



## **COUNCIL MEETING MINUTES**

**Monday, 2018 November 26**

An Open meeting of the City Council was held in the Council Chamber, City Hall, 4949 Canada Way, Burnaby, B.C. on Monday, 2018 November 26 at 7:00 p.m.

### **1. CALL TO ORDER**

PRESENT: His Worship, Mayor Mike Hurley  
Councillor Pietro Calendino  
Councillor Sav Dhaliwal  
Councillor Dan Johnston  
Councillor Colleen Jordan  
Councillor Joe Keithley  
Councillor Paul McDonell  
Councillor Nick Volkow  
Councillor James Wang

STAFF: Mr. Lambert Chu, City Manager  
Mr. Dipak Dattani, Director Corporate Services  
Mr. Leon Gous, Director Engineering  
Ms. Noreen Kassam, Director Finance  
Mr. Dave Ellenwood, Director Parks, Recreation & Cultural Services  
Mr. Lou Pelletier, Director Planning & Building  
Mr. Dave Critchley, Director Public Safety & Community Services  
Ms. May Leung, City Solicitor  
Ms. Kate O'Connell, City Clerk  
Ms. Lauren Cichon, Administrative Officer

The Open Council meeting was called to order at 7:03 p.m.

His Worship, Mayor Mike Hurley acknowledged the traditional homelands of the Coast Salish First Nations, and extended appreciation for the opportunity to host the meeting within their shared territories.

2. **MINUTES**

A) **Open Council Meeting held 2018 November 19**

MOVED BY COUNCILLOR VOLKOW  
SECONDED BY COUNCILLOR CALENDINO

THAT the minutes of the Open Council meeting held on 2018 November 19 be now adopted.

CARRIED UNANIMOUSLY

B) **Public Hearing (Zoning) held 2018 November 20**

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR KEITHLEY

THAT the minutes of the Public Hearing (Zoning) held on 2018 November 20 be now adopted.

CARRIED UNANIMOUSLY

3. **DELEGATION**

A) **United Way of the Lower Mainland**  
**Re: Community Profile Report**  
**Speaker: Mary Ellen Schaafasma, Director**  
**Social Innovation & Research**

MOVED BY COUNCILLOR VOLKOW  
SECONDED BY COUNCILLOR JOHNSTON

THAT the delegation be heard.

CARRIED UNANIMOUSLY

**Ms. Mary Ellen Schaafasma**, Director, Social Innovation & Research, United Way of the Lower Mainland, appeared before Council to present the United Way Community Profile Report of the City of Burnaby. The speaker provided an overview of the organization's Vision and Mission.

The United Way is producing community profiles to have a better understanding of how and why communities are changing. The delegation stated that the Information in the report comes from publically available data and analyzes population, economic and social demographic information.

The Profile compared Burnaby to Metro Vancouver averages, and highlighted the following: population and growth, age distribution, immigrant population, median family income before tax, income and housing costs, employment and unemployment rates, types of housing, and renter households.

The speaker noted the top five reasons for calls to the bc211 Helpline in 2018 including issues related to: housing and homelessness, income and financial assistance, basic needs, health and mental health. Ms. Schaafasma advised the Profile is available online for further information.

#### 4. **REPORTS**

A) **[His Worship, Mayor Mike Hurley](#)**  
**Re: Council Standing Committee Appointments 2018/2019**

His Worship, Mayor Mike Hurley submitted a report providing information regarding Council member Standing Committee appointments to the Financial Management Committee and the Planning and Development Committee.

His Worship, Mayor Mike Hurley recommended:

1. THAT Council receive the report for information.

**MOVED BY COUNCILLOR CALENDINO**  
**SECONDED BY COUNCILLOR MCDONELL**

THAT the recommendation of His Worship, Mayor Mike Hurley be adopted.

CARRIED UNANIMOUSLY

B) **[City Clerk](#)**  
**Re: Certificate of Sufficiency - Resident Initiated**

The City Clerk submitted a report of the Resident Initiated Local Area Service Project petitions. Sufficient petitions were received for Resident Initiated Local Area Service Projects: 19-004 and 19-302. Sufficient petitions were **not** returned for Resident Initiated Local Area Service Street Upgrade Project: 19-001. Council is therefore precluded from proceeding with Project #19-001.

The City Clerk recommended:

1. THAT Council receive the City Clerk's Certificate of Sufficiency covering the following 2018 Resident Initiated Local Area Services.
2. THAT on receipt of the successful petitions, the City Solicitor prepare a Local Area Service Construction Bylaw for the successful projects.
3. THAT on receipt of the successful petition, the City Solicitor prepare a Local Area Service Fund Expenditure Bylaw for the successful project.
4. THAT the owners of the properties on the petitions be advised of the outcome.

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR VOLKOW

THAT the recommendations of the City Clerk be adopted.

CARRIED UNANIMOUSLY

**C) [City Manager's Report, 2018 November 26](#)**

The City Manager submitted a report dated 2018 November 26 on the following matters:

**5. MANAGER'S REPORTS**

**1. [2019 MEETING SCHEDULES FOR COUNCIL, PUBLIC HEARINGS, BOARDS, COMMITTEES AND COMMISSIONS](#)**

The City Manager submitted a report from the City Clerk seeking Council approval to set the 2019 meeting dates for Regular Council, Public Hearings, and Boards, Committees and Commissions.

The City Manager recommended:

1. THAT Council approve the 2019 meeting schedules and start times for Council (Appendix 'A'), Public Hearings (Appendix 'B'), and Boards, Committees and Commissions (Appendix 'C').
2. THAT Council receive for information the 2019 meeting schedule for the Public Library Board (Appendix 'D') and the Burnaby Parks, Recreation and Culture Commission meetings (Appendix 'E').

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR CALENDINO

THAT the recommendations of the City Manager be adopted.

CARRIED UNANIMOUSLY

2. **WESTERN COMMUNITY-CENTRED COLLEGE FOR THE  
RETIRED LEASE RENEWAL**

The City Manager submitted a report from the Director Parks, Recreation and Cultural Services seeking Council approval for the license agreement renewal with the Western Community-Centered College for the Retired.

The City Manager recommended:

1. THAT Council approve the renewal of the licence agreement with the Western Community-Centered College for the Retired, as outlined in the attached report.
2. THAT Council authorize the City Solicitor to execute a licence agreement with the Western Community-Centred College for the Retired, as outlined in the attached report.

MOVED BY COUNCILLOR CALENDINO  
SECONDED BY COUNCILLOR WANG

THAT the recommendations of the City Manager be adopted.

CARRIED UNANIMOUSLY

3. **2019 ENGINEERING FEES**

The City Manager submitted a report from the Director Engineering providing Council with recommendations for Engineering fees, establishment of a consolidated Engineering Fees Bylaw, and amendments to related bylaws.

The City Manager recommended:

1. THAT Council approve the proposed fee adjustments and bylaw amendments, as outlined in this report.
2. THAT Council authorize the City Solicitor to bring forward the Burnaby Engineering Fees Bylaw to consolidate Engineering fees into one bylaw.

3. THAT Council authorize the City Solicitor to bring forward amendments to the following bylaws:
- (a) Burnaby Noise or Sound Abatement Bylaw 1979,
  - (b) Burnaby Soil Deposit Bylaw 1971;
  - (c) Burnaby Soil Removal Regulation Bylaw 1961,
  - (d) Burnaby Street and Traffic Bylaw 1961;
  - (e) Burnaby Watercourse Bylaw 1988;
- as outlined in this report.

MOVED BY COUNCILLOR CALENDINO  
SECONDED BY COUNCILLOR MCDONELL

THAT the recommendations of the City Manager be adopted.

CARRIED UNANIMOUSLY

4. **2018 NOVEMBER - PARKS, RECREATION & CULTURAL SERVICES CAPITAL FUNDING BYLAW**

The City Manager submitted a report from the Director Parks, Recreation and Cultural Services seeking Council authorization for a Capital Reserve Fund Bylaw to finance six projects.

The City Manager recommended:

1. THAT Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$945,000 to finance the projects outlined in the report.

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR WANG

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

5. **CONTRACT EXTENSION**  
**REPAIR AND MAINTENANCE OF STREET LIGHTS**  
**AND TRAFFIC SIGNALS**

The City Manager submitted a report from the Director Finance seeking Council approval for for a one year contract extension for the repair and maintenance of street lights and traffic signals.

The City Manager recommended:

1. THAT Council approve a contract extension to Crown Contracting Limited for an estimated amount of \$1,710,000 including GST in the amount of \$81,429 for the repair and maintenance of street lights and traffic signals as outlined in this report. Final payment will be based on actual quantity of goods and services purchased.

MOVED BY COUNCILLOR CALENDINO  
SECONDED BY COUNCILLOR MCDONELL

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

6. **CONTRACT EXTENSION**  
**CITY FLEET INSURANCE**

The City Manager submitted a report from the Director Finance seeking Council approval for a one year contract extension for the Vehicle Fleet Insurance Program.

The City Manager recommended:

1. THAT Council approves a one year contract extension for \$1,114,000 to Jardine Lloyd Thompson, as outlined in this report. Final payment will be based on actual services performed.

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR JOHNSTON

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

Council requested information on the incremental payment to the insurance broker in regard to vehicle fleet insurance. The Director of Finance will undertake to provide Council with the requested information.

## 6. **BYLAWS**

### **First Reading**

- A) [Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 32, 2018 - Rez. #16-38 \(7422 & 7470 Buller Avenue\)](#) #13924
- B) [Burnaby Heritage Designation Bylaw No. 2, 2018](#) #13947
- C) [Burnaby Heritage Revitalization Agreement Bylaw No. 2, 2018](#) #13948
- D) [Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 44, 2018 - Rez. #17-18 \(4838 Hastings Street\)](#) #13950
- E) [Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 45, 2018 - Rez. #18-42 \(5140 North Fraser Way\)](#) #13951

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR WANG

THAT Bylaws No. 13924, 13947, 13948, 13950 and 13951 be now introduced and read a first time.

CARRIED UNANIMOUSLY

### **First, Second and Third Reading**

- F) [Burnaby Heritage Revitalization Agreement Bylaw No. 3, 2018](#) #13949

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR VOLKOW

THAT Bylaw No. 13949 be now introduced and read three times.

CARRIED UNANIMOUSLY

### **Second Reading**

- G) [Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 40, 2018 - Text Amendment](#) #13940
- H) [Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 41, 2018 - Rez. #16-57 \(Portion of 7650 Winston Street\)](#) #13944



- I) [Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 42, 2018 - Rez. #18-10 \(8750 University Crescent\)](#) #13945
- J) [Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 43, 2018 - Rez. #18-22 \(4162 Norland Avenue\)](#) #13946

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR CALENDINO

THAT Bylaw No. 13940, 13944, 13945 and 13946 be now read a second time.

CARRIED UNANIMOUSLY

**Consideration and Third Reading**

- K) [Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 18, 2018 - Rez. #12-11 \(4354 Hastings Street\)](#) #13897

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR CALENDINO

THAT Bylaw No. 13897 be now considered and read a third time.

CARRIED UNANIMOUSLY

7. **NOTICE OF MOTION**

- A) **Councillor Calendino**  
**Re: Zoning Bylaw Amendment**

At the 2018 November 19 Open Council Meeting, Councillor Calendino provided a notice of motion regarding full cellars in single and two family dwellings. With appropriate notice provide, the following motion was brought before Council for consideration.

MOVED BY COUNCILLOR CALENDINO  
SECONDED BY COUNCILLOR KEITHLEY

THAT Council direct City staff to pursue, on a priority basis, amendments to the Burnaby Zoning Bylaw that will facilitate construction of full cellars in single and two family dwellings.

Councillor Johnston requested Council consider the following amendment to the original motion, to add:

AND at the same time examine the ability to facilitate laneway homes in single family zones and secondary suites in duplexes; all in accordance with the process for study and consultation described in the staff memo to the Mayor and Council dated 2018 November 15.

Councillor Calendino rose on a **Point of Order**, and stated that the amendment was substantial and should be considered as a **Notice of Motion**.

The City Clerk confirmed that the proposed amendment be considered separately as a **Notice of Motion**.

MOVED BY COUNCILLOR JOHNSTON  
SECONDED BY COUNCILLOR MCDONELL

THAT notice be waived, and Council consider the proposed amendment to the original motion at this time.

FAILED  
(Councillor Dhaliwal, Keithley, Calendino opposed)

As the motion to waive notice on the amendment FAILED, the question was called on the original motion:

THAT Council direct City staff to pursue, on a priority basis, amendments to the Burnaby Zoning Bylaw that will facilitate construction of full cellars in single and two family dwellings.

CARRIED  
(Councillors Jordan, Johnston and McDonell opposed)

**Councillor Johnston – Notice of Motion – Laneway Homes and Secondary Suites in Duplexes**

Councillor Johnston provided Council with notice of the following motion:

THAT Council direct staff to examine the ability to facilitate laneway homes in single family zones and secondary suites in duplexes; all in accordance with the process for study and consultation described in the staff memo to Mayor and Council dated November 15, 2018.

With notice given, the motion will be brought forward for the consideration of Council at the next Regular Council Meeting.

**Councillor Dhaliwal - Grant Request, Volunteer Burnaby**

On 2018 October 02, Volunteer Burnaby submitted a request to the Chair and Members of the Financial Management Committee for an in-kind printing grant in support of their annual Gift Wrap Program which begins on November 30<sup>th</sup>. As the October Financial Management Committee meeting was cancelled, Volunteer Burnaby's grant request was not considered.

The organization contacted the City expressing concern regarding the timing of the request, and noted their desire to print discount coupons for the Gift Wrap Program to give to Brentwood Mall vendors as promotion to bring people to the mall. They also desire to print advertising flyers to advertise the event.

MOVED BY COUNCILLOR DHALIWAL  
SECONDED BY COUNCILLOR JOHNSTON

THAT Council approve an in-kind grant to Volunteer Burnaby of \$1,000 for printing services to be valid to 2019 January 14<sup>th</sup>, in support of their 2018 Gift Wrap Program.

CARRIED UNANIMOUSLY

**Councillor Jordan – Notice of Motion – Rental Tenure Zoning**

Councillor Jordan provided Council with notice of the following motion:

WHEREAS Council embarked on a process to establish the new zoning category of Rental Tenure Zoning in July of 2018, and

WHEREAS the Rental Tenure Zoning Text Amendment has passed 2<sup>nd</sup> reading, 2018 November 26, and

WHEREAS the next phase of implementation will include recommendation from City staff on the application of Rental Tenure Zoning, and the process of consultation and implementation;

BE IT RESOLVED that Council direct staff to bring forward a report to Council on their recommendations for consultation and implementation of Rental Tenure Zoning, as outlined in the Council motion of July, 2018.

For reference, excerpt from the 2018 July 23 Open Meeting of Council:

MOVED BY COUNCILLOR JORDAN  
SECONDED BY COUNCILLOR CALENDINO

WHEREAS the Province of British Columbia has passed legislation allowing cities to develop Rental Tenure Bylaws; and

WHEREAS there is a need to provide secure affordable rental housing within the City of Burnaby;

THAT Council request that the City staff begin the process to allow for the implementation of a Rental Zoning Bylaw to include the provision of a requirement that:

- 1) All redevelopment of current rental sites include the replacement of the current housing units;
- 2) That those units be available at established, affordable rates; and
- 3) That the new units be made available to current tenants.

In addition to complying with the new rental zoning bylaw requirements of redevelopments of market rental buildings will also contain the satisfactory inclusion of a non-market or social housing component.

CARRIED UNANIMOUSLY

With notice given, the motion will be brought forward for the consideration of Council at the next Regular Council Meeting.

**Councillor Jordan – Council Correspondence – Burnaby Historical Society Dissolution**

Councillor Jordan referred to Item A of the Council Correspondence Package received 2018 November 22 from the Burnaby Historical Society regarding the dissolution of the Society. Councillor Jordan recognized the Society's service over the last 60 years and thanked for their contribution and great work.

**Councillor Calendino – Notice of Motion - Homelessness Services and Shelters**

Councillor Calendino referenced a memorandum from the Director Planning and Building regarding homelessness services and shelters. Councillor Calendino, in consideration of inclement weather, requested Council wave notice and consider a motion at this time to set up warming centres and temporary emergency centres.

**MOVED BY COUNCILLOR CALENDINO**  
**SECONDED BY COUNCILLOR MCDONELL**

THAT notice be waived, and Council consider a motion on homelessness services and shelters at this time.

CARRIED UNANIMOUSLY

With approval to waive notice, Councillor Calendino introduced the following motion:

MOVED BY COUNCILLOR CALENDINO  
SECONDED BY COUNCILLOR KEITHLEY

THAT Council authorize staff to proceed with the warming centres and temporary emergency shelters initiatives to improve the response to homelessness in Burnaby, including the completion of any necessary agreements for access to property and facilities; service agreements with BC Housing or designated service providers; and authorization for the necessary City staff resources, materials and service expenditures, drawing on the City's Housing Fund.

CARRIED UNANIMOUSLY

**9. INQUIRIES**

There were no inquiries brought before Council at this time.

**10. ADJOURNMENT**

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR KEITHLEY

THAT this Open Council meeting do now adjourn.

CARRIED UNANIMOUSLY

The Open Council meeting adjourned at 7:50 p.m.

Confirmed:

Certified Correct:

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK