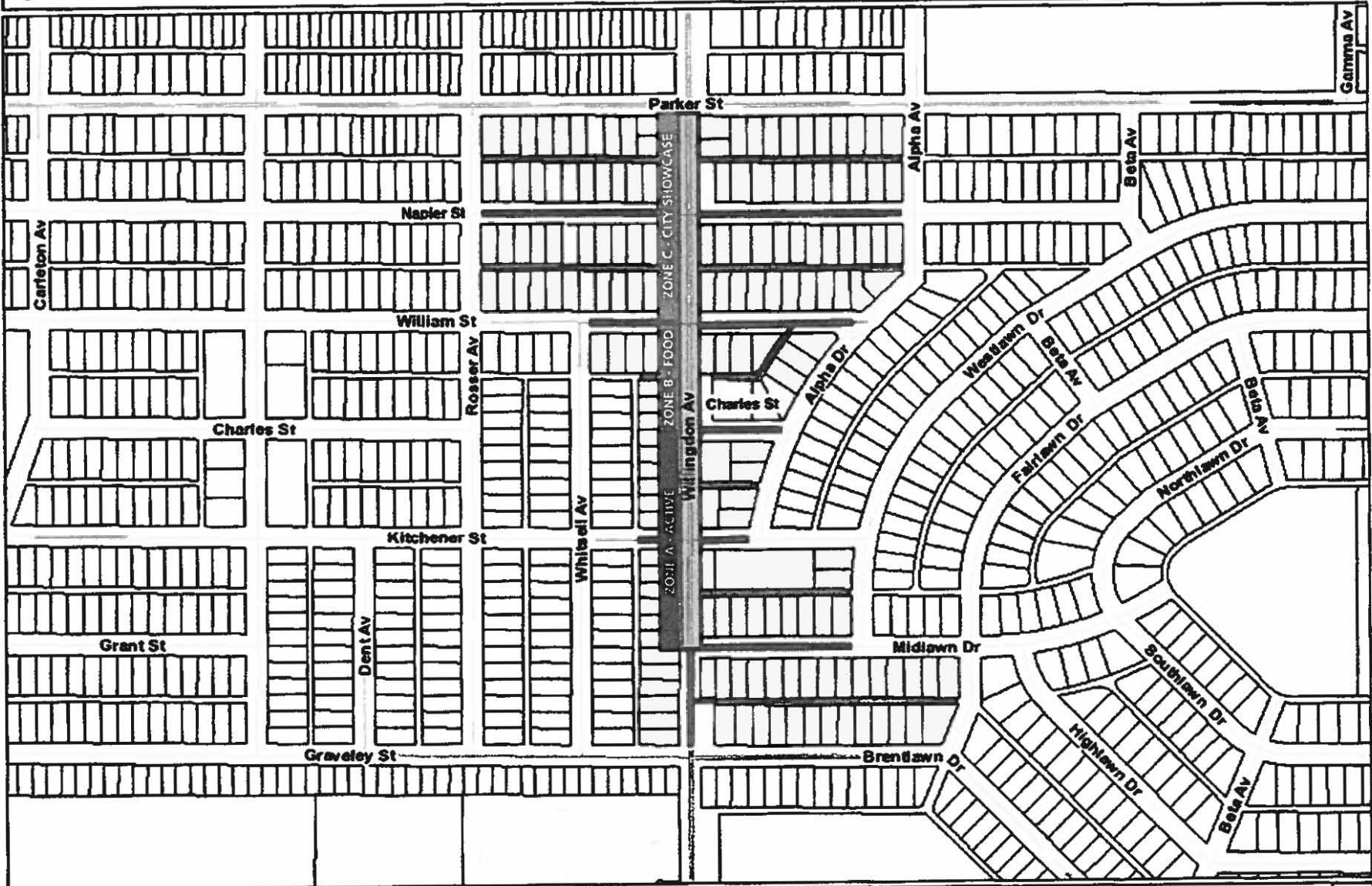
Attachment (Street Closure Plan)

Copied to: Director Corporate Services
 Director Public Safety & Community Services
 RCMP OIC Burnaby Detachment
 Fire Chief



Willingdon Linear Park Grand Opening - July 21

1:4,831



The information has been gathered and assembled on the City of Burnaby's computer systems. Data provided herein is derived from a number of sources with varying levels of accuracy. The City of Burnaby disclaims all responsibility for the accuracy or completeness of information contained herein.

- Road Closed Limited Access - 8:30 am to 4:30 pm
- Event Area & Road Closed - 8:30 am - 4:30 pm



CITY OF BURNABY
PARKS, RECREATION AND CULTURAL SERVICES DEPARTMENT

DIRECTOR'S REPORT NO. 6, 2018

2018 JUNE 20

BURNABY PARKS, RECREATION AND CULTURE COMMISSION

Ladies and Gentlemen:

Your Director reports as follows:

<u>ITEM</u>	<u>DESCRIPTION</u>
1.	Golf Course Divot Repair Protocol
2.	Proposal from the Padel Association of BC
3.	Commission and C.U.P.E. Co-Sponsorship of a Free Ride Day on the Carousel
4.	Burnaby Terry Fox Run Fee Waiver Request 2018
5.	Permissive Exemptions from Taxation – 2019
6.	Burnaby Arts Council 2018 Operating Grant Request

Respectfully submitted,



DAVE ELLENWOOD
Director Parks, Recreation and Cultural Services



Item.....	1
Director's Report No.	6
Meeting.....	2018 Jun 20

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION AND CULTURE
COMMISSION

DATE: 2018 June 01

FROM: DIRECTOR PARKS, RECREATION AND
CULTURAL SERVICES

FILE: 56000-01

SUBJECT: GOLF COURSE DIVOT REPAIR PROTOCOL

PURPOSE: To provide information to the Commission with respect to the replacement of divots.

RECOMMENDATION:

1. **THAT** staff continues to educate the public on golf etiquette with respect to the replacement of divots at all Burnaby golf courses by implementing the measures outlined in this report.

REPORT

At the Commission meeting of 2018 April 18 a recommendation to consider the provision of a sand-and-seed program with divot repair bottles at Burnaby's golf course locations was raised.

Divot bottles have been available at the City's golf course since the fall of 2017 and all new power carts will be accessorized with bottles as the fleet is upgraded.

The following information and background details require consideration when developing a comprehensive program to effectively deal with discarded divots on our playing surfaces:

1. All golf courses have different conditions and customer bases to consider when implementing a consistent approach to dealing with the divot repair issue. The rules of golf stress that all golfers should demonstrate good etiquette by being responsible for repair of any divots resulting from the individual golfer's shot. However, the consistency of golfers following this rule has always been a challenge in the public golf industry. Burnaby Golf has over 83,000 regular golfers in our database with online booking access and our courses typically exceed daily player counts by 35% of those seen at other public and semi-private membership clubs. Training such large volumes of public golfers can prove to be challenging; when proper execution of any new procedure cannot be effectively accomplished, the implementation can be compromised.

To: Parks, Recreation & Culture Commission
 From: Director Parks, Recreation & Cultural Services
 Re: GOLF COURSE DIVOT REPAIR PROTOCOL
Page 2

2. The vast majority of clubs that have implemented a player-engaged sand-seed program do so via bottles on golf carts. Although Burnaby Golf provides carts at its facilities, statistically only 30% of players ride carts.
3. From an agronomic point of view, staff are trained in the divot repair process to ensure that the right amount of sand-seed is placed per divot; unfortunately, this cannot be said of golfers. Most often too much sand-seed is placed per divot resulting in small mound formations blanketing fairway areas; thus creating a very uneven playing surface.
4. Lastly, what also must be considered is which part of the season the repair is taking place and what specific portion of the landing areas are to undergo repair since Burnaby's fairways and rough areas have a variety of turf species and compositions. Golf Burnaby has been over-seeding fairways with a new and innovative turf mixture that is composed of several predominately creeping growth varieties. These serve to support drought and disease tolerance, and exhibit a fine texture with vigorous growth characteristics for year-round pleasing colour. Through aggressive growing factors of stoloniferous and rhizomatous growth, this particular fairway turf spreads naturally to form a tightly netted grass which actually requires less divot repair than many other common varieties.

Golf Burnaby's Turf Operations division has implemented a four-pronged management program; beginning with the education of our guests about the replacement of divots with turf. For the second initiative, staff would continue to fill and repair divots bi-weekly and over-seed in the landing zones. Thirdly, three times a year staff will utilize large scale mechanical top dressers to top dress and over-seed landing areas to control thatch and enhance playing surfaces. Lastly, the initiative to utilize divot bottles combined with pre-mix sand-seed or sand for public use will be implemented.

Burnaby's customer engagement in the divot replacement program has been deemed a great opportunity to foster pride in patron's home courses while achieving departmental goals for producing consistent playing surfaces. As with all cultural programs required to achieve departmental objectives, this ultimately requires the support of a multi-level turf management program which is continually modified to improve optimum playing surfaces and able to adapt quickly to address any new or developing challenges.



Dave Ellenwood
 DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

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Item.....	2
Director's Report No.	6
Meeting.....	2018 Jun 20

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE
COMMISSION

DATE: 2018 June 13

FROM: DIRECTOR PARKS, RECREATION &
CULTURAL SERVICES

FILE: 02410-20

SUBJECT: PROPOSAL FROM THE PADEL ASSOCIATION OF BC

PURPOSE: To respond to the Padel Association of BC's request to develop an outdoor padel court facility in Burnaby.

RECOMMENDATIONS:

1. **THAT** staff indicate to the Padel Association of BC that their proposal to develop a padel facility on City property cannot be supported at this time for reasons outlined in this report.
2. **THAT** a copy of this report be forwarded to Ms. Susie Chang, Padel Association of BC.

REPORT

On Wednesday, 2018 March 21, representatives from the Padel Association of BC made a presentation to Commission seeking support to develop and operate a padel facility in Burnaby. Commission requested that staff prepare a report on the feasibility of the proposal.

Although the sport of padel has existed since the 1960's and grown in other countries, it is brand new to the Lower Mainland region. The proponents are hoping to grow the sport, beginning with City support to create two courts in Burnaby for club use and public drop-in.

The delegation's proposal was forwarded to staff for report to Commission.

Background

The racquet sport of padel was invented in the 1960's in Acapulco, Mexico and was initially most popular in Hispanic countries such as Mexico, Argentina and Spain. It has since gained popularity in Europe and has spread to over 40 countries with 8 million

To: Parks, Recreation & Culture Commission
From: Director Parks, Recreation & Cultural Services
Re: PROPOSAL FROM THE PADEL
ASSOCIATION OF BC

.....Page 2

players according to the proponent's proposal. The sport of padel has very limited exposure in Canada and is unknown to staff associated with racquet sports. There are currently no padel facilities in the Lower Mainland or in BC. The nearest facility to Burnaby is the Calgary Padel Club which is a not-for-profit club with 2 courts and appears to be the only organized padel association in Canada.

The Sport Locally

The Padel Association of BC is attempting to create a facility for the players who have shown an interest in playing padel in the region. It is unclear if the association has submitted proposals in other cities, and Vancouver has indicated they are not accepting any new sport proposals at this time. It is, therefore, assumed that padel players would travel from throughout the Lower Mainland to play in Burnaby if courts were available.

The proponents estimate there are approximately 100 padel players in the Lower Mainland, with 71 followers on Facebook and 107 on Instagram. Their membership goal is 100 players in the first year of operation. The City has received no inquiries from the public for padel and the proponent is the first to approach Burnaby with their stated goal of establishing a home for the sport.

The Sport

Padel is typically played outdoors on a synthetic surface covered with a thin layer of sand, with side and back walls that are used during the course of play, similar to squash. The court is substantially smaller than a tennis court, and 3 padel courts can fit onto the area of one tennis court.

The sport is easy to learn and to play because of the smaller court dimensions, underhand serves, softer floor, an easy to use racquet and the use of walls. The rallies generally last longer than in tennis, and the sport has appeal to serious athletes and beginners alike.

A preliminary estimate is that the construction of one court would cost approximately \$180,000, which would include a court, walls and lighting. Considerable planning would also be required to assess a number of initial facility considerations such as business case, court location, space allocation, court walls, fencing, court surfacing, and security. A preliminary assessment indicates City investment in padel courts would be disproportionate to the demand for the sport.

Competing Interests

The City endeavors to provide a wide range of recreational opportunities for its residents. Demand for opportunities varies and ultimately competes for a share of City resources. A key consideration in this provision relates to justifying the resource

To: Parks, Recreation & Culture Commission
From: Director Parks, Recreation & Cultural Services
Re: PROPOSAL FROM THE PADEL
ASSOCIATION OF BC

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required for a particular activity with the level of public demand. Service delivery and infrastructure are also allocated to meet the broadest demands and leverage cross functionality with available resources.

As an example, pickleball has become a very popular activity and has significant demand for more space and time in our indoor and outdoor facilities. Addressing these demands currently involves making selected tennis courts cross functional by adding pickleball lines to the courts for use on a first come, first served basis. The demand considerations and the cross functional opportunities on existing courts allow for a justifiable service development for pickleball. Unfortunately, the same case cannot be made for padel.

Conclusion

The padel proposal has been considered in the above analysis. Based on very limited local participation in the sport and the level of investment required for a single use, purpose built facility, support for the proposal to develop a padel facility is not recommended.



Dave Ellenwood
DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

TK:tc

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COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE
COMMISSION

DATE: 2018 May 22

FROM: DIRECTOR PARKS, RECREATION &
CULTURAL SERVICES

FILE: 66000-01

**SUBJECT: COMMISSION AND C.U.P.E. CO-SPONSORSHIP OF A FREE RIDE
DAY ON THE CAROUSEL**

PURPOSE: To request approval to co-sponsor with C.U.P.E. a free ride day on 2018
September 03 at the Carousel at Burnaby Village Museum (BVM).

RECOMMENDATIONS:

1. **THAT** funds be allocated to co-sponsor with C.U.P.E. a free ride day on
Monday, 2018 September 03 at the Carousel at Burnaby Village Museum.
2. **THAT** a copy of this report be sent to C.U.P.E. Local 23

REPORT

For the past 26 years, the Commission and C.U.P.E Local 23 have co-sponsored a free ride day on the BVM Carousel. This has proven to be a popular event with a significant increase in ridership on the free ride day.

The preferred date for the event is the final day of the public summer season, which falls on Labour Day, Monday, 2018 September 03, and is part of "Fall Fair" weekend at BVM. This year's event would be advertised with a paid ad in the local newspaper, and the cost of the paid advertisement would be split equally between the Commission and C.U.P.E. During the event C.U.P.E. will hang the banner especially designed for the free day.

The costs associated for this event include the loss of ride revenue, Carousel operator wages and advertising for a total of \$2,400. The operating costs were calculated on the basis of peak season weekend day when the Museum would have a full staff complement. The loss of revenue is calculated on the basis of 1/3 of the average ridership on the free day over the past four years. If C.U.P.E. 23 and Commission agree to co-sponsor the event, these costs will be split with a payment from C.U.P.E. to the Museum of \$1,200 and a departmental allocation of \$1,200. There are sufficient funds identified in the 2018 Annual Budget for this purpose.

To: Parks, Recreation & Culture Commission
From: Director Parks, Recreation & Cultural Services
Re: COMMISSION AND C.U.P.E. CO-
SPONSORSHIP OF A FREE RIDE DAY ON
THE CAROUSEL

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POLICY

The Commission and C.U.P.E. Co-Sponsorship of a Free Ride Day on the Carousel aligns with the Corporate Strategic Plan by:

A Connected Community

- Enhance social connections throughout Burnaby

An Inclusive Community

- Ensure City services fully meet the needs of our dynamic community
- Provide opportunities that encourage and welcome all community members and procreate a sense of belonging

A Healthy Community

- Encourage opportunities for healthy living and well-being
- Improve upon and develop programs and services that enable ongoing learning

A Dynamic Community

- Manage change by balancing economic development with environmental protection and maintaining a sense of belonging

A Thriving Organization

- Ensure that our core values are reflected in our policies, programs and service delivery

RECOMMENDATION

The above proposal has been discussed with a C.U.P.E. Local 23 representative and we have received their approval for participation. It is recommended that approval be granted for this Commission/CUPE cost-shared event.



Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

DN:tc

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COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE COMMISSION

FROM: DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

FILE: 7000-01

SUBJECT: BURNABY TERRY FOX RUN FEE WAIVER REQUEST 2018

PURPOSE: To provide support to the Burnaby Terry Fox Run Organizing Committee in the form of a fee waiver for the use of Central Park trails and tents, and to deny the fee waiver for the one hour rental of Swangard Stadium for the event.

RECOMMENDATIONS:

1. **THAT** a fee waiver for the use of Central Park trails be approved and use of the tents be an in-kind donation.
2. **THAT** a fee waiver of one rental hour at Swangard Stadium be denied.
3. **THAT** a copy of this report be sent to Ms. Anna Solnickova, 2018 Run Organizer for the Burnaby Terry Fox Run Organizing Committee.

REPORT

Appearing on the agenda is correspondence from Ms. Anna Solnickova, 2018 Run Organizer for the Burnaby Terry Fox Run Organizing Committee. Ms. Anna Solnickova has submitted a letter requesting a fee waiver for the use of Central Park trails, one hour of stadium rental and two tents. The Burnaby Terry Fox fundraising event is planned for 2018 September 16.

The rental fees for the trails in Central Park are \$179.83 (plus GST). The cost of one hour of stadium rental is \$100.87 (plus GST). The pop-up tents do not have a fee associated with them as staff time is not required for their set up. Each year, 25-30 fundraising walks and runs take place in City of Burnaby parks and facilities. Although they are all worthy causes, there are only a few exceptions where the fees are waived.

To: Parks, Recreation & Culture Commission
From: Director Parks, Recreation & Cultural Services
Re: Burnaby Terry Fox Run Fee Waiver Request
2018

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POLICY SECTION

The Burnaby Terry Fox Run is aligned with the City of Burnaby's Corporate Strategic Plan by supporting the following Goals:

A Connected Community

Social connection

Enhance social connections throughout Burnaby

A Healthy Community

Healthy Life

Encourage opportunities for healthy living and well being

Community involvement

An Inclusive Community

Create a sense of community

It is recommended that the request to waive the fees for the use of the trails and pop-up tents be approved as there is no direct staff costs associated with these items. It is recommended that the request to waive one hour of stadium rental be denied.

The contents of this report have been shared with Ms. Anna Solnickova, 2018 Run Organizer for the Burnaby Terry Fox Run Organizing Committee.



Dave Ellenwood

DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

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COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE
COMMISSION

DATE: 2018 June 12

FROM: DIRECTOR PARKS, RECREATION &
CULTURAL SERVICES

FILE: 07820-02

SUBJECT: PERMISSIVE EXEMPTIONS FROM TAXATION - 2019

PURPOSE: To request Commission to recommend to Council permissive tax exemptions for the organizations identified in this report.

RECOMMENDATION:

1. **THAT** recommendation be given to Council for permissive tax exemptions to the organizations identified in this report, and that these are included in the Burnaby Tax Exemption Bylaw – 2018 to be presented to City Council for approval.

REPORT

Each year the Director of Finance prepares a Tax Exemption Bylaw which includes properties that warrant exemption from taxation. The properties listed below are owned or occupied by community associations which facilitate athletic and/or recreational services to the public, and as such, are initially reviewed by Parks, Recreation & Cultural Services staff and forwarded to Commission for recommendation to Council for approval.

SUBJECT PROPERTIES**PROPERTY IDENTIFIER - PID**

- | | |
|--|----------------|
| 1. B.C. Volleyball
Harry Jerome Sports Centre
7564 Barnet Road | 0690-7564-0000 |
| 2. Boys and Girls Clubs of South Coast BC
518 Howard Avenue | 6185-0518-0000 |
| 3. Burnaby Horsemen's Association
9080 Avalon Avenue | 3128-9080-0000 |

To: Parks, Recreation & Culture Commission
 From: Director Parks, Recreation & Cultural Services
 Re: PERMISSIVE EXEMPTIONS FROM
 TAXATION - 2019

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SUBJECT PROPERTIES

PROPERTY IDENTIFIER – PID

4.	Burnaby Winter Club 4990 Canada Way (Apportionment)	1770-4990-0000
5.	Burnaby Tennis Club 3890 Kensington Avenue	6545-3890-0000
6.	Lotus Club 8059 Texaco Drive (Apportionment)	0294-8059-0002

ASSESSMENT FOR EXEMPTION

Part 7, Division 7 of the *Community Charter* provides municipalities with authority to exempt certain lands and/or improvements from municipal property taxation.

Section 224 provides the general authority for permissive exemptions. Under this section, Council may offer exemptions to a wide range of properties including:

- property owned by a not-for-profit corporation;
- property owned by a local authority; and
- property owned by a public authority and occupied by another authority or not-for-profit.

The authority to grant permissive exemptions is a policy tool available to municipalities to promote or achieve specific goals. The City of Burnaby has utilized this policy tool to extend permissive exemptions to recreation and athletic clubs that encourage the clubs to make available their facilities to the general public and to meet other specific guidelines.

Guidelines for permissive tax exemptions from taxation (Attachment #1) were adopted by Council 1986 June 23.

Staff conducts an annual review of each organization, based on the approved criteria outlined in said guidelines, and a supplementary questionnaire which requests more detailed information regarding membership, services and usage. The results of the review are summarized in Attachment #2, and include definitions of "users", "members", and "participant visits".

To: Parks, Recreation & Culture Commission
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Comparative residency and use percentages are not easily defined, due to variations in program and membership structures. Use profiles and types of service vary within each organization, and range from drop in programs, allotments, special events, and lessons to specialized courses attracting more regional participation. Groups are subsequently advised where services may be seen to border on recommended standards.

CONCLUSION

It is recommended that Commission recommend Council approve the tax exemptions for the organizations identified for the year 2019, and that a copy of this report be forwarded to the Director of Finance for inclusion in Council's annual Bylaw process.



Dave Ellenwood
 DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

DP:tc

Attachments (2)

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Copied to: Director Finance



DETAILED GUIDELINES FOR PERMISSIVE EXEMPTIONS FROM TAXATION

Council, on 1986 May 26, received a progress report from the Director Finance outlining general guidelines for determining permissive exemptions from taxation. At that time, Council was advised that detailed guidelines would be presented for their consideration and adoption in 1986 July. This section outlines the detailed guidelines.

Guidelines by definition are indications of policy or conduct. In this case they will ensure that the broad range of community organizations in Burnaby are dealt with consistently and receive equal treatment and consideration for tax exemption.

The guidelines provide structure and assist staff with assessment of applications for permissive exemption from taxation.

The spirit in using the guidelines is one of identifying the services and organizations which are the most complementary extensions of City services; and for which the burden resulting from the exemption is a justifiable expense to the taxpayers of Burnaby.

To be eligible for exemption a service or an organization must conform to all of the guidelines. Given that many of the organizations are one of a kind and provide specialized, often unique services it is difficult to measure precisely whether a use conforms to the guidelines. For this reason each application for permissive exemption will be evaluated on its own merits, using the guidelines to indicate where the City should consider granting support.

The following detailed guidelines are statements of intent with outlines of how they will be applied and measured.

A. Consistent with City Policies, Plans, Bylaws, Codes and Regulations

Before an exemption is considered, the use must be consistent with and in support of all applicable City legislation.

The intent of this guideline is to ensure that organizations receiving City support (permissive exemption) reflect the goals, policies and general operating principles of the City. For example, it would be inappropriate for the City to support an organization whose charter or practices encouraged discrimination on the basis of age, sex, ethnic origin or religion. It would also be inappropriate to support organizations in situations where the use would be non-conforming to zoning or an incompatible land use.

B. Non-Profit

Organizations and individuals providing services should have no profit motive. The intent of this guideline is to ensure that City support is not used for commercial or private gain.

Organizations can demonstrate that they are non-profit by being a registered charitable institution or society. The Society Act defines societies with a charitable purpose as those concerned with the relief of poverty, the advancement of education, the advancement of religion or any other purpose beneficial to the community. In the Act a society "shall not distribute any gain, profit or dividend or otherwise dispose of its assets without receiving full and valuable consideration". The act also stipulates that a society shall have at least three directors overseeing the operation and that proper accounting records be kept and made available to its members and the Provincial registrar.

Another indicator of non-profit is where a business licence is not required. Non-profit organizations do not require a business licence since they are not operating for the purpose of gain or profit.

C. Complementary Extensions to City Services and Programs

Services and organizations should fulfill some basic needs or otherwise improve the quality of life for Burnaby residents.

The intent of this guideline is to ensure that support is directed toward services the City would consider providing given adequate resources.

As with all of the guidelines, the responsibility is with the applicant to demonstrate how the service complements City services.

Given the diverse nature of the services, the input of appropriate City departments will be sought in determining when services are complementary. This assessment will also consider whether the service is needed or wanted by Burnaby residents.

D. Accessible to the Public

Services and activities should be equally available to all residents of Burnaby.

The intent of this guideline is to ensure that the organizations' regulations governing use do not prohibit the public from participation.

It is recognized that geographic location and financial means make some services and activities less accessible to residents. This guideline does not consider these influences to be exclusionary by intent.

Where special knowledge or developed skills are required as a prerequisite to participation, the knowledge would be available to the public from the organization receiving City support.

E. Used Primarily by Burnaby Residents

While services need not be maintained exclusively for the use of Burnaby residents, they should be majority users of the service.

The intent behind this guideline is to recognize that the taxpayers of Burnaby should not become overburdened by the increasing number of regional and broader organizations locating in Burnaby and receiving exemptions from taxation.

Where the stated purpose or client group is clearly regional or broader in nature it is proposed that Burnaby accept a share, as opposed to all, of the burden resulting from permissive exemptions.

We have considered pro-rating uses and recommending exemptions accordingly, however, we feel this approach would prove unimplementable. Therefore, we propose to simply share the "regional" burden by granting 50% permissive exemptions on affected applications. To minimize the impact this change may have on some organizations we propose that the 50% exemptions be implemented for the 1988 assessment roll. Affected organizations would remain 100% exempt for 1987. This will then give them time to adjust their budgets or make representation to the City for reconsideration.

This approach is possible under Section 401(1) of the Municipal Act wherein Council may exempt from taxation all or part of the taxable assessed value of land, improvements or both. As with all permissive exemptions Council must deal annually with each application in order to be seen as exercising their discretionary powers.

DP:km:tc

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**YEAR 2019 PERMISSIVE TAX EXEMPTIONS
RECREATION GROUPS PROFILE**

Definitions

Users: Number of individuals - members and non-members - estimated to be using services in the facility.

Members: Number of users identified as members of the organization operating the facility.

Participant

Visits or Hours: Calculation of the number of times, that users participate annually, or during service operation.

SUBJECT PROPERTIES	MEMBERSHIP, USE & PARTICIPATION PROFILE	TAX ESTIMATE ON EXEMPTION
Volleyball BC - Harry Jerome Sports Centre	<ul style="list-style-type: none"> • 56,989 Annual participants (59% estimated Burnaby residents). • 22,803 unique participants (56% estimated Burnaby residents). • Membership is not required for many services. • 625 unique Burnaby VBC members (2,541 provincially). • Volleyball leagues, programs, clinics, tournaments. • Allotments: Burnaby Velodrome Club/Youth Club Volleyball/schools/youth soccer/individual and group court rentals, drop-ins. • Serves Children, Youth, Adults, Seniors. 	\$181,308.56
Boys and Girls Clubs of South Coast BC - Howard Avenue	<ul style="list-style-type: none"> • 430 users (over 90% are Burnaby residents). • 48,705 participant/volunteer hours (52 weeks service). • Membership (minimum \$200 annual membership fee for 6-12 year olds, fees are negotiable; youth membership for 13-18 year olds is \$10). • Child, Youth, Adult programs/Odyssey substance misuse. • Allotments: Church groups/birthday parties/sports groups, etc. • Serves Children, Youth, Adults. 	\$ 34,898.40
Burnaby Horsemen's Association - Avalon Avenue * Blended rate - business/recreation	<ul style="list-style-type: none"> • 236 members - 54% Burnaby residents. • 59 members board horses (63% Burnaby residents). • 44,272 annual participant visits -60% Burnaby residents. • Membership required for many services. Reduced membership fee for Burnaby residents. Burnaby priority for boarding and lesson program price. • 45 Associate Members (62% Burnaby residents). • Public lessons, horse boarding, riding clinics, shows and open houses, barn tours, community outreach, horse rescue outreach. 	\$ 46,025.25

SUBJECT PROPERTIES	MEMBERSHIP, USE & PARTICIPATION PROFILE	TAX ESTIMATE ON EXEMPTION
Burnaby Winter Club - Main Building Portion only , excludes new arena portion, plus 25% of parking area	<ul style="list-style-type: none"> • 290 Active Members (33% Hockey Program – school age). • 39,002 annual participant visits to <u>main rink</u> (47% estimated Burnaby residents). • 40 Sustaining Members (24 with Burnaby residence, i.e. 60%). • 16 Honorary Life Members (12 with Burnaby residence i.e. 75%). • Approximately 290 children play hockey (33% Burnaby residents). • 225 Rascals, Preschool/Hockey 3-7 program (approx. 36% Burnaby residents). • 20 Social Members (100% Burnaby residents). • Membership priority for some services, most programs open to non-member, social membership. • Hockey - drop-in, Skill Development groups, Goalie School, Hockey Academy, Allotments. • 64 Burnaby Figure Skating Non-Members (62% from Burnaby). • All programs serve Children, Youth, Adult, Senior. 	\$ 36,603.31
Burnaby Tennis Club * Blended rate - business/recreation	<ul style="list-style-type: none"> • 314 members (51% Burnaby residents). • Free initiation for Burnaby residents. • 51% of the regular users are from Burnaby. • 13,419 hours (Oct. 2017-Mar. 2018) (51% Burnaby residents) (Indoor Bubble: Oct.-Apr.; Outdoor Season: May-Sept.). • Membership not required for some services. • Club is a feeder system with Parks and Recreation lessons. It works collaboratively to provide this service. • Lessons as well as court time to play are all accessible to the general public and a membership is not necessary to access these services. • Funding sources are membership dues, court usage fees and tournament income. 	\$ 2,455.36

SUBJECT PROPERTIES	MEMBERSHIP, USE & PARTICIPATION PROFILE	TAX ESTIMATE ON EXEMPTION
Lotus Sports Club Outrigger/Dragon Boat & Voyageur Paddling Club - Barnet Texaco building 1/3 portion	<ul style="list-style-type: none"> • 113 members (73% Burnaby residents). • 43 drop-ins (84% Burnaby residents). • 963 users (82% estimated Burnaby residents). • 11,358 participant visits (26 weeks - high season; 26 weeks - low season). • Membership or drop-in option for most services. • Age 14+ junior dragon boat program, school programs, boating clinics, outrigger canoe programs and races; stand up paddle boarding, shoreline, club and park cleanups. • 11 members (9 from SFU, 2 from BCIT) in SFU Paddling Program. 	\$ 10,761.88
	Tax Estimate on Exemption Total	\$312,052.76



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COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE
COMMISSION

DATE: 2018 June 13

FROM: DIRECTOR PARKS, RECREATION &
CULTURAL SERVICES

FILE: 01400-20

SUBJECT: BURNABY ARTS COUNCIL 2018 OPERATING GRANT REQUEST

PURPOSE: To respond to the Burnaby Arts Council's request for operating grant funding for 2018.

RECOMMENDATIONS:

1. **THAT** an operating grant of \$25,000 be awarded to the Burnaby Arts Council (BAC) for the 2018 fiscal year.
2. **THAT** the BAC be notified that grant funding for all community groups is currently under review, which will result in a more efficient and streamlined granting program to support qualifying community groups in future years.

REPORT

At the Parks, Recreation and Culture Commission meeting of 2017 November 15, the Executive Director and other members of the Burnaby Arts Council (BAC) shared their achievements during the past year.

The Burnaby Arts Council's mandate is to promote, support and expand the arts in the City of Burnaby. The BAC consists of a volunteer board, one part-time administrator and a membership of 140 individual members and 20 member groups. They operate the Deer Lake Gallery at a City-owned property at 6584 Deer Lake Avenue, and they facilitate monthly community arts exhibitions, special events and programs in support of arts development in Burnaby. The BAC Deer Lake Gallery is an arm's-length facility which provides a small community resource for over 6,000 visitors per year and provides emerging visual artists with a dedicated, gallery space for their exhibition needs which is complementary to the Burnaby Art Gallery at Ceperley House (operated by City staff).

To: Parks, Recreation & Culture Commission
 From: Director Parks, Recreation & Cultural Services
 Re: BURNABY ARTS COUNCIL OPERATING
 GRANT REQUEST

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The BAC is requesting a \$25,000 grant for operating assistance which the Commission has supported annually since 2000. In addition to the grant, the BAC also receives access to the above-noted City building at 6584 Deer Lake Avenue to use as their base and community art gallery. The City also provides custodial, gardening, maintenance, capital upgrades and utility support for the property.

Outside the annual support of the City of Burnaby, the BAC has traditionally received operating support from the Province through the B.C. Arts Council (BCAC) and a Federal Canada Summer Works Grant for the Summer Theatre program. They have also applied for and received Gaming funds and Festivals Burnaby Grant in support of the Deer Lake Craft Festival. Other revenue is earned through individual contributions, memberships, donations and programs.

The current administration has shown dedication to increasing revenues from the private sector by participating in ArtsVest, a national program dedicated to increasing funding for the arts from the private sector.

They have shown a commitment to the types of goals that are compatible with city directions such as:

- Promoting social connection through work experience and community volunteer hours and internships for Burnaby high school and SFU university students;
- Celebrating and serving a diverse community through activities such as First Nations art, dance and storytelling;
- Promoting life-long learning and community involvement, through activities such as Live Painting Tournament during the Summer Arts Festival;
- Operating important cultural facilities accessible to residents and visitors.

The Finance Management Committee is currently undertaking a general review of grants and funding support for community groups such as the BAC. The purpose of the review is to ensure that the City's granting programs are consolidated and clearly defined, and that the City is being efficient in the distribution of the limited funds available to support our community groups. Demand for funding and other support is high and constantly increasing with the City's growth, and the City has many groups whose activities benefit the community in many ways. The review will streamline the granting process to provide more direct support to groups who continue to demonstrate that their activities provide effective service in the community.

The provision of funding to the Burnaby Arts Council is aligned with the City of Burnaby's corporate strategic plan by supporting the goals that relate to a connected community, a healthy community and an inclusive community.

To: Parks, Recreation & Culture Commission
From: Director Parks, Recreation & Cultural Services
Re: BURNABY ARTS COUNCIL OPERATING
GRANT REQUEST

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It is recommended that approval be granted for a \$25,000 operating grant to the Burnaby Arts Council for 2018. This expense is included in the 2018 Annual Budget. It is also recommended that the Burnaby Arts Council be advised that the community group support programs are under review which may result in a change to the way funding is provided to all community groups in future years.



Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

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