



SUSTAINABLE CITY ADVISORY COMMITTEE

MINUTES

An Open meeting of the Sustainable City Advisory Committee was held in the Council Chamber, City Hall, 4949 Canada Way, Burnaby, B.C. on Wednesday, **2018 November 14** at 6:00 p.m.

1. CALL TO ORDER

PRESENT: Councillor Sav Dhaliwal, Chair
Councillor Pietro Calendino, Member
Mr. Bill Brassington Jr., Citizen Representative
Mr. Peter Cech, Citizen Representative
Mr. Frank Huang, Citizen Representative
Ms. Mary Lumby, Citizen Representative

ABSENT: Councillor Nick Volkow, Member *(due to illness)*
Councillor James Wang, Member
Trustee Baljinder Narang, Burnaby School Board
Ms. Tessa Vanderkop, Burnaby Board of Trade

STAFF: Mr. Dipak Dattani, Director Corporate Services
Mr. James Lota, Deputy Director Engineering
Ms. Lee-Ann Garnett, Assistant Director Long Range Planning
Ms. Heather Edwards, Manager Parks, Planning, Design & Dev.
Ms. Lise Townsend, Ecosystem Planner
Ms. Monica Macdonald, Administrative Officer

The Chair called the meeting to order at 6:20 p.m.

2. MINUTES

a) Minutes of the Sustainable City Advisory Committee Open meeting held on 2018 September 05

MOVED BY MR. BRASSINGTON JR.
SECONDED BY MR. CECH

THAT the minutes of the Sustainable City Advisory Committee Open meeting held on 2018 September 05 be adopted.

CARRIED UNANIMOUSLY

3. **CORRESPONDENCE**

MOVED BY COUNCILLOR CALENDINO
SECONDED BY MS. LUMBY

THAT the correspondence be received.

CARRIED UNANIMOUSLY

- a) **[Correspondence from Metro Vancouver](#)**
Re: Caring for the Air, Metro Vancouver's 2018 Report on Air Quality and Climate Change

Correspondence was received from Mr. Roger Quan, Director, Air Quality and Climate Change, Metro Vancouver regarding Metro Vancouver's annual report *Caring for the Air*. The report provides information about the actions being undertaken by Metro Vancouver and its partners to improve air quality and mitigate the impacts of climate change.

- b) **[Memorandum from the Director Parks, Recreation and Cultural Services](#)**
Re: Burnaby Fraser Foreshore Park - Fraser River Dyke Upgrade Project Environmental Compensation Site for Reach 8 Works

A memorandum was received from the Director Parks, Recreation and Cultural Services advising that at the Open Parks, Recreation and Culture Commission meeting held on 2018 October 24, the Commission approved the use of a Burnaby Fraser Foreshore Park site for environmental compensation works related to the Fraser River Dyke Upgrade Project.

4. **REPORTS**

MOVED BY COUNCILLOR CALENDINO
SECONDED BY MR. BRASSINGTON JR.

THAT the reports be received.

CARRIED UNANIMOUSLY

- a) **[Report from the Director Human Resources and Director Finance](#)**
Re: Employee Transit Incentive Program

The Director Human Resources and the Director Finance submitted a report proposing revisions to the Employee Transit Incentive Program.

The Director Human Resources and the Director Finance recommended:

1. THAT the Sustainable City Advisory Committee recommend Council authorize staff to revise the Employee Transit Incentive Program effective 2019 January 01, as outlined in this report.

MOVED BY MR. BRASSINGTON JR.
SECONDED BY MR. HUANG

THAT the recommendation of the Director Human Resources and the Director Finance be adopted.

CARRIED UNANIMOUSLY

b) Report from the Director Engineering
Re: Human-Wildlife Interaction in Burnaby

The Director Engineering submitted a report responding to Council's request for information on the recommendations from the presentation to Council on Wildlife Encounters by the Burnaby Wildlife Awareness Association.

The Director Engineering recommended:

1. THAT the Committee recommend to Council to receive this report for information purposes.

MOVED BY COUNCILLOR CALENDINO
SECONDED BY MS. LUMBY

THAT the recommendation of the Director Engineering be adopted.

CARRIED UNANIMOUSLY

MOVED BY COUNCILLOR CALENDINO
SECONDED BY MR. BRASSINGTON JR.

THAT item 4(e) be brought forward for consideration at this time.

CARRIED UNANIMOUSLY

e) Report from the Director Planning and Building
Re: Green Building Requirements for New Part 3 Buildings

The Director Planning and Building submitted a report seeking Council approval for the proposed green building requirements for new Part 3 buildings and updating Council on the status of policy development for other building types.

The Director Planning and Building recommended:

1. THAT Council approve the proposed green building requirements for new Part 3 buildings, and authorize the preparation of the necessary Bylaw amendments, as outlined in this report.
2. THAT Council receive the updates on the status of policy development in progress, and planned future policy development, for other types of buildings, as outlined in Section 5 of this report for information.

Staff provided a PowerPoint presentation summarizing the report and providing information on the policy process and timeline. Subject to Council approval, the policy would become effective July 2019. Projects that have passed their second reading by that date will be exempted. The Green Building Policy (Part 3) affects larger buildings and responds to Environmental Sustainability Strategy and Community Energy and Emissions Plan goals with five key requirements:

- energy modeling and air tightness testing;
- higher energy efficiency requirements for buildings subject to rezoning;
- flexibility in energy efficiency performance requirements to encourage low carbon energy systems;
- low carbon energy system policy that supports a variety of efficient, cost-effective and properly maintained systems at the neighbourhood and building scale;
- monitor and report energy use over time (energy benchmarking) for all new Part 3 buildings.

MOVED BY MR. BRASSINGTON JR.
SECONDED BY MS. LUMBY

THAT the recommendations of the Director Planning and Building be adopted.

CARRIED UNANIMOUSLY

The normal order of the agenda resumed.

- c) [Report from the Director Planning & Building and the Director Engineering](#)
Re: City Public Electric Vehicle Charging Pilot Project

The Director Planning and Building and the Director Engineering submitted a report seeking Council approval for a City public Electric Vehicle (EV) charging pilot project.

The Director Planning and Building and Director Engineering recommended:

1. THAT Council approve the proposed pilot project for City public EV charging, as outlined in Section 3 of this report.

Staff provided a PowerPoint presentation summarizing the report and providing a timeline for implementation of the pilot project subject to Council approval. The first phase of the project would target existing City facilities. The project would aim to select one or more sites in each of the quadrants of the city, and install two to four Level 2 EV charge points at each location. Candidate sites would include community centres, recreation centres, libraries and other facilities that have a high rate of public visitation.

The next steps would entail the following, beginning in early 2019, with the aim to have the systems in operation before the end of the year:

- undertake more detailed scan of potential facilities sites to confirm feasibility and costs;
- issue request for proposal for procurement of infrastructure and services;
- install equipment and set up necessary accounts and contracts for monitoring and management of the systems;
- operationalize public EV charging;
- monitor usage and public feedback;
- report back to Council after two years of operation.

MOVED BY MS. LUMBY
SECONDED BY MR. HUANG

THAT the recommendation of the Director Planning and Building and the Director Engineering be adopted.

CARRIED UNANIMOUSLY

d) [Report from the Director Planning and Building](#)
Re: Response to a Delegation - Discovery Castle Child Care

The Director Planning and Building submitted a report providing a response to the delegation's request to locate a child care centre in Edmonds Park.

The Director Planning and Building recommended:

1. THAT staff be directed to inform the delegation that their proposal for a child care facility in Edmonds Park does not align with existing City policy and plans and to provide the delegation with zoning information to assist them in the search for a suitable location for their child care facility.
2. THAT a copy of this report be forwarded to Mr. Jack Tsai and Ms. Lida Madarshahian of Discovery Castle Child Care, 359 West 23 Street, North Vancouver, BC, V7M 2B6.

MOVED BY MS. LUMBY
SECONDED BY MR. BRASSINGTON JR.

THAT the recommendations of the Director Planning and Building be adopted.

CARRIED UNANIMOUSLY

- e) [Report from the Director Planning and Building](#)
Re: Green Building Requirements for New Part 3 Buildings

This matter was dealt with earlier in the agenda.

5. NEW BUSINESS

MOVED BY COUNCILLOR CALENDINO
SECONDED BY MR. HUANG

THAT the Committee send end of term thank you letters to Ms. Baljinder Narang, Mr. Peter Cech and Mr. Bill Brassington Jr.

CARRIED UNANIMOUSLY

Councillor Dhaliwal thanked the Committee members for their service on the Sustainable City Advisory Committee and wished them well in the future.

6. INQUIRIES

There were no inquiries brought before the Committee at this time.

7. ADJOURNMENT

MOVED BY MR. CECH
SECONDED BY MR. BRASSINGTON JR.

THAT the Open meeting do now adjourn.

CARRIED UNANIMOUSLY

The Committee adjourned at 7:42 p.m.

Monica Macdonald
ADMINISTRATIVE OFFICER

Councillor Sav Dhaliwal
CHAIR