



COMMUNITY HERITAGE COMMISSION

MINUTES

An Open meeting of the Community Heritage Commission was held in the Council Committee Room, City Hall, 4949 Canada Way, Burnaby, B.C. on Thursday, 2018 September 06 at 6:00 p.m.

1. CALL TO ORDER

PRESENT: Councillor Colleen Jordan, Chair
Councillor Sav Dhaliwal, Vice Chair
Ms. Karin Alzner, Parks, Recreation and Culture Commission Representative
Ms. Diane Gillis, Citizen Representative
Ms. Ruby Johnson, Honorary Member Emeritus
Mr. Richard Liu, Citizen Representative
Mr. Lee Loftus, Citizen Representative
Ms. Tammy Marchioni, Citizen Representative
Mr. Harry Pride, Historian
Mr. Roger Whitehouse, Burnaby Historical Society Representative

ABSENT: Councillor Nick Volkow, Member (*due to illness*)

STAFF: Mr. Jim Wolf, Senior Long Range Planner
Ms. Deborah Tuytens, Museum Services Supervisor
Ms. Rebecca Pasch, City Archivist
Ms. Kathryn Matts, Administrative Officer

The Chair called the meeting to order at 6:00 p.m.

2. MINUTES

- a) [Minutes of the Community Heritage Commission Open meeting held on 2018 June 07](#)

MOVED BY COMMISSIONER MARCHIONI
SECONDED BY COMMISSIONER LOFTUS

THAT the minutes of the Community Heritage Commission Open meeting held on 2018 June 07 be adopted.

CARRIED UNANIMOUSLY

3. [CORRESPONDENCE](#)

MOVED BY COMMISSIONER PRIDE
SECONDED BY COMMISSIONER WHITEHOUSE

THAT the correspondence be received.

CARRIED UNANIMOUSLY

a) [Correspondence from Heritage BC](#)
Re: Parliament Petition for Heritage Building Funding

Correspondence was received from Mr. Paul Gravett, Executive Director of Heritage BC, providing information on a parliamentary petition that calls on the Minister of the Environment to ensure funding for historic places in the Federal Budget 2018. Information on the petition and a link to its location on the website were provided.

b) [Memorandum from the City Archivist](#)
Re: City of Burnaby Archives - Update

A memorandum was received from Ms. Rebecca Pasch, City Archivist, providing an update on work at the City Archives. Ms. Pasch advised that the Archives staff is currently in discussions with the Marketing Department in an effort to determine the best social media strategy for the Archives. The Archives is currently collaborating with the Information Technology Department on preservation management of digital records. In addition, the Archives has successfully transferred a total of 77 boxes of records of enduring value since the start of 2018.

4. [REPORTS](#)

MOVED BY COMMISSIONER LIU
SECONDED BY COMMISSIONER ALZNER

THAT the reports be received.

CARRIED UNANIMOUSLY

a) [Report from the City Archivist](#)
Re: City Archives Photograph Collection Access and Use

The City Archivist submitted a report providing information on the updated protocol for unrestricted photographs housed at the City of Burnaby Archives.

The City Archivist recommended:

1. THAT this report be received for information

MOVED BY COUNCILLOR DHALIWAL
SECONDED BY COMMISSIONER GILLIS

THAT the recommendation of the City Archivist be adopted.

CARRIED UNANIMOUSLY

- b) [Report from the Director Planning and Building](#)
Re: Heritage Revitalization Agreement & Heritage Alteration Permit
George S. & Jessie Haddon House, 5558 Buckingham Avenue

The Director Planning and Building submitted a report seeking authorization for a Heritage Revitalization Agreement and a Heritage Alteration Permit for the George S. and Jessie Haddon House.

The Director Planning and Building recommended:

1. THAT Council authorize the preparation of a Heritage Revitalization Agreement Bylaw to provide for the addition of a family room for the George S. and Jessie Haddon House located at 5558 Buckingham Avenue.
2. THAT Council approve the issuance of a Heritage Alteration Permit to authorize the alterations to this protected heritage resource, as outlined in the report.

MOVED BY COMMISSIONER MARCHIONI
SECONDED BY COMMISSIONER LOFTUS

THAT the recommendations of the Director Planning and Building be adopted.

- amended

MOVED BY COMMISSIONER PRIDE
SECONDED BY COMMISSIONER WHITEHOUSE

THAT Attachment #3 of the report be **AMENDED** to show the existing footprint of the house.

CARRIED UNANIMOUSLY

MOVED BY COMMISSIONER LIU
SECONDED BY COMMISSIONER ALZNER

THAT the report of the Director Planning and Building be adopted as **AMENDED**.

CARRIED UNANIMOUSLY

- c) [Report from the Director Planning and Building](#)
Re: Heritage Designation Bylaw / Heritage Revitalization
Agreement Lonsdale Guardhouse Residence, 6985 Canada Way

The Director Planning and Building submitted a report seeking authorization to prepare a Heritage Designation Bylaw and Heritage Revitalization Agreement to provide for the retention of the Lonsdale Guardhouse Residence, as outlined in the report.

The Director Planning and Building recommended:

1. THAT Council authorize the preparation of a Heritage Revitalization Agreement Bylaw to provide for the retention and protection of the Lonsdale Guardhouse Residence.
2. THAT a Heritage Designation Bylaw be prepared to designate the Lonsdale Guardhouse Residence as a protected heritage site.
3. THAT the Heritage Revitalization Agreement and Heritage Designation Bylaw be forwarded to a public hearing at a future date.
4. THAT Council approve the listing of the Lonsdale Guardhouse Residence on the Burnaby Community Heritage Register as a protected heritage property.

MOVED BY COUNCILLOR DHALIWAL
SECONDED BY COMMISSIONER GILLIS

THAT the recommendations of the Director Planning and Building be adopted.

CARRIED UNANIMOUSLY

5. **NEW BUSINESS**

Change to November Meeting – Chair Jordan

Chair Jordan advised that there was a conflict with the November 01 meeting of the Commission and it would need to be re-scheduled.

MOVED BY COMMISSIONER MARCHIONI
SECONDED BY COMMISSIONER LOFTUS

THAT the Community Heritage Commission meeting scheduled to be held on Thursday, 2018 November 01 be CANCELLED and re-scheduled to Thursday, 2018 November 15 in the Council Committee Room.

CARRIED UNANIMOUSLY

Burnaby Village Museum Update – Deborah Tuytens

Ms. Tuytens, Museum Services Supervisor, advised of the well-attended summer season at the Burnaby Village Museum, as well as the successful Labour Day event with just under 6,000 visitors.

It was noted that Burnaby Village Museum is now closed for the season but there are several events upcoming:

- World Rivers Day, Sunday September 23 from 11:00 a.m. - 4:30 p.m.
- Haunted Village, October 26 – 29 from 6:00 p.m. - 9:00 p.m.
- Heritage Christmas, November 24 – January 4th

School Book Project – Jim Wolf

Mr. Wolf, Senior Long Range Planner provided an update on the School Book Project. The project is now under contract and scheduled for completion by the end of the year.

Mr. Wolf advised that Helen Lee, former Senior Planner accepted a position with the City of Vancouver.

MOVED BY COMMISSIONER PRIDE
SECONDED BY COMMISSIONER WATERHOUSE

THAT a letter be sent to Ms. Helen Lee thanking her for her service to the Commission.

CARRIED UNANIMOUSLY

6. INQUIRIES

There were no inquiries brought before the Commission at this time.

7. ADJOURNMENT

MOVED BY COMMISSIONER LIU
SECONDED BY COMMISSIONER ALZNER

THAT the Open meeting do now adjourn.

CARRIED UNANIMOUSLY

The Open meeting adjourned at 7:12 p.m.

Kathryn Matts
ADMINISTRATIVE OFFICER

Councillor Colleen Jordan
CHAIR