



PARKS, RECREATION AND CULTURE COMMISSION

NOTICE OF OPEN MEETING

DATE: WEDNESDAY, 2018 NOVEMBER 21

TIME: 7:00 PM

PLACE: Council Chambers, Burnaby City Hall

A G E N D A

1. <u>CALL TO ORDER</u>	<u>PAGE</u>
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8.	<u>ADJOURNMENT</u>	



PARKS, RECREATION AND CULTURE COMMISSION MINUTES

Wednesday, 2018 October 24

An 'Open' meeting of the Parks, Recreation and Culture Commission was held in the Burnaby Mountain Golf Course Clubhouse, 7600 Halifax Street, Burnaby, B.C on Wednesday, 2018 October 24 at 7:02 p.m.

1. CALL TO ORDER

PRESENT: Councillor Paul McDonell, Chair
Commissioner Karin Alzner
Commissioner Stace Dayment
Commissioner James Jang
Councillor Dan Johnston
Commissioner Barbara Larkin
Commissioner Lance Matricardi
Commissioner Dan Staschuk

ABSENT: Commissioner Guyle Clark
School Trustee Baljinder Narang

STAFF: Mr. Craig Collis, Acting Director Parks, Recreation & Cultural Services
Mr. Steve Bruneau, Assistant Director - Parks
Mr. David O'Connor, Assistant Director - Golf Operations
Mr. Denis Nokony, Assistant Director - Cultural Services
Mr. Dean Pelletier, Manager - Business Operations
Ms. Heather Edwards, Manager – Parks Planning, Design & Dev.
Mr. Johannes Schumann, Sr. Current Planner - Planning & Building
Mrs. Theresa Cheng, Commission Secretary
Ms. Vanessa Olarte, Recording Secretary

The Chair called the 'Open' Commission Meeting to order at 7:02 p.m.

MOVED BY COMMISSIONER STASCHUK
SECONDED BY COUNCILLOR JOHNSTON

"THAT the Open Commission meeting do now convene."

CARRIED UNANIMOUSLY

The Open Commission meeting convened in the Burnaby Mountain Golf Course Clubhouse.

The Chair welcomed the audience to the Burnaby Mountain Golf Course Clubhouse, advised that the Commission holds 3 meetings a year in different communities to provide an opportunity to meet residents, and introduced the Commissioners and the Director in attendance. Commissioner Clark sent his regrets.

The Director Parks, Recreation and Cultural Services introduced staff members in attendance.

2. **MINUTES**

a) **Open meeting of 2018 September 19**

MOVED BY COMMISSIONER DAYMENT
SECONDED BY COMMISSIONER JANG

“THAT the minutes of the Open Commission meeting held on 2018 September 19 be now adopted.”

CARRIED UNANIMOUSLY

3. **DIRECTOR'S REPORT**

a) **Director's Report No. 9 2018 October 24**

The Director Parks, Recreation and Cultural Services submitted his Report No. 9, dated 2018 October 24, covering the following items listed as 1 – 6.

MOVED BY COUNCILLOR JOHNSTON
SECONDED BY COMMISSIONER STASCHUK

“THAT the Director's Report be received.”

CARRIED UNANIMOUSLY

i) **Burnaby Christmas Bureau Promotional Support 2018**

Burnaby Community Services requests donation of some Carousel ride revenue to the charitable Burnaby Christmas Bureau program. The Village Museum has extended hours from 2018 December 15 to 2019 January 04. The period being considered is on 2018 December 01 from 5 p.m. to 9 p.m. In past years, this request has been supported by Commission, generating approximately \$1,000 in donated revenue to the Burnaby Christmas Bureau.

It is recommended:

1. **THAT** approval be granted for a promotional initiative in support of the Burnaby Christmas Bureau at the Burnaby Village Museum at Heritage Christmas 2018 as outlined in this report.
2. **THAT** approval be granted to donate revenue from the Burnaby Village Museum Carousel ride sales from 5 p.m. to 9 p.m. on Saturday, 2018 December 01 to the Burnaby Christmas Bureau.
3. **THAT** the Parks, Recreation and Culture Commission recommend Council approve the promotional initiative and the donation of revenue.
4. **THAT** a copy of this report be sent to Mr. Stephen D'Souza, Executive Director of the Burnaby Christmas Bureau.

MOVED BY COUNCILLOR JOHNSTON
SECONDED BY COMMISSIONER STASCHUK

"THAT the four recommendations be adopted."

CARRIED UNANIMOUSLY

ii) **Junior Golf Initiatives – 2017/2018 Season**

Golf Burnaby has created many opportunities for youth to participate in innovative programs that provide a new and fun introduction to the sport, as well as on-going support through skill development opportunities. Junior Golf instructional programs are offered at both the provincial and national level. Golf division has been awarded the "Junior Golf Developer of the Year" by the BC Professional Golf Association. With 6,136 Junior Golf participants, the divisional highlights of the 2017/2018 golf season are: Introduction to the Game of Golf, Game Development Opportunities and League and Tournament Programs.

It was recommended:

1. **THAT** Commission receive this report for information.

MOVED BY COMMISSIONER STASCHUK
SECONDED BY COMMISSIONER MATRICARDI

"THAT the recommendation be adopted."

CARRIED UNANIMOUSLY

iii) Edmonds and Central Parks – Demolition of Structures

The old fieldhouse in Edmonds Park and the old shelter in Central Park are in poor condition and require removal for safety reasons, and to make way for new park facility development. Council authorization to sell for moving or salvage or demolition is required.

It was recommended:

1. THAT the Parks, Recreation and Culture Commission recommend Council authorize the sale for moving or salvage or demolition of the Edmonds Park fieldhouse structure at 7433 Edmonds Street.
2. THAT the Parks, Recreation and Culture Commission recommend Council authorize the sale for moving or salvage or demolition of the Central Park Variety Park Playground Shelter structure at 3883 Imperial Street.

MOVED BY COMMISSIONER STASCHUK
SECONDED BY COMMISSIONER JANG

“THAT the two recommendations be adopted.”

CARRIED UNANIMOUSLY

iv) Burnaby Fraser Foreshore Park – Petition for Optional Part-Time Off-Leash Dog Park

At its meeting of 2018 September 19, Commission received a petition from Ms. Shelley Hamilton and a number of park visitors for the creation of an optional part-time off-leash dog park at the foot of Fraser Park Drive to the GVRD Junction Chamber (pump house) at the east end of the Burnaby Fraser Foreshore Park.

A Strategic Plan for Dog Walking in Burnaby Parks adopted by the Commission in 2007 has not identified feasible opportunities for water play. Fraser River Port Authority regulations prohibit dogs from swimming in the river as there are hazards posed by the log boom storage activities along the park foreshore. A review of the petition shows that 40% of the petitioners are residents of other Metro Vancouver cities where there are water play opportunities.

It was recommended:

1. THAT a copy of this report be sent to Ms. Shelley Hamilton for information.

MOVED BY COMMISSIONER STASCHUK

SECONDED BY COMMISSIONER MATRICARDI

“THAT the recommendation be adopted.”

CARRIED UNANIMOUSLY

**v) Burnaby Fraser Foreshore Park – Fraser River Dyke Upgrade Project
Environmental Compensation Site for Reach 8 Works**

The City is undertaking an ongoing program to upgrade flood protection works along nine reaches of the foreshore of the Fraser River North Arm in Burnaby. At its meeting of 2016 July 20, Commission approved an alignment for the dyke upgrade works in Reach 8, including a new retained section of dyke which will connect the foreshore dyke works at Glenlyon Creek to the inland dyke works alongside Glenlyon Parkway. The Director Engineering requests approval for the use of a small area within the Burnaby Fraser Foreshore Park for the compensation works involving installation of a tidal channel and fish habitat area with enhanced riparian planting, and installation of a footbridge to maintain connectivity on the popular foreshore trail.

It was recommended:

1. THAT approval be given for use of a site within Burnaby Fraser Foreshore Park for aquatic and riparian habitat compensation works required for the City's Fraser River North Arm Dyke rehabilitation and upgrade project works being undertaken in Reach 8 of the Fraser River North Arm dyke as outlined in this report.
2. THAT a copy of this report be sent to the Sustainable City Advisory Committee for information.

MOVED BY COMMISSIONER STASCHUK

SECONDED BY COMMISSIONER DAYMENT

“THAT the two recommendations be adopted.”

CARRIED UNANIMOUSLY

vi) Outdoor Ice Skating and Tobogganing

In 1979 and again in 1981, the Commission endorsed a policy not to encourage ice skating on Deer Lake, Burnaby Lake, Central Park ponds, Burnaby Mountain Golf Course ponds or tobogganing on Burnaby Mountain. Skating is not recommended on the lakes and ponds due to the many potentially dangerous areas. The weather on the west coast rarely creates safe outdoor skating conditions and staff do not monitor the condition of the ice. The steep slopes and many obstacles create unsafe tobogganing conditions on Burnaby Mountain. All appropriate signs will be installed by 2018 November 09, and will remain posted until 2019 March 01.

It was recommended:

1. THAT Commission receive this report for information.

MOVED BY COMMISSIONER MATRICARDI
SECONDED BY COUNCILLOR JOHNSTON

“THAT the recommendation be adopted.”

CARRIED UNANIMOUSLY

4. NEW BUSINESS

There were no items raised under New Business.

5. INQUIRIES

Commissioner Alzner inquired if there is a designated park for tobogganing.

Staff advised that there is no designated park for tobogganing. There are a number of more gentle slopes in Burnaby neighborhoods and local parks that are suitable for tobogganing.

Commissioner Matricardi referred to his previous enquiry about adding off-leash dog parks and requested that staff include this in their review.

Staff advised that off-leash dog parks are currently under review and a report will be provided to the Commission.

The Chair advised that under a Livable Regional Plan developed for Metro Vancouver, Burnaby will take in 135,000 new residents mainly in the four town centres which are served by public transit. The zoning in town centres has been amended to increase population density. Eighty per cent of the collected revenue from density bonus goes into a fund for new amenities for residents and 20% will go into a fund to build low cost housing. The Chair noted that a variety of new and replacement recreation and arts facilities will be built throughout the City using this funding source. A new ice rink will be built beside the Byrne Creek Secondary School. C.G. Brown Pool will be replaced with a 50-meter pool and Burnaby Lake Arena will be re-built at the same time for efficiency. Two new community centres will be built in the Brentwood area and close to Eileen Dailly Leisure Pool. A new recreation centre and pool will be built near Cameron Recreation Centre. Public input will be sought for the designs of the new facilities. A new Metrotown event centre is also planned.

6. **PUBLIC COMMENT/QUESTION PERIOD**

The Chair announced the beginning of the public comment/question period. The audience was encouraged to speak to the Commission on matters of interest or concern.

Ms. Elizabeth Bowes, advised that she lives close to Eileen Dailly Pool. She observed overcrowding and overbooking at Eileen Dailly Pool and Confederation Community Centre. She travelled with her granddaughter to attend preschool programs held mainly in Bonsor Recreation Centre or Cameron Recreation Centre. She could not put her granddaughter in the daycare at Eileen Dailly Pool when she wanted to attend a program at Confederation Community Centre. Ms. Bowes enquired when a new community centre will be built in North Burnaby and if the empty building lot opposite Eileen Dailly Pool could be paved for temporary parking. Ms. Bowes suggested that the new community centre be connected to Eileen Dailly Pool.

The Chair explained the cause for delay in building a new community centre in the Brentwood area. Connecting the new community centre to Eileen Dailly Pool will be considered.

Councillor Johnston commented that temporary parking on the empty building lot was determined to be impractical in view of the \$700,000 cost. Our plan is to build two facilities simultaneously at Willingdon Park and at 250 North Willingdon.

Ms. Alice Lum advised that she is an active participant in various programs and fitness classes and commented that discounted recreation passes have not been offered for the past five years.

Staff advised that they are not aware of any discounts on passes in the previous years and that the fees are reviewed on an annual basis to ensure we are in line with other municipalities. Staff will look into the fees and provide Ms. Lum with more information.

The Chair advised that there is a Recreation Credit program for low-income families and loonie swims at pools.

Mr. John Crawford, expressed concern about the plan to re-model the Kensington Pitch and Putt to a 9-hole golf course. Mr. Crawford expressed concern of removing big trees and inquired if there has been an ecological and user safety study. It was inquired if consideration has been given to re-model the Central Park Pitch and Putt instead.

The Chair advised that the 9-hole golf course is for all golfers. Senior golfers will find it easier to play the 9-hole golf course which is more inclusive.

Staff commented that the 9-hole golf course will be open to all citizens. Patron number and revenue at pitch and putts have continuously dipped in recent years. Central Park Pitch and Putt does not have enough space for conversion.

The Chair thanked the audience for their attendance.

7. **ADJOURNMENT**

MOVED BY COMMISSIONER LARKIN
SECONDED BY COMMISSIONER MATRICARDI

“THAT the Open Commission meeting do now adjourn.”

CARRIED UNANIMOUSLY

The Open Commission meeting adjourned at 7:56 p.m.

Theresa Cheng
COMMISSION SECRETARY

Councillor Paul McDonnell
CHAIR

vo:tc

P:\admin\clerical\staff\theresa cheng\agenda\minutes plus\open minutes 2018 10 24



Commission Agenda Date.....2018 Nov 21 Delegations (a)

6584 Deer Lake Ave,
 Burnaby, BC V5G 3T7
 Ph: (604) 298 - 7322

November 7, 2018

Attention: Parks, Recreation and Culture Commission

Re: 2018 BAC Presentation to the Parks, Recreation and Culture Commission

Commissioners,

The BAC has a long history of creating a presence for the Arts in the City of Burnaby. The BAC is a BC registered Non-profit Society and a listed CRA Charity Organization. We maintain a professional constitution, with by-laws, and conduct annual financial reviews. The organization started in the early 1960s when local art groups organized and advocated for a permanent home for the fledgling Burnaby Art Gallery. Since those early years, the BAC has seen many changes in the cultural life of the city of Burnaby and has itself evolved to become a dynamic community orientated cultural organization with many successful arts programs and projects to its credit. The objective of the organization are to inspire a life-long curiosity and appreciation of the ARTS. Creating vibrant connections through the Arts!

The Burnaby Arts Council is committed to serving the people of Burnaby by creating a vibrant and diverse presence of the Arts in the City and to actively advocating for the importance of the Arts!

2018 Gallery Stats

- 5,000 visitors stopped by the Deer Lake Art Gallery
 - ✓ 1,000 visitors during the Luminescence III exhibition
 - ✓ 500 people enjoyed our new Live at the Gallery music series with standing room only at Bill Coon performance!
 - ✓ 300 people attended artist's talks & workshops!
 - ✓ 800 visitors experienced the Susan Point Exhibition
 - ✓ 90 visual artists were showcased at the Gallery (in exhibition & Summer Arts Festival)

2018 Events & Activities Stats

- 4,000 people attended the Deer Lake Craft Festival
- 2,000 children enjoy Burnaby Summer Theatre performances
- 1,000 people experienced the Summer Arts Festival
- 30 entertainers/musicians employed to perform at Summer/Winter festivals.
- 20 emerging and professional musicians played at our new Live @ the Gallery concert series
- 5 SFU students hired for the summer
- Sold out Indigenous artist talks, storytelling and conversations
- 250 people from across BC participated in the 2018 Arts BC Conference. The BAC partnered with the Provincial organization Arts BC to host the 2018 Arts BC Conference at the Nikkei Centre



6584 Deer Lake Ave,
Burnaby, BC V5G 3T7
Ph: (604) 298 - 7322

2019 Growth & Revitalization

We continue to review our programming to identify areas to expand and improve.

- Increase indigenous Engagement to a monthly event. Seek out additional contacts in the Indigenous Community to ensure this goal.
- Schedule and plan monthly Live at the Gallery events.
- Expand and grow the Summer Arts Festival to a month long community event.
- Engage an additional 40 musicians for Live at the Gallery, exhibition openings and the expanded month long Summer Arts Festival.

2019-2021 Strategic Planning

The New Strategic Plan we are drafting is our commitment to begin a renewal process that will take time to grow and evolve. Working in collaboration with artists, cultural organizations, stakeholders and the community.

2020

50 YEARS OF ART! Since 1970 we have been celebrating and promoting a vibrant arts community. Planning ahead, in 2020 the BAC turns 50, it will be an amazing year filled with Music, Arts Exhibitions, Music, Festival & Gala. We would like to open the conversation about how we can partner with the City to make the Burnaby Arts Council anniversary an exciting community experience. It is time to plan and celebrate!

City of Burnaby and the Burnaby Arts Council

The Burnaby Arts Council would like to explore increasing and consolidating the City of Burnaby's financial contribution. Consolidation would streamline the process for both parties.

To assist us in fundraising we would like to increase our revenue, therefore we are looking for your support in operating a pilot project of a 50/50 raffle at the 2019 Burnaby Blues and Roots Festival.

The Burnaby Arts Council look forward to working with the City of Burnaby! We are excited to explore ideas and visions of creating a vibrant arts community together. Bridging cultures and building a strong community through the Arts!

We would like to take this opportunity to express once again our appreciation of the Parks, Recreation and Culture Commission's continued support.

Sincerely,

A handwritten signature in blue ink, appearing to read "Teena Martin".

Teena Martin
Executive Director **Burnaby Arts Council**
6584 Deer Lake Avenue
Burnaby, BC V5G 3T7

Tel (604)298-7322

Email info@burnabyartscouncil.org

Website www.burnabyartscouncil.org

The Arts Council of Burnaby, we acknowledging that the land on which we gather is within the shared traditional territories of the **Skwxwú7mesh Úxwumixw (Squamish)**, **Tsleil-Waututh**, and **xwməθkʷəyəm (Musqueam)** First Nations.

Burnaby Arts Council - 2019 Projected Budget

REVENUE	2018	2018	2019
Our fiscal years runs January 1, 2018 to December 31, 2018	Budget	Budget Estimate	Budget
		Actuals	
Grants			
City of Burnaby Festivals Grant (Craft Festival)	\$ 4,000	\$ 4,000	\$ 4,000
Creative BC (LATG, Summer Arts Festiva, Deer Lake Craft Festival)	\$ -	\$ -	\$ -
City of Burnaby (BAC Operations)	\$ 25,000	\$ 25,000	\$ 25,000
Federal Govt. (Canada Works -Summer Theatre)	\$ 22,000	\$ 15,200	\$ 16,000
Heritage Grant (Summer in the Park/Summer Arts Festival)	\$ -	\$ -	\$ -
Province of BC (BCAC)	\$ 30,000	\$ 25,000	\$ 32,000
Province of BC (Gaming)	\$ 16,000	\$ 16,000	\$ 18,000
Provincial Govt. (Multicultural Grant)	\$ 2,000	\$ -	\$ 2,000
Donations	\$ 3,500	\$ 2,500	\$ -
Corporate Sponsorship	\$ 1,500	\$ 3,000	\$ 8,000
Gallery - donation box (cash)	\$ 500	\$ 900	\$ 1,000
Membership (Individual + Groups)	\$ 4,200	\$ 3,570	\$ 3,800
Office Services, Bank Interest, Misc.	\$ 50	\$ 50	\$ 125
HST/GST Rebate	\$ 800	\$ 800	\$ -
Events / Programs			
Craft Festival - Booth Rental, Jury Fee, Electricity	\$ 21,000	\$ 20,500	\$ 20,500
Event Ticket Sales (Luminescence)	\$ 800	\$ 800	\$ 800
Fashion & Art Extravaganza (tickets)	\$ -	\$ -	\$ 700
Live at the Gallery	\$ -	\$ -	\$ 500
Summer Arts Festival - Summer in the Park (month long music, dance, workshops)	\$ 2,500	\$ 4,000	\$ 3,000
Summer Theatre - Honorarium	\$ 4,000	\$ 2,600	\$ 2,600
Gallery			
Gallery - Events	\$ 500	\$ 500	\$ 500
Gallery - Art Sales	\$ 4,500	\$ 17,760	\$ 5,000
Transfer	\$ -		
TOTAL REVENUES	\$ 142,850	\$ 142,180	\$ 143,525

EXPENSES	2018	2018	2019
	Projection	Budget Estimate	Budget
		Actuals	
Administration			
Accounting - Audit, Legal, Insurance Fees	\$ 5,500	\$ 5,500	\$ 5,500
Bank Charges	\$ 200	\$ 150	\$ 150
Board Development & Strategic Planning	\$ 1,200	\$ 1,200	\$ 1,600
Board Expenses (including AGM)	\$ 300	\$ 300	\$ 300
CPP	\$ 800	\$ 2,100	\$ 2,000
Ceridian Admin Fees	\$ 1,100	\$ 1,100	\$ 1,100
Computer - Website Maintenance	\$ 800	\$ 2,000	\$ 3,000
Computer - Software (annual fees - membershipworks etc.)	\$ 800	\$ 1,000	\$ 1,200
Internet/Telephone	\$ 2,300	\$ 1,830	\$ 2,000
Member Dues - Professional Memberships	\$ 500	\$ 400	\$ 300
Miscellaneous	\$ 500	\$ 400	\$ 300
Salary - Part-Time Admin Assistant	\$ 3,600	\$ 4,000	\$ 4,000
Seminars - Employee Development/Education	\$ 1,500	\$ -	\$ 1,500
Supplies - Office (pens, paper)	\$ 1,600	\$ 2,000	\$ 2,100
Events & Programs			
Arts BC - 2018 Conference (artist demo, volunteer, supplies)	\$ 2,000	\$ 2,000	\$ -
Craft Festival (Space Rental, Ad & Mkt, Coordinator)	\$ 15,000	\$ 13,000	\$ 13,000
Cultural Engagement - First Nations Monthly Cultural Demo/Workshop	\$ 3,400	\$ 1,200	\$ 1,875
Cultural Engagement - Spirit Drum 15 BC Indigenous Women create drums, exhibition, auction		\$ -	\$ 2,400
Cultural Engagement - 5 part series w/Brandon Gabriel		\$ -	\$ 1,900
Cultural Engagement - First Nations Protocol	\$ 1,000	\$ 500	\$ 600
Fashion & Art Extravaganza	\$ -	\$ -	\$ 2,500
Live @ the Gallery - Monthly Concert Series	\$ -	\$ -	\$ 2,400
Luminescence Event/Festival	\$ 1,600	\$ 800	\$ 1,200
Postage & Shipping	\$ 500	\$ 300	\$ 600
Salary - Executive Director	\$ 42,000	\$ 42,500	\$ 45,000
Salary - Part-Time Gallery Assistant	\$ 3,600	\$ 4,000	\$ 4,000
Salary - Summer Theatre Students	\$ 16,000	\$ 16,000	\$ 16,000
Summer Arts Festival (art sales, supplies, rentals)	\$ 7,000	\$ 5,000	\$ 3,500
Summer Theatre (Van Rental, Insurance, Gas, outdoor venue)	\$ 4,000	\$ 3,600	\$ 3,600
Youth Film Festival	\$ -	\$ -	\$ 1,000
UNPLUGGED! - Series of imaginative parent & children workshops	\$ -	\$ -	\$ 2,500
Gallery			
Artist - Talks/Demos	\$ 2,000	\$ 1,200	\$ 1,300
Artist - In Residence (mural plus materials)	\$ 3,000	\$ 3,500	\$ -
Gallery - Advertising & Promotion	\$ 8,000	\$ 6,000	\$ 7,000
Gallery - Commision	\$ 3,050	\$ 13,000	\$ 3,500
Gallery - Honorarium	\$ -	\$ 2,000	\$ 1,000
Gallery -Supplies	\$ 5,500	\$ 4,000	\$ 2,000
Scholarships			
Scholarships - Burnaby High Schools	\$ 1,600	\$ 1,600	\$ 1,600
TOTAL EXPENSES	\$ 122,350	\$ 142,180	\$ 143,525
		\$ -	\$ -

Commission Agenda
 Date 2018 Nov 21
 Correspondence (a)

ROGER WHITEHOUSE

23RD OCTOBER 2018.

HELLO PARKS & RECREATION COMMISSION MEMBERS

I AM A REGULAR PATRON OF BONSON POOL BUT THIS SAFETY SUGGESTION NEEDS TO BE APPLIED AT ALL OF OUR INDOOR POOLS.

WHEN OUTSIDE WORKERS (ELECTRICIAN'S, PLUMBERS ETC.) ARE WORKING AT OUR POOLS THEY ARE COVERED BY W.C.B AND OFTEN WEAR STEEL TOE-LAP WORK BOOTS ON THE DECKS OF OUR POOL. PRIOR TO ENTERING OUR POOL AREA THEY WILL HAVE BEEN WORKING AT OTHER WORK SITES, DRIVING AND WALKING IN PUBLIC AREAS SUCH AS ROADS AND SIDEWALKS ETC. THEY THEN ENTER OUR CLEAN BUT WET TILE COVERED FLOORS WHILE WE POOL PATRONS ARE IN BARE-FEET! THEY OFTEN LEAVE DIRT & MUDDY FOOTPRINTS WHICH IS NO GOOD FOR OUR ENVIRONMENT.

I AM ENCLOSING A SAMPLE SHOE COVER WHICH CAN EASILY BE SLIPPED OVER A WORKERS' STEEL TOE-CAPPED BOOT WHILE WORKING AT OUR POOL. AS YOU

NOTE

The concern of how tradesmen can access pool mechanical spaces for their work purposes has been brought to the attention of facility and trades supervisors for workable solutions. In our older and renovated facilities, swimming pool mechanical rooms are only accessible from the pool decks. Commission and Mr. Whitehouse will be updated with solutions, at the next Commission meeting.

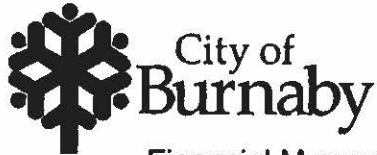
2

CAN SEE IT IS MADE FROM A PERFORATED, MOULDED SUBSTANCE WHICH WILL NOT SLIP IN OUR WET AREAS. IF WORKERS WEAR THESE ITEMS IT WILL SOLVE THE PROBLEM WE PRESENTLY HAVE.

I ASK THAT YOU DISCUSS THIS AND INTRODUCE A RULE THAT ALL OUTSIDE WORKERS WEAR THESE COVERS WHEN WORKING AT ALL BURNABY INDOOR POOLS. THEY CAN BE BOUGHT IN BULK AT A REASONABLE PRICE AND A SUPPLY ^{KEPT IN} BE ¹ STOCK AT EACH POOL.

THE ONLY TIME THEY MAY NOT BE APPROPRIATE IS IF A WORKER NEEDS TO CLIMB A LADDER.

THANK YOU
 Rep. J. W. [Signature]



Financial Management Committee
c/o Office of the City Clerk

Commission Agenda	
Date	2018 Nov 21
Correspondence	(b)

K. O'Connell, City Clerk
B. Zeinabova, Deputy City Clerk

INTER-OFFICE MEMORANDUM

TO:	CHAIR AND MEMBERS PARKS, RECREATION AND CULTURE COMMISSION	DATE: 2018 OCTOBER 30
FROM:	ADMINISTRATIVE OFFICER	FILE: 2410-20
SUBJECT: BURNABY ART GALLERY LEGACY RESERVES (ITEM 5(B), FMC REPORT, COUNCIL 2018 OCTOBER 29)		

Burnaby City Council, at the Open Council meeting held on 2018 October 29, received the above noted report and adopted the following recommendations contained therein:

1. THAT Council create Burnaby Art Gallery (BAG) Legacy Programming and BAG Art Acquisition Operating Reserves.
2. THAT a copy of the report be forwarded to the Parks, Recreation and Culture Commission for information.

As directed, a copy of the report is attached for your information.

Monica Macdonald
Monica Macdonald
Administrative Officer

NOTE

This is for the information of the Commission



Meeting 2018 October 29

COUNCIL REPORT

FINANCIAL MANAGEMENT COMMITTEE

*HIS WORSHIP, THE MAYOR
AND COUNCILLORS*

SUBJECT: BURNABY ART GALLERY LEGACY RESERVES

RECOMMENDATIONS:

1. THAT Council create Burnaby Art Gallery (BAG) Legacy Programming and BAG Art Acquisition Operating Reserves.
2. THAT a copy of this report be forwarded to the Parks, Recreation and Culture Commission for information.

REPORT

The Financial Management Committee, at its meeting held on 2018 September 26, received and adopted the attached report seeking Council approval to establish two operating reserves, one for funding the operating program for the Burnaby Art Gallery and one for the acquisition of art.

Respectfully submitted,

Councillor D. Johnston
Chair

Councillor C. Jordan
Vice Chair

Copied to:	City Manager Director Parks, Rec. & Cult. Services Director Finance
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Meeting 2018 Sep 26

COMMITTEE REPORT

TO: CHAIR AND MEMBERS
FINANCIAL MANAGEMENT COMMITTEE **DATE:** 2018 Sep 12

FROM: DIRECTOR - PARKS, RECREATION &
CULTURAL SERVICES **FILE:** 51000-20

SUBJECT: BURNABY ART GALLERY LEGACY RESERVES

PURPOSE: To establish two operating reserves, one for funding the operating program for the Burnaby Art Gallery and one for the acquisition of art.

RECOMMENDATIONS:

1. **THAT** Financial Management Committee recommends Council create Burnaby Art Gallery (BAG) Legacy Programming and BAG Art Acquisition Operating Reserves.
2. **THAT** a copy of this report be forwarded to the Parks, Recreation and Culture Commission for information.

REPORT

INTRODUCTION

Established in 1967, the Burnaby Art Gallery is the City of Burnaby's premier destination for fine arts exhibitions and programs. Over the past 51 years, the Gallery has consistently supported artists and art production through gallery, offsite and travelling exhibitions and educational programs. Every year, through these services, the Gallery reaches an audience exceeding 350,000 people of all ages.

In the past several years, multiple patrons have inquired about the possibility of leaving a legacy gift to the Gallery. As patrons who have been connected to the Gallery since its inception are reaching advanced ages it is anticipated that soon there will be more interest in this type of legacy contribution/donation. Currently, the Gallery has no financial mechanism in place whereby large contributions from donors can be secured and utilized as a source of funding for gallery operating programs or art acquisitions as needed.

It is proposed that two operating reserves be created to provide opportunities for the public to provide legacy financial donations to support operating programs of the BAG or art acquisitions to the Permanent Art Collections. The donors would receive a donation receipt for their cash contributions. The City of Burnaby, at its discretion, would determine the use of the funds based upon the general purposes for establishing the funds (programming or acquisitions).

To: Financial Management Committee
 From: Director - Parks, Recreation & Cultural Services
 Re: BURNABY ART GALLERY LEGACY RESERVES

2018 Sep 26 Page 2

BAG Legacy Programming Reserve – Donors' contributions and interest earned on these funds would be designated for either ongoing or specific programming for the BAG. It would provide a source of operating funding for programming which would be budgeted each year to offset the related programming expenditures.

BAG Legacy Art Acquisition Reserve – Donors' contributions and interest earned on these funds would be designated for Art Acquisition. The fund would provide a source of operating funding designed specifically for art acquisition. Use of funds for art acquisition would be set out in the annual financial plan.

POLICY SECTION

The establishment of these reserves aligns with the City of Burnaby's Corporate Strategic Plan by supporting the following goals and sub-goals of the plan:

GOALS

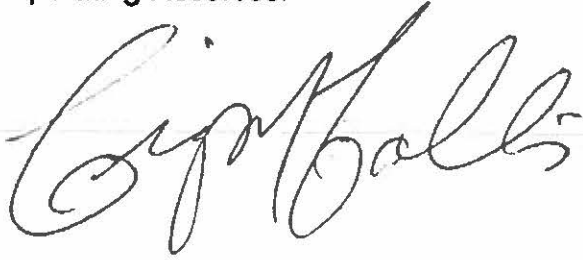
- A Connected Community
 - Social Connection – Enhance social connections throughout Burnaby
 - Partnership – Work collaboratively with businesses, educational institutions, associations, other communities and governments
- An Inclusive Community
 - Create a sense of community – Provide opportunities that encourage and welcome all community members and create a sense of belonging
- A Healthy Community
 - Encourage residents and businesses to give back to and invest in the community
- A Dynamic Community
 - Community development – Manage change by balancing economic development with environmental protection and maintaining a sense of belonging
 - City facilities and infrastructure – Build and maintain infrastructure that meets the needs of our growing community

To: Financial Management Committee
From: Director - Parks, Recreation & Cultural
Services
Re: BURNABY ART GALLERY LEGACY
RESERVES

2018 Sep 26 Page 3

RECOMMENDATION

It is recommended that the Financial Management Committee recommend Council create Burnaby Art Gallery (BAG) Legacy Programming and BAG Art Acquisition Operating Reserves.



for.

Dave Ellenwood
DIRECTOR - PARKS, RECREATION & CULTURAL SERVICES

DN:vo:tc

P:\ADMIN\CLERICAL\Staff\Theresa Cheng\Data\WP\dn\BurnabyArtGalleryLegacyReserves (2018.09.26)

Cc: Director Finance



Nicas en Vancouver Canada Foundation

Commission Agenda
Date 2018 Nov 21
Correspondence.....(c)

Vancouver, October 30, 2018

Mr. Dave Ellenwood
 Director Parks
 Recreation and
 Cultural Services
 City of Burnaby

And: City council
 And: Commission Secretary
 Teresa Cheng

RECEIVED
 Parks, Recreation & Cultural Services

OCT 31 2018

Refer To	Initials

Request: Fee Waiver

Nicas en Vancouver Canada Foundation is a non-profit organization that was created on July 28th, 2018. As an organization what we are striving to do is raise funds in order to send aid to the innocent people and victims of the civil turmoil plaguing Nicaragua. At this very moment, Nicaraguans continue to be effected by the retaliation of a regime who has deemed it "acceptable" to arm down peaceful protests and terrorize the everyday lives of its citizenry. Which is why, new Canadians and Canadians that were born here should feel lucky to never have had to face the difficulties that thousands of Nicaraguan refugees worldwide are undergoing. These refugees particularly those in Costa Rica are in dire need of clothes, food, shelter, and every basic human necessity you could imagine.

The purpose of this letter is to appeal to your humanitarian values and request that you support our cause by waiving the rental fee for the Banquet Hall of the Bonsor Community Complex on the purposed date of Saturday December 1st, 2018 from 5-11pm so that we may host a cultural-event fundraiser.

All the money raised will go directly to supporting the families and victims of the violence in Nicaragua, as well as to raise funds for the refugees currently in Costa Rica, but above all else to show our solidarity for the struggle of the Nicaraguan people.

I would appreciate the opportunity to discuss this matter further at your earliest convenience.

Should you need any further information, I can be reached by (cell) 778 994 9741 or via email at nicasenvancouver@gmail.com

Sincerely,

Eva Franco

NOTE

Item 6 of the Director's Report refers to this matter

Capture and Torture

Since the beginning of the protests, hundreds have been imprisoned and tortured inhumanly. Most were taken from the protests, but some were ambushed while walking down the street, and others still have been taken from their own homes. When family members come looking for their loved ones at detention centers they are told very little and often sent home empty handed.



-21-



Censorship and Misinformation

Five channels who criticized the government were taken off the air, in the days following the initial protests, and even though they have been uncensored since then, independent media continues to be targeted and harassed, and in extreme cases, killed as it was with reporter Angel Gahona.

With the government controlling most national media outlets, they are also able to control what the public sees and what information leaves the country. The "approved" channels manipulate information, calling protesters right winged delinquents who are looting and vandalizing Nicaragua.

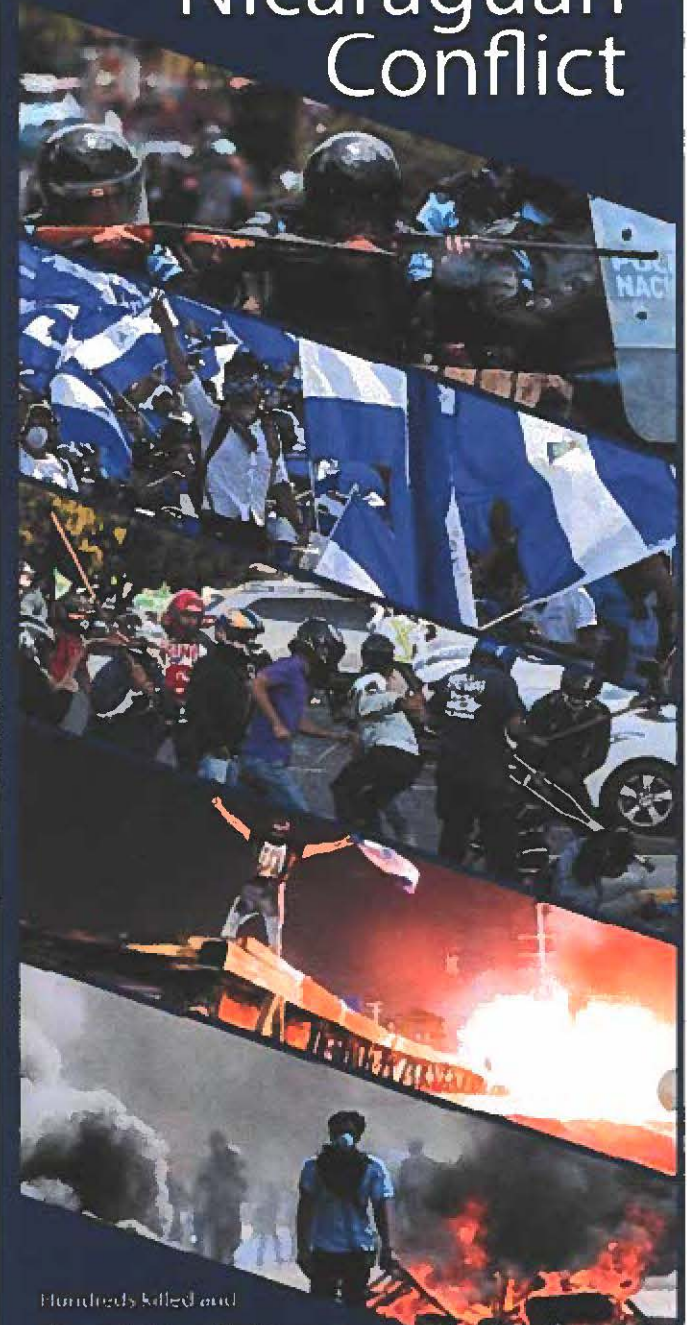
The Ortega-Murillo attempted to manipulate information so that the world would never know of the heinous acts that their government committed, but luckily social media has been invaluable in spreading of current news unfiltered by those in power.

President Daniel Ortega has backed out of the social security reforms in an attempt to "wash his hands". However, it's much too late as the people have moved on. No longer is this a protest against social security reforms but that asks for justice and the resignation of Ortega and Murillo. The same chants and songs that Ortega used in the Nicaraguan revolution are now being used against him. The once revered revolutionary is now said to worse than his predecessors. Whether left winged or right winged, those who violate human rights are tyrants and the people will not sit soundly while the nation bleeds.

Find out more at
nicaraguanconflict.com

#SOSNICARAGUA - Nicas en Vancouver

Nicaraguan Conflict



Hundreds killed and
thousands injured in Nicaraguan
anti-government protests

4.c)

What is Happening in Nicaragua?

In 2018 the Central American Country has lived through the bloodiest conflict seen there since the Revolution in the 70's and 80's. The culprits of this atrocity are none other than the president Daniel Ortega and his wife, the Vice President Rosario Murillo.

Once widely praised Ortega is a left wing Sandinista Rebel who fought to overthrow the US backed Dictator, Anastasio Somoza DeBayle. Murillo, was chosen by Ortega to be his running mate in the last presidential election and so by defacto she became the Vice-president. Already the severe levels of nepotism can be seen. Over the past few months, a series of protest have emerged over a decree put forth by the government. The Ortega-Murillo government refuses to denounce, and in fact supports the acts of brutality committed by the national police and other loyalist groups who shoot live ammunition into crowds of unarmed demonstrators. To Ortega they are nothing more than vandals who are threatening their regime, so, they must be eliminated.

Hundreds of men, women, and children have lost their lives in since April, all because the regime feels that their opinions are "toxic" and "hateful". Their only crime was to express their freedom of speech and freedom of assembly which are fundamental principles of all democratic societies. Their only weapons: their voices and flags.

The Nicaraguan government is committing genocide against its own people while simultaneously preaching about peace and stability. Their hypocrisy cannot be more evident but yet they still have the support of many. Instead of trying to unite the nation, they instigate conflict between groups. Ortega and Murillo do not care if the country's youth are exterminated as long as it ends the opposition against them.

How Did this Start?

When the social security reforms were put forth by the government to increase employee and employer taxes and cut pensions by 5%, many Nicaraguans were outraged, as they saw the situation as being caused by the government's negligence and corruption, and the taxing of pensions as unconstitutional.

Prior to the proposed reforms, a series of forest fires occurred that destroyed thousands of acres of land that was home to indigenous people as well as many endangered animals. Many felt that the government did not respond appropriately. Furthermore, since 2014 there have been several protests against the proposed Chinese funded inter-oceanic canal. After years of repression and misrepresentation, these were just the latest in a string of events that caused the people to rise up.

After the tax reforms the retirees went on to the streets to demonstrate, but were met with severe violence. Upon seeing this, the local college students joined in support of the retirees, later followed by the great majority of the Nicaraguan people, following the conflict's first group of deaths.



Protests Turn Deadly

Demonstrators took to the streets on April 18, and were greeted by violent counter protestors and attacks from armed police forces and paramilitary groups (the Sandinista Youth) which were called upon by President Ortega. It has been almost three months since then and in spite of mediation attempts and strong international pressure, the conflict continues. Over 300 deaths have been reported, with the great majority being protestors and innocent bystanders. There have also been over 1500 injured and hundreds more remain missing or imprisoned by the government.

The brutality of these murders cannot be denied as many of the victim's dying breaths have been captured on live streaming services such as Facebook Live. Young and old, men and women, the deaths have been indiscriminate and often violent. Access to public hospitals is also being denied to anyone believed to have participated in the protests, which only makes things worse.

As of April 18, fear of being ambushed, kidnapped, looted, shot on the spot, or even burned alive in your own home, have gripped the people of Nicaragua. The country that was once known for being the safest in all Central America now literally and metaphorically covered with the blood of innocents.

CITY OF BURNABY

PARKS, RECREATION AND CULTURAL SERVICES DEPARTMENT

DIRECTOR'S REPORT NO. 10, 2018

2018 NOVEMBER 21

BURNABY PARKS, RECREATION AND CULTURE COMMISSION

Ladies and Gentlemen:

Your Director reports as follows:

<u>ITEM</u>	<u>DESCRIPTION</u>
1.	Community Commission Meeting Schedule – 2019 Commission Meeting Schedule – 2019
2.	Burnaby Festival of Learning
3.	Special Outdoor Events 2019
4.	Western Community-Centred College for the Retired Lease Renewal
5.	Burnaby Minor Hockey Association Fee Waiver Request
6.	Fee Waiver Request for the Use of Bonsor's Banquet Room
7.	2018 Parks, Recreation and Cultural Services Transfer of Donations/Sponsorship Funds to Reserves
8.	2018 November - Parks, Recreation & Cultural Services Capital Funding Bylaw
9.	Barnet Marine Park - Southeast Parking Lot Reconstruction

Respectfully submitted,



DAVE ELLENWOOD
Director Parks, Recreation and Cultural Services

tc

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Item.....	1
Director's Report No.	10
Meeting.....	2018 Nov 21

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE
COMMISSION

DATE: 2018 Nov 09

FROM: DIRECTOR PARKS, RECREATION AND
CULTURAL SERVICES

FILE: 02410-20

**SUBJECT: COMMUNITY COMMISSION MEETING SCHEDULE – 2019
COMMISSION MEETING SCHEDULE – 2019**

PURPOSE: To obtain approval for 2019 Commission meeting schedule.

RECOMMENDATION:

1. **THAT** approval be given for the 2019 Commission meeting schedule including the dates and locations for the Community Commission meetings.

REPORT**INTRODUCTION**

The proposed schedule for the 2019 Commission meetings is attached (Attachment #1) and it includes the meetings that will be held in community locations.

Historically the Parks, Recreation and Culture Commission meetings have taken place on Wednesdays. However, deadlines for submissions to the Council agenda are Wednesday at noon, so any reports from a Wednesday evening Commission meeting cannot be included on the next Monday Council meeting agenda and must wait until the following meeting, causing a delay in any activities the Commission wishes to undertake that require Council approval. In some cases, the delay can be more than two weeks in the event of a long weekend or another break. The proposed change to Tuesday nights starting in February will result in efficiency gains for the Parks, Recreation and Cultural Services Department and will ensure that there is no delay caused by scheduling.

To: Parks, Recreation & Culture Commission
 From: Director Parks, Recreation and Cultural Services
 Re: Commission Meeting Schedule - 2019

.....Page 2

The Parks and Recreation Commission has approved that three meetings each year will take place in the community. It is proposed that in 2019, the community meetings be held in the following locations:

February 12	Community Meeting – Edmonds Community Centre
May 14	Community Meeting – Bonsor Recreation Complex
October 15	Community Meeting – Shadbolt Centre for the Arts

The meetings will continue to be advertised to the public, using the following:

- specific event advertising in local newspapers;
- Parks, Recreation & Cultural Services Leisure Guide (when timing of distribution is appropriate);
- Parks, Recreation and Cultural Services Web Site;
- posters displayed in the meeting location;
- an information display in the meeting location, if a City facility; and
- letters to local community and school parent advisory groups.

POLICY SECTION

Goal

- a Connected Community
 - Partnership – Work collaboratively with other communities and governments
- An Inclusive Community
 - Serve a diverse community – Ensure City services fully meet the needs of our dynamic community

RECOMMENDATION

It is recommended that the locations for Community Commission meetings for 2019 be approved as outlined in this report. It is further recommended that the schedule of Commission meetings for 2019 be approved as outlined in this report.



Dave Ellenwood
 DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

tc

Attachment

p:\admin\tc\data\wp\km\reports\2019 commission meeting schedule.doc

Copied to: City Clerk

Attachment #1**PARKS, RECREATION AND CULTURE COMMISSION****MEETING SCHEDULE 2019**

January 23 (Wedn.)	
February 12 (Tue.)	Community Meeting – Edmonds Community Centre
March 12 (Tue.)	
April 09 (Tue.)	
May 14 (Tue.)	Community Meeting – Bonsor Recreation Complex
June 11 (Tue.)	
July 23 (Tue.)	
No meeting in August	
September 10 (Tue.)	
October 15 (Tue.)	Community Meeting – Shadbolt Centre for the Arts
November 12 (Tue.)	
December 03 (Tue.)	

2019 Dates to Note:

Spring Break	March 18 – 29
Good Friday and Easter Monday	April 19 – 22
BCRPA – Whistler	May 01 – 03
FCM – Quebec City	May 30 – June 02
UBCM – Vancouver	Sept. 23 – 27

tc

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Item	2
Director's Report No.....	11
Meeting	2018 Nov 21

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE
COMMISSION

DATE: 2018 Nov. 14

FROM: DIRECTOR PARKS, RECREATION &
CULTURAL SERVICES

FILE: 66000-20

SUBJECT: BURNABY FESTIVAL OF LEARNING

PURPOSE: To request that the Parks, Recreation & Cultural Services Department partner with the Burnaby Public Library and Simon Fraser University to host the Burnaby Festival of Learning.

RECOMMENDATIONS:

1. **THAT** the Parks, Recreation & Culture Commission support, in principle, the partnership between the City and Simon Fraser University to host the Burnaby Festival of Learning in 2019, 2020 and 2021 as outlined in this report, subject to a more detailed identification and review, in each of those years, of the availability of venues and other in-kind support that would be required.
2. **THAT** staff report back to the Commission seeking final approval once the event plan is finalized by the Festival Steering Committee each year.

REPORT

1.0 INTRODUCTION

The fourth annual Burnaby Festival of Learning will be held in the first week of May 2019. This Festival offers the opportunity for its founding partners – Simon Fraser University and the City of Burnaby – as well as a growing number of community partners to showcase and cross promote the learning opportunities each provides. The result has been a rich and varied offering of events that encourage our community to “Learn, Grow, and Thrive.”

To: Parks, Recreation & Culture Commission
 From: Director Parks, Recreation & Cultural Services
 Re: Burnaby Festival of Learning

..... Page 2

2.0 BACKGROUND

The Festival has been increasingly successful in each year that it has been offered. Each year, attendance and the number of events offered has grown (see Attachment #1 for an overview of the 2018 Festival and Attachment #2 for a preliminary outline of the 2019 plan). The 2018 Festival saw a 69% increase in attendance at events in the main program and a 32% increase in the number of events offered. An opening reception was added, a Pecha Kucha organized and hosted by the Shadbolt Centre for the Arts and Burnaby Neighbourhood House, that was a sold out event. The Festival continues to receive the same high rating from participants of 4.6 out of 5.

The planning team continues to grow. Active partners from Parks, Recreation & Cultural Services (PRCS) include the Burnaby Art Gallery, Shadbolt Centre for the Arts, and Burnaby Village Museum. The City's Corporate Communications & Marketing Department took an active role this year in promoting the Festival. Four new partners joined the Steering Committee: Burnaby Neighbourhood House, Burnaby Family Life, Burnaby Intercultural Planning Table, and BCIT. Two more partners are joining the team in 2019: MOSAIC and Burnaby Community Services. With the membership growing, a new structure has been proposed to make the best use of resources and time of our partners (see Attachments #3 and #4 – Current members and proposed Steering Committee structure).

The 2019 Burnaby Festival of Learning is planned for the first week of May 2019. At present, the only confirmed PRCS venue required is the Studio Theatre and the Atrium in the Shadbolt Centre for the Arts for the opening reception and Pecha Kucha on the evening of Sunday, May 5th. Other venues may be required such as the Burnaby Art Gallery and Burnaby Village Museum. It is anticipated that we will have a confirmed program of events early in 2019.

3.0 POLICY SECTION

Goals supported by Festival of Learning activities

- A Connected Community
 - Social connection –
 Enhance social connections throughout Burnaby.
The Festival of Learning brings Burnaby residents of all ages, interests and demographics together with a common goal of learning from each other.
 - Partnership –
 Work collaboratively with businesses, educational institutions, associations, other communities and governments.
The Festival of Learning has encouraged and enhanced collaboration and partnerships between educational institutions, City departments, the public library, and community groups – working together to organize and host Festival events and other events and initiatives throughout the year.

To: Parks, Recreation & Culture Commission
 From: Director Parks, Recreation & Cultural Services
 Re: Burnaby Festival of Learning

..... Page 3

- An Inclusive Community
 - Celebrate diversity –
 Create more opportunities for the community to celebrate diversity.
The Festival encourages awareness of the diverse interests and issues of Burnaby residents. A few excellent examples from the 2018 Festival were the events enhancing understanding of Islam: a discussion about Islamophobia and sessions about preventing youth radicalization and hearing about the personal experiences of Muslim youth.
 - Create a sense of community –
 Provide opportunities that encourage and welcome all community members and create a sense of belonging.
In addition to the events noted above, there were events on Seniors Intergenerational Digital Storytelling, Rising Above Discrimination and Hate, and an investigation of Burnaby's transition from a suburb to become its own thriving and diverse metropolis.

4.0 RECOMMENDATION

The Festival is now established as a successful event. Staff are therefore recommending that Commission support, in principle, the partnership between the City and Simon Fraser University for 2019, 2020 and 2021 as outlined in this report, subject to a more detailed identification and review, in each of those years, of the availability of venues and other in-kind support that would be required. It is further recommended that staff report back to the Commission seeking final approval once the event plan is finalized by the Festival Steering Committee each year.



Dave Ellenwood
 DIRECTOR - PARKS, RECREATION & CULTURAL SERVICES

DE:tc
 p:/admin/tc/de/Burnaby Festival of Learning



Attachment #1

THOUGHT PROVOKING
AND INFORMATIVE.

— Festival attendee

MY STUDENTS RAVED ABOUT
THE DAY AT THE FESTIVAL AND
ALL STATED THAT THEY THINK
THE OPPORTUNITY SHOULD BE
AVAILABLE AGAIN.

— SD41 teacher

	2017	2018
ATTENDANCE	10,250+ ATTENDEES	17,500+ ATTENDEES
Main program	10,100+	17,397+
High school program	142	281
EVENTS	76	96
Main program	37	46
High school program	39	50
VENUES	14	17
EVENT ORGANIZERS	17	43
AUDIENCE RATING	4.6 ★★★★★ (92.5%)	4.6 ★★★★★ (92.5%)
DIVERSE AUDIENCE	<div> <div>Senior 6.7%</div> <div>Adult 70.0%</div> <div>Youth 18.7%</div> <div>Other 4.6%</div> </div>	<div> <div>Senior 11.4%</div> <div>Adult 67.2%</div> <div>Youth 12.9%</div> <div>Other 8.5%</div> </div>

2018 Festival Highlights

PECHAKUCHA NIGHT

A fun community event, with presenters sharing creative ideas with an audience through 20 images for 20 seconds each.

RISING ABOVE - DISCRIMINATION & HATE

A community forum theatre play about hate and racism, with the audience participating in solution exploration, to create a collective empowerment and resiliency in our environments.

UNJUNK YOUR DIET

10 simple steps to help fight inflammation and learn how an anti-inflammatory diet can improve your energy and health with Desiree Nielsen.

VIRTUAL AND AUGMENTED REALITY EXPO

Explore virtual and augmented reality applications being used in health sciences and other areas.

Building Employment Capacity with Underrepresented Communities

The Festival incorporates a Community Ambassadors Program that supports those with barriers to employment with meaningful work experience and paid a living wage.





APPENDIX A

Proposal for support of the Burnaby Festival of Learning 2019 to 2021

The Burnaby Festival of Learning (BFOL) has completed three successful years and has now become an annual event with support from the City of Burnaby and SFU. We are requesting support from the Parks, Recreation, and Cultural Services (PRCS) Commission for three years (2019-2021) for rental fees to be waived for BFOL events at venues in PRCS facilities.

Background & Description

The Burnaby Learning Festival was first offered in 2016 to celebrate SFU's 50th anniversary. Burnaby Public Library co-chaired this initial festival and various City departments participated with event offerings and assistance in Festival planning.

The Festival is will be entering its fourth year in 2019. In 2018, these partners were joined by new partners: BCIT, Burnaby Family Life, Burnaby Neighbourhood House and the Burnaby Intercultural Planning Table.

Modeled after a similar festival in Cork, Ireland which has run for 10 years, the Festival is unique to Burnaby among MetroVancouver municipalities. It is a weeklong celebration of learning with events designated to inform, engage and spark creative conversations between diverse audiences. The Burnaby Festival of Learning showcases performances, lectures, conversations, tours and tours joining the University's strong history of research and dialogue with the City's diversity in community programming and the considerable community reach and knowledge of our community partners.

Days: 7 (May 6 – 12, 2018)

Attendees: 17,000+

Events:

Main program: 46

SFU Exploration Day: 27 programs with 50 classes

Venues: 17

Event organizers: 43

The key objective of the Festival is to ensure that events are *accessible* in terms of cost, subject matter, and venue locations. Emphasis will be put on offering no-cost access to events that are varied, fun and conveniently located across civic and university spaces.

For the past three years, the City of Burnaby (including Burnaby Public Library) provided the majority of the venues for the main program. In 2018, 20% of these were in PRCS facilities and 28% were in library branches. We anticipate that this pattern to be similar in 2019 and subsequent years.

Attachment #2

(Page 2 of 2)

Expansion of the program and the need for more venues is currently being absorbed by the addition of community partners (about 9% of venues in 2018) and other institutional partners like BCIT (15% of venues).

For the 2018 Festival, we were joined by four new partners on the Steering Committee:

BC Institute of Technology
Burnaby Family Life
Burnaby Intercultural Planning Table
Burnaby Neighbourhood House

New partners added for the 2019 Festival include Burnaby Community Services and MOSAIC.

These new partners are helping us further diversify the events we offer, deepen our reach into the community, and contribute new venues.

Success of the 2018 Festival of Learning

The 2018 Festival continued to build on the successes of the first two years:

- 32% increase in number of events offered
- 69% increase in event attendance

Festival event evaluation respondents gave it an approval rating of 4.6 out of 5.

A highlight of the 2018 Festival of Learning was its first dedicated opening reception, a sold-out Pecha Kucha event held at Shadbolt Centre for the Arts preceded by drinks, hors d'oeuvres and music provided by the SFU Symphony Orchestra. Special thanks to David Jordan for his creative and capable organizing of this event.

Funding

The City of Burnaby budget contributed \$50,000 toward Festival expenses in 2018 and has indicated interest in a three-year commitment to that amount. A proposal requesting confirmation of that commitment has been sent to the Financial Management Committee. This contribution goes toward funding marketing and communications and program support. Simon Fraser University has committed to \$100,000 for the next 3 years, a substantial portion of which pays for a Project Manager.

Expenses for 2018:

Marketing & Communications	\$20,300
Program Support & Opening Reception	\$32,015
Project Manager	\$86,000
Community Ambassadors	\$ 6,735
Assistant Designer	\$ 2,500
Event & Marketing Assistant	\$ 2,150
TOTAL	\$149,700

APPENDIX B**2019 Steering Committee – Current membership****City of Burnaby:**

Heidi Schiller, Burnaby Public Library (Replacing Deb Thomas) (co-chair)

Elizabeth Davies, Burnaby Public Library

Christine Forschauer, Burnaby Art Gallery

Lisa Codd, Burnaby Village Museum

David Greve, School District 41

Kevin Brandt, School District 41

Angela Boal, Marketing and Communications

Involved in planning but not sitting on the Steering Committee:

- David Jordan, Shadbolt Centre for the Arts

Simon Fraser University:

Alison Chan, Office of Community Engagement (Co-chair)

Bettina Cenerelli, Faculty of Arts and Sciences

Cynthia Henson, Faculty of Science

Jenna Thomson, Learning & Research Services, Library

Karen Munro, Learning & Research Services, Library

Community partners:

Ana Maria Bustamante, Burnaby Intercultural Planning Table

Deirdre Grace, BCIT Library

Sangeeta Bhonsale, Burnaby Family Life

Simone Brandl, Burnaby Neighbourhood House

Salena Gao, Burnaby Community Services

Maria Poe, MOSAIC

Attachment #4

APPENDIX C

Proposed Structure for the Steering & Planning Committees for 2019

Steering Committee:

- Made up of 8 to 10 individuals
- 1 co-chair position designated for SFU
- 1 co-chair position designated for the City
- 6 to 8 positions remain to represent other groups as a whole

Program Planning Committee:

Made up of one representative each from participating organizations who want to take part in the planning of the Festival program

SFU Exploration Day Committee:

Made up of one representative each from participating faculties/departments/offices at SFU and School District 41 who want to take part in the planning process of the Exploration Day.



Item.....	3
Director's Report No.	10
Meeting.....	2018 Nov 21

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE
COMMISSION

DATE: 2018 Nov 01

FROM: DIRECTOR - PARKS, RECREATION &
CULTURAL SERVICES

FILE: 66000-01

SUBJECT: SPECIAL OUTDOOR EVENTS 2019

PURPOSE: To seek Council approval for outdoor events at specific locations.

RECOMMENDATIONS:

1. **THAT** approval be granted for up to 12 outdoor events at Deer Lake Park Festival Lawn between 2019 May 01 and 2019 September 30, and up to 15 special events at Swangard Stadium between 2019 April 01 and 2019 November 01.
2. **THAT** the Parks, Recreation and Culture Commission recommend Council approve up to 12 outdoor events at Deer Lake Park Festival Lawn between 2019 May 01 and 2019 September 30, and up to 15 special events at Swangard Stadium between 2019 April 01 and 2019 November 01.

REPORT

INTRODUCTION

Every year special events are planned at two signature outdoor venues in Burnaby. The concerts and festivals for Deer Lake Festival Lawn and the special events at Swangard Stadium where amplified sound is involved are regulated by numbers and frequency. Regular scheduled events such as smaller gatherings and sporting matches occur year round as well.

This report is to secure preliminary approval for up to 12 outdoor events at Deer Lake Park Festival Lawn between 2019 May 01 and 2019 September 30, and up to 15 special events at Swangard Stadium between 2019 April 01 and 2019 November 01. This will include the City's annual Symphony in the Park, the Burnaby Blues and Roots Festival and up to 10 ticketed concerts hosted by outside organizers and /or community groups at the festival lawn. Swangard Stadium will include the Burnaby Celebrates Canada Day and up to 14 other special events.

To: Parks, Recreation & Culture Commission
From: Director - Parks, Recreation & Cultural Services
Re: SPECIAL OUTDOOR EVENTS 2019

.....Page 2

This is consistent with past practices and with the provision of the relevant municipal bylaws (Burnaby Noise and Sound Abatement Bylaw #1979 Amendment No.12066; Section 2). Staff will continue to manage the venue locations professionally to ensure all events and festivals are well-organized and of high quality and standards.

POLICY SECTION

Goal

- A Connected Community
 - Social connection –
Enhance social connections throughout Burnaby
- An Inclusive Community
 - Celebrate diversity –
Create more opportunities for the community to celebrate diversity
 - Create a sense of community –
Provide opportunities that encourage and welcome all community members and create a sense of belonging
- A Healthy Community
 - Healthy life –
Encourages opportunities for healthy living and well-being
 - Community involvement –
Encourage residents and businesses to give back to and invest in the community
- A Dynamic Community
 - Economic opportunity –
Foster an environment that attracts new and supports existing jobs, businesses and industries

RECOMMENDATION

Commission approval is requested at this time for the 2019 season and it is recommended that this report be advanced to Council for approval.



Dave Ellenwood
DIRECTOR - PARKS, RECREATION & CULTURAL SERVICES

DN:dj

P:/admin/tc/date/wp/dn/Special Outdoor Events 2019

cc: Supervisor Sport and Outdoor Recreation



Item.....	4
Director's Report No.	10
Meeting.....	2018 Nov 21

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE
COMMISSION

DATE: 2018 Nov 08

FROM: DIRECTOR PARKS, RECREATION &
CULTURAL SERVICES

FILE: 09500-20

**SUBJECT: WESTERN COMMUNITY-CENTRED COLLEGE FOR THE RETIRED
LEASE RENEWAL**

PURPOSE: To obtain approval for the license agreement renewal with the Western Community-Centred College for the Retired.

RECOMMENDATIONS:

1. **THAT** approval be granted to renew the license agreement with the Western Community-Centred College, for an additional five-year term beginning 2019 January 01, and ending on 2023 December 31 under the terms and conditions as outlined in this report.
2. **THAT** the Parks, Recreation and Culture Commission recommend Council approve the renewal of the licence agreement with the Western Community-Centred College for the Retired as outlined in this report.
3. **THAT** the Parks, Recreation and Culture Commission recommend Council authorize the City Solicitor to execute a licence agreement with the Western Community-Centred College for the Retired as outlined in this report.

REPORT**INTRODUCTION**

The lower floor and three classrooms of the Kingsway East 1914 School at 6650 Southoaks Crescent have been leased to the Western Community-Centred College for the Retired since 2002. The existing five-year agreement will expire 2018 December 31. The recommended term would continue from 2019 January 01 to 2023 December 31. The leasable portion of the lower floor of the 1914 building totals approximately 3,000 square feet. The space also includes a central lobby and small reception area. The tenant has not requested additional tenancy improvements in this renewal.

To: Parks, Recreation & Culture Commission
 From: Director Parks, Recreation & Cultural Services
 Re: Western Community-Centred College for the
 Retired Lease Renewal

.....Page 2

The upper floor of the 1914 building consists of a 3,000 square foot community hall that is currently utilized for The City of Burnaby Parks and Recreation programming and allotments. It is recommended that Parks, Recreation & Cultural Services staff continue the responsibility for managing both upper floor allotments, as well as the lower floor licence agreement.

The tenant is currently paying \$ 739.50 a month plus applicable taxes. The proposed monthly rent is \$760.95 per month plus taxes. Under the existing agreement, the landlord is responsible for all utilities, repairs, maintenance and janitorial services. The organization currently receives a Permissive Tax Exemption. All provisions from the current license agreement regarding the Landlord and Tenants Covenants are recommended to be continued. The tenant is agreeable to the terms as outlined in this report.

Western Community-Centred College for the Retired is a stable and good tenant and provides a well-utilized community service. Board members have co-operated and collaborated with the City's Parks, Recreation and Cultural Services staff and service departments.

POLICY SECTION

Goal

- A Connected Community
 - Social connection –
Enhance social connections throughout Burnaby
- An Inclusive Community
 - Create a sense of community –
Provide opportunities that encourage and welcome all community members and create a sense of belonging
- A Healthy Community
 - Community involvement –
Encourage residents and businesses to give back to and invest in the community

To: Parks, Recreation & Culture Commission
From: Director Parks, Recreation & Cultural Services
Re: Western Community-Centred College for the
Retired Lease Renewal

.....Page 3

RECOMMENDATION

It is recommended that Parks, Recreation and Culture Commission approve the renewal of the licence agreement with the Western Community-Centred College for the Retired.



Dave Ellenwood
DIRECTOR - PARKS, RECREATION & CULTURAL SERVICES

DP:vo

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cc: City Solicitor
Director Planning & Building
Director Finance



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COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE
COMMISSION

DATE: 2018 Nov 01

FROM: DIRECTOR - PARKS, RECREATION &
CULTURAL SERVICES

FILE: 01400-20

SUBJECT: BURNABY MINOR HOCKEY ASSOCIATION FEE WAIVER REQUEST

PURPOSE: To provide support to the Burnaby Minor Hockey Association in the form of a fee waiver (excluding tax) for the use of Bill Copeland Sports Centre and Kensington Arena from 2018 December 28 – 31.

RECOMMENDATIONS:

1. **THAT** the Burnaby Minor Hockey Association (BMHA) be granted a fee waiver of \$11,733 for the use of Bill Copeland Sports Centre and Kensington Arena from 2018 December 28-31 to host the Pat Quinn Classic Hockey Tournament.
2. **THAT** a copy of this report be forwarded to Mr. Larry Hayes, Executive Administrator, Burnaby Minor Hockey Association.

REPORT**INTRODUCTION**

Appearing as correspondence is a letter from Mr. Larry Hayes, Executive Administrator of BMHA, requesting a fee waiver for arena rentals for their 56th Annual Burnaby Bantam and Peewee Christmas Tournament. The tournament was extensively rebranded in 2015 in partnership with Tourism Burnaby and is now called the Pat Quinn Classic.

A selection of teams from Western Canada, the United States, Asia, and Europe will compete in the tournament. New for 2018 there will also be a Female Peewee AAA Elite Division. The tournament will consist of approximately 60 games over four days to determine the gold, silver and bronze champions.

To: Parks, Recreation & Culture Commission
 From: Director - Parks, Recreation & Cultural Services
 Re: Burnaby Minor Hockey Association Fee Waiver Request

.....Page 2

It is anticipated that BMHA will receive \$5,000 in tournament proceeds plus fundraising from the event which helps offset the overall cost of the sport for all participants in the BMHA, but particularly for those families in the community who have financial challenges but wish to join in the organized sport. Dependent on sponsorship revenue during the tournament, it is anticipated the Pat Quinn Legacy Fund will receive \$10,000 from tournament proceeds in 2018. This fund grants scholarships to former hockey players to pursue education opportunities once their hockey career ends.

As in previous years, there is little use of the arenas by community groups during the Christmas season. Public skating experiences and specialized children's programs during this time will be offered at Kensington Arena.

The fee waiver request is for \$11,733. This fee includes the following ice rental costs:

Bill Copeland	28 hours prime time \$123.65 per hour	15.5 hours non-prime time \$81.87 per hour
Burnaby Lake/Kensington	49 hours prime time \$108.06 per hour	26 hours non-prime time \$65.64 per hour

POLICY SECTION

The Pat Quinn Classic is aligned with the City of Burnaby's Corporate Strategic Plan by supporting the following:

Goal

- A Connected Community
 - Partnership –
Work collaboratively with businesses, educational institutions, associations, other communities and governments
- An Inclusive Community
 - Create a sense of community –
Provide opportunities that encourage and welcome all community members and create a sense of belonging
- A Healthy Community
 - Healthy life –
Encourages opportunities for healthy living and well-being

To: Parks, Recreation & Culture Commission
From: Director - Parks, Recreation & Cultural
Services
Re: Burnaby Minor Hockey Association Fee Waiver
Request

.....Page 3

RECOMMENDATION

It is recommended that the request to waive fees for ice rental costs for the Pat Quinn Classic be approved.

The contents of this report be shared with Mr. Larry Hayes, Executive Administrator, Burnaby Minor Hockey Association.



Dave Ellenwood
DIRECTOR - PARKS, RECREATION & CULTURAL SERVICES

CC:vo
p:\admin\tc\data\wp\cc\2018 Pat Quinn Classic Fee Waiver Request



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COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE
COMMISSION

DATE: 2018 NOV 13

FROM: DIRECTOR PARKS, RECREATION &
CULTURAL SERVICES

FILE: 01400-20

**SUBJECT: FEE WAIVER REQUEST FOR THE USE OF BONSOR'S BANQUET
ROOM**

PURPOSE: To provide a response to a fee waiver request from the Nicas en
Vancouver Canada Foundation.

RECOMMENDATIONS:

1. **THAT** a request from the Nicas en Vancouver Canada Foundation, for a fee waiver for the Nicaragua Fundraiser to be held in the Bonsor Banquet Hall at the Bonsor Recreation Centre on Saturday, December 01, 2018, be denied.
2. **THAT** a copy of this report be sent to Eva Franco, Nicas en Vancouver Canada Foundation

REPORT**INTRODUCTION**

Appearing under correspondence is a letter from Mrs. Eva Franco, representing the Nicas en Vancouver Foundation, a non-profit organization. They are requesting a fee waiver for the use of Bonsor's Banquet Hall where they are hosting a fundraiser for Nicaraguan refugees.

Fees and charges are set by Council, through fees and charges review process that occurs annually. Over the year, Commission approves very few fee waivers as the allotment fees for non-profit groups already reflects a reduced fee compared to the market. The Nicas en Vancouver Canada Foundation has been charged the standard rate for groups less than 200 for this rental. Currently, staff have not been provided information that demonstrates this organization is a registered non-profit organization. If this was to occur, the preferred rate would apply.

To: Parks, Recreation & Culture Commission
From: Director Parks, Recreation & Cultural Services
Re: Fee Waiver Request for the use of Bonsor's
Banquet Room

.....Page 2

The cost for this use of the Bonsor Banquet Hall is \$1,406.89 (including tax). This cost is based on 8 hours of use at the standard rate plus the additional services that have been requested. Preparation time and take down time have been provided at no charge for this event. The preferred rate for the same request would be \$1,329.77.

POLICY SECTION

Goal

- An Inclusive Community
 - Celebrate diversity –
Create more opportunities for the community to celebrate diversity
- A Thriving Organization
 - Financial viability –
Maintain a financially sustainable City for the provision, renewal and enhancement of City services, facilities and assets

RECOMMENDATION

Many groups who request a fee waiver provide a valuable service to the community. However, it is not possible to approve all fee waiver requests. Therefore, it is recommended that the fee waiver request be denied.



Dave Ellenwood
DIRECTOR - PARKS, RECREATION & CULTURAL SERVICES

EB:vo

P:\ADMIN\CLERICAL\Staff\Theresa Cheng\Data\WP\eb Fee Waiver Request Bonsor's Banquet Room



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COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE
COMMISSION

DATE: 2018 Nov 08

FROM: DIRECTOR PARKS, RECREATION &
CULTURAL SERVICES

SUBJECT: **2018 PARKS, RECREATION AND CULTURAL SERVICES TRANSFER
OF DONATIONS/SPONSORSHIP FUNDS TO RESERVES**

PURPOSE: To request a transfer to Parks, Recreation and Cultural Services operating reserves.

RECOMMENDATIONS:

1. **THAT** a transfer to Parks, Recreation and Cultural Services operating reserves of \$12,200 in donations be approved for use in future years.
2. **THAT** a transfer from Parks, Recreation and Cultural Services operating reserves of \$9,909 be approved for current year programs.

REPORT**INTRODUCTION**

The donation program, officially known as the Presenting Burnaby Parks Gift Program, was approved at the 1990 November 07 Parks and Recreation Commission meeting. The program has been successful in providing new and replacement opportunities of benches, picnic tables, drinking fountains and trees throughout our park system. Donors are able to make contributions to various programs or areas such as youth or seniors as well as make a donation as a memorial. The program provides citizens with an opportunity to show their generosity and appreciation for the parks and recreation facilities that they utilize.

In addition to the donations program, Parks, Recreation and Cultural Services receive sponsorship amounts for various events such as Giro di Burnaby. In most cases, sponsorship agreements stipulate that funds in excess of current year expenditures may be used for future year events.

To: Parks, Recreation & Culture Commission
 From: Director Parks, Recreation & Cultural Services
 Re: 2018 Parks, Recreation and Cultural Services
 Transfer of Donations/Sponsorship Funds to
 Reserves

2018 Nov 21Page 2

The Parks, Recreation and Cultural Services Department requests a transfer to Parks, Recreation and Cultural Services operating reserves for the following donations received in excess of current year expenditures:

Cultural Services	\$1,604
Recreation Services (Giro di Burnaby)	<u>\$10,596</u>
Total Transfer to operating reserves	\$12,200

The Parks, Recreation and Cultural Services Department requests a transfer from Parks, Recreation and Cultural Services operating reserves for the following:

Parks Services	\$2,010
Recreation Services	<u>\$7,899</u>
Total Transfer from operating reserves	\$9,909

POLICY SECTION

The Presenting Burnaby Parks Donation Program is aligned with the City of Burnaby's Corporate Strategic Plan by supporting the following goals and sub-goals of the plan:

Goals

- An Inclusive Community
 - Create a sense of community –
Provide opportunities that encourage and welcome all community members and create a sense of belonging
- A Healthy Community
 - Community involvement –
Encourage residents and businesses to give back to and invest in the community
- A Thriving Organization
 - Financial viability –
Maintain a financially sustainable City for the provision, renewal and enhancement of City services, facilities, and assets

To: Parks, Recreation & Culture Commission
From: Director Parks, Recreation & Cultural Services
Re: 2018 Parks, Recreation and Cultural Services
Transfer of Donations/Sponsorship Funds to
Reserves
2018 Nov 21Page 3

RECOMMENDATION

It is recommended that the request to transfer \$12,200 to the operating reserves be approved so that funds can be used for future programs and projects in the specific areas. It is further recommended that the request to transfer \$9,909 from the operating reserves for current year programs in the specific areas be approved.



Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

KM:vo

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cc: Director Finance
Asst. Director Finance, Budgets and Reporting



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COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE
COMMISSION

DATE: 2018 Nov 21

FROM: DIRECTOR - PARKS, RECREATION &
CULTURAL SERVICES

FILE: 62500-01

SUBJECT: 2018 NOVEMBER - PARKS, RECREATION & CULTURAL SERVICES
CAPITAL FUNDING BYLAW

PURPOSE: To request a Capital Reserve Fund Bylaw to finance the projects outlined in this report.

RECOMMENDATION:

1. **THAT** the Parks, Recreation and Culture Commission recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$945,000 to finance the projects outlined in this report.

REPORT

INTRODUCTION

Bylaw funding approval is being requested to enable work to go ahead on the projects listed below. Expenditure for all projects is planned for 2018, subject to operating conditions.

1. **Sports Fields Renovation Program** **\$350,000 (estimated)**
(DPW.0255)
Resurfacing of playing fields, upgrading of irrigation and drainage, and design specifications for sports fields within the park system. Focus on 2019 is for Willingdon Heights, Bell Field, Cariboo Hill School Park, Kisbey Park Field, and Squint Lake Field.
2. **Cariboo Hill School Lacrosse Court Upgrade** **\$185,000 (estimated)**
(DPW.0368)
Replacement of Cariboo Hill School Lacrosse box. Work to include paving and rebuilding of sub-base and renewal of the baseboard walls.

To: Parks, Recreation & Culture Commission
 From: Director - Parks, Recreation & Cultural Services
 Re: 2018 November - Parks, Recreation and Cultural
 Services Capital Funding Bylaw

.....Page 2

3. **Burnaby Lake Pavilion – Piers & Docks** **\$110,000 (estimated)**
(DPW.0365)
 Work to include structural inspections, design, and cost options for replacement of the Burnaby Lake Pavilion Pier and Dock system.

4. **Metrotown Events Centre Conceptual Plan** **\$100,000 (estimated)**
(DPX.0215)
 Development of concept designs for the new events and presentation centre planned for Metrotown. Work will include site analysis, preliminary concept designs, and program analysis.

5. **Artificial Turf Field Replacement – BLSCW Field #4** **\$70,000 (estimated)**
(DPW.0279)
 Design specifications and tender documents for the replacement of the Burnaby Lake Sports Complex West Field #4 in 2019.

6. **Burnaby Mountain Clubhouse Improvements** **\$130,000 (estimated)**
(DPX.0194)
 Work to include replacement of the front door entrance, renewal of exterior door, upgrade of kitchen pass-through area, expansion of wall into office area to increase restaurant seating capacity, and removal of banquet room divider wall.

These expenditures are included in the 2018 – 2022 Financial Plan and sufficient Capital Reserve Funds are available to finance the capital projects outlined in this report.

POLICY SECTION

The projects identified in this report align with the City of Burnaby's Corporate Strategic Plan by supporting the following goals and sub-goals of the Plan:

Goal

- A Safe Community
 - Community amenity safety –
 Maintain a high level of safety in City buildings and facilities for the public and City staff

- A Connected Community
 - Social connection –
 Enhance social connections throughout Burnaby

To: Parks, Recreation & Culture Commission
From: Director - Parks, Recreation & Cultural Services
Re: 2018 November - Parks, Recreation and Cultural
Services Capital Funding Bylaw

.....Page 3

- A Dynamic Community
 - City facilities and infrastructure –
Build and maintain infrastructure that meets the needs of our growing community

RECOMMENDATION

It is recommended that the Parks, Recreation and Culture Commission recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$945,000 to finance the projects outlined in this report.



Dave Ellenwood
DIRECTOR - PARKS, RECREATION & CULTURAL SERVICES

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Copied to: Director Finance
City Solicitor



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COMMISSION REPORT

TO: PARKS, RECREATION & CULTURE COMMISSION **DATE:** 2018 Nov. 01

FROM: DIRECTOR PARKS, RECREATION & CULTURAL SERVICES **FILE:** 61000-01

SUBJECT: BARNET MARINE PARK - SOUTHEAST PARKING LOT RECONSTRUCTION

PURPOSE: To request a Capital Reserve Fund Bylaw to finance the southeast parking lot reconstruction at Barnet Marine Park.

RECOMMENDATION:

1. **THAT** the Parks Recreation and Culture Commission recommend Council authorize the City solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$1,950,000 to finance the southeast parking lot reconstruction at Barnet Marine Park as outlined in this report.

REPORT**INTRODUCTION**

Barnet Marine Park is a destination park in North Burnaby. The popularity of the park has brought with it parking and overcrowding problems that today pose unsafe conditions for the public and staff trying to manage the site use (Attachment #1).

The parking lots and entry road at Barnet Marine Park were constructed over 35 years ago and are in need of reconstruction so it is an opportune time to review the operational needs and rebuild the southeast parking lot and entry road to current safety codes and improve accessibility standards for both cars and pedestrians through the reconstruction project.

POLICY SECTION

The southeast parking lot reconstruction at Barnet Marine Park is aligned with the City of Burnaby Corporate Strategic Plan by supporting the following goals and sub-goals of the plan.

To: Parks, Recreation & Culture Commission
 From: Director Parks, Recreation & Cultural Services
 Re: Barnet Marine Park - Southeast Parking Lot
 Reconstruction

.....Page 2

- A Safe Community
 - Transportation safety
 - Community amenity safety
- A Connected Community
 - Geographic connection
- A Healthy Community
 - Healthy life
 - Healthy environment

**Southeast Parking Lot Reconstruction
(DPW.0272)**

\$1,950,000 (estimated)

To control vehicular movement and to prevent illegal parking, it is proposed that vehicle access into the core active recreation zone north of the railway tracks be restricted. The exception to the rule would be controlled entry for park use such as:

- deliveries of supplies for booked large groups picnics/events,
- drop off canoes and paddle boats,
- for wheelchair access and senior bus tour drop offs,
- for emergency vehicle access.

To enable the changes to occur, the existing southeast parking lot would need modifications to allow a parking drop off and turn around zone, reconfiguration of parking stalls and changes to driving lane movements. A preliminary review of options for road and parking conditions was initiated to find the best solution given the site constraints. The proposed plan as shown in Attachment #2 provides changes to traffic flow/drop off zones, addition of dedicated handicap parking stalls with an overall increase the number of parking stalls from 135 to 138, a universally accessible walkway from the highway and across the rail track through to the core of the park; improvements to environment through addition of bio-filtration drainage systems, oil interceptors, and curb and gutter along the parking area.

Planned expenditures are as follows:

Project Mask	2018 Plan	2019 Plan	Total
DPW.0272	750,000	1,200,000	1,950,000

These expenditures are included in the 2018–2022 Financial Plan and sufficient Capital Reserve Funds are available to finance the capital projects outlined in this report.

To: Parks, Recreation & Culture Commission
From: Director Parks, Recreation & Cultural Services
Re: Barnet Marine Park - Southeast Parking Lot
Reconstruction

.....Page 3

RECOMMENDATION

It is recommended that the Parks, Recreation and Culture Commission recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$1,950,000 to finance the project outlined in this report.



Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

HE:tc

Attachments (2)

p:\admin\tc\data\wp\he\reports\Barnet Marine Park - Southeast Parking Lot Reconstruction

Copied to: Director Planning and Building
Director Finance
Director Engineering
City Solicitor
Director Public Safety and Community Services

Attachment #1**Current Condition**

The park congestion problem demonstrates how vehicle owners have caused congestion and safety concerns by parking in driveway zones, across railway tracks and in open lawn areas. This has been a growing problem over the past decade.

Parks Maintenance and Parks Patrol staff are on site 7 days a week from 10 a.m. to 10 p.m. with additional staff on weekends to manage picnic allotments and maintain/clean high use zones. Staff have also engaged the RCMP to police the parking problems, however, despite onsite instructions, 74 Bylaw tickets are typically issued between June and September on weekends for “No Stopping” on roadways and Mundies Towing have towed away on average 70 cars each year, after the gates are locked at 10 p.m.



Attachment #2

Proposed Concept Plan

