



SUSTAINABLE CITY ADVISORY COMMITTEE

NOTICE OF OPEN MEETING

DATE: WEDNESDAY, 2018 SEPTEMBER 05

TIME: 6:00 PM

PLACE: Council Chamber, Burnaby City Hall

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8. ADJOURNMENT



SUSTAINABLE CITY ADVISORY COMMITTEE

MINUTES

An Open meeting of the Sustainable City Advisory Committee was held in the Council Chamber, City Hall, 4949 Canada Way, Burnaby, B.C. on Tuesday, **2018 June 12** at 6:00 p.m.

1. CALL TO ORDER

PRESENT: Councillor Sav Dhaliwal, Chair
Councillor Pietro Calendino, Member
Councillor James Wang, Member
Trustee Baljinder Narang, Burnaby School Board
Ms. Tessa Vanderkop, Burnaby Board of Trade
Mr. Bill Brassington Jr., Citizens' Representative
Mr. Peter Cech, Citizens' Representative

ABSENT: Councillor Nick Volkow, Member *(due to illness)*
Ms. Lubna Abdelrahman, Citizens' Representative
Mr. Frank Huang, Citizens' Representative
Ms. Mary Lumby, Citizens' Representative
Mr. William Tsai, Citizens' Representative

STAFF: Mr. Dipak Dattani, Director Corporate Services
Ms. Lee-Ann Garnett, Assistant Director Long Range Planning
Ms. Simone Rousseau, Environmental Engineer
Ms. Heather Edwards, Manager – Parks Planning, Design and Development
Ms. Lauren Cichon, Administrative Officer
Ms. Kathryn Matts, Administrative Officer

The Chair called the meeting to order at 6:02 p.m.

2. MINUTES

a) Minutes of the Open meeting of the Sustainable City Advisory Committee held on 2018 April 25

MOVED BY MR. BRASSINGTON JR.
SECONDED BY COUNCILLOR CALENDINO

THAT the minutes of the Sustainable City Advisory Committee Open meeting held on 2018 April 25 be adopted.

CARRIED UNANIMOUSLY

3. **PRESENTATION**

MOVED BY COUNCILLOR CALENDINO
SECONDED BY MR. CECH

THAT the presentation be heard.

CARRIED UNANIMOUSLY

a) **Community Development and Ecosystem Protection**
Speaker: Mark Sloat, Environmental Planner

Mr. Mark Sloat, Environmental Planner, provided a PowerPoint Presentation outlining the City's Development and Ecosystem Protection Plan.

The speaker advised the storyboards based on the plan were displayed at Environment Week 2018 and Hats Off Day which took place on 2018 June 02. Staff will be presenting at World Rivers Day and other upcoming events throughout the City. One of the displays and presentations at these events includes a large interactive map that highlights Burnaby's 90 plus waterways, green space and habitat.

The presentation included slides showing environmental and ecosystem planning such as Stoney Creek located by Cameron Park in the north east Burnaby area. Photos of the area from 2012 vs 2016 show that in 2016 a streamside conservation area has been maintained and enhanced throughout development. Three other projects with comparison photos were also highlighted.

Mr. Sloat noted that an online map has been developed to provide further information and photos on eleven projects. The map will be available as a mobile application and will allow an interactive look at the projects. Staff are hoping to have the interactive map available to the public at World Rivers Day.

Staff advised that opportunities to protect and enhance ecosystems are considered when lands are proposed for redevelopment. The City requires developers to include protection and enhancement of ecosystems in their development plans in accordance with the City's environmental policies and bylaws and community plans.

The Chair inquired as to setback and riparian zones for waterways.

Staff advised setback can range from 15 – 30 metres and is normally measured from the top of the bank.

4. CORRESPONDENCE

MOVED BY TRUSTEE NARANG
SECONDED BY MR. CECH

THAT the correspondence be received.

CARRIED UNANIMOUSLY

**a) Correspondence from The Association for the Protection of
Fur-Bearing Animals
Re: Trapping in the City of Burnaby**

Correspondence was received from Ms. Lesley Fox, Executive Director, The Association for the Protection of Fur-Bearing Animals regarding the use of cuff-traps in Burnaby. The Association is requesting that consideration be given to a bylaw setting out additional rules for the use of such traps in the community.

The Chair advised that provincial regulations are in place for trapping and that Burnaby does not have a bylaw.

Staff advised that provincial regulations oversee where traps should be set and the requirements for monitoring traps. Regulation enforcement is done by the provincial government.

The Committee inquired about joining other cities to request better controls for the prevention of trapping and to research what other cities have done.

Arising from discussion the following motion was introduced:

MOVED BY COUNCILLOR CALENDINO
SECONDED BY TRUSTEE NARANG

THAT the correspondence be **REFERRED** to staff for review and a report.

CARRIED UNANIMOUSLY

**b) Correspondence from the Canadian Garden Council
Re: Garden Days**

Correspondence was received from the Canadian Garden Council regarding the country-wide celebration of gardens and gardening from Saturday, June 16 to Sunday, June 24. Further information can be found at <http://gardendays.ca/>.

5. **REPORTS**

MOVED BY MR. BRASSINGTON JR.
SECONDED BY MS. VANDERKOP

THAT the reports be received.

CARRIED UNANIMOUSLY

a) **Report from the Director Planning and Building** **Re: World Rivers Day 2018**

The Director Planning and Building submitted a report seeking approval of the proposed program for World Rivers Day 2018 at the Burnaby Village Museum and expenditure authorization for advertising and promoting the program.

The Director Planning and Building recommended:

1. THAT Council approve the proposed program for World Rivers Day 2018 at the Burnaby Village Museum.
2. THAT Council authorize expenditures for World Rivers Day 2018 in the amount of \$4,000 for advertising and promotion, as outlined in this report.
3. THAT a copy of this report be forwarded to the Burnaby Parks, Recreation and Culture Commission; Mark Angelo, World Rivers Day Chair and Founder and representative of the International River Foundation; and the Outdoor Recreation Council of British Columbia for information purposes.

MOVED BY TRUSTEE NARANG
SECONDED BY MR. CECH

THAT the recommendations of the Director Planning and Building be adopted.

CARRIED UNANIMOUSLY

b) **Report from the Director Engineering** **Re: 2017 Annual Drinking Water Quality Monitoring Report**

The Director Engineering submitted a report presenting the City's Annual Drinking Water Quality Monitoring Report for 2017.

The Director Engineering recommended:

1. THAT the Committee recommend to Council to:
 - a. Receive this report for information purposes; and

- b. Forward a copy of this report to Mr. Binny Sivia, Environmental Health Officer, Fraser Health Authority, Unit #207 - 2776 Bourquin Crescent West, Abbotsford, BC V2S 6A4.

Staff noted in partnership with Metro Vancouver, the City of Burnaby consistently delivers clean, safe and aesthetically pleasing drinking water to the residents, businesses and visitors in Burnaby. In 2017, the physical, chemical and bacteriological characteristics of the drinking water continued to be of high quality and in compliance with applicable regulations and guidelines.

The Chair suggested that staff arrange for Committee members a tour of the Seymour-Capilano Filtration Plant (SCFP) which opened in 2009.

Staff undertook to make arrangements for a tour of the SCFP in July.

Staff advised the Drinking Water Quality 2017 Annual Report also provides information on the bacteriological quality of the water. The bacteriological water quality complied with the *BC Drinking Water Projection Regulations*.

MOVED BY COUNCILLOR CALENDINO
SECONDED BY MR. CECH

THAT the recommendation of the Director Engineering be adopted.

CARRIED UNANIMOUSLY

6. NEW BUSINESS

Tessa Vanderkop

Ms. Vanderkop advised that "Green Talks" (Burnaby Board of Trade's annual sustainability forum) will be held on Tuesday, June 26 from 8:00 a.m. to 10:00 a.m. at Shadbolt Centre for the Arts. Additional information on Green Talks is available on the BBOT website.

Councillor Calendino

Councillor Calendino invited Committee members to attend the Willingdon Linear Park Grand Opening Event on Saturday, July 21 from 10:30 a.m. – 4:30 p.m. The event will feature three zones:

- Zone A – Active Zone (Midlawn Dr. to Charles St.)
- Zone B – Food Zone (Charles St. to William St.)
- Zone C – City Showcase Zone (William St. to Parker St.)

The official opening ceremonies will take place in Zone A at the Charles Street pocket park.

Councillor Dhaliwal

The Chair advised that Mr. Frank Zhao, Citizen Representative, had submitted a letter of resignation to the Committee.

Arising from discussion the following motion was introduced:

MOVED BY COUNCILLOR CALENDINO
SECONDED BY TRUSTEE NARANG

THAT the Committee send a thank you letter to Mr. Frank Zhao.

CARRIED UNANIMOUSLY

7. INQUIRIES

There were no inquiries brought before the Committee at this time.

8. ADJOURNMENT

MOVED BY MR. BRASSINGTON JR.
SECONDED BY TRUSTEE NARANG

THAT the Open Committee meeting do now adjourn.

CARRIED UNANIMOUSLY

The Open meeting adjourned at 7:15 p.m.

Lauren Cichon
ADMINISTRATIVE OFFICER

Councillor Sav Dhaliwal
CHAIR

-----Original Message-----

From: Jack Tsai [REDACTED]
Sent: August-16-18 5:09 PM
To: Clerks
Subject: Would like an audience at Council Meeting

To staff of City of Burnaby,

I am Jack Tsai, a 25+ year resident of Burnaby, representing a non-profit organization in the business of early childcare services. My business partner Lida, has had a licensed full time daycare facility here in Burnaby in the past.

We have a proposition, which would help facilitate citizens of Burnaby with the growing needs of childcare services. This proposal would require the use of the city's land. Therefore, we would love an audience with the City Council for the initial stage of our business planning. The land being referred here, is situated just behind Edmonds Community Centre.

We look forward to your reply.

With thanks,

Jack Tsai
7092 Frederick Ave, Burnaby

Lida Madarshahian

www.discoverycastle.ca

(Contact info in Website)

Sent from my iPhone

From: MacPherson, Laura MCF:EX [mailto:Laura.MacPherson@gov.bc.ca] **On Behalf Of** Barry, Jonathan MCF:EX

Sent: July-06-18 9:45 AM

Subject: Childcare BC New Spaces Fund Announcement

Dear Mayor and Council:

I am writing to let you know that the Province has announced details of its Childcare BC New Spaces Fund, one of several initiatives outlined in the Childcare BC plan aimed at increasing the number of licensed child care spaces in the province.

The Childcare BC New Spaces Fund replaces the Child Care Major Capital Funding program, although similarities remain in that the new funding program will continue to fund the building of new child care facilities, along with renovations that add new child care spaces to existing facilities. The New Spaces Fund includes significant enhancements — with more under development — that will be of particular interest to school boards and municipalities.

The Childcare BC New Spaces Fund will support the creation of 22,000 new licensed child care spaces in B.C. with an investment of \$221 million over three years. This marks the single-largest investment to improve child care accessibility in B.C. history.

Other highlights of the new program include:

- An application process that is open year-round, based on availability of funds within a fiscal year.
- Priority on applications creating licensed infant and toddler and group 3-5 spaces, and child care spaces in underserved and vulnerable communities.
- A requirement for funding recipients to commit to deliver affordable child care.
- Higher maximum funding amounts, including up to \$1 million for public sector/non-profit partnerships.

Maximum funding amounts available include:

- Up to \$1 million per facility to public sector partnerships with non-profit child care providers.
- Up to \$500,000 per facility to school boards, Indigenous communities, Child Development Centres and not-for-profit child care providers.
- Up to \$250,000 per facility to private child care providers.

Referred to:

Sustainable City Advisory Committee Meeting (2018.09.05)

Copied to:

City Manager

Director Planning and Building

As the new program builds momentum and applications are submitted — especially those involving public-sector partnerships — it is anticipated that the New Spaces Fund will be vital in supporting the creation of a universal, quality, accessible and affordable child care system.

In the near future we will release a second funding stream targeted to organizations like yours that will further increase funding maximums for multi-facility projects. This responds to requests from many past applicants, and will allow communities with robust child care plans to quickly move forward with a significant expansion of their child care services.

Please watch for further details in the near future.

To learn more about the Childcare BC New Spaces Fund, including how to apply, funding guidelines and FAQs, visit www.gov.bc.ca/childcare/newspacesfund.

Please note that we have scheduled an informational call for interested applicants on July 16, 2018, from 5:30 p.m. to 6:30 p.m. To participate, call 1-877-353-9184 and use passcode 41532# to listen in and ask your questions.

Yours sincerely,

Jonathan Barry
Executive Director – Child Care Capital, Community, and ECE Registry Services
Ministry of Children and Family Development

From: Kevin Wade Shore [REDACTED]
Sent: Wednesday, August 08, 2018 9:14 PM
To: Matts, Kathryn
Cc: Mayor; Wong, Elaine; Clerks; Kang.MLA, Anne; pm@pm.gc.ca; terry.beech@parl.gc.ca; premier@gov.bc; raj.chouhan.mla@leg.bc.ca; kennedy.stewart@parl.gc.ca
Subject: PERMANENT PRIDE RAINBOW CROSSWALK (S) REQUEST - BURNABY, - * REVISED

Burnaby City Hall
4949 Canada Way
Burnaby, BC
V5G - 1M2

August 8th, 2018

Attention: Sustainable City Advisory Committee.

Dear Kathryn I would like to make an official request to have Burnaby City Council consider and approve a permanent Rainbow Pride Crosswalk or Crosswalks at the following locations in Burnaby, BC.

- 1). Rumble Street and Sussex Ave Intersection.
- 2). Imperial Street and Sussex Ave Intersection
- 3). McKay Avenue and Central Blvd Intersection.
- 4) Royal Oak and Rumble Street Intersection.
- 5) Bonsor Avenue and Central Blvd Intersection.

And

- 6). Nelson Street and Imperial Street Intersection.

Best Regards,

Kevin Shore
6630 McKay Ave Suite 311
Burnaby, BC
V5H - 2X2

From
William C. Tsai
102-6125 Sussex Ave,
Burnaby, BC V5H 4G1
604-618-2755
william.tsai@mocf.ca

To
Sustainable City Advisory Committee
City of Burnaby
4949 Canada Way
Burnaby, BC V5G 1M2
Attn: Kathryn Matts – Administrative Officer 1

Date: Aug 01, 2018

Re: Resignation of the Board

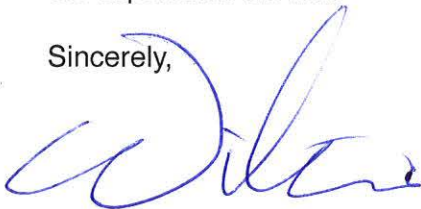
Dear Committee Members:

I have thoroughly enjoyed working with City of Burnaby, but I wanted to let you know that I do not plan on continuing my board duty in the next term beginning on 2018 September.

Due to my acceptance into a local community responsible that I won't be able to commit to the necessary hours that are needed at the City Hall. I am sorry if this causes any inconvenience. However, I would appreciate the opportunity to return to my position in the other committee in the future if it is possible.

Again, I appreciate the opportunity you have provided me. I learned a lot, and thoroughly enjoyed the experience as well.

Sincerely,



William C. Tsai



Ref: 238246

August 15, 2018

His Worship Mayor Derek Corrigan and Councillors
City of Burnaby
4949 Canada Way
Burnaby BC V5G 1M2

Dear Mayor Corrigan and Councillors:

On behalf of the joint Provincial-Union of British Columbia Municipalities (UBCM) Green Communities Committee (GCC), we would like to extend our congratulations for your successful efforts to measure and reduce your corporate greenhouse gas emissions for the 2017 reporting year.

As a signatory to the Climate Action Charter (Charter), you have demonstrated your commitment to work with the Province and UBCM to take action on climate change and to reduce greenhouse gas emissions in your community and corporate operations.

The work that local governments are undertaking to reduce their corporate emissions demonstrates significant climate leadership and sets the stage for broader climate action in the community. Your leadership and commitment continues to be essential to ensuring the achievement of our collective climate action goals.

The GCC was established under the Charter to support local governments in achieving their climate goals. In acknowledgement of the efforts of local leaders, the GCC is again recognizing the progress and achievements of local governments such as yours through the multi-level Climate Action Recognition Program. A description of this program is enclosed for your reference.

As a Charter signatory who has achieved Level 1 recognition and additionally completed a corporate carbon inventory for the 2017 reporting year and demonstrated familiarity with your community's community energy and emissions inventory, you have been awarded Level 2 recognition – 'Measuring GHG Emissions.'

In recognition of your achievements, the GCC is pleased to provide you with climate action community branding for use on official websites and letterheads. An electronic file with the 2017 logo will be provided to your Chief Administrative Officer via email. Also enclosed is a *BC Climate Action Community 2017* window decal, for use on public buildings.

Referred to:

Sustainable City Advisory Committee meeting (2018.09.05)

Copied to:

City Manager

Dir. Corporate Services

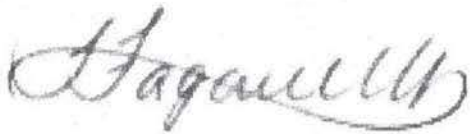
.../2

Mayor Corrigan and Councillors

Page 2

Congratulations again on establishing your corporate emissions inventory and your overall progress. We wish you continued success in your ongoing commitment to the goal of corporate carbon neutrality and your efforts to reduce emissions in the broader community.

Sincerely,



Tara Faganello
Assistant Deputy Minister
Local Government Division
Ministry of Municipal Affairs and Housing



Gary MacIsaac
Executive Director
Union of British Columbia Municipalities

Enclosures



GCC Communiqué on the Climate Action Recognition Program

B.C. local governments continue to play a critical role in reducing GHG emissions across the province. In acknowledgment of the ongoing efforts of B.C. local government leaders, the joint Provincial-UBCM Green Communities Committee (GCC) is pleased to continue the Climate Action Recognition Program (*Recognition Program*) for the 2017 reporting year. This multi-level program provides the GCC with an opportunity to review and publicly recognize, on an annual basis, the progress and achievements of each Climate Action Charter (*Charter*) signatory on their *Charter* commitments. Recognition is provided according to the following:

Level 1: Demonstrating Progress on Charter Commitments

Local governments who demonstrate progress on fulfilling one or more of their *Charter* commitments receive a letter from the GCC acknowledging their accomplishments.

Level 2: Measuring GHG Emissions

Local governments that achieve level 1, have completed a corporate carbon inventory for the reporting year and demonstrate that they are familiar with their community's community energy and emissions inventory receive a letter from the GCC and a 'BC Climate Action Community 2017' logo, for use on websites, letterhead, etc.

Level 3: Accelerating Progress on Charter Commitments

Local governments that achieve levels 1 and 2 and demonstrate significant corporate or community-wide climate action to reduce GHG emissions in the reporting year receive a letter from the GCC and a 'BC Climate Action Community 2017 – Climate Leader' logo, for use on websites, letterhead, etc.

Level 4: Achievement of Carbon Neutrality

Local governments that achieve carbon neutrality in the reporting year receive a letter from the GCC and a 'BC Climate Action Community 2017 – Climate Leader - Carbon Neutral' logo, for use on websites, letterhead, etc.

To be eligible for the *Recognition Program*, local governments must fulfill the public reporting requirements (including reporting progress to carbon neutrality) of the Climate Action Revenue Incentive Program (CARIP). Recognition levels for the *Recognition Program* are based on the information included in each local government's annual CARIP public report. For more information on CARIP and the public reporting requirements go to:
<https://www2.gov.bc.ca/gov/content/governments/local-governments/grants-transfers/climate-action-revenue-incentive-program-carip>



Planning and Development Committee
c/o Office of the City Clerk

K. O'Connell, City Clerk
B. Zeinabova, Deputy City Clerk

INTER-OFFICE MEMORANDUM

TO: CHAIR AND MEMBERS
SUSTAINABLE CITY ADVISORY
COMMITTEE

DATE: 2018 JULY 20

FROM: ADMINISTRATIVE OFFICER

FILE: 2410-20

SUBJECT: **ZONING BYLAW AMENDMENT – EXPANDING OPPORTUNITIES FOR
CHILD CARE FACILITIES IN COMMERCIAL AREAS**
(ITEM 4(D), PDC REPORT, COUNCIL 2018 JULY 09)

Burnaby City Council, at the Open Council meeting held on 2018 July 09, received the above noted report and adopted the following recommendations:

1. THAT Council be requested to authorize the preparation of a bylaw amending the Burnaby Zoning Bylaw, as outlined in Section 3.0 of this report for advancement to a Public Hearing at a future date.
2. THAT a copy of this report be sent to the Fraser Health Authority, Licencing Office, at 4946 Canada Way, Burnaby, BC V5G 4H7 and the Burnaby New Westminster YMCA Child Care Resource and Referral.
3. THAT a copy of this report be sent to the Sustainable City Advisory Committee for their information.

As directed by Council, a copy of the report is attached for your information.


Monica Macdonald
Administrative Officer



Meeting 2018 July 09
COUNCIL REPORT

PLANNING AND DEVELOPMENT COMMITTEE

*HIS WORSHIP, THE MAYOR
AND COUNCILLORS*

**SUBJECT: ZONING BYLAW AMENDMENT – EXPANDING OPPORTUNITIES FOR
CHILD CARE FACILITIES IN COMMERCIAL AREAS**

RECOMMENDATIONS:

1. THAT Council be requested to authorize the preparation of a bylaw amending the Burnaby Zoning Bylaw, as outlined in Section 3.0 of this report for advancement to a Public Hearing at a future date.
2. THAT a copy of this report be sent to the Fraser Health Authority, Licencing Office, at 4946 Canada Way, Burnaby, BC V5G 4H7 and the Burnaby New Westminster YMCA Child Care Resource and Referral.
3. THAT a copy of this report be sent to the Sustainable City Advisory Committee for their information.

REPORT

The Planning and Development Committee, at its meeting held on 2018 June 26, received and adopted the attached report proposing text amendments to the Burnaby Zoning Bylaw to include child care facilities as a permitted use in select Commercial Districts, and aligning child care parking requirements with Commercial parking requirements.

Respectfully submitted,

Councillor C. Jordan
Chair

Councillor D. Johnston
Vice Chair

Copied to: City Manager Director Planning & Building Director Corporate Services Director Engineering Director Parks, Recreation & Cultural Services Chief Building Inspector Chief Licence Inspector Fire Chief City Solicitor



Meeting 2018 June 26

COMMITTEE REPORT

TO: CHAIR AND MEMBERS
PLANNING AND DEVELOPMENT COMMITTEE

DATE: 2018 June 18

FROM: DIRECTOR PLANNING AND BUILDING

FILE: 42000 20
Reference: Bylaw Text Amendment

SUBJECT: ZONING BYLAW AMENDMENT – EXPANDING OPPORTUNITIES FOR CHILD CARE FACILITIES IN COMMERCIAL AREAS

PURPOSE: To propose text amendments to the Burnaby Zoning Bylaw regarding child care facilities as a permitted use in select Commercial Districts and aligning child care parking requirements with Commercial parking requirements.

RECOMMENDATIONS:

1. **THAT** Council be requested to authorize the preparation of a bylaw amending the Burnaby Zoning Bylaw, as outlined in Section 3.0 of this report for advancement to a Public Hearing at a future date.
2. **THAT** a copy of this report be sent to the Fraser Health Authority, Licencing Office, at 4946 Canada Way, Burnaby, BC V5G 4H7 and the Burnaby New Westminster YMCA Child Care Resource and Referral.
3. **THAT** a copy of this report be sent to the Sustainable City Advisory Committee for their information.

REPORT**1.0 INTRODUCTION**

The availability of quality child care meets an important community need and contributes to the social and economic well-being of Burnaby. Quality child care is a major factor in the location decisions of families and businesses, and in recruiting and retaining employees. It is also an investment in the future and is associated with improved child outcomes including school readiness and success.

The City has long supported the availability and choice of child care options through the creation of supportive zoning and policies; establishment of five City-owned child care centres; establishment of the Child Care Resources Group, an advisory body on child care issues; direct advocacy on child care issues to senior levels of government; and most recently, its partnership with School District 41 to jointly develop and operate child care facilities on school sites.

To: *Planning and Development Committee*
 From: *Director Planning and Building*
 Re: *Zoning Bylaw Amendment – Expanding Opportunities
 for Child Care Facilities in Commercial Areas*
 2018 June 18 Page 2

The primary focus of this report is to propose a Zoning Bylaw amendment to include child care facilities as a permitted use in select Commercial (C) Districts. This proposed Bylaw amendment supports the City's Corporate Strategic Plan and Sustainability Strategies, and would help facilitate the development of child care spaces by ensuring the City's regulatory framework enables the development of new spaces should opportunities arise.

2.0 BACKGROUND

2.1 Policy Context

The vision statement of Burnaby's Child Care Policy, adopted in 1994 and revised in 2000, states that the City is committed to working with service providers to assist in the enhancement of the child care system including child care options and objectives. The policy also states that the City will work to improve the availability, accessibility, and affordability of child care by "providing appropriate and sufficient opportunities for the establishment of child care facilities within the context of the Official Community Plan, community plans, Burnaby Zoning Bylaw, and other City regulations." These policy statements are also identified as key objectives in the Social Sustainability Strategy, adopted by Council in 2011. The City's 2016 Environmental Sustainability Strategy contains the Goals: "Prosper," "Live," and "Move," which focus on creating a prosperous economy and compact, complete communities that are walkable, bikeable and transit-supported.

The City's Corporate Strategic Plan, adopted in 2017, offers goals that focus on creating a connected, inclusive, healthy and dynamic community. Amending the Zoning Bylaw to expand opportunities for child care facilities to locate in commercial and employment districts throughout the City is aligned with the City of Burnaby's Corporate Strategic Plan by supporting the following four goals and eight sub-goals of the plan.

A Connected Community

- Social connection
- Partnership

An Inclusive Community

- Serve a diverse community
- Create a sense of community

A Healthy Community

- Healthy life
- Lifelong learning

A Dynamic Community

- Economic opportunity
- Community development

To learn more about the City of Burnaby's Corporate Strategic Plan, visit burnaby.ca/CSP.

To: Planning and Development Committee
 From: Director Planning and Building
 Re: Zoning Bylaw Amendment – Expanding Opportunities
 for Child Care Facilities in Commercial Areas
 2018 June 18..... Page 3

2.2 Child Care Inventory and Locations

As Burnaby's population continues to increase, more families will require child care. As of 2017 February, Fraser Health licensing information indicated there were 219 full-time licensed child care centres operating in Burnaby. Of these, 120 are home-based child care facilities, while the remaining 99 are non-home-based child care facilities. In total, there are 4,440 full-time licensed child care spaces with 87 percent of these spaces located in non-home-based facilities.

Table 1: Number of Licensed Child Care Spaces by Facility Type

	Number of Child Care Spaces	Percentage of Child Care Spaces
Child Care Facility		
0 - 36 months	730	16%
30 months to school age	1,524	34%
School age (5 to 12 years)	1,619	37%
Total child care facility spaces	3,873	87%
Home-Based Child Care Facility		
Family child care (ages 0 to 12, maximum 7 children)	392	9%
In-home multi-age child care (ages 0 to 12, maximum 8 children)	175	4%
Total home-based child care facility spaces	567	13%
TOTAL	4,440	100%

Source: Fraser Health Licensing, 2017

The demand for child care persists, and many licensed child care facilities in Burnaby are full and have long waiting lists¹. There are approximately 27,150 children aged 12 and under in Burnaby (Census 2016), resulting in 16.4 licensed child care spaces per 100 children ages 12 and under. This compares with a regional number of 18.5 spaces, and a provincial number of 18.0 spaces per 100 children (Metro Vancouver 2016 estimate).

To better understand the distribution of child care facilities throughout the City, Appendix 1 **attached** and Table 2 below show the location of full-time child care facilities (including home-based child care facilities) in Burnaby. Approximately half of the licensed child care spaces are located in higher density residential, commercial and mixed-use employment areas. These centrally located higher density residential, commercial and mixed-use employment areas are generally sited near frequent transit. Child care located in proximity to frequent transit supports sustainable commuting choices for both parents and child care facility employees.

¹ On 2018 February 20, the Provincial Government announced their 2018 Budget which includes the intention to create more than 22,000 new licensed child care spaces throughout the province, including a portion of the spaces in Burnaby.

To: Planning and Development Committee
 From: Director Planning and Building
 Re: Zoning Bylaw Amendment – Expanding Opportunities
 for Child Care Facilities in Commercial Areas
 2018 June 18..... Page 4

Table 2: Location of Child Care Centres

	Number of Licensed Child Care Spaces	Percent of Total Licensed Child Care Spaces
Areas within Burnaby		
Higher density residential and commercial areas (Town Centres and Urban Villages)	1,729	38%
Mixed-use employment areas (SFU, Big Bend, Central Administrative Area, BCIT)	512	12%
Low density residential areas (Suburban Multi- Family Housing and outside Community Plan areas which consist mainly of Single and Two Family Dwellings)	2,199	50%

Source: Fraser Health Licensing, 2017

The proposed Zoning Bylaw amendment would further help to facilitate the development of child care spaces in higher density residential and employment areas. The proposed amendment would potentially expand the range of available child care facility sites, thereby contributing to the building of complete communities – communities that contain a range of services, amenities, employment and transit within their own boundaries.

2.3 Child Care Regulatory Framework

A number of regulations exist to help guide the design and location of child care facilities in the city.

2.3.1 Provincial Regulation

All child care facilities in Burnaby are regulated under the *Provincial Community Care and Assisted Living Act* and accompanying *Child Care Licensing Regulation*, which are administered by Fraser Health and regulate the health and safety of child care facilities. Licensing requirements address items such as employee qualifications, group sizes, employee to child ratios and indoor and outdoor space specifications.

Fraser Health's licensing process encompasses a full risk assessment of all proposed facility premises, including the outdoor play areas. Where a risk or hazard is identified within the premise, successful Fraser Health licensing is contingent upon the applicant providing a suitable plan that ensures the children's health and safety. As part of the application review process, Fraser Health also refers the application to the City's Planning Department to ensure Zoning Bylaw compliance and to the City's Fire Department to ensure Fire Code compliance. Once a child care facility is operational, Fraser Health continues to monitor each facility by conducting random inspections to ensure health and safety regulations are being maintained.

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2.3.2 BC Building Code Requirements

On 2014 December 19, updates to the BC Building Code took effect, including changes to requirements for newly created child care facilities and facilities undergoing extensive renovations. For child care facilities with one or more child under the age of 30 months, the updated BC Building Code requires either in-building sprinklers or exits at grade, in addition to fire alarms in either multi-suite buildings or in buildings that share an interior common egress corridor with other suites. In 2016, the City also updated the Zoning Bylaw to align with the new Building Code regulations. While meeting BC Building Code regulations can be challenging for operators, the Code aims to protect public health, safety and general welfare as related to the construction and occupancy of a building.

2.3.3 Zoning and City Approval Process

Currently, child care facilities are an outright permitted use in the P1 Neighbourhood Institutional District, the P5 Community Institutional District, the P11 SFU Neighbourhood District and the following Multiple Family Residential (RM) Districts: RM1, RM2, RM3/RM3s, RM4/RM4s, and RM5/RM5s. To establish a child care facility in a commercial district, however, the property must be rezoned, typically to a Comprehensive Development (CD) District.

All new child care facilities are subject to a Preliminary Plan Approval (PPA) which ensures that child care facilities are in compliance with the Zoning Bylaw. Applicants must also apply for a Building Permit, a Business License and other applicable permits (e.g. a Plumbing Permit or an Electrical Permit). As part of this process, the Fire Department reviews applications.

3.0 PROPOSED ZONING BYLAW TEXT AMENDMENTS

Over the years, staff have received a number of inquiries from potential child care operators regarding the availability of suitable child care facility sites. There are a limited number of P1 and P5 District sites, and of these, most already include child care facilities on site or are not able to accommodate a child care facility. To date, about ten child care facilities are located in RM Districts.

As stated above, currently, any potential child care facility site in a commercial district requires a rezoning. Many child care operators opt not to pursue the rezoning of a property given the associated time and costs. Amending the Zoning Bylaw to permit child care facilities as an outright use would remove the rezoning requirement, thereby simplifying the process for operators to open a child care facility. This would, however, also remove consideration of the locational context and relationship of child care facilities to other commercial uses, which are currently a consideration in rezoning reviews, as discussed below in section 3.1.

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Given the demand for child care and the City's existing supportive policy, it is proposed that the Zoning Bylaw be amended to include child care facilities as a permitted use in select Commercial (C) Districts². Child care facilities would continue to require a PPA, to ensure Zoning Bylaw compliance, along with all existing regulatory approvals (e.g. Provincial licensing, Building and Fire Department compliance).

3.1 Expanding Child Care Facilities to select Commercial Districts

Issue

Currently, child care facilities are a permitted use in select P and RM Districts; operators who wish to locate child care facilities in zones beyond the P and RM Districts must undergo a rezoning process. To expand the range of potential child care sites and to remove the rezoning approval requirement, it is proposed that child care facilities be permitted as an outright use in commercial districts including C1, C2, C3, C4, C8 and C9.

Discussion

To better understand the potential impacts of permitting child care facilities as an outright use in C1, C2, C3, C4, C8 and C9 Districts, staff analyzed the uses and locations of these C Districts (see Appendix 2 *attached*). Permitting child care facilities in select C Districts would increase the opportunities to locate child care facilities within centrally located, transit oriented, higher density residential, commercial and mixed-use employment areas throughout the city which would in turn support the City's Corporate Strategic Plan, Social Sustainability Strategy and Environmental Sustainability Strategy goals to help build complete communities, increase economic viability and promote green initiatives. Since the intent of these select C Districts is to serve consumer needs, they contain uses such as banks, cafes, and offices which are generally compatible with child care facilities.

While C Districts offer the benefit of additional siting options for child care facilities, it is recognized that by permitting child care facilities as an outright use in select C Districts the rezoning requirement would be removed and opportunities may be created where a child care facility may choose to locate near a potentially sensitive and/or incompatible commercial use such as a liquor store, liquor primary establishment, or adult-oriented business. While this potential would exist with the proposed amendments, it is staff's view that there are sufficient regulatory and market factors involved in siting a child care facility to mitigate siting concerns.

In accordance with the *Community Care and Assisted Living Act* and the *Child Care Licensing Regulation*, a child care licensee must ensure a healthy and safe environment is provided and that children do not have access to any object or substance (e.g. exhaust fumes) that may be

² However, where a commercial use or Commercial District zone is located in a CD site that was rezoned prior to the date of this proposed Zoning Bylaw amendment, a child care facility proposed for the site or a portion of the site would continue to require a rezoning as the earlier CD Bylaw would not have considered a child care facility locating on the site.

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hazardous to their health or safety. As such, Fraser Health inspects proposed child care facilities, including outdoor play areas, to ensure the child care facility meets all licensing requirements. Licensing is contingent upon the applicant satisfactorily addressing any hazards or risks from the surrounding environment that are observed to directly impact the premise. If the above are not satisfactorily addressed, Fraser Health may deny a child care facility application.

In relation to City processes, Planning staff use Locational Guidelines during the rezoning process for sensitive land uses (e.g. adult oriented uses) to evaluate land use compatibility. These Guidelines give consideration to the observance of an appropriate relationship in terms of direct proximity or orientation of uses with respect to child care facilities. For example, if a liquor primary establishment were to propose to locate next to an existing child care facility, the rezoning application for the liquor primary establishment would be evaluated in terms of the Locational Guidelines that give consideration of distance from child care facilities. Should the liquor primary establishment be deemed to be an insufficient distance from a child care facility, the rezoning application may not be supported. This opportunity for review and consideration by the City, however, would not arise for a child care facility selecting its location, following adoption of the subject proposed zoning bylaw amendment.

To further understand locational and land use compatibility issues, Planning staff also surveyed other municipalities where child care facilities are a permitted use in commercial districts³. Staff in these municipalities indicated that market factors play a strong role in an operator's locational choices - operators tend to seek sites that are compatible with their child care operations and that meet the expectations of their families. Further, staff from these municipalities note, that as more families live in or near mixed-use urban areas, they have become more accepting of the varied nature of commercial uses in their neighbourhoods.

In summary, Social Planning staff acknowledge that if the proposed Zoning Bylaw amendment, were approved, the rezoning requirement for child care facilities in select C Districts would be removed and a child care facility would be able to locate next to a potentially sensitive and/or incompatible commercial use. However, it is felt that the benefits of increasing the number of options to locate a child care facility have merit and that the risks can be suitably mitigated through Fraser Health's licensing process, and through the City's ability to consider existing locational context for new liquor primary establishments and adult-oriented businesses through the rezoning process. However, primary commercial uses should not be precluded from locating in commercial areas solely based on the location of a nearby child care facility, as the intent of the C Districts is to support and provide locations for primary commercial uses. To further assist potential child care operators in assessing potential child care sites, staff propose to create a Child Care Facility Information Package to better inform child care operators about the application process, to provide them with suggestions and land use considerations for suitably locating a child care facility and to ensure they are aware at the onset about regulatory requirements such as Building Code compliance and outdoor play space requirements.

³ In 2017, staff surveyed the Zoning Bylaws of 16 Metro Vancouver municipalities and found that in 13 municipalities child care facilities are a permitted use in commercial districts.

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It is recommended that child care facilities be permitted in C1, C2, C3, C4, C8 and C9 Districts in order to increase opportunities to centrally locate child care facilities near transit and in higher density residential, commercial and mixed use employment areas.

Recommended Bylaw Amendment

THAT child care facilities be added as a permitted use in Sections 301.1 (C1 District), 302.1 (C2 District), 303.1 (C3 District), 304.1 (C4 District), 308.2 (C8 District) and 309.2 (C9 District) of the Zoning Bylaw.

3.2 C8 District Intent With Respect to Child Care Facilities

Issue

The C8 (Urban Village Commercial, Hastings) District is intended to provide a wide range of commercial and retail uses at grade, to engage pedestrians. Child care facilities located at grade would not actively engage pedestrians as other typical uses (e.g. shops and restaurants) do on Hastings Street and therefore require specific conditions of use.

Discussion

Similar to banks and businesses and professional offices, child care facilities would not engage pedestrians as actively as other typical uses on Hastings Street but would help support the viability of commercial area. In the C8 District, banks and businesses and professional offices are limited to a maximum storefront width of 10.0 m (33 ft.) along Hastings Street. Similarly, child care facilities should also be limited to a 10.0 m (33 ft.) storefront along Hastings Street. This requirement would enable the siting of a child care facility on Hastings Street while maintaining the intent of the Hastings Street Area Land Use Plan.

Recommended Bylaw Amendment

THAT in Section 308.2 child care facilities be subject to the restriction that the first storey frontage of a child care facility on Hastings Street shall not exceed 10.0m (33 feet) in width.

3.3 Parking

Issue

The 'Off Street Parking Schedule' of the Burnaby Zoning Bylaw requires that child care facilities provide one parking stall for each two employees and one parking stall for each ten licenced child care spaces. This requirement is generally higher than typical commercial uses such as retail stores, banks, and offices where one parking stall for every 46 m² (495 sq. ft.) of

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gross floor area is required⁴. The proposed Zoning Bylaw amendment to permit child care facilities as an outright use in select C Districts would likely result in child care facilities being challenged to provide the additional off-street parking currently required under the Zoning Bylaw.

Discussion

To help facilitate the location of child care facilities, it is proposed that child care parking requirements be aligned with commercial parking requirements: that is, one stall for every 46 m² (495 sq. ft.) of gross floor area. A typical child care facility with 37 licensed spaces would have a minimum floor area of approximately 238 m² (2,562 sq. ft.). Using existing child care facility parking requirements, seven parking stalls would be required. Based on Burnaby's commercial office parking requirement (one stall for every 46 m²), this same space would require six parking stalls. This minor reduction in the number of parking stalls required would expand the potential siting options for child care facilities in the C Districts.

Further, as previously discussed, the select C Districts are generally centrally located and near transit, high density residential and employment areas, making it easier for families and child care employees to access child care facilities by alternate modes of transportation. It should also be noted that a portion of the child care facility parking stalls are only used briefly to pick up and drop off children during approximately a one hour period in the early morning (when most businesses are typically closed) and late afternoon. Further, general on-street public parking should not be designated solely for a child care pick-up / drop-off function, but should remain available for public parking to serve the broader commercial area. Therefore, it is recommended that the Zoning Bylaw off-street parking requirements for child care facilities be amended to align with existing commercial use parking requirements for all districts.

Recommended Bylaw Amendment

THAT Section 800.4(5.1) of the Zoning Bylaw be amended with wording the same or similar to the following:

Child care facility – 1 for each 46 m² (495.16 sq. ft.) of gross floor area.

4.0 CONCLUSION

This report considers the use of Zoning Bylaw changes to support more options for the establishment of licensed child care facilities throughout the City. The report proposes that the Zoning Bylaw be amended so that child care facilities be permitted as an outright use in select C Districts and that child care parking requirements be based on floor area in order to align with Commercial parking requirements, as outlined in Section 3.0. To assist child care operators with

⁴ Retail stores and personal service establishments may also use a calculation of 1 stall for every 28 m² (301.39 sq. ft.) when there is no storage or other accessory space. This calculation would not apply to child care facilities as they require supportive space.

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land use compatibility and other regulatory requirements when opening a child care facility, staff propose to create and distribute a voluntary Child Care Facility Information Package.

The Zoning Bylaw amendments would complement existing City programs to develop child care facilities in partnership with the School District. The proposed amendments would also simplify the approval process for prospective operators and facilitate the creation of child care facilities in zoning districts near transit and higher density residential, employment and mixed use areas, thus supporting the City's sustainability goals and assisting in the creation of complete communities. The proposed approach also recognizes that child care facilities can successfully operate in an urban context together with other commercial uses, and as such do not require specific locational controls in this regard.

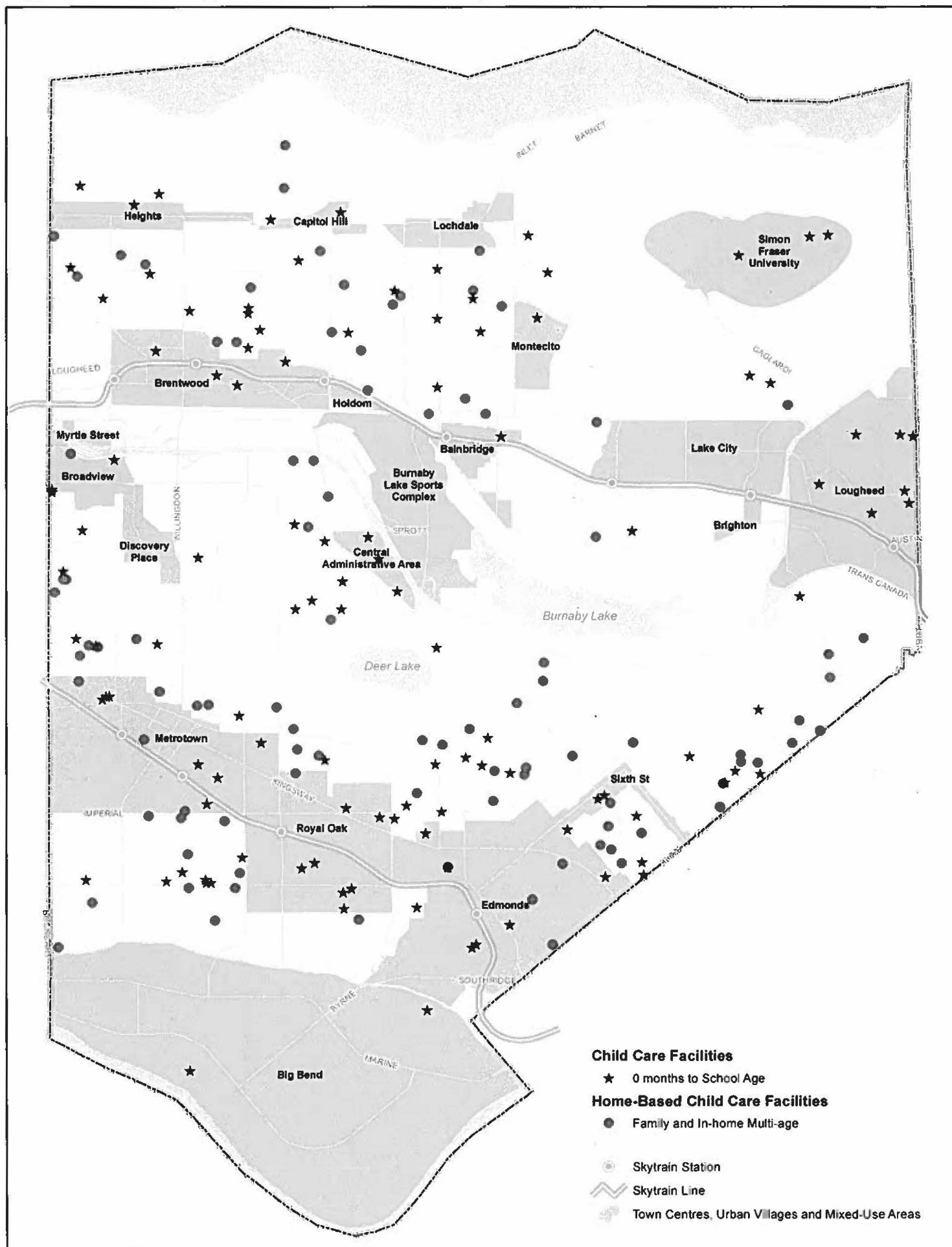
It is recommended that Council authorize the preparation of a bylaw amending the Burnaby Zoning Bylaw, as outlined in Section 3.0 of this report for advancement to a Public Hearing at a future date. As well, it is recommended that a copy of this report be sent to the Fraser Health Authority, Licencing Office and the YMCA Child Care Resource and Referral Services and to the Sustainable City Advisory Committee for information.

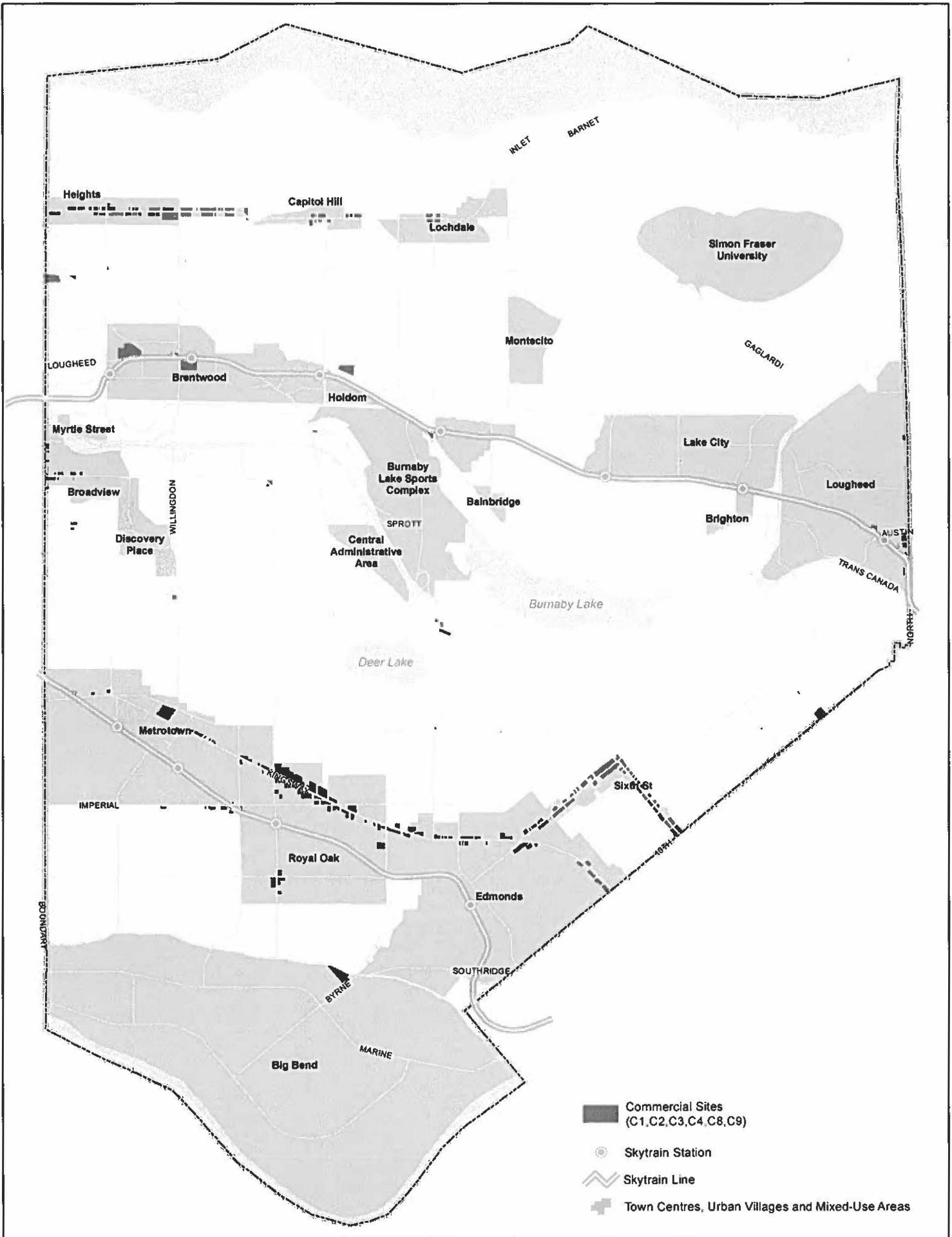

 Lou Pelletier, Director
 PLANNING AND BUILDING

KL/MM/sla
Attachments

cc: City Manager	Director Parks, Recreation and Cultural Services
Director Corporate Services	Director Engineering
Fire Chief	Chief Building Inspector
Chief Licence Inspector	City Solicitor
City Clerk	

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Meeting 2018 Sep 05

COMMITTEE REPORT

TO: CHAIR AND MEMBERS
SUSTAINABLE CITY ADVISORY
COMMITTEE

DATE: 2018 August 28

FROM: DIRECTOR ENGINEERING

SUBJECT: CORRESPONDENCE FROM THE ASSOCIATION FOR THE
PROTECTION OF FUR-BEARING ANIMALS

PURPOSE: To respond to the Committee's request to review and report on the
correspondence from the Association for Protection of Fur-Bearing
Animals.

RECOMMENDATION:

1. **THAT** the Committee receive this report for information.

REPORT**1.0 INTRODUCTION**

On 2018 June 12, the Sustainable City Advisory Committee received correspondence from The Association for the Protection of Fur-Bearing Animals regarding the use of a cuff-trap in Burnaby. The Association requested that consideration be given to a bylaw setting out additional rules for the use of such traps in the community.

Arising from discussion, the Committee adopted a motion that the correspondence be referred to staff for review and preparation of a report for information. This report responds to that request, and summarizes wildlife management responsibility and trapping regulations within the provincial context.

2.0 DISCUSSION**2.1 Provincial Regulation**

In BC, hunting and trapping is managed, regulated and enforced by the BC Ministry of Environment under the Wildlife Act, and the Fur Management Program. Trappers are regulated provincially and licenced as part of this program. Trappers are required to follow provincial standards, legislation and regulations and to complete the BC Trapper Education course.

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In BC, wildlife can be trapped to provide relief from nuisance situations by all landowners, managers, renters or occupiers of all lands. Wildlife can only be trapped by a licensed trapper. According to the Agreement on International Humane Trapping Standards (AIHTS) to which Canada is party, all wildlife must be humanely and lawfully trapped. The AIHTS evaluates traps for specific species on an ongoing basis. Traps must meet performance thresholds to be eligible for certification. Since the AIHTS came into effect in 1999, BC has made numerous regulatory changes to ensure only certified traps are considered legal for those species listed in the AIHTS.

According to the BC Trapping Regulations, trapping is not permitted on private property without a trapping licence and without the written permission of the property owner. In addition, there are restrictions on the types and sizes of traps that can be used where traps are used within 200 metres of a residence.

2.2 Burnaby Bylaw

In the City of Burnaby, trapping is not permitted on Park property according to the Burnaby Parks Regulation Bylaw 1979, Section 4:

No person shall molest, disturb, frighten, injure, trap or snare any bird or animal, or fish in any lake or stream in any park without the special permission of the Administrator.

This bylaw language is common in municipal Parks bylaws throughout the lower mainland and in Metro Vancouver Regional Parks.

The City of Burnaby manages wildlife in a limited context related to health and safety, and impacts to City infrastructure.

2.3 Public Education

The Conservation Officer Service and the British Columbia Conservation Foundation have developed a public educational program called WildSafeBC. This program provides online resources as well as downloadable brochures on co-existing with wildlife. An example of one of these brochures is included as an *attachment*. A link to wildsafebc.com is available on the City of Burnaby website.

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3.0 CONCLUSION

The correspondence from The Association for the Protection of Fur-Bearing Animals requested that consideration be given to a bylaw setting out additional rules for the use of traps in Burnaby. As outlined in Section 2, trapping regulation, licencing and enforcement as well as education is managed by the BC Ministry of Environment under the Wildlife Act and these regulations are updated to conform to AIHTS standards. As such, it is not recommended that Burnaby pursue any additional bylaws.



Leon A. Gous. P.Eng., MBA
DIRECTOR ENGINEERING

SR/ac

Attachment

Copied to: City Manager
Director Corporate Services
Director Parks, Recreation and Cultural Services
Director Planning and Building
City Clerk



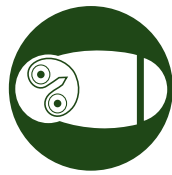
HUMAN-RACCOON CONFLICTS

- Raccoons are normally shy, nocturnal animals but can become habituated to humans and our pets.
- Raccoons can cause significant damage to gardens, buildings, crops, and livestock in their search for food and denning sites.
- Some people feed raccoons under the mistaken idea that this helps the raccoons. Food-conditioned and human habituated raccoons become bolder around humans and are then far more likely to come into conflict.
- While raccoons have the potential to carry rabies, there have been no cases of rabies found in raccoons in BC.
- Raccoons can carry a roundworm parasite that is potentially dangerous to humans and care should be taken in dealing with feces left by raccoons.
- Children should be taught not to approach any wildlife, as serious bites and scratches may result from an encounter with a raccoon.

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British Columbia Conservation Foundation



The BC Conservation Foundation is a not-for-profit, registered charity that has been working in BC since 1969. To learn more about our organization please visit us at

www.bccf.com

WildSafeBC is funded through partnerships throughout BC.

Core funding is made possible through the

BC Ministry of Environment and Climate Change Strategy.

To report wildlife in conflict contact the Conservation Officer Service:

1.877.952.7277



Ministry of
Environment and
Climate Change Strategy

www.wildsafebc.com

Version 3.0 - 2018

cover photo by Peter Sulzle

RACCOON



British Columbia Conservation Foundation



5.a)



MANAGE YOUR ATTRACTANTS

Since raccoons can cause significant damage to buildings and gardens in their search for food, it is best to ensure they do not become comfortable in your yard.

1. **Keep all garbage securely stored** until the day of collection. Placing garbage at the curb before collection day is just inviting trouble with wildlife.
2. **Feed pets indoors**, or if fed outdoors, take in any feed that is not immediately eaten.
3. **Take birdfeeders down until winter.** Birdfeeders can attract raccoons. If raccoons are present in the winter, take birdfeeders in at night.
4. **Keep pet doors locked at night.** Raccoons will enter homes if they feel they can get a meal on the other side of a pet door.
5. **Prevent raccoons from denning inside your house** or outbuildings by sealing up any holes or potential entrances. This is best done before March, or after August, to avoid separating family units that may already be inside.
6. **Never feed raccoons** even though you may think you are helping them out. Raccoons have evolved to live without our help and feeding just leads to conflict.
7. **Keep barbecue grills and grease traps clean** as raccoons will quickly key in on these high calorie food sources.



Raccoons can be found in a wide variety of habitats including forests, marshes, and farmland. Highly adaptable, raccoons can also thrive in the densest urban centres.

Raccoons are easily identified by their characteristic black eye mask and striped tail. Raccoons typically measure between 60-95 centimetres from nose to tail and weigh between 6-8 kilograms. Females tend to be approximately 25% smaller than males.

Raccoons are **opportunistic omnivores**, feeding on an extremely varied diet. While known to eat just about anything edible, some preferred foods include nuts, insects, berries, clams, and bird eggs. Raccoons have incredibly sensitive and dexterous forepaws which allow them to exploit a variety of food sources. Their habit of catching aquatic creatures like crayfish, minnows, and frogs has led to the myth that raccoons wash their food before eating it.

Raccoons live throughout southern BC and along the coast, including Haida Gwaii. In much of their Canadian range, **raccoons have a winter denning period** where they sleep away the harsh winter months. This is not a true hibernation but rather a period of inactivity to survive a time of food scarcity. In warmer regions or urban cores where food is available throughout winter, raccoons may stay active year round.

Raccoons are being seen with increasing regularity in the Thompson/Okanagan region of the province.

! WHERE'S THE RACCOON?

Visit our website at www.wildsafebc.com to find a map that shows where wildlife has been sighted in your community along with information about what has attracted it into the area. By knowing where wildlife is and what is bringing it in, we can all do our part to keep wildlife wild and our communities safe.

www.wildsafebc.com



RACCOON FACTS:

- Raccoons are omnivores and will exploit a wide variety of food sources including aquatic animals found in shallow streams and ponds.
- Raccoons are usually solitary animals (except for females with young) but they will congregate if there is a good food source.
- Raccoons in the wild have a relatively short average life span due to high mortality amongst the young. While wild raccoons have a life expectancy of 3-5 years, raccoons in captivity can live upwards of 15 years.
- Raccoons are preyed on by many animals including: coyotes, wolves, hawks, owls, and bobcats. The young raccoons are especially susceptible to predation.
- Raccoons can breed from January through to June but peak breeding occurs from March to April.
- Raccoons usually give birth to 2-3 young called kits, which are ready to leave the den by 7 weeks of age.
- Raccoons are active throughout the year but will den-up and go to sleep during periods of extreme cold.
- Raccoons have a highly developed sense of touch including tactile hairs on their front paws.



www.wildsafebc.com

! RACCOON SAFETY

Raccoons can become aggressive towards humans if cornered or handled. Given their small size, they do not pose a serious threat but are capable of inflicting minor injuries.

- If approached by a raccoon, scare it away by yelling, clapping or making noise.
- Keep small pets inside, especially at night. Cats and small dogs can be seriously injured or even killed in conflicts with raccoons.
- Never attempt to approach a raccoon. Like all wildlife, raccoons can act aggressively if they feel threatened.
- Raccoons sometimes carry a dangerous parasitic roundworm that can be transmitted to humans through contact with fecal matter. If cleaning an area where raccoons have frequented, wear a mask, goggles and gloves.

Call the Conservation Officer Service reporting line (1-877-952-7277) to report any raccoons acting aggressively.



Meeting 2018 Sep 05
COMMITTEE REPORT

TO: CHAIR AND MEMBERS
SUSTAINABLE CITY ADVISORY COMMITTEE

DATE: 2018 August 23

FROM: DIRECTOR PLANNING AND BUILDING

FILE: 1750 20

SUBJECT: UPDATE ON THE BURNABY HEALTHIER COMMUNITY
PARTNERSHIP FOR 2017-18

PURPOSE: To provide an update on the initiatives of the Burnaby Healthier Community Partnership for 2017-18.

RECOMMENDATIONS:

1. **THAT** this report be received for the information of the Committee and Council.
2. **THAT** a copy of this report be forwarded to Dr. Aamir Bharmal, Medical Health Officer for Burnaby, Ms. Sheila Finamore, Executive Director, Burnaby Health Services, Ms. Baljinder Narang, Vice-Chair, Burnaby Board of Education, and Ms. Georgia Bekiou, Executive Director, Burnaby Division of Family Practice.

REPORT

1.0 INTRODUCTION

The Burnaby Healthier Community Partnership (HCP) is a partnership of the City of Burnaby, Burnaby School District 41, Fraser Health and the Burnaby Division of Family Practice. It aims to promote a healthier community through collaboration amongst those who shape the places where people live, work, learn and play. In accordance with the Partnership's Terms of Reference, this report provides an update on the activities of the HCP from September 2017.

2.0 HEALTHY COMMUNITY PARTNERSHIPS

The HCP initiative is rooted in the global healthy community movement which recognizes that health is "a state of complete physical, mental and social well-being and not merely the absence of disease or infirmity" (World Health Organization, 2010). It is recognized that many activities/initiatives that contribute to health are generated outside the formal health care system. Local governments and community agencies, through their service provision and community planning and development functions can play an important role in the promotion of population health and prevention of chronic disease.

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Fraser Health is establishing HCPs with municipalities within its service area. It initially approached the City of Burnaby in 2011 June to request the creation of a Burnaby HCP. At the time, Council recommended the City's potential involvement in the partnership be explored through the Phase 1 implementation and workplan process of the Burnaby Social Sustainability Strategy.

Since adoption of the Strategy's Phase 1 implementation plan, representatives from the City worked with Fraser Health and the Burnaby School District to develop Terms of Reference for a Burnaby HCP in 2014. In 2016, the Terms of Reference were amended to include the Burnaby Division of Family Practice.

Through the HCP, member organizations have strengthened formal and informal working relationships and have collaborated on the following initiatives to promote physical and mental well-being in our community:

- ***Provincial Select Standing Committee on Children and Youth 2014 and 2015*** - The HCP prepared two submissions to the Standing Committee on youth mental health that included recommendations for improving early intervention and preventative services for children and youth in Burnaby.
- ***Moments to Milestones half-day forum at Byrne Creek Secondary May 2015*** – The HCP hosted a forum on youth mental health awareness and stigma reduction. The forum focused on the importance of empathy in interacting with youth who may be experiencing mental illness and was geared to frontline service providers.
- ***Local Action Team (LAT) - Child and Youth Mental Health and Substance Use Collaborative*** – The HCP requested the Burnaby Division of Family Practice to establish a Local Action Team of the Provincially-sponsored collaborative. The LAT, launched in November 2015, was comprised of 26 community service providers who worked to develop strategies to increase the number of children, youth, and families receiving timely access to integrated mental health and substance use services and supports.
- ***Physical Literacy and Fundamental Movement Series*** - HCP members collaborated to offer professional development presentations on physical literacy and fundamental movement for teachers and recreation leaders in 2015.
- ***Mobility Access Planning (MAP) Project at Stoney Creek Community School November 2015*** – HCP members participated in the organization of the MAP project which involved grade 4 students, older residents and members of the Burnaby Access Advisory Committee assessing walking routes in the Stoney Creek neighbourhood. Participants also learned about the linkages between health, active transportation and the built environment.

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 From: Director Planning and Building
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- **Dialogue to Action – Working Together to Enhance Physical Literacy and Mental Health – Community Workshop October 2015** – The HCP hosted a workshop attended by 50 community service providers aimed at facilitating collective action to promote the linkages between mental health and physical activity.
- **Dementia-Friendly Community Action Plan** - Over 2016-17, HCP members supported the development of the community action plan that focuses on stigma reduction and the inclusion of people living with dementia in our community. Initiatives in the plan include education, awareness and training; inclusive social and recreational programming; and awareness and inclusion of age- and dementia-friendly features in the built environment.
- **Move for Health Day** – In May 2017, the HCP worked together to host a student-focused Wellness Fair at Moscrop Secondary and a community wellness fair at Confederation Centre for 55+. Move for Health Day concluded with a *Talk and Walk with Your Doc* at the track in Confederation Park.
- **Overdose Crisis** - Since the Province declared overdoses a public health emergency in April 2016, the HCP has shared information on the crisis in Burnaby and supported Fraser Health's public awareness campaign and multi-pronged response.

The activities of the HCP in 2017-2018 and its plan for the year ahead are presented below.

3.0 BURNABY HCP 2017-18

The HCP Steering Committee is responsible for the overall direction and activities of the HCP. The co-chairs of the committee are City Councillor Pietro Calendino and Burnaby Board of Education Vice-Chair, Baljinder Narang. Other committee members include Fraser Health's Medical Health Officer for Burnaby, Dr. Aamir Bharmal and the Executive Director for Burnaby Health Services and Burnaby Hospital, Sheila Finamore; Doctors Davidicus Wong and Baldev Sanghera from the Burnaby Division of Family Practice; and support staff from each organization. The Steering Committee met eight times between September 2017 and August 2018 while ad hoc committees of the Partnership met on an as needed basis to plan and implement activities throughout the year.

Over the last year the HCP focused on the following initiatives and activities:

3.1 Strategic Planning

In September 2017, the Burnaby HCP initiated a planning process to develop a five-year strategic plan. After working together for over four years and learning about the interests and capacities of the member organizations, partnership members felt it was appropriate to develop their five-year plan to guide the work of the HCP. Overall, the plan creates direction for the four organizations to work collectively to promote health and healthy communities for all who live,

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work, learn and play in Burnaby. The process included a review of the HCP's vision and the development of a mission statement and values.

The Burnaby HCP's vision is now:

Burnaby: where the healthy choice is the easy choice.

The two core goals and strategies of the HCP's strategic plan are to:

Goal One: *Create and promote a collective vision of health and healthy communities which expands individual mandates of organizations to a shared societal responsibility by 1) defining a clear definition of health and healthy communities and 2) mobilizing internal stakeholder groups to take an active role in actively influencing a healthier community.*

Goal Two: *Collectively champion the creation of supportive environments to enable healthy communities by 1) mobilizing broader external stakeholder groups across all levels of the community (the Public, Non-Government Organizations, Business, Partners and Community Leaders) to take an active role in supporting a healthier community and 2) building (leveraging) what already exists at the HCP Table in terms of partnership, relationships and resources.*

The HCP's updated vision, mission, values and strategic plan are presented in **Appendix 1**.

Since the strategic planning process was completed in February, the HCP have been working to implement a twelve month action plan, as detailed in **Appendix 1**.

3.2 Walk30 Burnaby-New West Walking Challenge

In May 2017, the Burnaby and New Westminster HCPs submitted a joint application to Fraser Health's Active Communities program to support a walking challenge in the spring of 2018. The guidelines for the grant noted that communities that worked together to promote community health would be eligible for larger grants. As such, the Burnaby and New Westminster HCPs submitted a joint application and were awarded a grant of \$45,000 to support and build upon successful walking initiatives in both cities¹. Both cities recognize active transportation, including walking, as an affordable, healthy and environmentally-friendly means of getting around. The HCPs partnered with the Walkers Caucus, a small community-based group in New Westminster that aims to promote walking culture across the region, to host the challenge. The Challenge also received financial and in-kind support from Insurance Corporation of BC and TransLink.

Planning for the five-week walking challenge began in October 2018 with the actual challenge taking place from April 09 to May 11. The challenge included both a community and school

¹ Burnaby and New Westminster were the only two cities in Fraser Health to collaborate on a joint application.

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component that encouraged community members and participating school classes to track their steps through an online platform. The challenge coincided with walking events in both cities (e.g. Jane's Walk, Walk with Your Doc, Move for Health Day) as well as the work being done to update Burnaby's Transportation Plan.

Throughout the challenge participants were encouraged to walk for 30 minutes a day, not only for physical and mental well-being but as a means of transportation to activities of daily life (e.g. work, shopping, and school). Participants could participate as individuals or in teams and a friendly competition was set between the two cities to see which city would have the most participants per capita. The five-week duration of the challenge was intentionally set to encourage longer-term behaviour change since research indicates that a new behaviour take over a month to become a habit.

The Walking Challenge included a media launch on April 04 attended by City Council members from both cities, HCP members, including the Medical Health Officer for Burnaby and New Westminster, and doctors from the Divisions of Family Practice in Burnaby and New Westminster. The Challenge concluded with a wrap-up Walking Festival on Saturday May 12 at the Edmonds Community Centre. The Festival included the awarding of the inaugural Walk30 Burnaby New West Cup to New Westminster which had a *slightly* higher level participation per capita than Burnaby (1.2% of the population in New Westminster versus 1% of the population in Burnaby).

Overall statistics for the challenge include the following:

Total registrations = 761 (this number includes individuals and teams)
 Total participants = 3,300 (approximate)

Burnaby residents or participating on Burnaby teams = 288
 Burnaby classrooms = 105 (x 20 students = 2,100 students)

New Westminster residents or participating on New Westminster teams = 314
 New Westminster classrooms = 29 (x 20 students per class = 580 students)

Total minutes walked = 664,806
 Average of 27 minutes a day walking for registered participants

Both the Burnaby and New Westminster HCPs felt the Walking Challenge was successful for a first time event and were especially pleased with participation by school children in both districts. The walking challenge was seen as a fun and easy way for the community to engage in an activity that encourages physical and mental well-being, social connections and active transportation.

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In a post challenge survey,

- 83% of survey respondents said they would continue to walk more often after the challenge ended;
- 63% said improved mental health helped them to continue walking for the duration of the challenge; and
- 74% of respondents said they would participate in a walking challenge next year.

Based on the results of the first challenge, both HCPs have indicated that they would be interested in organizing a walking challenge next year, as discussed further in section 4.2 below.

3.3 Support for the Burnaby Primary Care Networks Initiative

The HCP has supported the work of the Burnaby Division of Family Practice and the Fraser Health – Health Services in their work to develop a model for community-based primary care networks (PCNs). Burnaby will be among the first five communities in BC to establish a PCN model of care for the community. The aim of PCNs is for family physicians to work with other health and social service providers (e.g. nurse practitioners, social workers, physiotherapists, community service providers) to deliver integrated team-based primary care. To develop a model for Burnaby, the Division of Family Practice and Fraser Health partnered with the HCP to engage Burnaby community service providers in two city-wide and two neighbourhood-specific workshops in late May and mid-July to help develop the model. The service plan for the Burnaby model will be submitted to the Province.

3.4 Information Sharing and Collaboration

A key initiative of the HCP is information sharing and collaboration. During the year, the HCP received presentations and collaborated on the following:

Opioid Overdose Emergency

In April 2016, the Provincial Health Officer declared an opioid overdose public health emergency. Since then, the HCP has received regular updates on the crisis and response. In the Fraser Health region, 70 percent of overdose deaths have occurred in private residences and 85 percent of deaths are among men.

Fraser Health has shared information on its public awareness campaign and response including the establishment of a Community Action Team (CAT) led by the Medical Health Officer for Burnaby and Burnaby Family Life. The CAT has applied for Provincial funding to develop a Burnaby-specific action-oriented strategy to respond to the overdose crisis. A broad base of community service providers and City staff (Social Planning, Parks, Recreation and Cultural Services and Fire) are represented on the CAT. In addition to the CAT, the Burnaby Task Force on Homelessness has received a grant from the Canadian Institute for Substance Use Research to

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facilitate four community dialogues (one in each quadrant) on the overdose crisis. The purpose of the dialogues is to reduce stigma and engage communities in thinking differently about people who use drugs. The intended outcome of the dialogues will be increased safety for people who use drugs as well as increased community understanding and support. The HCP will help promote the dialogues and support the work of the CAT as its gets underway.

Other Initiatives

In addition to the initiatives above, the HCP has supported and helped to promote activities such as the Empowering Patient series, implementation of the Burnaby Dementia-Friendly Community Action Plan and Move for Health Day.

4.0 THE YEAR AHEAD 2018-19

In the year ahead, the HCP will focus on the following activities:

4.1 Implementation of the HCP Strategic Plan

Over the coming year, the HCP will continue to implement its Strategic Plan. It will focus on its goal of working with external stakeholder groups (e.g. the Public, Non-Government Organizations, Business, Partners and Community Leaders) to champion the creation of supportive environments to enable healthy communities. This work will include examining current health data (e.g. the Burnaby My Health My Community profile) around vulnerabilities in our population's health, and appropriate stakeholders to engage in health promotion. In relation to this goal, the HCP will continue to support the work the Division of Family Practice and Fraser Health in developing primary care networks for Burnaby.

4.2 Walking Challenge

Given the success of the 2018 Walking Challenge, the HCP will explore working with the community to host another Walk30 Burnaby New West walking challenge. To support this work, the Burnaby and New Westminster HCPs have submitted a joint grant application to PlanH (BC Healthy Communities Society). The walking challenge supports the HCP's goal to work with external stakeholders to create supportive environments to enable healthier communities. It is seen as a practical way to engage the general population in healthy activity while fostering behavioural changes towards people using active transportation to get around. The five-week duration of the walking challenge provides an opportunity for public education and promotion of the benefits of active transportation. The walking challenge also aligns well with the health theme of Burnaby's Transportation Plan Update. As noted in Phase 1 of the update, active transportation can benefit the health of the community as a whole by reducing health care costs as people are more physically fit; fostering social connections; reducing environmental impacts (emissions and traffic congestion); and encouraging local economic development as people who are walking or cycling are more likely to stop into shops and services along their travel route.

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5.0 CONCLUSION

Over the last year, representatives from the City, Fraser Health, Burnaby School District and the Burnaby Division of Family Practice have worked together on initiatives to promote mental and physical well-being in the community through its Healthier Community Partnership. In the year ahead, the Burnaby HCP will continue efforts to create a supportive environment to enable healthier communities. This work will include ongoing collaboration with the Division of Family Practice and Fraser Health to develop primary care networks in Burnaby and working with the community to host a second Walk30 Burnaby New West Walking Challenge.

It is recommended that this report be received for the information of the Committee and Council.

It is further recommended that a copy of this report be forwarded to Dr. Aamir Bharmal, Medical Health Officer for Burnaby, Ms. Sheila Finamore, Executive Director, Burnaby Health Services, Ms. Baljinder Narang, Vice-Chair, Burnaby Board of Education, and Dr. Davidicus Wong, Burnaby Division of Family Practice.


 Lou Pelletier, Director
 PLANNING AND BUILDING

MM:sa

Attachment

cc: City Manager
 Director Parks, Recreation and Cultural Services
 Director Engineering
 Director Finance
 Chief Librarian
 City Clerk

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Burnaby Healthier Community Partnership - Strategic Plan - January 2018

Our Vision:

Burnaby: where the healthy choice is the easy choice.

Our Mission:

Through a shared vision and collective action, the Healthier Community Partnership optimizes health and healthy communities for all who live, work, learn, and play in Burnaby.

Our Values:

- Equity
- Collaboration
- Innovative and Transformative Thinking
- Accountability
- Transparency
- Integrity
- Trust
- Respect

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Our Goals & Strategies:

Core Goals & Strategies

- Create and promote a collective vision of health and healthy communities which expands individual mandates of organizations to a shared societal responsibility.
 - Define a clear definition of health and healthy communities
 - Mobilize internal stakeholder groups to take an active role in actively influencing a healthier community.
- Collectively champion the creation of supportive environments to enable healthy communities.
 - Mobilize broader external stakeholder groups across all levels of the community (NGOs, Public, Business, Partners, Leaders) to take an active role in supporting a healthier community.
 - Build (leverage) what already exists at the HCP Table in terms of partnership, relationships, and resources.

12 Month Action Plan: January 2018
Burnaby Healthier Community Partnership

GOAL ONE

Create and promote a collective vision of health and healthy communities, which expands individual mandates of organizations to a shared societal responsibility.

<i>Strategy</i>	<i>Objective</i>	<i>Action Steps:</i>	<i>Who?</i>	<i>Due?</i>	<i>Reporting</i>
Articulate clear definitions of health and healthy communities.	<ul style="list-style-type: none"> Glossary is completed and shared. Shared language of health and healthy communities across the community 	<ul style="list-style-type: none"> Revisit Social Sustainability Strategy Review other related documents that impact the work of HCP table around definition of health & healthy communities Identify shared definition of health and healthy living (conversation) Identify and clarify common language as a foundation for moving forward Revisit existing HCP vision / mission and update as necessary Create a glossary of common terms and distribute 	<ul style="list-style-type: none"> HCP Table Schedule each of these points of discussion at regular HCP Steering Committee Meetings (5 per year) 	12/30/18	
Mobilize internal stakeholder groups to take an active role in supporting a healthier community.	<ul style="list-style-type: none"> Improved engagement at the HCP Table Internal Assessment i.e.: has their time been well spent? are they engaged? do they understand what they are being asked to do? # of orientations completed? # of new Members? Identification of gaps in membership 	<ul style="list-style-type: none"> Examine mandates of HCP member organizations Identify who else is needed at the HCP Table Define areas of interest and influence from an organizational and collective perspective 	Individuals to submit to Jovana documents outlining their organization's mandates	11/30/17	
			Jovana to compile HCP Members documents	01/01/18	
		<ul style="list-style-type: none"> Invite and recruit new members from within existing partner groups Orient new members to HCP guiding documents 	Aamir, Robin, & Ron	Ongoing	

12 Month Action Plan: January 2018
Burnaby Healthier Community Partnership

GOAL TWO

Collectively champion the creation of supportive environments to enable health communities.

<i>Strategy</i>	<i>Objective (Measure)</i>	<i>Tactics or Action Steps:</i>	<i>Who?</i>	<i>Completed?</i>	<i>Reporting</i>
Mobilize broader external stakeholder groups across all levels of the community (NGO, Public, Business, Partners, Leaders) to take an active role in support a healthier community.	<ul style="list-style-type: none"> # of New Champions who come on board 	<ul style="list-style-type: none"> For each initiative: Identify external partners Define areas of influence and interest for individuals, organizations, and the collective Identify which external partners to invite to participate based on area of focus Determine what mobilization strategy works for each new stakeholder based on situational and initiative needs 	<p>HCP Steering Committee (based on context / need)</p> <ul style="list-style-type: none"> work towards a Community Health Day in 2019 that is an expansion of the Move for Health Day initiative 		
Build (leverage) what already exists at the HCP Table	<ul style="list-style-type: none"> Use selected measures from Burnaby My Health My Community Profile to track ongoing improvements in health and healthy community outcomes Stretch goal: Burnaby rated as the MOST engaged community within 10 years. 	Review Burnaby My Health My Community Profile and pull out appropriate measures to use as benchmarks	HCP Table	01/2018	
		Share, support, and expand the Let's Talk about Health (Empowering Patients) piece of work that Dave is already working on	Individuals at the HCP Table	Ongoing	
		Improve collaboration and inter-connectedness within the HCP Members to find better ways to work together	Individuals at the HCP Table	Ongoing	
		Host discussion to explore structural changes that will support how HCP Member activities can be pulled together	Lead by Georgia	04/2018	
		Build on the Walking Challenge by integrating it into ongoing community activities and improving community walkability	Walking Challenge Work Group	Ongoing	
		Scale Action Plan to realize broader vision beyond the next 12 months	HCP Table	12/2018	
		Review Communication plan with eye to making it more usable (2019)	HCP Table / Work Group	2019	