



## **PARKS, RECREATION AND CULTURE COMMISSION**

### *NOTICE OF OPEN MEETING*

**DATE:** WEDNESDAY, 2018 JULY 18  
**TIME:** 7:00 P.M.  
**PLACE:** Council Chambers, Burnaby City Hall

### **A G E N D A**

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1. <b><u>CALL TO ORDER</u></b>	
2. <b><u>MINUTES</u></b>	
a) Open Minutes of 2018 June 20	1
3. <b><u>CORRESPONDENCE</u></b>	
a) Administrative Officer Re: World Rivers Day 2018	10
4. <b><u>DIRECTOR'S REPORTS</u></b>	
a) Director's Report No. 7 2018 July 18	
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6. <b><u>INQUIRIES</u></b>	
7. <b><u>ADJOURNMENT</u></b>	



## **PARKS, RECREATION AND CULTURE COMMISSION MINUTES**

**Wednesday, 2018 June 20**

An 'Open' meeting of the Parks, Recreation and Culture Commission was held in the Council Committee Room, Burnaby City Hall, 4949 Canada Way, Burnaby, B.C. on Wednesday, 2018 June 20 at 6:51 p.m. followed immediately by a 'Closed' meeting from which the public was excluded. At the conclusion of the 'Closed' meeting, the 'Open' meeting was reconvened at 7:07 p.m. in the Council Chambers.

### **1. CALL TO ORDER**

**PRESENT:** Councillor Paul McDonell, Chair  
 Commissioner Karin Alzner  
 Commissioner Guyle Clark  
 Commissioner Stace Dayment  
 Commissioner James Jang  
 Commissioner Barbara Larkin  
 Commissioner Lance Matricardi  
 Commissioner Dan Staschuk  
 School Trustee Baljinder Narang

**ABSENT:** Councillor Dan Johnston

**STAFF:** Mr. Dave Ellenwood, Director Parks, Recreation & Cultural Services  
 Mr. Craig Collis, Assistant Director - Recreation  
 Mr. Don Hunter, Assistant Director - Parks  
 Mr. David O'Connor, Assistant Director - Golf Operations  
 Mr. Denis Nokony, Assistant Director - Cultural Services  
 Mr. Dean Pelletier, Manager - Business Operations  
 Ms. Heather Edwards, Manager – Parks Planning, Design & Dev.  
 Mr. Johannes Schumann, Sr. Current Planner - Planning & Building  
 Mrs. Kathryn Matts, Commission Secretary  
 Ms. Theresa Cheng, Commission Secretary  
 Mrs. Shelley Tucker, Recording Secretary

The Chair called the "Open" Commission Meeting to order at 7:07 p.m.

**MOVED BY COMMISSIONER STASCHUK**  
**SECONDED BY COMMISSIONER DAYMENT**

THAT the "Open" Commission meeting do now reconvene.

CARRIED UNANIMOUSLY

The Open Commission meeting reconvened in Council Chambers.

## 2. MINUTES

### a) **Open meeting of 2018 May 16**

MOVED BY COMMISSIONER STASCHUK  
SECONDED BY COMMISSIONER JANG

THAT the minutes of the 'Open' Commission meeting held on Wednesday, 2018 May 16 be now adopted.

CARRIED UNANIMOUSLY

## 3. DELEGATION

MOVED BY COMMISSIONER MATRICARDI  
SECONDED BY COMMISSIONER DAYMENT

"THAT the delegation be heard."

CARRIED UNANIMOUSLY

### a) **Speaker: Mr. Kent Cavaghan** **BC Society of Model Engineers** **Re: 25<sup>th</sup> Anniversary Ceremony on July 07 and the 1 Millionth Rider of the Train**

Mr. Kent Cavaghan, President, BC Society of Model Engineers, presented a brief history of the association and upcoming events at the railway. In 1929, the BCSME was formed. In 1975, the train opened to the public at the Burnaby Heritage Village. They relocated to Confederation Park and their Club members built the new site, the track, the riding cars, new steam and electric locomotives, and a CN train station. On 1993 July 01, they opened to the public and had 14,000 riders that first year. With some grant money at the start at Confederation Park, they have been financially self-sufficient. Last year, due to increased ridership, a decision was made to replace the old garden railway track. They will showcase the new garden railway on July 06 to members and guests. The public opening will be included in their 25<sup>th</sup> Anniversary celebrations on July 07. It is anticipated that the milestone of one million riders will be reached by September 03 this year. It is their plan to build a larger concession to better manage customer flow and increase off-season storage. They are looking for ways for their members to enjoy the hobbyist aspect in addition to running the Burnaby Central Railway.

**4. CORRESPONDENCE**

MOVED BY COMMISSIONER LARKIN  
SECONDED BY COMMISSIONER DAYMANT

THAT the following items of correspondence be received.

CARRIED UNANIMOUSLY

**a) Burnaby Terry Fox Run Organizing Committee**  
**Re: The 2018 Burnaby Terry Fox Run - Request for In-Kind Support**

Correspondence was received from Ms. Anna Solnickova requesting a fee waiver for the 2018 Terry Fox Run.

Item 4 of the Director's Report refers to this matter.

**b) Mr. Bobby Ratayats**  
**Re: Plan for Recognition of Ms. Doreen Lawson at Burnaby Lake**

Correspondence was received from Mr. Bobby Ratayats requesting information on the legacy to former Burnaby Alderman Doreen Lawson. A note on the correspondence stated that staff have sent a response to Mr. Ratayats addressing the timeline and current status of development within riparian setbacks.

The Director advised that riparian setbacks will need to be discussed further.

**c) City Clerk**  
**Re: Willingdon Linear Park Grand Opening Event**

The City Clerk advised that Council received a report re: Willingdon Linear Park Grand Opening Event on Saturday, 2018 July 21 and sent a copy of the report to the Parks, Recreation and Culture Commission for information.

The Chair encouraged everyone to participate in the Willingdon Linear Park Grand Opening.

**5. DIRECTOR'S REPORT****a) Director's Report No. 6  
2018 June 20**

The Director Parks, Recreation and Cultural Services submitted his Report No. 6, dated 2018 June 20, covering the following items listed as 1 – 6.

MOVED BY COMMISSIONER LARKIN  
SECONDED BY COMMISSIONER JANG

THAT the Director's Report be received.

CARRIED UNANIMOUSLY

**i) Golf Course Divot Repair Protocol**

At the Commission meeting of 2018 April 18, a recommendation was raised to consider the provision of a sand-and-seed program with divot repair bottles at Burnaby's golf course locations. The report included information and background details on implementing a comprehensive program. Golf Burnaby's Turf Operations division has implemented a four-prong management program which includes the initiative to utilize divot bottles combined with pre-mix sand-seed or sand for public use.

It was recommended:

1. THAT staff continues to educate the public on golf etiquette with respect to the replacement of divots at all Burnaby golf courses by implementing the measures outlined in this report.

MOVED BY COMMISSIONER STASCHUK  
SECONDED BY COMMISSIONER MATRICARDI

"THAT the recommendation be adopted."

CARRIED UNANIMOUSLY

**ii) Proposal from the Padel Association of BC**

On 2018 March 21, representatives from the Padel Association of BC made a presentation to Commission seeking support to develop and operate a padel facility in Burnaby. Commission requested that staff prepare a report on the feasibility of the proposal. The report concluded that due to a very limited local participation in the sport and the level of investment required for a single use, purpose built facility, support for the proposal to develop a padel facility is not recommended.

It was recommended:

1. THAT staff indicate to the Padel Association of BC that their proposal to develop a padel facility on City property cannot be supported at this time for reasons outlined in this report.
2. THAT a copy of this report be forwarded to Ms. Susie Chang, Padel Association of BC.

MOVED BY COMMISSIONER STASCHUK  
SECONDED BY COMMISSIONER CLARK

"THAT the two recommendations be adopted."

CARRIED UNANIMOUSLY

**iii) Commission and C.U.P.E. Co-Sponsorship of a Free Ride Day on the Carousel**

For the past 26 years, the Commission and C.U.P.E Local 23 have co-sponsored a free ride day on the Burnaby Village Museum (BVM) Carousel. This has proven to be a popular event with a significant increase in ridership on the free ride day. The preferred date for the event is the final day of the public summer season, which falls on Labour Day and is part of "Fall Fair" weekend at BVM.

It was recommended:

1. THAT funds be allocated to co-sponsor with C.U.P.E. a free ride day on Monday, 2018 September 03 at the Carousel at Burnaby Village Museum.
2. THAT a copy of this report be sent to C.U.P.E. Local 23.

MOVED BY COMMISSIONER CLARK  
SECONDED BY COMMISSIONER STASCHUK

THAT the two recommendations be adopted.

CARRIED UNANIMOUSLY

**iv) Burnaby Terry Fox Run Fee Waiver Request 2018**

Ms. Anna Solnickova submitted a letter requesting a fee waiver for the use of Central Park trails, one hour of stadium rental, and two tents for the Burnaby Terry Fox fundraising event on 2018 September 16.

It was recommended:

1. THAT a fee waiver for the use of Central Park trails be approved and use of the tents be an in-kind donation.
2. THAT a fee waiver of one rental hour at Swangard Stadium be denied.
3. THAT a copy of this report be sent to Ms. Anna Solnickova, 2018 Run Organizer for the Burnaby Terry Fox Run Organizing Committee.

MOVED BY COMMISSIONER STASCHUK  
SECONDED BY COMMISSIONER MATRICARDI

THAT the three recommendations be adopted.

CARRIED UNANIMOUSLY

**v) Permissive Exemptions from Taxation – 2019**

The Community Charter provides municipalities with authority to exempt certain lands and/or improvements from municipal property taxation and the general authority for permissive exemptions. The City of Burnaby has extended permissive exemptions to recreation and athletic clubs that encourage the clubs to make available their facilities to the general public and to meet other specific guidelines.

It was recommended:

1. THAT recommendation be given to Council for permissive tax exemptions to the organizations identified in this report, and that these are included in the Burnaby Tax Exemption Bylaw – 2019 to be presented to City Council for approval.

MOVED BY COMMISSIONER STASCHUK  
SECONDED BY COMMISSIONER LARKIN

THAT the recommendation be adopted.

CARRIED UNANIMOUSLY

**vi) Burnaby Arts Council 2018 Operating Grant Request**

The Burnaby Arts Council (BAC) requested a \$25,000 grant for operating assistance which the Commission has supported annually since 2000. In addition to the grant, the BAC also receives access to the City building at 6584 Deer Lake Avenue to use as their base and community art gallery. The City also provides custodial, gardening, maintenance, capital upgrades and utility support for the property. The Finance Management Committee is currently undertaking a general review of grants and funding support for community groups such as the BAC. The purpose of the review is to ensure that the City's grant programs are consolidated and clearly defined, and that the City is being efficient in the distribution of the limited funds available to support community groups.

It was recommended:

1. THAT an operating grant of \$25,000 be awarded to the Burnaby Arts Council (BAC) for the 2018 fiscal year.
2. THAT the BAC be notified that grant funding for all community groups is currently under review, which will result in a more efficient and streamlined granting program to support qualifying community groups in future years.

MOVED BY COMMISSIONER STASCHUK  
SECONDED BY COMMISSIONER CLARK

THAT the two recommendations be adopted.

CARRIED UNANIMOUSLY

**6. NEW BUSINESS**

MOVED BY COMMISSIONER DAYMENT  
SECONDED BY COMMISSIONER MATRICARDI

"THAT Ms. Theresa Cheng be appointed Commission Secretary for 2018."

CARRIED UNANIMOUSLY

**7. INQUIRIES**

Commissioner Matricardi noted that the Burnaby North Lawn Bowling Club does not have a mailing address and inquired if a mailing address could be assigned.

The Director advised that staff will take it under advisement.



Commissioner Matricardi inquired if there were any updates on covered sports boxes.

The Director advised that there were no updates.

Commissioner Larkin has received calls from concerned citizens about where the Second Narrows water supply tunnel will go in. They would like an opportunity to discuss the issue. It was inquired if there are other public meetings.

The Director advised that the water supply tunnel is a project under Metro Vancouver's jurisdiction. MetroVancouver is committed to provide information sessions to citizens. Staff will follow up with representatives from Metro Vancouver and obtain the dates of any public information sessions. Citizens' enquiries may be made to MetroVancouver. The Director will provide Commissioners with an electronic briefing note.

Commissioner Clark inquired regarding the status of the new rink in South Burnaby and the 9-hole executive golf course.

Staff advised that the rink is going through a detailed design process, and it is anticipated that applications for initial planning permits will be made this month. Staff will continue to work on the detailed design to get documents ready for tender next winter.

The Chair advised that signage will be put up to inform the public of the development of the new rink.

With respect to the executive golf course at Kensington Pitch and Putt, staff have made application for PPA approvals, completed Environmental Committee assessments, and are writing up specialized contracts in order to pre-qualify the contractors in July and August. Staff have also made application to Fisheries and Oceans Canada for certification for all the creek work, and the environmentally sensitive zones. The goal is to break ground in early 2019 once quotes and re-certification are obtained.

Commissioner Jang inquired if the City has been approached with respect to the "Monarchs in the Rough" program, which encourages golf courses to plant milkweed to enhance monarch butterflies.

Staff have not been approached regarding the program. However, Burnaby Golf has been a member of the Audubon Society since 2008. Burnaby Golf will carry out a detailed inventory of birds and other wildlife with the guidance and feedback from the Audubon Society. Burnaby has unique sites with rich water plants, birds and animals. The process will be completed by this Fall.

Commissioner Matricardi had a recent opportunity to view Thompson River University's 50-metre pool which has a lazy river and water slides similar to those at the Fred Randall Pool. He suggested that a similar design be considered for the new C.G. Brown Pool.

The Director is very familiar with that facility and agrees that it is impressive.

Commissioner Alzner received an enquiry from a field hockey user group about a dedicated field in the Burnaby Lake West area.

The Director advised that a new, multi-purpose field has been developed that can be used for field hockey. A dedicated field requires a higher level of infrastructure and would necessitate that field hockey groups demonstrate appreciable growth in their sport before considering such a sizable investment. Another multi-use field may be considered during the expansion of Burnaby Lake West, towards Norland. Alternatively, the new site at Burnaby Lake North may be considered again for possible development.

The Chair advised that the 15<sup>th</sup> Annual Edmonds City Fair and Car Show will be held on July 15 from 11 a.m. to 5 p.m. It includes a car show, free petting zoo, talent contests, and more, and he encouraged Commissioners to attend the event.

## 8. ADJOURNMENT

MOVED BY COMMISSIONER ALZNER  
SECONDED BY COMMISSIONER DAYMENT

THAT the 'Open' Commission meeting do now adjourn.

CARRIED UNANIMOUSLY

The Open Commission meeting adjourned at 7:48 p.m.

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Theresa Cheng  
COMMISSION SECRETARY

\_\_\_\_\_  
Councillor Paul McDonell  
CHAIR

st:tc

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Sustainable City Advisory  
Committee  
c/o Office of the City Clerk

<b>Commission Agenda</b> Date .....2018 Jul 18 Correspondence..... (a)
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K. O'Connell, City Clerk  
B. Zeinabova, Deputy City Clerk

## INTER-OFFICE MEMORANDUM

**TO:** CHAIR AND MEMBERS  
PARKS, RECREATION AND CULTURE  
COMMISSION

**DATE:** 2018 JUNE 26

**FROM:** ADMINISTRATIVE OFFICER

**FILE:** 2410-20

**SUBJECT:** **WORLD RIVERS DAY 2018**  
(ITEM 5(H), SCAC REPORT, COUNCIL 2018 JUNE 25)

Burnaby City Council, at the Open Council meeting held on 2018 June 25, received the above noted report and adopted the following recommendations contained therein:

1. THAT Council approve the proposed program for World Rivers Day 2018 at the Burnaby Village Museum.
2. THAT Council authorize expenditures for World Rivers Day 2018 in the amount of \$4,000 for advertising and promotion, as outlined in this report.
3. THAT a copy of this report be forwarded to the Burnaby Parks, Recreation and Culture Commission; Mark Angelo, World Rivers Day Chair and Founder and representative of the International River Foundation; and the Outdoor Recreation Council of British Columbia for information purposes.

As directed in recommendation #3, a copy of the report is enclosed for your information.

Lauren Cichon  
Administrative Officer

<b><u>NOTE</u></b>  This is for the information of the Commission
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Meeting 2018 June 25

COUNCIL REPORT

### **SUSTAINABLE CITY ADVISORY COMMITTEE**

*HIS WORSHIP, THE MAYOR  
AND COUNCILLORS*

**SUBJECT: WORLD RIVERS DAY 2018**

#### **RECOMMENDATIONS:**

1. THAT Council approve the proposed program for World Rivers Day 2018 at the Burnaby Village Museum.
2. THAT Council authorize expenditures for World Rivers Day 2018 in the amount of \$4,000 for advertising and promotion, as outlined in this report.
3. THAT a copy of this report be forwarded to the Burnaby Parks, Recreation and Culture Commission; Mark Angelo, World Rivers Day Chair and Founder and representative of the International River Foundation; and the Outdoor Recreation Council of British Columbia for information purposes.

#### **REPORT**

The Sustainable City Advisory Committee, at its meeting held on 2018 June 12, received and adopted the attached report seeking Council's approval of the proposed program for World Rivers Day 2018 at the Burnaby Village Museum, and expenditure authorization for advertising and promoting the program.

Respectfully submitted,

Councillor S. Dhaliwal  
Chair

<p>Copy: City Manager Director Planning and Building Director Corporate Services Director Engineering Director Finance Director Parks, Recreation and Cultural Services OIC, RCMP Fire Chief Chief Librarian President, CUPE Local 23</p>
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Meeting 2018 June 12  
COMMITTEE REPORT

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**TO:** CHAIR AND MEMBERS  
SUSTAINABLE CITY ADVISORY  
COMMITTEE

**DATE:** 2018 June 5

**FROM:** DIRECTOR PLANNING AND BUILDING

**FILE:** 33000 01  
*Reference: World Rivers Day*

**SUBJECT:** WORLD RIVERS DAY 2018

**PURPOSE:** To seek approval of the proposed program for World Rivers Day 2018 at the Burnaby Village Museum and Council expenditure authorization for advertising and promoting the program.

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#### RECOMMENDATIONS:

1. **THAT** Council approve the proposed program for World Rivers Day 2018 at the Burnaby Village Museum.
2. **THAT** Council authorize expenditures for World Rivers Day 2018 in the amount of \$4,000 for advertising and promotion, as outlined in this report.
3. **THAT** a copy of this report be forwarded to the Burnaby Parks, Recreation and Culture Commission; Mark Angelo, World Rivers Day Chair and Founder and representative of the International River Foundation; and the Outdoor Recreation Council of British Columbia for information purposes.

#### REPORT

##### 1.0 BACKGROUND

Rivers Day occurs each year on the fourth Sunday in September. Communities across BC and in more than sixty countries around the world host celebratory events to promote shared stewardship and celebrate the environmental, socio-economic and cultural values of waterways. The first BC Rivers Day was held in 1980 and was created by renowned river advocate and Burnaby resident, Mark Angelo, the inaugural Chair of the BC Rivers Institute at the British Columbia Institute of Technology. In 1993, the City of Burnaby became the first municipality in BC to proclaim 'BC Rivers Day'. Based on the success of BC Rivers Day, World Rivers Day was launched in 2005 as part of the United Nations Water for Life Decade.

As outlined in this report, it is proposed the City's World Rivers Day community festival be hosted at the Burnaby Village Museum on Sunday, September 23.

To: Sustainable City Advisory Committee  
 From: Director Planning and Building  
 Re: World Rivers Day 2018  
 2018 June 5 ..... Page 2

## 2.0 CORPORATE STRATEGIC PLAN

Environmental awareness and stewardship initiatives align with the Corporate Strategic Plan by supporting the following two goals and six sub-goals of the plan:

### *A Connected Community (goal 2)*

- Social connection (sub-goal 2)
- Partnership (sub-goal 3)

### *A Healthy Community (goal 3)*

- Healthy life (sub-goal 1)
- Healthy environment (sub-goal 2)
- Lifelong learning (sub-goal 3)
- Community involvement (sub-goal 4)

## 3.0 PARTNERSHIPS AND ROLES FOR 2018

The World Rivers Day event in Burnaby is organized by a planning committee consisting of staff from Burnaby Village Museum, the City of Burnaby Planning Department and Mark Angelo. The museum has been an ideal venue and host since the event was first held at the museum in 2013. The museum staff's capacity and organizational knowledge for hosting large public events is a significant benefit and the themes of World Rivers Day complement the museum's regular programming. The museum grounds are also bisected by Deer Lake Brook, which is crossed by a bridge when entering from the east entrance. The bridge and Deer Lake Brook provide a direct connection to Burnaby's waterways. Typically closed for the season after Labour Day, the museum opens its doors specifically to host World Rivers Day and the museum is staffed to operate as it would for other community events. Museum staff undertakes the promotion and marketing for the event.

## 4.0 PROPOSED WORLD RIVERS DAY PROGRAM

World Rivers Day is scheduled for Sunday, September 23, 2018, from 11 am to 4:30 pm. Program planning for World Rivers Day is well underway. Key elements of the program are similar to previous years and are presented below.

### **Activities**

*Streamside Tour:* Ecological information about Deer Lake Brook will be displayed on the bridge and a museum interpreter will be present to engage festival attendees as they cross over the waterway.

*First Nations programming:* Last year, Coast Salish educators hosted a booth at the event. Programming options under consideration for this year include a medicinal plant tour or an artisanal demonstration.

*Film Screenings:* Two short video vignettes produced by the City of Burnaby Heritage Commission for Burnaby 125 will be shown on a loop in Central Park Theatre on Main Street in the museum

To: Sustainable City Advisory Committee  
 From: Director Planning and Building  
 Re: World Rivers Day 2018  
 2018 June 5 ..... Page 3

village. The two films are *Saving Burnaby Lake* and *Saving the Salmon: the Brunette River Story*. The vignettes highlight community activism as well as support from the City of Burnaby to improve stewardship of two valued waterways.

*Waterways of Burnaby Map and new story map:* The Planning Department will display the large aerial photo map of the City to show waterways where salmon spawn and will have free copies of the 'Waterways of Burnaby' map for the public. The Planning Department will also present information about streams that have been enhanced and restored as part of development projects in Burnaby. This information will be presented on display boards and on a new digital story map developed by the City. A story map shows geographical features of the City on a map, and enhances them with pictures or explanatory text.

*Children's Parade:* The Nylon Zoo allows children to participate in a real parade while dressed in animal costumes. It will be located in the field near the carousel.

*Vancouver Aquarium Aquazone:* Two Vancouver Aquarium educators will bring a variety of marine artifacts to create an engaging and interactive display.

### Entertainment

*Ginalina* ([www.ginalina.com](http://www.ginalina.com)) will be the headlining musical performer. Her performance was well received in 2017. Her music features lively guitars, fiddles and a blend of entertaining folk and other instruments. She has been previously nominated for a Juno for children's artist of the year. *Ginalina* will be scheduled to perform two sets on Vorce stage.

*Kellie Haines* will be the other onstage live performer. Kellie is a ventriloquist and well-known children's entertainer who has performed at Burnaby's World Rivers Day event for several years.

*Stories on Wheels* is a street theatre storytelling act that will perform on the main street in the village.

### Exhibitors

Between 15 and 20 environmental exhibitors are expected to present their information with interactive and engaging displays beneath tents along the pedestrian pathways in the main village or on the east side of Deer Lake Brook near the main entrance. Several of Burnaby's active Streamkeeper groups are expected to attend the event. The City of Burnaby's Engineering Department will be an exhibitor with information about recycling and environmental protection.

### Food

In addition to the ice cream parlour and food concession on main street in the village, City of Burnaby Food Services plan to offer the public a salmon BBQ with food plates reasonably priced to recover costs.

In addition to the activities listed above, there will be time allotted in the day's schedule for official remarks by Mayor, Council members and Mark Angelo.

To: Sustainable City Advisory Committee  
 From: Director Planning and Building  
 Re: World Rivers Day 2018  
 2018 June 5 ..... Page 4

## 5.0 ADVERTISEMENT AND PROMOTION

An expenditure of \$4,000 from the Boards, Committees and Commissions operating budget is requested for promoting the 2018 program for World Rivers Day at the Burnaby Village Museum. This request is the same as the amount approved the previous four years.

These funds will support a comprehensive program to advertise and promote the event, including but not limited to, print ads in local papers, outdoor bus shelter ads, creation of berm signs at the museum, overpass banners, placement in the CTV Community Calendar, bookmarks available at local public libraries, sponsored electronic media, and electronic display ads on the mobile version of a regional newspaper. The City's website, social media channels and community networks will also be used to promote the event.

## 6.0 CONCLUSION

Celebrating World Rivers Day promotes community stewardship of Burnaby's waterways. This event has special meaning in our community because Burnaby was the first municipality to proclaim BC Rivers Day in 1993. For the sixth year in a row, Burnaby Village Museum, located in the centre of the Central Valley watershed, proposes to host Burnaby's World Rivers Day. This year's program aims to present environmental information in an engaging manner, provide entertainment for children and families and connect the public to streams and rivers in Burnaby. Approval by Council of an expenditure of \$4,000 is requested for promotion and advertising.

Typically one of the high profile events in the province, our celebration of World Rivers Day highlights the City's commitment to the sustainability of Burnaby's streams, rivers and watersheds.

  
 Lou Pelletier, Director  
 PLANNING AND BUILDING

MS/sla

cc: City Manager  
 Director Corporate Services  
 Director Engineering  
 Director Parks, Recreation and Cultural Services  
 Director Finance  
 OIC, RCMP  
 Fire Chief  
 Chief Librarian  
 President, CUPE Local 23  
 City Clerk

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## CITY OF BURNABY

**PARKS, RECREATION AND CULTURAL SERVICES DEPARTMENT**

DIRECTOR'S REPORT NO. 7, 2018

2018 JULY 18

BURNABY PARKS, RECREATION AND CULTURE COMMISSION

Ladies and Gentlemen:

Your Director reports as follows:

<b><u>ITEM</u></b>	<b><u>DESCRIPTION</u></b>
1.	2018 July - Parks, Recreation and Cultural Services Capital Funding Bylaw

Respectfully submitted,



DAVE ELLENWOOD  
Director Parks, Recreation and Cultural Services



Item.....	1
Director's Report No. ....	7
Meeting.....	2018 Jul 18

## COMMISSION REPORT

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**TO:** CHAIR AND MEMBERS  
PARKS, RECREATION AND CULTURE  
COMMISSION

**DATE:** 2018 Jul 04

**FROM:** DIRECTOR PARKS, RECREATION AND  
CULTURAL SERVICES

**FILE:** 62500-01

**SUBJECT:** 2018 JULY - PARKS, RECREATION AND CULTURAL SERVICES  
CAPITAL FUNDING BYLAW

**PURPOSE:** To request a Capital Reserve Fund Bylaw to finance the projects outlined  
in this report.

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**RECOMMENDATION:**

1. **THAT** the Parks, Recreation and Culture Commission recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$290,000 to finance the projects outlined in this report.

**REPORT****INTRODUCTION**

Bylaw funding approval is being requested to enable work to go ahead on the projects listed below. Expenditure for all projects is planned for 2018, subject to operating conditions.

**POLICY SECTION**

The projects identified in this report align with the City of Burnaby's Corporate Strategic Plan by supporting the following goals and sub-goals of the Plan:

- A Safe Community – Community amenity safety
- A Connected Community – Social connection
- A Dynamic Community – City facilities and infrastructure.

To: Parks, Recreation and Culture Commission  
 From: Director Parks, Recreation and Cultural Services  
 Re: 2018 July - Parks, Recreation and Cultural  
 Services Capital Funding Bylaw

.....Page 2

1. **Deer Lake Parking Lot Paving** **\$150,000 (estimated)**  
**(DPW.0273)**  
 Repaving of the parking lot at Deer Lake Park to include paving, drainage, curb replacement, related landscape restoration and relining of the parking stalls. Work is planned for the fall of 2018.
  
2. **Burnaby Mountain Park North Face Drainage** **\$125,000 (estimated)**  
**(DPW.0342)**  
 Continue the development of the trail system to include safety improvements, slope grading, riparian work and the extension and widening of existing trails. Also include replacement of the structural fill, compaction and shaping of grades to meet original specifications as well as replacement of structural timbers on jumps and ramps to maintain safety standards.
  
3. **Burnaby Art Gallery Interior Fit Outs** **\$15,000 (estimated)**  
**(DPX.0209)**  
 Replace existing ad hoc shelving units with custom built cabinetry to improve operational efficiency. Acquire mobile sink to eliminate need for water buckets in program spaces and to improve operational aesthetics.

These expenditures are included in the 2018 – 2022 Financial Plan and sufficient Capital Reserve Funds are available to finance the capital projects outlined in this report.

## **RECOMMENDATION**

It is recommended that the Parks, Recreation and Culture Commission recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$290,000 to finance the projects outlined in this report.



Dave Ellenwood  
 DIRECTOR PARKS, RECREATION and CULTURAL SERVICES

DP:tc

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Copied to Director of Finance  
 City Solicitor