



## FINANCIAL MANAGEMENT COMMITTEE

### NOTICE OF OPEN MEETING

**DATE:** WEDNESDAY, 2018 SEPTEMBER 26  
**TIME:** 5:30 PM  
**PLACE:** Council Committee Room, Burnaby City Hall

### **A G E N D A**

	<u><b>PAGE</b></u>
<b>1. <u>CALL TO ORDER</u></b>	
<b>2. <u>MINUTES</u></b>	
a) <a href="#">Minutes of the Financial Management Committee Open meeting held on 2018 July 11</a>	1
<b>3. <u>DELEGATION</u></b>	
a) <a href="#">Burnaby Board of Trade</a> Re: Update on Economic Development Activities Speakers: Paul Holden, President & CEO Andrew Scott, Chair, Board of Directors	10
<b>4. <u>CORRESPONDENCE</u></b>	
a) <a href="#">Correspondence from Amanda Boggan</a> Re: Burnaby Senior's Outreach Services Society	11
b) <a href="#">Correspondence from Pets and Friends</a> Re: Letter of Appreciation (#18.32.)	12
c) <a href="#">Memorandum from the City Clerk</a> Re: Contract Extension - Bicycle Rack Program	13
<b>5. <u>REPORTS</u></b>	
a) <a href="#">Report from the Director Engineering</a> Re: 2018 Engineering Capital Infrastructure Gaming Reserve Request - Ledger Temporary Works Yard	15

- |    |  |    |
|----|--|----|
| b) | <a href="#"><u>Report from the Director Finance</u></a><br>Re: Contract Extension - Supply and Deployment of the Desktop Replacement Program | 18 |
| c) | <a href="#"><u>Report from the Director Finance</u></a><br>Re: Investment Policy Certificate of Excellence                                   | 20 |
| d) | <a href="#"><u>Report from the Director Finance</u></a><br>Re: Temporary Financing Bylaw   | 22 |
| e) | <a href="#"><u>Report from the Director Finance</u></a><br>Re: Tourism Burnaby - Municipal and Regional District Hotel Room Tax Levy Renewal | 24 |
| f) | <a href="#"><u>Report from the Director Finance</u></a><br>Re: Property Tax Collection Satellite Office and Mailbox Initiative Update        | 29 |
| g) | <a href="#"><u>Report from the Director Finance</u></a><br>Re: 2019 Permissive Tax Exemptions  | 33 |
| h) | <a href="#"><u>Report from the Director Parks, Recreation and Cultural Services</u></a><br>Re: Burnaby Art Gallery Legacy Reserves           | 50 |
| i) | <a href="#"><u>Report from the Director Planning and Building</u></a><br>Re: 2019 Lease Grants - Community Resource Centres                  | 53 |

## 6. **NEW APPLICATIONS - FESTIVALS BURNABY**

### **Neighbourhood Event**

- |    |  |    |
|----|--|----|
| a) | <a href="#"><u>#18-N-012 - Living Room Art in the Heights</u></a><br><i>Living Room Art in the Heights</i> | 57 |
|----|--|----|

An application was received from Living Room in the Heights requesting funding for the Living Room in the Heights 2018 event to be held on 2018 October 13 at 4830 Albert Street. This event aims to promote art within the Burnaby Heights community by transforming a local residence into a performance space and art installation for one evening. This volunteer-run celebration brings community members together with artists and performers of all backgrounds and levels.

Request: \$1,150

CPA: 2017 - No Application  
2016 - No Application  
2015 - No Application

## 7. NEW APPLICATIONS

- a) [#18.33. - BC Lacrosse Association](#) 59  
*BC Lacrosse Association*

An application was received from the BC Lacrosse Association requesting a grant to assist with travel expenses for seven (7) Burnaby residents to compete in the 2018 Canadian Lacrosse National Championships (Box and Field Lacrosse) in various locations across Canada. (Note: one player, Emily Kuhn, is playing on two teams in two different cities and dates.)

The 2018 Team BC Lacrosse teams and players are as follows:

- **Female Midget Box Team** - Nationals in Halifax, July 21-25 - Emily Kuhn (also competing on Women's Field U15 Team)
- **Female Bantam Box Team** - Nationals in Halifax, July 21-25 - Katie Liu
- **Midget Box Team** - Nationals in Calgary, August 12-18 - Marcus Klarich and Thomas Vela
- **Bantam Box Team** - Nationals in Saskatoon, August 9-14 - Phillip Marin
- **U15 Women's Field Team** - Nationals in Calgary, August 17-19 - Emily Kuhn (also competing on Female Midget Box Team) and Ava Regan
- **U15 Men's Field Team** - Nationals in Saskatoon, August 31-September 2 - Joshua Gabriele

Request:	Unspecified	CPA:	2017 - \$1,400 (8 x \$175)
			2016 - No Application
			2015 - \$875 (5 x \$175)

- b) [#18.34.- Burnaby Neighbourhood House - North House](#) 60  
*Escape to India!*

An application was received from the Burnaby Neighbourhood House (North House) requesting a grant in support of their fundraising event Escape to India! to be held at 4908 Hastings Street (North House) on 2018 September 22. The event plans to bring together various aspects of South Asian culture for people of all ages and ethnicities, and includes an Indian market with handicrafts, food/drinks and clothing "shops"; as well as, music and dance performances. Money is being raised for North House, Cameray Child and Family Services on Imperial Street, and the Surrey Food Bank.

Request:	Unspecified	CPA:	2017 – No Application
			2016 – No Application
			2015 – No Application

c) **#18.35.(a) - Christmas Lunch/Dinner Grants** 61  
*Seniors*

An application was received from the New Vista Society requesting a grant to assist with the cost of providing a Christmas Dinner for 260 Burnaby seniors to be held at the New Vista Care Home at 7550 Rosewood Street. The dinner for 130 senior tenants of the Winch Tower, Douglas Manor and JS Woodward Courts will be held on Tuesday, 2018 November 27; while the dinner for 130 senior tenants of the Vista Tower, Margaret Bacchus Manor and Grace MacInnis Manor will be held on Wednesday, 2018 November 28.

d) **#18.36.p - Burnaby Arts Council** 62  
*Annual Deer Lake Craft Festival*

An application was received from the Burnaby Arts Council requesting an in-kind grant for printing signage for the Annual Deer Lake Craft Festival to be held on 2018 November 16–18 at the Shadbolt Centre for the Arts. The event includes a free hands-on kid's art workshop, face painting, live entertainment and an artisan market.

Request: \$1,500	CPA: 2018 - \$1,000 in-kind printing (2018 Arts BC Conference) 2018 - \$1,500 in-kind printing (Summer Arts Festival) 2017 - \$1,000 in-kind printing (Deer Lake Craft Festival - Fall) 2017 - \$1,000 in-kind printing (Summer Arts Festival) 2016 - \$1,000 in-kind printing (Deer Lake Craft Festival - Fall) 2015 - No Application
------------------	--

e) **#18.37. - Burnaby Seniors Outreach Society** 63  
*Peer Counselling*

An application was received from the Burnaby Seniors Outreach Services Society requesting a grant to fund a Seniors Peer Counselling Training course starting in October. The society is dedicated to promoting the emotional health and well-being of seniors through a number of programs including Peer Counselling, Caregiver Support, and Memory Café.

Request: \$3,000	CPA: 2017 - No application 2016 - \$3,000 2015 - \$3,000
------------------	--

## 65

Request: \$6,150                  CPA: 2017 - No application  
2016 - No application  
2015 - No application

## 70

Request: \$700                      CPA: 2017 - No Application  
2016 - No Application  
2015 - No Application

## 11. ADJOURNMENT